

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the July 20, 2004 Meeting

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A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, July 20, 2004 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Tom Keeton
Vice Chairperson Donna DePauw
Donna Curtis
John Felesina
Charlene Herst
Michael Hoffman
Pete Livermore
John McKenna
Tom Patton

STAFF: Scott Fahrenbruch, Acting Parks and Recreation Director
Vern Krahn, Park Planner
Barbara Singer, Recreation Superintendent
Andrew Burnham, Development Services Director
Larry Werner, City Engineer
Tom Hoffert, Public Works Operations Manager
Kelvin Ikehara, Public Works Operations Chief
Kathleen King, Recording Secretary

NOTE: A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review during regular business hours.

CALL TO ORDER AND ROLL CALL (1-0007) - Chairperson Keeton called the meeting to order at 5:32 p.m. Roll was called; a quorum was present.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0018) - None.

1. ACTION ON APPROVAL OF MINUTES - May 18, 2004 and June 15, 2004 (1-0014) - Commissioner McKenna moved to approve the minutes. Commissioner Felesina seconded the motion. Motion carried 9-0

2. CHANGES TO THE AGENDA (1-0029) - None.

3. AGENDA ITEMS:

3-A. BRIEFING ONLY BY THE DEVELOPMENT SERVICES DEPARTMENT AND THEIR CONSULTANT ON THE CARSON CITY EFFLUENT REUSE PROGRAM (1-0031) - Mr. Werner introduced City staff and the consultants, and reviewed the staff report. Martin Harper, of Berryman & Henigar, provided historic information on improvements to the City's wastewater treatment plant. He narrated a PowerPoint presentation entitled "Reuse Master Plan Alternatives," copies of which were distributed to the Commissioners and staff.

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In response to a question, Mr. Werner advised that the Development Services Department utilizes the projections developed by the Planning Division to forecast population growth in the City. He acknowledged that the projections may not be consistent with those published by the State Demographer, but advised that the numbers seem to be fairly consistent with the Board of Supervisors policies and the City's growth trends. In response to a further question, Mr. Werner requested the Commissioners to e-mail suggestions for new reuse sites as soon as possible. Commissioner McKenna suggested "every park and every school" as new reuse sites. Mr. Harper acknowledged that moving effluent water to the Bently property in Douglas County is an identified constraint which will have to be addressed. Mr. Werner noted that it may not be a politically viable alternative and, in response to a question, advised that the City would bear the cost of piping the water to Douglas County.

Mr. Harper acknowledged that the Brunswick Reservoir is seeping into the Carson River. In response to a further question, he explained that a tail water recovery system has been incorporated into the alternatives for irrigation near the River to prevent the overland flow of excess water running into the River. In response to a question, Eric Leveque, of Carollo Engineers, explained the total nitrogen limit restrictions for discharge to the Carson River. Total nitrogen limits encompass a number of different forms. Various plants have soluble, organic nitrogen which is bio-unavailable in a range of 1-3 milligrams per liter and cannot be removed by known technologies. Mr. Leveque explained that the Carson River and the Truckee River have the same effluent quality standards. The difference is that the Truckee River has an annual average standard; the Carson River has an instantaneous discharge standard which is not averaged. Mr. Harper advised that City staff and the consultants have discussed this matter with Nevada Division of Environmental Protection representatives. He and Mr. Werner responded to questions, and discussion took place, regarding the possibility of the NDEP changing the standard.

In response to a question, Mr. Werner advised that the Brunswick Reservoir cannot be lined until a choice is made between a rapid infiltration basin, discharge during the interim, or construction of another reservoir. If the decision is to construct another reservoir, it has to be done before lining the Brunswick Reservoir. Mr. Werner advised that the numbers with regard to sizes and flows may be changed slightly, but the system has to be selected now. He reviewed the associated time tables and deadlines and advised that, unless an extension is granted, the City's plan must be submitted to the NDEP by September 2004. In response to a comment, Mr. Werner advised that once the reservoir leak is fixed, the City will have an additional 2,000 acre-feet of water than can be accommodated by the current system.

Commissioner McKenna noted that there had been no discussion regarding conservation and reducing the amount of wastewater created. He expressed the opinion that the wastewater projections are "knee jerk opinions," and the hope that there will be other uses for the wastewater, once it is available, to include the school district and park properties. He requested City staff and the consultants to address the conservation plan in future presentations. Mr. Harper advised that another consideration is nitrogen load which will not change with water conservation. Discussion took place with regard to the same, and with regard to the cost of the alternatives, the cost of a reverse osmosis system, the project time table, and the role of the rifle range property in the project.

