



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: March 2, 2023

Staff Contact: Carol Akers, Purchasing & Contracts Administrator and David Navarro, Parks Operation Superintendent

Agenda Title: For Possible Action: Discussion and possible action regarding a proposed increase in purchase authority in the amount of \$5,386.82 to PO 23200198, beyond the previously approved amount of \$127,529, resulting in a new not to exceed amount of \$132,915.82 to purchase a Toro Groundsmaster 5900 for the Carson City Parks, Recreation and Open Space Department ("Parks Department") from Turfstar Western, utilizing a cooperative purchasing agreement through Omnia Partners Public Sector ("OMNIA"). (Carol Akers, Cakers@carson.org and David Navarro, DNavarro@carson.org)

Staff Summary: The increase in purchase authority is being requested due to additional fees for setup and delivery not included in the original quote.

Agenda Action: Formal Action / Motion

Time Requested: Consent

Proposed Motion

I move to approve the increase in purchase authority as presented.

Board's Strategic Goal

Efficient Government

Previous Action

August 18, 2022 (Item 12.B) – the Board of Supervisors approved the purchase of various equipment for the Parks Department, which included the Toro Groundsmaster 5900 for a not to exceed amount of \$127,529.00.

Background/Issues & Analysis

The increase is being requested due to additional fees for setup and delivery not included in the original quote.

OMNIA Partners Public Sector:

Toro Contract# 2017025 (expires March 31, 2023)

<https://www.omniapartners.com/publicsector/suppliers/toro/contract-documentation>

Applicable Statute, Code, Policy, Rule or Regulation

NRS 332.195

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Quality of Life Fund Capital Equipment Account / 2545046 507775

Is it currently budgeted? Yes

Explanation of Fiscal Impact: 2545046 507775 will be decreased by an additional not to exceed amount of \$5,386.82; the current available budget is \$24,749.26.

Alternatives

Do not approve purchase authority increase and/or provide alternative direction to staff.

Attachments:

[Turf Star Updated Quote with Delivery & Set up.pdf](#)

[staff report #12B 08-18-22.pdf](#)

[Turf Star Original Quote.pdf](#)

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)



Quotation for Carson City Parks Maint

Date: January 25, 2023

Quote No:635839-00

Prepared For: Paul Griffitts

Carson City Parks Maint
3303 Butti Way Bldg 9
Carson City, NV 89706

Quote No: 635839-00

iQuote No: 104403

Sales Person: Don Kittilsen
don.kittilsen@turfstar.com
(916) 709-7104

*National IPA Pricing: Contract 2017025, IPA Membership required.
Carson City Parks National IPA/Omnia Partners membership number is NIPA3257*

Summary

Configuration Name	Qty	Unit Price	Sub Total	Sales Tax	Total
010-GM5900 T4 Final	1	\$132,915.82	\$132,915.82	\$0.00	\$132,915.82
Totals:			\$132,915.82	\$0.00	\$132,915.82



Date: January 25, 2023

Quotation for Carson City Parks Maint

Quote No:635839-00

Configuration Product Details 010-GM5900 T4 Final

Model	Product Description	Qty	Unit Price	Extended	Sales Tax	Total
31698	GM5900 T4 Final	1	\$122,984.16	\$122,984.16	\$0.00	\$122,984.16
138-3002	POWER-HARNESS, KIT (GM59 00)	1	\$89.47	\$89.47	\$0.00	\$89.47
03247	Operating Cooling Fan	1	\$265.98	\$265.98	\$0.00	\$265.98
03248	Switch Panel, Universal Sunshade	1	\$234.78	\$234.78	\$0.00	\$234.78
31604	Leaf Mulching Kit	1	\$2,571.66	\$2,571.66	\$0.00	\$2,571.66
132-1391	BLADE SERVICE PACK, ATOM IC 20.00 IN	2	\$302.23	\$604.46	\$0.00	\$604.46
131-6691	SEAT COVER, LARGE	1	\$45.29	\$45.29	\$0.00	\$45.29
30669	Universal Sunshade White	1	\$733.20	\$733.20	\$0.00	\$733.20
FSD1	Setup	1	\$2,693.41	\$2,693.41	\$0.00	\$2,693.41
FSD2	Delivery	1	\$2,693.41	\$2,693.41	\$0.00	\$2,693.41
Totals:						\$132,915.82



