

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 15, 2022 Meeting

Page 1

DRAFT

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, December 15, 2022, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT:

Mayor Lori Bagwell
Supervisor Stacey Giomi, Ward 1
Supervisor Maurice White, Ward 2
Supervisor Stan Jones, Ward 3
Supervisor Lisa Schuette, Ward 4

STAFF:

Nancy Paulson, City Manager
Aubrey Rowlett, Clerk-Recorder
Scott Hoen, Clerk-Recorder Elect
Stephanie Hicks, Deputy City Manager
Todd Reese, Senior Deputy District Attorney
Tamar Warren, Senior Deputy Clerk

NOTE: A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All meeting minutes are available for review at: <https://www.carson.org/minutes>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:33:05) – Mayor Bagwell called the meeting to order at 8:33 a.m. Ms. Rowlett called roll and noted the presence of a quorum. Airport Road Church of Christ Minister Bruce Henderson provided the invocation. At Mayor Bagwell’s request, Carson City Sheriff Ken Furlong led the Pledge of Allegiance.

5. PUBLIC COMMENT

(8:34:58) – Mayor Bagwell entertained public comments. Harry Handa introduced himself as the owner of the Frontier Motel and read a written statement, incorporated into the record, requesting the reinstatement of his business license which was revoked in 2020. Mr. Handa explained that due to the material and labor shortages, they had been able to complete the first building but not the second, which was scheduled for completion in two months. He wished to have the completed building opened at this time. Mayor Bagwell explained that the item was not agendaized for discussion.

(8:38:52) – Deni French wished to discuss landfill fee increases for residents versus those bringing their trash from other counties. He also recommended adding a nuisance fee for contractors based on the number of trips and the weight of vehicles to offset road wear and tear. Mr. French suggested that the Board explain public comment rules as many would not be aware that the Board would not discuss non-agendaized items.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the December 15, 2022 Meeting
Page 2

DRAFT

(8:41:03) – Bruce Cram introduced himself as a Carson City resident and objected to raising landfill fees for residents. He also objected to City spending such as the “changed logos on City trucks...and the paperwork on our billing.” Mr. Cram recommended raising the prices for out-of-county landfill use and the “green rate.” Mayor Bagwell clarified that Mr. Cram’s public comment was based on the previous Board of Supervisors meeting agenda item regarding landfill fees and explained that the Board had instructed Staff to keep in-county rates stable and increase the out-of-county fees.

(8:44:20) – June Marsh noted that Carson City seniors were paying a “school debt tax” and believed that an upcoming “\$50 per month road tax per household” would be too much for the seniors. Mayor Bagwell reiterated that the Board would be unable to discuss non-agendized items; however, she noted that they would refer Ms. Marsh to staff members who would be able to address the issue.

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – NOVEMBER 17, 2022 AND NOVEMBER 18, 2022.

(8:46:05) – Mayor Bagwell introduced the item and entertained comments, corrections, or a motion.

(8:46:30) – Supervisor Giomi moved to approve the minutes of the November 17, 2022 and November 18, 2022 Board of Supervisors meetings as presented. The motion was seconded by Supervisor Jones and carried 5-0-0.

7. SPECIAL PRESENTATIONS

7.A PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES.

(8:46:56) – Mayor Bagwell introduced the item and invited the Board members to join her in thanking Supervisor Jones, Clerk-Recorder Rowlatt, and Assessor Dave Dawley for their service. She also read into the record and presented plaques to Supervisor Jones and Ms. Rowlatt (Mr. Dawley was not present to receive his). Both recipients joined the Board for a commemorative photograph.

