

Item # 10B

**City of Carson City
Agenda Report**

Date Submitted: April 16, 2007

Agenda Date Requested: May 3, 2007
Time Requested: 10 minutes

To: Board of Supervisors

From: CDBG / City Manager's Office

Subject Title: Action to approve the Carson City 2007-08 Annual Action Plan to implement Department of Housing and Urban Development (HUD) programs associated with the Community Development Block Grant (CDBG) program.

Staff Summary: In early 2007, the U.S. Department of Housing and Urban Development (HUD) notified Carson City that it was awarded \$455,505 in Community Development Block Grant Funds for the FY07-08 annual cycle. Fifteen percent (15%), or \$68,326, is available for public services activities. Sixty-five percent (65%), \$296,078, is earmarked for public facilities and improvements. The remaining twenty percent (20%) is allocated to planning, research, reports and administrative functions. A community-based application review workgroup oversaw the application review process and ranked the applications. At the March 1, 2007, Board of Supervisors meeting, the Board reviewed, modified and approved the 2007-08 CDBG Public Services and Public Improvements funding recommendations. The recommendations were incorporated into the 2007-08 Draft Annual Action Plan. Availability of the plan for public review was noticed in the Nevada Appeal four times from March 14 through April 8, 2007, and hard copies of the plan were put on display at the City Manager's Office, Carson City Public Library and in the Planning & Community Development Office. No public comments were received. The final approved CDBG FY 07-08 Action Plan will be forward to HUD as required.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify) - None

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to approve the Carson City 2007-08 Annual Action Plan to implement Department of Housing and Urban Development (HUD) programs associated with the Community Development Block Grant (CDBG) Program and to forward the plan to HUD.

Applicable Statue, Code, Policy, Rule or Regulation: Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383 as amended; 42 U.S.C.-5301 *et seq.*

Supporting Material: FY 2007-08 CDBG Annual Action Plan

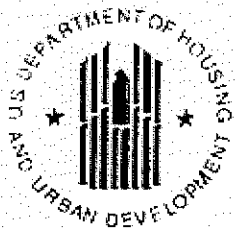


Annual Action Plan Carson City, Nevada 2007-2008 Program Year

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City Manager's Office
201 N Carson Street, Suite 2
Carson City, NV 89701



SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the ICPMP.xls document of the CPMP tool.

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted 5/17/07	Applicant Identifier	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant information			
Jurisdiction		NV320036 CARSON CITY	
Street Address Line 1 201 N Carson St		Organizational DUNS 073787152	
Street Address Line 2 Suite 2		Organizational Unit City Government	
City Carson City	Nevada	Department City Manager	
ZIP 89701	Country U.S.A.	Division Economic Development/Redevelopment	
Employer Identification Number (EIN):		County Carson City-County	
88-6000189		Program Year Start Date (07/01) 07/01/2007	
Applicant Type:		Specify Other Type if necessary:	
Local Government: City		Specify Other Type	
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles CDBG Public Services and Public Facilities Improvements Projects		Description of Areas Affected by CDBG Project(s) LMI areas north and east of Downtown	
\$CDBG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$455,505		None	
\$Additional Federal Funds Leveraged	\$Additional State Funds Leveraged		
None	None		
\$Locally Leveraged Funds	\$Grantee Funds Leveraged		
\$Anticipated Program Income	Other (Describe)		
None			
Total Funds Leveraged for CDBG-based Project(s)			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
Not applicable			
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged	\$Additional State Funds Leveraged		
\$Locally Leveraged Funds	\$Grantee Funds Leveraged		

\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles Not Applicable		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles Not Applicable		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts 2nd	Project Districts 2nd		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name Ramiro	Middle Initial Javier	Last Name Ramirez
Title Citizen Outreach/CDBG Coordinator	Phone 775-887-2190 Ext. 1039	Fax 775-887-2286
eMail JRamirez@ci.carson-city.nv.us	Grantee Website http://www.carson-city.nv.us/	Other Contact Linda Ritter 775-887-2100
Signature of Authorized Representative		Date Signed
Marv Teixeira Mayor		



Fourth Program Year Action Plan

The CPMP Fourth Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Narrative Responses

Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 4 Action Plan Executive Summary:

Carson City begins its fourth year of its Consolidated Plan on July 1, 2007, and anticipates that it will receive a new allocation of \$455,505 of Community Development Block Grant (CDBG) funds. The City also has \$10,405 from prior years that will be reallocated, bringing the total Fiscal Year 2007 (FY2007) budget to \$465,910. Funded projects will help create a more **suitable living environment** by making needed services and public facilities more **accessible** and more **affordable** for low to moderate income residents. FY2007-funded projects are as follows:

Project	Amount	Objective	Outcome	Goal
Reach Up	\$9,982	Suitable Living Environment	Availability	175 persons
Meth Treatment	\$58,343	Suitable Living Environment	Availability	169 persons
Boys & Girls Club Playing Field	\$253,500	Suitable Living Environment	Availability	1500 persons
ADA Sidewalk Improvements	\$52,984	Suitable Living Environment	Accessibility	4400 persons
Planning & Administration	\$91,101	Not Applicable	Not Applicable	Not Applicable

- **Reach Up: \$9,982**

Carson City youth are dangerously underserved when it comes to mental health services and counseling dealing with issues such as family crisis, drug, alcohol and sexual abuse. The Ron Woods Family Resource Center's Reach Up counseling will provide individual counseling sessions and support groups for ongoing support and follow-up. Reach Up will offer bilingual services to insure outreach to the Hispanic community as well.