Mr. Fahrenbruch noted the importance of the Commissioners understanding the reuse program in conjunction with the citywide master plan and parks and recreation master plan updates. He advised that many of the future parks and recreation facility locations will be driven by the reclaimed water delivery system. He discussed the benefit of the reuse program to the Parks and Recreation Department budget.

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In response to a question, Mr. Werner advised that City staff and the consultants will keep the Commissioners apprised as the program is revised and refined. He responded to additional questions regarding future presentations of the program.

(1-1170) Arlen Detkey expressed the opinion that a new shooting range facility should be constructed prior to the users having to vacate the existing facility. In response to a question, Mr. Harper advised that the Voltaire Canyon reservoir was eliminated as being the most expensive alternative.

Chairperson Keeton thanked City staff and the consultants for their presentation. He recessed the meeting at 6:43 p.m. and reconvened at 6:47 p.m.

3-B. DISCUSSION AND UPDATE ONLY ON THE CONCEPT OF RELOCATING THE CAPITOL CITY GUN CLUB, CARSON RIFLE AND PISTOL CLUB, AND THE CLEAR CREEK BOWMEN OPERATIONS AND ACTIVITIES TO A SINGLE SHOOTING FACILITY UNDER THE CONTROL AND OWNERSHIP OF CARSON CITY (1-1185) - Mr. Fahrenbruch reviewed the staff report, and provided background information on the interest expressed, approximately one year ago, by the Capitol City Gun Club to relocate and expand their facility. He referred to the Use Agreements between the City and the Capitol City Gun Club, the Carson Rifle and Pistol Range, and the Clear Creek Bowmen which were included in the agenda materials. He advised of the Commission's involvement, approximately two years ago, in the revision and update of every Parks and Recreation Department Use Agreement. He briefly reviewed the Use Agreement provisions. He introduced Arlen Detkey and Ken Chambers, members of the Carson Rifle and Pistol Club, and Bob Blackwood, a member of the Capitol City Gun Club.

In response to a question, Mr. Fahrenbruch reviewed possible locations for a new facility under consideration by City staff and the user groups. He listed other user groups which have expressed an interest in participating in the new facility. He discussed the purpose of this agenda item to receive input from the Commissioners and determine that the concept is acceptable before proceeding further. He advised that review of proposed sites would be agendaized for a future Commission meeting. Commissioner McKenna expressed an interest in reviewing proposed locations prior to approving the concept. He suggested considering the possibility of utilizing the reclaimed landfill at some point in the future. In response to a question, Mr. Fahrenbruch advised that Development Services staff has indicated a willingness to present to the Board of Supervisors that the savings created from abandonment of the Rifle and Pistol Range for use as a reclaimed water reservoir storage facility could be appropriated for construction of a new shooting facility. Commissioner Livermore discussed the potential for using Bureau of Land Management urban interface property for economic and residential development. Mr. Fahrenbruch reiterated that discussing possible locations was premature. He discussed the requirement for a sufficient amount of property to be able to locate all the user groups in one facility, and reviewed various scenarios associated with that possibility.

In response to a question, Mr. Fahrenbruch explained the source of the million dollar savings created by the option, presented as part of item 3-A, to line Brunswick Reservoir and create a storage reservoir at the existing Rifle and Pistol Range. In response to a further question, Mr. Fahrenbruch indicated that City Manager Linda Ritter and Economic Development/Redevelopment Manager Joe McCarthy have most likely discussed other uses for the property currently occupied by the Capitol City Gun Club and the Clear Creek Bowmen. He advised that the Capitol City Gun Club is considered prime commercial property. He

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reviewed the Capitol City Gun Club's plans for a sporting clays facility. Mr. Fahrenbruch responded to additional questions regarding insurance requirements and the method by which fees are collected and allocated at the three facilities.