(8:51:40) – Length of service certificates were also presented to employees. Each Board member read the accomplishments of a City employee after which they presented them with their longevity award certificates. The following employees were award recipients and joined the Board for a commemorative photograph with family and friends after the presentation:

Justin Ryba, Alternative Sentencing Officer – 15 years
John Burnham, Sports Field Coordinator – 5 years
Vanessa Cortes, Youth Advisor – 5 years
James Lachew, Deputy Sheriff – 5 years
Andrew Menendez, Recreation Program Supervisor – 5 years
Jerome Tushbant, Undersheriff – 5 years

(9:04:06) – Mayor Bagwell recessed the meeting and invited everyone to enjoy the celebratory cake in honor of Supervisor Jones and Ms. Rowlatt.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 15, 2022 Meeting

Page 3

DRAFT

CONSENT AGENDA

(9:11:20) – Mayor Bagwell reconvened the meeting and introduced the item, inquiring whether the Board or members of the public wished to pull items from the Consent Agenda; however, none were forthcoming. She also entertained a motion.

(9:11:30) – Supervisor Giomi moved to approve the Consent Agenda consisting of items 8.A, 9.A, 10.A, 11.A, 12.A, 13.A, and 14.A as presented. Supervisor White seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

8. AIRPORT AUTHORITY

8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED 50-YEAR GROUND LEASE (“GROUND LEASE”) BETWEEN CARSON CITY AND THE CARSON CITY AIRPORT AUTHORITY (“CCAA”), TOGETHER AS LANDLORD, AND ARROWHEAD TENANT, LLC (“ARROWHEAD”), AS TENANT, WITH ARROWHEAD PAYING A BASE RENT OF \$23,681.28 PER YEAR, SUBJECT TO FUTURE ADJUSTMENTS BASED ON THE CONSUMER PRICE INDEX, TO LEASE APPROXIMATELY 74,004 SQUARE FEET AT THE CARSON CITY AIRPORT, A PORTION OF ASSESSOR'S PARCEL NUMBER ("APN") 005-011-01, (“PREMISES”) FOR THE CONSTRUCTION OF AIRCRAFT STORAGE HANGARS.

9. ASSESSOR

9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST TO CORRECT A CLERICAL ERROR AND INCREASE THE TAXES FOR FISCAL YEAR ("FY") 2022/2023 IN THE AMOUNT OF \$414.29 FOR THE PROPERTY DESCRIBED AS PARCEL 1, MAP #1536A, ASSESSOR'S PARCEL NUMBER ("APN") 009-021-02 AND INCREASE THE TAXES FOR FY 2022/2023 IN THE AMOUNT OF \$2,399.76 FOR THE PROPERTY DESCRIBED AS NORTH 1/2 NORTHWEST 1/4 OF SEC 30 T15N R20E, APN 009-291-05, FOR A CORRECTED COMBINED TOTAL TAX AMOUNT OF \$2,814.05.

10. CITY MANAGER

10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON RATIFYING THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF NOVEMBER 5, 2022 THROUGH DECEMBER 2, 2022.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 15, 2022 Meeting

Page 4

DRAFT

11. COURTS

11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING RATIFICATION OF (1) THE ACCEPTANCE OF A TRIAL COURT SUBAWARD (“SUBAWARD”) OF THE AMERICAN RESCUE PLAN ACT (“ARPA”) FISCAL RECOVERY FUNDS (“FRF”) ADMINISTERED BY THE NEVADA SUPREME COURT IN THE AMOUNT OF \$230,015 FOR THE COURT RECORD DIGITAL CONVERSION PROJECT (“PROJECT”) IN THE FIRST JUDICIAL DISTRICT COURT (“COURT”) EFFECTIVE RETROACTIVELY FROM JUNE 1, 2022 THROUGH DECEMBER 21, 2024; AND (2) AN ALLOCATION AGREEMENT EFFECTIVE RETROACTIVELY FROM JUNE 1, 2022 THROUGH DECEMBER 21, 2024 FOR THE ALLOCATION OF THE SUBAWARD.

12. FINANCE

12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH DECEMBER 2, 2022, PER NRS 251.030 AND NRS 354.290.

