



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** May 18, 2023

Staff Contact: Sheri Russell-Benabou, Chief Financial Officer

Agenda Title: For Possible Action: Discussion and possible action regarding the adoption of a proposed resolution authorizing expenditures of \$429,096 in total funds from the community support services grants ("CSSG") program and the Quality of Life Initiative to non-profit organizations for Fiscal Year ("FY") 2024. (Rebecca Phipps, rhipps@carson.org)

Staff Summary: NRS 244.1505 requires that any funds granted by the Board of Supervisors ("Board) to private, non-profit organizations be made by resolution. The Board initially authorized funding on April 20, 2023.

Agenda Action: Resolution **Time Requested:** 15 minutes

Proposed Motion

I move to adopt Resolution No. 2023-R-_____.

Board's Strategic Goal

Quality of Life

Previous Action

December 3, 2020 – The Board approved the CSSG 5-year non-competitive grant program funding for FY 2022 to FY 2026.

Background/Issues & Analysis

The CSSG program is able to award \$309,096 from the General Fund to non-profit organizations that address a critical need in Carson City. Of that amount, \$163,120 in funding was approved in December 2020 through the 5-year non-competitive grant program process. The remaining \$145,976 is available in FY 2024 through a competitive grant process. In addition, \$120,000 from the Quality of Life Fund will be awarded to the Boys and Girls Club of Western Nevada pursuant to the Quality of Life Initiative.

The decision to allocate CSSG competitive funding to Carson City non-profit organizations is in accordance with the recommendation of the Application Review Work Group ("ARWG). The community-based ARWG reviewed and scored the competitive grant applications on March 14, 2023, for the recommendation to the Board.

Eight non-profit organizations submitted applications. The ARWG and staff are recommending funding as follows:

1. Volunteer Attorneys for Rural Nevadans - \$25,098
2. Nights off the Streets, Inc - \$11,820
3. Capital City C.I.R.C.L.E.S - \$18,731

4. Western Nevada College Foundation - \$10,000
5. Friends in Service Helping - \$7,500
6. Saint Teresa of Avila Conferences, Saint Vincent de Paul Society - \$15,000
7. Senior Service Network - \$12,000
8. Nevada Health Centers, Inc. - \$45,827

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: General Fund, Community Support Department, account 1010615-501401 and Quality of Life Fund, account 2545012-501444.

Is it currently budgeted? Yes

Explanation of Fiscal Impact: General Fund - The \$145,976 in competitive awards is budgeted in account #1010615-501401 (Board Designated). After programs are approved for funding, funds will be transferred to a line item specific to the program. The Non-Competitive Grants were budgeted to their approved line items for the FY 2024 Tentative Budget. \$120,000 is budgeted in the Quality of Life Fund account #2545012-501444, for the Boys and Girls Club.

Alternatives

Do not adopt the proposed resolution and/or provide alternative direction to staff.

Attachments:

[CSSG RESOLUTION 5.18.2023.docx](#)

[CSSG Memorandum 5.18.2023.doc](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

RESOLUTION NO. 2023-R-_____

**A RESOLUTION AUTHORIZING THE DISBURSEMENT OF
COMMUNITY SUPPORT SERVICES GRANT FUNDS TO
NON-PROFIT ORGANIZATIONS FOR FISCAL YEAR (“FY”) 2024**

WHEREAS, NRS 244.1505(1) provides the Board of Supervisors may grant money to private, not for profit organizations; and

WHEREAS, NRS 244.1505(3) provides that such grants must be made by a resolution which specifies the purpose of the grant, the maximum amount to be expended from the grant, and any other conditions upon the expenditure; and

WHEREAS, the Board of Supervisors has approved the expenditure of funds for community support services grants, the City has received applications for those grant funds, and the Board of Supervisors has determined that the disbursement of the grants to the private, not for profit organizations that are listed below will give a substantial benefit to the inhabitants of Carson City;

NOW, THEREFORE THE BOARD OF SUPERVISORS RESOLVES THAT:

1. For FY 2024, the following groups are granted the following amounts for the following purposes:

General Fund – Competitive Adult Programs

- | | |
|-------------|--|
| 1) Program: | Domestic Violence Victims Assistance Project |
| Agency: | Volunteer Attorneys for Rural Nevadans (VARN) |
| Amount: | \$25,098 |
| 2) Program: | NOTS Warming Center Support |
| Agency: | Nights off the Streets, Inc. |
| Amount: | \$11,820 |
| 3) Program: | Art of Emotional Resilience |
| Agency: | Capital City C.I.R.C.L.E.S |
| Amount: | \$18,731 |
| 4) Program: | Wildcat Reserve Food and Hygiene Pantry |
| Agency: | Western Nevada College Foundation |
| Amount: | \$10,000 |
| 5) Program: | Low Income Dental Program |
| Agency: | Friends in Service Helping (FISH) |
| Amount: | \$7,500 |
| 6) Program: | Homelessness Prevention |
| Agency: | Saint Teresa of Avila Conferences, Saint Vincent de Paul Society |
| Amount: | \$15,000 |

