

STAFF REPORT

Report To:Board of SupervisorsMeeting Date:January 19, 2023

Staff Contact: Mirjana Gavric, Grants Administrator

Agenda Title: For Possible Action: Discussion and possible action regarding additional funding and a final recommendation to the Nevada Governor's Office of Economic Development ("NGOED") on the Community Development COVID-19 Block Grant ("CDBG-CV"), for Ron Wood Family Resource Center to be granted an additional amount of \$60,958 in de-obligated funds, for a total amount of \$280,958 for Fiscal Year ("FY") 2022, for their CDBG-CV Ron Wood Family Support for COVID-19 Rental Assistance Program ("Program"). (Mirjana Gavric, mgavric@carson.org)

Staff Summary: The Board of Supervisors ("Board") is required to make a final recommendation and grant approval for additional funding to NGOED. Ron Wood Family Resource Center previously requested and was approved \$120,000 and \$100,000 for FY 2022. This additional funding request of \$60,958 is due to a continued need for rental assistance and will be covered by five de-obligated CDBG-CV programs.

Agenda Action: Formal Action / Motion Time Requested: 15 minutes

Proposed Motion

I move to approve the additional funding as recommended.

Board's Strategic Goal

Quality of Life

Previous Action

September 2, 2021 (Item 18A): The Board approved funding in the amount of \$100,000 for the Program.

June 3, 2021 (Item 15A): The Board approved funding in the amount of \$120,000 for the Program.

Background/Issues & Analysis

The Program is set out to help qualifying Carson City individuals and families who are still recovering from the COVID-19 pandemic. On November 9, 2022, the Carson City Grants Administrator received a letter from the Ron Wood Family Resource Center's Executive Director requesting the de-obligated \$60,958 because there is still a need for CDBG-CV funding for the Program. Ron Wood Family Resource Center spent the first allocation of \$120,000 assisting 121 qualifying individuals in 53 families and the second allocation of \$100,000 assisting 214 qualifying individuals in 82 families, for a total number of 335 individuals in 135 families.

If approved, this funding will be covered by five de-obligated projects: CDBG-CV Spirit of Hope Inc. de-obligated \$46,271; Nevada Health Centers de-obligated \$14,392.90; Advocates to End Domestic Violence de-obligated \$220.60; Nevada Rural Counties RSVP Program de-obligated \$73.41; and the Boys and Girls Club of Western Nevada de-obligated .53 cents, for a total de-obligated amount of \$60,958.

The CDGB-CV Citizens Participation guidelines require that additional funding requests be recommended to the Board for approval by the same Application Review Work Group ("ARWG") that approved the initial funding, after a discussion open to the public. The public meeting announcement was posted at Carson City Hall, Carson City Community Development Office, Carson NOW and on the Carson City website. The ARWG held a public Teams meeting on Wednesday December 21, 2022, at 1:30 p.m. In addition, a two-week public comment period was open to the public, following the meeting. No public comments were received. The ARWG discussed the request and made the recommendation to allocate the Program the additional \$60,958 in de-obligated funds.

After the Board discusses, makes any desired amendments, and approves the additional funding request, staff will forward the approved recommendations to NGOED for their consideration.

Applicable Statute, Code, Policy, Rule or Regulation

Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383 as amended; 42 U.S.C. 5301 et seq.

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Grant Fund 2756581 431010 G070121009

Is it currently budgeted? Yes

Explanation of Fiscal Impact: Final CDBG-CV award amounts will be adjusted in the FY 2023 Budget.

<u>Alternatives</u>

Do not approve the additional funding and/or provide alternative direction to staff.