In response to questions, Mr. Fahrenbruch advised that the Rifle and Pistol Range users are concerned with their current location because of the various calibers of weapons used and the carrying capacity of the ballistics. The users have expressed an interest in a more unpopulated location. Mr. Fahrenbruch provided background information on how the Clear Creek Bowmen came to be in their present location. He advised that, although the Clear Creek Bowmen have been gracious about the Parks Department accommodating them, the location is not ideal. He advised that Jim Davis, of the Clear Creek Bowmen, was invited to attend this meeting. He further advised that each of the user groups' governing boards have discussed the subject concept, and have expressed support with the conditions outlined in the staff report. He reiterated the purpose for agendaizing this item. Commissioner Patton expressed support for the concept depending upon the proposed location. He requested that the subject item be reagendaized at a future meeting as discussion of proposed locations. Mr. Fahrenbruch discussed the significant investment of grant and City funding in all three shooting facilities, and the importance of ensuring that abandoning the existing facilities for other uses and moving the operations to a single facility is done with a sufficient amount of public and Commission input.

In response to a question, Mr. Fahrenbruch advised that there are currently no utilities at either of the Carson Rifle and Pistol Range or the archery facility. In response to a further question, Mr. Fahrenbruch advised that costs to extend utilities is unknown and will be primarily based upon the site selected. Commissioner Livermore suggested that it should not be Carson City's responsibility to construct a regional facility without participation from neighboring counties. Commissioner Felesina suggested considering a location for just the Rifle and Pistol Range due to the likelihood that the site will be needed for the new reservoir. Mr. Fahrenbruch prioritized relocation of the facilities depending upon a sufficient amount of property to accommodate each. He advised that staff will consider every possible scenario. Commissioner McKenna expressed support for the concept, and suggested incorporating law enforcement training facilities. He discussed the benefit of having a new shooting facility to attract out-of-the-area events. Mr. Fahrenbruch noted that the proposed site will be the driving force. He discussed the need for a state-of-the-art shooting facility to deter illegal shooting in canyons and remote areas. In response to a further question, Mr. Fahrenbruch advised that Development Services and the reuse master plan will dictate the time table for this project.

Chairperson Keeton commented on the need to lobby for the project, and expressed support for the concept. He expressed the opinion that the time line for constructing the new shooting facility will have to be more aggressive because of the time line associated with the Effluent Reuse Program.

(1-2000) Bob Blackwood, President of the Capitol City Gun Club, discussed the gun club members' support for consolidating and constructing a new shooting facility, safety concerns associated with the Gun Club's proximity to the golf course, the incompatibility of the existing location in the industrial district, and the need for expansion of the facility. He discussed facility requirements for the various shooting specialties. He invited the Commissioners to visit the Gun Club to discuss the subject concept further, and offered to arrange tours of out-of-state facilities. Mr. Blackwood acknowledged the desire to include an indoor range as part of a new facility. He advised of three gunsmiths who have expressed an interest in moving their businesses to a consolidated facility.

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(1-2161) Ken Chambers, of the Carson Rifle and Pistol Club, provided historic information on the Rifle and Pistol Club, expressed support for the concept, and offered the same resources and talents that have sustained the Club over the years.

(1-2190) Arlen Detkey, a member of the Carson Rifle and Pistol Club and the Silver State Shootists, discussed the rapid growth of shooting activities and the potential economic benefit to the City of associated events.

Mr. Fahrenbruch acknowledged a sufficient understanding of the Commissioners' concerns and comments. In response to a question, he reiterated the need for staff to do "a lot more homework." He noted that as staff moves forward with considering possible sites, a determination will be made regarding the feasibility of the concept. He referred to the user groups' conditions included in the staff report, specifically the need for a committed funding source. Commissioner McKenna discussed the economic growth which could be generated by a well-planned facility. Mr. Fahrenbruch acknowledged that the shooting facility will be developed in conjunction with the master plan update and the BLM's urban interface plan. He commented that in identifying a location, staff is looking for a "win-win" situation for the user groups, Development Services, and the Parks and Recreation Department.

(1-2345) James Parker advised that his residence is approximately one mile from the Rifle and Pistol Range. He advised that there have never been noise or safety issues, and that the users "have been excellent neighbors."

Commissioner Livermore suggested the opportunity for a commercial shooting facility. Commissioner McKenna commented on the need for law enforcement training facilities, and noted that the facility represents a valid form of recreation for a highly organized group of people. He commented that providing a good facility which can be expanded will benefit Carson City. He suggested that the economic development generated by the facility would pay for whatever seed money is invested by the City. [Chairperson Keeton recessed the meeting at 7:46 p.m. and reconvened at 7:51 p.m.]

