



## STAFF REPORT

**Report To:** Board of Supervisors **Meeting Date:** April 15, 2021

**Staff Contact:** Sheri Russell, Chief Financial Officer

**Agenda Title:** For Possible Action: Discussion and possible action regarding a proposed resolution creating a special revenue fund for the South Carson Street Neighborhood Improvement District. (Sheri Russell, srussell@carson.org)

**Staff Summary:** The Board of Supervisors may establish a special revenue fund through a resolution which describes the purpose of the fund, the resources to be used to establish the fund, the sources to be used to replenish the fund, the method for controlling the expenses and revenues of the fund and the method by which a determination will be made as to whether the balance of the fund is reasonable and necessary to carry out the purpose of the fund.

**Agenda Action:** Resolution **Time Requested:** 5 Minutes

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### Proposed Motion

I move to adopt Resolution No. 2021-R \_\_\_\_\_.

### Board's Strategic Goal

Economic Development

### Previous Action

March 4, 2021 - The Board of Supervisors approved the assessment methodology to implement the South Carson Street Neighborhood Improvement District and to reduce the total assessment by the amount of the right-of-way license fees collected from within the South Carson Street Neighborhood Improvement District.

### Background/Issues & Analysis

The purpose of the fund is to account for the activity of the South Carson Street Neighborhood Improvement District assessments and license fees paid by the business owners within the South Carson Street Neighborhood Improvement District area, and the payments into this fund by Carson City, to provide for maintenance of landscape improvements contained within the borders of the South Carson Street Neighborhood Improvement District.

The resources used to establish and replenish the fund are the annual assessments to be paid from all assessed properties within the South Carson Street Neighborhood Improvement District, license fees paid by properties licensing right-of-way within the South Carson Street Neighborhood Improvement District area from Carson City, and an annual City allocation to be transferred from the Regional Transportation and Quality of Life Funds.

The method for controlling expenses and revenues of the fund is the budgeting and financial accounting policies administered by the City Finance Department.

**Applicable Statute, Code, Policy, Rule or Regulation**

NRS Chapter 271; NRS 354.604 and 354.612

**Financial Information**

**Is there a fiscal impact?** Yes

**If yes, account name/number:** South Carson Street Neighborhood Improvement District Fund - Fund 237

**Is it currently budgeted?** No

**Explanation of Fiscal Impact:** The South Carson Street Neighborhood Improvement District Fund will be added to the FY22 Final Budget and will be used to account for special assessments, license fees, Carson City contributions and expenses related to the maintenance of South Carson Street Neighborhood Improvement District.

**Alternatives**

Amend Resolution

**Attachments:**

[Resolution creating South Carson NID SR Fund.docx](#)

**Board Action Taken:**

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____

\_\_\_\_\_  
(Vote Recorded By)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION CREATING THE SOUTH CARSON  
STREET NEIGHBORHOOD IMPROVEMENT DISTRICT  
FUND, A SPECIAL REVENUE FUND

WHEREAS, NRS 354.604(1)(b) and 354.612 provide that the Carson City Board of Supervisors may establish a special revenue fund by adopting a resolution which describes the purpose of the fund, the resources to be used to establish the fund, the sources to be used to replenish the fund, the method for controlling the expenses and revenues of the fund, and the method by which a determination will be made as to whether the balance of the fund is reasonable and necessary to carry out the purpose of the fund; and

WHEREAS, the Carson City Board of Supervisors has created the South Carson Street Neighborhood Improvement District under NRS Chapter 271;

NOW, THEREFORE, the Carson City Board of Supervisors do hereby resolve:

- 1) A special revenue fund for the South Carson Street Neighborhood Improvement District is hereby created.
- 2) The purpose of the fund is to account for funds, including, but not limited to, special assessments, license fees, and contributions from Carson City; paid by Carson City and the business owners in the South Carson Street Neighborhood Improvement District to provide for the maintenance of landscape improvements contained within the borders of the South Carson Street Neighborhood Improvement District; and
- 3) The resources used to establish and replenish the fund are the annual assessments to be paid from all assessed properties within the South Carson Street Neighborhood Improvement District, the license fees to be paid by businesses within the South Carson Street Neighborhood Improvement District licensing right-of-way from Carson City, and an annual City allocation which will be transferred from the Regional Transportation and Quality of Life Funds; and
- 4) The method for controlling expenses and revenues of the fund is the budgeting and financial accounting policies administered by the Carson City Finance Department.

- 5) The Carson City Public Works Department will make an annual determination as to whether the balance, reserve, or fund balance of the fund are reasonable and necessary to carry out the purpose of the fund.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021.

AYES: Supervisors

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NAYES: Supervisors

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ABSENT: Supervisors

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LORI BAGWELL, Mayor

ATTEST:

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AUBREY ROWLATT, Clerk-Recorder



## STAFF REPORT

**Report To:** Board of Supervisors **Meeting Date:** April 15, 2021

**Staff Contact:** Sheri Russell, Chief Financial Officer

**Agenda Title:** For Possible Action: Discussion and possible action on direction to staff concerning the proposed Carson City Fiscal Year ("FY") 2022 Tentative Budget, which includes the General Fund, Enterprise Funds and all other budgeted funds. (Sheri Russell, srussell@carson.org)

**Staff Summary:** The purpose of this item is to review the proposed FY 2022 Carson City Tentative Budget which includes the FY 2022 base budget (contractually required increases and zero increase to services and supplies). Staff will provide a presentation on supplemental requests made by various departments of the City that include both additions and reductions and which, if approved, will be added to the Final Budget.

**Agenda Action:** Formal Action / Motion **Time Requested:** 2 Hours

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### **Proposed Motion**

I move to approve the proposed Carson City FY 2022 Tentative Budget, and further direct staff to implement the approved supplemental requests and any changes discussed today and return to this Board with a final budget for adoption at a public hearing to be scheduled for May 20, 2021.

### **Board's Strategic Goal**

Efficient Government

### **Previous Action**

February 18, 2021 - Staff presented assumptions for the FY 2022 Budget assumptions to be used and obtained direction on the Property Tax Rate.

### **Background/Issues & Analysis**

Staff will present the final assumptions used to build the budget and the outlook for the future, there were very few changes from the assumptions outlined at the February 18, 2021 Board Meeting.

The FY 2022 Carson City Tentative Budget has been filed with the Department of Taxation on April 15, 2021.

The Tentative Budget presented is the City's Base Budget, which includes contractual increases such as salary increases due to employment agreements, employee benefit negotiated increases, other contractual increases, such as State passthrough amounts, and no other increases to services and supplies.

### **Applicable Statute, Code, Policy, Rule or Regulation**

NRS Chapter 354

### **Financial Information**

**Is there a fiscal impact? Yes**

**If yes, account name/number:** See FY 2022 Tentative Budget document.

**Is it currently budgeted? No**

**Explanation of Fiscal Impact:** N/A

**Alternatives**

To amend for final budget.

**Attachments:**

[FY 2022 Budget Citywide Tentative Presentation.pdf](#)

[1- Agenda and all supplemental items.pdf](#)

[Budget 22 CC - TENTATIVE - FINAL.pdf](#)

[CARSON CITY DETAIL BUDGET BINDER 2022-without RDA.pdf](#)

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_  
2) \_\_\_\_\_

*Aye/Nay*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

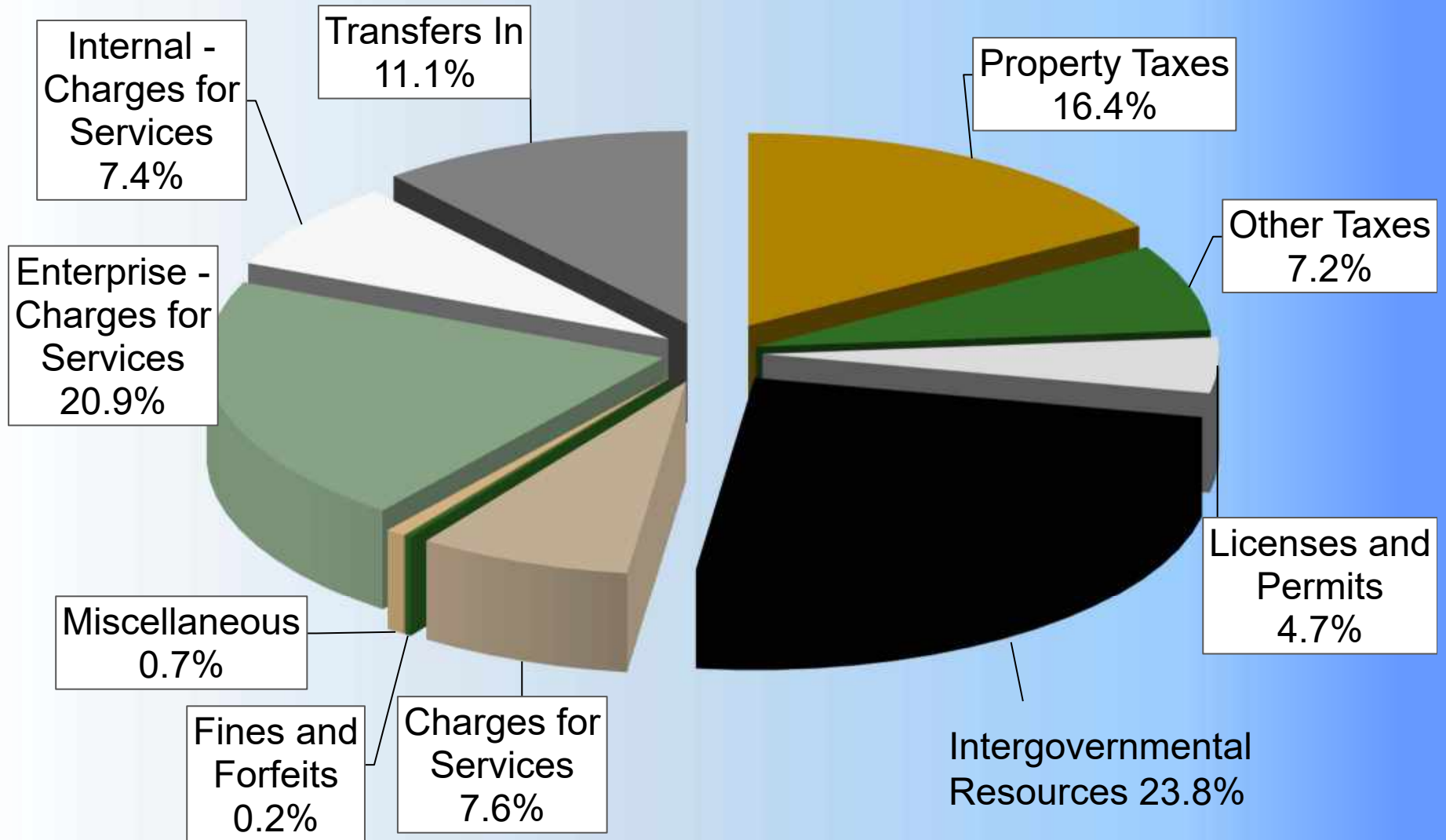
\_\_\_\_\_  
(Vote Recorded By)

# Carson City

## FY 2022 Tentative Budget

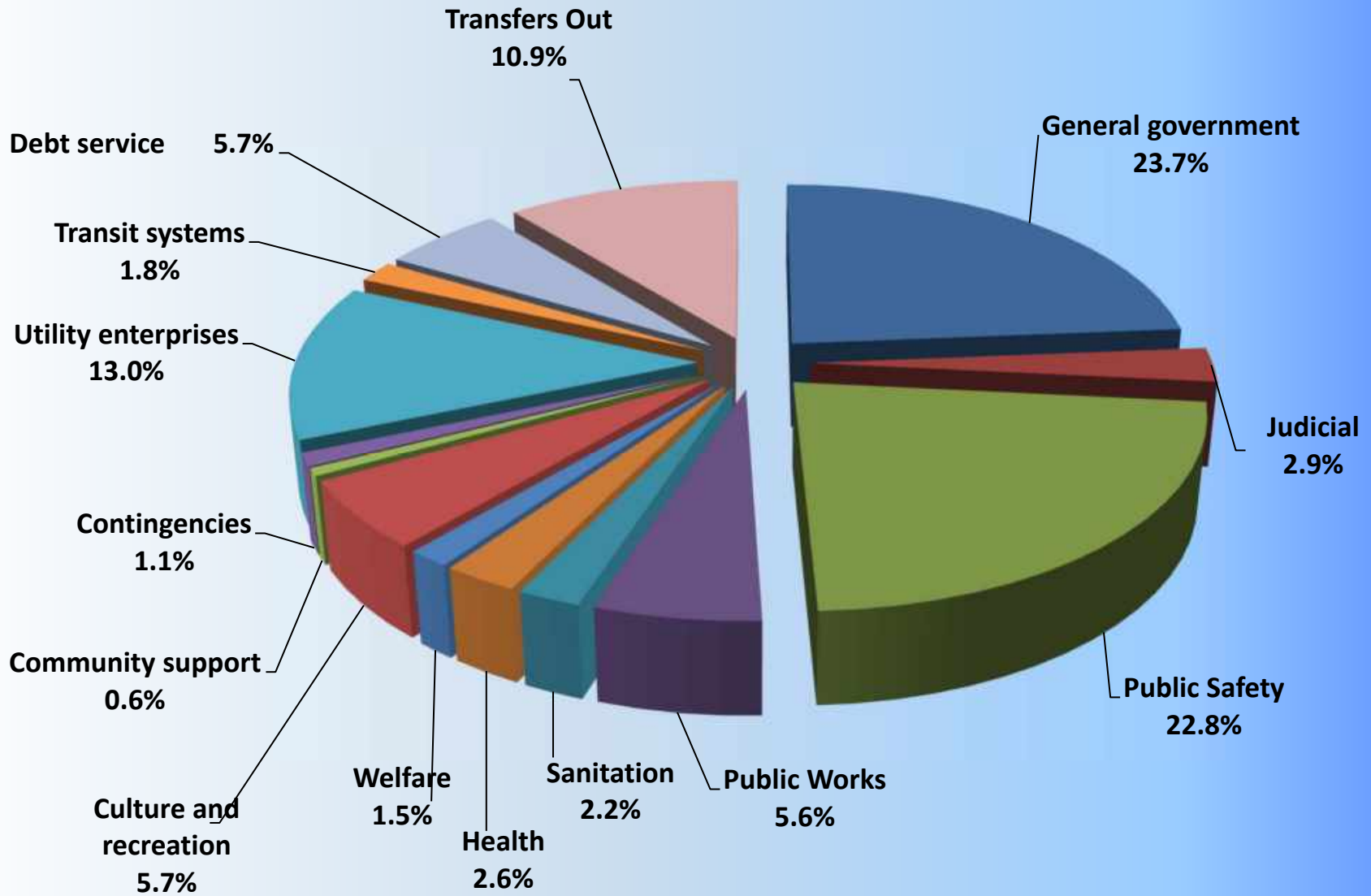


# All Funds Revenue Summary





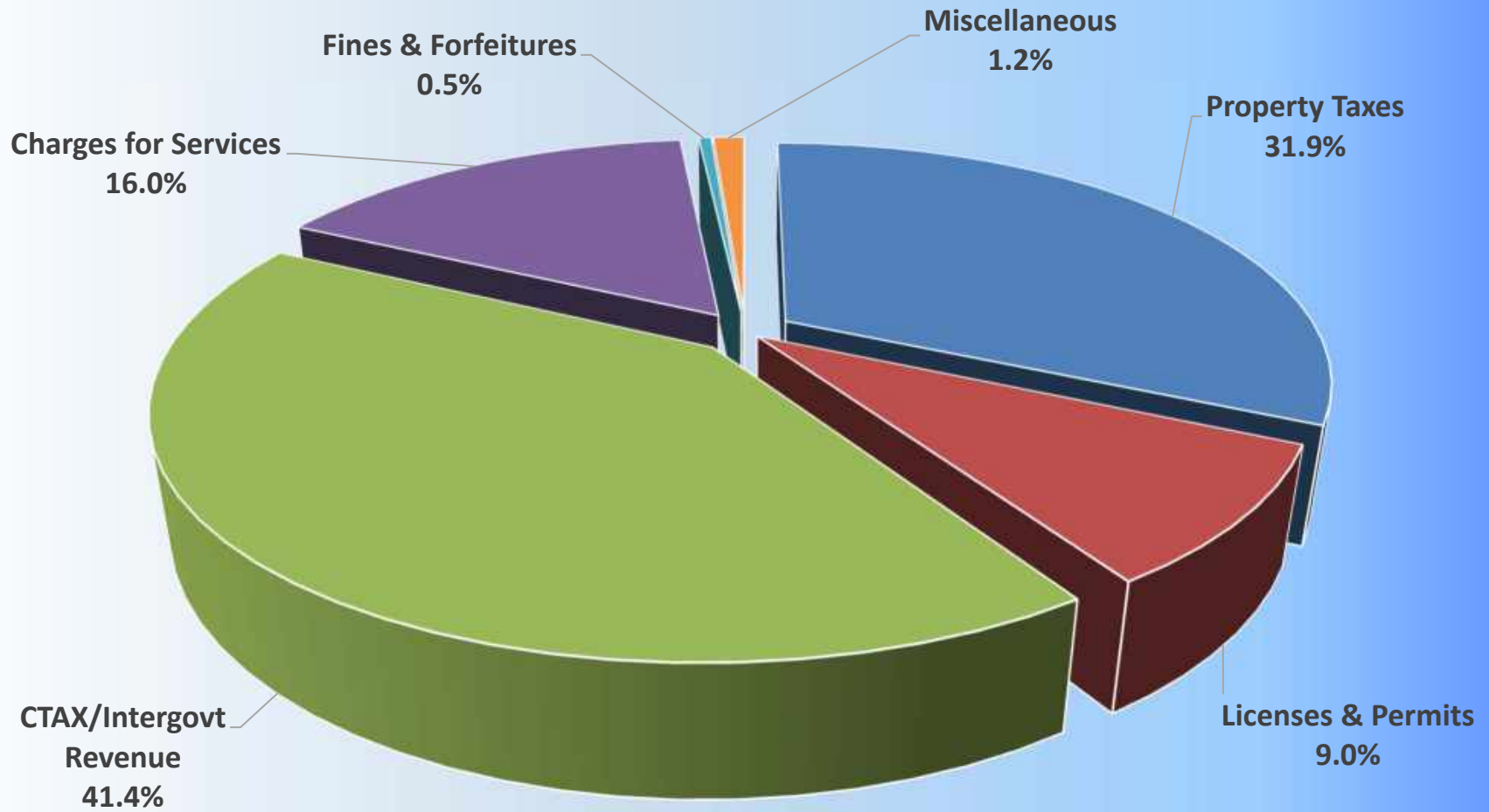
# All Funds Expenditure Summary



# Summary – All Funds

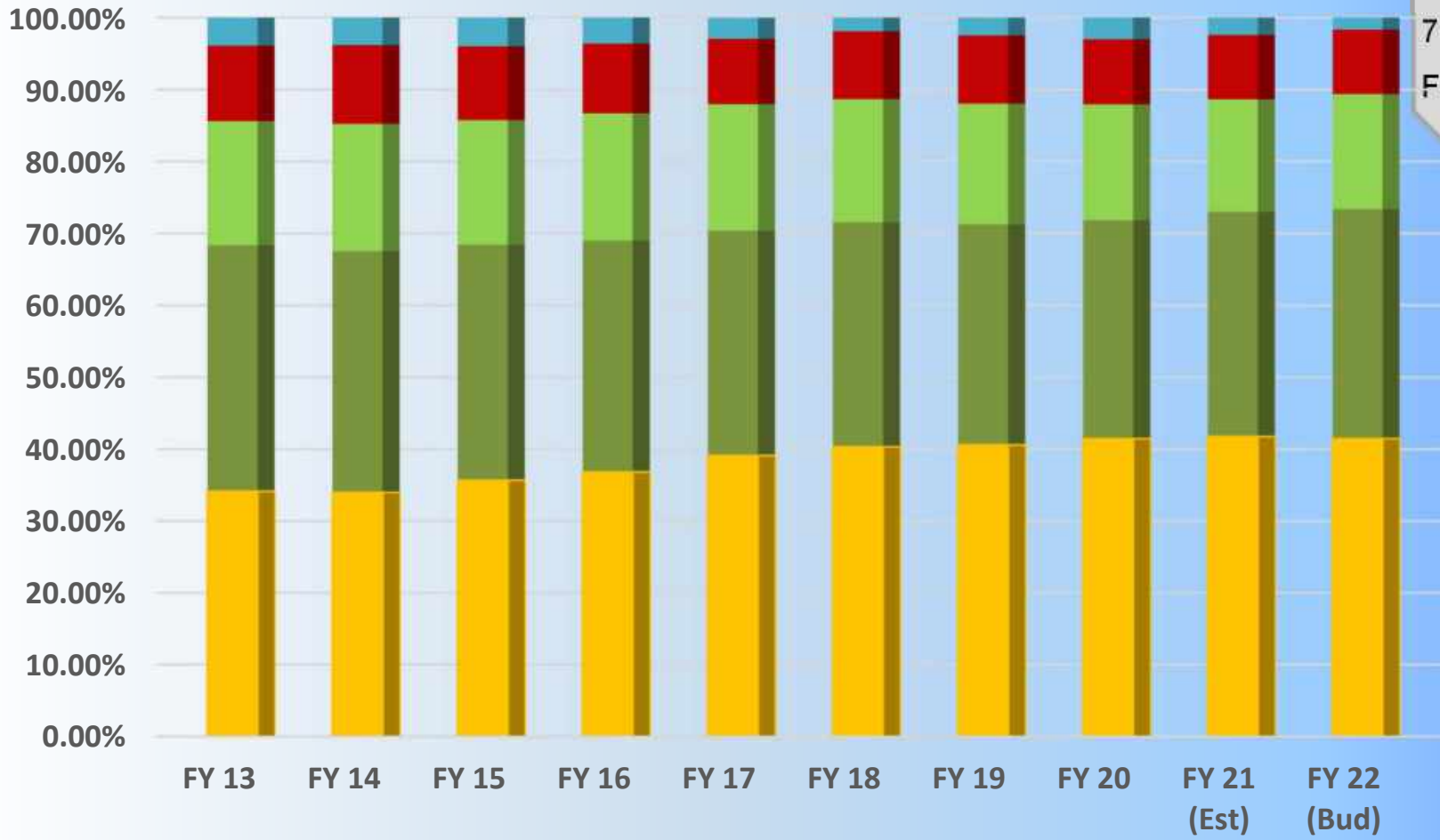
	ACTUAL PRIOR YEAR 06/30/20 (1)	ESTIMATED CURRENT YEAR 06/30/21 (2)	BUDGET YEAR 06/30/2022 (3)	PROPRIETARY FUNDS BUDGET YEAR 06/30/22 (4)	TOTAL (MEMO ONLY) COLUMNS 3+4 (5)
REVENUES:					
Property Taxes	\$ 29,231,692	\$ 30,832,596	\$ 32,058,108	\$ -	\$ 32,058,108
Other Taxes	14,134,467	14,195,432	14,219,256	-	14,219,256
Licenses and Permits	8,649,113	8,940,195	9,115,330	-	9,115,330
Intergovernmental Resources	50,199,395	73,002,787	46,622,762	-	46,622,762
Charges for Services	14,527,601	14,186,174	14,797,986	55,564,052	70,362,038
Fines and Forfeits	625,831	436,500	443,247	-	443,247
Miscellaneous	3,377,597	2,449,495	1,354,884	856,225	2,211,109
<b>TOTAL REVENUES</b>	<b>120,745,696</b>	<b>144,043,179</b>	<b>118,611,573</b>	<b>56,420,277</b>	<b>175,031,850</b>
EXPENDITURES/EXPENSES					
General government	24,233,809	37,929,585	32,484,491	15,087,569	47,572,060
Judicial	5,500,129	6,121,719	5,728,861	-	5,728,861
Public Safety	36,085,614	41,850,987	39,737,708	6,096,305	45,834,013
Public Works	13,588,037	30,252,364	11,334,534	-	11,334,534
Sanitation	3,004,662	6,608,190	4,337,360	-	4,337,360
Health	5,485,482	7,425,981	4,994,903	144,434	5,139,337
Welfare	2,538,156	4,061,896	2,910,848	-	2,910,848
Culture and recreation	10,309,902	17,518,214	11,372,894	-	11,372,894
Community support	1,005,595	2,943,686	1,285,183	-	1,285,183
Economic opportunity	573,110	1,662,511	-	-	-
Contingencies	-	1,930,000	2,200,000	-	2,200,000
Utility enterprises	-	-	-	26,148,672	26,148,672
Transit systems	1,529,103	2,814,547	3,547,541	-	3,547,541
Airports	355,457	1,497,272	-	-	-
Debt service: Principal	5,861,800	6,040,800	6,338,100	-	6,338,100
Interest cost	2,603,920	2,408,460	2,208,621	2,850,746	5,059,367
<b>TOTAL EXPENDITURES/EXPENSES</b>	<b>112,674,776</b>	<b>171,066,212</b>	<b>128,481,044</b>	<b>50,327,726</b>	<b>178,808,770</b>

# General Fund Revenues



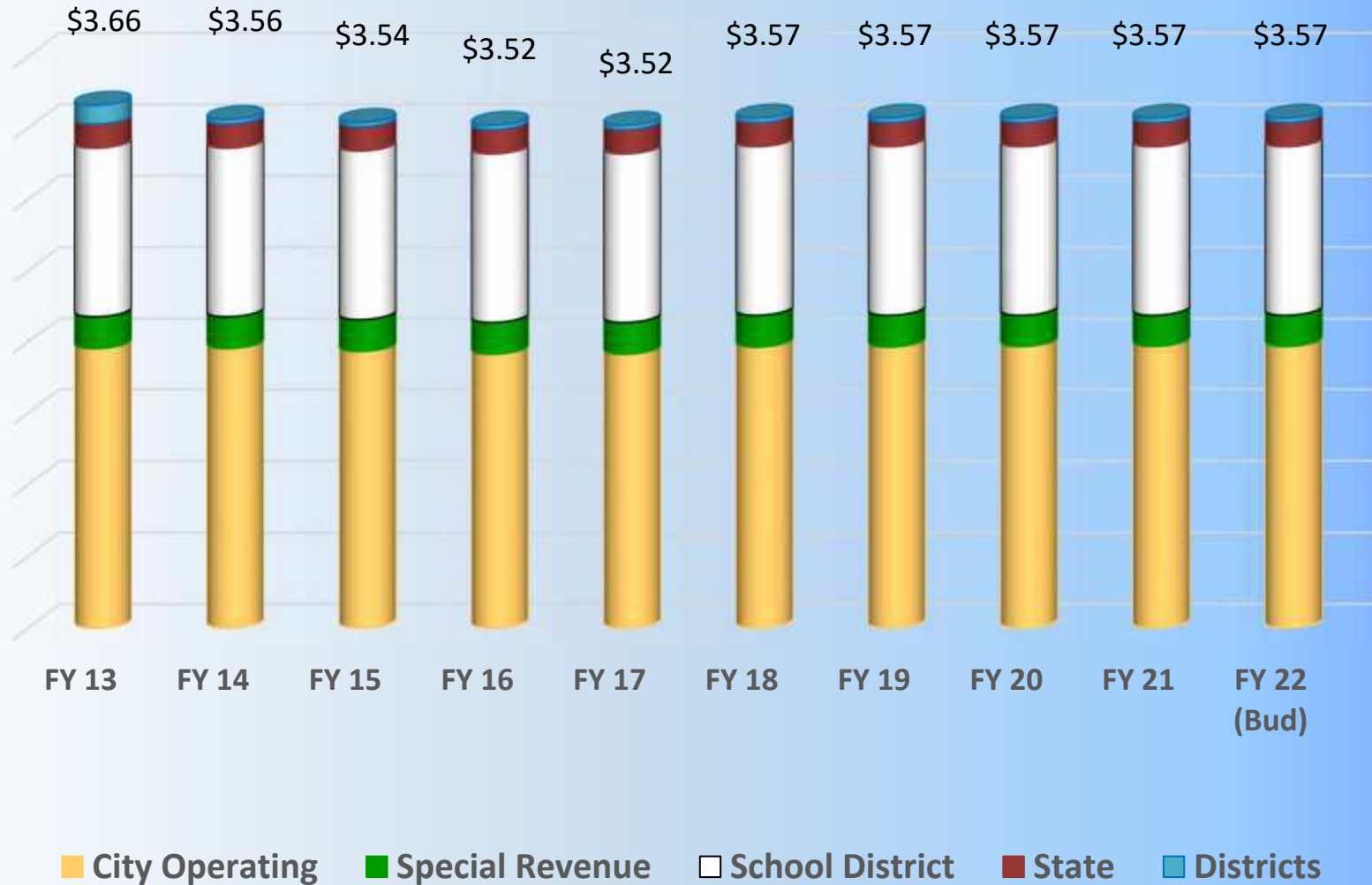
# General Fund Revenues - *Historical*

Property Tax & CTAX make up 71% of General Fund Revenues



■ CTAX / Intergovt 
 ■ Property Tax 
 ■ Charges for Services 
 ■ License & Permits 
 ■ Miscellaneous

# Carson City Property Tax Rates



# FY 2021 Countywide Tax Rates

■ Churchill	\$3.6600	■ White Pine	\$3.6600
■ <b>Douglas</b>	<b>\$3.6600</b>	■ Pershing	\$3.6592
■ Elko	\$3.6600	■ <b>Carson City</b>	<b>\$3.5700</b>
■ Lander	\$3.6600	■ Storey	\$3.4607
■ Lincoln	\$3.6600	■ Clark	\$3.4030
■ <b>Lyon</b>	<b>\$3.6600</b>	■ Humboldt	\$3.1716
■ Mineral	\$3.6600	■ Esmeralda	\$3.0195
■ Nye	\$3.6600	■ Eureka	\$2.0896
■ <b>Washoe</b>	<b>\$3.6600</b>		

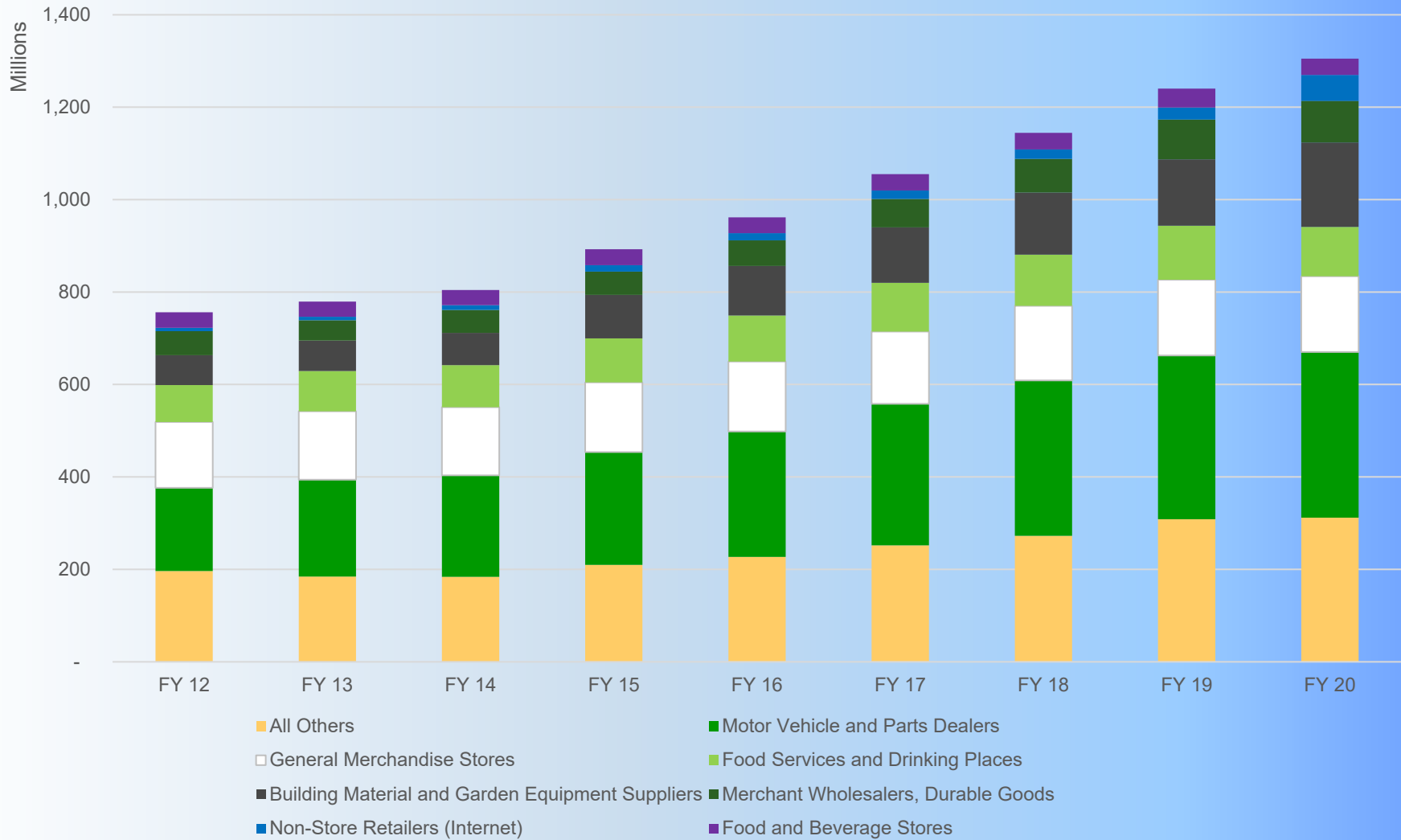
# General Fund Assessed Valuation & Property Tax Revenues



Projected  
4.0%  
Increase

- Assessed Values up 4.9%
- FY 22 Tax cap 3.0% for residential & 3.7% for commercial property