13. PURCHASING AND CONTRACTS

13.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE VARIOUS KITCHEN APPLIANCES FOR THE CARSON CITY SHERIFF’S OFFICE JAIL (“JAIL”) FOR A NOT TO EXCEED AMOUNT OF \$80,226.48 UTILIZING JOINDER CONTRACT (#R180202) BETWEEN REGION 4 EDUCATION SERVICE CENTER, HOUSTON, TEXAS AND NATIONAL RESTAURANT SUPPLY.

14. TREASURER

14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE TREASURER’S MONTHLY STATEMENT OF ALL MONEY ON DEPOSIT, OUTSTANDING CHECKS AND CASH ON HAND FOR NOVEMBER 2022 SUBMITTED PER NEVADA REVISED STATUTES (“NRS”) 354.280.

END OF CONSENT AGENDA

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

15. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME

No items were pulled from the Consent Agenda.

16. FINANCE

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 15, 2022 Meeting

DRAFT

16.A FOR DISCUSSION ONLY: PRESENTATION AND DISCUSSION ON FINANCIAL HIGHLIGHTS OF THE CURRENT YEAR ANNUAL COMPREHENSIVE FINANCIAL REPORT ("ACFR") BY CARSON CITY STAFF AND INFORMATION FROM HINTONBURDICK CPAS & ADVISORS RELATING TO THEIR AUDIT PROCEDURES AND THE RESULTS OF THOSE PROCEDURES CONCERNING THE CARSON CITY ACFR FOR THE FISCAL YEAR ENDED JUNE 30, 2022.

(9:11:57) – Mayor Bagwell introduced both agenda items 16.A and 16.B, noting that formal action would be taken on item 16.B. Carson City Chief Financial Officer Sheri Russell-Benabou thanked the Finance Department Staff for the cost savings they provided by preparing for the audit. She also thanked Hinton Burdick CPAs and Advisors who had been contracted to conduct the audit and the City departments who had assisted them. Ms. Russell-Benabou announced that the City’s bond rating had increased from AA– to AA with Standard and Poor’s (S&P’s) rating and to Aa3 with Moody’s rating. She reviewed a PowerPoint presentation titled *Carson City, Nevada Annual Comprehensive Financial Report June 30, 2022*, incorporated into the record, and responded to clarifying questions.

(9:29:32) – HintonBurdick CPAs and Advisors Partner Chad Atkinson, participating via WebEx, thanked both his firm’s and the City’s audit teams and presented the City’s Fiscal Year 2022 Audit, incorporated into the record. He also responded to clarifying questions. Supervisor Giomi congratulated the auditing teams and recommended clarifying for members of the community a summary of the technical terms and what they mean “in layman’s terms” prior to posting them for the public to view. Supervisor White also noted that members of the community should review the information; however, he recommended reading “the commentary” presented in the PowerPoint presentation reviewed earlier by Ms. Russell-Banabou, instead of poring through the spreadsheets. Supervisor Jones applauded Ms. Russell Benabou’s “predictions” and requested that she keep him on the distribution list after the expiration of his term on the Board. Supervisor Schuette thanked Staff for responding to her questions offline and was in favor of posting the information online as well. Mayor Bagwell was Informed by Mr. Atkinson that the statistical sections of the audit, which are obtained through third-party information, may be corrected should an error be found in those sections. The Mayor specifically highlighted the water usage which had not increased year-over-year and informed the community “we’re looking at all this data when we make decisions” such as growth management. She also entertained public comments; however, none were forthcoming.

16.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING RECOMMENDED ACCEPTANCE OF THE CARSON CITY ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2022.

(9:45:16) – Based on the discussion during item 16.A, Mayor Bagwell entertained a motion.

(9:45:21) – Supervisor White moved to accept the Annual Comprehensive Financial Report as submitted. Supervisor Giomi seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor White
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 15, 2022 Meeting

Page 6

DRAFT

(9:45:54) – Mayor Bagwell thanked the Finance Department Staff and Ms. Paulson highlighted the time and effort it had taken for Staff to prepare the document.