- **Methamphetamine Treatment Project: \$58,343**

The numbers of clients reporting methamphetamine use has risen from 29% in 2004 to 55% in 2005 and has stayed around 53% in 2006. CDBG funds will be used to provide case management to these clients through a unique recovery process, thereby reducing recidivism in the methamphetamine-addicted population.

- **Boys and Girls Club Playing Fields: \$253,500**

Funds will be used to make needed improvements to land adjacent to the new location of the Boys and Girls Club. Site improvements include hydro seeding, irrigation, and landscaping for playing fields that will serve children and youth participating in the Boys and Girls Club programs. The improved space will ensure that youth have the opportunity to participate in sports activities and encourage young people to be physically active.

- **ADA Sidewalk Improvement – Empire School Area: \$52,984**

There are numerous sidewalks in the Empire Elementary School Area that do not comply with Americans with Disabilities Act (ADA) standards. The project will construct ADA compliant corner curb ramps at approximately 40 locations in the neighborhood. The residents will benefit from increased accessibility for disabled persons to travel in general, and particularly to the neighborhood school and to bus stops where they can access ADA compliant transit buses. The City will contribute by designing the improvements, managing the construction project, and inspecting the improvements. The City will seek other funding sources to cover the remaining needs of the project - \$214,617.

- **Program Administration: \$91,101**

These funds will be used by the City to ensure that all other funded projects are properly managed and fully comply with all federal laws and regulations governing the use of CDBG funds. Funds will also go toward the development of plans, reports, and citizen outreach.

Past Performance

Carson City has accomplished much in the first three years of its Consolidated Plan. While some funded projects did not realize their initial goals, the overall accomplishments of the program have been impressive. Of the fifteen projects funded to date, the City has completed eleven while three remain underway. One project, Deer Run Sidewalk Improvements, has been cancelled due to lack of availability of other funding sources.

Public Facilities				
Activity Name	Year	Award	Accomplishments	Status
ADA Improvements: Saliman Road	2004	\$79,800	7 Curb Cuts	Complete
Highway 50 East Waterline Project	2004	\$214,000	1 Facility	Complete
Fritsch Elementary Track & Par Course	2004	\$45,000	1 Facility	Complete
Sidewalk Improvements: Deer Run Road	2004	\$39,000	none	Cancelled
Acquisition: Fish Long Street Facility	2005	\$330,565	1 Facility	Complete
Acquisition: Structure Fire Engine	2006	\$297,435	1 Facility	Complete

Public Services				
Activity Name	Year	Award	Accomplishments	Status
RSVP Elder Law Program	2004	\$35,000	657 Persons	Complete
Boys & Girls Club Kids On The Go	2004	\$31,590	1,553 Persons	Complete
Boys & Girls Club Kids On The Go	2005	\$14,976	778 Persons	Complete
Medical / Dental Services For Homeless	2004	\$10,000	44 Persons	Complete
Housing Energy Efficiency Program	2004	\$10,000	21 Households	Complete
Rental Assistance For Disabled	2005	\$35,000	6 Households	Underway
Methamphetamine Counselor	2005	\$19,718	186 Persons	Complete
Methamphetamine Counselor	2006	\$38,437	175 Persons	Underway
Access To Health Care For The Uninsured	2006	\$30,202	657 Persons	Underway

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program Year 4 Action Plan General Questions response:

1. In program year 2007, the City will invest its funds in the neighborhood surrounding Empire Elementary School by constructing approximately 40 corner curb cut ramps in an effort to improve ADA accessibility. This target area is bounded by the following streets: East Williams Street to the north, Fairview Drive to the east, Desatoya Drive to the south, and Lompa Lane and Airport Road to the west. The location of the Boys & Girls Playing Field is at 1870 Russell Way, Carson City, Nevada 89706. The other projects selected for funding will provide assistance to specific clientele as opposed to geographic areas.
2. The City has not targeted any neighborhoods or specific areas to receive funds. The City selected the Empire Elementary School area for ADA improvements based on the recommendations of the Public Works Department. The Playing Field was selected for funding based on the merits of the proposal and the level of need.
3. The amount of funds received by Carson City is not enough to meet all of the community's community development and affordable housing needs. Hence, the lack of funding is the largest obstacle to meeting underserved needs. In response, the City will make efforts to leverage additional funding sources to increase the impact of the funding available. In addition, the City is considering the implementation of inclusionary zoning. Inclusionary zoning requires developers of new housing to make a certain percentage of units affordable for low-income households.

The dwindling supply of land suitable for new residential housing is a second major obstacle. Much of the available vacant land is located away from existing urbanized areas of the City and is constrained by the presence of steep slopes, flood plain, or other natural features. The City is not able to expand, as much of the surrounding land is federally owned. Existing land uses within the City have been developed at relatively low densities. As the City's land supply becomes more constrained, increased densities may need to be considered in some areas (such as the Downtown) to promote more efficient land use patterns and to accommodate future growth. The City is currently reviewing and amending zoning codes to encourage mixed-use compact development.

4. Other federal and state funding sources are available to Carson City to address the affordable housing and community development needs within the community.