Attachments:

CDBG-CV III LETTER AND BUDGET - 11-9-22.pdf

Board Action Taken:

Motion: _____

1)_____ 2)_____

Aye/Nay

(Vote Recorded By)



2621 Northgate Lane Suite 62 Carson City, NV 89706 (775) 884-2269 - Phone (775) 884-2730 - Fax www.carson-family.org

BOARD OFFICERS

Ali Banister Chairperson

Savannah Wood Vice - Chairperson

Greg Wood Secretary/Treasurer

BOARD OF DIRECTORS

Linda Allen

Gere' Clark

Trina Dahlin

Evie Dean

Ken Furlong

Sheri Hixon-Brenenstall

Rick Redican

Valeri Wood

EXECUTIVE DIRECTOR

Joyce Buckingham

Promoting Healthy Family Relationships Through Education & Support Services

RON WOOD FAMILY RESOURCE CENTER

November 9, 2022

Mirjana Gavric, Grants Administrator Carson City, Department of Finance 201 N. Carson Street #3 Carson City, NV 89704

Dear Mirjana:

Please consider this as a letter stating that Ron Wood will be able to spend down the CBDG-CV funding of \$60,958 if awarded. We have had tremendous success with the CDBG-CV funding awarded to date. We have spent down approximately \$220,000.00 in COVID rent assistance.

Attached please find the proposed budget as per your request.

If you have any further questions, please let me know.

Thank you,

-

Joyce Buckingham Executive Director Ron Wood Family Resource Center

RON WOOD	AIVIL	TRESOURC		ITER - OL	T	COVID Roul	IU #J LAC			1 202		THE REAL	The second second
Cost Category		CDBG		Local			State	Other Federal	Other	Totals			
	-		(Cash		In-Kind					4	100	
PERSONNEL	\$	21,199.00		0	\$	20,319.00			2 3			\$	41,518.00
OFFICE SUPPLIES	\$	267.00					10		124			\$	267.00
POSTAGE	\$	33.00					<i>A</i>					\$	33.00
AUDIT/TAX PREPARATION	\$	990.00				4						\$	990.00
JANITORIAL	\$	351.00		14 T			a.		60		2	\$	351.00
UTILITIES/GARBAGE/WATER	\$	453.00									2	\$	453.00
COMMUNICATIONS	\$	274.00										\$	274.00
IT TECHNOLOGY	\$	318.00		ан			4.5		-		-	\$	318.00
LIABILITY INSURANCE	\$	465.00									2	\$	465.00
PRINTING/COPYING	\$	206.00					-					\$	206.00
STORAGE UNIT	\$	54.00		74.			a.					\$	54.00
COVID FUNDS TO COMMUNITY	\$	36,348.00							2 G			\$	36,348.00
	\$	60,958.00	\$		\$	20,319.00	\$ -	\$		\$	- ,	\$	81,277.00

	FY23	
	ANNOAL	
3%i	8892	
3%	1100	
3% (Federal Audit & Form 990)	33,000	(Spans FY23 & FY24)
394	11700	
3%	15100	
396	9135	
3%	10602	
3%	15500	(FY24 Premium; FY23 Already Pd)
当贿	6860	
当施	1800	

113689

PERSONNEL*	
Family Advocate II	
.20 FTE @ \$25.55/hr x 52 weeks = \$10,629	8 hrs/wk - 416 hrs/yr
Executive Director	
.05 FTE @ \$40.03/hr x 52 weeks = \$4,163	2 hrs/wk - 104 hrs/yr
Administrative Assistant	
.025 FTE @ \$20.38/hr x 52 weeks = \$1,060	1 hr/wk - 52 hrs/yr
Fiscal Manager	
.05 FTE @ \$35.28/hr x 52 weeks = \$3,669	2 hrs/wk - 104 hrs/yr
Accounting Technician	1 - 4 - 52 4 -
.025 FTE @ \$32.27/hr x 52 weeks = \$1,678	1 hr/wk - 52 hrs/yr

*Wages per hour includes fringe benefits; Rate of pay based on actual FY22 wages plus 2% COLA for FY23 Fringe benefits include SS & Medicare payroll taxes, health benefit stipend, workers compensation and unemployment insurance

4