17. PUBLIC WORKS

17.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED EXCLUSIVE NEGOTIATING RIGHTS AGREEMENT (“PHASE 2 AGREEMENT”) BETWEEN CARSON CITY AND PALASEEK LLP (“PALASEEK”), TO EXPIRE ON OR BEFORE DECEMBER 31, 2023, FOR THE POTENTIAL DEVELOPMENT OF AN AFFORDABLE HOUSING PROJECT (“PHASE 2 PROJECT”) LOCATED ON 3.41 ACRES OF CITY-OWNED LAND DESIGNATED AS ASSESSOR’S PARCEL NUMBER (“APN”) 010-037-06.

(9:47:05) – Mayor Bagwell introduced the item. Public Works Deputy Director Dan Stucky gave background and presented the Staff Report and the proposed Exclusive Negotiating Rights Agreement, both of which are incorporated into the record. He explained that although the expiration date of the Phase 2 Agreement was on December 31, 2023, he hoped that a Development Agreement would be agendized for approval by the Board “within the next three months.” Mr. Stucky highlighted the progress made on Phase 1 of the Development which would incorporate 80 units. Mayor Bagwell requested contact information on how the public would be able to apply for reservations. Supervisor White clarified that his “no” vote was not due to an issue with the project itself, but he objected to the gifting of the City property for private use. Mayor Bagwell entertained public comments.

(9:50:15) – Mr. French voiced his objection to the gifting of City property as well. He believed in providing “low-income housing” and stated that the Public Works Department had “a finite amount of land” and was in favor of preserving the land for “nature use.”

(9:52:23) – Supervisor Jones was informed that the project construction would be continuous, and Phase 2 would start prior to the completion of Phase 1. Mayor Bagwell entertained a motion.

(9:53:03) – Supervisor Giomi moved to approve the Agreement as presented. Supervisor Jones seconded the motion.

RESULT:	APPROVED (4-1-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, and Mayor Bagwell
NAYS:	Supervisor White
ABSTENTIONS:	None
ABSENT:	None

18. CLERK-RECORDER

CARSON CITY BOARD OF SUPERVISORS
Minutes of the December 15, 2022 Meeting
Page 7

DRAFT

18.A FOR DISCUSSION ONLY: PRESENTATION AND DISCUSSION REGARDING THE STATUS OF COMPLETED AND PENDING PROJECTS FOR THE CARSON CITY CLERK-RECORDER'S OFFICE AND THE TRANSITION PLAN FOR THE NEWLY ELECTED CLERK-RECORDER.

(9:53:24) – Mayor Bagwell introduced the item. Ms. Rowlatt welcomed and introduced Carson City Clerk-Recorder Elect Scott Hoen. She also reviewed a PowerPoint presentation, incorporated into the record, which included the current status of projects, departmental needs, and recommendations to assist the incoming Clerk-Recorder. Ms. Rowlatt thanked her staff for their dedication to Carson City. Mr. Hoen thanked Ms. Rowlatt for making the transition “work” by including him in emails and discussions and acknowledged that he was “coming from outside...to fill big shoes.” He also noted that the State was losing several Clerk-Recorders, especially when readying for the upcoming legislative session. Mayor Bagwell thanked Mr. Hoen for “starting work early,” which she attributed to his “dedication.” Supervisor Schuette thanked Ms. Rowlatt “for all that you have done for Carson” and thanked her for being open to responding to questions, adding that she “will be missed.” Mayor Bagwell also thanked Ms. Rowlatt and entertained public comments.

(10:11:50) – Mr. French thanked Ms. Rowlatt and welcomed Mr. Hoen. He also reminded the community that there are many people “running this City.”

19. COMMUNITY DEVELOPMENT - PLANNING

19.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE IMPLEMENTATION OF PROPOSED SPECIAL EVENT POLICIES IN CALENDAR YEAR 2023 AND A POSSIBLE REVIEW OF THE POLICIES AT THE END OF 2023.