Funding Source	Type of Funds	Administrator	Available
CDBG 2007 Allocation	Federal	Carson City	\$455,505
CDBG Reprogrammed Funds	Federal	Carson City	\$10,405
CDBG Other (Program Income, Section 108)	Federal	Carson City	\$0
Western Nevada HOME Consortium	Federal	Lyon County	\$590,551
State of Nevada HOME	Federal	State Housing Div	
State of Nevada ESG	Federal	State Housing Div	
State of Nevada HOPWA	Federal	State Housing Div	
Rural Nevada Continuum of Care (RNCC)	Federal	RNCC	
Shelter Plus Care	Federal	City	\$20,000
Low Income Housing Tax Credit	Federal	State Housing Div	\$3,000,000
Section 8 Vouchers	Federal	NRHA	
Community Services Block Grant	Federal	City	\$290,000
Temporary Assistance for Needy Families (TANF)	Federal	State DHHS	
Low Income Home Energy Assistance (LIHEAP)	Federal	State DHHS	

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 4 Action Plan Managing the Process response:

1. The City Manager's Department is the lead agency and is responsible for administering the Consolidated Plan and its funded projects. Javier Ramirez, Citizen Outreach/CDBG Coordinator, is the primary contact for questions related to the Consolidated Plan and the CDBG Program and may be reached at 775-887-2190, ext 1039.
2. When developing this plan, the City took several actions to include input from the community as a whole and key stakeholders:

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- The City mailed a Request for Proposals (RFP) to non-profit agencies in the community.
 - The City posted a notice in the Nevada Appeal on three dates advertising the availability of funds and the opportunity to participate in the development of the plan.
 - The City held three public workshops to explain the availability of funds and to review the funding application for interested participants.
 - The Citizen Outreach/CDBG Coordinator conducted outreach to the Hispanic community by announcing available funds during meetings of various agencies.
 - The City consulted the Capital Improvements Committee in regard to how public infrastructure and facilities improvements and how CDBG could have the most beneficial community impact. This consultation included several departments, such as Fire, Sheriff, Public Works, and Parks and Recreation.
 - An Application Evaluation Workgroup, including four community members and the City's Public Relations Officer, held a public meeting to review projects with applicants before making final funding recommendations for the Board of Supervisors. The Workgroup used a detailed criteria to score and rank the proposals for completeness, community need and compliance with HUD requirements.
 - The City made the draft action plan available for public comment for 30 days, beginning March 15 and ending April 13, 2007. Copies were made available at the City Library, Planning Department, and City Hall. The availability of the plan was announced in the Nevada Appeal newspaper.
 - The City will hold an additional public hearing to receive public comments and to make final approval upon the plan and funding recommendations. This public hearing is scheduled for May 3, 2007.
3. City staff will continue to work closely with partners and community stakeholder to ensure a high level of coordination and communication among all parties. This includes:
- Western Nevada HOME Consortium (WNHC)
 - Rural Nevada Continuum of Care (RNCC)
 - Mental Health Coalition
 - Local affordable housing developers
 - City Health Department
 - CDBG applicants

Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.

-
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 4 Action Plan Citizen Participation response:

1. The citizen participation process is described above under "Managing the Process".
2. To date, no citizen comments have been received. If any comments are received before the final approved plan is submitted to HUD for review, the City will include and respond those comments in the final version of the plan.
3. The City's bilingual Citizen Outreach/CDBG Coordinator plays a key role in the development of the plan and makes efforts to include non-English speaking persons in the process.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 4 Action Plan Institutional Structure response:

Carson City enjoys a strong network of community and social service providers, such as the Boys and Girls Club of Western Nevada, Retired Senior Volunteer Program, Friends in Service Helping Friends (FISH), Citizens for Affordable Housing Inc., the Rural Nevada Continuum of Care, the Mental Health Coalition, Advocates to End Domestic Violence, and various volunteer groups. The City actively works with and provides funding to many of these groups. Carson City also has established several advisory groups for the purpose of developing housing, community and economic development goals and strategies.

To address the issue of illegal drug use and distribution, the Mayor, Sheriff, and District Attorney are spearheading a grassroots, community-wide coalition called "Partnership Carson City". Public meetings were held where community and business leaders began working with law enforcement, local organizations, civic clubs, schools, businesses, churches, and local and state governments to develop strategies to eliminate methamphetamine use and related criminal behavior.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 4 Action Plan Monitoring response:

Carson City compiles and maintains files of all funded projects and activities undertaken for each project year. The records provide a full description of each activity assisted (or being assisted) with CDBG funds, including its location (if the activity has a geographical locus), the amount of CDBG funds budgeted, obligated and expended for the activity, and the provision under which it is eligible.

The City's CDBG subrecipient contract explicitly details the federal and local requirements for the project, including quarterly reports and final project benefits reports. The reports will be reviewed by staff to ensure that activities are being undertaken and funds are being expended according to

CDBG guidelines. Each grantee will be monitored on-site at least once during the life cycle of the grant. Technical assistance will be provided on a continual basis.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 4 Action Plan Lead-based Paint response:

Housing activities in Carson City are primarily carried out through its participation in the Western Nevada HOME Consortium (WNHC) and by the Nevada Rural Housing Authority and the Nevada Housing Division. The WNHC currently administers the First-time HOME Buyer's DPA Program. The Consortium will continue to assess lead-based paint hazards by monitoring agencies such as local school districts, public health offices, and the WIC program to determine the extent to which lead based paint hazards are occurring in the area. lead-based paint testing efforts will continue on housing units slated for rehabilitation. The WNHC will continue to work with the State of Nevada to ensure that lead-based paint hazards are adequately addressed. WNHC is working with HUD to provide housing rehabilitation training and lead-based paint hazard assessment for agencies operating in the Consortium area.

