

CARSON CITY SHADE TREE COUNCIL

Minutes of the October 25, 2001 Meeting

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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, October 25, 2001 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Chairperson Sally Zola
Vice Chairperson Jean Bondiott
Frieda Ford
Craig Hartman
Isabel Young

STAFF: Scott Fahrenbruch, Parks Superintendent
John Flansberg, Transportation Manager
Kathleen King, Recording Secretary
(STC 10/25/01)

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Zola. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

1. CALL TO ORDER AND ROLL CALL (1-0001) - Chairperson Zola called the meeting to order at 5:34 p.m. Roll was called; a quorum was present. Members Enright and Geisler were absent.

2. APPROVAL OF MINUTES - SEPTEMBER 27, 2001 (1-0008) - Member Hartman moved to approve the minutes. Vice Chairperson Bondiott seconded the motion. Motion carried 5-0.

3. PUBLIC COMMENTS ON NON-AGENDIZED ITEMS (1-0022) - None.

4. INTERVIEW APPLICANTS FOR VACANCIES ON THE SHADE TREE COUNCIL (1-0029) - Chairperson Zola referred to the applications included in the agenda materials, and advised that JoAnne Skelly had just withdrawn hers because she is not a Carson City resident. Chairperson Zola further advised that Gene Munnings would not be in attendance at the meeting. In response to a question, she advised that Mr. Munnings could be considered during the next round of interviews but would not be included in the Council's recommendation to the Board of Supervisors. She noted that Paul Stuke was present to be interviewed and that Vice Chairperson Bondiott and Member Hartman had applied for reappointment. [Member Hartman left the meeting room at 5:37 p.m. A quorum was still present.] Chairperson Zola referred to a list of standard interview questions and assigned two questions each to the Council members.

(1-0109) Mr. Fahrenbruch requested Mr. Stuke to return to the meeting room. Chairperson Zola introduced herself, the Council members and Mr. Fahrenbruch, and thanked Mr. Stuke for his application. She provided information on the purpose of the Council to advise the Board of Supervisors regarding Carson City's urban forest, and indicated that the Council is governed by the Nevada Open Meeting Law. Mr. Stuke responded to questions regarding his current occupation and employment experience, residence in Nevada, interest in serving on the Shade Tree Council, experience with trees, potential contribution to the Council, familiarity with the Council and its sponsored seminars and functions, grant writing experience, tree-related issues he would like to see resolved or addressed, and availability to attend meetings and

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functions. He provided information on his residence history in Nevada. Chairperson Zola expressed appreciation for Mr. Stuke's application, and invited him to stay for the remainder of the meeting.

(1-0325) Member Hartman returned to the meeting room at 5:53 p.m. He responded to questions regarding tree-related issues he would like to see addressed or resolved, the reason he would like to be reappointed to the Council, and his contributions to the Council.

(1-0364) Vice Chairperson Bondiott responded to questions regarding the reasons she would like to be reappointed to the Council, the tree-related issues she would like to see addressed or resolved, and her contributions to the Council.

5. REVIEW AND ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS APPOINTMENTS TO THE SHADE TREE COUNCIL (1-0407) - Chairperson Zola expressed appreciation for Vice Chairperson Bondiott's and Member Hartman's reapplication to the Council. She commented on the importance of continuity and on the dedication and contributions of both Vice Chairperson Bondiott and Member Hartman. She expressed the opinion that Mr. Stuke would be a beneficial addition to the Council. **Member Ford moved to reappoint Member Hartman to the Shade Tree Council for an additional two-year term. Vice Chairperson Bondiott seconded the motion. Motion carried 4-0-1, Member Hartman abstaining. Member Young moved to reappoint Vice Chairperson Bondiott to the Council. Member Ford seconded the motion. Motion carried 4-0-1, Vice Chairperson Bondiott abstaining. Vice Chairperson Bondiott moved to recommend to the Board of Supervisors the appointment of Paul Stuke to the Shade Tree Council. Member Ford seconded the motion. Motion carried 5-0.** Chairperson Zola asked Mr. Stuke to return to the meeting room and advised him of the Council's action.

6. UPDATES FROM THE STREET OPERATIONS MANAGER ON POSSIBLE UPCOMING PROJECTS WHICH MAY IMPACT EXISTING TREES IN CARSON CITY: (1) CURRY STREET EXTENSION PROJECT; (2) ROOP STREET WIDENING PROJECT; AND (3) FIFTH STREET AND EDMONDS DRIVE ROUNDABOUT LANDSCAPING (1-0475) - Mr. Flansberg displayed the plan for the Curry Street Extension Project and reviewed the same. He pointed out 13 trees that will most likely need to be removed to accommodate a section of the extension. He provided background information on development of the plan and discussed concerns of the U.S. Forest Service which have been addressed in the plan. In response to a question, he discussed the status of negotiations with the U.S. Forest Service and the conditional deed on the property. Mr. Flansberg acknowledged that the white house received historic designation with the National Register of Historic Places, and advised that the plan route is 35-40 feet from the curb face to the white house. He displayed slides showing the trees to be removed and those which will remain. In response to a question, he advised that he will be providing a status report to the Regional Transportation Commission ("RTC") at their November 14th meeting. The next step for this project is to conduct an environmental assessment, and Mr. Flansberg anticipates that construction will not begin until 2003. He advised that the project is at approximately 30% design.