(10:13:30) – Mayor Bagwell introduced the item. Community Development Director Hope Sullivan thanked Ms. Rowlatt and highlighted the fact that their two departments worked closely on record retention. She also gave background and highlighted the Carson City Municipal Code (CCMC) 4.04.077 which addresses the City's special events permitting process. She also reviewed a proposal, incorporated into the record, regarding the implementation of special event policies for the calendar year 2023, with a review and possible modification of the policies at the end of the year. Ms. Sullivan highlighted the criteria for street closures and reviewed the proposed additional recommendations, incorporated into the record. She also responded to clarifying questions.

(10:26:30) – Discussion ensued regarding special events and street closures. Supervisor White recommended scheduling a meeting 30 days prior to the event to discuss electricity needs. Mayor Bagwell highlighted that events such as the downtown ones, including at McFadden Plaza, should be priced differently than those at City parks. Ms. Sullivan received direction that electricity consultation costs should not incur if they take place during business hours and Supervisor Giomi was amenable to charging a nominal fee for the use of the City's equipment to ensure “it works.” Mayor Bagwell wished to distinguish between local/community events and special events organized by for-profit organizations and Supervisor Giomi suggested having the City co-sponsor the select events which would be exempted from the proposed policy.

(10:44:30) – Parks, Recreation, and Open Space Director Jennifer Budge noted that the City's Parks Fee Policies allowed for City co-sponsorships and recommended extending portions of those forms instead of creating

CARSON CITY BOARD OF SUPERVISORS
Minutes of the December 15, 2022 Meeting
Page 8

DRAFT

duplicate forms. Ms. Sullivan wished to see “that we got it right before we finalize it.” Supervisor Jones recommended receiving input from all the involved City departments. Supervisor Schuette suggested additional descriptions to define “extraordinary or unusual” events. She believed that to prevent additional issues, a low or no-fee policy should be provided for the use of the City’s electrical equipment. Ms. Sullivan recommended having event organizers be responsible for any damage to City property in addition to being responsible for trash collection and restroom facilities. She also believed that “any health permits necessary for the vendors on [the event’s] vendor list need to be submitted at least 48 hours prior to the event,” excluding the vendors who will set up on their private property. Ms. Sullivan also reviewed the Solicitors and Peddlers License requirements obtained from the Carson City Sheriff’s Office (CCSO). Discussion ensued regarding health permits and Mayor Bagwell believed that the Health Department should be responsible for enforcing compliance, especially regarding unpermitted vendors.

(11:01:30) – The Board agreed that bleachers and stages were the responsibility of the event organizer. Ms. Sullivan reviewed the McFadden Plaza checklist, incorporated in item 8 of the proposed policy. Mayor Bagwell recapped the Board’s direction to Staff regarding the proposed policy:

- Nevada state tax: The event organizer shall be responsible for completing and submitting the Nevada Department of Taxation Promoter Application and Exhibitor List to the Department of Taxation and collecting the sales tax from the event vendors.
- Street closures for special events outside the existing list (previously approved) and criteria may only be approved by the Board of Supervisors. Mayor Bagwell recommended that other street closure requests accompany a “permission slip” acknowledging agreement from residents. Supervisor Giomi recommended a one-time closure per residence and any additional closure must be approved by the Board. Public Works Deputy Director Dan Stucky reminded the Board that the Public Works employees would incur overtime costs for street closures, especially last-minute closures. Supervisor Giomi believed that major/arterial streets should not be closed. It was agreed that street closures should be prior approved by the Board in the January/February timeframe for the 2023 calendar year. Ms. Sullivan offered to notify the event organizers of the approved street closures and request information on plans to close other streets.
- Electricity: Discussion ensued regarding item 3, electricity and City equipment usage, and Parks Superintendent Dave Navarro explained that the current fee for the use of “spider boxes” was \$100 per day and for the day of the event. He also clarified that the average number of “spider boxes” for an event like Taste of Downtown would be around 20. Mayor Bagwell requested collecting the electrical box rental data for 2023 and assessing the fees after the end of the test year.
- Property damage: A statement will be included in the application acknowledging that the event organizer is responsible for any damage to City property.
- Trash collection and toilets: Trash collection and toilets are the responsibility of the event organizer. Toilet facilities must comply with Nevada Administrative Code Chapter 444.
- Health permits: Vendors associated with the special event must obtain health permits at least 48 hours prior to the event. Day-of-event permits will not be issued to vendors associated with the special event. Carson City Health and Human Services (CCHS) Director Nicki Aaker clarified that the Health Department Staff will not permit vendors whose food is deemed unsafe. She also explained that mobile food units may only remain in one location for four hours, adding that if a food vendor is not sanctioned by the event organizers, they will follow City laws and may require the assistance of Code Enforcement or CCSO. Ms. Sullivan confirmed that a trespass situation will be handled by CCSO.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the December 15, 2022 Meeting
Page 9

DRAFT

- **Bleachers/Stages:** Except for the stage at McFadden Plaza, the City will not make bleachers or stages available for special events.
- **McFadden Plaza:** Event organizers utilizing McFadden Plaza will complete a separate reservation request form that will specifically ask if the splash pad should be on or off and if the event will require City electricity. Additionally, the form will advise that the event organizer is responsible for providing and installing any needed stage lighting and sound system. The event organizer must request a meeting with Facilities at least 48 hours prior to the event to receive an orientation on the electrical system. The meeting will occur during regular business hours (the policy on electricity will apply) and any request to use City owned electrical equipment must be made 30 days prior to the event. Electrical equipment is made available on a first-come, first-served basis.

(11:29:42) – Mayor Bagwell entertained public comments; however, none were forthcoming. She also clarified that after the initial “test” in 2023, Ms. Sullivan would return with a report in 2024. Ms. Sullivan indicated that based on the discussion, she had sufficient direction to proceed without a formal motion as no changes to CCMC had been proposed.

20. BOARD OF SUPERVISORS

NON-ACTION ITEMS.

FUTURE AGENDA ITEMS

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD

STAFF COMMENTS AND STATUS REPORT

(11:31:46) – Mayor Bagwell introduced the item. Supervisor Giomi reported that the Culture and Tourism Authority had been working with Open Space Manager Lyndsey Boyer to have Carson City certified as a Dark Sky Community. Mayor Bagwell announced that Carson City had been recognized for its coordinated activities, during the Move with the Mayors call and had reached the “Striving” category. She also announced that the next activity would be pickleball at the Robert "Bob" Crowell Multi-Purpose Athletic Center.

(11:34:19) – Ms. Rowlett stated that she wished to acknowledge the public meetings team who were not included in her earlier presentation (item 19.A).

(11:35:01) – Supervisor Schuette acknowledged the City’s businesses and non-profits who were looking out for people and animals in need and highlighted the efforts of Benson’s Feed for hosting the Pictures with Santa event.

(11:36:24) – Supervisor White announced the Live Action Role Play event on June 9, 10, and 11, 2023 at the Nevada State Prison.

(11:37:20) – Mayor Bagwell thanked Assistant Sheriff Daniel Gonzales and his wife who “have worked tirelessly” over the years to organize Holiday with a Hero in which she had participated and described the joy “to see the faces of the children and everyone coming together.”

CARSON CITY BOARD OF SUPERVISORS
Minutes of the December 15, 2022 Meeting
Page 10

DRAFT

(11:38:30) – Supervisor Jones announced that the Nevada State Museum had granted the organizers of Mark Twain Days to have a mural painted on the south wall of the museum and that an artist had been selected for the project. He also thanked Cultural Commissioner Karen Abowd for her service as she had not chosen to reapply.

CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL.

This item did not take place.

21. PUBLIC COMMENT

(11:39:10) – Mayor Bagwell entertained final public comments. Mr. French wished to understand how to agendaize an item. He also suggested earmarked road impact fees and evening Board meetings.

22. FOR POSSIBLE ACTION: TO ADJOURN THE BOARD OF SUPERVISORS

(11:42:10) – At Mayor Bagwell’s invitation, Supervisor Jones adjourned the Board of Supervisors meeting at 11:42 a.m. Mayor Bagwell announced that the Board of Health meeting will convene in a few minutes.

BOARD OF HEALTH

23. CALL TO ORDER & ROLL CALL - BOARD OF HEALTH

(11:52:34) – Chairperson Lyons called the Board of Health meeting comprising Chairperson Colleen Lyons, Vice Chairperson Stacey Giomi, Member Lori Bagwell, Member Ken Furlong, Member Stan Jones, Member Lisa Schuette, and Member Maurice White to order at 11:52 a.m. Ms. Warren called roll and noted the presence of a quorum.

24. PUBLIC COMMENT

(11:53:07) – Chairperson Lyons entertained public comments. Deni French introduced himself and inquired whether the Health Department had an increase in cold-related incidents, especially in the homeless population. Chairperson Lyons explained that the Nights Off the Streets (NOTS) program had been successful in preventing them.

25. FOR POSSIBLE ACTION: APPROVAL OF MINUTES - AUGUST 18, 2022

(11:54:10) – Chairperson Lyons introduced the item and noted an error in the form of an incomplete sentence, which has since been corrected. She also entertained additional comments and/or a motion.

(11:55:32) – Member Bagwell moved to approve the minutes of the August 18, 2022 Board of Health meeting as amended. The motion was seconded by Member White and carried 7-0-0.

26. HEALTH AND HUMAN SERVICES

CARSON CITY BOARD OF SUPERVISORS
Minutes of the December 15, 2022 Meeting
Page 11

DRAFT

26. A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED ACCEPTANCE OF A REPORT OF THE CARSON CITY HEALTH OFFICER.

(11:55:52) – Chairperson Lyons introduced the item and presented her report, incorporated into the record, as of August 15, 2022, which included the influenza activity for the 2022-2023 season. She also encouraged vaccinations to prevent life-threatening hospitalizations. Additionally, Chairperson Lyons recommended receiving immediate treatment for fevers and cold symptoms to ensure the appropriate mitigation. She highlighted the increase in the poverty rate of adults over the age of 65, noting that 118 additional seniors would suffer from poverty in Carson City. She recommended being cautious, especially regarding children suffering from a respiratory virus for which a vaccine was not available. Chairperson Lyons entertained public comments and when none were forthcoming, a motion.

(12:03:03) – Vice Chair Giomi moved to accept the report as presented. Member Furlong seconded the motion.

RESULT:	APPROVED (7-0-0)
MOVER:	Vice Chair Giomi
SECONDER:	Member Furlong
AYES:	Members Bagwell, Furlong, Jones, Schuette, White, Vice Chair Giomi, and Chair Lyons
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

26.B FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION REGARDING THE REGIONALIZATION OF PUBLIC HEALTH IN NEVADA.

(12:04:23) – Chairperson Lyons introduced the item. Carson City Health and Human Services Director Nicki Aaker gave background regarding the Central Nevada Health District (CNHD) that had been approved on December 2, 2022 by the Nevada Board of Health to become a Nevada health district.

(12:05:24) – Taylor Allison, Public Health Coordinator, Nevada Association of Counties, reviewed a presentation on public health jurisdictions and services, incorporated into the record, and responded to clarifying questions. Chairperson Lyons explained that due to its fast expansion, Lyon County could be eligible to form its own health district in the future based on anticipated growth. Ms. Allison noted that a report to review the socioeconomic impact would be available in June 2023 and recommended conducting a foundational public health assessment. Chairperson Lyons indicated that the COVID-19 pandemic had exposed many inadequacies, including small and local boards of health. Additionally, she thanked the Board of Supervisors for allowing the expansion of the City’s Epidemiology team that provides assistance to Douglas County “under contract.”

