



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** January 19, 2023

Staff Contact: Alana Mills, Human Resources Generalist

Agenda Title: Proclamation and presentation of the Employee-of-the-Quarter award to Darren Anderson, Senior Project Manager. (Alana Mills, amills@carson.org)

Staff Summary: The Employee-of-the-Quarter program recognizes outstanding employees whose efforts have helped the City achieve the strategic goals adopted by the Board of Supervisors and who have demonstrated an effort to fulfill the City's mission, vision and values.

Agenda Action: Other / Presentation **Time Requested:** 10 Minutes

Proposed Motion

N/A

Board's Strategic Goal

Organizational Culture

Previous Action

On October 20, 2022, the Board of Supervisors presented the Employee-of-the-Quarter award to Edgar Macias.

Background/Issues & Analysis

This program recognizes employees whose efforts have helped the City achieve the strategic goals adopted by the Board of Supervisors and who have displayed proficiency at assigned duties, promoted a pleasant working environment, who are dependable, innovative and/or who provide excellent customer service. An employee can nominate a co-worker who he/she believes is a deserving recipient. The nominations are reviewed by a committee comprised of employee representatives selected by the City Manager. The committee selected Darren Anderson, Senior Project Manager, to receive the award this quarter.

Applicable Statute, Code, Policy, Rule or Regulation

Employee-of-the-Quarter Policy

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: General Fund, Employee Recognition account, 1010600-501422

Is it currently budgeted? Yes

Explanation of Fiscal Impact: A \$200.00 award is given to the employee selected as Employee-of-the-Quarter and a \$50.00 award is given to the employee(s) who nominates the selected employee.

Alternatives

N/A

Attachments:

[Proclamation_Employee-of-the_Quarter_Jan 2023 .docx](#)

[Anderson Nomination.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



PROCLAMATION

A PROCLAMATION OF THE BOARD OF SUPERVISORS RECOGNIZING DARREN ANDERSON, SENIOR PROJECT MANAGER, AS THE EMPLOYEE-OF-THE-QUARTER

WHEREAS, Carson City's quality of life attracts talented and loyal employees;
and

WHEREAS, every day, Carson City employees put to use their broad array of
skills and expertise with efficiency and integrity for the benefit of everyone in our
City; and

WHEREAS, Carson City values its employees and acknowledges that
recognizing employees for their hard work and dedication is critical to the future
health and growth of our City; and

WHEREAS, we owe a substantial debt of gratitude to the Carson City employees
and applaud those who go above and beyond in their loyalty and ability; and

WHEREAS, Darren Anderson, Senior Project Manager, has done a remarkable
job managing many complex projects for Carson City, with innovation, dedication
and positivity, while, also contributing his spare time to advance his abilities,
thereby contributing to the fulfillment of the City's mission, values and vision; and

NOW THEREFORE I, Lori Bagwell, Mayor of Carson City, celebrate the
dedicated accomplishments of Darren Anderson in serving the community and
do hereby proclaim Darren Anderson to be **EMPLOYEE-OF-THE-QUARTER**.

Mayor Lori Bagwell

Carson City, Nevada



EMPLOYEE-OF-THE-QUARTER NOMINATION FORM

Do you have a co-worker that has displayed: proficiency at assigned duties, promoted a pleasant working environment, dependability, innovation in assigned duties, and/or excellence in customer service? If so, please take the time to nominate the employee for the "Employee-of-the-Quarter" award.

Criteria

Nominations may be made for outstanding performance and/or contributions to the team for activities such as, but not limited to, internal/external customer service, costs savings, productivity/work processes.

Nominating a Co-Worker

To nominate a co-worker, complete this form and submit to Human Resources. Submission can be made in person or by e-mail to: cchr@carson.org.

**Please review the deadlines in the Employee-of-the-Quarter policy.*

Nominee's Name

Darren Anderson

Nominee's significant contribution: (Please provide specific detailed example(s), please attach additional pages, if needed.)

See Attached

Your Name

Randall Rice

Date

12/30/2022

Your Signature

Department Director/Elected Official Name

Date

Department Director/
Elected Official

Signature

12/30/2022

Nomination for Employee of the Quarter – Darren Anderson

This quarter I would like to nominate Mr. Darren Anderson, PE – Senior Project Manager for Carson City Public Works. Darren has leveraged his training and experience to make Carson a great place to work and live. Darren is a Senior Project Manager who manages some of the City's most difficult and complex capital projects. He currently oversees over 20 projects ranging from \$150,000 to over \$23,000,000 in construction value and currently maintains over \$60,000,000 of projects!

The types of projects Darren manages require close coordination with business and residents, careful consideration of project impacts, and budgets that have numerous sources which require coordination with grant partners and/or partnering agencies such as NVE, NDOT, SWGas and others; he offers nothing but excellent customer service and rapid responses. Currently he is managing the East William Street, the SE Area Septic Conversation Project, and the Shared Use EOC/Fire Station projects; all of which require late night public meetings or stakeholder engagement, Board of Supervisor presentation commitments, and often controversial opinions from outside parties. Darren rises to meet these challenges time and time again.

Darren also has the responsibility of managing two full time Project Managers and overseeing their day-to-day responsibilities as well as one to two part-time interns including: recruitment, mentoring, and general oversight and delegation of duties. His great attitude, dependability, willingness to be a team player, excellent demeanor and high level of problem solving make him a true asset to Carson City and his team.

Darren closely supports the Engineering Division and the City Engineer by offering great advice, innovation, and recommendations when he reviews department policy changes or proposed workflow modifications. His input is both valuable and appreciated. Darren is a model employee that many aspire to reach his level of expertise. I cannot understate the 10-years of commitment Darren has made to Public Works and the impact that his projects have had on the community during his time here.

If that wasn't enough, Darren has also recently been selected to participate in the American Public Works Association's (APWA) Emerging Leader's Academy (ELA) which is a prestigious leadership course that only 18 members were selected, with over hundreds of applications, throughout the United States. He takes leadership coursework and completes assigned homework during his spare time to advance his abilities and contributions to the City.

Lastly, Darren has also volunteered as a Director of the local American Society of Civil Engineer's Capital Branch and will serve as this fiscal year's Treasurer for the organization. COVID had nearly destroyed the Branch's active membership and Darren plans to help revive the organization moving forward. Yet another selfless act of devotion towards his profession and his City.

I'm sure there are many shining examples of staff members all around Carson that display exemplary conduct and professionalism, but in my opinion, Mr. Anderson is the most deserving employee this quarter and should be recognized for his tireless efforts.



Randall Rice, MSc, PE
City Engineer