



# CARSON CITY PUBLIC WORKS

## Development Engineering

108 E. Proctor Street

Carson City, Nevada 89701

(775) 887-2300– Hearing Impaired: 711

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## GRADING PERMIT PLAN SUBMITTAL REQUIREMENTS

### General Requirements:

- Submit plans thru the Carson City Civic Access online portal - (<https://energovweb.carson.org/EnerGovProd/SelfService#/home>)
- Plans shall be on 11" x 17" or larger paper sizes, fully dimensioned and scaled pdf files. All design sheets within the plan set should be the same size.
- Plans shall be fully dimensioned. The following scales shall apply:
  - Title page location maps shall be 1" = 1,000' (or as appropriate)
  - Index maps shall be a maximum of 1" = 200'
  - Plan and profile sheets shall be a minimum of 1" = 40' horizontal and 1" = 5' vertical and the plan view must align with the profile horizontally
  - All other sheets must have an appropriate scale to make plans legible.
- Permit submittal shall include the following:
  - Permit Application
  - Plans shall include:
    - Site Plan
    - Erosion Control Plan including notes from CCDS 19.2.11.2.5
  - NDEP Permits:
    - Construction Stormwater Permit (1 acre or more disturbed)
    - Surface Area Disturbance Permit (5 acres or more disturbed)
    - Dust Control Permit (20 acres or more disturbed)