- 7) Program: Senior Utility Assistance
Agency: Senior Service Network
Amount: \$12,000
- 8) Program: NVHC Carson City School-Based Health Center
Agency: Nevada Health Centers, Inc.
Amount: \$45,827

General Fund Total: \$145,976

General Fund – Non-Competitive Adult and Youth Programs

- 1) Program: Crisis Intervention
Agency: Advocates to End Domestic Violence
Amount: \$15,000
- 2) Program: Meals on Wheels Vehicle Expenses
Agency: Carson City Senior Citizens Center
Amount: \$24,000
- 3) Program: Guardian Ad Litem Advocacy for Children
Agency: CASA
Amount: \$35,000
- 4) Program: Evidence Based Addiction Treatment
Agency: Community Counseling Center
Amount: \$20,000
- 5) Program: Operation Grant Youth Services
Agency: Ron Wood Family Resource Center
Amount: \$54,120
- 6) Program: Senior Independent Living Programs
Agency: Nevada Rural Counties RSVP Program Inc.
Amount: \$15,000

General Fund Total: \$163,120

Q18/Quality of Life Fund

- 1) Program: Operations
Agency: Boys & Girls Club
Amount: \$120,000

Grand Total: \$429,096

2. The Board of Supervisors finds that the expenditure of funds for the purposes listed above will provide a substantial benefit to the inhabitants of Carson City.

3. The amounts listed above in section 1 are the maximum amounts from

the grant that may be expended by the private organizations.

4. The grant money may only be spent for the purposes listed in the resolution, which is the purpose given to Carson City by the requesting private organizations in their applications to Carson City.

ADOPTED this ____ day of _____, 2023

AYES: Supervisors _____

NAYES: Supervisors _____

ABSENT: Supervisors _____

Lori Bagwell, Mayor

ATTEST:

William Scott Hoen, Clerk-Recorder



CARSON CITY, NEVADA

CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

MEMORANDUM

Board of Supervisors Meeting of May 18, 2023

To: Mayor and Board of Supervisors
From: Sheri Russell-Benabou, CFO; Rebecca Phipps, Grants Administrator
Date: May 18, 2023
Subject: FY 2024 Community Support Services Grant ("CSSG")

The following is a summary of the CSSG applicants for FY 2024, as ranked by the Application Review Work Group (ARWG). Also provided is a list of the five-year non-competitive programs as well as a funding recommendation for the Boys and Girls Club of Western Nevada from the Q18/Quality of Life Fund.

The CSSG total funding available for FY 2024 is \$429,096. Staff recommends:

- 1) \$145,976 be awarded to competitive adult and youth programs;
- 2) \$120,000 be awarded to the Boys and Girls Club of Western Nevada; and
- 3) \$163,120 be awarded to the non-competitive adult and youth programs.

The ARWG has ranked the applications according to review score and how the programs address the critical needs criteria established for this grant. The ARWG recommends funding for each program.

ARWG RECOMMENDATIONS:

Total Available for Competitive Adult and Youth Programs = \$145,976

1) Project Name:	Domestic Violence Victims Assistance Project
Agency:	Volunteer Attorneys for Rural Nevadans (VARN)
Funding Request:	\$25,098
Recommendation:	\$25,098
Application Score:	94%
Description:	VARN provides free civil legal services to low-income Carson City victims of domestic violence. Services to victims include advocacy, crisis counseling, safety planning, representation in protection order hearings, and comprehensive legal assistance. This request is to partially fund salaries for two attorneys and two legal assistants. The ARWG recommends full funding.

2) Project Name:	NOTS Warming Center Support
Agency:	Nights off the Streets, Inc (NOTS)
Funding Request:	\$11,820
Recommendation:	\$11,820
Application Score:	90%
Description:	NOTS was established in 2017 and received nonprofit status in 2022. The organization's mission is to provide emergency, temporary shelter for unhoused people in Carson City. Twelve area churches support NOTS rotating their buildings to house 50 people per night from November through March. NOTS has requested funds to purchase a locking file cabinet, a fire safe file box, a flip phone with a monthly subscription, and to cover the rental cost for 12 months for an office space and a storage unit. The ARWG recommends full funding.

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3) Project Name:	Art of Emotional Resilience
Agency:	Capital City C.I.R.C.L.E. S
Funding Request:	\$18,731
Recommendation:	\$18,731
Application Score:	84%
Description: Capital City C.I.R.C.L.E.S serves low-income families and individuals by providing a phased program that builds soft skills essential in moving people out of poverty. The curriculum consists of 8 domains of well-being (Physical, Financial, Career, Environmental, Mind, Emotional, Relations and Spiritual). This request is to partially fund the salary for the Program Director, one Program Coach, utilities, maintenance, and supplies. The ARWG recommends full funding.	

4) Project Name:	Wildcat Reserve Food & Hygiene Pantry
Agency:	Western Nevada College Foundation
Funding Request:	\$10,000
Recommendation:	\$10,000
Application Score:	83%
Description: The Wildcat Reserve Food Pantry serves students and their families who self-identify as food insecure. This new program was developed to address the needs of the most vulnerable students on campus by providing free food and hygiene products. This request is to fund food and hygiene supplies. The ARWG recommends full funding.	