# Carson City Taxable Sales (In Millions)



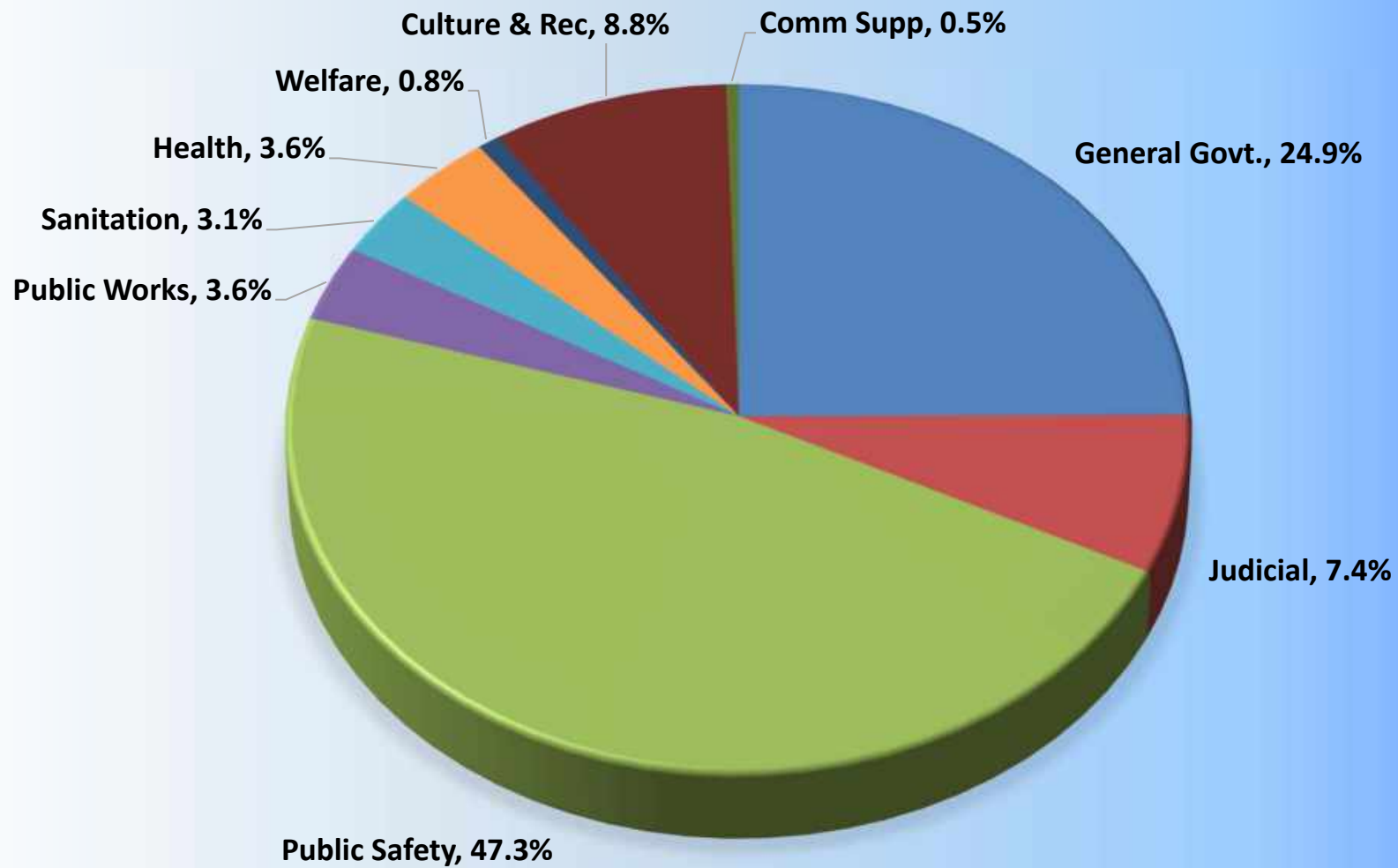


# CONSOLIDATED TAX HISTORY (Millions)

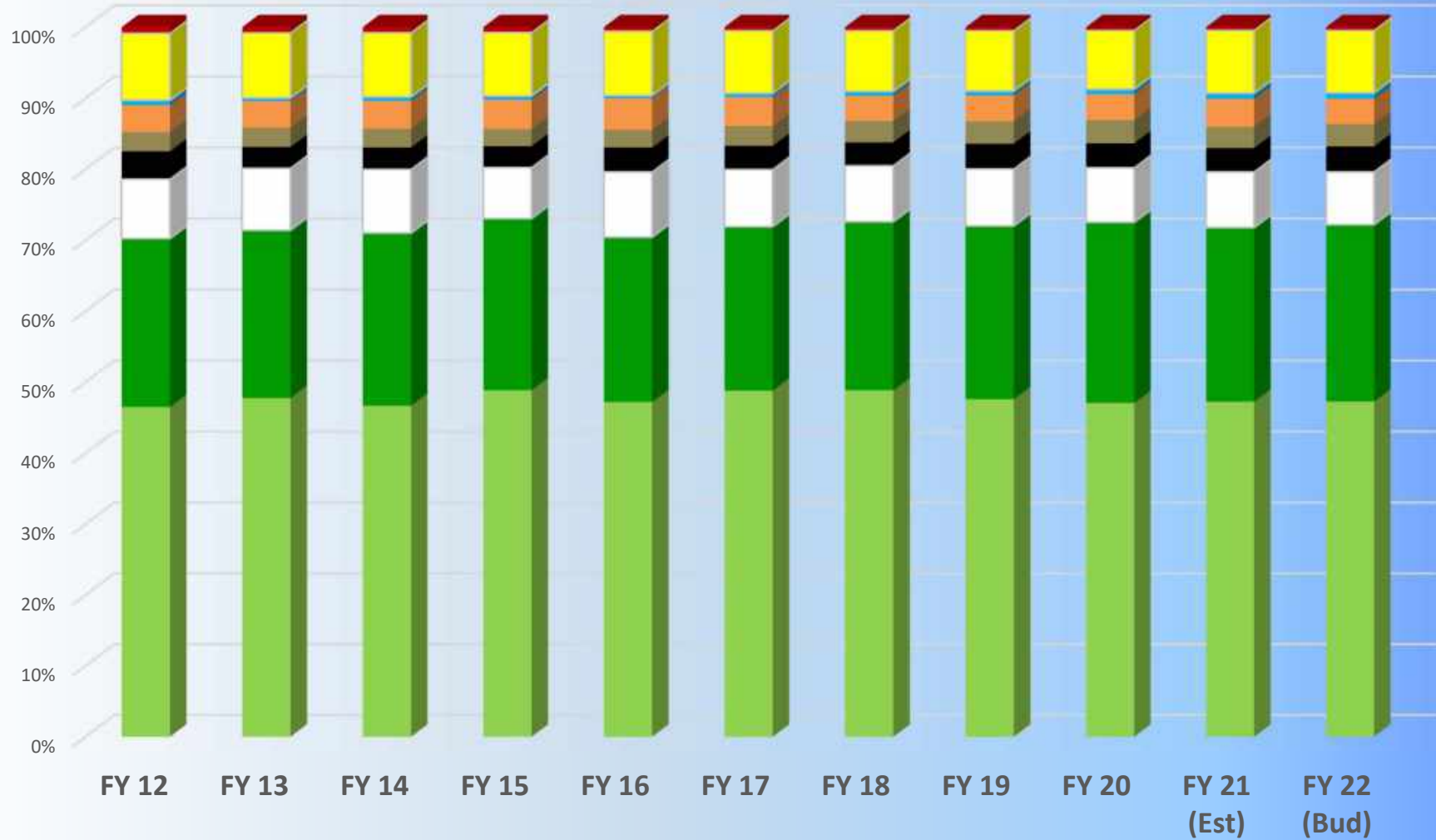
- Strong Growth
- 9.5% FY 20
- 3.6% FY 21
- 1.0% FY 22



# General Fund Expenditures

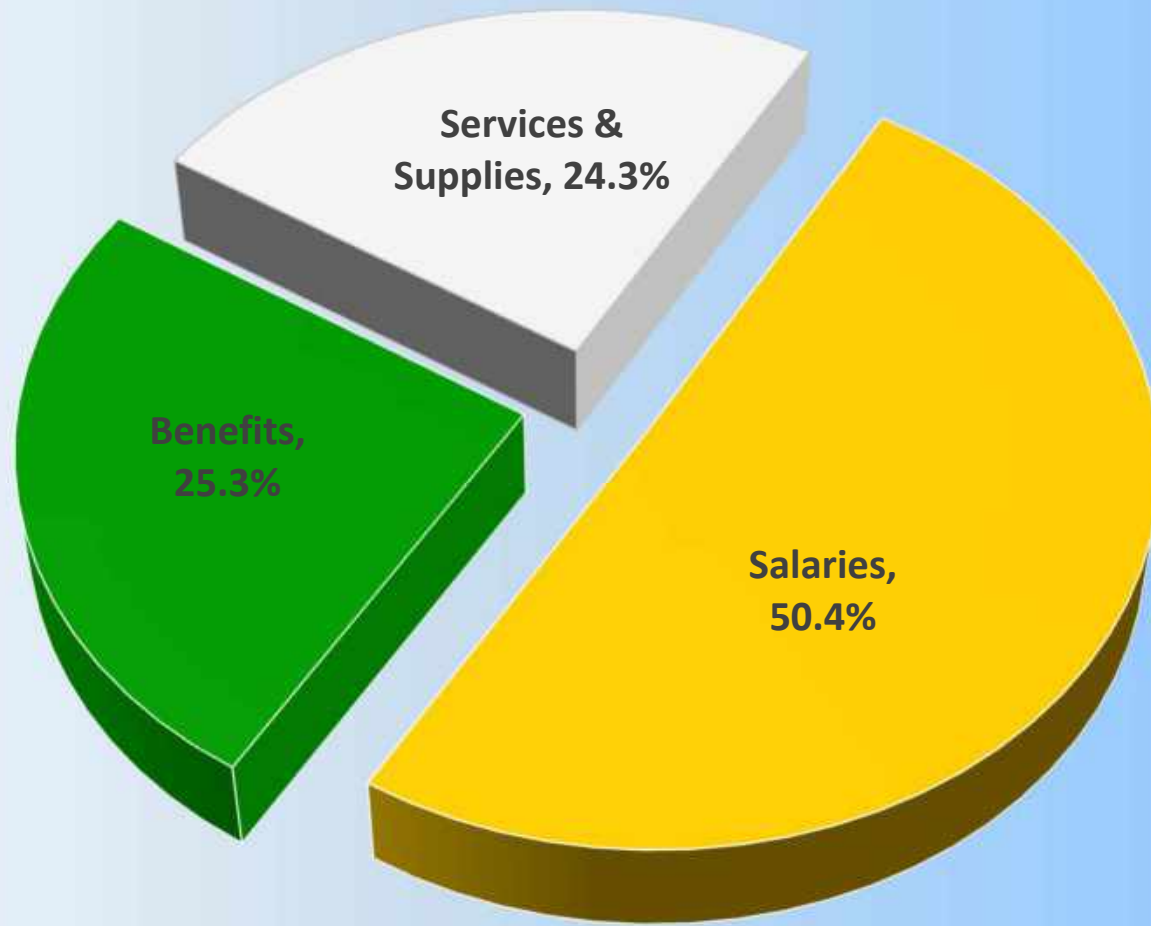


# General Fund Expenditures - *Historical*

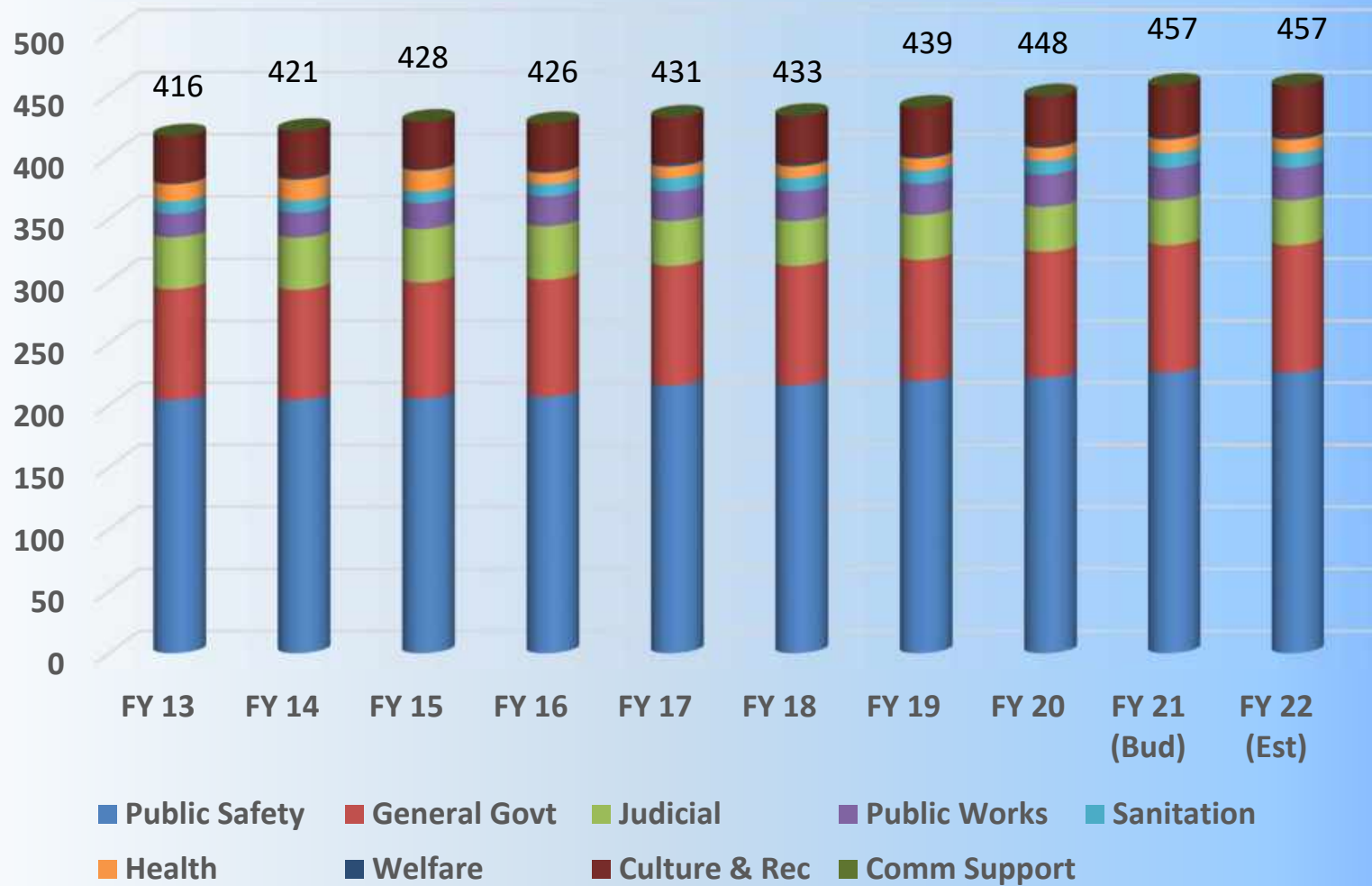


■ Pub Safety   
 ■ General Gov   
 ■ Judicial   
 ■ Pub Works   
 ■ Sanitation  
■ Health   
 ■ Welfare   
 ■ Cult & Rec   
 ■ Comm Supp

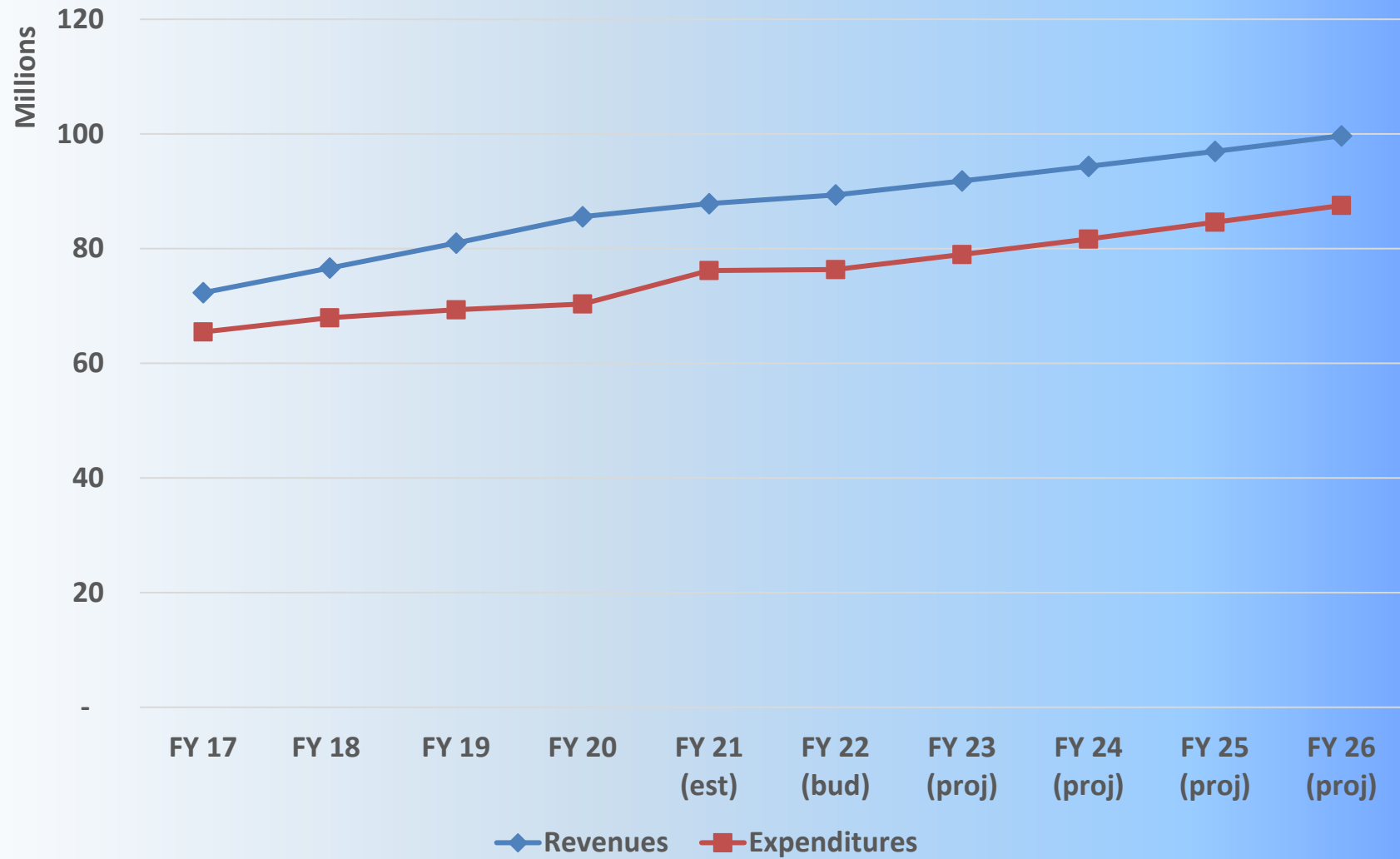
# FY 2022 Expenditure Categories



# General Fund Employees



# General Fund Operating Revenues vs. Operating Expenditures



# FY 2022 General Fund Revenues

- **Property Taxes** – The Board approved staff recommendations to prepare the budget using a \$3.57 property tax rate for 2022. Assessed valuation is increasing by 4.9%, the property tax cap is **3.0%** on residential and **3.7%** on commercial property. Property tax revenues are expected to increase by \$1,097,373 (4.0%) for FY 2022.
- **Consolidated Taxes** – Projections are indicating that CTAX revenues for FY 2021 will be approximately 3.7% higher than FY 2020 actual at \$35.8 million and a 1% increase was budgeted for FY 2022 to \$36.2 million.
- **Licenses and Permits** – Franchise fees are estimated to be approximately equal to the amount originally budgeted for FY 2021. For FY 2022, we increased these revenues by 1.1%.
- **Charges for Services** – Landfill fees are estimated to be approximately \$422,491 (7.6%) more than was originally budgeted for FY 2021. For FY 2022, we added 2% for a total of \$6.1 million. Culture and recreation are also expected to increase, we are anticipating a reduction in the FY 2021 budget of \$453,000 or 48% in fees collected, we are budgeting a recovery of these losses for FY2022.

<b>GENERAL FUND</b>			
<b>Budget Worksheet</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimated</b>	<b>FY 2022 Tentative</b>
<b>Beginning Fund Balance</b>	\$14,624,053	\$17,798,836	\$12,563,982
<b>Total Revenues</b>	85,505,703	87,839,101	89,356,564
<b>Transfers In &amp; Sale of Assets</b>	1,466,842	330,591	187,178
<b>Total Sources</b>	<b>\$101,596,598</b>	<b>\$105,968,528</b>	<b>\$102,107,724</b>
<b>Total Expenditures</b>	\$70,343,840	\$76,174,236	\$76,337,955
<b>Contingency</b>	-	1,930,000	1,800,000
<b>Contingency – Supplemental Requests</b>	-	-	1,800,000
<b>CIP / Extraordinary Maintenance</b>	7,882,061	10,367,157	11,226,560
<b>Transfers Out</b>	5,571,861	4,933,153	4,361,955
<b>Ending Fund Balance</b>	17,798,836	12,563,982	6,581,254
<b>Total Uses</b>	<b>\$101,596,598</b>	<b>\$105,968,528</b>	<b>\$102,107,724</b>
<b>Ending Fund Balance as a % of Expenditures</b>	<b>25.30%</b>	<b>16.49%</b>	<b>8.42%</b>



## General Fund Long Term Analysis

Budget Worksheet	FY22 PROJECTION	FY23 PROJECTION	FY24 PROJECTION	FY25 PROJECTION	FY26 PROJECTION
Beginning Fund Balance	\$ 12,563,982	\$ 6,579,254	\$ 7,230,064	\$ 7,587,750	\$ 8,382,071
Total Revenues	89,356,564	92,004,467	94,540,457	97,158,944	99,867,936
Transfers In	187,178	187,178	187,178	187,178	187,178
<b>Total Sources</b>	<b>102,107,724</b>	<b>98,770,899</b>	<b>101,957,700</b>	<b>104,933,872</b>	<b>108,437,186</b>
Total Expenditures	76,337,955	78,973,273	81,665,013	86,196,699	89,237,907
Contingency	1,800,000	500,000	500,000	500,000	500,000
Supplemental Requests	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000
CIP Funding	11,228,560	6,604,533	6,734,318	4,484,542	4,270,865
Transfers Out	4,361,955	3,663,029	3,670,618	3,570,560	3,456,128
Ending Fund Balance	6,579,254	7,230,064	7,587,750	8,382,071	9,172,286
<b>Total Uses</b>	<b>\$ 102,107,724</b>	<b>\$ 98,770,899</b>	<b>\$ 101,957,700</b>	<b>\$ 104,933,872</b>	<b>\$ 108,437,186</b>
<b>Ending Fund Balance as a % of Expenditures</b>	<b>8.42%</b>	<b>8.95%</b>	<b>9.09%</b>	<b>9.53%</b>	<b>10.08%</b>

# Capital Project Funds

Capital Project Funds are used to account for the acquisition and construction of major capital facilities other than those financed by Proprietary Funds.

**Capital Projects Fund – used to account for the acquisition and construction of major capital facilities other than those in Enterprise Funds.**

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Taxes</b>	\$ 714,845	\$ 745,133	\$ 773,258	<b>3.77%</b>	\$ 28,125
<b>Intergovernmental</b>	90,000	-	-	<b>0.00%</b>	-
<b>Miscellaneous</b>	202,071	66,500	50,000	<b>-24.81%</b>	(16,500)
<b>Surplus Sales</b>	223,164	-	-	<b>0.00%</b>	-
<b>Transfers In</b>	7,216,843	7,047,785	10,495,553	<b>48.92%</b>	3,447,768
<b>Beginning Fund Balance</b>	4,771,542	7,818,631	453,805	<b>-94.20%</b>	(7,364,826)
<b>TOTAL</b>	<b>\$ 13,218,465</b>	<b>\$ 15,678,049</b>	<b>\$ 11,772,616</b>	<b>-24.91%</b>	<b>\$ (3,905,433)</b>
<b>EXPENDITURE</b>					
<b>Service &amp; Supplies</b>	\$ 933,854	\$ 1,717,778	\$ -	<b>-100.00%</b>	(1,717,778)
<b>Capital Outlay</b>	4,103,748	13,143,752	11,405,569	<b>-13.22%</b>	(1,738,183)
<b>Transfers</b>	362,232	362,714	362,047	<b>-0.18%</b>	(667)
<b>Ending Fund Balance</b>	7,818,631	453,805	5,000	<b>-98.90%</b>	(448,805)
<b>TOTAL</b>	<b>\$ 13,218,465</b>	<b>\$ 15,678,049</b>	<b>\$ 11,772,616</b>	<b>-24.91%</b>	<b>\$ (3,905,433)</b>
<b>FTE</b>	<b>0</b>	<b>0</b>	<b>0</b>		

Infrastructure Fund – used to account for the 0.125% sales tax to fund infrastructure projects as identified in the Plan of Expenditure.

	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
<b>Sales Tax</b>	\$ 1,609,481	\$ 1,668,388	\$ 1,685,072	1.00%	\$ 16,684
<b>Miscellaneous</b>	96,486	27,000	20,000	-25.93%	(7,000)
<b>Beginning Balance</b>	1,525,350	1,780,487	100,000	-94.38%	(1,680,487)
<b>TOTAL</b>	<b>\$ 3,231,317</b>	<b>\$ 3,475,875</b>	<b>\$ 1,805,072</b>	<b>-48.07%</b>	<b>\$ (1,670,803)</b>
<b>EXPENDITURE</b>					
<b>Service &amp; Supplies</b>	\$ 3,451	\$ 10,300	\$ 300	-97.09%	\$ (10,000)
<b>Capital Outlay</b>	672,804	2,592,800	929,297	-64.16%	\$ (1,663,503)
<b>Debt Service</b>	774,575	772,775	775,475	0.35%	2,700
<b>Ending Fund Balance</b>	1,780,487	100,000	100,000	0.00%	-
<b>TOTAL</b>	<b>\$ 3,231,317</b>	<b>\$ 3,475,875</b>	<b>\$ 1,805,072</b>	<b>-48.07%</b>	<b>\$ (1,670,803)</b>
<b>FTE</b>	<b>0</b>	<b>0</b>	<b>0</b>		

# Special Revenue Funds

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources such as property taxes, fuel taxes, sales taxes, and state and federal grants that are legally restricted to expenditure for specified purposes. The City currently maintains 20 Special Revenue Funds.

## Quality of Life Fund – used to account for the 0.25% sales tax override for the Question 18, Quality of Life Initiative

Quality of Life Fund FY 2022 Budget		20%	40%	40%	Fund
		Park	Park	Open	Total
		Maintenance	Capital	Space	
<b>Revenues</b>					
Beginning Balance		223,969	635,000	80,000	150,000
<b>Sales Tax Revenue</b>		<b>674,265</b>	<b>1,348,529</b>	<b>1,348,529</b>	<b>3,371,323</b>
Interest Income		4,000	8,000	8,000	20,000
Total		902,234	1,991,529	1,436,529	4,330,292
<b>Expenses</b>					
Salaries, Wages and Benefits		147,373	-	643,554	790,927
Services and Supplies		153,580	72,688	521,768	748,036
Equipment		241,769	148,743	61,517	452,029
Construction - Parks 5046			955,000		955,000
Park/Trail Improvements			0		0
Carson River			0		0
Undesignated Projects		37,334	116,093	129,690	283,117
Boys & Girls Club		120,000			120,000
Transfer Out - General Fund (Pool)		137,178			137,178
Transfer Out - General Fund (mac)		50,000			50,000
Transfer Out - Debt Service			644,005		644,005
Total		887,234	1,936,529	1,356,529	4,180,292
Ending Balance - June 30, 2020		15,000	55,000	80,000	150,000

**Regional Transportation Fund – used to account for the 9 cent per gallon County Option fuel tax to be used for street & highway construction and maintenance.**

	<b>2019-20 Actual</b>	<b>2020-21 Estimated</b>	<b>2021-22 Proposed</b>	<b>% Change Budget</b>	<b>\$ Change Budget</b>
<b>REVENUE</b>					
<b>County Option Fuel Tax</b>	\$ 3,630,643	\$ 3,267,579	\$ 3,300,255	<b>1.00%</b>	\$ 32,676
<b>Intergovernmental</b>	1,439,337	10,583,817	596,758	<b>-94.36%</b>	(9,987,059)
<b>Miscellaneous</b>	410,321	695,418	585,000	<b>-15.88%</b>	(110,418)
<b>Op Trans - Infrastructure</b>	-	700,000	-	<b>-100.00%</b>	(700,000)
<b>Beginning Balance</b>	8,019,726	6,137,938	100,000	<b>-98.37%</b>	(6,037,938)
<b>TOTAL</b>	<b>\$ 13,500,027</b>	<b>\$ 21,384,752</b>	<b>\$ 4,582,013</b>	<b>-78.57%</b>	<b>\$ (16,802,739)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 151,959	\$ 344,027	\$ 381,388	<b>10.86%</b>	\$ 37,361
<b>Benefits</b>	139,186	204,625	217,273	<b>6.18%</b>	12,648
<b>Service &amp; Supplies</b>	644,701	683,427	556,785	<b>-18.53%</b>	(126,642)
<b>Capital Outlay</b>	4,829,888	18,458,443	1,729,740	<b>-90.63%</b>	(16,728,703)
<b>Op Trans - Debt Service</b>	1,580,215	1,579,634	1,580,472	<b>0.053%</b>	838
<b>Op Trans - CAMPO Fund</b>	16,139	14,596	16,355	<b>12.05%</b>	1,759
<b>Ending Fund Balance</b>	6,137,938	100,000	100,000	<b>0.00%</b>	-
<b>TOTAL</b>	<b>\$13,500,027</b>	<b>\$ 21,384,752</b>	<b>\$ 4,582,013</b>	<b>-78.57%</b>	<b>\$ (16,802,739)</b>
<b>FTE</b>	<b>4.25</b>	<b>5.25</b>	<b>5.25</b>		

**Street Maintenance Fund – used to account for all street maintenance activities funded by 5.35 cents per gallon State fuel taxes, 1 cent County Option fuel tax and 0.25% sales tax.**

	<b>2019-20 Actual</b>	<b>2020-21 Estimated</b>	<b>2021-22 Proposed</b>	<b>% Change Budget</b>	<b>\$ Change Budget</b>
<b>REVENUE</b>					
<b>Sales / Fuel Tax</b>	\$ 3,624,491	\$ 3,701,906	\$ 3,738,925	<b>1.00%</b>	\$ 37,019
<b>Federal Grants</b>	3,903	-	-	<b>0.00%</b>	-
<b>State Shared Revenues</b>	1,344,497	1,210,048	1,222,148	<b>1.00%</b>	12,100
<b>Other Local Governments</b>	64,117	65,000	5,000	<b>-92.31%</b>	(60,000)
<b>Charges for Services</b>	16,765	50,000	50,000	<b>0.00%</b>	-
<b>Miscellaneous Revenue</b>	39,237	6,000	5,000	<b>-16.67%</b>	(1,000)
<b>Beginning Balance</b>	1,526,171	1,524,098	63,554	<b>-95.83%</b>	(1,460,544)
<b>TOTAL</b>	<b>\$ 6,619,184</b>	<b>\$ 6,557,052</b>	<b>\$ 5,084,627</b>	<b>-22.46%</b>	<b>\$ (1,472,425)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 1,522,079	\$ 1,685,410	\$ 1,681,931	<b>-0.21%</b>	\$ (3,479)
<b>Benefits</b>	718,972	755,476	770,563	<b>2.00%</b>	15,087
<b>Service &amp; Supplies</b>	2,468,108	2,918,171	1,998,579	<b>-31.51%</b>	(919,592)
<b>Capital Outlay</b>	385,926	1,134,441	630,000	<b>-44.47%</b>	(504,441)
<b>Ending Fund Balance</b>	1,524,098	63,554	3,554	<b>-94.41%</b>	(60,000)
<b>TOTAL</b>	<b>\$ 6,619,184</b>	<b>\$ 6,557,052</b>	<b>\$ 5,084,627</b>	<b>-22.46%</b>	<b>\$ (1,472,425)</b>
<b>FTE</b>	<b>21.70</b>	<b>21.70</b>	<b>21.70</b>		



# Debt Service Funds

Debt service funds are used to account for and report governmental financial resources that are restricted, committed, or assigned to the repayment of debt.

Does not include debt service for enterprise funds. Debt transactions associated with enterprise activities are accounted for in those funds.

# Debt Service Fund

	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
Intergovernmental	\$ 498,757	\$ 500,144	\$ 502,544	0.48%	\$ 2,400
Miscellaneous	59,131	15,000	8,000	-46.67%	(7,000)
Operating Transfers In	7,960,729	7,869,373	8,036,177	2.12%	166,804
Proceeds of Refunding Bond	675,000	-	-	0.00%	-
Beginning Balance	117,586	162,329	97,586	-39.88%	(64,743)
<b>TOTAL</b>	<b>\$ 9,311,203</b>	<b>\$ 8,546,846</b>	<b>\$ 8,644,307</b>	<b>1.14%</b>	<b>\$ 97,461</b>
<b>EXPENDITURE</b>					
Principal	\$ 5,861,800	\$ 6,040,800	\$ 6,338,100	4.92%	\$ 297,300
Interest	2,594,474	2,406,460	2,206,621	-8.30%	(199,839)
Service & Supplies	9,446	2,000	2,000	0.00%	-
Payment to Refunding Escrow	683,154	-	-	0.00%	-
Ending Fund Balance	162,329	97,586	97,586	0.00%	-
<b>TOTAL</b>	<b>\$ 9,311,203</b>	<b>\$ 8,546,846</b>	<b>\$ 8,644,307</b>	<b>1.14%</b>	<b>\$ 97,461</b>
<b>FTE</b>	<b>0</b>	<b>0</b>	<b>0</b>		

# Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business and are financed primarily through user charges.

Carson City has 6 enterprise funds:

3 Utility Funds:

- Wastewater
- Water
- Stormwater

Ambulance

Building Permits

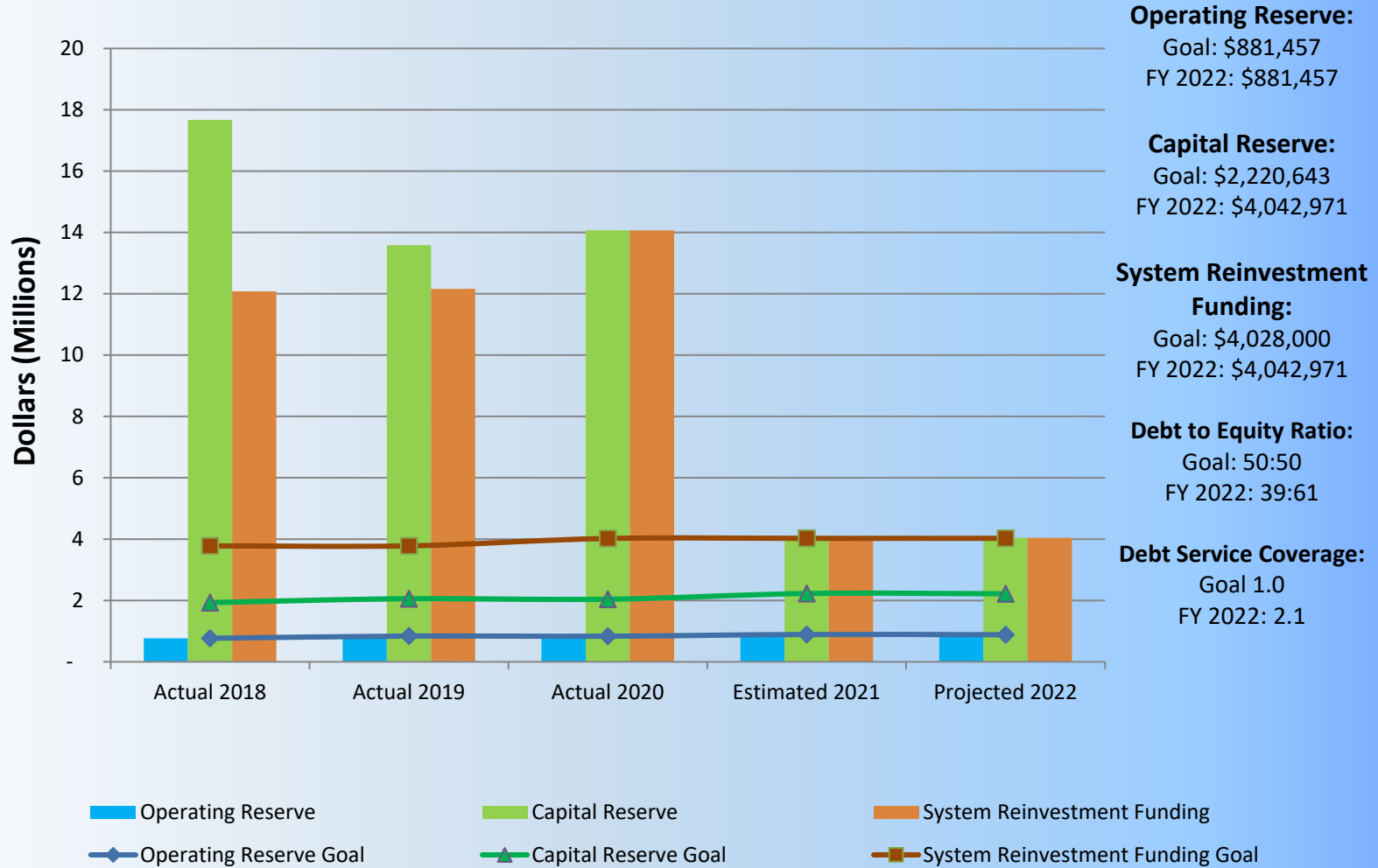
Cemetery

# Wastewater Utility Fund

	2019-20 Actual	2020-21 Estimated	2021-22 Final Budget	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
Charges for Services	\$ 15,034,309	\$ 15,079,976	\$ 15,689,204	4.04%	\$ 609,228
Non-Operating Income	873,250	177,487	41,000	-76.90%	(136,487)
Connection Fees	843,380	545,241	160,000	-70.66%	(385,241)
Grant Revenue	319,851	1,550	1,550	0.00%	-
<b>TOTAL</b>	<b>\$ 17,070,789</b>	<b>\$ 15,804,254</b>	<b>\$ 15,891,754</b>	<b>0.55%</b>	<b>\$ 87,500</b>
<b>EXPENDITURE</b>					
Salary	\$ 1,668,992	\$ 1,769,215	\$ 1,808,104	2.20%	\$ 38,889
Benefits	934,295	970,778	977,917	0.74%	7,139
Service & Supplies	4,372,452	4,706,662	4,561,917	-3.08%	(144,745)
Depreciation	5,031,542	5,035,000	5,035,000	0.00%	-
Bond Interest	1,377,418	1,317,785	1,228,243	-6.79%	(89,542)
Other	16,771	1,500	1,500	0.00%	-
<b>TOTAL</b>	<b>\$ 13,401,469</b>	<b>\$ 13,800,940</b>	<b>\$ 13,612,681</b>	<b>-1.36%</b>	<b>\$ (188,259)</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 3,669,320</b>	<b>\$ 2,003,314</b>	<b>\$ 2,279,073</b>	<b>13.77%</b>	<b>\$ 275,759</b>
Bond Proceeds	\$ 714,000	\$ -	\$ -	0.00%	\$ -
Bond Refunding Paid to Escrow	\$ 743,486	\$ -	\$ -	0.00%	\$ -
Capital Outlay	\$ 3,281,758	\$ 14,450,170	\$ 4,615,500	-68.06%	\$ (9,834,670)
Bond Principal Payments	\$ 2,803,864	\$ 2,770,959	\$ 2,894,112	4.44%	\$ 123,153
Cash Balance - June 30	\$ 14,906,104	\$ 4,921,628	\$ 4,924,428		
<b>FTE</b>	<b>24.05</b>	<b>24.30</b>	<b>24.30</b>		