Carson City also has three trained, certified inspectors from the Planning and Community Development Department to conduct lead-based paint inspections and/or risk assessments in housing stock built before 1978. The process for handling suspected lead-based paint hazards includes procedures for contracting with a painting firm to do the testing and to perform abatement (if necessary) according to HUD standards. When Carson City administered the DPA Program prior to 1998, no pre-1978 housing stock was purchased through the program.

Carson City will follow guidance from the State of Nevada, which is operating under a lead-based paint transition implementation plan for lead hazards. Nevada is dedicated to providing lead-safe housing to all qualifying low and low-moderate income homeowners, and to educate all residents to the danger of lead paint hazards. The Nevada Housing Division will provide a Lead Paint Hazard Reduction Grant to eligible applicants throughout the non-entitled areas of the state. The Grant is to be used to reduce the hazards of lead-paint in residential property constructed prior to 1978 (target housing).

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 4 Action Plan Specific Housing Objectives response:

1. Carson City's priorities for the next year are to facilitate affordable housing opportunities and help reduce housing-related costs. To achieve this, the main objective is the implementation of the Land Use Master Plan update. Recommended modifications to the current Land Use Plan include changing current zoning and amending development standards to facilitate more mixed-use compact development. Allowing more units per acre than what is currently permitted will offset the economics and reduce the development costs, thereby encouraging both affordable owner-occupied units and rental properties. The City will also identify city-owned, federal-owned and private lands that may be available for affordable housing in an effort to reduce the development cost.

Carson City will not directly fund any affordable housing projects with CDBG funds. The City receives HOME funds indirectly through participation within the Western Nevada HOME Consortium (WNHC). The City will work with local partner agencies in order to increase and improve the affordable housing stock with other funding sources available. The table below details how these projects coincide with the City's five year affordable housing goals and objectives. In addition, tenant-based assistance will be available to Carson City residents through programs administered by the Nevada Rural Housing Authority.

5 Year Strategic Plan Specific Housing Objectives				
Objective	5 Year Goal	To Date	2007 Goal	Source
Rental Housing for families and seniors	30 to 50	0		
• Southgate Apartment Complex Rehabilitation & Expansion			30	NRHA
• Transitional Housing/Case Management			5	SPC
• Seasons Phase II: Autumn Village			11	Tax Credit
Self-help ownership housing	5 to 10	0		
• Town Home development			30	WNHC / CAHI
Acquisition/rehabilitation of housing including energy retrofits.	10 to 20	0		
• Homeowner Rehabilitation			15	RNDC
Downpayment Assistance for low income families	150	15		
• Down Payment Assistance Program			7	WNHC
• Section 8 Downpayment Assistance			25	NRHA

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 4 Action Plan Public Housing Strategy response:

1. In regard to public housing, the City falls under jurisdiction of the Nevada Rural Housing Authority (NRHA). The NRHA is the public housing authority for all areas in Nevada except for

Clark County and Washoe County. NRHA owns and operates one property in Carson City. Southgate has 100 units (90 one-bedroom and 10 two-bedrooms) and does not have any vacancies. NRHA is in the process of rehabilitating and expanding the Southgate property which will result in the addition of thirty new units. NRHA also administers a Section 8 certificate and voucher program. Approximately 500 Section 8 vouchers are used for elderly and low-income families in Carson City. Most of the vouchers are used for very low-income families with children and elderly households.

In June 2006, NRHA began a Homeownership Program for its Section 8 clientele. The City coordinated with NRHA to properly zone the developments. The City is also helping with the zoning for Citizens for Affordable Housing project of 40 self-help town homes.

2. NRHA has not been identified as a troubled agency by HUD.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 4 Action Plan Barriers to Affordable Housing response:

Carson City recently completed an update to its Comprehensive Land Use Master Plan that also included an assessment to barriers to affordable housing. Most of the current public policies related to the development of affordable housing in Carson City do not create a significant barrier to the development of such housing. One barrier, however, is the lack of available land and the escalating land costs. Geographic constraints associated with public land ownership and surrounding mountain ranges limits the ability of the City to grow. City staff estimate that maximum build-out of Carson City could be reached at or near a total population of approximately 75,000 to 80,000 within 20 years.

Carson City is currently in the process of exploring the use of multi-story housing complexes and combining housing with other uses, such as commercial, in order to maximize available lands. The Land Use Plan identifies several zoning districts that are appropriate for the construction of higher density multi-family housing. They include high density residential, mixed-use commercial, and mixed-use residential neighborhood designations. Most of the appropriate zoning designations available for affordable housing development are located adjacent to or near major transportation facilities which is ideal for transit-oriented development. These lands are also located near mixed-use activity centers and commercial development that provide access to nearby employment and services.

One of the basic principles of the Carson City Master Plan is to provide livable neighborhoods and activity centers. Under this principle, new commercial development will be focused in pedestrian-friendly, mixed-use activity centers located along major thoroughfares where they will be readily accessible to surrounding neighborhoods and may ultimately be served by transit. New higher density housing will be encouraged as part of the overall land use mix. Lands in this area will largely support affordable housing development through smaller infill projects and redevelopment of existing structures.