In response to a question regarding NDOT's proposed Highway 395 restriping project, Mr. Flansberg indicated that the City would be wise to at least acquire the property necessary to accommodate the extension project. He advised that actual construction of the extension project may be reprioritized by the RTC if Highway 395 is restriped. He explained that the prioritization meeting establishes the City's direction for project construction. The typical schedule includes discussion of all projects at the January

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RTC meeting and prioritization of the same at the February meeting. Mr. Flansberg responded to questions regarding replacement trees and, in response to a further question, discussed measures to ensure that the project does not interfere with the water table and its current migration to existing trees. Member Hartman advised of a tree which is not depicted on the plan. In response to an additional question, Mr. Flansberg explained the reason for removing a "small tree cluster" on the northwest corner of the white house.

Mr. Flansberg circulated photographs of a hazardous cottonwood recently removed near the Adams House. (1-1315) He discussed the condition of the tree, and advised that three additional hazardous trees have been removed this year.

(1-0892) Mr. Flansberg acknowledged that the Roop Street Widening Project is only in the initial planning stage. In response to a question, he advised that the project's parameters will be from Fifth Street to Winnie Lane and that the project will widen Roop Street to four lanes. Chairperson Zola advised that Regional Transportation Commissioner Teixeira would like to see the project extend to College Parkway. Mr. Flansberg advised that a preliminary right-of-way investigation has been conducted and a cost estimate established for this project. He advised that, with a few exceptions, the City owns 66' of right-of-way all along Roop Street. In response to a question, he advised that discussions have taken place regarding phasing the project. He diagramed the required elements of the project as related to the available right-of-way, and advised that there is very little room to construct the improvements. Advantages of the project include sidewalks all along Roop Street and four lanes of traffic to accommodate increasing use of Roop Street. A disadvantage of the project is that there is only enough room to accommodate the improvements; easements will be required to locate required power poles.

Member Ford pointed out that many trees would need to be removed along the project route. Chairperson Zola indicated that this was the reason for requesting Mr. Flansberg's presentation. Mr. Flansberg displayed and reviewed slides of Roop Street which depicted traffic at various times of the day and the subject trees. He acknowledged that he would keep the Council advised of progress on this project. Chairperson Zola encouraged the Council members to attend or watch on television the RTC meetings. Member Hartman referred to the Street Tree Program, and discussed likely opposition to this project from private citizens and business owners. Mr. Flansberg acknowledged that there will be issues associated with a project of this magnitude. With regard to the Street Tree Program, he indicated that there may be some tree planting locations which are inappropriate because of pending projects. He advised of potential widening projects on Fairview Lane and Edmonds Drive.

(1-1184) Mr. Flansberg displayed the landscape design for the Wastewater Treatment Plant, including the Fifth Street roundabout, and reviewed the same. In response to a question, he advised that the project will be submitted to the bid process next spring. Chairperson Zola advised Mr. Stuke that the Council was instrumental in getting the irrigation sleeves for the roundabout installed. Mr. Flansberg responded to questions regarding the possibility of a widening project in the area.

Chairperson Zola thanked Mr. Flansberg for his presentation, and expressed appreciation for his commitment to keep the Council informed of the status of the Roop Street Widening Project.

7. UPDATE ON STREET TREE PROGRAM FOR CARSON CITY (1-1339) - Mr. Fahrenbruch advised that the program has exceeded the expectations of Parks Department staff. The application deadline for the fall planting has passed and the trees will be planted in November. Seventeen trees are

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scheduled to be planted, and Mr. Fahrenbruch reviewed the list of eligible property owners and the trees they have requested. Mr. Flansberg provided background information on the subdivision which includes Bolero Court and the silver maple trees planted there in the early to mid-1980s. He advised that the trees had subsequently caused the sidewalks to buckle, and described the overlay project conducted by the Street Department last year. He indicated that some of the homeowners in the subdivision opted to have the trees removed and expressed appreciation for their willingness to participate in the Street Tree Program to replace the trees with a more appropriate species. Mr. Fahrenbruch advised that Western Environments has been retained as the landscape contractor and will be planting the trees. He further advised that each of the applicants paid for the requested trees. In response to a question, he indicated that each application for the fall planting was approved and that he is already receiving telephone calls regarding the spring planting. In response to a further question, he indicated that most of the applicants said they read about the program in the newspaper or in the *Discover Us* publication. Discussion took place regarding the schedule and location for planting the first tree. Mr. Fahrenbruch expressed appreciation for the time and efforts of Urban Forester Consultant Molly Sinnott and Street Department staff. He responded to questions from Mr. Stuke regarding the program.