# Wastewater Utility Fund – Financial Policies

## Wastewater Operating and System Reserves

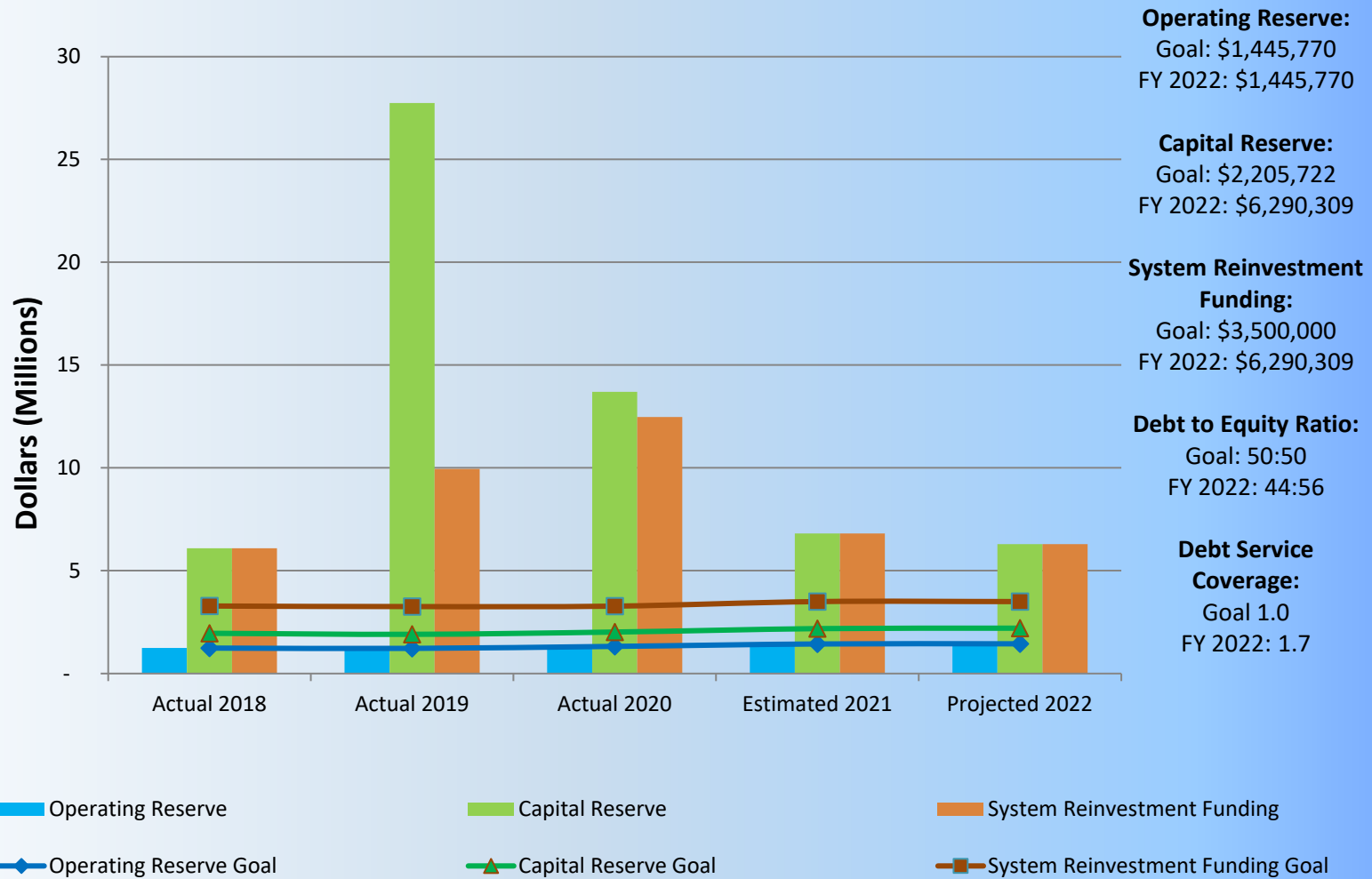


# Water Utility Fund

	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
Charges for Services	\$ 16,275,424	\$ 17,069,049	\$ 17,705,349	3.73%	\$ 636,300
Non-Operating Income	854,459	175,755	30,000	-82.93%	(145,755)
Connection Fees	684,105	382,211	379,000	-0.84%	(3,211)
Grant Revenue	678,968	917,975	125,000	-86.38%	(792,975)
<b>TOTAL</b>	<b>\$ 18,492,956</b>	<b>\$ 18,544,990</b>	<b>\$ 18,239,349</b>	<b>-1.65%</b>	<b>\$ (305,641)</b>
<b>EXPENDITURE</b>					
Salary	\$ 1,915,897	\$ 2,013,461	\$ 2,010,036	-0.17%	\$ (3,425)
Benefits	1,116,554	1,189,499	1,190,510	0.08%	1,011
Service & Supplies	5,278,386	5,847,615	5,880,552	0.56%	32,937
Depreciation	3,275,358	3,500,000	3,500,000	0.00%	-
Bond Interest	2,038,041	1,489,653	1,408,783	-5.43%	(80,870)
Other	67,170	2,000	2,000	0.00%	-
<b>TOTAL</b>	<b>\$13,691,405</b>	<b>\$ 14,042,228</b>	<b>\$ 13,991,881</b>	<b>-0.36%</b>	<b>\$ (50,347)</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 4,801,552</b>	<b>\$ 4,502,762</b>	<b>\$ 4,247,468</b>	<b>-5.67%</b>	<b>\$ (255,294)</b>
Bond Proceeds	\$ 4,322,000	\$ -	\$ -	0.00%	\$ -
Bond Refunding Paid to Escrow	\$ 14,882,597	\$ -	\$ -	0.00%	\$ -
Capital Outlay	\$ 7,943,523	\$ 11,782,344	\$ 4,664,000	-60.42%	\$ (7,118,344)
Bond Principal Payments	\$ 3,548,429	\$ 3,276,061	\$ 3,881,016	18.47%	\$ 604,955
Cash Balance - June 30	\$ 15,017,270	\$ 8,247,627	\$ 7,736,079		
FTE	25.85	26.25	26.25		

# Water Utility Fund – Financial Policies

## Water Operating and System Reserves



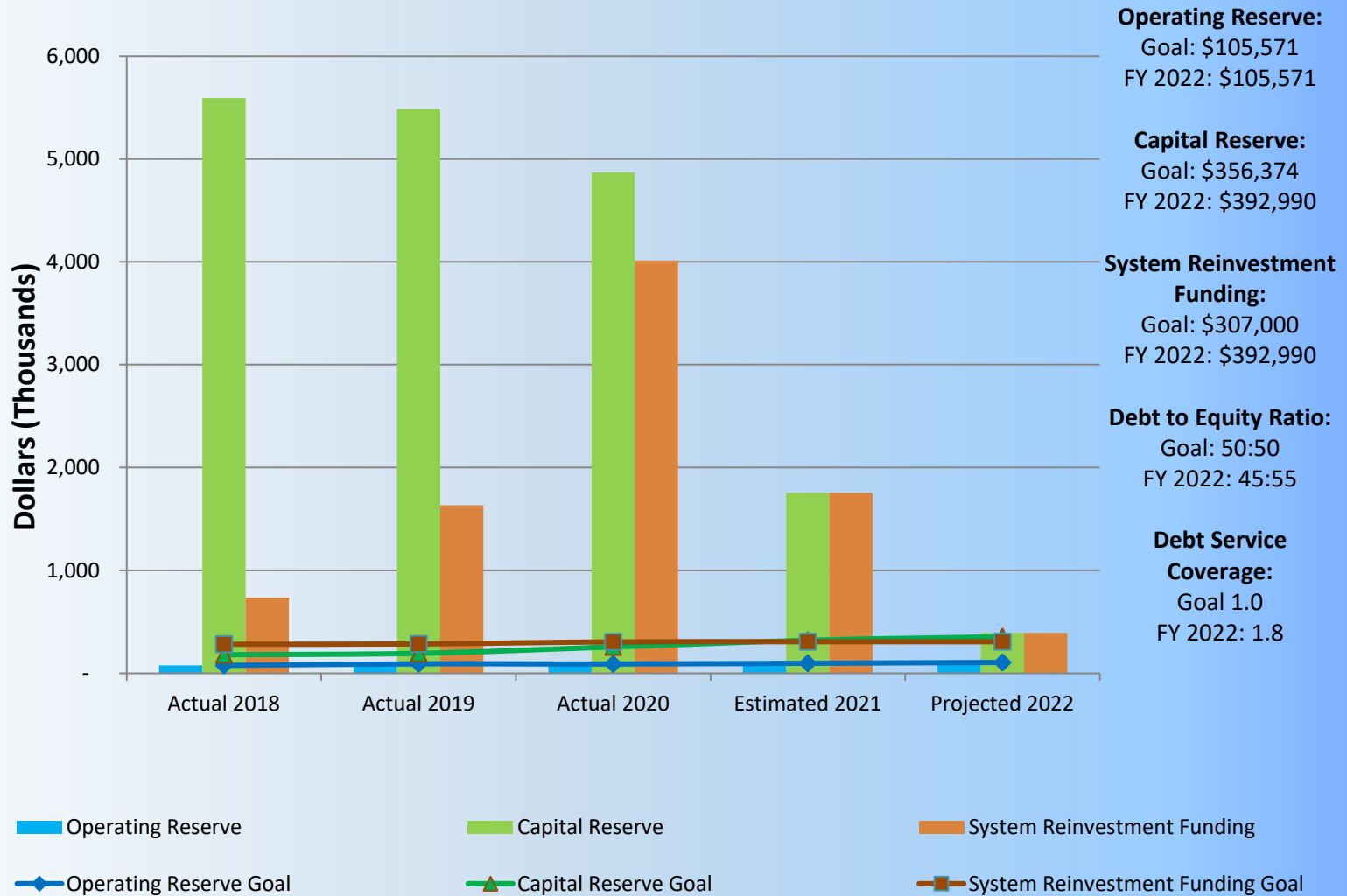
# Stormwater Utility Fund

	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
Charges for Services	\$ 1,857,816	\$ 1,847,949	\$2,370,538	28.28%	\$ 522,589
Intergovernmental	-	200,000	-	-100.00%	(200,000)
Operating Transfers In	905,000	-	-	0.00%	-
Non-Operating Income	409,918	51,693	25,000	-51.64%	(26,693)
<b>TOTAL</b>	<b>\$ 3,172,734</b>	<b>\$ 2,099,642</b>	<b>\$ 2,395,538</b>	<b>14.09%</b>	<b>\$ 295,896</b>
<b>EXPENDITURE</b>					
Salary	\$ 134,180	\$ 152,907	\$ 159,022	4.00%	\$ 6,115
Benefits	81,137	89,932	89,332	-0.67%	(600)
Service & Supplies	541,574	568,231	625,782	10.13%	57,551
Depreciation	306,177	307,000	307,000	0.00%	-
Bond Interest	268,827	226,425	211,058	-6.79%	(15,367)
Other	26,407	-	-	0.00%	-
<b>TOTAL</b>	<b>\$ 1,358,302</b>	<b>\$ 1,344,495</b>	<b>\$ 1,392,194</b>	<b>3.55%</b>	<b>\$ 47,699</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 1,814,432</b>	<b>\$ 755,147</b>	<b>\$ 1,003,344</b>	<b>32.87%</b>	<b>\$ 248,197</b>
<b>Bond Proceeds</b>	<b>\$ 2,009,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>
<b>Bond Refunding Paid to Escrow</b>	<b>1,986,256</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>\$ -</b>
<b>Capital Outlay</b>	<b>2,145,945</b>	<b>3,564,209</b>	<b>2,045,000</b>	<b>-42.62%</b>	<b>\$ (1,519,209)</b>
<b>Bond Principal Payments</b>	<b>466,289</b>	<b>625,835</b>	<b>636,207</b>	<b>1.66%</b>	<b>\$ 10,372</b>
<b>Cash Balance - June 30</b>	<b>\$ 4,960,387</b>	<b>\$ 1,850,957</b>	<b>\$ 498,561</b>		
<b>FTE</b>	<b>2.35</b>	<b>2.35</b>	<b>2.35</b>		



# Stormwater Utility Fund – Financial Policies

## Stormwater Operating and System Reserves



Ambulance Fund – used to account for the operations of the Ambulance Service provided by the Carson City Fire Department.

	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
<b>Charges for Services</b>	\$ 4,354,908	\$ 4,919,287	\$ 4,595,829	-6.58%	\$ (323,458)
<b>Non-Operating Income</b>	164,959	83,473	25,000	-70.05%	(58,473)
<b>Transfers In</b>	143,960	-	-	0.00%	-
<b>Grant Revenue</b>	15,932	-	-	0.00%	-
<b>TOTAL</b>	<b>\$ 4,679,759</b>	<b>\$ 5,002,760</b>	<b>\$ 4,620,829</b>	<b>-7.63%</b>	<b>\$ (381,931)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 1,497,587	\$ 1,874,296	\$ 1,901,967	1.48%	\$ 27,671
<b>Benefits</b>	1,321,407	1,399,252	1,481,603	5.89%	82,351
<b>Service &amp; Supplies</b>	1,038,151	1,128,895	1,145,269	1.45%	16,374
<b>Depreciation</b>	81,045	100,000	100,000	0.00%	-
<b>Other</b>	1,104	-	-	0.00%	-
<b>TOTAL</b>	<b>\$ 3,939,294</b>	<b>\$ 4,502,443</b>	<b>\$ 4,628,839</b>	<b>2.81%</b>	<b>\$ 126,396</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 740,465</b>	<b>\$ 500,317</b>	<b>\$ (8,010)</b>	<b>-101.60%</b>	<b>\$ (508,327)</b>
<b>Capital Outlay</b>	\$ 118,242	1,093,465	473,437	-56.70%	\$ (620,028)
<b>Cash Balance - June 30</b>	<b>\$ 3,734,500</b>	<b>\$ 3,516,352</b>	<b>\$ 3,409,905</b>		
<b>FTE</b>	<b>22.41</b>	<b>24.41</b>	<b>24.41</b>		

# Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost reimbursement basis.

Carson City has 4 internal service funds:

Group Medical  
Insurance  
Fund

Workers'  
Compensation  
Fund

Insurance  
Fund

Fleet  
Management  
Fund

Insurance Fund – used to account for the funds collected from City departments for liability and property insurance.

	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
<b>Charges for Services</b>	\$1,813,705	\$1,850,000	\$2,050,000	10.81%	\$ 200,000
<b>Non-Operating Income</b>	\$139,441	\$127,246	\$17,000	-86.64%	(110,246)
<b>TOTAL</b>	<b>\$ 1,953,146</b>	<b>\$ 1,977,246</b>	<b>\$ 2,067,000</b>	<b>4.54%</b>	<b>\$ 89,754</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$96,936	\$90,186	\$93,135	3.27%	\$ 2,949
<b>Benefits</b>	49,635	53,872	53,784	-0.16%	(88)
<b>Service &amp; Supplies</b>	931,492	1,862,257	1,954,683	4.96%	92,426
<b>Depreciation</b>	15,615	16,000	16,000	0.00%	-
<b>TOTAL</b>	<b>\$ 1,093,678</b>	<b>\$ 2,022,315</b>	<b>\$ 2,117,602</b>	<b>4.71%</b>	<b>\$ 95,287</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 859,468</b>	<b>\$ (45,069)</b>	<b>\$ (50,602)</b>	<b>12.28%</b>	<b>\$ (5,533)</b>
<b>Capital Outlay</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$ -</b>
<b>Cash Balance 06/30</b>	<b>\$ 1,045,447</b>	<b>\$ 1,027,001</b>	<b>\$ 1,003,022</b>		
<b>FTE</b>	<b>1.05</b>	<b>1.05</b>	<b>1.05</b>		

# Workers Compensation Fund

	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
Charges for Services	\$1,187,109	\$1,187,878	\$1,187,878	0.00%	\$ -
Non-Operating Income	\$182,506	\$30,000	\$30,000	0.00%	-
<b>TOTAL</b>	<b>\$ 1,369,616</b>	<b>\$ 1,217,878</b>	<b>\$ 1,217,878</b>	<b>0.00%</b>	<b>\$ -</b>
<b>EXPENDITURE</b>					
Salary	\$121,681	\$111,263	\$114,428	2.84%	\$ 3,165
Benefits	\$87,009	\$87,754	\$89,455	1.94%	1,701
Service & Supplies	\$814,838	\$1,101,141	\$1,082,783	-1.67%	(18,358)
Depreciation	\$15,401	\$15,500	\$6,800	-56.13%	(8,700)
<b>TOTAL</b>	<b>\$ 1,038,929</b>	<b>\$ 1,315,658</b>	<b>\$ 1,293,466</b>	<b>-1.69%</b>	<b>(22,192)</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 330,687</b>	<b>\$ (97,780)</b>	<b>\$ (75,588)</b>	<b>-22.70%</b>	<b>\$ 22,192</b>
Cash Balance - June 30	\$ 3,894,688	\$ 3,850,286	\$ 3,819,376		
FTE	1.15	1.15	1.15		

# Next Steps

- **Supplemental Requests and Capital –**
  - Supplemental requests are part of this agenda item
  - Capital Improvement Plan for FY2022 through 2026 is the next item on today's agenda
  
- **May 20<sup>th</sup> Board of Supervisors Meeting –** Presentation and adoption of the FY 2022 Final Budget.
  
- **June 1<sup>st</sup> –** Final adopted budget to be filed with the County Clerk and the Department of Taxation.

## FY 2021-22 Supplemental Requests

Department	Account	Description	Original Request	IFC Recommendation	Page #	
<b>CLERK/RECORDER</b>						
1	Clerk 1010212	1 FTE - Office Specialist	49,456	49,456	4-6	
2		Remove 1 hourly Records Clerk	(15,215)	(15,215)	4-6	
3	Recorder 1010213	Remove 1 Clerical Hourly	(14,134)	(14,134)	4-6	
		<b>Dept. Totals</b>	<b>20,107</b>	<b>20,107</b>		
4	<b>PUBLIC GUARDIAN</b>	1010217 Clerical Hourly	<b>Dept. Totals</b>	<b>16,555</b>	<b>16,555</b>	7
5	<b>TREASURER</b>	1010300 1 FTE - Senior Level Accountant (prefill - anticipated vacancy)	96,214	96,214	8	
6		Postage	1,000	1,000	8	
7		Banking Services	1,920	1,920	8	
8		Training	1,250	1,250	8	
9		Education Incentive	500	500	8	
10		Small Furnishings (moved to Capital)	2,000	-	8	
		<b>Dept. Totals</b>	<b>102,884</b>	<b>100,884</b>		
11	<b>ASSESSOR</b>	1010400 1 FTE - Appraisal Support Specialist	<b>Dept. Totals</b>	<b>62,637</b>	<b>62,637</b>	9-14
12	<b>DA</b>	1010500 1 FTE - Deputy District Attorney	114,741	114,741	15-16	
13		Overtime	35,508	25,000	17	
14		Reclassification of Assistant DA Position	-	-	18	
15		Employee Reclassifications/Promotions	46,671	46,671	19-22	
		<b>Dept. Totals</b>	<b>196,920</b>	<b>186,412</b>		
16	<b>CITY MANAGER</b>	1010600 Professional Services	<b>Dept. Totals</b>	<b>7,350</b>	<b>7,350</b>	23
17	<b>FINANCE</b>	1010701 1 FTE - Accounting Manager	<b>Dept. Totals</b>	<b>107,472</b>	<b>107,472</b>	24-29
18	<b>IT</b>	1010710 1 FTE - IT Critical Infrastructure Manager	126,798	126,798	30-34	
19		1 FTE - IT Customer Support Manager	109,301	109,301	35-40	
20		Part Time/Hourly Rate Increases	2,000	2,000	41	
21		Reclass 15% of Asset Mgmt Tech to GF from EF	12,501	12,501	42-43	
22		Software Maintenance Reduction	(81,847)	(81,847)	44	
		<b>Dept. Totals</b>	<b>168,753</b>	<b>168,753</b>		
23	<b>BUSINESS LICENSES</b>	1011425 Part Time/Hourly Position	22,048	22,048	45	
24		Small tools/Equipment (Computer - moved to Capital)	1,500	-	45	
		<b>Dept. Totals</b>	<b>23,548</b>	<b>22,048</b>		
<b>SHERIFF'S DEPARTMENT</b>						
25	Administration 1012005	PoliceOne-Web Based Internal Training	5,775	5,775	46	
26	Investigations 1012011	Software Maint.- Investigative Search Engine	4,500	-	47	
27		Position Reclass from Deputy Sheriff to Sergeant	52,209	52,209	48-57	
28		Contract Increase-Washoe Crime Lab	16,617	16,617	58-64	
29	Operations 1012012	Uniform/Ballistic Vest	1,750	1,750	138	
30	Detention 1012014	Medical Care (Welfare JE)	20,000	-	65	
31	Dispatch 1012017	1 FTE - Pub. Safety Commun. Call Takers (A3 1)	67,487	67,487	66	
32		Sworn Officer Underfilled with Civilian	-	(67,487)	66	
		<b>Dept. Totals</b>	<b>168,338</b>	<b>76,351</b>		
<b>FIRE DEPARTMENT</b>						
33	Operations 1012512	Equipment Repair & Maintenance	9,000	-	67	
34	Prevention 1012515	Wildland Fuel Reduction Dumpster Delivery/Pickup	41,509	-	68	
35	Transfers Out 1010279	Transfer to Street Maintenance - Dumpster Fuels Reduction	-	20,000	68	
36	Ambulance 5012525	Increase Part Time Medical Director Pay	18,107	18,107	69	
37		Increase Pay Scale for EMS Manager	12,274	12,274	70	
		<b>Dept. Totals</b>	<b>80,890</b>	<b>50,381</b>		
<b>JUVENILE SERVICES</b>						
38	Probation 1012705	1/2 FTE - Mental Health Professional (1/2 GF Recommended)	97,376	48,688	71-74	
39		Position Reclass from Office Mgr to Dept Bus Mgr	8,743	8,743	75-94	
40		Body Camera Annual Support & Data Storage	9,168	-	95-99	
41		Membership/Publications	675	675	100	
42		Supplies	2,000	2,000	101	
43	Grants 2752705	1/2 FTE Mental Health Professional (1/2 Medicare Program Reim.)	-	48,688	71-74	
44	Detention 1012706	Equipment Repairs & Maintenance	3,000	3,000	102	
45		Building Repairs & Maintenance	3,500	3,500	103	
		<b>Dept. Totals</b>	<b>124,462</b>	<b>115,294</b>		

## FY 2021-22 Supplemental Requests

Department	Account	Description	Original Request	IFC Recommendation	Page #
46	<b>ALT. SENTENCING</b>	1 FTE - DAS Officer (incl. armor,uniform,cell,OT)			
		<b>Dept. Totals</b>	<b>91,101</b>	<b>-</b>	104-105
		<b>PARKS &amp; RECREATION</b>			
47	<b>Administration</b>	1 FTE - Irrigation Specialist (inc. uniform)	66,600	62,600	106-126
48		1 FTE - Park Maint. Worker I (inc. uniform)	56,406	56,406	127-128
49		Temporary Staffing (reduce to partially fund FTE)	(52,000)	(52,000)	106-128
50		Equipment Replacement Acct. (rolling stock)	20,000	20,000	129
51		Add .21 FTE (shared w/254) Senior Park Ranger	20,426	-	130-131
52	<b>YSA</b>	1015018 Temp. Staffing (reduce to partially fund FTE in 5012)	(28,510)	(28,510)	106-128
53	<b>MAC</b>	1015054 Hourly/Seasonal Minimum Wage Increase	3,084	3,084	132-134
54	<b>Pool</b>	1015055 Hourly/Seasonal Minimum Wage Increase	15,454	15,454	132-134
55	<b>Community Center</b>	1015056 Hourly/Seasonal Minimum Wage Increase	2,495	2,495	132-134
56	<b>Recreation</b>	1015057 Hourly/Seasonal Minimum Wage Increase	14,932	14,932	132-134
57		Web-based Software - Operating Supplies	3,300	3,300	135
58	<b>Sports</b>	1015060 Hourly/Seasonal Minimum Wage Increase	7,826	7,826	132-134
59		Contractual Services - Officials	5,600	5,600	136
60	<b>Open Space</b>	2545047 Kings Canyon FLAP Grant 5% Match	33,275	33,275	137
61		.21 FTE (shared w/5012) Senior Park Ranger	(20,426)	-	130-131
		<b>Dept. Totals</b>	<b>148,462</b>	<b>144,462</b>	
62	<b>SUPPL. INDIGENT</b>	208 1 FTE Mental Health Clinician (MOST Team)	102,830	102,830	138
63		Overtime (Mental Health Clinician)	6,500	6,500	138
64		1 FTE Case Manager	72,078	72,078	139-140
		<b>Dept. Totals</b>	<b>181,408</b>	<b>181,408</b>	
		<b>HEALTH</b>			
65	<b>Administration</b>	1016800 .5 FTE Grant Analyst Reclass from grant fund	46,833	46,833	141-142
66		2 FTE's @ 50%, Grant Analyst (50% in 275) (Recommend 1)	91,166	45,583	143-145
67		.5 PTE Accounting Tech Reclass from grant fund	11,738	11,738	146-147
68	<b>Grants</b>	2756800 .5 FTE Grant Analyst Reclassification	(46,833)	(46,833)	141-142
69		2 FTE's @ 50%, Grant Analyst (50% in 1016800) (Recommend 1)	91,166	45,583	143-145
70		1 FTE - Public Health Investigator-grant funded	78,743	-	148-150
71		1 FTE - Administrative Assistant-grant funded	66,408	66,408	151
72		.5 PTE Accounting Tech Reclass to general fund	(11,738)	(11,738)	146-147
73		Reclassify .95 PH Disease Investigator to GF	(83,610)	-	154-155
74	<b>Medical</b>	1016852 Employee Immunizations	5,000	5,000	152
75	<b>Environmental</b>	1016853 Travel & Training	2,500	2,500	153
76		100% of Pub Health Disease Investigator (Only .05)	83,610	-	154-155
		<b>Dept. Totals</b>	<b>334,983</b>	<b>165,074</b>	
		<b>PUBLIC WORKS</b>			
77	<b>Engineering</b>	1013012 Reclass Position from Engr. Tech. to Asst. Proj. Mgr.	39,592	13,592	156
78		Promotion from Project Mgr to Sr. Project Mgr	11,755	11,755	157
79		Uniform Supplies	1,000	1,000	158-159
80		Software Maintenance	7,000	7,000	158-159
81		Office Equipment Rental	1,250	1,250	158-159
82		Printing/Advertising	1,500	1,500	158-159
83		Operating Supplies	2,000	2,000	158-159
84	<b>Facilities Maint.</b>	1013034 1 FTE - Trades Technician	54,219	54,219	160-164
85		1 FTE-Building Maintenance Workers (convert 2 PT to 1 FT)	54,219	54,219	165
86		- Remove PT Janitorial Staff	(15,821)	(15,821)	165
87	<b>Landfill</b>	1013904 Uniform Supplies	7,500	7,500	166
88		Banking Services	3,000	3,000	166
89		Equipment Repair	25,000	25,000	166
90		Software Maintenance	2,000	2,000	166
91		Fees & Permits	10,000	10,000	166
92	<b>Regional Transport</b>	2503035 1 FTE - Grant Analyst	82,763	82,763	167
93	<b>Street Maint.</b>	2563038 Uniform Supplies	2,000	2,000	168
94		Fuels Reduction Project - Dumpster Delivery/Pick-up	-	20,000	68
95		Transfer in from General Fund	-	(20,000)	68
96	<b>Stromwater</b>	5053702 1 FTE - Stormwater Technician	67,757	67,757	169-174
97	<b>Wastewater</b>	5103201 Reclass Communications Tech to Fleet	(39,741)	(39,741)	180



## FY 2021-22 Supplemental Requests

Department	Account	Description	Original Request	IFC Recommendation	Page #
98		Reclass 10% of Asset Mgmt Tech from EF to IT	(8,334)	(8,334)	42-43
99	<b>Water 5203502</b>	1 FTE - Water Distribution Operator	63,633	63,633	175-176
100		Reclass Communications Tech to Fleet	(39,742)	(39,742)	180
101		Reclass 5% of Asset Mgmt Tech from EF to IT	(4,167)	(4,167)	42-43
102	<b>Fleet 5603025</b>	1 FTE - Warehouse Supply Coordinator	73,607	73,607	177-178
103		Uniform Supplies	2,000	2,000	179
104	<b>Radio 5603055</b>	Reallocate Communications Tech from Water & WW	79,483	79,483	180
		<b>Dept. Totals</b>	<b>483,473</b>	<b>457,473</b>	
		<b>TOTAL SUPPLEMENTAL REQUESTS</b>	<b>\$ 2,319,343</b>	<b>\$ 1,882,661</b>	

NOTE - THESE ARE NOT IN ANY PRIORITY ORDER

<b>General Fund</b>	<b>1,721,310</b>	<b>1,256,230</b>
<b>Other Funds</b>	<b>598,033</b>	<b>626,431</b>
<b>General Fund Positions</b>	<b>16.6</b>	<b>13.5</b>
<b>Positions added to other Funds</b>	<b>7.3</b>	<b>7.5</b>
<b>Total Positions</b>	<b>24</b>	<b>21</b>

**SUPPLEMENTAL REQUESTS**  
**(personnel, services and supplies only – DUE MARCH 12, 2021)**

**FY 2021-22**

**DEPARTMENT NAME:** Clerk/Recorder | **DEPARTMENT # (ORG):** 1010212/1010213

**DESCRIPTION OF REQUESTED ITEM:** Increase line item budget 1010212-500101 to create a full-time position for the Clerk by combining a currently *filled* part-time clerical position for the Clerk and a currently *vacant* part-time clerical position for the Recorder (1010213).

**JUSTIFICATION OF REQUEST:**

This Supplemental Request is addressing the Public Meetings/Public Records division of the Clerk department as well as the Recorder department budgets.

The Public Meetings/Public Records division is staffed as follows:

1	Chief Deputy Clerk
1	Senior Public Meetings Clerk
1	Public Meetings Clerk
1	Hourly Records Clerk (FILLED)

The Recorder's department is staffed as follows:

1	Chief Deputy Recorder
2	Recordation Technicians
1	Clerical Hourly (VACANT)
1	Clerical Hourly (FILLED)

I am requesting to combine the (filled) Hourly Records Clerk position within the Public Meetings/Public Records division with the (vacant) Clerical Hourly position within the Recorder's department to create one full-time Office Specialist position within the Public Meetings/Public Records division. This position will allow for an administrative back-up to the Chief Deputy Clerk.

The base salary for an Office Specialist position is \$32,993. By offsetting this salary with the already budgeted Clerical Hourly and Hourly Records Clerk salaries as set out below, this will leave a budget increase of \$20,107 to create a full-time Office Specialist:

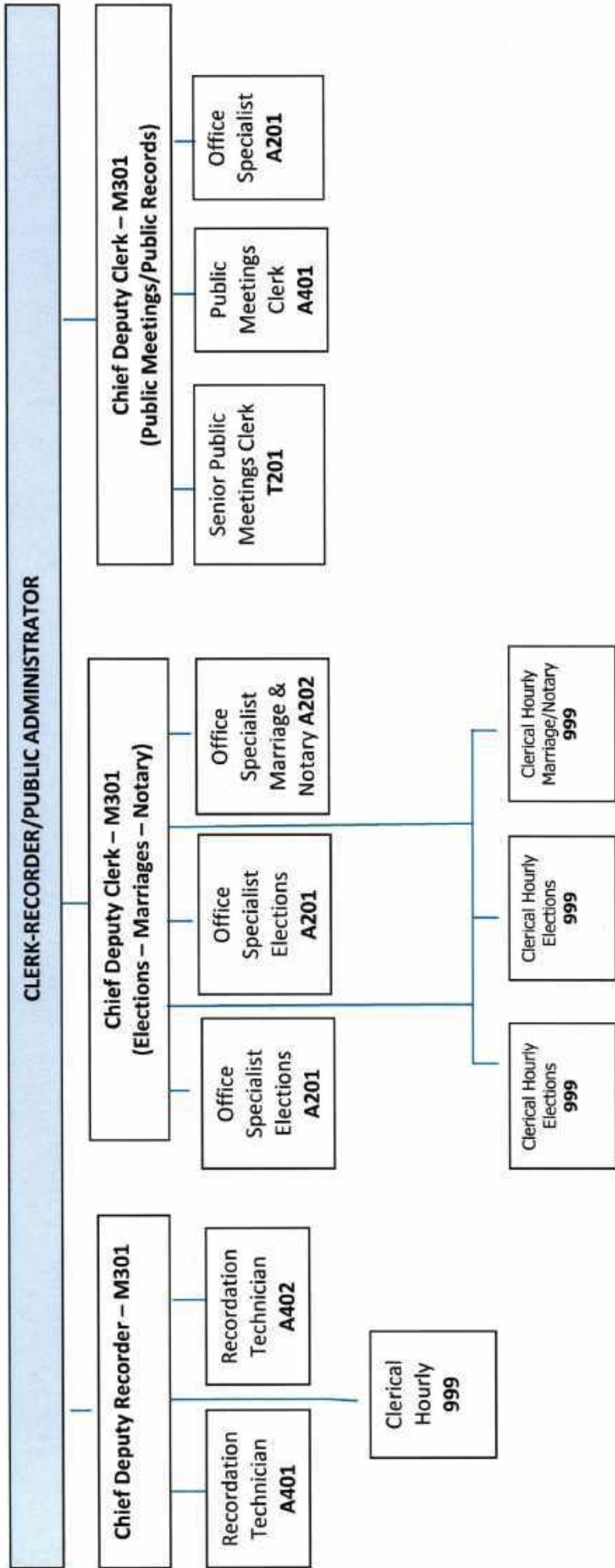
- 1010212-500102 Hourly/Seasonal budgeted hourly Records Clerk salary: \$15,215
- 1010213-500102 Hourly/Seasonal budget deduction: \$14,134
- \$29,349**

<b>(1) PERSONNEL SERVICES:</b>		<b>(2) SERVICES AND SUPPLIES**:</b>	
	<b>Increase Amount</b>	<b>Acct# / Description</b>	<b>Increase Amount</b>
Salary	\$32,993		
Other Pay*	(29,349)		
Worker's Compensation	\$682		
Group Insurance	\$10,189		
Medicare	\$478		
Pers	\$5,114		
<b>Total Personnel Costs (1)</b>	<b>\$20,107</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$20,107</b>

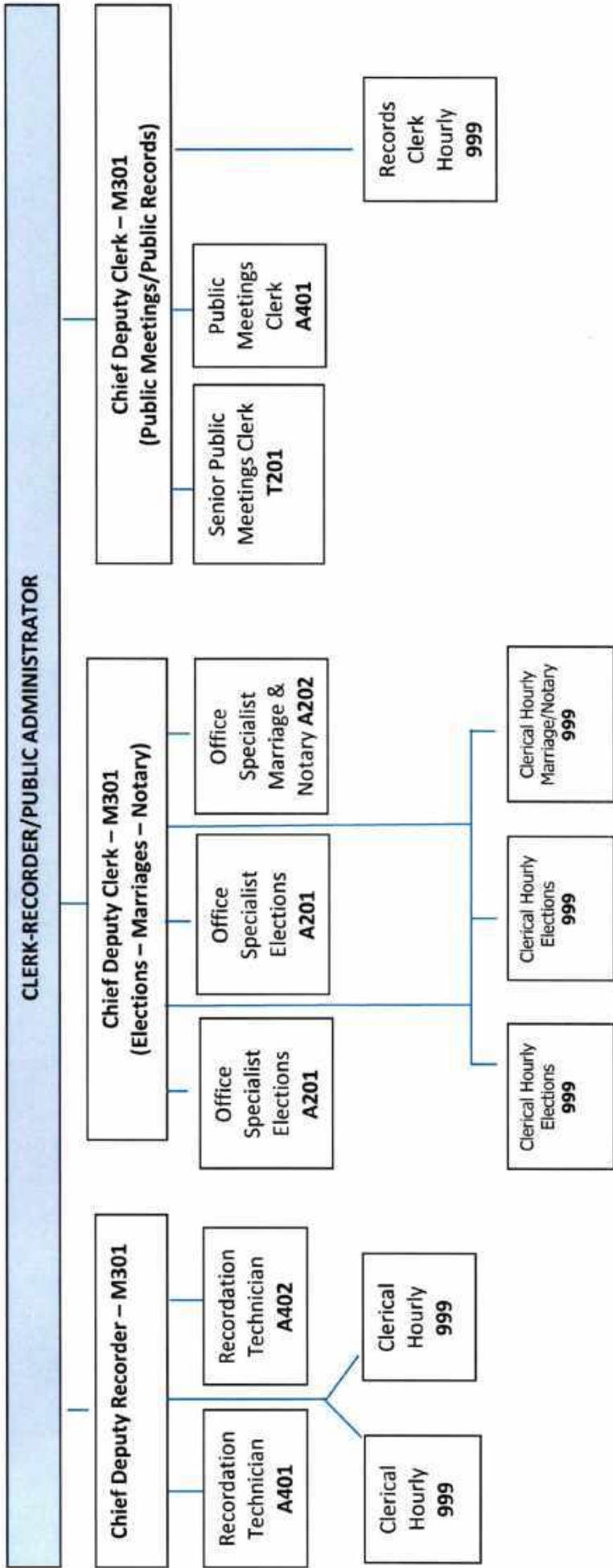
\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

**PROPOSED CARSON CITY CLERK-RECORDER ORGANIZATIONAL CHART**



CARSON CITY CLERK-RECORDER ORGANIZATIONAL CHART



## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:**

Carson City Public Guardian

**DEPARTMENT # (ORG):**

1010217

**DESCRIPTION OF REQUESTED ITEM:**

Part Time Clerical, 20 hours a week

**JUSTIFICATION OF REQUEST:**

This office is extremely busy, and our part-time person left for a full-time job. The volume of paper that needs to be filed is enormous, the telephone rings constantly, we are in need of a person to coordinate filings with the District Attorney's Office and the Clerk's Office, being the point person in purchasing cremation policies, and doing special projects for the Public Guardian including vehicle titles, researching Social Security & Medicare Cards, looking for other insurances, clean out of homes, dealing with Social Security Direct Express Cards as all of these are time consuming endeavors. This office has at least three times the number of Guardianships as other Nevada Counties of similar size with just about same number of employees.

