

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
PARKS AND RECREATION COMMISSION**

Day: Tuesday
Date: April 4, 2023
Time: Beginning at 5:30 pm
Location: Community Center, Robert ‘Bob’ Crowell Board Room
851 East William Street
Carson City, Nevada 89701

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the Parks and Recreation Commission meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: parkspubliccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. Call to Order – Parks and Recreation Commission

2. Roll Call & Determination of Quorum

3. Public Comments ** The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the Parks and Recreation Commission.

4. For Possible Action: Approval of Minutes – Parks and Recreation Commission meeting of February 7, 2023.

5. Meeting Items:

5.A. For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors concerning proposed policies and procedures related to creation of a youth scholarship program. (Dan Earp, djearp@carson.org)

Staff Summary: This item is intended to discuss creation of a youth scholarship program. Discussion will include potential policies, procedures, guidelines, implementation strategy,

funding, and review of similar programs throughout Northern Nevada for a possible recommendation to the Board of Supervisors.

5.B. For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors regarding a proposed Carson City employment incentive to include free drop-in use of the Robert “Bob” Crowell Multipurpose Athletic Center (MAC) and the Carson Aquatic Facility for full-time, part-time, and seasonal employees. (Dan Earp, djearp@carson.org)

Staff Summary: This item is intended to discuss a proposal to allow all Carson City employees to utilize the MAC and Aquatic Facility for drop-in use only, free of charge, as an incentive to obtain and retain staff due to the impacts of a competitive employment market. This incentive is intended for employees only, would not extend to family members, or be available for specialty camps, leagues, tournaments, facility reservations, or programs.

5.C. For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors regarding the Fiscal Year (“FY”) 2023-2024 Parks, Recreation and Open Space Department Budget. (Jennifer Budge, jbudge@carson.org)

Staff Summary: This item will provide an update regarding the City’s budget process and may include discussions on operations and maintenance, infrastructure preservation, asset management, Capital Improvement Program needs, staffing and service/supply requests; Department budget priorities; Carson City tentative budget schedule and timeframes.

6. Staff Updates - For Discussion Only

6.A Director’s Report: Updates regarding the Department’s projects, programs, facilities, and events; grants; status of recruitment for vacant positions; upcoming Culture and Tourism Authority meeting re. allocation of room tax bond; legislative updates; and Board of Supervisor’s action items (*Jennifer Budge, jbudge@carson.org*)

7. Members’ Announcements and Requests for Information

7.A. Update from the Carson City School Board Liaison

7.B. Update from the Foundation for Carson City Parks and Recreation Liaison

8. Future Agenda Items – Discussion only

9. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

10. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** – The Committee will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically

included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Parks, Recreation & Open Space Department by calling (775) 887-2262 or in writing at 3303 Butti Way, Building #9, Carson City, Nevada 89701 at least 24 hours in advance.

If you would like more information about any of the agenda items listed above, please contact the staff member listed at the end of the particular item you are interested in at (775) 887-2262.

To request a copy of the supporting materials for this meeting contact Patti Liebespeck at pliebespeck@carson.org or call (775) 887-2262.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the Carson City Parks, Recreation & Open Space Department located at 3303 Butti Way, Building #9, Carson City, Nevada, 89701.

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