3-C. ACTION TO APPROVE ALL OR SPECIFIC ELEMENTS OF STAFF'S RECOMMENDED SITE SELECTION CRITERIA ON CITY AND BUREAU OF LAND MANAGEMENT RECREATION AND PUBLIC PURPOSE LEASE PROPERTY TO LOCATE THE NEW MULTI-PURPOSE COMMUNITY GYM / RECREATIONAL FACILITY AND TO PURSUE A "DESIGN-BUILD" STRATEGY FOR THE PROJECT (1-2441) - Mr. Krahn provided background information on this item and reviewed the staff report. In response to a question, he advised that use of the existing Community Center will not necessarily change. In response to a question, Mr. Fahrenbruch advised that proposed sites will be identified based on the criteria outlined in the staff report. He acknowledged the Pony Express Pavilion as one consideration, but advised that other locations may be more feasible because of serving certain segments of the community. With regard to functionality of the building, he advised that staff will schedule public workshops to solicit input. In response to a comment, Ms. Singer discussed the convenient access to recreation program locations from the Community Center. Recreation Division staff walks program participants back and forth to the swimming pool, the skateboard park, etc. Use of buses significantly increases program costs. Discussion took place regarding the purpose of the agenda item, and Vice Chairperson DePauw expressed the opinion that the wording of the agenda item was in conflict with the language of Question #18.

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In response to a question, Mr. Fahrenbruch explained the purpose of this agenda item. He advised there had not yet been any determination with regard to the function of the facility. He discussed the need to hold public workshops to receive input from the community. He acknowledged that staff has their own ideas for the facility, but cannot move forward until hearing from the community. Prior to conducting the community workshops, Mr. Fahrenbruch explained that proposed sites would be presented to the Commission to weigh the advantages and disadvantages of each. He expressed an interest in involving a few of the Commissioners in the public workshops, and advised that staff will present a recommendation to the full Commission. The design criteria would follow, and Mr. Fahrenbruch assured the Commissioners that staff will comply with the language and provisions of the Quality of Life Initiative.

In response to a question, Mr. Fahrenbruch advised that staff will review the ballot question language with the District Attorney. Commissioner Livermore referred to the parks and recreation master plan update, and suggested that this item should be incorporated. Commissioner Patton reiterated a previous concern with regard to putting Question #18 projects on hold until the master plan update is completed. He expressed support for the site selection criteria, and the hope that a gymnasium will be constructed. In response to a comment, he agreed that tying the site selection process into the master plan update makes sense if it can be done without impeding Question #18 projects. Chairperson Keeton agreed. Mr. Fahrenbruch advised that City staff has made very clear to the master plan update consultants that committed projects are ongoing. He noted that site selection is the issue at hand with regard to the subject project. He reiterated that proposed sites will be presented to the Commission, and then a determination made with regard to the function of the facility. He acknowledged that the Pony Express Pavilion is a possible "City Property" site, among others. Commissioner McKenna requested staff to consider the possibility of trading property. Ms. Singer advised that Recreation Supervisor Joel Dunn recently returned from the Recreation Facilities Design and Management School. Mr. Dunn and Recreation Supervisor Scott Keith are scheduled to attend another facility design school in August.

Mr. Krahn reviewed the Design Strategy outlined in the staff report. He acknowledged that the City is not currently contemplating any other design-build project. Commissioner McKenna noted that the design-build strategy will save the City in other places. In response to a question, he discussed design-build projects done for the school district. He noted that a design-build strategy relieves responsibility from City staff who are not trained in construction management. Mr. Fahrenbruch commented on the creative benefit of the design-build strategy. Vice Chairperson DePauw expressed concern with regard to including the words "recreational facility" in the motion. She expressed support for the Site Selection Criteria and the Design Strategy. Commissioner Curtis requested staff to provide a status report on issuance of the bond whenever this item is reagendaized. Chairperson Keeton expressed the hope that only Nevada companies will be used for this project. He called for public comment; however, none was provided. **Commissioner McKenna moved to approve staff's recommended site selection criteria on City, BLM, and public purpose property to locate the community gym and to evaluate a design-build strategy for the project. Commissioner Patton seconded the motion.** Commissioner Livermore discussed possible definitions of "recreation facility" and expressed opposition to restricting the language. Discussion took place with regard to the same, and Commissioner McKenna clarified that the term "community gym in the motion had quotes on it, so it is exactly what was specified, what we can legally do. It's a term that was used in a law and now it's being used in a motion to enact that law." In response to a question, Mr. Fahrenbruch advised that other funding sources besides Question #18 may be needed for the project. In response to a further question, he advised that staff would be satisfied with either leaving the words "recreation facility" in the motion or taking them out. He advised that he will be pursuing a legal opinion