Several policy recommendations from the Land Use Master Plan are under review by the Board of Supervisors, and their implementation will enable Carson City to maximize its livable space by creating several zoning districts that are appropriate for the construction of higher density multi-family housing, much of it affordable. They include:

-
1. Identify public lands, including City-owned properties, that would be appropriate for affordable housing development.
 2. Identify privately held lands for the development of affordable and workforce housing projects.
 3. Promote the development of attached housing such as condominiums, town homes, and multi-story residential housing.
 4. Develop specific regulatory incentives to encourage/require the development of workforce housing. Consideration should be given to creating inclusionary housing ordinances.
 5. Include appropriate standards in the Carson City Municipal Code for permitting and construction of attached or detached accessory dwelling units that allow rental of the units.
 7. Implement regulatory actions that reduce housing-related costs.
 8. Encourage the development of new energy efficient housing and energy retrofitting for existing housing stock to lower average monthly housing costs.
 9. Enforce appropriate standards for safe and decent affordable housing in Carson City.
 - a. Prohibit the use or limit the length of stay in recreational vehicle parks and motels.
 - b. Establish permit requirements for short-term residential housing at recreational vehicle parks and local motels.
 10. Encourage and support efforts to create more affordable housing on a regional basis.

HOME/ American Dream Down payment Initiative (ADDI)

Program Year 4 Action Plan HOME/ADDI response:

Not Applicable. Carson City does not directly receive HOME / ADDI Funds from HUD. Instead, the City participates as a member of the Western Nevada HOME Consortium (WNHC). The lead agency of the WNHC, Lyon County, prepares a separate annual action plan to describe the use of these funds. The WNHC provides various affordable housing programs, including:

- land or development loans to build new low-income rental units
- tenant-based rental & deposit assistance, and
- down-payment assistance for first-time homebuyers.

For more information on WHNC programs, contact the Lyon County Comptroller's Office (27 S. Main Street, Yerington, NV 89447; Phone: (775) 463-6510) or visit their website at: <http://www.lyon-county.org/index.asp?NID=631>

The City is also eligible to receive HOME funds from the State of Nevada.

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 4 Action Plan Special Needs response:

Funding sources for various homeless activities include:

- Emergency Shelter Grant (State of Nevada)
FISH Carson City
Advocates to End Domestic Violence-Shelter
- The Account for Low-Income Housing
- Community Services Block Grant (CSBG)
- Continuum of Care (SHP and SRO)
- The Account of Low-Income Housing
- Shelter Plus Care (SPC)
- PATH

Carson City has been awarded a Shelter Plus Care (SPC) for \$101,580, spread out over 5 years. It is intended to help approximately five single individuals each year, dependent upon other resources, and transitioning to Rural Housing Authority.

FISH, a local service provider, was granted \$32,000 in ESG funding for this fiscal year:

- Carson City's Intake and Referral Center: \$2,000
- FOCUS Homeless Men's Shelter: \$10,000

-
- Wylie Homeless Family Shelter: \$10,000
 - Sheltered Low Income Rental Homes Program: \$10,000

In 2006, FISH provided 16,425 nights of shelter. FISH also provides supportive services such as medical and transportation assistance. All of the FISH programs are operating at capacity during the cold Winter season. Due to a lack of resources, needy clients must be turned away. FISH estimates that an additional hundred beds are needed to meet the current level of need.

Carson City Human Services, with funds provided by the State, provides emergency assistance to households and persons who are in imminent danger of losing housing. The agency also has been providing ongoing rental assistance to those individuals who are pending approval for Disability benefits until they have received their approval and, in some cases, an appeal on their decision.

Carson City is an active member in the Rural Nevada Continuum of Care (RNCoC) through its Health and Human Services office. The RNCoC is a fifteen-county organization that broadly defines the needs of the homeless throughout much of Nevada. Many of the homeless needs identified in the Continuum reflect the needs in Carson City, such as transitional housing and permanent housing opportunities for the homeless. The RNCoC is working to develop a permanent housing plan through a working group that includes bankers, developers, schools, Citizens for Affordable Housing Inc., the Veterans Administration and the business community.

The RNCoC is currently working on a 10-year plan to end chronic homelessness. Carson City is involved with Churchill, Douglas, and Lyon counties in strategic planning training geared to assist in the development of the 10-year plan.

Carson City also participates in the Western Nevada HOME Consortium (WNHC). The WNHC will again focus substantial resources on homeless activities and supporting those households that are in imminent danger of homelessness with direct assistance to households. Such programs include tenant-based rental assistance, deposit assistance, and one-time energy assistance.

Carson City Social Services
900 East Long Street
Carson City, NV 89701
775-887-2110

Friends In Service Helping (FISH)
138 East Long Street
Carson City, NV 89701
775-882-8448

Advocates to End Domestic Violence
P.O. Box 2529
Carson City, NV 89701
775-883-7654

Nevada Balance of State CoC
Ms. Kelly A. Marshall, Social Entrepreneurs, Inc.
6121 Lakeside Drive, Suite 160
Reno, NV 89511
775-324-4567

Emergency Shelter Grants (ESG)

Program Year 4 Action Plan ESG response:

Not Applicable. Carson City does not directly receive Emergency Shelter Grant (ESG) funds from HUD. However, ESG funds are available to Carson City through the Nevada Housing Division. Please refer to the section above for information on homeless services.

