



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** May 18, 2023

Staff Contact: Sheri Russell-Benabou, Chief Financial Officer

Agenda Title: For Possible Action: Discussion and possible action regarding proposed changes to the Plan of Expenditure for the Coronavirus Local Fiscal Recovery Fund, established by the American Rescue Plan Act ("ARPA") of 2021 ("ARPA Plan of Expenditure"), for the allocation of an additional \$410,000 of undesignated funds to the Centennial Park Tennis Courts Rehabilitation Project. (Sheri Russell-Benabou, srussell@carson.org)

Staff Summary: Staff presented proposed changes to the ARPA Plan of Expenditure during the January 19, 2023, Board of Supervisors ("Board") meeting. Based on that discussion, the City has undesignated ARPA funding of \$841,601. During the Capital Improvement Plan presentation on April 20, 2023, the Board directed staff to bring back an agenda item for consideration to potentially allocate additional funding for the rehabilitation of all eight tennis courts at Centennial Park.

Agenda Action: Formal Action / Motion **Time Requested:** 5 Minutes

Proposed Motion

I move to approve the adjusted ARPA Plan of Expenditure.

Board's Strategic Goal

Efficient Government

Previous Action

January 19, 2023 (Item 15A) - The Board approved changes to the ARPA Plan of Expenditure allocations leaving an undesignated balance of \$841,601.

February 25, 2022 (Item 5E) - The Board approved changes to the ARPA Plan of Expenditure.

August 5, 2021 (Item 12B) - The Board approved the original ARPA Plan of Expenditure.

Background/Issues & Analysis

Recipients may use ARPA funding to respond to the public health emergency or its negative impact. As such, the original ARPA Plan of Expenditure included funding for investments in improving outdoor spaces. Funding of \$330,000 was allocated for the rehabilitation of four of the existing eight tennis courts at Centennial Park.

The Centennial Park Tennis Courts Rehabilitation Project has a current total budget of \$844,000 from various sources, as follows:

\$330,000	ARPA Plan of Expenditure
180,000	Fiscal Year ("FY") 2022 Capital Improvement Plan Fund 210
175,000	Quality of Life ("QOL") Capital (Centennial Lighting)

4,000 Parks Foundation Donation
155,000 QOL Capital FY 2024 Requested

The Department of Parks, Recreation and Open Space estimates that an additional \$410,000 will be sufficient for the rehabilitation of all eight tennis courts at Centennial Park. The estimation includes a 10 percent contingency. If approved, the total budget for the Centennial Park Tennis Courts Rehabilitation Project will be \$1,254,000, of which \$740,000 will be ARPA funding. The ARPA Plan of Expenditure has undesignated funds of \$841,601. If additional funding is needed, staff will request the allocation of QOL undesignated funds. The Centennial Park Tennis Courts Rehabilitation Project is already in design by the Department of Public Works. To date, \$11,000 has been spent on geotechnical investigation, from the initial Parks Foundation donation.

If this request is granted, the undesignated funds in the ARPA Plan of Expenditure will be \$431,601.

Applicable Statute, Code, Policy, Rule or Regulation

The American Rescue Plan Act of 2021

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Grant Fund, General Government Department 2750600-500699 - ARPA Grant G070121010

Is it currently budgeted? Yes

Explanation of Fiscal Impact: ARPA undesignated funding is currently budgeted. If approved, a transfer will be made to move \$410,000 from ARPA undesignated funding (Master Project G070121010) to the Centennial Park Tennis Courts Project P500522002.

Alternatives

Do not approve the adjusted Plan of Expenditure.

Attachments:

[ARPA Plan of Expenditure Recommended 5-18-2023.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

**CORONAVIRUS LOCAL FISCAL RECOVERY FUND
AMERICAN RESCUE PLAN (ARP)
CARSON CITY, NV**

	Allocated	Requested Change	LTD Expenditures 3/31/2023	Balance 3/31/2023
<u>CATEGORY: RESPOND TO THE PUBLIC HEALTH EMERGENCY OR ITS NEGATIVE IMPACT</u>				
<i>1. Cover City payroll and benefits for public health, human services, and public safety staff to the extent that they work on the COVID-19 response and services and programs to contain and mitigate the spread.</i>				
	\$ 700,000		\$ 156,199	\$ 543,801
a) CCHHS Deputy Director (3 years salary & benefits)	\$ 385,000			
b) Public Health Disease Investigator (3 years salary & benefits)	170,000			
c) Environmental Health Division Manager (40% ARP, 3 years salary & benefits)	145,000			
<i>2. Services and programs to contain and mitigate the spread of COVID-19.</i>				
		7,625,422		
a) Ventilation improvements / HVAC systems (FY 22-23 CIP)	2,000,000		1,120,885	879,115
b) Remodel of vacant City building for the Public Health Preparedness (PHP) Division	87,626		87,626	-
c) Relocate Vitality Unlimited from CCHHS 2nd floor to free up space for increase in CCHHS operational needs	500,000		-	500,000
d) Emergency Operations Center (EOC) / Fire Station / Backup Emergency Dispatch Center	4,300,000		-	4,300,000
e) Jail full body scanner	162,796		162,796	-
f) Senior Center restrooms	400,000		75,060	324,940
g) City Department / Elected Offices COVID-19 mitigation efforts	175,000		113,661	61,339
<i>3. Services to address behavioral healthcare needs, investments in housing and neighborhoods, and assistance to workers and families / non-profits & governmental entities (allocated by application).</i>				
		361,983	133,598	228,385
a) Mental health treatment				
b) Substance abuse treatment				
c) Crisis intervention and other behavioral health services				
d) Services or outreach to promote access to health and social services				
e) Affordable housing / rent subsidies / homelessness				
<i>4. Investments in improving outdoor spaces.</i>				
		3,080,000		
a) Centennial Park tennis courts (2) <i>(Requesting additional funding to complete all 8 Courts)</i>	330,000	410,000	-	740,000
b) Mills Park pickleball courts (12)	500,000		-	500,000
c) Park restrooms (Mills Park, Riverview Park and various other City parks)	2,250,000		-	2,250,000
d) Additional Funding for				
<i>5. Administrative Expenses</i>				
a) Grants Coordinator	100,000		15,697	84,303

**CORONAVIRUS LOCAL FISCAL RECOVERY FUND
AMERICAN RESCUE PLAN (ARP)
CARSON CITY, NV**

	Allocated	Requested Change	LTD Expenditures 3/31/2023	Balance 3/31/2023
<i>6. Provision for Government Services</i>	2,500,000			
a) Transportation District 1-5 Projects	2,500,000		-	2,500,000
<u>CATEGORY: WATER, SEWER AND BROADBAND INFRASTRUCTURE</u>				
<i>7. Water and Sewer Infrastructure.</i>	5,465,000			
a) Quill Treatment Plant rehabilitation	3,000,000		-	3,000,000
b) Southeast Mandatory Sewer Extension Project	1,000,000		101,038	898,962
c) Implement FY 23 Stormwater Capital Plan	1,465,000		28,632	1,436,368
<i>8. Broadband Infrastructure.</i>	100,000			
a) Cybersecurity upgrades	100,000		100,000	-
	841,601			
a) Unallocated reserves	841,601	(410,000)	-	431,601
	<u>\$ 20,774,006</u>		<u>\$ 2,095,192</u>	<u>\$ 18,678,814</u>