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** August 18, 2022

Staff Contact: Carol Akers, Purchasing & Contracts Administrator and David Navarro, Parks Operation Superintendent

Agenda Title: For Possible Action: Discussion and possible action regarding authorization to purchase various equipment for the Carson City Department of Parks, Recreation and Open Space ("Parks Department"), utilizing cooperative purchasing agreements available through OMNIA Partners Public Sector ("OMNIA") and Sourcewell, for a total not to exceed amount of \$400,885.86. (Carol Akers, cakers@carson.org and David Navarro, dnavarro@carson.org)

Staff Summary: Approval of this item would authorize the purchase of various equipment for the Parks Department, as approved by the Capital Improvement Program ("CIP") for Fiscal Year ("FY") 2023. The purchase amounts with vendors exceed \$50,000 and therefore requires approval by the Board of Supervisors.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to approve the purchase authority as requested.

Board's Strategic Goal

Efficient Government

Previous Action

May 19, 2022 – The Board of Supervisors approved the final budget for FY 2023, including the CIP.

Background/Issues & Analysis

The Parks Department has been working on updating equipment fleet that are aging, singular use and more costly to repair and maintain. Strategically updating aging equipment as it depreciates, and adding new equipment with versatility to perform multiple tasks, are priorities for the Parks Department. The equipment intended to be purchased represents essential and versatile components of the Parks Department's fleet. Current equipment that is slated to be replaced will either be salvaged for parts for other equipment or sent to auction.

The Parks Department has over 8,000 acres of Open Space, 100+ acres of turf to mow, two large parks (Mills Park and Fuji Park) and three sport complexes that regularly have activities on the schedule starting in February and ending in November; having versatile and high efficiency equipment is a must. If the City does not have this type of equipment in its fleet, the overall staff hours and repair cost will significantly increase while the City's level of services will decrease.

Approval of this request will authorize the purchase of:

1. Toro Groundsmaster 5900 mower - This mower would be new to the current fleet of mowers. The GM5900 is a high efficiency yielding mower allowing staff to mow large areas in a shorter amount of time.
2. SmithCo Sand-Star Electric infield drag - This piece of equipment would replace an aging infield drag and also provide the department with its first piece of 48volt electrical equipment.
3. SmithCo Sweep Star 60 - This piece of equipment replaces the current Sweep Star that has been in service for over 15 years.
- 4 & 5. (2) Turfco Edge-R-Rite II - Replaces current piece of equipment that has been in service for 16+ years.
6. Kubota KX033-4R3A mini excavator - This is a new piece of equipment for the fleet that has many versatile uses for the Parks Department. It will also come with a bulldozing blade and three buckets for digging and grading.
- 7 & 8. (2) Kubota RTV X900 - These Kubota RTV's will be replacing existing vehicles in the fleet that have exceeded their useful life and have been in service for 16+ years.
9. Bobcat UW53 Tool Kat - This is a new addition to the equipment fleet that provides many different uses and attachments for completing different tasks from working on a trail, installing fence post or moving material around. This piece of equipment will also come with the following quick attachment: box blade, brush mower, bucket, landplane, V-blade snow plow and auger.

Please refer to the attached spreadsheet for all the equipment information. These proposed purchases were approved as part of the FY 2023 CIP. All quotes have been verified and all vendors have confirmed they will honor quotes as provided.