**(1)PERSONNEL SERVICES:**

**(2)SERVICES AND SUPPLIES\*\*:**

	Increase Amount	Acct# / Description	Increase Amount
Salary	\$15,585.00		
Other Pay*	.00		
Worker's Compensation	744.00		
Group Insurance	.00		
Medicare	226.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$16,555.00</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$16,555.00</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

FY 2021-22

<b>DEPARTMENT NAME:</b> Treasurer		<b>DEPARTMENT # (ORG):</b> 0300	
<b>DESCRIPTION OF REQUESTED ITEM:</b>			
<ul style="list-style-type: none"> <li>(1) Senior level accountant</li> <li>(2) – (5) Increased service costs</li> </ul>			
<b>JUSTIFICATION OF REQUEST:</b>			
<ul style="list-style-type: none"> <li>(1) The increased workload from the Devnet, Tyler Cashiering, and Tyler Munis software transitions has not lessened for the Treasurer department as anticipated. The office will also be undergoing another software transition with the Utility Billing conversion to Tyler. Additionally, the current Treasurer is resigning as of April 8, 2021 and a successor Treasurer is not expected until May 2021 or later. It is unknown what office tasks/responsibilities the successor Treasurer will fulfill.</li> <li>(2) Postage increase is necessary due to increased # of taxable parcels in the city.</li> <li>(3) Banking activity has increased – lower interest rates is causing an increase in analysis fees/department banking supplies are increasing</li> <li>(4) Training - Several employees plan to take college level courses</li> <li>(5) Education incentive – needs to reflect one bachelor degree and 2 associate degrees</li> <li>(6) Small Furnishings – we need the front counter customer shelf extended to allow more distancing between customers and staff</li> </ul>			
<b>(1)PERSONNEL SERVICES:</b>		<b>(2)SERVICES AND SUPPLIES**:</b>	
	<b>Increase Amount</b>	<b>Acct# / Description</b>	<b>Increase Amount</b>
Salary	\$65000.00	1010300-500602	1,000.00
		Postage	
Other Pay*	.00	1010300-500317	1,920.00
		Banking Services	
Worker's Compensation	744 .00	1010300-500330	1,250.00
		Training	
Group Insurance	10,189 .00	1010300-500260	500.00
		Education Incentive	
Medicare	943 .00	1010300-500675	2,000.00
		Small Furnishings	
Pers	<b>19,338 .00</b>		
<b>Total Personnel Costs (1)</b>	<b>96,214 \$65,000.00</b>	<b>Total Services and Supplies (2)</b>	<b>\$6,670.00</b>
		<b>GRAND TOTAL:</b>	<b>\$102,884 \$71,670.00</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

\$2,000 moved to Capital - one time purchase

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 13, 2020)

**FY 2020-21**

**DEPARTMENT NAME:**  
Assessor's Office

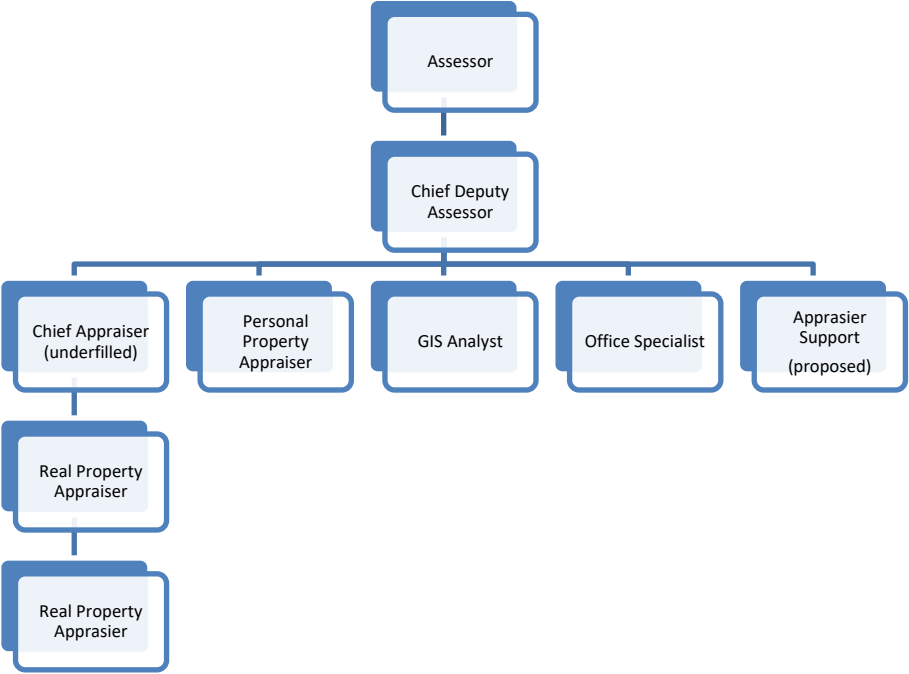
**DEPARTMENT # (ORG):**  
0400

**DESCRIPTION OF REQUESTED ITEM:** Request a full time Appraisal Support Specialist.

**JUSTIFICATION OF REQUEST:** The Assessor's Office is requesting a full time support person to assist the office in the collection and input of data into the new computer system. Carson City building permits are at a 17 year high and the Board of Supervisors continues to approve more and more developments which is putting a strain on the existing staff. Despite the increase amount of work, we have maintained the same number of appraisers for the last 27 years. This new position will assist the real property appraisers with the new construction and the parcels that are physically reappraised each year and as well as the personal property appraiser with the inputting of the personal property assets for taxation.

Additionally, we have switched over to a new computer system and we are having to correct information that has been converted over incorrectly or is missing all together. This includes converting the sketches into the CAMA system so that the defined areas are tied to the Marshall & Swift Costs. This is a new process and is very time consuming.

(1)PERSONNEL SERVICES:		(2)SERVICES AND SUPPLIES:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$42,364.24	1010400 500101	100%
Other Pay	.00		
Worker's Compensation	744.10	1010400 500250	100%
Group Insurance	11,274.91	1010400 500240	100%
Medicare	716.66	1010400 500225	100%
Pers	7,537.34	1010400 500230	100%
<b>Total Personnel Costs (1)</b>	<b>\$62,638.25</b>	<b>Total Services and Supplies (2)</b>	
			<b>GRAND TOTAL:</b>
			<b>\$62,637.25</b>







## JOB DESCRIPTION

**JOB TITLE:** Appraisal Support Specialist  
**DEPARTMENT:** Assessor  
**REPORTS TO:**

**FLSA:** Non-Exempt  
**GRADE:**  
**DATE:** Oct. 2019

### **SUMMARY OF JOB PURPOSE:**

Under immediate supervision, provides support to the property appraisers such as, but not limited to, inspecting, verifying, and gathering pertinent information on taxable real and/or personal property, reviewing and tracking of building permits while analyzing the potential impact on taxable value, reconciliation of complex building floor plans, creating and maintaining master files for sketches and permits, data collection, and aerial reviews.

### **ESSENTIAL FUNCTIONS:**

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Conducts field inspections of property sites to collect and verify property data; reads and interprets a variety of maps and aerial photographs to ascertain boundaries and condition of personal and industrial, commercial and/or residential properties; confirm existing data, and note differences for appraiser review.
- Coordinates with the building department to collect and maintain records of building permits and architectural plans of all buildings constructed.
- Reviews, interprets, and converts architectural plans, clarifies information as needed and presents all relevant information to appraisers.
- Distinguishes characteristics of construction types and components through review of plans or conducting field investigations; enters clarifications, corrections and/or updates, as needed, on the appraisal records and sketches for appraiser review.
- Communicates with contractors, developers, engineers, and property owners to ascertain accurate and complete data.
- Creates computerized digital sketches of complex building floor plans from hard copies of architectural plans and other sources using mathematics, geometry, and electronic sketch program software.
- Reviews and reconciles appraisal records against sketches for accuracy and compliance with policies and State law; advises appraisers of discrepancies between appraisal record and sketches and maintains master files of sketches.
- Creates and maintains master files in digital format and/or hard copies of all building permits and new subdivisions for review and analysis by appraisers.
- Assists appraisers in determining the valuation of real/personal property.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

- Reviews building permits against appraisal records and parcel maps and identify discrepancies such as parcel number, address or location of building on the parcel; contacts appropriate government agencies and resolves discrepancies and corrects records, as necessary.
- Contributes to the efficiency and effectiveness of the Office's service to its customers by offering suggestions and directing or participating as an active member of a work team.
- Monitors changes in laws and procedures and evaluates their effect upon City operations.
- Drives a personal or City motor vehicle to visit property sites.
- Uses standard office equipment, including a computer, in the course of the work.
- Prepares a variety of technical, statistical and narrative written reports, correspondence, procedures and other written materials.
- Demonstrates courteous and cooperative behavior when interacting with elected officials, public, and staff; acts in a manner that promotes a harmonious and effective workplace environment

**QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

**Education and Experience:**

A high school diploma or GED; and three years of full-time clerical experience in appraisal, assessment, accounting, finance, real estate, information technology or related field OR an equivalent combination of education, training and experience as determined by Human Resources.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid driver's license

**Required Knowledge and Skills**

Knowledge of:

- Assessor's Office organization, policy and procedures.
- Laws, codes, court decisions and regulations related to real and personal property appraisals.
- Marshall Swift cost manuals.
- Data collection procedures utilized in real and/or personal property appraisal.
- Information required on appraisal records and computer databases.
- Computer applications related to the work.
- Standard office administrative practices and procedures.

- Concepts and terminology related to real or personal property appraisal and taxation.
- Concepts, materials and terminology related to building construction.
- Principles and practices of real and/or personal property appraisal.
- Real estate markets and transactions.
- Methods and techniques of property ownership research and investigation.
- Record keeping principles and practices.
- Business mathematics, including statistics and financial analysis techniques.
- Techniques for dealing with a variety of individuals, at all levels of responsibility, in person and over the telephone, often where relations may be confrontational or strained.
- Communicating effectively in oral and written forms.

**Skill in:**

- Interpreting, applying and explaining laws and regulations pertaining to property appraisal.
- Reading and interpreting building plans, permits and descriptive sketches.
- Creating detailed digital sketches including delineating and labeling building areas according to Marshall Swift cost manuals.
- Performing clerical and quality control duties to aid appraisers in the valuation process and in preparing information for Boards of Equalization.
- Using a variety of technical computer programs related to appraisal activities including CAMA system and GIS mapping applications.
- Organizing and prioritizing work and meeting critical deadlines.
- Applying appropriate methods, practices, procedures and regulations in real and personal property appraisal.
- Maintaining accurate records and files.
- Preparing clear and concise reports, correspondence, and other written material.
- Using tact, discretion and prudence in dealing with those contacted in the course of the work.
- Using initiative and independent judgment within established procedural guidelines.
- Establishing and maintaining effective work relationships with staff, coworkers, contractors and the public.

**SUPERVISION RECEIVED AND EXERCISED:**

**Under Immediate Supervision** - Incumbents at this level are closely supervised in essentially all aspects of their assigned work with the exception of routine and basic tasks. Work methods are generally prescribed in specific terms. Work methods usually follow an established routine with general assignments, and the work is subject to frequent reviews. There may be a repetition of a limited number of tasks that after initial training and review warrant only occasional supervisory review.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Strength and mobility to work in a typical field setting, stamina to perform physical labor, including standing, walking, and climbing; work outdoors, sometimes in adverse weather conditions and extreme temperatures; mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; exposure to traffic conditions and external environment when traveling from work site to work site. Work may involve exposure to potentially hazardous fumes, solvents and liquids

**CONDITIONS OF EMPLOYMENT:**

1. New employees serve a probationary period of twelve (12) months. Such employees are not subject to the collective bargaining agreement and may be laid off or discharged during this period for any reason, or no reason.
2. Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.
3. City employees are sometimes required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.
4. City employees may be required to complete Incident Command System training as a condition of continued employment.
5. New employees are required to submit to a fingerprint based background investigation which cost the new employee \$56.25 and a drug screen which costs \$36.50. Employment is contingent upon passing the background and the drug screen.
6. Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucas.gov](http://www.ucas.gov).
7. Carson City is an Equal Opportunity Employer.

**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**“Carson City is an Equal Opportunity Employer”**

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

# SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:**  
District Attorney's Office

**DEPARTMENT # (ORG):**  
1010500

**DESCRIPTION OF REQUESTED ITEM:** One additional Deputy District Attorney (1.0 FTE)

**JUSTIFICATION OF REQUEST:** The Carson City District Attorney's office requests the addition of one full-time Deputy District Attorney position. The additional position would provide support in three under-served workload categories: (1) Juvenile delinquency cases; (2) Backup support for child welfare proceedings; and (3) Support for adult criminal cases. Currently, a single Deputy District Attorney is assigned all juvenile delinquency and child welfare proceedings. As of this submission, the DDA's caseload includes 64 active child welfare cases. The American Bar Association recommends a child welfare caseload should never exceed 60 cases for a single attorney. The assigned DDA is handling more than the recommended caseload plus 203 active juvenile delinquency cases. As a result, the assigned DDA generally works 60 to 80 hours per week to keep up. In comparison, the Washoe County District Attorney's office has eight attorneys working in its child welfare division. The per capita ratio of Washoe County (1 child welfare attorney per 60,731 residents) approximately matches Carson City's (1 child welfare attorney per 57,344 residents). However, the critical difference is that child welfare attorneys in Washoe County have no other caseload responsibilities, unlike our DDA who is also assigned juvenile delinquency matters. The primary assignment for an additional DDA would be juvenile delinquency. Secondly, the additional DDA would provide backup support for child welfare matters.

Once the additional DDA is trained and able to work independently under moderated supervision, it is anticipated his or her workload will constitute one-half to two-thirds of an FTE. At that point, the additional DDA's remaining capacity will be used to provide support in adult criminal cases. Since 2003, a total of six attorneys have staffed the Carson City D.A.'s Criminal Division. In addition to Carson City's population growth since 2003 (+9% approximately), three recent major developments in Nevada's criminal law necessitate additional attorney support in the Criminal Division. First, beginning in 2018, all law enforcement officers must preserve as evidence body-worn camera footage involved in the investigation of criminal cases. This footage can range from several minutes in a relatively simple investigation to dozens of hours in more complex cases. This significantly increases our workload, as prosecutors must review this footage in making charging decisions and preparing to prosecute cases. Second, in a 2019 case, Anderson v. Eight Jud. Dist. Ct., the Nevada Supreme Court ruled defendants charged with misdemeanor domestic battery are entitled to a trial by jury. Our office typically processes between 50 to 100 misdemeanor domestic battery cases per year. Many of these will not involve a jury trial, but domestic battery cases go to trial with far more frequency than other types of cases. As such, we anticipate proceeding to jury trial in these cases somewhere between 12 to 25 times annually. This significantly increases the Criminal Division's workload as a jury trial doubles or triples the trial time and pre-trial preparation time as compared to a bench trial. Finally, in the 2020 case of Valdez-Jimenz v. Eight Jud. Dist. Ct., the Nevada Supreme Court dramatically expanded the complexity and scope of routine pre-trial motions to reduce or eliminate a defendant's cash bail. Prosecutors are now obligated to conduct "mini-trials" in response to such motions in an effort to justify the necessity of cash bail and requested conditions of pre-trial release. Each of these factors has stretched the responsibilities of our Criminal Division to and beyond maximum workload capacities. It is anticipated that an additional DDA would be able to provide some support that will be of assistance in mitigating the situation.



<b>(1)PERSONNEL SERVICES:</b>		<b>(2)SERVICES AND SUPPLIES**:</b>	
	<b>Increase Amount</b>	<b>Acct# / Description</b>	<b>Increase Amount</b>
Salary	\$75,000.00	1010500-500545**	\$515.00
Other Pay*	\$960.00	1010500-500601***	\$3,880.00
*Phone stipend			
Worker's Compensation	\$744.00	TBD****	\$25,000.00
Group Insurance	\$10,229.00		
Medicare	\$1101.00		
Pers	\$22,312.00		
<b>Total Personnel Costs (1)</b>	<b>\$110,346.00</b>	<b>Total Services and Supplies (2)</b>	<b>\$29,395.00</b>
		<b>GRAND TOTAL:</b>	<b>\$114,741.00</b>
			<b>\$139,741.00</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Professional dues

\*\*\*Laptop, docking station, tablet, two monitors

\*\*\*\*Office buildout and furniture **belongs in capital request**

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:**  
District Attorney's Office

**DEPARTMENT # (ORG):**  
101-0500

**DESCRIPTION OF REQUESTED ITEM:**

Provide money for overtime

**JUSTIFICATION OF REQUEST:**

The workload for the office's classified employees exceeds their capacity during a 40-hour week. In FY 19 and 20, overtime averaged over \$25,000 per year, and the office has expended over \$17,000 in overtime to date for FY 21. Historically overtime has been offset by salary savings from vacant positions, but this is not a viable long-term solution as this office needs to remain fully staffed to meet its statutory requirements. The amount requested does not include additional overtime that will be needed only in FY22 due to the transition to the office's new case management system.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00		
Other Pay*	\$35,000.00		
101-0500-413-0111 Overtime			
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	508.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$35,508.00</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$35,508.00</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

IFC is only recommending approval for \$25,000



## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** District Attorney

**DEPARTMENT # (ORG):** 101-0500

**DESCRIPTION OF REQUESTED ITEM:** Increase compensation range of Assistant District Attorney position from \$104,520.62 (\$50.2503 per hour) - \$167, 232.83 (\$80.4004 per hour) annually to \$106,349.71 (\$51.1297 per hour) - \$182,760.24 (\$87.8655 per hour).

**JUSTIFICATION OF REQUEST:** This request is intended to increase the top of the Assistant District Attorney's (ADA) compensation range to match the top of the compensation range for the Deputy City Manager. The Assistant District Attorney serves as the primary legal counsel for the City Manager and the Board of Supervisors, providing legal representation in regard to the most important matters in Carson City. In this capacity, the ADA works as a core partner with the Mayor, City Manager, Deputy City Manager in crafting, implementing, and executing the most critical policy elements adopted by the Board of Supervisors. As a critical component of the core team, the top of the ADA's compensation range should match that of the Deputy City Manager who is likewise, a critical component of the core team. The adjustment to the bottom of the ADA range reflects the 1.75% increase under Section J of the Unclassified Employees Resolution. No additional increase to the bottom of the range is requested.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES:**

	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00		
Other Pay	\$.00		
101-0500-413-0102 Hourly/Seasonal			
Worker's Compensation	\$.00		
Group Insurance	\$.00		
Medicare	\$.00		
Pers	\$.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	
			<b>GRAND TOTAL:</b>
			<b>\$.00</b>

**SUPPLEMENTAL REQUESTS**

**(personnel, services and supplies only – DUE MARCH 12, 2021)**

**FY 2021-22**

**DEPARTMENT NAME: District Attorney**

**DEPARTMENT # (ORG): 101-0500**

**DESCRIPTION OF REQUESTED ITEM:** Create positions of “Supervising Deputy District Attorney” and “Senior Deputy District Attorney”; Re-classify two current Deputy District Attorney positions as Supervising Deputy District Attorneys and five current Deputy District Attorney positions as Senior Deputy District Attorney positions; Establish compensation ranges for each position.

**JUSTIFICATION OF REQUEST:** The District Attorney's office has 10 Deputy District Attorney positions. All job classification steps for Deputy District Attorneys were eliminated in 2014, leaving a single classification for all attorney positions below the Assistant District Attorney and Chief Deputy District Attorney. As a result, all Deputy District Attorneys remain in that single classification regardless of marked differences in experience, skill level, work-ethic, responsibilities, and potential. Consequently, there is no opportunity for compensation increases to reflect superior performance beyond the uniform merit increases available to everyone, including average performers. Further, the generic title of "Deputy District Attorney" does not reflect the enhanced responsibilities expected of attorneys as they develop and gain additional work experience. In sum, the current classification system provides insufficient incentive necessary to attract and retain high-quality employees and to fairly reward superior work performance. The current situation also exacerbates inequities among superior performers and average performers by constraining the ability to adjust compensation to reflect work performance.

For these reasons, the District Attorney requests to create two additional job classifications between Deputy District Attorney and Chief Deputy District Attorney. The first is Senior Deputy District Attorney and the second is Supervising Deputy District Attorney.

#### SENIOR DEPUTY DISTRICT ATTORNEY:

The qualifications for Senior Deputy District Attorney beyond those of Deputy District Attorney are:

- Between three and five years of experience as a practicing attorney in the District Attorney's Office OR a combination of previous work experience in a similar governmental agency, education, and other qualifications deemed suitable at the discretion of the District Attorney.

This is an intermediate level attorney position in the office, distinguished from the Deputy District Attorney and Supervising District Attorney positions. Senior Deputy District Attorneys will continue to work under the direction of the Assistant District Attorney or Chief Deputy District Attorney, but will be required to perform more difficult and complex assignments with less supervision and review from a superior.

#### SUPERVISING DEPUTY DISTRICT ATTORNEY:

The qualifications for Supervising Deputy District Attorney beyond those of Deputy District Attorney and Senior Deputy District Attorney are:

- A minimum of five years of experience as a practicing attorney in the District Attorney's Office OR a combination of previous work experience in a similar governmental agency, education, and other qualifications deemed suitable at the discretion of the District Attorney

This is the advanced level attorney position in the office and is distinguished from the Deputy District Attorney and Senior Deputy District Attorney positions. Attorneys in this position regularly perform the most demanding, difficult, and complex of legal tasks with little or no supervision from the Assistant District Attorney or Chief Deputy District Attorney. The Supervising Deputy District Attorney typically assumes full responsibility for the completion of his or her assignments and may assist with some management or administrative duties, including direction on the operational functions of the District Attorney's office with the approval of the Chief Deputy District Attorney, Assistant District Attorney, and District Attorney. The Supervising Deputy District Attorney will have some supervisory and training responsibilities with respect to other Deputy District Attorneys and Senior Deputy District Attorneys within his or her division.

#### COMPENSATION RANGE ADJUSTMENTS:

It is proposed that the compensation ranges for the positions would be established for FY 22 as follows:

- Deputy District Attorney: \$33.3834 (\$69,437) to \$48.9764 (\$101,871)
- Senior Deputy District Attorney: \$40.0000 (\$83,200) to \$51.0000 (\$106,080)
- Supervising Deputy District Attorney: \$48.0000 (\$99,840) to \$56.0288 (\$116,540)

#### IMPACT FOR FY 22:

Two incumbent Deputy District Attorneys in the Criminal Division of the District Attorney's office currently meet the qualifications for promotion to a Supervising Deputy District Attorney position. They are Melanie Brantingham (Deputy District Attorney since November, 2007) and Garrit Pruyt (Deputy District Attorney since December, 2015). Five incumbent Deputy District Attorneys are performing on a track that would have them meeting the qualifications for promotion to a Senior Deputy District Attorney during FY 22. They are: Ben Johnson (hired July 30, 2018, eligible for promotion July 1, 2021); Kelly Brandon (hired August 6, 2018, eligible for promotion August 6, 2021); Todd Reese (hired January 3, 2019, eligible for promotion January 3, 2022); Sarah White (hired February 13, 2019, eligible for promotion February 13, 2022); and Peter Smith (hired May 13, 2019, eligible for promotion May 13, 2022).

Commensurate with the promotions, the anticipated salary increases for the seven individuals are reflected on the attached table. The total fiscal impact for FY 22 would be ~~-\$35,284~~ \$46,671

<b>(1)PERSONNEL SERVICES:</b>		<b>(2)SERVICES AND SUPPLIES:</b>	
	<b>Increase Amount</b>	<b>Acct# / Description</b>	<b>Increase Amount</b>
Salary	\$35,572.00		
Other Pay 101-0500-413-0102 Hourly/Seasonal	\$ .00		
Worker's Compensation	\$ .00		
Group Insurance	\$ .00		
Medicare	\$512.00		
Pers	\$10,497.00		
<b>Total Personnel Costs (1)</b>	<b>\$46,671.00</b>	<b>Total Services and Supplies (2)</b>	
			<b>GRAND TOTAL: \$46,671.00</b>

<b>Employee</b>	<b>Projected</b>	<b>w/ Promotion</b>	<b>Difference</b>	<b>Effective Date</b>	<b>Total Impact FY22</b>
Brantingham	\$52.9156 (\$110,064)	\$56.1668 (\$116,826.93) (top of range)	\$3.2512	7/1/21	\$6,762
Pruyt	\$48.0196 (\$99,881)	\$51.0355 (\$106,154)	\$3.0159	7/1/21	\$6,273
Johnson	\$47.5871 (\$98,981)	\$50.5957 (\$105,239)	\$3.0086	7/1/21	\$6,258
Brandon	\$36.3595 (\$75,628)	\$40.8654 (\$85,000)	\$4.5059	8/6/21	\$8,435
Reese*	\$48.2768 (\$100,416)	\$51.0000 (\$106,080) (top of range)	\$2.7232	1/3/22	\$2,789
White*	\$35.1300 (\$73,070)	\$40.000 (\$83,200) (bottom of range)	\$4.8700	2/13/22	\$3,857
Smith*	\$42.7640 (\$88,912)	\$47.0404 (\$97,844)	\$4.2764	5/13/22	\$1,197
<b>TOTAL</b>					<b>\$35,572</b>

\*Reese, White, and Smith would be promoted after January 1, 2022, so they would not be eligible for merit increases until July 1, 2023.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** City Manager's Office

**DEPARTMENT # (ORG):** 1010600

**DESCRIPTION OF REQUESTED ITEM:** Increase professional services

**JUSTIFICATION OF REQUEST:** Increase professional services line item to cover the cost of legislative lobbyist contracts: Nevada lobbyist; Walker & Assoc - \$43,500 and Federal lobbyist; Porter Group - \$49,800.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	500309 Prof Svc	7,350
Other Pay*	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$7,350</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Finance

**DEPARTMENT # (ORG):** 1010701

**DESCRIPTION OF REQUESTED ITEM:** 1 full time manager, P301 \$35.0239 - \$72,850 to \$47.9576 – \$99,752 is the FY 22 salary range, I anticipate promoting from within, and bottom of the range is over 10% promotion, so we would move her to bottom of the range. Likely promote front desk person and hire new front desk person.

**JUSTIFICATION OF REQUEST:** The management team has been working all day, nights, and weekends for over 2 years now. The new ERP system did not make processes more efficient. It did help in some ways, as it makes researching expense and finding documents much easier as they are all scanned into the system. But this does take more time upfront, as the initial scanning takes time, but in addition, the review process is taking quite a bit longer, as we used to have paper and it was pretty quick to leaf through the documents and review, now that they are scanned we have to bring each document up, then review, each document takes 10-30 seconds to load. This doesn't seem like much, but when you are reviewing thousands of transactions and P-Cards weekly, it adds up. There are also many more grants and projects that we've ever had to track, since the 10 years I've been working here. With the COVID and all the projects going on citywide, it is just a lot more work at year end to make sure everything reconciles. Payroll is exactly the same amount of time as it was, it didn't save us the time we thought it would, in fact some things are easier, and some things are harder, so it works out to the exact same timeframe. There is more than enough work to support an additional management position. There is no mid-range position, that makes sense, as everything we need help with are final management duties. We are a decentralized system so there are data entry people in every department of the City sending their AP, P-Card, Timesheets, Project and Grant data to finance. I have an amazing finance team and over the last two years, working nights and weekends, we have managed to meet all of our deadlines and have very few auditor findings.

(1)PERSONNEL SERVICES:		(2)SERVICES AND SUPPLIES:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$72,850.00		
Other Pay	960.00		
Worker's Compensation	744.00		
Group Insurance	10,189.00		
Medicare	1,056.00		
Pers	21,673.00		
<b>Total Personnel Costs (1)</b>	<b>\$107,472.00</b>	<b>Total Services and Supplies (2)</b>	
			<b>GRAND TOTAL:</b>
			<b>\$107,472</b>



## JOB DESCRIPTION

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<b>JOB TITLE:</b>	Accounting Manager	<b>FLSA:</b>	Exempt
<b>DEPARTMENT:</b>	Finance	<b>GRADE:</b>	P3
<b>REPORTS TO:</b>	Deputy Finance Director	<b>DATE:</b>	July 1, 2014

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### **SUMMARY OF JOB PURPOSE:**

Under direction, develops, plans, and oversees a major programmatic area(s), or the complete function, in accounting, that has significant City-wide impact; performs sensitive projects and analysis. The work requires a high degree of technical knowledge in the accounting/financial area and the exercise of independent judgment and actions.

### **ESSENTIAL FUNCTIONS:**

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Reviews and analyzes accounting procedures for conformance with laws, regulations and accepted accounting practices; recommends improvements to such procedures to ensure compliance with laws and regulations.
- Provides lead direction, training and work assignment and review to professional, technical and support staff; organizes work, sets priorities, instructs staff in work procedures; provides input into selection decisions, performance evaluations and disciplinary matters.
- Prepares and directs the preparation of budgets, audits, financial statements and varied fiscal reports. Reviews accounting documents to ensure accuracy of information and calculations and makes correcting entries.
- Processes month end journal entries and wire transfers; runs necessary reports for Board and City management.
- Oversees and coordinates Accounts Payable and Payroll functions.
- Examines supporting documentation to establish proper authorization and conformance with agreements, contracts, and state and federal regulations.
- Prepares and maintains control and subsidiary accounting records involving a variety of transactions and accounts.
- Maintains expenditure and budgetary control accounts and records; reviews, analyzes and adjusts budgets for departmental and City funds.
- Prepares budgetary appropriation transfers and supplemental budgets. Reviews and recommends modifications to accounting systems and procedures; works with Consultant to assist in preparation of cost allocation plan; prepares vehicle and radio equivalent units and insurance charges.
- Prepares annual CAFR; responsible for Debt, cash and OPEB notes.
- Performs cash reconciliation and grants reconciliation for all City funds; coordinates efforts of Treasurer and City departments to ensure proper recording and reporting.
- Trains and assists City staff in various budget and financial matters.

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This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.



**ESSENTIAL FUNCTIONS**

- Contributes to the overall quality of the department's service provision by developing and coordinating work teams and by reviewing, recommending and implementing improved policies and procedures.
- Conducts analytical and technical studies; develops and reviews reports of findings, alternatives and recommendations; directs the maintenance of accurate records and files.
- Prepares and directs the preparation of a variety of technical, statistical and narrative written reports, correspondence, procedures and other written materials.
- Uses standard office equipment, including a computer, in the course of the work; drives a personal or City motor vehicle to attend meetings and visit off-site City locations.
- Demonstrates courteous and cooperative behavior when interacting with elected officials, clients, visitors, and staff; acts in a manner that promotes a harmonious and effective workplace environment

**QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

**Education and Experience:**

Bachelor's Degree in Accounting, Finance, or related field; AND three (3) years of accounting experience; OR an equivalent combination of education, training and experience as determined by Human Resources.

**Required Knowledge and Skills**

Knowledge of:

- Principles and practices of governmental agency budget development, administration, implementation and reporting.
- Principles and practices of governmental agency financial reporting.
- Principles and practices of governmental funding, including bonding, grant allocations, taxation and operational financing.
- Applicable laws, codes and regulations.
- Computer applications related to the work.
- Business mathematics, including statistics and financial analysis techniques.
- Records management principles and practices.
- Techniques for dealing with a variety of individuals, at all levels of responsibility, in person and over the telephone, often where relations may be confrontational or strained.
- Communicating effectively in oral and written forms.

**QUALIFICATIONS:**

Skill in:

- Analyzing, balancing, reviewing, interpreting and reconciling financial reports and transactions.
- Ensuring proper authorization and documentation for disbursements and other transactions.
- Assisting in the preparation of valid funding projections.
- Developing and conducting analytical projects and studies.
- Interpreting, applying and explaining complex federal, state and local laws related to the areas of responsibility.
- Preparing clear and concise reports, correspondence and other written materials.
- Using initiative and independent judgment within general policy guidelines.
- Preparing clear and concise reports, correspondence and other written materials.
- Establishing and maintaining effective work relationships with staff, coworkers, contractors and the public.

**SUPERVISION RECEIVED AND EXERCISED:**

**Under Direction** - Assignments and objectives are presented to incumbents at this level and established work processes are to be followed. Incumbents have some flexibility in the selection of work methods, the timing of work processes, and the methods of completing tasks. Supervision is periodic and is usually initiated by employee and/or when important problems, significant changes from past procedures, and policy implications are involved.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- None.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; exposure to traffic conditions and external environment when traveling from one office to another.

**CONDITIONS OF EMPLOYMENT:**

1. *This classification is considered Unclassified under the provision of Section 2.330(4) of the Carson City Charter. Unclassified employees are “At Will” and as such, may be terminated at any time for any reason, or no reason.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
4. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
5. *New employees are required to submit to a fingerprint based background investigation which cost the new employee \$52.25 and a drug/alcohol screen which costs \$20.00. Employment is contingent upon passing the background and the drug/alcohol screen.*
6. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant’s Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).*

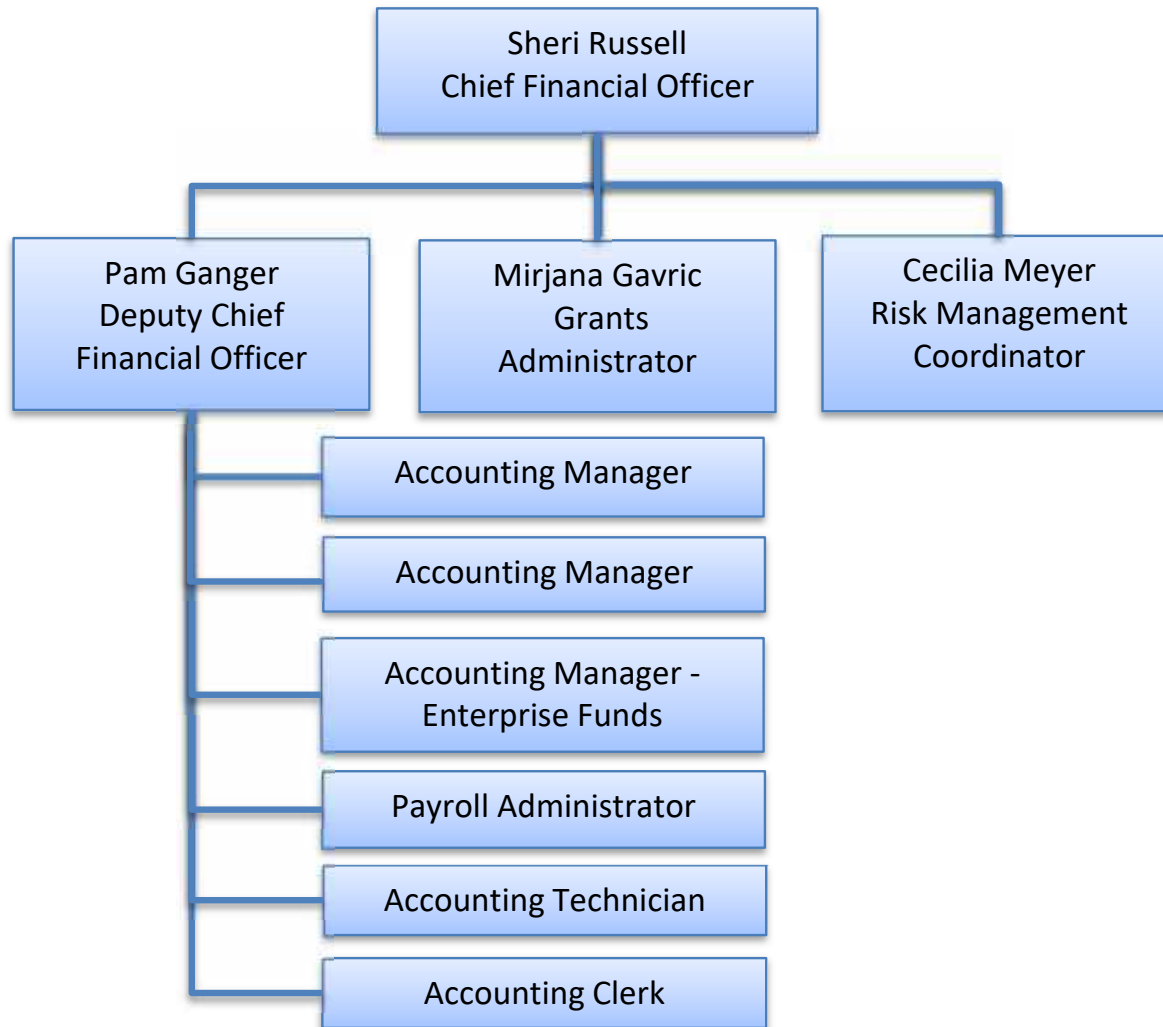
**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**“Carson City is an Equal Opportunity Employer”**

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.



## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Information Technology

**DEPARTMENT # (ORG):** 0710

**DESCRIPTION OF REQUESTED ITEM:** New position – IT Critical Infrastructure Manager

**JUSTIFICATION OF REQUEST:** Critical Infrastructure encompasses IT systems and processes such as public safety systems, networks, datacenters, cyber security systems, servers, phone systems, and disaster recovery systems/processes. It is especially important to maintain these systems with close attention to detail and without falling behind on maintenance, as potential consequences include susceptibility to cyber-attacks resulting in data breaches and city-wide disruptions in services to our citizens. In the case of public safety and City utility systems, it can result in putting lives in danger.

Currently, Critical Infrastructure is supported by 3 salaried staff. These staff are some of the most highly skilled technical staff in IT and serve as the final escalation point for difficult technical problems. There are currently approximately 7,000 hours of project work to do over the next 3 years, not counting anything new. Existing staff can dedicate an average of approximately 800 hours of work per year towards this work, with the balance dedicated to ongoing department support, problem resolution, and day to day processes. At current staffing levels with nothing new added, their time is fully committed. These staff work an average of 7 hours of overtime each per week consistently, or at least 20 hours in total per week. During a week in January and another week in February, a single staff member worked over 20 hours in overtime. It is not uncommon for these staff to work 12 to 16 hours in one shift.

Due to the highly technical and varied work done by these staff and the extremely high workload, we need a technical manager who can effectively plan the work of the group to ease frustration and contribute a significant amount of time directly to easing the workload of the team. Otherwise, we run a risk of staff burnout and losing staff who decide to leave because of the unhealthy work situation. The IT Critical Infrastructure Manager fills this need.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$87,542.52	1010710-500685	
Other Pay*	960.00		
Worker's Compensation	744.00		
Group Insurance	10,239 <del>9,455.85</del>		
Medicare	1,269.36 <del>3,037.18</del>		
Pers	26,043.45		
<b>Total Personnel Costs (1)</b>	<b>\$126,798.33</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	126,798.33 <b>\$127,783.04</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## JOB DESCRIPTION

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<b>JOB TITLE:</b>	IT Critical Infrastructure Manager	<b>FLSA:</b>	Exempt
<b>DEPARTMENT:</b>	Information Technology	<b>GRADE:</b>	
<b>REPORTS TO:</b>	Chief Information Officer	<b>DATE:</b>	July 1, 2021

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### **SUMMARY OF JOB PURPOSE:**

Under general direction, plans, assigns, supervises, reviews, and evaluates the work of staff assigned to support mission-critical IT systems. Plans and coordinates the implementation and support of mission-critical IT infrastructure including: information security systems, networks, IP communications systems, remote access systems, datacenters, backup and recovery, disaster recovery, databases, and any other technology that requires a very high level of assurance.

### **ESSENTIAL FUNCTIONS:**

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Assists in developing and implementing goals, objectives, policies, procedures, and work standards within the unit; coordinates the preparation and administration of the annual budget in assigned areas of responsibility.
- Plans, organizes, assigns, supervises, reviews, and evaluates the work of professional, technical support and operational staff.
- Recommends selection of staff; trains staff and provides for their professional development; administers discipline as required.
- Develops and implements goals, objectives, policies, procedures and work standards.
- Ensures system security by overseeing vulnerability assessments and managing remediation of identified weaknesses.
- Oversees the management of the local area networks and wide area networks that connect City departments and public and private agencies.
- Assists in the development of relevant policies, procedures, and MOUs.
- Ensures the integrity of data capture, security, backup, retention, and recovery.
- Plans, designs, and coordinates the implementation of an integrated technical and communications infrastructure for the City.
- Estimates materials, parts, tools, and equipment needed for work assignments; orders and picks up materials and supplies from outside vendors as appropriate; prepares cost estimates for job.
- Assists with developing strategic plans for maintaining a modern information technology environment to support the future needs of the City.
- Maintains current knowledge of technology trends; evaluates emerging technologies and recommends strategies for improving efficiency and effectiveness of operation.

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**ESSENTIAL FUNCTIONS (Continued):**

- Provides technical support for voice, data, video, and radio technologies; develops configuration specifications, cost estimates, and project plans; monitors project progress against schedules, objectives and costs; provides project status reporting to management and customers.
- Contributes to the overall quality of the department's service provision by developing and coordinating work teams and by reviewing, recommending and implementing improved policies and procedures.
- Maintains accurate records and files; prepares customer instructions, documentation, correspondence and a variety of written materials.
- Uses standard office equipment, including a computer, in the course of the work; drives a personal or City motor vehicle to attend meetings and visit off-site City locations.
- Demonstrates courteous and cooperative behavior when interacting with elected officials, clients, visitors, and staff; acts in a manner that promotes a harmonious and effective workplace environment.
- At times may be required to work outside normal business hours and work extended hours to accomplish requirements of the position.

**QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

**Education and Experience:**

Bachelor's Degree in Computer Science, Information Technology, or related field; AND Five (5) years of professional experience in operating systems, computer operations, network management, and database management services, two (2) years of which were in a supervisory/managerial role; OR an equivalent combination of education, training and experience as determined by Human Resources.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid Driver's License.
- Ability to acquire CISSP or equivalent certification within 1 year of employment.

**Required Knowledge and Skills**

Knowledge of:

- Principles and practices of employee supervision, including selection, work planning, organization, performance review and evaluation, and employee training, and discipline.
- Computer programming as it relates to IT automation.
- Operational capabilities and limitations of various computer environments, from large-scale settings to personal computer and local area networks.
- Hardware and software options and availability for various business, administrative, communications and technical applications.

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## Knowledge of (Continued):

- System software and hardware installation, computer operations, network management, database management, and distributed computing.
- Systems analysis and design procedures and techniques.
- Job planning, prioritizing and scheduling techniques.
- Techniques for dealing with staff at various levels, in person and over the telephone.

## Skill in:

- Developing and implementing goals, objectives, policies, procedures, and work standards.
- Solving difficult technical problems and conducting root cause analysis.
- Training others in policies and procedures related to the work.
- Analyzing complex requirements and procedures to determine the hardware and software requirements of various information technology users.
- Developing standards and procedures to be used by others to efficiently utilize information technology capabilities.
- Preparing clear and concise program documentation, user procedures, reports of work performed, and other written materials.
- Maintaining accurate records and files.
- Exercising sound independent judgment within established policy guidelines.
- Establishing and maintaining effective work relationships with staff, coworkers, contractors and the public.

**SUPERVISION RECEIVED AND EXERCISED:**

**Under Administrative Direction** – Incumbents at this level are responsible for unusual, technical, complex, highly sensitive, political and far reaching work related issues and for policy recommendations to political oversight groups. They plan, organize, and determine work methods, implementation mechanisms, and operating procedures used to achieve goals and objectives set forth by general plans, broad policies, budgetary limitations, and legal and professional standards. The incumbents have responsibility for planning and organizing work, as well as considerable latitude interpreting and applying broad policies, rules, and regulations. Work performed is usually measured by total results and a governing body usually provides supervision.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; exposure to traffic conditions and external environment when traveling from one office to another.

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This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.



**CONDITIONS OF EMPLOYMENT:**

1. *Unclassified employees are “At Will” and as such, may be terminated at any time for any reason, or no reason.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
4. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
5. *New employees are required to submit to a fingerprint based background investigation which cost the new employee \$52.25 and a drug/alcohol screen which costs \$36.50. Employment is contingent upon passing the background and the drug/alcohol screen.*
6. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant’s Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).*
7. *Carson City is an Equal Opportunity Employer.*

**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**“Carson City is an Equal Opportunity Employer”**

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## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Information Technology | **DEPARTMENT # (ORG):** 0710

**DESCRIPTION OF REQUESTED ITEM:** New position – IT Customer Support Manager

**JUSTIFICATION OF REQUEST:** The IT help desk is the main contact point for most users with IT. Over the past 3 months, 16.5% of calls to the help desk were abandoned before reaching someone who could answer their call.

The IT department (in total) takes care of approximately 11,000 workorders per year – approximately 13,260 hours of work and has a backlog of 850 workorders - approximately 1000 hours of work. In addition, there are currently approximately 1,500 hours of help desk project work to do over the next 3 years, not counting anything new. The help desk is supported by 3 CCEA staff. The same staff support board meetings with the help of a part time A/V technician. The help desk takes most calls and triages most workorders, although it is necessary for other IT staff pitch in on both due to the workload. In the past year, the help desk staff resolved about 2/3 of workorders and spent an average of 41 minutes each, whereas other IT staff resolved about 1/3 and spent an average of 2 hours 15 minutes each. This represents over 8 FTE out of a total of 10 staff who work on help desk workorders, including: 3 IT Systems Technicians, 2 Business Systems Analysts, 1 Network Systems Analyst, 2 Systems Administrators, CIO, and Deputy CIO. So far in FY 21, IT has spent \$6,352.64 in overtime, and other salaried staff consistently put in between 4 and 7 hours of overtime per week. This puts IT at a distinct disadvantage when true emergencies come up and staff is already weary from consistently putting in additional hours of work.

Due to the volume of workorders per year and other work that needs to get done, not all necessary work gets done. Work is not always prioritized in the best way and sometimes important workorders are left unresolved for too long. In addition, when one help desk staff is out on vacation or sick it severely affects the work of not only the help desk but other IT staff who have to pitch in to help. This causes stress on the entire department. We need a working manager who can prioritize the work of the help desk, manage workorder submission and resolution, handle purchasing requests, ensure assets are properly catalogued and tracked, implement improvements such as cross training, streamlined and automated processes, managing priorities, documentation, and contribute directly to easing the workload of the team. The IT Customer Support Manager fills this need.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$74,194.90	1010710-500685	
Other Pay*	960.00		
Worker's Compensation	744.00		
Group Insurance	10,239 9,455.85		
Medicare	1,090 2,574.10		
Pers	22,072.61		
<b>Total Personnel Costs (1)</b>	<b>\$109,300.51</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	109,300.51
			<b>\$110,001.46</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board. \*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## JOB DESCRIPTION

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<b>JOB TITLE:</b>	IT Customer Support Manager	<b>FLSA:</b>	Exempt
<b>DEPARTMENT:</b>	Information Technology	<b>GRADE:</b>	
<b>REPORTS TO:</b>	Deputy Chief Information Officer	<b>DATE:</b>	Feb. 22, 2021

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### OVERVIEW:

Under general supervision, manages and administers the provisioning of supported applications and user support services. Coordinates the work of the help desk staff and consults with specialized technical staff to ensure efficient and timely customer support, problem analysis, and problem resolution. Provides technical leadership and participates in strategic and organizational planning for service delivery optimization.

### ESSENTIAL FUNCTIONS:

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Maintains confidentiality of all privileged information.
- Ensures service and support is provided to customers in a professional, courteous, and timely manner.
- Manages the operation and administration of help desk; ensures that technical support services are available, efficiently staffed, and equipped with appropriate technology.
- Ensures standard, documented orientation and training is provided to new end users. Ensures refresher training is available to all end users as needed.
- Participates in emergency on call rotation.
- Plans and oversees the development, implementation, and support of programs and initiatives for IT Help Desk.
- Oversees management of IT Help Desk projects. Directs and integrates the project work. Serves as project manager for some projects.
- Supervises personnel, which includes work allocation, technical and customer service training, and problem resolution; evaluates performance and makes recommendations for personnel actions; motivates employees to achieve peak productivity and performance.
- Works closely with customers and other professionals in evaluating customer requests to determine priorities.
- Provides direction to help desk staff.
- Prepares and delivers reports and recommendations addressing problematic areas in help desk operations and supported desktop applications across the organization.
- Participates in planning and policy development.
- Provides input to the development of annual operating budgets.

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**ESSENTIAL FUNCTIONS (continued)**

- Identifies and develops effective working relationships and lines of communication with customers.
- Interprets and evaluates customer needs and determines appropriate solutions.
- Develops and recommends policies and procedures.
- Performs root cause analysis of program/processing failures and implements corrective measures.
- Coordinates the planning and acquisition of new/upgraded technology and the decommissioning of old technology.
- Recommends and executes modifications to technology systems in order to improve efficiency, reliability, and performance.
- Maintains systems component inventory and related documentation; monitors and plans for system capacity changes and end-of-life replacements.
- Mentors other team members to promote the growth of IT-related skills and knowledge; promotes an environment of continual improvement.
- Supervises the work of vendor support personnel and contractors.
- Prepares a variety of technical, statistical and narrative written reports, correspondence, procedures and other written materials.
- Uses standard office equipment, including a computer, in the course of the work; drives a personal or City motor vehicle to attend meetings and visit off-site City locations.
- Demonstrates courteous and cooperative behavior when interacting with elected officials, clients, and staff; acts in a manner that promotes a harmonious and effective workplace environment.

**QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

**Education and Experience:**

Bachelor's Degree in Computer Science, Information Technology, or related field; AND five (5) years' experience in IT technical support, including one (1) year of supervisory or team leadership experience; OR an equivalent combination of education, training and experience as determined by Human Resources.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid Driver's License
- CompTIA A+, Network+, Security+ or equivalent preferred

**Required Knowledge and Skills**

Knowledge of:

- Information technology as it applies to public sector or public safety enterprise.
- Customer service and support standards and procedures in information technology.
- Employee development and performance management.

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**Required Knowledge and Skills (continued)**

- Managing a project budgeting and creating cost estimations.
- The Windows operating system and command line tools and related analysis tools.
- Networked systems and peripheral devices.
- Administering Active Directory and Microsoft Office 365.
- Providing support for identity, authentication, and authorization technologies including multifactor authentication and single sign-on.
- Examining and re-engineering service and support operations and procedures and developing new strategies and procedures within.
- Experience configuring, utilizing, and optimizing service desk platforms utilizing common frameworks such as ITIL for IT service management.
- Standard office practices and procedures, including filing and the operation of standard office equipment.
- Techniques for dealing with a variety of individuals, at all levels of responsibility, in person and over the telephone.
- Communicating effectively in oral and written forms.

**Skill in:**

- Handling diverse customer service issues and promoting customer satisfaction.
- Understanding business processes, policies, and procedures, and methods to measure and improve them.
- Writing clear and concise reports by gathering information and collecting information, including keeping detailed timelines of incidents.
- Preparing clear and concise program documentation, user procedures, correspondence, reports, and other written materials for technical and non-technical audiences.
- Analyzing systems and problems and providing remedies and corrections.
- Communicating effectively, both orally and in writing, with a variety of individuals in person and over the telephone in resolving issues and/or preparing clear concise user requirements.
- Instructing users in the use of new or enhanced business applications, including explaining technical concepts to non-technical users.
- Working without close supervision in standard work situations; organizing own work, setting priorities, and meeting critical deadlines.
- Contributing effectively to the accomplishment of a team or work unit's goals, objectives, and activities.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.

**SUPERVISION RECEIVED AND EXERCISED:**

*Under Direction* – Assignments and objectives are presented to incumbents at this level and established work processes are to be followed. Incumbents have some flexibility in the selection of work methods, the time of work processes, and the methods of completing tasks. Supervision is periodic and is usually initiated by employee and/or when important problems, significant changes from past procedures and policy implications are involved.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; exposure to traffic conditions and external environment when traveling from one office to another.

**CONDITIONS OF EMPLOYMENT:**

1. *Unclassified employees are “At Will” and as such, may be terminated at any time for any reason, or no reason.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
4. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
5. *New employees are required to submit to a fingerprint-based background investigation which cost the new employee \$52.25 and a drug/alcohol screen which costs \$36.50. Employment is contingent upon passing the background and the drug/alcohol screen.*
6. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant’s Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).*
7. *Carson City is an Equal Opportunity Employer.*

**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

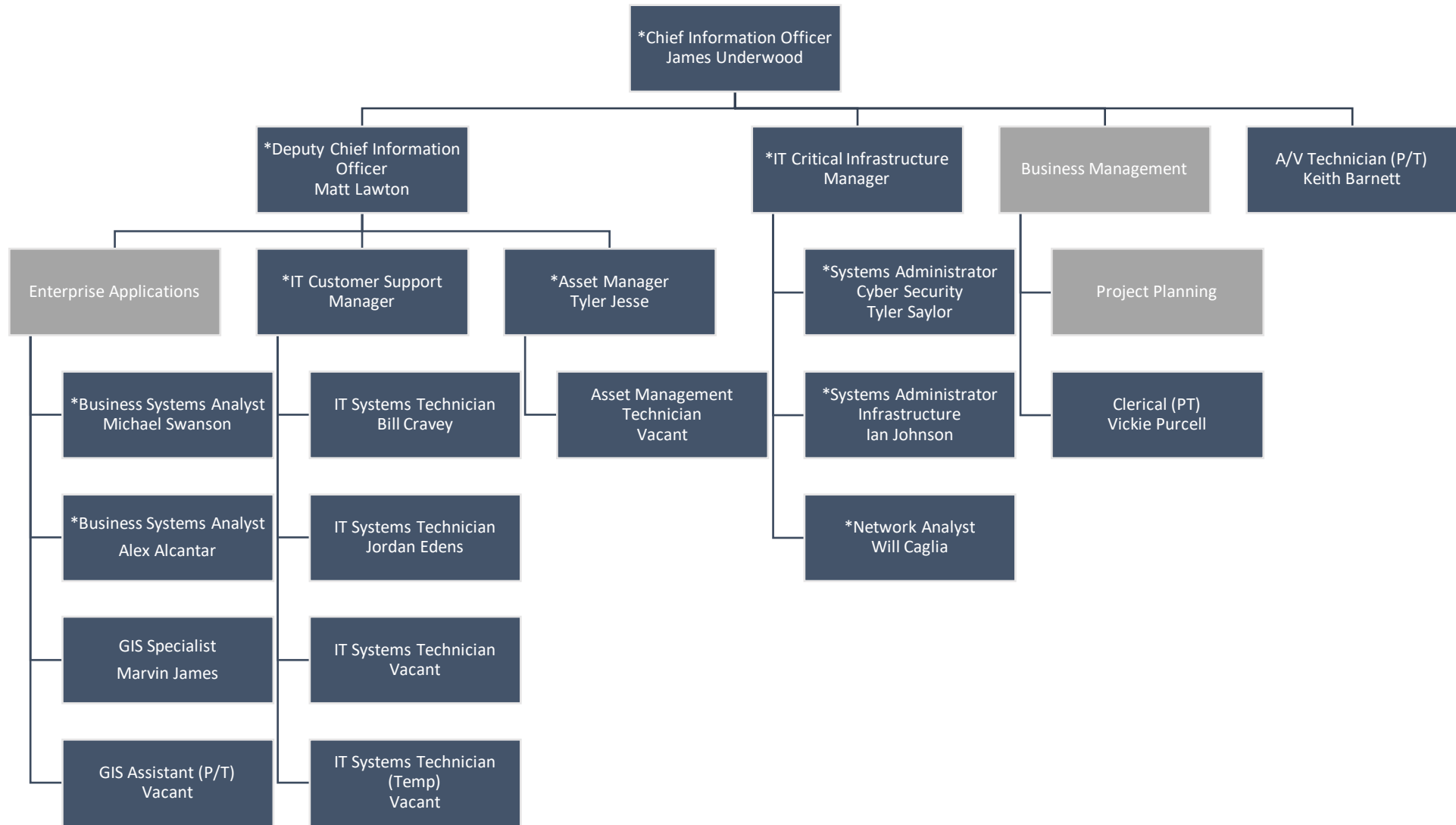
**“Carson City is an Equal Opportunity Employer”**

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# Carson City Information Technology



\* = Unclassified  
7/1/2021 663



## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Information Technology

**DEPARTMENT # (ORG):** 0710

**DESCRIPTION OF REQUESTED ITEM:** Annual increase A/V tech and Clerk-hourly

**JUSTIFICATION OF REQUEST:** Each year, part time staff are reviewed and budget is needed for anticipated hourly rate increases

(1)PERSONNEL SERVICES:		(2)SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	1010710-500102	2000.00
Other Pay*	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$2000.00</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Information Technology

**DEPARTMENT # (ORG):** 0710

**DESCRIPTION OF REQUESTED ITEM:**

Increase budget in account 1010710-500101 by \$12,501  
 Reduce budget in account 5103201-500101 by \$8,334  
 Reduce budget in account 5203502-500101 by \$4,167

**JUSTIFICATION OF REQUEST:** The Asset Management Technician is now providing support to general fund departments Parks and Facilities. This supplemental request is to align the funding for the position to reflect the operational change by adding 15% funding from general fund and removing the same amount from enterprise funds.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00		
Other Pay*	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$.00</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

	Min	Max		2563038-500101	5053702-500101	5103202-500101	5203502-500101	1010710-500101	Total	
ASSET MANAGEMENT TECHNICIAN	\$ 20.84	\$ 31.26	BUDGET REG ONLY	\$ 54,181.66	5.00%	5.00%	35.00%	40.00%	15.00%	100%
Grade S201	\$ 43,345.38	\$ 65,017.94	Total wages	\$ 54,181.66	\$ 2,709.08	\$ 2,709.08	\$ 18,963.58	\$ 21,672.66	\$ 8,127.25	\$ 54,181.66
			UNC - PHONE ALLOWANCE	\$ 960.00	\$ 48.00	\$ 48.00	\$ 336.00	\$ 384.00	\$ 144.00	\$ 960.00
UNC - PHONE ALLOWANCE	\$ 960.00		GROUP INS-HD UNC SELF	\$ 5,357.40	\$ 267.87	\$ 267.87	\$ 1,875.09	\$ 2,142.96	\$ 803.61	\$ 5,357.40
GROUP INS-HD UNC SELF	\$ 5,357.40		GROUP INS-OH	\$ 1,955.45	\$ 97.77	\$ 97.77	\$ 684.41	\$ 782.18	\$ 293.32	\$ 1,955.45
GROUP INS-OH	\$ 1,955.45		HSA CITY EE ONLY	\$ 2,143.00	\$ 107.15	\$ 107.15	\$ 750.05	\$ 857.20	\$ 321.45	\$ 2,143.00
HSA CITY EE ONLY	\$ 2,143.00		MEDICARE	\$ 1,879.77	\$ 93.99	\$ 93.99	\$ 657.92	\$ 751.91	\$ 281.97	\$ 1,879.77
MEDICARE	\$ 0.03		PERS ER PAID	\$ 16,118.77	\$ 805.94	\$ 805.94	\$ 5,641.57	\$ 6,447.51	\$ 2,417.82	\$ 16,118.77
PERS ER PAID	\$ 0.30		WORKERS COMP - MUNICIPAL	\$ 744.00	\$ 37.20	\$ 37.20	\$ 260.40	\$ 297.60	\$ 111.60	\$ 744.00
WORKERS COMP - MUNICIPAL	\$ 744.00		Total benefits	\$ 29,158.39	\$ 1,457.92	\$ 1,457.92	\$ 10,205.43	\$ 11,663.35	\$ 4,373.76	\$ 29,158.39
			Total expense	\$ 83,340.05	\$ 4,167.00	\$ 4,167.00	\$ 29,169.02	\$ 33,336.02	\$ 12,501.01	\$ 83,340.05
			Change	\$ -	\$ -	\$ -	\$ (8,334.00)	\$ (4,167.00)	\$ 12,501.01	\$ -

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:**

**DEPARTMENT # (ORG):** 1010710

**DESCRIPTION OF REQUESTED ITEM:** The IT Software Maintenance Cost account needs to be decreased by \$81,847 to reflect savings and the cost of additional software purchased and contractual software maintenance increases added over the past year.

**JUSTIFICATION OF REQUEST:**

- a Reduction in Tiburon maintenance cost to GF (\$109,040)
- b Carson City Sheriff Connect - subsequent year support \$3,995
- c Kronos support for 15 additional license for Fire \$844
- d Granicus \$1,820
- e Camera annual support for 18 City Hall + 89 for jail \$4,092
- f BeyondTrust Bomgar annual support \$5,314
- g Vendor price increase IT portion of Tiburon maintenance +5% annually \$4,589
- h Price increase of Karpel over Justware for DA's Office \$5,449
- i Parks and Facilities use of ReadyAsset \$8,882
- j Reduction in software support DLT/Quest/Dell (\$32,621)
- k Dell VXRail support renewal \$18,675
- l iXSystems TrueNAS \$3,448
- m Juniper QFX switch maintenance \$2,706

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	1010710-500433	(81,847)
Other Pay*	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>(\$81,847.00)</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Community Development-Business Licenses

**DEPARTMENT # (ORG):** 1430

**DESCRIPTION OF REQUESTED ITEM:**

Add part-time funding and computer equipment for one position to Building Division fund 1011430.

**JUSTIFICATION OF REQUEST:**

The new EnerGov permitting system has proven to be more time consuming for staff to process business license renewals. The Community Development Department has used other available part-time funds in FY 2021 to meet the emergency need for additional help in processing renewals, but it is anticipated that additional help will be needed in FY 2022 to process renewals in a more timely manner that is acceptable to the businesses. This position is needed until the current system is significantly improved or, more likely, another permitting software product is obtained.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary 1011430-500102	\$21,000.00	Computer/monitor 1011430-500674	\$1,500
Other Pay*	.00		
Worker's Compensation	744.00		
Group Insurance	.00		
Medicare	304.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$22,048.00</b>	<b>Total Services and Supplies (2)</b>	<b>\$1,500</b>
		<b>GRAND TOTAL:</b>	<b>\$23,548.00</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

**\$1,500 moved to Capital - One time purchase**

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Sheriff | **DEPARTMENT # (ORG):** 2005 Administration

**DESCRIPTION OF REQUESTED ITEM:** PoliceOne – Web Base Internal Training

**JUSTIFICATION OF REQUEST**

PoliceOne Academy –

Training is key to improving safety and effectiveness in law enforcement agency operations. PoliceOne Academy’s online training platform combines high-quality content with time-saving features to assist training resources.

PoliceOne is 24/7 access to online learning, allowing our deputies:

- Train when it’s convenient
- Hundreds of full-length courses and thousands of videos built for micro-learning
- Reports to help monitor and track training completions and compliance
- **Nevada POST certified for continuing education as well as achieving professional certificates**

The Nevada State Legislature recently passed Assembly Bill AB 478, which requires all deputies to complete training in seven different competencies. AB 478 went into effect July 01, 2019 and ALL users are required to complete training in these areas annually.

AB 478 Requirements:

- Racial Profiling
- Mental Health
- Officer Well-Being
- Implicit Bias
- De-Escalation
- Human Trafficking
- Firearms – Perishable skill requiring in-person training

Additionally, the Nevada State Legislature passed AB 129 which requires all deputies complete training in “developmental disabilities” which is included in PoliceOne.

This training is Nevada Legislative mandated training pursuant to AB 478 and AB 129. Implementation of this training will eliminate overtime and manpower facilitating the training and will result in effectiveness and accountability of the mandates.

(1)PERSONNEL SERVICES:		(2)SERVICES AND SUPPLIES:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	1012005 500432 / Maint svc	\$5,775.00
Other Pay	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>.00</b>	<b>Total Services and Supplies (2)</b>	
			<b>GRAND TOTAL:</b>
			<b>\$5,775.00</b>

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 13, 2020)

**FY 2021-22**

**DEPARTMENT NAME:** Sheriff

**DEPARTMENT # (ORG):** Investigations 2011

**DESCRIPTION OF REQUESTED ITEM:**

Thomson Reuters CLEAR

CLEAR is a powerful public records technology which brings all key content together to provide intelligent analytics into one environment.

**JUSTIFICATION OF REQUEST**

Thomson Reuters CLEAR® is powered by billions of data points and leverages cutting-edge public records technology to bring all key content together in a customizable dashboard. Locate hard-to-find information and quickly identify potential concerns associated with people and businesses to determine if further analysis is needed. The user-friendly platform was designed with intuitive navigation and simple filtering parameters, so you can quickly search across thousands of data sets and get accurate results in less time. CLEAR will assist investigators with locating leads and locations of possible witnesses and suspects, to include wanted fugitives. The coroner's office can use the database to locate next-of-kin of deceased people who have no local relatives. The District Attorney's office can use it to locate witnesses who need to be served a subpoena for a case. CLEAR is an essential investigation tool. The amount of up-to-date information that can be gathered through one search engine cuts down on investigation time. This investigative search engine is \$375 a month for 50 users.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES:**

	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	1012011 500432 Maint svc	\$4,500.00
Other Pay	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>.00</b>	<b>Total Services and Supplies (2)</b>	
			<b>GRAND TOTAL:</b>
			<b>\$4,500.00</b>

Not recommended for funding by IFC.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Sheriff

**DEPARTMENT # (ORG):** Investigations 2011

**DESCRIPTION OF REQUESTED ITEM:**

Detective Sergeant

**JUSTIFICATION OF REQUEST**

The Sheriff's Office is requesting to reclassify one Deputy Sheriff position to the grade of Sergeant without an increase in the current sworn FTE authorizations. The reclassification will provide a supervisory position to the Investigations Division intended to enhance efficiency, effectiveness, and the span of supervisory responsibilities. Trial alignments since November 2020 have resulted in support from key customers, such as the District Attorney's Office and lateral non-law enforcement entities.

**See attached for additional information.**

<b>(1) PERSONNEL SERVICES:</b>		<b>(2) SERVICES AND SUPPLIES:</b>	
	<b>Increase Amount</b>	<b>Acct# / Description</b>	<b>Increase Amount</b>
Salary	\$35,117.00		
Other Pay - Uniform	\$250.00		
Worker's Compensation	\$1,419.00		
Group Insurance	\$0.00		
Medicare	\$513.00		
Pers	\$14,910.00		
<b>Total Personnel Costs (1)</b>	<b>\$52,209.00</b>	<b>Total Services and Supplies (2)</b>	
			<b>GRAND TOTAL:</b>
			<b>\$52,209.00</b>



# SUPPLEMENTAL REQUESTS

(personnel, services and supplies only)

FY 2021-22

DEPARTMENT NAME: Sheriff

DEPARTMENT # (ORG): Investigations 2012

DESCRIPTION OF REQUESTED ITEM: Reclassification of Deputy Sheriff position to the grade of Sergeant.

## JUSTIFICATION OF REQUEST:

In FY 2011 the Carson City Sheriff's Office assisted with a city fiscal emergency by surrendering one of its six Detective positions. In an effort to realign the command structure of the Investigations Division to correct an excessive span of control in our general investigations section; and ensure the highest quality service to Carson City citizens, the Carson City Sheriff's Office is requesting the reclassification of a Deputy Sheriff position to the grade of Sergeant, and that the position be moved to the Investigations Division. The reclassification will not increase the current sworn FTE authorizations.

The Carson City Sheriff's Office is the only Investigations Division in the region without a Sergeant overseeing the general investigations section, placing all of the division's administrative oversight and day-to-day operational responsibilities on one Lieutenant. Currently the Investigations Lieutenant oversees 5 Detectives, 3 Task Force positions, 4 non-sworn positions (including Forensics, Property and an Administrative Assistant) and a Special Enforcement Supervisor.

### Sergeants assigned to surrounding agencies Investigation Divisions

AGENCY	NUMBER OF SERGEANTS	SPAN OF CONTROL
Douglas County Sheriff's Office	3	1:6, 1:3, 1:3
Lyon County Sheriff's Office	1	1:3
South Lake Tahoe Police Department	2	1:4, 1:2
Washoe County Sheriff's Office	7	1:6, 1:6, 1:6, 1:6, 1:6, 1:4, 1:7
Reno Police Department	9	1:6, 1:6, 1:6, 1:6, 1:6, 1:6, 1:5, 1:4, 1:4
Sparks Police Department	3	1:7, 1:7, 1:4

Using CompStat data from 2018-2020 the Carson City Sheriff's Office Investigations Division received an average of 1,786 case referrals per year. The last three years of data show a 9% increase in the amount of cases referred to the Investigations Division. Each of the cases referred requires careful consideration in case management as to the whether or not the case should be assigned to a Detective. In the event a case is not assigned to a Detective, the Detective Sergeant documents the determining factors for not assigning the case. During 2020 there were an average of 70 cases open each month, with the highest being 108 open cases. The Detective Sergeant monitors the progress of all open cases on each Detective's caseload to ensure the victims and other involved parties are getting a quality investigative effort in a timely manner.

The Detective Sergeant will be tasked with the more sensitive internal personnel investigations as well as employee background investigations. By using the Detective Sergeant for these types of investigations, communications regarding disclosures and findings are limited to supervision making the process of confidentiality more accountable.

As a First Line Supervisor, the Detective Sergeant receives the first call to be informed of critical incident callouts and assesses the resources needed for an investigation. In the event multiple resources are needed from the Investigation Division, the Detective Sergeant may respond to assign and manage the necessary resources and report to the Chain of Command. Only when an investigation or critical incident rises to the level of Command involvement, i.e. Mass Casualty Event, Natural Disaster or Officer Involved Shooting, will it be necessary to call out additional managerial assistance. The City will realize a salary savings utilizing a Sergeant in the majority of call out situations.

## DETECTIVE SERGEANT RESPONSIBILITIES

The responsibilities of the Detective Sergeant include but are not limited to:

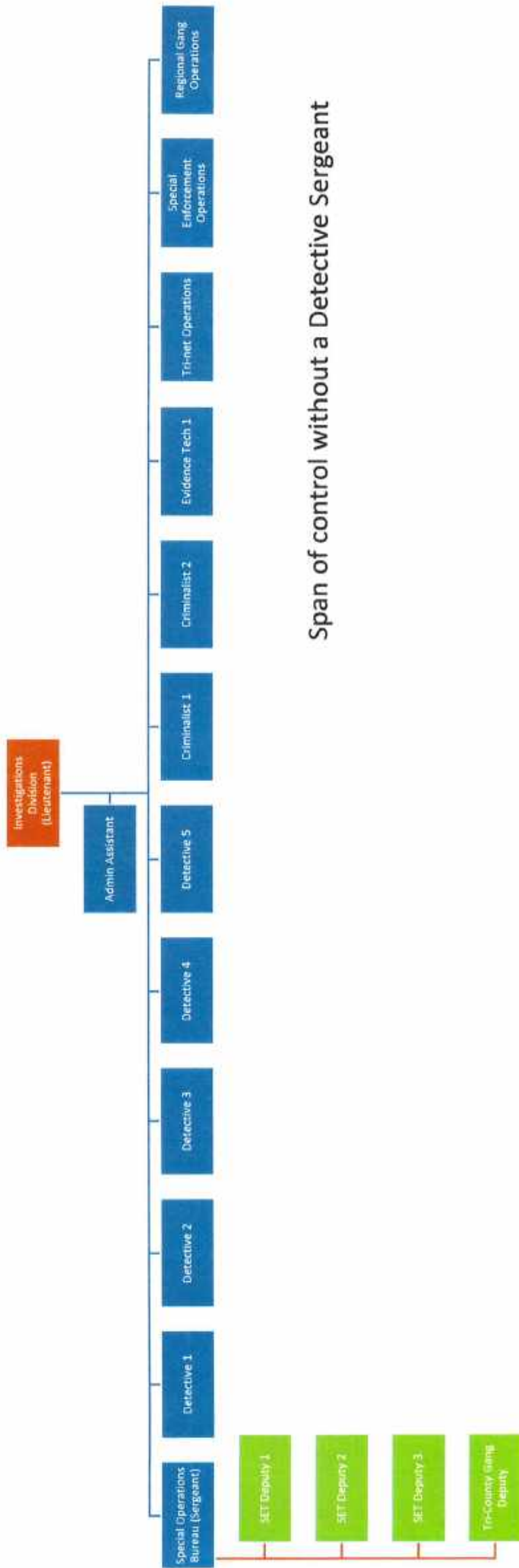
- Supervise and review interviews, interrogations, crime scene searches, surveillance, planned tactical operations, oversee the drafting of, and approve affidavits or declaration of arrests, court orders, application and affidavits for search warrants, telephonic search warrants, administrative subpoenas.
- Point of contact for the District Attorney's Office.
- Point of contact for the Secret Witness program.
- Oversees and participates in surveillance operations.
- Monitors staffing and workload levels for Investigations Division operations.
- Write annual performance evaluations for all Detective personnel.
- Takes command of the investigative activities of all Sheriff's Office investigations personnel at the scene of a major or serious crime.
- Oversees and conducts pre-employment personnel investigations to include the administering of the Computer Voice Stress Analyzer examination.
- Internal Affairs coordinator for the entire department. Conducts disciplinary and internal affairs investigations. Available to the City upon request.
- Prepares and submits periodic reports and records concerning the Investigations Division's activity.
- Participates in departmental operations planning activities.
- Orders, issues and tracks equipment to Detectives
- Establish expectations and trains new detectives and performs follow-up to training.
- Draft Capital Improvement projects for the Investigation's Division.
- Maintains an investigative caseload equal to other Detectives.
- Review detailed Detective reports to present cases for prosecution; and ensure Detectives have competent abilities to testify in court proceedings at the Justice and District Court levels to include Coroner's inquest.
- Review Child Protective Services/ Outside agency courtesy reports for assignment.
- Recommends selection of staff and provide for their professional development.
- Administer discipline as required.
- Attend meetings to include but not limited to Partnership Carson City, Death Review boards, operational planning, radio user groups and weekly staffing.
- Review bi-weekly crime reports for CCSO and surrounding counties to identify possible links and crime trends.
- Maintain proficiency and compliance in the National Incident Based Reporting System.
- Supervises and oversees activities of assigned staff; responds to, and assists, Detective/ Crime lab with call outs.
- Responds to and resolves sensitive citizen inquiries and complaints.
- Reviews and briefs staff on essential information at the beginning of each shift; answers questions and makes work assignments; disseminates and explains new policies.