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 4 Action Plan Community Development response:

The City has modified the non-housing community development needs table to reflect changes to the needs of the community as well as to incorporate elements of HUD's recent performance measurement framework. These changes are based on information received from community stakeholders, community outreach, and general observation from staff.

Table 2B: Priority Community Development Needs

Priority Need	Priority	5 Year Goal	Completed to Date	Percent Completed	Annual Goal
Acquisition of Real Property					
Disposition					
Clearance and Demolition					
Clearance of Contaminated Sites					
Code Enforcement					
Public Facilities					
Public Facilities – General					
Senior Centers	H	1	--	--	
Handicapped Centers					
Homeless Facilities	H	1	1	100%	
Youth Centers	H	1	--	--	
Neighborhood Facilities	M	5			
Child Care Centers	M	2			
Health Facilities	M	2			
Mental Health Facilities					
Parks and/or Recreation Facilities	H	3	1	33%	1
Parking Facilities	H	2	--	--	
Tree Planting					
Fire Stations/Equipment	H	1	1	100%	
Abused/Neglected Children Facilities					
Asbestos Removal	M	1			
Non-Residential Historic Preservation	H	5			
Other Public Facility Needs (Sheriff)	H	1	--	--	
Infrastructure					
Water/Sewer Improvements	H	1	1	100%	
Street Improvements	M	5			
Sidewalks	H	5	1	20%	1
Solid Waste Disposal Improvements	L	2			
Flood Drainage Improvements	H	2	--	--	
Other Infrastructure	M	1			

Priority Need	Priority	5 Year Goal	Completed to Date	Percent Completed	Annual Goal
Public Services					
Senior Services	H	5	1	10%	
Handicapped Services	H	1	1	100%	
Legal Services					
Youth Services	H	5	2	40%	
Child Care Services	L				
Transportation Services	H	3			
Substance Abuse Services	H	4	2	50%	1
Employment/Training Services	M				
Health Services	H	4	2	50%	1
Lead Hazard Screening					
Crime Awareness	L				
Fair Housing Activities					
Tenant Landlord Counseling					
Other Services					
Economic Development					
C/I Land Acquisition/Disposition					
C/I Infrastructure	M	5			
C/I Building Acquisition/Const/Rehabilitation	H	5			
Other C/I	M	5			
ED Assistance to For-Profit					
ED Technical Assistance	H	2			
Micro-enterprise Assistance	H	2			
Other	L				
Planning					
Planning	H	2			

Carson City will focus its CDBG funds on meeting the community's non-housing community development needs. In the 2007-2008 program year, the City will fund the following projects.

- **Reach Up: \$9,983**

Carson City youth are dangerously underserved when it comes to mental health services and counseling dealing with issues such as family crisis, drug, alcohol and sexual abuse. The Ron Woods Family Resource Center's Reach Up counseling will provide individual counseling sessions and support groups for ongoing support and follow-up. Reach Up will offer bilingual services to insure outreach to the Hispanic community as well.

- **Methamphetamine Treatment Project: \$58,343**

The numbers of clients reporting methamphetamine use has risen from 29% in 2004 to 55% in 2005 and has stayed around 53% in 2006. CDBG funds will be used to provide case management to these clients through a unique recovery process, thereby reducing recidivism in the methamphetamine-addicted population.

- **Boys and Girls Club Playing Fields: \$253,500**

Funds will be used to make needed improvements to land adjacent to the new location of the Boys and Girls Club. Site improvements include hydro seeding, irrigation, and landscaping for playing fields that will serve children and youth participating in the Boys and Girls Club programs. The improved space will ensure that youth have the opportunity to participate in sports activities and encourage young people to be physically active.

- **ADA Sidewalk Improvement – Empire School Area: \$52,983**

There are numerous sidewalks in the Empire Elementary School Area that do not comply with Americans with Disabilities Act (ADA) standards. The project will construct ADA compliant corner curb ramps at approximately 40 locations in the neighborhood. The residents will benefit from increased accessibility for disabled persons to travel in general, and particularly to the neighborhood school and to bus stops where they can access ADA compliant transit buses. The City will contribute by designing the improvements, managing the construction project, and inspecting the improvements.

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 4 Action Plan Antipoverty Strategy response:

Efforts to reduce the number of poverty level families are undertaken through Carson City's participation in the Rural Nevada Continuum of Care (RNCOC) and the Western Nevada HOME Consortium. The most effective strategy has been to stabilize the household with housing resources and then provide support to access available services that can ultimately lead to improved social and economic conditions. Primary activities include:

1. Increasing coordination between housing and human services providers.
2. Providing housing counseling and other wrap-around services to poverty-level households.
3. Providing the initial housing resources to stabilize households.

The WNHC Integrated Planning Team, comprised of a broad range of housing and human services agencies, will continue to foster relationships between the two groups through participation in the planning meetings, integration of the affordable housing and homeless coalition into overall IPT efforts, and coordination of Continuum of Care planning and funding processes.

This increased coordination among housing and human services providers will enable them to serve more effectively poverty level households with case management/ housing counseling services. WNHC resources have been targeted toward providing opportunities for permanent housing using deposit assistance, short-term emergency housing, tenant-based support, and supportive transitional housing, which provides the adequate flexibility to meet the needs of poverty-level households while accessing additional resources such as counseling, job training, education, financial and living skills. Consortium members have identified stabilization and access to existing services as the most effective approach to meeting the needs of poverty-level households.

