



## STAFF REPORT

**Report To:** Board of Supervisors                      **Meeting Date:** February 16, 2023

**Staff Contact:** Carol Akers, Purchasing & Contracts Administrator and Nancy Paulson, City Manager

**Agenda Title:** For Possible Action: Discussion and possible action regarding Amendment No. 5 to Contract No. 1718-127 for Federal Lobbying Services with Porter Group, LLC, to extend the contract term for an additional year through February 20, 2024 and for a not to exceed additional amount of \$49,800. (Carol Akers, cakers@carson.org and Nancy Paulson, npaulson@carson.org)

Staff Summary: The original contract term was effective February 20, 2018 to February 20, 2019 with two one-year options. The contract was subsequently extended by Amendments No. 1, 2, 3 and 4 through February 20, 2023. The Porter Group has submitted a proposal to the City to extend the contract term for an additional year with all other terms of the contract remaining the same.

**Agenda Action:** Formal Action / Motion                      **Time Requested:** Consent

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### **Proposed Motion**

I move to approve the Amendment.

### **Board's Strategic Goal**

Efficient Government

### **Previous Action**

February 17, 2022 (Item 11A): The Board of Supervisors ("Board") approved Amendment No. 4 to Contract No. 1718-127.

February 18, 2021 (Item 11A): The Board approved Amendment No. 3 to Contract No. 1718-127.

February 20, 2020 (Item 12A): The Board approved Amendment No. 2 to Contract No. 1718-127.

February 7, 2019 (Item 10D): The Board approved Amendment No. 1 to Contract No. 1718-127.

### **Background/Issues & Analysis**

The Porter Group is currently working with the City on federal appropriations requests, potential grant opportunities and Lands Bill updates.

### **Applicable Statute, Code, Policy, Rule or Regulation**

NRS Chapter 332

### **Financial Information**

Is there a fiscal impact? Yes

**If yes, account name/number:** General Fund, City Manager Department, Professional Services Account  
-1010600 - 500309

**Is it currently budgeted?** Yes

**Explanation of Fiscal Impact:** No increase to the contract noted. A total of \$49,800 is historically budgeted each fiscal year for federal lobbying services. The Contract term is February 20, 2023 through February 20, 2024, at a cost of \$4,150 per month. Current budget available is \$48,817, but only \$16,600 will be charged to FY 2023; the FY 2024 budget will be \$82,069.

**Alternatives**

Do not approve the contract amendment and/or provide alternative direction to staff.

**Attachments:**

[1718-127 Amendment 5.pdf](#)

**Board Action Taken:**

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____

\_\_\_\_\_  
(Vote Recorded By)

**AMENDMENT FOR CONTRACT**

Contract No.: 1718-127  
Title: Contract Federal Lobbying Services  
Amendment No.: 5

If Consideration will be amended, please indicate amount: Increase \$49,800.00.

Reason for amendment: To extend the term of the contract for an additional year, February 20, 2023 through February 20, 2024 for a not to exceed amount \$49,800.00.

It is also agreed, that all unaffected conditions, requirements, and restrictions of Contract No. 1718-127, and Amendments No. 1, 2, 3, and 4 thereto, remain in full force and effect for the duration of the Contract term.

Amendment will become effective when approved by the Carson City Board of Supervisors and executed by the Carson City Mayor.

**CONSULTANT**

Approved by:

Porter Group, LLC:

Name/Title: Jon C. Porter, President/CEO

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CITY**

Approved by:

City Department: City Manager's Office

Name/Title: Nancy Paulson, City Manager

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Carson City Purchasing and Contracts:

Name/Title: Carol Akers, Purchasing and Contracts Administrator

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved as to form by:

District Attorney's Office:

Name/Title: Dan Yu, Assistant District Attorney

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AMENDMENT FOR CONTRACT**

Contract No.: 1718-127  
Title: Contract Federal Lobbying Services  
Amendment No.: 5

**CONTRACT ACCEPTANCE AND EXECUTION:**

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting of February 16, 2023, approved the acceptance of the attached Amendment for Contract hereinbefore identified as Amendment No. 5 to CONTRACT No. 1718-127. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to sign this document and record the signature for the execution of this Amendment for Contract in accordance with the action taken.

**CARSON CITY, NEVADA**

\_\_\_\_\_  
LORI BAGWELL, MAYOR

DATED this 16th day of February 2023.

ATTEST:

\_\_\_\_\_  
WILLIAM SCOTT HOEN  
Clerk-Recorder

DATED this 16th day of February 2023.