Hem#5-4B

CARSON CITY, NEVADA REQUEST FOR BOARD ACTION

Date Submitted: May 25, 2007 Agenda Date Requested: June 7, 2007
Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Public Works

Subject Title: Action to ratify Public Works contract for the "Goni Wash – Letter of Map Revision Project", Contract #2006-186 and authorize Public Works to issue payments to HDR Engineering, Inc., for a contract amount of \$45,100.00 from the Storm Drain/Professional Services Account as provided for in FY 06/07 and authorize the contracts division to issue amendments for a not to exceed amount of \$9,000.00.

Staff Summary: The area of Goni Wash in Carson City has experienced residential and commercial growth. HDR has entered this agreement with Carson City to prepare a Letter of Map Revision (LOMR) to submit to the Federal Emergency Management Agency (FEMA) based on better topographic data and changes on floodplain condition. The study will provide a more accurate definition of the floodplain and floodway in Goni Canyon than the existing study that was based on a lesser quality topographic mapping and large cross section spacing.

The District Attorney suggested that the City contract directly with HDR Engineering rather than enter a participation agreement with the developer.

Type of Action Requested: (Check One)

() Resolution () Ordinance

(**) Formal Action/motion () Other (Specify)

Does this Action Require a Business Impact Statement: () Yes (X) No

Recommended Board Action: I move to ratify Public Works contract for the "**Goni Wash – Letter of Map Revision Project**", Contract #2006-186 and authorize Public Works to issue payments to HDR Engineering, Inc., for a contract amount of \$45,100.00 from the Storm Drain/Professional Services Account as provided for in FY 06/07 and authorize the contracts division to issue amendments for a not to exceed amount of \$9,000.00.

Explanation for Recommended Board Action: This is a professional services contract. This consultant was selected using the guidelines of NRS as indicated below. Although not required by law, a Statement of Qualification process was used to select this consultant.

Applicable Statute, Code, Policy, Rule or Regulation: Architects, Engineers and Surveyors are considered professional services contracts pursuant to the requirements of N.R.S., Chapters 332 and 625; therefore, a formal bidding process is not required.

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Fiscal Impact: Not to exceed \$54,100.00

(Vote Recorded By)

Explanation of Impact: If approved the referenced account(s) could be decreased by \$54,100.00

| Funding Source: 505-3702-437-0309 Storm Drain/ Professional Services Actor in FY 2006/2007 | count as Provided |
|---|----------------------------|
| Alternatives: Provide Other Direction Pursuant to Board Action. | |
| Supporting Material: Agreement & Proposal from Consultant | |
| Prepared by: Sandy Scott, Contract Coordinator | |
| Reviewed By: Date | : 5 1 30 1 07 |
| Robert D. Fellows Reviewed By: (C/M) Date | 5 129107 |
| Reviewed By: (Finance Dir) . Sugar Ayust Date | e: <u>5</u> p <u>9 101</u> |
| (4-2) (4) | s: S 129 107 |
| Reviewed By: (Public Works) Date | 5129,07 |
| BOARD ACTION: | |
| Motion1: | (Aye) |
| | (Nay) |
| | |