(12:19:25) – Ms. Aaker explained that Carson City is defined as a “health authority” and not a “health district” because “we do not have two public entities,” adding that they work closely with entities that have larger populations. She highlighted an interlocal agreement for environmental health with Douglas County and a grant-

CARSON CITY BOARD OF SUPERVISORS
Minutes of the December 15, 2022 Meeting
Page 12

DRAFT

funded delegation of authority through the State for disease surveillance. Ms. Aaker noted that the grant-funded tobacco prevention and adolescent health programs were also part of a multi-county collaborative effort, adding that the quad-county COVID response had been robust due to the public health preparedness grant. Chairperson Lyons believed that regionalization helped understand local issues and respond using regional resources. Ms. Aaker also responded to clarifying questions. This item was not agendized for action.

26.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED ACCEPTANCE OF THE REPORT OF THE DIRECTOR OF THE CARSON CITY DEPARTMENT OF HEALTH AND HUMAN SERVICES (“CCHHS”).

(12:33:53) – Chairperson Lyons introduced the item. Ms. Aaker presented her report, incorporated into the record, and responded to clarifying questions. Discussion ensued regarding the Northern Nevada Behavioral Health Policy Board (AB9) and Chairperson Lyons explained that providing regional oversight would be preferable to State oversight. There were no public comments; therefore, Chairperson Lyons entertained a motion.

(1:09:17) – Member Schuette moved to accept the Director’s report as presented. Member Bagwell seconded the motion.

RESULT:	APPROVED (7-0-0)
MOVER:	Member Schuette
SECONDER:	Member Bagwell
AYES:	Members Bagwell, Furlong, Jones, Schuette, White, Vice Chair Giomi, and Chair Lyons
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

26.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE SECOND BIANNUAL 2022 REPORT FROM VITALITY UNLIMITED AS REQUIRED BY CONTRACT #1718-118 BETWEEN CARSON CITY AND VITALITY UNLIMITED, WITH AN EMPHASIS ON CIVIL PROTECTIVE CUSTODY (“CPC”) ADMISSIONS.

(1:09:31) – Chairperson Lyons introduced the item. Vitality Unlimited Clinical Supervisor Elizabeth Hawthorne reviewed the December 1, 2021, to November 30, 2022 Report, incorporated into the record. In response to a question by Chairperson Lyons, Ms. Hawthorne clarified that the higher number of patients in Elko County, reflected in the report, was due to many Carson City residents being treated in Elko because of the availability of beds and their ability to house in-patient adolescents. There were no public comments.

(1:11:42) – Vice Chair Giomi moved to accept the report as presented. Member Bagwell seconded the motion.

RESULT:	APPROVED (7-0-0)
MOVER:	Vice Chair Giomi
SECONDER:	Member Bagwell
AYES:	Members Bagwell, Furlong, Jones, Schuette, White, Vice Chair Giomi, and Chair Lyons
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

CARSON CITY BOARD OF SUPERVISORS
Minutes of the December 15, 2022 Meeting
Page 13

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27. PUBLIC COMMENT

(1:11:56) – Chairperson Lyons entertained public comments. Vice Chair Giomi thanked Member Jones “for doing a stellar job of representing not only Ward 3 but the whole community.”

28. FOR POSSIBLE ACTION: TO ADJOURN

(1:12:48) – Chairperson Lyons adjourned the meeting at 1:12 p.m.

The Minutes of the December 15, 2022 Carson City Board of Supervisors meeting are so approved on this 19th day of January, 2023.

LORI BAGWELL, Mayor

ATTEST:

SCOTT HOEN, Clerk-Recorder