8. REVIEW AND ACTION ON TREE SELECTION GUIDE FOR CARSON CITY (1-1490) - Mr. Fahrenbruch advised that Street Department Intern Andrew Young is still in the process of taking the requested photographs. Mr. Fahrenbruch has a number of notes and revisions to the existing Tree Selection Guide which were submitted by Ms. Sinnott. He advised that the goal is to get the photographs taken this fall, and explained the direction provided to Mr. Young. In response to a question, Mr. Flansberg discussed Mr. Young's status in completing the tree inventory. Mr. Fahrenbruch explained that Mr. Young is doing both projects at the same time. Mr. Flansberg advised he would check with Mr. Young regarding the status of the photographs for the Tree Selection Guide. He described the process for locating each tree for the tree inventory using GPS units. No formal action was taken.

9. REVIEW AND ACTION ON SHADE TREE COUNCIL OFFICE SUPPLIES (1-1555) - Mr. Fahrenbruch advised that he is awaiting a telephone call from Member Enright.

10. REVIEW AND ACTION ON POSSIBLE MEMORIAL TREE PLANTING TO COMMEMORATE VICTIMS OF THE ATTACK ON THE WORLD TRADE CENTER IN NEW YORK CITY (1-1577) - Mr. Fahrenbruch acknowledged that the intent of this item was to discuss commemoration of all the victims of the September 11th terrorist attack. He advised that the item was agendized at the request of Donna Kuester. Discussion took place with regard to a possible location and the type of tree to plant. Mr. Fahrenbruch suggested asking Ms. Sinnott to recommend a location and an appropriate tree species. Additional discussion took place regarding the time of year to plant the tree, and including the memorial tree planting as part of the Arbor Day celebration. Consensus of the Committee was to address this matter as part of the plans for the Arbor Day celebration.

11. REVIEW AND ACTION ON 2001 FALL TREE CARE SEMINAR (1-1722) - Chairperson Zola distributed Tree Care Seminar flyers to each of the Council members. She advised that she contacted the Western Chapter of the International Society of Arboriculture and received approval for 45 continuing education units ("CEU") for certified arborists and certified tree workers. She also contacted Bill Carlos and requested approval for nurserymen CEUs, and is awaiting his reply. She advised that confirmation letters have been sent to each of the seminar speakers and to the Marrones. She requested the assistance of each of the Council members in the various aspects of the seminar. Mr. Fahrenbruch advised that Office

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Support Technician Stella Hyatt will be present to assist with registrations and payment confirmations. Vice Chairperson Bondiatt advised that she had submitted a press release to the Nevada *Appeal*. Mr. Fahrenbruch advised that 12 Parks Department employees are registered for the seminar. Vice Chairperson Bondiatt advised that she will be available to set up and break down. Chairperson Zola and Members Young and Hartman indicated they will be available all day. Mr. Fahrenbruch acknowledged that he will bring the Shade Tree Council notepads and pencils, that he had received the evaluation form and the sign in sheet prepared by Vice Chairperson Bondiatt, and that copies would be made of each form. Chairperson Zola reminded the Council members to wear their T-shirts. No formal action was taken.

12. REPORTS: PARKS SUPERINTENDENT (1-1846) - Mr. Fahrenbruch reported that the east Mills Park renovation project, funded by Question #18, is progressing well. He anticipates that the project will be complete by November 5th. A Veteran's Day ceremony will be held at the Viet Nam Veteran's Memorial at Mills Park. Mr. Fahrenbruch described recent improvements to the memorial and indicated that he will advise the Council members of the ceremony date once it is scheduled. He discussed the hazardous tree pruning project at Mills Park which has been conducted by Parks and Street Department staff over the last month, and advised that Mills Park is now completely hazard pruned. Mr. Fahrenbruch indicated that 76 trees have been removed from Mills Park over the last five years. (1-1987) Mr. Fahrenbruch reminded the Council members that the November meeting is scheduled for the 15th.

13. REPORTS: CHAIRPERSON (1-1930) - Chairperson Zola referred to the volunteer hours synopsis included in the agenda materials, and requested the Council members to turn in their volunteer hours to Member Ford. She advised that Susan Stead contacted her around October 15th to advise that this week is Nevada Shade Tree Week, and that plans were being made to plant memorial trees in honor of the September 11th victims. Chairperson Zola provided suggested locations around Carson City but was later informed that the trees were planted at the UNR campus. She advised that Ms. Stead had provided information regarding expansion of Arbor Day celebration activities in Carson City.

14. ADJOURNMENT (1-1990) - Member Young moved to adjourn the meeting at 7:12 p.m. Member Ford seconded the motion. Motion carried 5-0.

The Minutes of the October 25, 2001 meeting of the Carson City Shade Tree Council are so approved this _____ day of December, 2001.

SALLY ZOLA, Chairperson