- Engages in patrol duties and field assignments as required.
- Compile statistical information for administration of the performance of assigned staff.
- Attends training as required to meet State and department requirements.
- Coordinates activities with other law enforcement agencies or support agencies.
- Contribute to the efficiency and effectiveness of the unit's service to its citizens by offering suggestions and directing or participating as an active member of a work team.
- Develop and present community presentations and provide community education.
- Maintain the CCSO Investigations Divisional webpage.
- Complete press releases, in written and digital form.
- Attends autopsies at the request of the medical examiner.
- Complete an operational plan, using the Incident Command System format.
- Supervises the Carson City Sheriff's Office Behavioral Health Program.

**Deputy to Sergeant reclass**

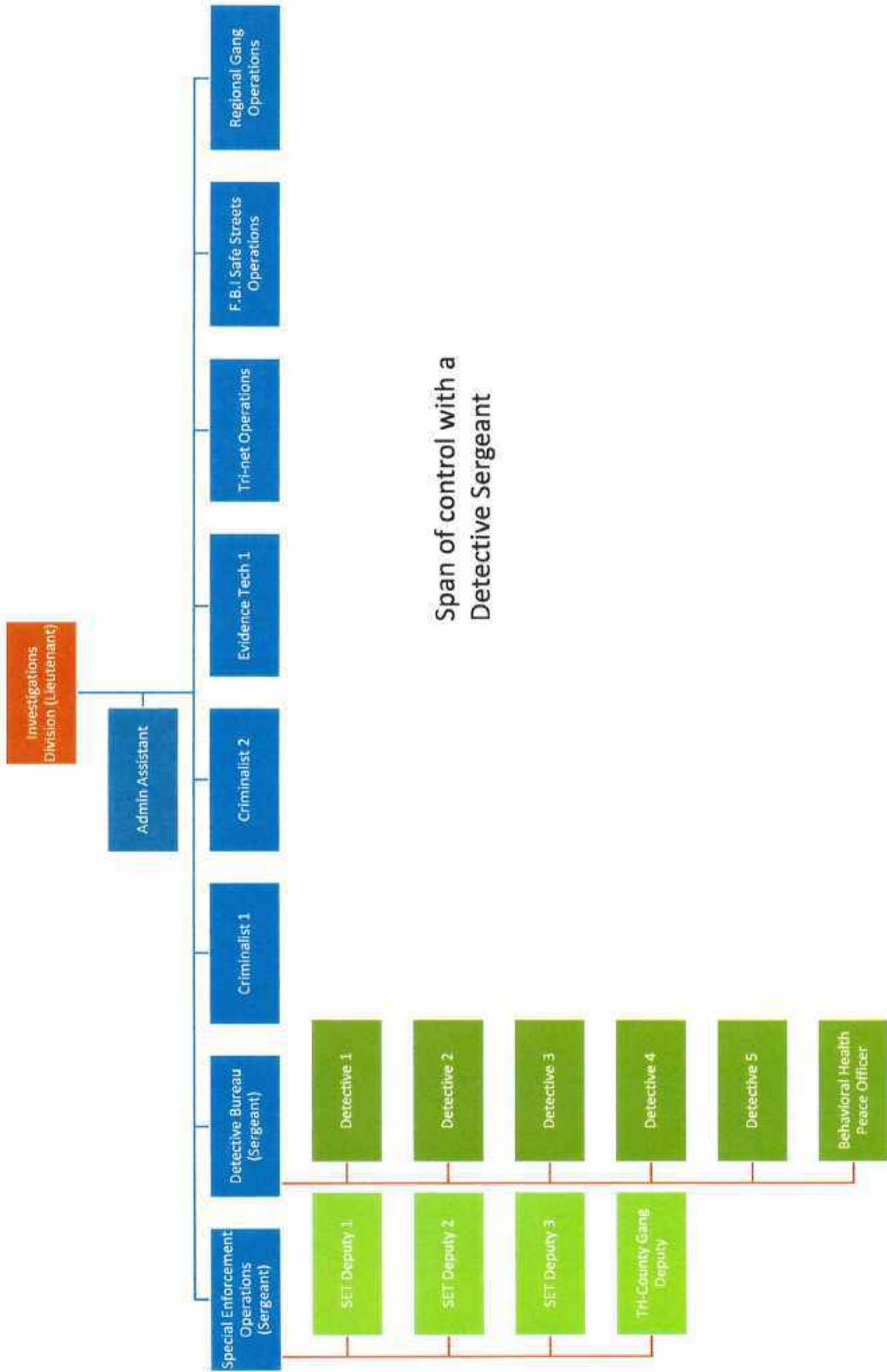
Entry Level Sgt.	Step 5 Deputy	Diff
FULL TIME HOURLY NONEXEMPT	FULL TIME HOURLY NONEXEMPT	\$ 28,690.00
MANAGEMENT POST 3%		\$ 2,693.00
PHYSICAL AGILITY	PHYSICAL AGILITY	\$ -
SGT UNIFORM ALLOWANCE	DSA UNIFORM ALLOWANCE	\$ 250.00
LONGEVITY	LONGEVITY	\$ 3,734.00
MEDICARE	MEDICARE	\$ 513.00
GROUP INSURANCE	GROUP INSURANCE	\$ -
OVERHEAD GROUP INS	OVERHEAD GROUP INS	\$ -
PERS PS ER PAID	PERS PS ER PAID	\$ 14,910.00
WORKER'S COMP POLICE	WORKER'S COMP POLICE	\$ -
WORKER'S COMP HEART & LUNG	WORKER'S COMP HEART & LUNG	\$ 1,419.00
Total	Total	\$ 52,209.00

**Total Difference between Sgt and Deputy \$ 52,209.00**



Span of control without a Detective Sergeant





Span of control with a Detective Sergeant



# Carson City Sheriff's Office



Sheriff Ken Furlong

Volume 18 Number 12

## CompStat

## Investigations

Lieutenant Gonzales

December 2020	Month to Month Comparison			Year to Year Comparison					
	Dec 2020	Nov 2020	% Change	2020 YTD	2019 YTD	% Change	2020 YTD	2018 YTD	% Change
<b>General Investigations</b>									
Number of Cases Referred	200	152	32%	1,877	1,764	6%	1,877	1,718	9%
Number of Cases Assigned	57	45	27%	592	538	10%	592	577	3%
Number of Cases Resolved	28	28	---	487	462	5%	487	471	3%
Number of Open Cases	108	92	17%	835	852	-2%	835	890	-6%
Licensing Background Investigations	3	0		9	9		9	14	
Administrative Investigation Timeliness	32	0		178	67		178	107	
Crime Prevention Presentations	6	1		86	92		86	90	
Public Service Releases	6	5		62	70		62	81	
<b>Sex Offender Registrations</b>									
New Sex Offender Registrations	3	1	200%	26	36		26	28	-7%
Tier 1 Offenders	33	32	3%	402	442		402	627	-36%
Tier 2 Offenders	58	58	---	664	646		664	704	-6%
Tier 3 Offenders	72	71	1%	840	731		840	193	335%
Tier Level Pending	2	2	---	33	54		33	45	-27%
<b>Special Enforcement</b>									
Felony Arrests	8	10		236	319		236	404	
Misdemeanor Arrests	3	10		131	142		131	186	
<i>Total</i>	11	20	-45%	367	461		367	590	-38%
Misdemeanor Citations	0	1		18	19		18	27	
Traffic Citations	2	10		168	180		168	193	
<i>Total</i>	2	11	-82%	186	199	-7%	186	220	-15%
Field Interviews	0	0		48	56		48	56	
Reports	11	45		603	779		603	732	
Briefing Classes/Training	3	0		52	79		52	106	
Search Warrants	3	3		66	49		66	88	
Other Activities	40	48		771	146		771	152	



# Investigations

## 2020

QSID	General Investigations	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
1934	Number of Cases Referred	156	120	127	160	87	112	162	213	188	176	180	152	200
1933	Number of Cases Assigned	42	41	47	56	20	40	61	77	54	53	41	45	57
1935	Number of Cases Resolved	27	42	33	52	54	39	28	61	44	39	39	28	28
1931	Number of Open Cases	67	60	68	56	41	43	59	76	75	82	75	92	108

1947	Licensing Background Investigations	-	0	0	0	1	1	0	1	1	1	1	0	3
1946	Administrative Investigation Timeliness	-	0	0	0	24	8	0	33	13	20	48	0	32
1950	Crime Prevention Presentations	5	7	16	16	0	0	4	12	7	5	12	1	6
1953	Public Service Releases	15	4	8	4	2	2	5	5	3	9	9	5	6

QSID	Sex Offender Registrations	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
1951	New Sex Offender Registrations	2	2	2	2	0	2	1	4	1	3	5	1	3
1954	Tier 1 Offenders	36	36	35	35	35	32	33	33	35	32	31	32	33
1955	Tier 2 Offenders	56	52	54	55	55	54	56	55	56	54	57	58	58
1956	Tier 3 Offenders	63	66	68	69	69	69	68	72	73	71	72	71	72
1957	Tier Level Pending	3	3	3	4	3	4	3	2	1	3	3	2	2

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Sheriff's Office

**DEPARTMENT # (ORG):** 1012011 Investigations

**DESCRIPTION OF REQUESTED ITEM:**

Increase in funding for CCSO lab expenses charged by Washoe County Sheriff's Office Forensic Science Division. For contract year 2021-2022 the fee has increased by \$16,617 for a total of \$136,527.

**JUSTIFICATION OF REQUEST:**

Our Washoe County Forensics contract increased in cost. We use the Washoe Crime lab for all DNA, firearms, and drug examinations. We also use their crime scene investigators in the event our crime lab is unable to respond or CCSO needs additional assistance in processing a scene of a major crime.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	1012011 500349 / Contractual Serv- Crime Lab	\$16,617
Other Pay*	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$16,617.00</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



February 25, 2021

SHERIFF KENNETH FURLONG  
CARSON CITY SHERIFF'S OFFICE  
911 E. MUSSER STREET  
CARSON CITY, NV 89701

Dear Sheriff Furlong,

Greetings, it is that time of year when you will need to select your Washoe County Sheriff's Office Forensic Science Division (WCSD-FSD) contract option. Please carefully review the attached scopes of work for contractual offerings in Option A and B. Below are your two service level options for WCSD-FSD services for Fiscal Year 2021-2022. Toxicology services will continue to be billed separately.

As you may have heard in recent news reports, the Forensic Science Division has been successful in turning a positive out of the current COVID19 climate. The previous backlog in all sections has been cleared. Please see our attached Washoe County Sheriff's Office Forensic Science Division Annual Report.

The contract fee is based on your 3-year average usage 2.486231% against our projected budget of \$5,491,338. Fees from these contracts only cover a portion of our budgetary expenditures. Federal and State grant funding awarded to the Forensic Science Division as well as court assessed fees are not part of the equation used to calculate your contract amount but, is a financial benefit to all customers and stakeholders. Outsourcing of cases using grant funds were tested at no cost to agencies and are not included in contract calculations.

Please see the attached letter outlining Carson City Sheriff's Office added benefit, at no additional cost, for unsubmitted sexual assault kits.

After reviewing the Option scopes of work, indicate your selection below.

**Option A** Annual service agreement including full forensic services. This is offered at an estimated cost to your agency of **\$136,527**.

**Option B** Annual service agreement including full scientific discipline services but no Scene Investigation. This is offered at an estimated cost to your agency of **\$109,222**.

Please **do not** pay any fees now. Indicate your selection and email back to Stephanie Farrell, [sfarrell@washoecounty.us](mailto:sfarrell@washoecounty.us) by **April 2, 2021**.

You will receive your contract for signatures before the end of April.

Sincerely,



Darin Balaam, Sheriff  
Washoe County Sheriff's Office



Kerri Heward, Director  
Forensic Science Division  
[kheward@washoecounty.us](mailto:kheward@washoecounty.us)

[https://www.washoesherriff.com/administrative\\_bureau/forensic-sciences/about-the-forensic-science-division.php](https://www.washoesherriff.com/administrative_bureau/forensic-sciences/about-the-forensic-science-division.php)

# Full Crime Lab Services (includes Crime Scene Investigation)

## Option A Scope of Work

### Biology/DNA

- Autosomal DNA testing
- Y-Chromosome DNA testing

### Firearms /Toolmark Examinations

- Weapons function testing
- Comparative analysis (bullets, cartridge cases, toolmarks etc.)
- Ammunition component examination
- Serial number restoration (firearms, vehicles, etc.)
- Trajectory analysis
- Distance determination
- Ejection pattern examination

### Friction Ridge (Latent Print) Comparison

- Evaluation of submitted prints – determination of value
- WIN/ABIS (Western Identification Network/Automated Biometric Identification System)
- Known subject comparison

### Friction Ridge (Latent Print) Processing

- Chemical and powder processing of submitted items of evidence
- Submission for latent print comparison of latent prints of value

### Seized Drug (Controlled Substance Analysis)

- Qualitative Analysis of controlled substances

### Scene Investigation (24 hour a day / 7 days a week response)

- The Forensic Investigation Section (FIS) responds to the following types of crimes
  - Arson with loss of life and serial arsonist
  - Homicide
  - Attempted homicide
  - Officer Involved Shootings (OIS)
  - Questionable deaths with detective involvement
  - Kidnapping
  - Child abuse
  - Sexual assault with substantial bodily injury or unknown suspect
  - Battery with a deadly weapon
  - Battery with substantial bodily injury
  - High loss burglary
  - Armed robbery with substantial bodily injury
  - Bank robbery with substantial bodily injury
  - Fatal traffic accidents when vehicular homicide is suspected

Processing of a scene includes but is not limited to the following:

- Photo documentation
- Evidence collection as applicable
- Alternate light source examination
- Luminol examination for the detection of nonvisible blood
- Trajectory analysis
- Shoe and tire impression and documentation
- Diagramming including Digital diagramming of crime scenes using the Leica p30 and or BLK scanners
- Preparation of the digital diagrams for court room purposes as needed
- Supplying a copy of all pictures taken

***The Forensic Science Division has the following efficiencies in place:***

- Seized Drugs (controlled substance analysis) cases being prosecuted or cases for investigative purposes are accepted. The number of samples tested is based on the highest charge attainable. Requests outside of these guidelines should be referred to the Supervisor.
- DNA Section cases are evaluated by the Supervisors for appropriate types and number of samples to be tested.

***The following services are provided by the Forensic Science Division and are not included as part of this contract. These services are funded by other means:***

- The Breath Alcohol Program is funded by the State for the benefit of all agencies within the State.
- DNA analysis of convicted offender samples per NRS 176.0913. Funding for this testing is provided through the \$150.00 fee collection per NRS 176.0915 and grant funding.
- DNA analysis of arrestee samples is funded through an administrative assessment per NRS 176.0623.

**This contract does not include Toxicology Services. Toxicology will continue to be billed on a per test basis.**

For any questions contact the Washoe County Sheriff's Office Forensic Science Division Director:

Kerri T. Heward

[kheward@washoecounty.us](mailto:kheward@washoecounty.us)

775-328-2800

## Full Crime Lab Services (does not include Crime Scene Investigation)

### Option B Scope of Work

#### Biology/DNA

- Autosomal DNA testing
- Y-Chromosome DNA testing

#### Firearms /Toolmark Examinations

- Weapons function testing
- Comparative analysis (bullets, cartridge cases, toolmarks etc.)
- Ammunition component examination
- Serial number restoration (firearms, vehicles, etc.)
- Trajectory analysis
- Distance determination
- Ejection pattern examination

#### Friction Ridge (Latent Print) Comparison

- Evaluation of submitted prints – determination of value
- WIN/ABIS (Western Identification Network/Automated Biometric Identification System)
- Known subject comparison

#### Friction Ridge (Latent Print) Processing

- Chemical and powder processing of submitted items of evidence
- Submission for latent print comparison of latent prints of value

#### Seized Drug (Controlled Substance Analysis)

- Qualitative Analysis of controlled substances

#### *The Forensic Science Division has the following efficiencies in place:*

- Seized Drugs (controlled substance analysis) cases being prosecuted or cases for investigative purposes are accepted. The number of samples tested is based on the highest charge attainable. Requests outside of these guidelines should be referred to the Supervisor.
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For any questions contact the Washoe County Sheriff's Office Forensic Science Division Director:

Kerri T. Heward

[kheward@washoecounty.us](mailto:kheward@washoecounty.us)

775-328-2800



## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Sheriff | **DEPARTMENT # (ORG):** Detention 2014

**DESCRIPTION OF REQUESTED ITEM:** Medical Care Increase

### JUSTIFICATION OF REQUEST

The cost of inmate medical care continues to increase. For many years now, the budget has remained at \$10,000 with expenditures 2 to 4 times that amount. The Sheriff's Office budget has had to cover the additional costs from another line item. With no new operating allocations, covering excess medical care costs is becoming difficult if not impossible. This line item's budget as remained the same for over 20 years. Below is a recap of medical costs for a 4 year period:

	Budget	Actual	Difference	
FY18	10,000	68,952	(58,952)	
FY19	10,000	38,935	(28,935)	
FY20	10,000	23,724	(13,724)	
FY21	10,000	28,588	(18,588)	projected

Medical Indigent available in Welfare and Supplemental Indigents - just need to do Journal Entry, not necessary.

#### (1) PERSONNEL SERVICES:

#### (2) SERVICES AND SUPPLIES:

	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	1012014 500325 Medical Care	\$20,000
Other Pay	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>.00</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$20,000.00</b>

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Sheriff | **DEPARTMENT # (ORG):** Dispatch 2017

**DESCRIPTION OF REQUESTED ITEM:** Public Safety Communications Call Taker (A3 1)

### JUSTIFICATION OF REQUEST

The Sheriff’s Office is requesting a new full-time position, Public Safety Communications Call Taker, be created and staff increasing of one(1) position be added per fiscal year for a five (5) year period, consistent with the functional shift relief factor of 5.56 per FTE and dependent upon general funds availability. The lower grade position will receive, and process emergency calls for service and transmit them to the appropriate agency. The division of the Sheriff’s Office has not received any staffing authorization increases in 20 years, though minimum staffing per shift has increased without the addition of new positions. Currently, the center averages approximately 14,000 to 15,000 calls per month, of which approximately 16% of those are managed as emergency 911 calls. The increased call volume over the past 15 years is estimated at 15%, most impacted by increased medical services and responses, that have risen from 18% of the total overall call distribution to currently 25% of the distribution. The new position will create improved efficiency and safety in processing the required protocols for Fire, Medical, Sheriff, and Public Works assignments, and is consistent with the Public Safety Master Plan and the developing Fire Department Master Plan, all recommending the functional assignment increase in staffing.

Sheriff's is allowed to have two Sworn Assistants and one Civil Assistant, for years, Finance has been budgeting for this, and the Sheriff has under-filled this position with one Sworn Assistant, and two Civil Assistants. Sheriff has offered to use this savings to fund this position.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$43,105.50		
Other Pay	.00		
Worker's Compensation	\$744.00		
Group Insurance	\$10,189.00		
Medicare	\$625.03		
Pers	\$12,823.89		
<b>Total Personnel Costs (1)</b>	<b>\$67,487.42</b>	<b>Total Services and Supplies (2)</b>	
			<b>GRAND TOTAL:</b>
			<b>\$67,487.42</b>

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Carson City Fire Department

**DEPARTMENT # (ORG):** Operations 1012512

**DESCRIPTION OF REQUESTED ITEM:**

Due to an increase in usage and the cost of maintaining station fire extinguishers, ladders, hose nozzles, Hurst tools, and the self-contained breathing apparatus (SCBA) equipment and compressor, it is necessary to implement an increase in the Equipment Repair and Maintenance line item of \$9,000.

**JUSTIFICATION OF REQUEST:**

To ensure that various lifesaving items are maintained at the highest level of operational readiness, the following budget increase is necessary for the following items:

Fire Extinguishers	\$ 500
Ladders	\$1,000
SCBA Compressor Parts and Maintenance	\$3,000
Hurst Tools Annual Maintenance	<u>\$4,500</u>
Total	<u>\$9,000</u>

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES\*\*:**

	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	1012512-500430	
		Equipment Repair and Maintenance	\$9,000.00
Other Pay*	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	

**GRAND TOTAL:**

**\$9,000**

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)  
**FY 2021-22**

**DEPARTMENT NAME:** Carson City Fire Department

**DEPARTMENT # (ORG):** Prevention 1012515

**DESCRIPTION OF REQUESTED ITEM:** The Wildland Fuels Reduction Program was established in the summer of 2006 to assist homeowners within the wildland urban interface (WUI) of Carson City to provide for defensible space on their property by eliminating dry brush. Residents living in the WUI can schedule a trailer to be delivered to their residence for delivery/pickup on Monday, Wednesday and Friday by the Carson City Fire Department, or a dumpster delivered on Thursday and picked up on Monday by Public Works. For the last three years the SNPLMA grant has provided funding for the delivery of trailers and dumpsters to residents in the WUI. For fiscal year 2022 there will be no funding for the dumpster portion of the program. This request is to fund the continued delivery of dumpsters by Public Works at an estimated cost of \$44,702 for fiscal year 2022.

**JUSTIFICATION OF REQUEST:**

This program is very popular with Carson City residents and has been a very effective means of reducing dry fuel and thereby the wildfire risk around the perimeter of Carson City. Although there are operating costs to the City, this program utilizes the free labor of Carson City residents to reduce fuel and raise awareness of wildfires.

Public Works Cost Per Trip:	Cost Per Trip	Cost Per Year
Staff Cost:	\$121.95	\$15,853.50
Fuel:	\$ 14.55	\$ 1,891.50
Equipment Maintenance Cost:	<u>\$182.80</u>	<u>\$23,764.00</u>
Total Cost Pickup/Delivery Per Dumpster	\$319.30	\$41,509
Estimated Number of Trips FY22	130	
Total Cost	\$41,509	

Adding \$20,000 to Street Maintenance Fund for Staff and Fuel Costs of this program.

Carson Fire would prefer one line item to be established in the Prevention Budget (1012515) for the total of \$41,509. Carson Fire would transfer the funds from this line item to a Public Work's account or another account determined by Finance at the end of the fiscal year based on actual dumpster delivery total.

**(1)PERSONNEL SERVICES:**

**(2)SERVICES AND SUPPLIES\*\*:**

	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	Staff Cost	\$15,853.50
Other Pay*	.00	Fuel Cost	\$1,891.50
Worker's Compensation	.00	Equip Maint. Cost	\$23,764.00
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$41,509</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)  
**FY 2021-22**

**DEPARTMENT NAME:** Carson City Fire Department

**DEPARTMENT # (ORG):** EMS 5012525

**DESCRIPTION OF REQUESTED ITEM:**

Increase Part Time Medical Director monthly pay to \$1,200.00 per month.

**JUSTIFICATION OF REQUEST:**

Carson City's current Medical Director is resigning his position at the end of fiscal year 2021. The Medical Director has to be a practicing physician located at base station - for Carson City Fire Department (CCFD) this is Carson Tahoe Hospital. CCFD will need to align the monthly pay within a range that is comparable to surrounding fire agencies which is currently \$1,000 to \$1,500 a month. Expectations/Functions of Medical Director – Full Medical Direction of CCFD Emergency Medical Services (EMS) duties:

- Available at all times for critical incidents/debrief/review of emergency calls.
- Available at all business hours to approve Class 2 and Class 3 Narcotic supply orders.
- Approves signatures for certification/permits/training.
- Available as requested to complete staff education and training.
- Available at a minimum for yearly skills evaluation of all EMS personnel.
- Participates in CCFD QA projects.
- Participates in chart reviews and follow-up.
- Available to participate in EMS ride-a-longs.
- Participates in Medical Protocols: updates, revisions, education, approvals, and authority of medical direction.
- Provides communication, education, and evaluation of best practices, evidenced based practice, new and improved equipment opportunities.
- Attends EMS conferences at local and national levels and /or has membership to state and local Medical Director/EMS professional organizations.

**(1) PERSONNEL SERVICES:**

	Increase Amount
Salary (Part Time)	\$14,400.00
Other Pay*	.00
Worker's Compensation	298.00
Group Insurance	.00
Medicare	209.00
Pers	.00
<b>Total Personnel Costs (1)</b>	<b>\$14,907.00</b>

**(2) SERVICES AND SUPPLIES\*\*:**

Acct# / Description	Increase Amount
5012525-500330 Training	\$2,500.00
5012525-500545 Membership Publications	\$ 700.00
<b>Total Services and Supplies (2)</b>	

**GRAND TOTAL:**

**\$18,107.00**

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Carson City Fire Department

**DEPARTMENT # (ORG):** EMS 5012525

**DESCRIPTION OF REQUESTED ITEM:**

Realign EMS Manager's pay scale from M301 (M13) UNC Managers \$62,288.38 - \$93,432.59 to M201 (M2) UNC Managers \$87,542.52 - \$131,314.33. Fiscal impact for fiscal year 2022 would be up to 5% increase in wages.  $93,432.59 * 5\% = \$4,667$

**JUSTIFICATION OF REQUEST:**

The request to move the EMS Manager position to a M2 classification is based on a recent job responsibility and pay scale study for comparable positions in northern Nevada fire agencies. The EMS Manager position manages and supervises numerous different divisions within the fire department including Med-Trans and the Basic Life Support services we provide. These responsibilities are similar to those in other city departments that fall into the M2 category. Human Resources Director Melanie Bruketta and Deputy District Attorney Todd Reese have both been involved in updating the job description and salary study and support the classification move to M2.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$4,667.		
Other Pay*	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	\$70.		
Pers	\$1,400.		
<b>Total Personnel Costs (1)</b>	<b>\$6,137.</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$6,137</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

Reclassification policy adds 10% to the employee's current pay, increased from 5% to 10% per reclassification policy

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only)

**FY 2021-22**

**DEPARTMENT :** Juvenile Services

**DEPARTMENT # :** 2705

**DESCRIPTION OF REQUESTED ITEM:**

To add one additional full-time staff: Mental Health Professional (LCSW or MFT)

**JUSTIFICATION OF REQUEST:**

On August 30, 2019, Carson City Juvenile Services hired a full-time Mental Health Professional. The position was needed to address legislative mandates that required Juvenile Jurisdictions to take financial responsibilities for counseling and other services ordered by the Juvenile Court. Further, the need to address mental health in the juvenile justice system is on the rise. Over 75% of the youth we serve have some type of mental health condition. Having a mental health professional on staff has reduced incidents in detention drastically. Prior to August of 2019, there were a significant amount of mental health incidents in the Murphy Bernidini Juvenile Justice Center. After August of 2019, there were only three (3) mental health incidents for the remainder of the year. 2020 had only six (6) mental health incidents. Contributing factors for the decrease in mental health incidents are the after-hour emergency response and the regular face to face contract with the juveniles in detention. These sessions afford the youth an opportunity to be assessed by our mental health professional and to have any concerns addressed expeditiously. In addition to serving the youth in the facility, the mental health professional is able to provide evaluations and recommendations to the court. The position also entails counseling to juveniles and parents and facilitates innovated programs to the population we serve to include an Intensive Outpatient Program (IOP). It should be noted, there are no other IOP services available for juveniles in Carson City.

It is apparent that there is a need for a second mental health professional (MHP). Having a second MHP is essential to meeting the needs of the current and future youth and families being served. The most critical component to therapeutic success is the patient-therapist relationship. Having a second MHP would help ensure continuity and availability while reducing liability. With one MHP as the only provider available twenty-four (24) hours a day, seven (7) days a week, specifically for juveniles who experience suicidal ideation is difficult. A second MHP may prevent burnout which would increase sustainability of the continued care while promoting ethical treatment and adhering to "ethical practice" of keeping group sizes capped at ten (10). Best-practices would ensure there are enough providers to work with any population, let alone at-risk youth. Lastly, if the current MHP were to leave the position the juveniles and families will be left without a provider. Re-filling the MHP position will not be a quick process. To ensure there is never a break in services a second MHP is needed.

<b>(1) PERSONNEL SERVICES:</b>		<b>(2) SERVICES AND SUPPLIES:</b>	
	<b>Amount</b>	<b>Acct# / Description</b>	<b>Amount</b>
Salary	\$65,802.76		
Other Pay	.00		
Worker's Compensation	744.00 <del>\$676.38</del>		
Group Insurance	\$10,298.92		
Medicare	\$954.14		
Pers	19,576.32 <del>\$18,424.77</del>		
<b>Total Personnel Costs (1)</b>	<b>97,376.14 <del>\$96,156.97</del></b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	97,376.14 <del>\$96,156.97</del>





## Mental Health Counselor

Class Code:  
00933

Bargaining Unit: UNCLASSIFIED EMPLOYEES

CONSOLIDATED MUNICIPALITY OF CARSON CITY  
Established Date: May 21, 2019  
Revision Date: May 21, 2019

### SALARY RANGE

\$28.57 - \$42.85 Hourly  
\$59,415.82 - \$89,123.42 Annually

### DESCRIPTION:

Under general supervision, perform mental health duties for Juvenile Services, to include home visits, group and individual counseling, individual assessments, and the implementation of mental health programs for both in custody and probation youth.

### EXAMPLE OF DUTIES:

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Interview and observe clients, family members, support systems and community agencies to determine appropriate placement, supervision, and treatment in the least restrictive environment; analyze and integrate information obtained through interviews, observations and medical and clinical records; keep accurate patient records; and maintain confidentiality at all times.
- Identify available resources and assist families in accessing those resources to reduce the risk of harm to the client and to maintain the client in the least restrictive environment.
- Conduct individual, family and group therapy by applying various therapeutic techniques; and review and evaluate programs and activities to ensure conformance with Department policies and State licensing requirements.
- Develop, implement and monitor treatment, behavioral and/or training plans, determine strengths, present problems, identify available resources, appropriate interventions, and perform casework duties.
- Perform crisis intervention to maintain children in the least restrictive environment; recommend and complete documentation for hospitalization, if needed.
- Monitor clinical services to ensure achievement of treatment goals identified in a treatment plan.
- Document all contact and maintain accurate case records to support the treatment plan; review clinical records written by professionals and para-professionals in order to complete a thorough case history; prepare documentation and reports to apprise the court, treatment providers and other professionals regarding the client's mental health and behavioral status and identify the clients continued needs; develop and implement discharge and after care plans, act as an advocate and return the client to the least restrictive environment; and enter data in appropriate software program.
- Stay abreast of new trends and innovations in the areas of mental health.
- Provide clinical consultation for other professionals and families; and serve as a clinical expert on multi-disciplinary review teams.
- Contributes to the overall quality of the department's service provision by developing and coordinating work teams and by reviewing, recommending and implementing improved policies and procedures.
- Uses standard office equipment, including a computer, in the course of the work.
- Demonstrates courteous and cooperative behavior when interacting with patients, family members, visitors, and staff, acts in a manner that promotes a harmonious and effective workplace environment.
- Represent Juvenile Services in community and mental health activities as a member of the Behavioral Health Task Force, Medicaid Behavioral Health, and Statewide Behavioral Health Coalition; act as department liaison to community agencies providing mental health and special education services to juveniles; conduct training and presentations for community groups and organization.
- Select, administer, score, and interpret appropriate mental health assessments such as tests of intelligence, achievement, visual motor ability, personality, behavior inventories, and neurological screening; observe client behavior, conduct interviews, and review clinical records written by professionals and para-professionals in order to complete a thorough evaluation of case history.



**QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

**Education and Experience:**

Master's degree from an accredited college or university with major course work in social services, marriage and family therapy, counseling, psychology or a closely related field and license to practice in the State of Nevada as a clinical social worker or marriage and family therapist; AND two (2) years of experience performing clinical case work; OR an equivalent combination of education, training and experience as determined by Human Resources.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid driver's license.
- Nevada State Clinical Social Worker license (LCSW) or Marriage and Family Therapist license.
- Crisis Prevention Intervention certificate
- First Aid and CPR

**Required Knowledge and Skills****Knowledge of:**

- Principles, procedures, methods, and techniques of social work.
- Principles and procedures of adolescent and family clinical case management.
- Pertinent Federal, State and local laws, codes, and regulations regarding mental health care.
- Motivational and interviewing skills and cognitive behavior therapy
- Principles and procedures of mental health record keeping.
- Principles and procedures of mental health report preparation.
- Computer applications related to the work.
- First Aid and CPR
- Business mathematics, including statistics and financial analysis techniques.
- Techniques for dealing with a variety of individuals, at all levels of responsibility, in person and over the telephone, often where relations may be confrontational or strained.
- Agency, State and Court policies, procedures, and processes related to client care.

**Skill in:**

- Performing mental health examinations and systematically assessing the mental health status of persons and families.
- Interviewing clients and family members in order to assess and determine their mental health history, background and current mental health status.
- Educating clients on a variety of mental health care related issues.
- Preparing, performing, and reviewing mental health tests.
- Providing responsible mental health care, including mental health education.
- Responding to mental health emergency situations.
- Counseling clients and families on a variety of mental health care related issues.
- Operating standard mental health testing and/or equipment.
- Preparing and maintaining confidentiality and security of mental health records.
- Communicating clearly and concisely, both orally and in writing.
- Using initiative and independent judgment within established procedural guidelines.
- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.
- Demonstrating courteous and cooperative behavior when interacting with clients, family members, visitors, and staff; acts in a manner that promotes a harmonious and effective workplace environment.
- Writing comprehensive evaluations, reports, and recommendations.