5) Project Name:	Low Income Dental Program
Agency:	Friends in Service Helping (FISH)
Funding Request:	\$7,500
Recommendation:	\$7,500
Application Score:	80%
Description: The program assists low-income Carson City individuals who are uninsured or underinsured and who need emergency dental services. This request is to fund dental expenses directly to the dentists for emergency dental services rendered. The ARWG recommends full funding.	

6) Project Name:	Homelessness Prevention
Agency:	Saint Teresa of Avila Conferences, Saint Vincent de Paul Society
Funding Request:	\$36,000
Recommendation:	\$15,000
Application Score:	71%
Description: St. Vincent serves the poor in Carson City with financial assistance to combat short-term poverty. This program is set up to provide financial support for short-term emergency housing for low-income households. More specifically, the priority categories for this program are senior citizens and families with children. The program assists all individuals and families but prioritizes their requests based on the two categories mentioned above. This request is to fund emergency short-term housing directly paid to the landlord. The ARWG recommends partial funding.	

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7) Project Name:	Senior Utility Assistance
Agency:	Senior Service Network
Funding Request:	\$12,000
Recommendation:	\$12,000
Application Score:	70%
Description: The Senior Service Network is a nonprofit founded in 2002 that provides emergency assistance to seniors facing unexpected finance hardships. The organization works closely with other senior service providers to find permanent solutions for seniors' needs. The organization proposes to use the funds to pay utility disconnect notices to prevent shut offs for senior citizens experiencing financial hardship. The ARWG recommends full funding.	

8) Project Name:	NVHC Carson City School-Based Health Center
Agency:	Nevada Health Centers, Inc
Funding Request:	\$65,000
Recommendation:	\$45,827
Application Score:	70%
Description: Founded in 1977 with the mission to provide quality healthcare services throughout Nevada, it has become the largest provider of primary care services. The organization's portfolio includes family medicine practices, preventive dental care, and mammography, reproductive health and pharmacy services. This request is for funds to pay a physician lead in the Carson City School-based Medical Program. The school-based health center serves low and moderate-income children and their families. The ARWG recommends partial funding.	

QUALITY OF LIFE FUND
Total Available from Quality-of-Life Sales Tax - \$120,000

1) Project Name:	Facility Maintenance
Agency:	Boys and Girls Club of Western Nevada
Funding Amount:	\$120,000
Description:	Pursuant to the Quality of Life initiative to be used for maintenance of the Boy's and Girl's Club facility.

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BOARD OF SUPERVISORS APPROVED 12/03/2020 – For July 1, 2021 – June 30, 2026:

Total Available for Non-Competitive Adult & Youth Programs - \$163,120

1) Project Name: Crisis Intervention

Agency: Advocates to End Domestic Violence

Funding Amount: \$15,000

Description: Provide emergency shelter for domestic violence survivors.

2) Project Name: Meals on Wheels Vehicle Expenses

Agency: Carson City Senior Center

Funding Amount: \$24,000

Description: Support the Carson City Senior Center Meals on Wheels program.

3) Project Name: Guardian Ad Litem Advocacy for Children

Agency: CASA

Funding Amount: \$35,000

Description: Recruit and train volunteers to advocate for abused children as requested by Carson City courts.

4) Project Name: Evidence Based Addiction Treatment

Agency: Community Counseling Center

Funding Amount: \$20,000

Description: Provide extensive case management to youth and adults who are dependent on alcohol and drugs.

5) Project Name: Operational Grant Youth Services

Agency: Ron Wood Family Resource Center

Funding Amount: \$54,120

Description: Provide the following programs for Carson City residents:
 Reach Up, Family Engagement, Supervised Visitations, and Parenting and Divorce.

6) Project Name: Senior Independent Living Programs

Agency: Nevada Rural Counties RSVP Program Inc.

Funding Amount: \$15,000

Description: Provide Carson City senior citizens with transportation to medical appointments, grocery shopping and the Carson City Senior Center. Provide home companions, respite care, pro bono legal services, exercise programs, farmer market coupons, and veterans support on suicide prevention.

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**CSSG Competitive Funding Awarded in FY 2023 & CSSG Funding Requested
and Recommended in FY 2024**

Agency	CSSG Awarded FY 2023	CSSG Requested FY 2024	ARWG Recommendation FY 2024
Volunteer Attorneys for Rural Nevadans	\$25,000	\$25,098	\$25,098
Nights off the Street	-	11,820	11,820
Capital City C.I.R.C.L.E. S	5,660	18,731	18,731
Western Nevada College	8,200	10,000	10,000
Friends In Service Helping (FISH)	7,500	7,500	\$7,500
Saint Vincent de Paul	30,000	36,000	15,000
Nevada Health Centers	-	65,000	45,827
Senior Network Services	-	12,000	12,000
TOTAL	\$76,360	\$186,149	\$145,976

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