Contracts being utilized:

OMNIA Partners Public Sector:

Toro Contract# 2017025 (expires March 31, 2023)

<https://www.omniapartners.com/publicsector/suppliers/toro/contract-documentation>

Sourcewell:

1. Deere and Company Contract #031121-DAC (expires April 30, 2025)

Belkorp Ag, LLC, Ahern Rentals, Inc. and Nevada Power Products are authorized dealer

<https://www.sourcewell-mn.gov/cooperative-purchasing/031121-dac>

2. Kubota Contract# 031121-KBA (expires April 30, 2025)

<https://www.sourcewell-mn.gov/cooperative-purchasing/031121-kba#tab-contract-documents>

3. Bobcat/Doosan/Clark Equip. Compact Construction Equipment Contract #040319-CEC (expires May 31, 2023)

<https://www.sourcewell-mn.gov/cooperative-purchasing/040319-cec#tab-contract-documents>

Applicable Statute, Code, Policy, Rule or Regulation

NRS 332.195

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Capital Projects Fund Parks Equipment Replacement Account / 2105050 506515

Quality of Life Fund Park Maintenance Equipment Account / 2545012 507775

Quality of Life Fund Capital Equipment Account / 2545046 507775

Quality of Life Fund Open Space Equipment Account / 2545047 507775

Is it currently budgeted? Yes

Explanation of Fiscal Impact: 2105050 506515 will be decreased by a not to exceed amount of \$34,771.58; the approved budget is \$37,845.

2545012 507775 will be decreased by a not to exceed amount of \$30,508.75; the approved budget is \$30,510.

2545046 507775 will be decreased by a not to exceed amount of \$257,447.74; the approved budget is \$257,086.

2545047 507775 will be decreased by a not to exceed amount of \$78,157.79; the approved budget is \$95,331.00.

If approved, the overage of \$361.74 in the Quality of Life Capital account 2545046-507775 will come from the undesignated account (current amount available from FY 22 and FY 23 is \$195,955).

Alternatives

Do not approve the purchase authority and/or provide alternative direction to staff.

Attachments:

PARKS CIP FY 23 EQUIPMENT LISTING.pdf

FY23 CIP Equipment Quotes.pdf

Board Action Taken:

Motion: Approved w/ reduced amt.
Return for remainder
of funding at a future
date.

- 1) SJ
- 2) MW

Aye/Nay

4-1-0
↑
SG

TW

(Vote Recorded By)



Date: April 28, 2022

Quotation for Carson City Parks Maint

Quote No:631520-00

Prepared For: Paul Griffitts	Quote No: 631520-00
Carson City Parks Maint	iQuote No: 104403
3303 Butti Way Bldg 9	Sales Person: Don Kittilsen
Carson City, NV 89706	don.kittilsen@turfstar.com (916) 709-7104

*National IPA Pricing: Contract 2017025, IPA Membership required.
Carson City Parks National IPA/Omnia Partners membership number is NIPA3257
Any unforeseen Toro price increase prior to delivery will be added*

Summary

Configuration Name	Qty	Unit Price	Sub Total	Sales Tax	Total
010-GM5900 T4 Final	1	\$127,529.00	\$127,529.00	\$0.00	\$127,529.00
Totals:			\$127,529.00	\$0.00	\$127,529.00

PARKS MOWER (Reference ID#1)

Fy23 CIP
BOS Approved 8-18-22
2545046-507775

Handwritten notes in red ink, possibly bleed-through from the reverse side of the page. The text is illegible due to blurriness and fading.



Date: April 28, 2022

Quotation for Carson City Parks Maint

Quote No:631520-00

Configuration Product Details 010-GM5900 T4 Final

Model	Product Description	Qty	Unit Price	Extended	Sales Tax	Total
31698	GM5900 T4 Final	1	\$122,984.16	\$122,984.16	\$0.00	\$122,984.16
138-3002	POWER-HARNESS, KIT (GM59 00)	1	\$89.47	\$89.47	\$0.00	\$89.47
03247	Operating Cooling Fan	1	\$265.98	\$265.98	\$0.00	\$265.98
03248	Switch Panel, Universal Sunshade	1	\$234.78	\$234.78	\$0.00	\$234.78
31604	Leaf Mulching Kit	1	\$2,571.66	\$2,571.66	\$0.00	\$2,571.66
132-1391	BLADE SERVICE PACK, ATOM IC 20.00 IN	2	\$302.23	\$604.46	\$0.00	\$604.46
131-6691	SEAT COVER, LARGE	1	\$45.29	\$45.29	\$0.00	\$45.29
30669	Universal Sunshade White	1	\$733.20	\$733.20	\$0.00	\$733.20
Totals:						\$127,529.00