**SUPERVISION RECEIVED AND EXERCISED:**

*Under General Supervision* - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

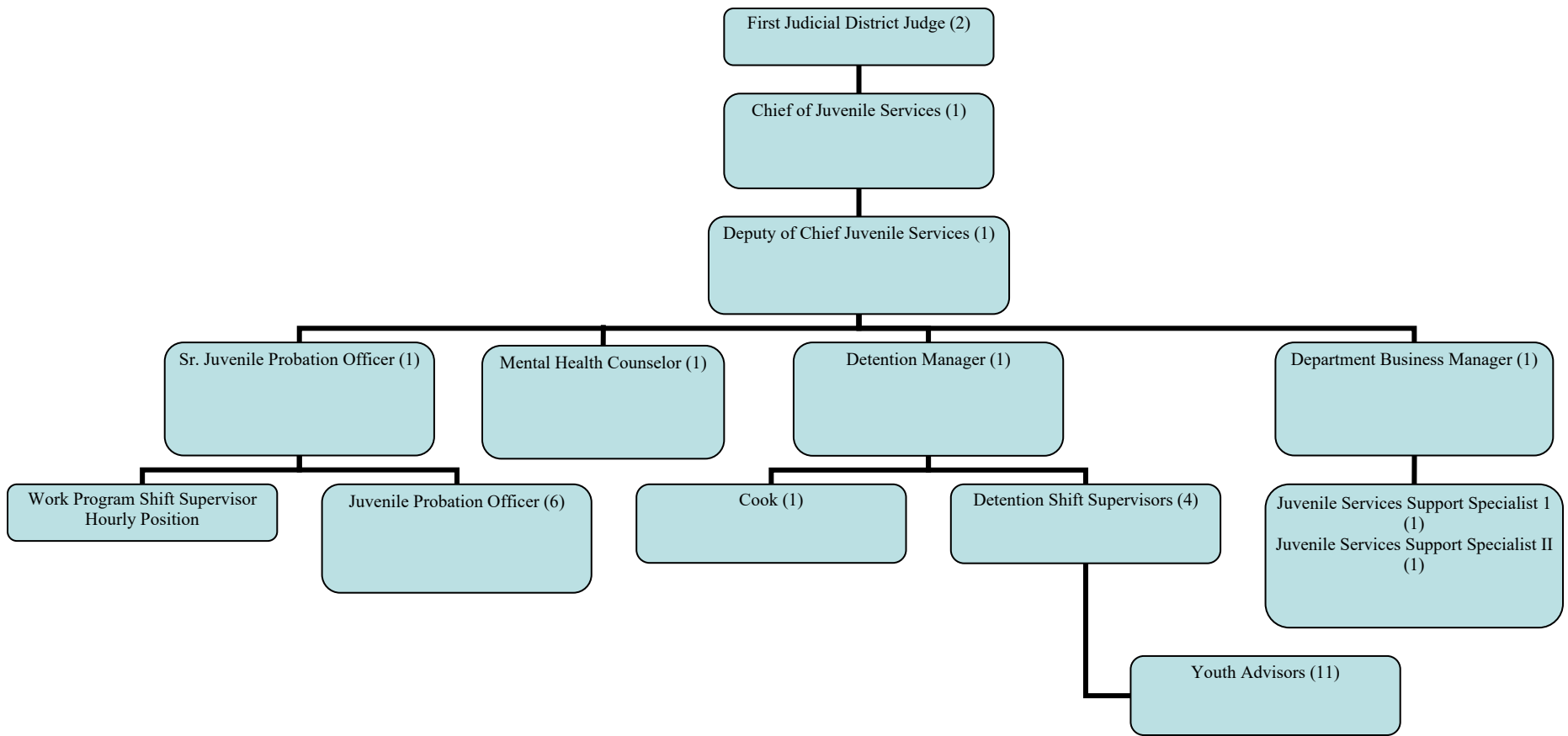
Mobility to work in a typical detention setting, use standard office equipment and stamina to sit and stand for extended periods of time; strength to lift and carry up to 50 pounds and restrain an individual weighing over 200 pounds who may be a danger to himself/herself and/or others; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; exposure to traffic conditions and external environment when traveling from one site to another; and may be subject to exposure to blood and airborne diseases/fluids.

**SUPPLEMENTAL INFORMATION:**

**CONDITIONS OF EMPLOYMENT:**

1. *Unclassified employees are "At Will" and as such, may be terminated at any time for any reason, or no reason.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position which may include working outside normal assigned duties during the incident and/or emergency.*
4. *This position may require working a non-traditional work schedule, so the employee must be willing to work evenings, weekends and holidays.*
5. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
6. *New employees are required to submit to a fingerprint based background investigation which cost the new employee \$66.25 and a drug screen which costs \$36.50. Employment is contingent upon passing the background and the drug screen.*
7. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.uscis.gov](http://www.uscis.gov).*
8. *Carson City is an Equal Opportunity Employer.*

## Juvenile Probation Restructuring Flow Chart FY 2022



## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

DEPARTMENT NAME: **Juvenile Services**

DEPARTMENT # (ORG): 2705

**DESCRIPTION OF REQUESTED ITEM:**

To increase funds in the Probation Salary line items 500101-500250 to reflect the Office Manager position (\$49,591.36-\$74,387.87 annually) reclassified to a Department Business Manager (\$62,288.51-\$93,432.56 annually). Juvenile Services is approximating an increase of \$8,710.60 to the line items.

**JUSTIFICATION OF REQUEST:** The request is submitted due to the fact that the current position classification does not reflect what the position has become. See attached Reclassification documents.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$6,560.82		
Other Pay	.00		
Worker's Compensation	\$135.61		
Group Insurance	.00		
Medicare	\$95.13		
Pers	1951.84 <del>\$1,919.04</del>		
<b>Total Personnel Costs (1)</b>	<b>8,743.40 <del>\$8,710.60</del></b>	<b>Total Services and Supplies (2)</b>	
			8,743.40
			<b>GRAND TOTAL: \$8,710.60</b>



# Department Business Manager

Class Code: 00827

Bargaining Unit: UNCLASSIFIED EMPLOYEES

CONSOLIDATED MUNICIPALITY OF CARSON CITY  
Established Date: Apr 2, 2015  
Revision Date: Feb 23, 2018

## SALARY RANGE

\$29.95 - \$44.92 Hourly  
\$62,288.51 - \$93,432.56 Annually

### DESCRIPTION:

Under direction, plans, organizes and supervises a variety of administrative, finance business, analytical and liaison functions for the designated City department; analytical and interdepartmental coordination activities; oversees specified operational functions directly or through assigned staff.

### EXAMPLE OF DUTIES:

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Coordinates and assists in the development and implementation of goals, objectives, policies, procedures and work standards for the department.
- Coordinates the preparation of the department's capital, operational and supplemental budgets.
- Plans, organizes, administers, reviews and evaluates the activities of professional, technical and office support staff.
- Recommends selection of staff; trains staff and provides for their professional development; administers discipline as required.
- Contributes to the overall quality of the department's service provision by developing and coordinating work teams and by reviewing, recommending and implementing improved policies and procedures.
- Directs and participates in personnel management activities of the department; interprets City policies and procedures to employees and ensures that departmental activities are in compliance with codes, regulations, codes and procedures.
- Coordinates and participates in departmental purchasing activities, including the preparation and distribution of requests for proposals for professional services; analyzes proposals and negotiates and administers resulting contracts.
- Directs the planning, acquisition and maintenance of all physical space and equipment required by staff.
- May oversee and direct specific operational staff and activities related to the functions of the department to which assigned.
- Directs and participates in various committees and task forces; organizes activities and provides for staff support; prepares or reviews a variety of narrative and/or statistical reports, correspondence, agenda items, policy papers, presentations and other written materials.
- Oversees specified long- and short-term projects; represents the City and the department in meetings with other departments and agencies.
- Uses standard office equipment, including a computer, in the course of the work; drives a personal or City motor vehicle to attend meetings and visit off-site City locations.
- Demonstrates courteous and cooperative behavior when interacting with elected officials, public, contractors, and staff; acts in a manner that promotes a harmonious and effective workplace environment.
- Maintains absolute confidentiality of work-related issues, records and City information.
- At times may be required to work outside normal business hours and work extended hours to accomplish requirements of the position.

### QUALIFICATIONS:

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

#### Education and Experience:

Bachelor's Degree in Accounting, Finance, or related field; AND four (4) years of professional level experience in a combination of accounting, budgetary and financial analysis and reporting; OR an equivalent combination of education, training and experience as determined by Human Resources.

**Required Knowledge and Skills**

**Knowledge of:**

- Principles and practices of public administration.
- Principles and practices of project planning, development and evaluation.
- Principles and practices of employee supervision, including selection, work planning, organization, performance review and evaluation, and employee training and discipline.
- Principles and practices of developing teams, motivating employees and managing in a team environment.
- Principles and practices of budget development and administration, basic accounting and public finance.
- Applicable laws, codes and regulations.
- Computer applications related to the work.
- Correct business English, including spelling, grammar and punctuation.
- Principles and practices of contract negotiation and administration.
- Principles and techniques of making effective oral presentations.
- Computer applications related to the work.
- Business mathematics, including statistics and financial analysis techniques.
- Records management principles and practices.
- Techniques for dealing with a variety of individuals, at all levels of responsibility, in person and over the telephone, often where relations may be confrontational or strained.
- Communicating effectively in oral and written forms.

**Skill In:**

- Planning, organizing, supervising, reviewing and evaluating the work of others.
- Training others in policies and procedures related to the work.
- Assisting in developing and implementing goals, objectives, policies, procedures and work standards.
- Developing effective work teams and motivating individuals to meet goals and objectives and provide customer services in the most cost effective and efficient manner.
- Interpreting, applying and explaining complex federal, state and local laws and regulations.
- Preparing clear and concise reports, policies, procedures, correspondence and other written materials. Using initiative and independent judgment within general policy guidelines.
- Dealing successfully with a variety of individuals from various socioeconomic, ethnic and cultural backgrounds, in person and over the telephone.

**SUPERVISION RECEIVED AND EXERCISED:**

*Under Direction* - Assignments and objectives are presented to incumbents at this level and established work processes are to be followed. Incumbents have some flexibility in the selection of work methods, the timing of work processes, and the methods of completing tasks. Supervision is periodic and is usually initiated by employee and/or when important problems, significant changes from past procedures, and policy implications are involved.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid Driver's License.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; exposure to traffic conditions and external environment when traveling from one office to another.

**SUPPLEMENTAL INFORMATION:**

**CONDITIONS OF EMPLOYMENT:**

1. *Unclassified employees are "At Will" and as such, may be terminated at any time for any reason, or no reason.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
4. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
5. *New employees are required to submit to a fingerprint based background investigation which cost the new employee \$56.25 and a drug screen which costs \$36.50. Employment is*

contingent upon passing the background and the drug screen.

6. Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.dhs.gov](http://www.dhs.gov).

7. Carson City is an Equal Opportunity Employer.



## Office Manager

Class Code:  
00726

Bargaining Unit: UNCLASSIFIED EMPLOYEES

CONSOLIDATED MUNICIPALITY OF CARSON CITY  
Established Date: May 11, 2015  
Revision Date: Mar 5, 2018

### SALARY RANGE

\$23.84 - \$35.76 Hourly  
\$49,591.36 - \$74,367.87 Annually

### DESCRIPTION:

Under general supervision, supervises and administers office support staff and diverse activities for functional areas or units; performs varied project and administrative support work.

### EXAMPLE OF DUTIES:

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Plans, organizes, manages and reviews diverse office and general administrative support activities through subordinate supervisors and/or lead staff.
- Coordinates activities and services with those of other divisions, City departments to meet the needs, goals and objectives of the unit; assists in setting such goals and objectives
- Develops and implements procedures for and directs administrative activities such as staff selection, coordinated records management and storage, word processing, clerical processing and related activities.
- Researches operational, budgetary and administrative problems, evaluates alternatives, recommends solutions, and implements adopted changes.
- Performs significant administrative support and/or coordinate work for the department head or designated manager, often with department-wide implications.
- Supervises and reviews the work of subordinate supervisory and office support staff; trains staff in specific departmental and unit policies and procedures.
- Evaluates employee performance and effectively recommends employee selection, initial disciplinary action and other personnel activities.
- Provides for the training and development of assigned staff.
- Answers inquiries, provides information and resolves complaints from the public or employees regarding assigned functions and activities, which often requires the use of judgment and the interpretation of policies, rules and procedures.
- Compiles operational, budget and other statistical data and information, maintains various records, and prepares special and periodic reports.
- Contributes to the overall quality of the unit's service provision by developing and coordinating work teams and by reviewing, recommending and implementing improved policies and procedures.
- Demonstrates courteous and cooperative behavior when interacting with the public and City staff; acts in a manner that promotes a harmonious and effective workplace environment.

### QUALIFICATIONS:

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

#### Education and Experience:

Equivalent to a High School Diploma or GED; AND four (4) years of administrative experience; OR an equivalent combination of education, training and experience as determined by Human Resources.

#### REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:

- None

#### Required Knowledge and Skills



**Knowledge of:**

- Principles and practices of employee supervision, including selection, work planning, organization, performance review and evaluation, and employee training and discipline.
- Principles and practices of developing teams, motivating employees and managing in a team environment.
- Office management practices and procedures, including records management and the operation of standard office equipment.
- Principles and practices of public administration.
- Applicable laws, codes and regulations.
- Use of specified computer applications involving the design and management of databases or spreadsheet files and the development of special report formats.
- Correct business English, including spelling, grammar and punctuation.
- Techniques for dealing with a variety of individuals from various socio-economic, ethnic and cultural backgrounds, in person and over the telephone, often where relations may be confrontational or strained.

**Skill in:**

- Planning, organizing, supervising, reviewing and evaluating the work of others.
- Training others in policies and procedures related to the work.
- Developing and implementing goals, objectives, policies, procedures and work standards.
- Developing effective work teams and motivating individuals to meet goals and objectives and provide customer services in the most cost effective and efficient manner.
- Understanding, applying and explaining office and administrative processes and procedures.
- Preparing clear and concise reports, correspondence and other written materials.
- Analyzing and resolving varied office administrative problems.
- Using initiative and independent judgment within established procedural guidelines.
- Organizing, prioritizing and coordinating work activities, coordinating multiple activities and meeting critical deadlines.
- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.
- Dealing successfully with the public, in person and over the telephone, often where relations may be confrontational or strained.

**SUPERVISION RECEIVED AND EXERCISED:**

*Under General Supervision* - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; exposure to traffic conditions and external environment when traveling from one office to another.

**SUPPLEMENTAL INFORMATION:****CONDITIONS OF EMPLOYMENT:**

1. *This classification is considered "at will" and as such, the employee may be terminated at any time for any reason, or no reason.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
4. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
5. *New employees are required to submit to a fingerprint based background investigation which cost the new employee \$56.25 and a drug screen which costs \$36.50. Employment is contingent upon passing the background and the drug screen.*
6. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.dhs.gov](http://www.dhs.gov).*
7. *Carson City is an Equal Opportunity Employer.*



*CARSON CITY/STOREY COUNTY*  
**DEPARTMENT OF JUVENILE SERVICES**

Ali Banister  
 Chief of Juvenile Services

Linda Lawlor  
 Deputy Chief of Juvenile  
 Services

James T. Russell  
 District Judge Dept. I

*JUVENILE PROBATION/DETENTION DIVISION*  
*of the*  
*FIRST JUDICIAL DISTRICT COURT*

James E Wilson, Jr.  
 District Judge Dept. II



March 10, 2021

To Whom It May Concern:

I would like to request that the **Office Manager** position at Juvenile Services be reclassified as a **Department Business Manager** position. This position is the business resource for both Juvenile Probation and Juvenile Detention. Two distinct arms of an inner connected Juvenile Services Department. The position has transformed into a Department Business Manager position due to the facts that there is an abundance of independent responsibilities that are now required for the position. There are additional functions including more analytical, planning, directing, overseeing financial and coordinating with outside business entities.

I have attached the required paperwork with the verification for your consideration of this request. Please do not hesitate to contact me if you have any questions.

Sincerely,

Michele Baugh  
 Juvenile Services  
 Office Manager  
[MBaugh@carson.org](mailto:MBaugh@carson.org)  
 775-887-2033

Attachment:

Supplemental Request  
 City of Carson City – Position Description Questionnaire  
 Juvenile Services Organizational Chart  
 City of Carson City – Reclassification Review Request Form

.....

The information collected in the Position Description Questionnaire (PDQ) will be used to perform analysis of the appropriate description and classification for your job. To achieve these purposes, it is very important that the information that you provide be as thorough and detailed as possible.

### 1. GENERAL INFORMATION

Name: Michele Baugh  
 Date: March 8, 2021  
 Current Job Title: Office Manager  
 Department: Juvenile Services  
 Phone#: 775-887-2033  
 Email: [mbaugh@carson.org](mailto:mbaugh@carson.org)  
 Length of time in current position: approximately four years  
 Supervisor's Name: Linda Lawlor  
 Supervisor's Title: Deputy Chief of Juvenile Services  
 Supervisor's Phone#: 775-887-2033

### 2. POSITION DESCRIPTION

Summarize the primary purpose of your position in one or two short sentences.

Establish, implement and supervise all business aspects of the Juvenile Services Departments, including Juvenile Probation and Juvenile Detention, while maintaining accurate, confidential and fiscally responsible records, while complying with all Federal, State, City, Court and Department statutes, codes, procedures and policies. Provide professional interdepartmental relationships with Elected Officials and Stakeholders in other City departments, outside businesses, juveniles and families.

### 3. ORGANIZATIONAL INFORMATION

Please provide an organizational chart for your position's reporting relationships: (see attached)

Your Supervisor's name and title:

Linda Lawlor, Deputy Chief of Juvenile Services

Your name and title:

Michele Baugh, Office Manager

Names and titles of people who report to you:

Vicki Dawn Allen, Juvenile Support Specialist II  
 Leslie Schreckengost, Juvenile Support Specialist I

Names and titles of your co-workers:

Ali Banister, Chief of Juvenile Services  
 Linda Lawlor, Deputy Chief of Juvenile Services  
 Frank Mournighan, Detention Manager  
 Misty Guantonio, Mental Health Counselor  
 Jesse Gutierrez, Senior Probation Officer  
 Jessica Boggan, Juvenile Probation Officers

Ryan Felix, Juvenile Probation Officer  
 Erin Jackson, Juvenile Probation Officer  
 Chris Jalkson, Juvenile Probation Officer  
 Edgar Macias, Juvenile Probation Officer  
 Miguel Albarran, Juvenile Probation Officer  
 Guillermo Alonaso, Detention Shift Supervisor  
 William Hughes, Detention Shift Supervisor  
 Renay LaPaille, Detention Shift Supervisor  
 Jaz Sewell, Detention Shift Supervisor  
 Fran Dantzer, Youth Advisor  
 Lorena Gonzales, Youth Advisor  
 Paul Hernandez, Youth Advisor  
 James Lutu, Youth Advisor  
 Efren Mendoza, Youth Advisor  
 Mobby Michael, Youth Advisor  
 Kevin Riggan, Youth Advisor  
 Gabrielle Robinson, Youth Advisor  
 Brandi Vega, Youth Advisor  
 Vanessa Waterman, Youth Advisor  
 Frank Zavala, Youth Advisor  
 Joan-Marie Lane, Detention Cook

#### 4. DUTIES AND RESPONSIBILITIES

Indicate the primary duties and responsibilities assigned and performed by your position. Be as descriptive as possible and begin your duty/responsibility statements with an action verb (compose, repair, operate examine).

Indicate the percentage of time spent on each task. Percentage of time should not exceed 100% for all duties/responsibilities combined.

State the appropriate time reference (daily, weekly, monthly, quarterly, annually).

Essential Duty/Responsibility	Frequency	% of Time
	<b>Daily/Weekly/Monthly/Quarterly/Annually</b>	<b>25%</b>
Coordinates, prepares, analyzes and oversees the department's capital, operational and supplemental budgets. Including Accounts Payable, Accounts Receivable, Billing, Restitution collection and disbursement, Pcards (MasterCard), VISA, Online payments, Deposits, Proposals/Quotes, Grants, Revenue and all associated reports. Plans, organizes, administers, reviews and evaluates the activities of professional, technical and office support staff. Oversees all Court reports, filings, Warrants for Juvenile Court. Coordinates Warrants including securing District Judges signatures, filing with the Court and their judicious conveyance to Dispatch. Managing customer service, cash handling, phones, acquisitions, workorders, scheduling/set up classroom for meeting including WNRYS Stakeholder Meeting, NAJA, Multi Disciplinary Team, Probation Committee, Parent Project and Group Counseling.		
	<b>Daily/Weekly/Monthly/Quarterly/Annually</b>	<b>20%</b>
Interviews, recommends and trains staff and provides for their professional development. Assists with any needed support, verifies and trains on computer software including the new		

Payroll/Timesheet system and other necessary software. Participates in Conflict Resolution Improvement Plans and administers discipline as required.

**Daily/Weekly/Monthly/Quarterly/Annually 10%**

Contributes to the overall quality of the department's service by developing, coordinating and implementing goals, objectives, policies, procedures and work standards. Directs and participates in personnel management activities of the department; interprets City policies and procedures to employees and ensures that departmental activities are in compliance with codes, regulations, codes and procedures.

**Daily/Weekly/Monthly/Quarterly/Annually 10%**

Coordinates and participates in planning, acquisition and maintenance of all physical space and equipment required by staff, including the preparation and distribution of requests for proposals for professional services; analyzes proposals and negotiates and administers resulting contracts. Oversees specified long- and short-term projects; represents the City and the department in meetings with other departments and agencies. Including the Targeted Case Management Reimbursement project and the Munis implementation as the Subject Matter Expert for our departments.

**Daily/Weekly/Monthly/Quarterly/Annually 15%**

Directs and participates in various committees and task forces; organizes activities and provides for staff support; prepares or reviews a variety of narrative and/or statistical reports, correspondence, agenda items, policy documents, presentations and other written materials. The Probation Committee is a good example, as I schedule, facilitate, generate the Agenda, take and produce the Minutes and create the Annual Report and initiate the annual swearing in of officers. Other committees and meetings are the Court Employee Recognition Committee, Court Stakeholders and Staff Meetings.

**Daily/Weekly/Monthly/Quarterly/Annually 10%**

Uses standard office equipment, including a computer, drives a personal or City motor vehicle for work related functions. Demonstrates courteous and cooperative behavior when interacting with elected officials, public, contractors, staff, clientele and juveniles. acts in a manner that promotes a harmonious and effective workplace environment while maintaining confidentiality.

**Daily/Weekly/Monthly/Quarterly/Annually 10%**

## 5. KNOWLEDGE AND SKILLS

Indicate the specific knowledge and skills necessary to perform the duties and responsibilities of your job. These required knowledge/skills should be essential for anyone to successfully perform the stated duties/responsibilities. List the duty/responsibility from Section 4 that requires this specific knowledge/skill.

Common Sense

Good Communication Skills

Professionalism

Confidentiality

English/Grammar

Conflict Resolution

Bookkeeping/Budgets/Accounting

Knowledge of Laws/Statutes/Codes/Procedures & Policies  
 Computer & Software  
 Public Speaking  
 Time Management  
 Record Keeping  
 Diplomatic with a diverse population of varied ages and positions  
 Supervision  
 Enjoys Helping Others  
 Team player  
 Habitually demonstrate interpersonal skills by engaging agreeably  
 Business insight  
 Customer focus  
 Financial acumen  
 Comfortable with computers and software  
 Making multifaceted decisions  
 Manages contradictory information to effectively solve problems  
 Anticipating and balancing the needs of multiple stakeholders  
 Taking initiative

## 6. JOB RELATED EDUCATION AND EXPERIENCE

List the educational and experience requirements that would be necessary for the position. This should be the minimal level required for the job duties to be performed at an entry level.

A. What is the minimum level of formal job-related education necessary for the position to be filled at the entry-level?

- High School Diploma or equivalent (G.E.D.)
- Technical specialized coursework beyond High School
- Associate degree or two-year technical training/apprenticeship
- Bachelor's Degree
- Master's Degree
- Ph.D., Ed.S., J.D., M.D.

What field should the training/degree be in?

Administrative Business

B. Indicate the minimum number of years of experience as well as the type of experience.

Four years of Office/Department and Employee Management

C. Indicate any certifications, licenses or registrations that are required to perform the position's duties.

Driver's License

## 7. SUPERVISORY RESPONSIBILITIES

Indicate the type of supervisory authority that your position is required to perform. This can be with employees that report to you, contractors whom you direct and manage, or teams/employees who rely on you as a lead worker. Check types of supervision described below that are appropriate descriptions of your position's responsibilities and enter the number of individuals affected in the appropriate box to the right.

<input checked="" type="checkbox"/>	Conduct performance appraisals	<u>2</u>
<input checked="" type="checkbox"/>	Hiring and promotion decisions	<u>2</u>
<input checked="" type="checkbox"/>	Discipline and termination decisions	<u>2</u>
<input checked="" type="checkbox"/>	Determine pay level and authorize pay increases	<u>2</u>
<input checked="" type="checkbox"/>	Determine work schedules and assignments	<u>2</u>
<input checked="" type="checkbox"/>	Review/approve work product	<u>9</u>
<input checked="" type="checkbox"/>	Instruct/train on work procedures	<u>28</u>
<input checked="" type="checkbox"/>	Manage contractor/vendor assignments and review/approve work	<u>6</u>
<input checked="" type="checkbox"/>	Manage volunteer assignments and review/approve work	<u>2</u>
<input checked="" type="checkbox"/>	Manage team assignments and review/approve work	<u>9</u>

## 8. JOB ASSIGNMENTS

Indicate the judgment required of your position to comprehend an assignment, apply fundamental principles to problems, and to use knowledge and experience in making decisions. Check the box for the one statement the most closely describes the judgment required of your position.

- Perform duties within established procedures, guidelines and precedents. Decisions are limited by existing precedents and supervision from which direction can be readily obtained.
- Perform duties requiring application of broader aspects of established practices and situation that do not fall clearly or concisely within accepted standards or precedents. Minimum amount of judgment required to analyze data/situation. Refer issues not defined by standard practice and established procedure to supervisor.
- Perform duties involve frequently changing conditions and problems. Adapt existing procedures to meet new situations and work independently towards general result, devising new methods as required. Refer unusual situations to supervisor.
- Perform duties wherein recognized general principles may be inadequate to determine the best procedures to follow or the optimum decision in all cases. Requires independent action, initiative, originality and planning.
- Perform duties with responsibility for consideration and analysis of major organizational problems. Requires development of data and recommendations that influence decisions on long-term policies relating to major functions.

## 9. PROBLEM SOLVING

Describe a typical problem that your position is required to deal with and how you deal with and resolve the problem.

You're down several staff members in a department with a limited number of appropriate staff to cover. You need to take into consideration what jobs take the highest priority and what staff will have the insight and available time to assist with the situation. This may mean reassigning replacement staff's original responsibilities to keep the department functioning in the best possible manner without overloading any one person. You will also need to reassess as things change.



**10. EQUIPMENT**

Indicate any equipment that you would regularly operate (e.g., software packages, heavy machinery, vehicles, tools) to be able to perform the required duties and responsibilities of the position.

Standard Office Equipment including a but not limited to;

Computer

Computer Software Programs

Tiberon	Medicaid
Allscripts Payerpath	Munis Financial/Human Capital
Tyler Cashiering	Tyler Supervision/CaseLoadPro
Self Service Carson City	ExecuTime
Knowledge City (Employee Compliance)	RT -Work Orders
HTE	NeoGov
Granicus	Microsoft Office Suite
Veritracks/GPS Tracking/GPS Units	Security Cameras
PolicyTech	DHCFP (Health & Human Services)
TEAMS/ZOOM/Go-To Meeting	Adobe Acrobat/NitroPro
Olympus/Dictation	MicroSoft 365
Fortinet/Cisco/VPN	Online Ordering
Multiple Business Websites	

Adding Machine/Ten-Key

Copier

Scanner

Automobile

**11. WORKING CONDITIONS**

Indicate those factors in your physical environment that are present the majority of the time spent performing your position duties/responsibilities. Please check the "Office Setting" box if your job is performed in an office setting. Also, indicate the percentage of overall duty time typically spent in that specific situation.

Office setting

	<u>Up to 25%</u>	<u>Up to 50%</u>	<u>50%+</u>
<input type="checkbox"/> Frequent travel or extensive driving	---	---	---
<input type="checkbox"/> Exposure to hazardous chemicals	---	---	---
<input type="checkbox"/> Exposure to fumes, gasses, dust, noxious odors	---	---	---
<input type="checkbox"/> Exposure to blood and other body fluids	---	---	---
<input type="checkbox"/> Exposure to intense noise	---	---	---
<input type="checkbox"/> Exposure to electrical currents	---	---	---
<input type="checkbox"/> Exposure to outside weather conditions	---	---	---
<input type="checkbox"/> Working from heights (50+ feet)	---	---	---
<input type="checkbox"/> Work in confined spaces	---	---	---

**12. PHYSICAL REQUIREMENTS**

Indicate the category that most closely matches the requirements necessary to perform the majority of your duties/responsibilities.

Sedentary Work – Exerting up to 10 pounds of force occasionally and/or negligible amount of force frequently to lift, carry, push, pull or move objects. Sedentary work involves sitting most of the time. Jobs are sedentary if walking and standing are required occasionally and all other sedentary criteria are met.

Light Work – Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force frequently to lift, carry, push, pull or move objects. If the use of the arm and/or leg requires exertion of forces greater than that of Sedentary Work and the majority of time is spent sitting, the job is rated for light work.

Medium Work – Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently to lift, carry, push pull or move objects.

Heavy Work – Exerting up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently to lift, carry, push, pull or move objects.

### 13. ADDITIONAL COMMENTS

Provide any additional comments or statements that will assist in the analysis of your position in the space provided below.

One of the major additional duties for this position was the initiating of the Targeted Case Management Reimbursement program. This program was envisioned to be approve in early 2017. To start benefitting from the program in Fiscal Year 2018. However, due to circumstances beyond our control, that could not have been anticipated, it took much longer with a plethora of additional meeting with Medicaid. Through perseverance and an cache of knowledge we finally received approval in Fiscal Year 2019. This meant that we would need to retroactively process Fiscal Year 2018's reimbursements. Having caught up with our reimbursement requests, this program is now improving our department in many ways. However, maintaining this program still involves meticulous record keeping and cost setting audits every year. This involves analyzing every item in our budget and submitting accurate revenue and expense data to the Medicaid hired Auditors.

Employee Signature: \_\_\_\_\_



**SUBMIT THE QUESTIONNAIRE TO YOUR SUPERVISOR. THANK YOU.**

14. SUPERVISOR REVIEW

This section is intended for use by the supervisor to note any additional comments, position details, or disagreements with data provided by the incumbent employee. The supervisor may not change anything written by the employee nor should they address any performance issues. This questionnaire is concerned with the accurate depiction of the position in question.

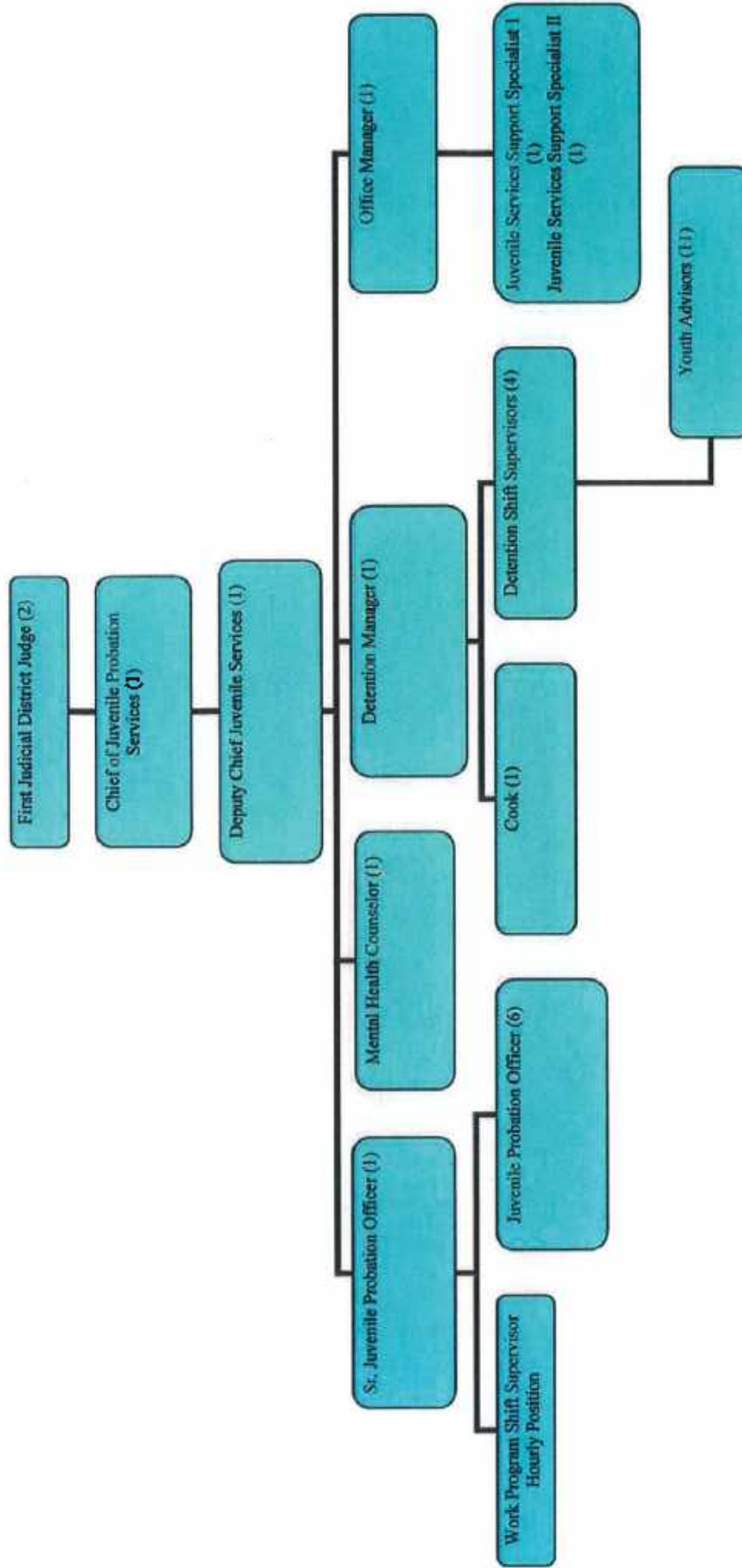
I agree with the incumbent's position questionnaire as written.

The comments listed below should be taken into consideration in the analysis of the position.

The office manager position has grown with the department. This position has more responsibilities that mirror a business manager position. Duties consist of ordering, grant tracking and reporting, billing, personnel management and many other duties.

Supervisor Signature: [Signature] Date: 3/12/2020  
Employee Signature: [Signature] Date: 3/12/2020

# Juvenile Probation Restructuring Flow Chart FY 2020






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## POLICY AND PROCEDURE

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### Reclassification Review Request Form

This form should be completed in cases where it has been determined that the nature and level of the primary responsibilities and duties of a position have changed to the extent that they no longer match to the published classification description and the latest version of the Position Description Questionnaire (PDQ) on file for the position.

Positions, *not people*, are reclassified. A classification request cannot be based upon:

- 1) Length of service (longevity)
- 2) Position in the salary range
- 3) Training, credentials or experience not required for the job
- 4) Volume/quantity of work
- 5) Quality/performance of work
- 6) Number of employees supervised
- 7) Amount of budget position is responsible for managing

You must state clearly that the reason for the review is that:

- The classification description does not accurately reflect the primary responsibilities and duties of the position.

**Note:** The classification descriptions are designed to describe, in general terms, the work performed and do not convey everything that an employee may possibly do on the job. Review requests must be based upon information related to significant changes in responsibilities/duties that have been added to the position since it was last classified.

- The new duties/responsibilities have been permanently assigned to the position and have been performed by the incumbent for a minimum of six (6) months.

**Note:** Temporary assignments should be handled by means of other available actions. Please contact Human Resources for assistance.

**If your request cannot clearly meet the two (2) criteria outlined above, then there are no grounds for a classification review.**

If the classification request meets the criteria for consideration, the employee should complete the following documents and submit them to their supervisor:

- Completed Position Description Questionnaire (PDQ)
- Current Department Organization Chart
- Letter of Justification

This letter should contain the reason(s) for the reclassification request, summary of key changes to the position, and any relevant background information.

- Reclassification Review Request Form signed by employee.

Employee name: Michele Baugh

Date: 3/12/2020

Department: Juvenile Services

Supervisor: Linda Lawlor, Deputy Chief

Current Classification Title:

Office Manager

Employee Signature:

*Michele Baugh*

Supervisor's Comments:

I support the reclassification of this position.

Do the changes in the position represent 40% or more of the assigned duties and responsibilities?  Yes  No

Has the employee been performing the new/revised duties and responsibilities for a minimum of six (6) months?  Yes  No

Supervisor Signature: 

Date: 03/12/2020

Please forward this request to the Department Director for signature.

Department Director's Comments

I support the reclassification of this position, as our current office manager position has expanded. There are multiple responsibilities that are required of the position making it more appropriate to be classified under a Dept. Business manager Position.

Has the employee been performing the new/revised duties and responsibilities for a minimum of six (6) months?  Yes  No

Department Director Signature: 

Date: 3/12/20

Please forward this request to the Human Resources Department.

END OF DOCUMENT



## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

<b>DEPARTMENT NAME:</b> Juvenile Services	<b>DEPARTMENT # (ORG):</b> 2705
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**DESCRIPTION OF REQUESTED ITEM:** Officer Body Camera's yearly cost for support and storage of data.

**JUSTIFICATION OF REQUEST:** Per NRS 289.830 and the potential approval of AB 133 the State of Nevada requires all law enforcement first responders to be quipped with body cameras. This is ongoing expense to keep the cameras in good working order and to store the filmed data from the cameras.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	1012705 500333 Officer Safety	\$9,168.00
Other Pay*	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$9,168.00</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

Included in the Capital Plan - removed from Supplemental Requests.