Additionally, the WNHC will work to establish transit services between communities. The Nevada Department of Transportation had previously provided bus services throughout much of the consortium area. This service is important for poverty-level persons and households to access employment opportunities, services and training. Additional funds have been provided to transit services in Churchill, Douglas County and Carson City for welfare-to-work programs.

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 4 Action Plan Specific Objectives response:

1. Carson City identified the elderly, frail elderly and the severe mentally ill as high priorities in HUD Table 1B in its Consolidated Plan. The City does not currently have any non-homeless special needs projects in the development pipeline.
2. Through participation in the WNHC, Carson City and the members of the Consortium plan to utilize the federal and state resources the WNHC receives to increase the availability of rental housing for elderly and frail elderly through the rehabilitation of existing housing, rental vouchers, and homeowner rehabilitation programs. One of the projects being funded for the 2006 Plan Year is the construction of up to 11 HOME units Phase II of the Seasons Senior Housing development. Seasons Phase II is rental housing that will be available to senior households with incomes ranging from 30% to 60% of area median income.

The Nevada Rural Housing Authority is also planning new units and rehabilitation of units in the 100-unit Southgate Complex, which has several elderly residents. The NRHA also administers the Section 8 certificate and voucher program, and a significant number of the 500 vouchers will continue to be used in Carson City for the elderly.

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

Program Year 4 Action Plan HOPWA response:

Not Applicable. Carson City does not directly receive HOPWA funds from HUD. The Nevada Health Division provides funding to a qualified community-based organization to administer assistance to recipients. Types of assistance to be provided:

- Emergency Housing and Emergency Transitional Housing;
- Utility Payment Assistance;
- Transitional Housing;
- Day and Respite Care;
- Other Supportive Services; and,
- Health Services and Assessment

For more information, please contact the Health Division:

Cherrill Cristman
505 E. King St., Room 304
Carson City, NV 89701-3701
Phone: 775-684-4247

Specific HOPWA Objectives

Program Year 4 Specific HOPWA Objectives response:

Not Applicable

Include any Action Plan information that was not covered by a narrative in any other section.

**Table 3A
Summary of Specific Annual Objectives**

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/ Objective*
1	Rental Housing Objectives					
1.1	Southgate Apartment Complex Rehabilitation & Expansion	NRHA	Housing Units	30		DH-2
1.2	Transitional Housing/Case Management	Shelter Plus Care	Housing Units	5		DH-2
1.3	Seasons Phase II: Autumn Village	Tax Credit	Housing Units	11		DH-2
2	Owner Housing Objectives					
2.1	Downpayment Assistance Program	HOME ¹	Housing Units	7		DH-2
2.2	Town Home Development	HOME ¹	Housing Units	30		DH-2
3	Homeless Objectives					
4	Special Needs Objectives					
5	Community Development Objectives					
6	Infrastructure Objectives					
6.1	ADA Improvements	CDBG	Persons	4,400		SL-1
7	Public Facilities Objectives					
7.1	Boys and Girls Club Playing Fields	CDBG	Persons	1,500		SL-1
8	Public Services Objectives					
8.1	Reach Up Youth Counseling Services	CDBG	Persons	175		SL-1
8.2	Methamphetamine Treatment Services	CDBG	Persons	165		SL-1
9	Economic Development Objectives					
10	Other Objectives					

*Outcome/Objective Codes

	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

¹ HOME is administered by the Western Nevada HOME Consortium, of which Carson City is a member.

**Table 3B
ANNUAL HOUSING COMPLETION GOALS**

Grantee Name: CARSON CITY, NV Program Year: 2007-2008	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)						
Homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)						
Acquisition of existing units			<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)						
Acquisition of existing units			<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Production of new units	30		<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	37		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	30		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homebuyer Assistance	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Housing	37		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL HOUSING GOALS						
Annual Rental Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	37		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Annual Housing Goal	37		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* Carson City receives HOME funds through its participation in the Western Nevada HOME Consortium (WNHC)

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name Carson City, Nevada

Priority Need
PUBLIC SERVICES

Project Title
REACH UP Youth Counseling Services

Description

Carson City youth are dangerously underserved when it comes to mental health services and counseling dealing with issues such as family crisis, drug, alcohol and sexual abuse. The Ron Woods Family Resource Center's Reach Up counseling will provide individual counseling sessions and support groups for ongoing support and follow-up. Reach Up will offer bilingual services to insure outreach to the Hispanic community as well.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area
N/A

Objective Number 8.1	Project ID 1
HUD Matrix Code 05D - Youth Services	CDBG Citation 570.201 (e)
Type of Recipient 501c3 Subrecipient	CDBG National Objective Limited Clientele (LMC)
Start Date (mm/dd/yyyy) July 01, 2007	Completion Date (mm/dd/yyyy) June 30, 2008
Performance Indicator PERSONS	Annual Units 175
Local ID 2007 - 01	Units Upon Completion 175

Funding Sources:

CDBG	\$9,982
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$9,982

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name Carson City, Nevada

Priority Need
PUBLIC SERVICES

Project Title
Methamphetamine Treatment Services

Description

The numbers of clients at the Community Counseling Center reporting methamphetamine use has risen from 29% in 2004 to 55% in 2005 and has stayed around 53% in 2006. CDBG funds will be used to provide case management to these clients through a unique recovery process, thereby reducing recidivism in the methamphetamine-addicted population.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area
N/A