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on the definition of a community gym. He expressed the opinion that a community gym and a recreational facility are one in the same. He pointed out that once the functionality of the facility is considered, the definition will be made clear. Chairperson Keeton called for additional questions or comments on the pending motion and, when none were forthcoming, a vote. **Motion carried 9-0.**

4. NON-ACTION ITEMS:

STATUS REPORT ON QUESTION #18, RESIDENTIAL CONSTRUCTION TAX, AND CAPITAL IMPROVEMENT PROJECTS (2-0236) - Mr. Fahrenbruch advised that the reclaimed water conversion at Governor's Field was recently completed. Last night was the first irrigation and everything went well. He reported that Mr. Krahn has been working closely with Landmark Homes to design and construct the Lone Mountain trail head parking lot at the Northridge subdivision. Mr. Krahn provided an overview of the same.

STATUS REPORT ON UPDATE OF THE PARKS AND RECREATION ELEMENT OF THE MASTER PLAN (2-0273) - Chairperson Keeton suggested that the Commissioners review the materials included in the agenda packets. Mr. Krahn advised that the trails plan had been incorporated into the master plan scope of work. He provided a status report on the GIS portion of the planning process. City staff is meeting regularly on this project, and Mr. Krahn advised that Jeff Winston has been discussing with representatives of other municipalities a cost recovery program philosophy. He and Mr. Winston will be working to develop a public survey.

STATUS REPORT ON STATEWIDE BALLOT QUESTION #1 PROGRAM, GRANT APPLICATIONS, AND PROJECTS (2-0341) - None.

STATUS REPORTS AND COMMENTS FROM STAFF (2-0343) - Mr. Fahrenbruch reported on his recent attendance at Pete Perini's 80th birthday party at Riverview Park. He circulated 1923 photographs of Angelina Perini and Mr. Perini's father at Riverview Park, and of the sign created by Parks Department staff commemorating the site. Mr. Fahrenbruch advised that he and Chairperson Keeton spoke to the Carson City Leadership class on July 8th.

Mr. Fahrenbruch advised he will be providing a Silver Oak update at the August Commission meeting. He discussed the condition of the parks due to recent water restrictions imposed by the Utilities Department before and during the Waterfall Fire. Mr. Krahn advised that the U.S. Forest Service presentation of the Clear Creek/Kings Canyon Landscape Analysis will most likely be postponed.

STATUS REPORTS AND COMMENTS FROM COMMISSIONERS (2-0458) - In response to a question, Chairperson Keeton advised that the boards, commissions, and committees audit is moving forward. Commissioner Livermore referred to the June 24, 2004 letter from the Youth Sports Association, together with an article regarding sportsmanship, included in the agenda materials. He discussed a recent meeting conducted by NDOT regarding the southern leg of the freeway. Mr. Krahn was present with the bicycle plan, and Commissioner Livermore discussed his contact with several people on the south side of town with regard to modes of transportation, specifically equestrian, and the need to ensure access once the freeway is constructed. Chairperson Keeton offered the assistance of the Commission with regard to fire rehabilitation.

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FUTURE AGENDA ITEMS FROM COMMISSIONERS (2-0526) - Commissioner Hoffman requested staff to agendize discussion of the effects of the Waterfall Fire on recreation facilities, and the possibility of utilizing Question #18 and Question #1 funding to restore trail heads on the west side of town. He circulated photographs, and expressed concern with regard to erosion. Mr. Krahn discussed the activities of the Burned Area Emergency Response Team.

5. ACTION ON ADJOURNMENT (2-0575) - Vice Chairperson DePauw moved to adjourn the meeting at 9:09 p.m. Commissioner Patton seconded the motion. Motion carried 9-0.

The Minutes of the July 20, 2004 meeting of the Carson City Parks and Recreation Commission are so approved this 17th day of August, 2004.

THOMAS N. KEETON, Chair