Objective Number 8.2	Project ID 2
HUD Matrix Code 05F - Substance Abuse Services	CDBG Citation 570.201 (e)
Type of Recipient 501c3 Subrecipient	CDBG National Objective Limited Clientele (LMC)
Start Date (mm/dd/yyyy) July 01, 2007	Completion Date (mm/dd/yyyy) June 30, 2008
Performance Indicator PERSONS	Annual Units 169
Local ID 2007 - 02	Units Upon Completion 169

Funding Sources:

CDBG	\$58,343
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$58,343

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name Carson City, Nevada

Priority Need
PUBLIC FACILITIES

Project Title
Boys and Girls Club Playing Fields

Description

Funds will be used to make needed improvements to land adjacent to the new location of the Boys and Girls Club. Site improvements include hydro seeding, irrigation, and landscaping for playing fields that will serve children and youth participating in the Boys and Girls Club programs. The improved space will ensure that youth have the opportunity to participate in sports activities and encourage young people to be physically active.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area
1870 Russell Way, Carson City

Objective Number 7.1	Project ID 3
HUD Matrix Code 03F -Recreational Facilities	CDBG Citation 570.201 (c)
Type of Recipient 501c3 Subrecipient	CDBG National Objective Limited Clientele (LMC)
Start Date (mm/dd/yyyy) July 01, 2007	Completion Date (mm/dd/yyyy) June 30, 2008
Performance Indicator PERSONS	Annual Units 1,500
Local ID 2007 - 03	Units Upon Completion 1,500

Funding Sources:

CDBG	\$253,500
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$253,500

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name Carson City, Nevada

Priority Need
INFRASTRUCTURE

Project Title
ADA Sidewalk Improvements

Description

There are numerous sidewalks in the Empire Elementary School Area that do not comply with Americans with Disabilities Act (ADA) standards. The project will construct ADA compliant corner curb ramps at approximately 40 locations in the neighborhood. The residents will benefit from increased accessibility for disabled persons to travel in general, and particularly to the neighborhood school and to bus stops where they can access ADA compliant transit buses. The City will contribute by designing the improvements, managing the construction project, and inspecting the improvements. The City will seek other funding sources to cover the remaining needs of the project - \$214,617.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Neighborhood surrounding the Empire Elementary School

Objective Number 6.1	Project ID 4
HUD Matrix Code 03L - Sidewalks	CDBG Citation 570.201 (c)
Type of Recipient none	CDBG National Objective Limited Clientele (LMC)
Start Date (mm/dd/yyyy) July 01, 2007	Completion Date (mm/dd/yyyy) June 30, 2009
Performance Indicator PERSONS	Annual Units 4,400
Local ID 2007 - 04	Units Upon Completion 4,400

Funding Sources:

CDBG	\$52,984
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$52,984

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name Carson City, Nevada

Priority Need

PLANNING AND ADMINISTRATION

Project Title

CDBG Program Administration

Description

These funds will be used by the City to ensure that all other funded projects are properly managed and fully comply with all federal laws and regulations governing the use of CDBG funds. Funds will also go toward the development of plans, reports, and citizen outreach.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

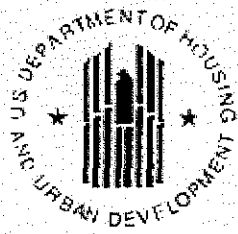
Not Applicable

Objective Number Not Applicable	Project ID 5
HUD Matrix Code 21A - General Program Administration	CDBG Citation 570.206
Type of Recipient none	CDBG National Objective Not Applicable
Start Date (mm/dd/yyyy) July 01, 2007	Completion Date (mm/dd/yyyy) June 30, 2008
Performance Indicator Not Applicable	Annual Units Not Applicable
Local ID 2007 - 04	Units Upon Completion Not Applicable

Funding Sources:

CDBG	\$91,101
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$91,101

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- | | |
|-------------------------------------|------------------------------------|
| <input type="checkbox"/> | This certification does not apply. |
| <input checked="" type="checkbox"/> | This certification is applicable. |

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Jurisdiction

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Name

Name

Title

Title

Address

Address

City/State/Zip

City/State/Zip

Telephone Number

Telephone Number

- | |
|--|
| <input type="checkbox"/> This certification does not apply. |
| <input checked="" type="checkbox"/> This certification is applicable. |

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. **Maximum Feasible Priority** - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. **Overall Benefit** - The aggregate use of CDBG funds including section 108 guaranteed loans during program year 2007 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments** - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

Jurisdiction

- This certification does not apply.**
 This certification is applicable.

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

Jurisdiction

- This certification does not apply.**
 This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.**
 This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- | |
|--|
| <input checked="" type="checkbox"/> This certification does not apply.
<input type="checkbox"/> This certification is applicable. |
|--|

ESG Certifications

I, _____, Chief Executive Officer of Carson City, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 CFR Part 58.

11. The requirements of 24 CFR 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.

12. The new requirement of the McKinney-Vento Act (42 USC 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.

13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City Hall	201 N Carson St	Carson City	Carson City	NV	89701

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

Jurisdiction

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- All "direct charge" employees;
- all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- a. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

Signature/Authorized Official

Date

Marv Teixeira

Name

Mayor

Title

201 N Carson St, Suite 2

Address

Carson City, NV 89701

City/State/Zip

775-887-2100

Telephone Number