**NRS 289.830 Certain law enforcement agencies shall require certain peace officers to wear portable event recording device while on duty; adoption of policies and procedures governing use; request for and inspection of record made by device.**

1. A law enforcement agency shall require uniformed peace officers that it employs and who routinely interact with the public to wear a portable event recording device while on duty. Each law enforcement agency shall adopt policies and procedures governing the use of portable event recording devices, which must include, without limitation:

(a) Except as otherwise provided in paragraph (d), requiring activation of a portable event recording device whenever a peace officer is responding to a call for service or at the initiation of any other law enforcement or investigative encounter between a uniformed peace officer and a member of the public;

(b) Except as otherwise provided in paragraph (d), prohibiting deactivation of a portable event recording device until the conclusion of a law enforcement or investigative encounter;

(c) Prohibiting the recording of general activity;

(d) Protecting the privacy of persons:

(1) In a private residence;

(2) Seeking to report a crime or provide information regarding a crime or ongoing investigation anonymously; or

(3) Claiming to be a victim of a crime;

(e) Requiring that any video recorded by a portable event recording device must be retained by the law enforcement agency for not less than 15 days; and

(f) Establishing disciplinary rules for peace officers who:

(1) Fail to operate a portable event recording device in accordance with any departmental policies;

(2) Intentionally manipulate a video recorded by a portable event recording device; or

(3) Prematurely erase a video recorded by a portable event recording device.

2. Any record made by a portable event recording device pursuant to this section is a public record which may be:

(a) Requested only on a per incident basis; and

(b) Available for inspection only at the location where the record is held if the record contains confidential information that may not otherwise be redacted.

3. As used in this section:

(a) "Law enforcement agency" means:

(1) The sheriff's office of a county;

(2) A metropolitan police department;

(3) A police department of an incorporated city;

(4) A department, division or municipal court of a city or town that employs marshals;

(5) The Nevada Highway Patrol; or

(6) A board of trustees of any county school district that employs or appoints school police officers.

(b) "Portable event recording device" means a device issued to a peace officer by a law enforcement agency to be worn on his or her body and which records both audio and visual events occurring during an encounter with a member of the public while performing his or her duties as a peace officer.

(Added to NRS by [2015, 572](#); A [2017, 588](#); [2019, 3252](#))

**A.B. 133**

ASSEMBLY BILL NO. 133—ASSEMBLYMEN FLORES, GONZÁLEZ;  
ANDERSON, BROWN-MAY, CONSIDINE, DURAN, MARTINEZ,  
SUMMERS-ARMSTRONG, THOMAS AND TORRES

FEBRUARY 15, 2021

Referred to Committee on Government Affairs

SUMMARY—Revises provisions relating to peace officers.  
(BDR 23-240)

FISCAL NOTE: Effect on Local Government: May have Fiscal Impact.  
Effect on the State: Yes.

CONTAINS UNFUNDED MANDATE (§§ 1,3)  
(NOT REQUESTED BY AFFECTED LOCAL GOVERNMENT)

EXPLANATION — Matter in *bolded italics* is new; matter between brackets [omitted material] is material to be omitted.

AN ACT relating to peace officers; requiring a law enforcement agency to provide training to peace officers in approaching and interacting with a person who is openly carrying a firearm; requiring all uniformed peace officers to wear a portable event recording device while interacting with the public on duty; and providing other matters properly relating thereto.

**Legislative Counsel's Digest:**

- 1 Existing law requires a peace officer to receive certain training. (NRS 289.550-
- 2 289.605) **Section 1** of this bill requires each law enforcement agency to provide
- 3 training to peace officers in approaching and interacting with a person who is
- 4 openly carrying a firearm.
- 5 Existing law requires uniformed peace officers who routinely interact with the
- 6 public to wear a portable event recording device while on duty. (NRS 289.830)
- 7 **Section 3** of this bill requires, instead, uniformed peace officers to wear a portable
- 8 event recording device while interacting with the public on duty.



- 2 -

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN  
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

1 **Section 1.** Chapter 289 of NRS is hereby amended by adding  
2 thereto a new section to read as follows:

3 *Each law enforcement agency shall, based on best practices,*  
4 *provide to peace officers who are employed by the agency training*  
5 *for approaching and interacting with a person who is openly*  
6 *carrying a firearm.*

7 **Sec. 2.** NRS 289.450 is hereby amended to read as follows:

8 289.450 As used in NRS 289.450 to 289.680, inclusive, *and*  
9 *section 1 of this act*, unless the context otherwise requires, the  
10 words and terms defined in NRS 289.460 to 289.490, inclusive,  
11 have the meanings ascribed to them in those sections.

12 **Sec. 3.** NRS 289.830 is hereby amended to read as follows:

13 289.830 1. A law enforcement agency shall require  
14 uniformed peace officers that it employs ~~and who routinely interact~~  
15 ~~with the public~~ to wear a portable event recording device while  
16 *interacting with the public* on duty. Each law enforcement agency  
17 shall adopt policies and procedures governing the use of portable  
18 event recording devices, which must include, without limitation:

19 (a) Except as otherwise provided in paragraph (d), requiring  
20 activation of a portable event recording device whenever a peace  
21 officer is responding to a call for service or at the initiation of any  
22 other law enforcement or investigative encounter between a  
23 uniformed peace officer and a member of the public;

24 (b) Except as otherwise provided in paragraph (d), prohibiting  
25 deactivation of a portable event recording device until the  
26 conclusion of a law enforcement or investigative encounter;

27 (c) Prohibiting the recording of general activity;

28 (d) Protecting the privacy of persons:

29 (1) In a private residence;

30 (2) Seeking to report a crime or provide information  
31 regarding a crime or ongoing investigation anonymously; or

32 (3) Claiming to be a victim of a crime;

33 (e) Requiring that any video recorded by a portable event  
34 recording device must be retained by the law enforcement agency  
35 for not less than 15 days; and

36 (f) Establishing disciplinary rules for peace officers who:

37 (1) Fail to operate a portable event recording device in  
38 accordance with any departmental policies;

39 (2) Intentionally manipulate a video recorded by a portable  
40 event recording device; or

41 (3) Prematurely erase a video recorded by a portable event  
42 recording device.



- 3 -

1 2. Any record made by a portable event recording device  
2 pursuant to this section is a public record which may be:

- 3 (a) Requested only on a per incident basis; and  
4 (b) Available for inspection only at the location where the  
5 record is held if the record contains confidential information that  
6 may not otherwise be redacted.

7 3. As used in this section:

8 (a) "Law enforcement agency" means:

- 9 (1) The sheriff's office of a county;  
10 (2) A metropolitan police department;  
11 (3) A police department of an incorporated city;  
12 (4) A department, division or municipal court of a city or  
13 town that employs marshals;  
14 (5) The Nevada Highway Patrol; or  
15 (6) A board of trustees of any county school district that  
16 employs or appoints school police officers.

17 (b) "Portable event recording device" means a device issued to a  
18 peace officer by a law enforcement agency to be worn on his or her  
19 body and which records both audio and visual events occurring  
20 during an encounter with a member of the public while performing  
21 his or her duties as a peace officer.

22 **Sec. 4.** The provisions of NRS 354.599 do not apply to any  
23 additional expenses of a local government that are related to the  
24 provisions of this act.

25 **Sec. 5.** 1. This section becomes effective upon passage and  
26 approval.

27 2. Sections 1 to 4, inclusive, of this act become effective:

- 28 (a) Upon passage and approval for the purpose of adopting any  
29 regulations and performing any other preparatory administrative  
30 tasks that are necessary to carry out the provisions of this act; and  
31 (b) On January 1, 2022, for all other purposes.

Ⓢ



## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Juvenile Services

**DEPARTMENT # (ORG):** 2705

**DESCRIPTION OF REQUESTED ITEM:** To increase funds in the membership/publications line item. Currently the line item is funded annually for \$200. Juvenile Services is asking for an additional \$675 annually for a total of \$ 870.

**JUSTIFICATION OF REQUEST:** The request is submitted due to the additional membership fees associated with the Nevada Juvenile Justice Association, National Council Of Juvenile and Family Court Judges and Nevada Sheriffs and Chiefs Association. It is important for the administration of Juvenile Services to belong to the mentioned organizations to maintain knowledge of pertinent trainings, legislative initiatives and best practices in Nevada and Nationwide.

(1)PERSONNEL SERVICES:		(2)SERVICES AND SUPPLIES:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	1012705 500545	\$675.00
Other Pay	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$675.00</b>

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2020-21**

**DEPARTMENT NAME:** Juvenile Services

**DEPARTMENT # (ORG):** 2705

**DESCRIPTION OF REQUESTED ITEM:** To increase funds in the operating supplies line item. Currently the line item is funded annually for \$4,500. Juvenile Services is requesting an additional \$2000.00 annually for a total of \$6500.

**JUSTIFICATION OF REQUEST:** The request is submitted due to additional operating needs and an increase in printer costs and FirstNet. The following operating needs are new this year: ICAN report system, Zoom and PMD monitoring system.

(1)PERSONNEL SERVICES:		(2)SERVICES AND SUPPLIES:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00		\$2000.00
Other Pay	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$2000.00</b>

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 13, 2021)

**FY 2021-22**

DEPARTMENT NAME: Juvenile Services

DEPARTMENT #: 2706

**DESCRIPTION OF REQUESTED ITEM:**

Increase in the Equipment, Repair and Maintenance line item from \$4,882.00 to \$7,882.00. Juvenile Detention is requesting a \$3,000.00 increase to our FY 2021-22 budget.

**JUSTIFICATION OF REQUEST:**

- The Equipment, Repair and Maintenance line item is consistently over budget. This line item provides for the basic needs of our detention population and provides the proper equipment for staff to maintain a safe and secure detention facility.
- Reason #1. Safety and security. It is paramount that the Youth Advisors are properly equipped with the necessary tools to execute their duties in a safe and secure manner. A few of those essential items are radio batteries, radio microphones and room check timers. Due to the frequency of use, the equipment requires frequent replacement, routine maintenance and or repair.
- Reason #2. Contractual agreements. We have a monthly agreement with Stanly Security that provides 24-hour support for our Avigilon NVR video recording system. The contract with Stanley is for \$3,096.12 a year which leaves \$1,786.15 for other equipment repairs and maintenance. The contract agreement is 63% of the Equipment, Repair and Maintenance budget.
- Reason #3. Detention equipment repair. Our Facility currently maintains two freezers, two refrigerators, ice machine, dishwasher and a 38 camera NVR recording system. FY20 one of our freezers, due to its age, had a major repair with the cost of \$3,044.90. This placed our Equipment, Repair and Maintenance budget at negative \$ 2,431.90. 49% over the budgeted \$4,882.00 with 40% of the fiscal year remaining. During FY21 we have had multiple repairs to kitchen equipment. Namely the dish washer sanitizer in the amount of \$1,386.00 and our stove for \$726.00 in repairs. Additionally, new this year FY21, is a maintenance and upkeep plan for Data Works Plus (livescan finger printing) which cost \$729.61/ year.
- Reason #4. Fiscal budget 2018 was over the line budget by \$2,126.00. For Fiscal budget 2019 we went over line budget by \$1,907.75. Fiscal budget 2020 was over the line budget by \$3,058.00, or 63%. We are currently at 92% of our fiscal budget with 38.5% of the fiscal year 2021 remaining.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	1012706-500430	\$ 3000.00
Other Pay	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs</b>	<b>\$.00</b>	<b>Total Services and Supplies</b>	<b>\$ 3000.00</b>
(1)		(2)	
		<b>GRAND TOTAL:</b>	<b>\$.3000.00</b>

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only) Due MARCH 12, 2021

**FY 2021-2022**

**DEPARTMENT :** Juvenile Services

**DEPARTMENT # :** 2706

**DESCRIPTION OF REQUESTED ITEM:**

To increase funds in the Building, Repair and Maintenance line item from \$2,500 to \$6,000. Juvenile Detention is asking for a \$3,500 increase.

**JUSTIFICATION OF REQUEST:** A request for increase in the Building, Repair and Maintenance line item is being requested due to the age of the Murphy Bernardini Detention Center and consistent need for repair. The Murphy Bernardini Detention Center is a 43-year-old building and needs constant repairs to maintain the infrastructure of the building. The building is in constant need of building repairs in order to provide a safe and secure detention facility that meets the needs of the youth while abiding by PREA standards. Additionally, there has been an increase in property damage by the juveniles due to high occupancy and low staff numbers, which has increased the funds needed to maintain the infrastructure of the building.

The Murphy Bernardini Detention Center has multiple maintenance contracts which are paid for out of the Building, Repair and Maintenance line item. The current reoccurring maintenance agreements are with CEI Alarm which costs \$1,272.00/year and Waters Pumping (grease trap) which cost \$440.00/year, As well as inspection and cleaning of the kitchen exhaust system / fire suppression system (oven hood) \$720.00/year. These maintenance agreements combined cost \$2,432.00/year leaving the Building Repair and Maint. Budget \$68.00 for any additional repairs for the facility.

For FY17 \$2,064.44 was spent. For FY18 \$3,069.37 was spent. For FY-19 \$2,029.58 was spent. For FY-20 \$3,971 was spent which was 59% over the facility's \$2,500.00 annual budget. Currently the facility is at 76.44% of the annual budget with 38.5% of the FY remaining. Due to the building being 43 years old, we expect further maintenance and repair costs to only go up.

(1)PERSONNEL SERVICES:		(2)SERVICES AND SUPPLIES:	
	Amount	Acct# / Description	Amount
Salary		1012706 500434	\$3,500
Other Pay			
Worker's Compensation			
Group Insurance			
Medicare			
Pers			
<b>Total Personnel Costs</b> (1)		<b>Total Services and Supplies</b> (2)	<b>\$3,500</b>
		<b>GRAND TOTAL:</b>	<b>\$3,500</b>



## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only)

**FY 2021-22**

**DEPARTMENT :** Alternative Sentencing

**DEPARTMENT # :** 1012800

**DESCRIPTION OF REQUESTED ITEM:** One DAS Officers – FTE’s

**JUSTIFICATION OF REQUEST:**

The single DAS Officer is needed to ensure proper supervision, as we are not able to complete the required minimum number of home visits or field checks. To hit the required minimum number of Home Visits, we would need to complete around 100 home visits per month. We average 25 to 30 new probation cases a month, which are required to have a home visit with in two weeks. We then have an additional 20 to 25 probationers required to have their 6 month and 12 month Home Visits. We then have an additional specialty court case load made up of an average of 110 people, where 50 to 60 need monthly home visits. Our current level is averaging 40 to 50 contacts, which I project we could increase to 65 to 75 home visits a month.

With added court tasks currently covered by Alternative Sentencing, we have had to reassign FTE and PTE DAS Officers to cover the tasks from week to week. This reduces the number of Officers available to complete needed DAS tasks to complete our mission. The new position would assist in the DAS Officer during probation check-ins, complete transports, and team with the DAS Chief or Asst. Chief to complete home visits, along with all other DAS tasks.

To fund the DAS Officer Positions, a grand total requested is \$\_\_80691.799\_\_\_\_\_.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$49,713.04	Body Armor	\$800
Other Pay	\$	Uniform	\$1000
Worker's Compensation	\$744.12	Cell Phone	\$960
Group Insurance	<b>10,289.00</b> \$7509.42	Overtime	\$5,000
Medicare	\$720.839		
Pers	<b>21,873.74</b> <del>\$21128.04</del>		
<b>Total Personnel Costs</b>	<b>\$79815.159</b>	<b>Total Services and Supplies</b>	7760
<b>(1)</b>	<b>83,340.74</b>	<b>(2)</b>	91,100.74
		<b>GRAND TOTAL:</b>	<b>\$87575.159</b>

Request not approved, with the transition to a new Chief of Alternative Sentencing IFC would like to give the new Chief a year to assess staff and determine if a new position is needed.



## DEPARTMENT OF ALTERNATIVE SENTENCING

885 East Musser Street, Suite 2080  
Carson City, Nevada 89701  
Phone (775) 887-2528 Fax (775) 887-2302



**Tim Guthrie, Interim Chief**

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To: City Manager Nancy Paulson  
CC: Assistant City Manager Stephanie Hicks & Chief Financial Officer Sheri Russell  
From: Interim Chief Tim Guthrie  
Date: March 15, 2021  
Subject: Supporting Documentation for Officer position

Greetings,

I have compiled supporting documentation for the Department of Alternative Sentencing's request for one additional Officer position. In support of DAS's request, I compared our Officer to client ratio, Douglas County's DAS Officer to client ratio, and the Nevada Department of Parole & Probation's Officer to client ratio. In addition, I have provided our overtime costs with comparisons from the 2019, 2020 & 2021 fiscal years.

There currently are four full-time DAS Officers with two of the Officers assigned to the Specialty Courts, which consist of the Misdemeanor Treatment Courts, Mental Health Courts and DUI 3<sup>rd</sup> Diversion Program. The other two full-time Officers focus on Formal Probationers, Informal Probationers, subjects on Pre-Trial, subjects on Bail, & subjects on Court Monitored.

- Carson DAS-----1,348 individuals under supervision and supervised by 4 Officers broken down into 100 to 150 high risk, 1,198 individuals considered medium/low risk. Due to COVID our numbers of subjects under supervision is highly reduced. In "normal years" DAS will supervise 1,750 individuals or more.
- Douglas DAS--- 260 individuals under supervision by 2 full time Officers & 1 part time Officer
- NV P & P-----Unknown total individuals under supervision, but each Officer supervises 100 to 130 high risk subjects and 200+ low risk individuals.

For the 2019 Fiscal Year DAS had a total of \$16,432.17 in overtime. For the 2020 Fiscal Year, DAS had a total of \$20,038.58 in overtime which is a **22-23% increase from the previous year**. During the 2021 Fiscal Year to date, DAS has a total of \$16,885.49 in overtime spent (for eight months), which would equate to a total of \$25,328.24 if the trend continues which is a **26-27% increase from the previous year**.

In comparison to both Douglas DAS and NV P&P, Carson DAS has a much more aggressive approach to supervision. Carson DAS is also mandated by contractual obligations to have two Officers when working out of County or doing a home visit on the opposite sex. In addition, DAS has experienced elevated requests to supplement the Carson Sheriff's Office in Law Enforcement activities, all of which have added to the increase in overtime costs.

In closing, DAS has and is significantly below the Officer to client ratios, not only locally, but by national standards as well. If needed, the American Parole & Probation Association has research that supports the need for additional resources (Officers) for the safety & success of our community.

Respectfully Submitted,  
Tim Guthrie, Interim Chief

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)  
FY 2021-22

**DEPARTMENT NAME:** Parks, Recreation & Open Space

**DEPARTMENT # (ORG):** 1015012

**DESCRIPTION OF REQUESTED ITEM:** Request for one new Full Time Equivalent (FTE) Irrigation Specialist (Paygrade A3) for the Parks, Recreation and Open Space Department.

**JUSTIFICATION OF REQUEST:** This item, if approved, would add one FTE, by creating a new position, an Irrigation Specialist, to the Parks, Recreation and Open Space Department team.

The Irrigation Specialist would be primarily responsible for operations and maintenance the City's irrigation infrastructure. The position would conduct in ground repairs, manage central irrigation software system, respond to emergency repairs, conduct shut offs, and manage inquiries from the public.

This will be a highly qualified individual that will be versed in Weather Track, the City's new central irrigation system. Over the past few years, the City has invested, through a phased approach, approximately \$500,000 into new upgraded Weather Track controllers and software system. This system is designed to optimize water usage, account for weather, identify leaks and waste, and has a safety mechanism in the event of large breaks and shuts off the entire system when needed. Since the City's parklands and city landscapes are primarily from the City's potable water supply (the community's drinking water), safe and efficient operation of this system is critical to ensure proper water conservation methods are maintained.

While irrigation needs will be the Irrigation Specialist's primary responsibility, this will still be an important member of the Parks Maintenance Division and function as a comparable Park Maintenance II when not actively working on irrigation tasks and outside of the growing season. This position will still be an active and engaged part of the team that conducts snow/trash removal, pruning, cemetery burials, sports field preparation, mowing, trail and right of way maintenance, city building landscapes, cleans reservable facilities (ex. fuji hall, restrooms, pavilions etc.) basic building maintenance/construction, small equipment maintenance, stake trees, leaves, planting etc.

Currently, irrigation tasks are primarily shared between a Parks Maintenance Worker and the Sports Field Coordinator, which often takes them away from many other duties. Having a dedicated irrigation position would enable the other staff to improve levels of services associated with the Youth Sports Association, sports tournaments and leagues, athletic field maintenance and contract management. In addition, this would increase staff response time to irrigation emergencies, having a dedicated person to monitor and be dispatched for emergency situations. With aging underground irrigation infrastructure, this position would oversee repairs citywide and work with contractors for new installations and larger infrastructure irrigation projects.

### Irrigation Labor Statistics

- In 2020, at least 1,000 labor hours were spent on in-ground irrigation repairs (sprinkler turn-ons, blow outs, winterization, procurement of supplies/inventory related to irrigation specific tasks) – data from Request Tracker
- In 2020, at least 300 labor hours were spent on managing central irrigation software, programming adjustments (park activities, special/weather events), and monitoring irrigation alarms– data from Request Tracker

### Proposed funding strategy

Transfer \$28,510 from Youth Sports Association Account # 1015018- Temporary Staffing AND \$12,000 from Park Maintenance General Fund Account #1015012-Temporary Staffing into 1015012 Salaries, Benefits, Services and Supplies. There are currently enough vehicles to accommodate this position, so a vehicle request is not required.

**Total contribution from existing budget: \$40,510**

**General Fund request: \$26,090**

### Attachments:

- Draft Job Description (*reviewed and approved by Human Resources*)
- Draft Organizational Chart (*new position would report to Parks Operations Manager*)
- Compensation Study (*prepared by Human Resources*)

<b>(1)PERSONNEL SERVICES:</b>		<b>(2)SERVICES AND SUPPLIES**:</b>	
	<b>Increase Amount</b>	<b>Acct# / Description</b>	<b>Increase Amount</b>
Salary	\$42,364.00	Computer, phone and I-pad	\$4,000
Other Pay*		Uniform allowance	\$500
Phone allowance	\$960.00		
CCEA foul weather gear	\$150.00		
Worker's Compensation	\$744.00	I-pad monthly service fee	\$540
Group Insurance	\$10,189.00		
Medicare	\$586.00		
Pers	\$6,567.00		
<b>Total Personnel Costs (1)</b>	<b>\$61,560.00</b>	<b>Total Services and Supplies (2)</b>	<b>\$5,040</b>
		<b>GRAND TOTAL:</b>	<b>\$66,600.00</b>
		<b>General fund request:</b>	<b>\$26,090</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## JOB DESCRIPTION

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<b>JOB TITLE:</b>	Parks Irrigation Specialist	<b>FLSA:</b>	Non-Exempt
<b>DEPARTMENT:</b>	Parks, Recreation and Open Space	<b>GRADE:</b>	A3
<b>REPORTS TO:</b>	Parks Operation Manager	<b>DATE:</b>	July 1, 2021

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### SUMMARY OF JOB PURPOSE:

Under general supervision, this position performs a variety of technical tasks in the installation, maintenance, design and repair of irrigation systems for the City owned parks, landscapes, and sport complexes; troubleshoots irrigation system issues and operates a variety of manual and power tools and equipment; responds to requests and inquiries from the public; provides visitor information as necessary and performs related work as required.

### ESSENTIAL FUNCTIONS:

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Performs a variety of semi-skilled and skilled work in the care, maintenance, repair and restoration of city parklands to ensure safe and efficient access for the public and staff.
- Monitors irrigation systems operations at assigned parks, landscapes, and sport complexes; determine daily watering needs and checks for broken lines, heads, valves and other parts; repairs or replaces sprinklers, valves, clocks, pipes, backflow prevention devices and wiring.
- Reads and interprets blueprints and specifications of irrigation system pipes, valves, heads, and electric, hydraulic, or manual control systems.
- Coordinates various irrigation systems installation and maintenance projects with outside contractors and other City staff as needed.
- Observes and makes corrective adjustments in the operation of pumps and water lines ensuring proper pressure and coverage of irrigation system.
- Orders necessary parts for repairs and maintains irrigation parts inventory up to date and stocked.
- Participates in the design and installation of new irrigation systems; maintains and upgrades maps, plans and specifications.
- Assists with inspections and suggests modifications to the work of contractors installing new irrigation systems as necessary; ensures systems are in compliance with specifications.
- Responds to Underground Service Alerts (USA or 811) locate service requests as necessary.
- Maintains and continues education and training for automated irrigation systems (Weather Trak and Rainmaster), new trends in irrigation installation, maintenance and repair and the use of backflow prevention devices.



- Operates and maintains a variety of hand and power landscaping tools and equipment, including mowers, tractors, spreaders, edgers, blowers, hedge trimmers, weed eaters, chainsaws, rakes, shovels, brooms and other tools; operates trucks, small utility vehicles, trailers and tractors with attachments.
- Performs a variety of landscape maintenance tasks including, but not limited to: Mowing, trimming, edging, fertilizing, seeding/re-seeding, installing sod, and aerating turf areas and sports fields; maintains landscaped areas; weeds, prunes, mulches; prepares soil for planting; plants trees, and shrubs.
- Performs snow removal activities as required.
- Performs trail maintenance and construction duties, including trail repairs, clearing downed trees, erosion control; maintains and constructs drainage systems, trail bridges, culverts, fences and gates.
- Observes safe work methods and uses appropriate Personal Protective Equipment; secures worksites from safety hazards as necessary; ensures safe storage and disposal of hazardous materials; reports and documents safety concerns and attends safety meetings.
- Cleans and maintains park and recreation facilities; restrooms and picnic shelters; check and replenish tissue, towels and soap; gather and remove garbage and litter from grounds and facilities.
- Operates a full range of light and heavy maintenance and grounds equipment including tractors, backhoes, skid steers, bobcats, dump trucks, boom trucks, forklifts, riding lawn mowers and snow removal equipment.
- Responds to questions and complaints from the public; carries out assignments in a non-disruptive manner in areas receiving heavy public use.
- Maintains basic records of work performed and completes work orders as assigned.
- Contributes to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing or participating as a member of work team.
- Instructs, trains, and directs the work of Park Maintenance Worker I, seasonal employees, volunteers, inmates or less experienced staff.
- Demonstrates courteous and cooperative behavior when interacting with the public and City staff; acts in a manner that promotes a harmonious and effective workplace environment.

**QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

**Education and Experience:**

Equivalent to a High School education or GED, supplemented by specialized training in irrigation, park maintenance, horticulture or landscaping, plumbing or electric functions AND three (3) years experience responsibly performing irrigation system installation, maintenance and repair duties.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid Driver's License
- Certified Irrigation Technician within 6 months of hire
- Certified Backflow Testing Certificate within 12 months of hire
- Must possess and maintain Certified Pesticide Applicator License
- Must possess and maintain OSHA 10 General Construction certification

**Required Knowledge and Skills**

## Knowledge of:

- Central programming and standard irrigation controller system programming, installation, diagnostics and troubleshooting.
- Maintenance principles, practices, tools, and equipment for maintaining and repairing open spaces, parks and related facilities.
- Nozzle matching, head to head sprinkler coverage, evapotranspiration and pressure reading techniques.
- Methods and techniques used in the installation, maintenance and repair of irrigation systems including drip systems, sprinklers, electric and manual valves, backflow prevention devices, controllers and pumps.
- Regionally appropriate design and component selection of irrigation systems to ensure proper and sufficient watering required for healthy growth of a variety of species of trees, shrubs and turf in the Northern Nevada climate.
- Basic electrical diagnostic techniques including wire tracing, toners and operation of a volt meter.
- Principles and standard practices of several trades as they apply to parks construction and maintenance such as basic plumbing repair practices including soldering copper fittings and replacement of restroom and drinking fountain fixtures.
- Basic tree and shrub identification including indications of under/over-watering, potential infestations and signs of disease.
- Safe operation and routine maintenance of commonly used hand and power landscape maintenance, excavation and irrigation tools and equipment.
- Safe work methods and safety practices pertaining to the work.
- Shop mathematics.

## Skill in:

- Performing a variety of construction, modification, maintenance and repair work with accuracy, speed and minimal supervision.
- Dealing with a variety of individuals from various socio-economic, ethnic and cultural backgrounds, in person and over the telephone.
- Reading and interpreting irrigation plans, maps and instructions.
- Understanding and following oral and written directions.
- Communicating effectively, basic record keeping and reporting of work performed.
- Working without close supervision in standard work situations.
- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.

- Basic computer skills including internet navigation and research, professionally formatted emailing, Microsoft Word, Adobe, interpreting digital plans and submitting comments to city staff.
- Establishing, maintaining, and fostering positive and effective working relationships with those contacted in the course of work.

## **JOB DESCRIPTION**

## **Irrigation Specialist**

### **SUPERVISION RECEIVED AND EXERCISED:**

**Under General Supervision** - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Incumbents are not required to apply theory or to use their own judgment. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

### **PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Strength and mobility to work in a typical park maintenance setting, including ability to safely operate hand and power tools; stamina to perform sustained physical labor, including standing, walking, climbing and working in confined or awkward spaces for extended periods of time; strength to lift and maneuver materials and equipment weighing up to 50 pounds and in excess of 50 pounds with proper equipment or assistance; vision to read printed materials; and hearing and speech to communicate in person or over a radio or telephone.

Work outdoors, sometimes in adverse weather conditions and extreme temperatures. Work with exposure to potentially hazardous herbicides and pesticides. Work with exposure to animals, insects and/or noxious plants.



**CONDITIONS OF EMPLOYMENT:**

1. *All new employees will serve a probationary period of twelve (12) months. Such employees are not subject to the collective bargaining agreement and may be laid off or discharged during this period for any reason, or no reason.*
2. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
3. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*
4. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*
5. *New employees are required to submit to a fingerprint-based background investigation which costs the new employee \$56.25 and a drug/alcohol screen which costs \$84.00. Employment is contingent upon passing the background and the drug/alcohol screen.*
6. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).*
7. *All positions of the Parks and Cemetery Divisions of the Parks and Recreation Department will be subjected to working with prison inmate and jail trustee workers in the course of their duties. All employees must be willing to do so and comply with all departmental policies and procedures related to these work programs as a condition of employment.*

8. This position is covered under the authority of the Federal Motor Carrier Safety Administration (FMCSA).

All employees covered by this job description are subject to drug and alcohol testing in accordance with the requirements of the FMCSA, as set forth in 49 CFR part 382 as amended; and the Carson City FMCSA Anti-Drug and Alcohol Misuse Prevention Program; which are hereby referenced and made part of this job description, that mandates urine testing and breath alcohol testing for safety-sensitive positions, as well as those positions that require a commercial driver's license (CDL); and provides for immediate termination of employment when there is a positive test result.

The US Department of Transportation (DOT) also imposes 49 CFR part 40 as amended, which is hereby referenced and made part of this job description, that establishes standards for collection and testing of urine and breath specimens.

Copies of parts 382, 655 and 40 are available in the Alcohol Program Manager's office and on the internet at the Office of Drug and Alcohol Policy on Compliance website <https://www.transportation.gov/odapc>

9. Carson City is an Equal Opportunity Employer.

**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**“Carson City is an Equal Opportunity Employer”**

Agency	Job Title	Job Description	Pay Range
Carson City	Parks Irrigation Specialist	NEW	proposed A3
Douglas County	Parks Maintenance Assistant	<a href="https://www.governmentjobs.com/careers/douglasconv/classspecs/1081243?keywords=Parks%20Maintenance%20&amp;pagetype=classSpecifications">https://www.governmentjobs.com/careers/douglasconv/classspecs/1081243?keywords=Parks%20Maintenance%20&amp;pagetype=classSpecifications</a>	\$29,265.60-\$43,888.00
Lyon County	Building & Grounds Maintenance Worker	<a href="https://www.lyon-county.org/DocumentCenter/View/7694/Building-and-Grounds-Maintenance-Worker">https://www.lyon-county.org/DocumentCenter/View/7694/Building-and-Grounds-Maintenance-Worker</a>	\$32,287.36-\$51,655.44
City of Reno	Irrigation System Technician Senior Irrigation System Technician	Attached Attached	\$50,582.89 - \$71,164.62 \$55,754.50 - \$78,502.81
Sparks	Parks Maintenance Worker II	<a href="https://cityofsparks.us/resources/resource/online-jobs-page/">https://cityofsparks.us/resources/resource/online-jobs-page/</a>	\$48,755.20-\$62,046.40
Washoe County	Irrigation Specialist	Attached	\$44,824.00 - \$58,177.60

Washoe County  
Job Classification Salaries  
Effective July 01, 2020

Job Class #	Job Title	PS Area	PS Group	Level	Min Hourly	Max Hourly	Min Annual	Max Annual
60006128	HUMAN SERVICES SUPPORT SPECIALIST I	W	GG	--	\$ 21.55	\$ 27.97	\$ 44,824.00	\$ 58,177.60
60006129	HUMAN SERVICES SUPPORT SPECIALIST II	W	HH	--	\$ 22.70	\$ 29.52	\$ 47,216.00	\$ 61,401.60
60003052	HYDROGEOLOGIST	Y	NN	--	\$ 32.20	\$ 41.87	\$ 66,976.00	\$ 87,089.60
60000201	IMAGING & RECORD MGMT SUPERVISOR	Y	PP	--	\$ 36.21	\$ 47.05	\$ 75,316.80	\$ 97,864.00
60000056	IMAGING AND RECORDS TECHNICIAN I	W	DD	--	\$ 18.30	\$ 23.76	\$ 38,064.00	\$ 49,420.80
60000055	IMAGING AND RECORDS TECHNICIAN II	W	FF	--	\$ 20.52	\$ 26.65	\$ 42,681.60	\$ 55,432.00
60000202	IMAGING EQUIPMENT TECHNICIAN I	W	CC	--	\$ 17.34	\$ 22.53	\$ 36,067.20	\$ 46,862.40
60000203	IMAGING EQUIPMENT TECHNICIAN II	W	GG	--	\$ 21.55	\$ 27.97	\$ 44,824.00	\$ 58,177.60
60000200	IMAGING EQUIPMENT TECHNICIAN TRAINEE	W	BB	--	\$ 16.56	\$ 21.48	\$ 34,444.80	\$ 44,678.40
60002241	INMATE CLASS/INMATE ASSIST SPECIALIST	W	JJ	--	\$ 25.51	\$ 33.16	\$ 53,060.80	\$ 68,972.80
60002203	INMATE PROPERTY/SERVICES SUPERVISOR	Y	JJ	--	\$ 25.51	\$ 33.16	\$ 53,060.80	\$ 68,972.80
60002204	INMATE WORK PROGRAM LEADER	W	II	--	\$ 24.05	\$ 31.23	\$ 50,024.00	\$ 64,958.40
60002206	INMATE WORK PROGRAM SUPERVISOR	Y	JJ	--	\$ 25.51	\$ 33.16	\$ 53,060.80	\$ 68,972.80
60001164	INTEGRATED CASE SERVICES MANAGER	K	447	--	\$ 30.39	\$ 47.05	\$ 63,211.20	\$ 97,864.00
60000352	INTERNAL AUDITOR	C	RR	--	\$ 41.25	\$ 53.61	\$ 85,800.00	\$ 111,508.80
60016900	INTERNET SERVICES LIBRARIAN	Y	NN	--	\$ 32.20	\$ 41.87	\$ 66,976.00	\$ 87,089.60
60018652	INTERPRETER	W	HH	--	\$ 22.70	\$ 29.52	\$ 47,216.00	\$ 61,401.60
60001216	INTERPRETER/CLERK	J	135	--	\$ 22.67	\$ 30.61	\$ 47,153.60	\$ 63,668.80
60018156	INVESTIGATIVE ASSISTANT	P	II	--	\$ 24.05	\$ 31.23	\$ 50,024.00	\$ 64,958.40
60001013	INVESTIGATIVE ASSISTANT	W	II	--	\$ 24.05	\$ 31.23	\$ 50,024.00	\$ 64,958.40
60001011	INVESTIGATOR I (PD)	W	KK	--	\$ 27.15	\$ 35.33	\$ 56,472.00	\$ 73,486.40
60001015	INVESTIGATOR II (PD)	W	LM	--	\$ 30.52	\$ 39.71	\$ 63,481.60	\$ 82,596.80
60004028	IRRIGATION SPECIALIST	W	GG	--	\$ 21.55	\$ 27.97	\$ 44,824.00	\$ 58,177.60
60000283	IT MANAGER	C	TT	--	\$ 49.09	\$ 63.79	\$ 102,107.20	\$ 132,683.20
60002242	JAIL COOK	W	HH	--	\$ 22.70	\$ 29.52	\$ 47,216.00	\$ 61,401.60
60001365	JUDGE (GERLACH)	E	215	01	\$ 13.50	\$ 13.50	\$ 28,080.00	\$ 28,080.00
60001355	JUDGE (INCLINE)	E	205	01	\$ 72.00	\$ 72.00	\$ 149,760.00	\$ 149,760.00
60001350	JUDGE (RENO/SPARKS)	E	200	01	\$ 79.99	\$ 79.99	\$ 166,379.20	\$ 166,379.20
60001360	JUDGE (WADSWORTH)	E	210	01	\$ 41.95	\$ 41.95	\$ 87,256.00	\$ 87,256.00
60017879	JUDGE'S ADMINISTRATIVE ASSISTANT	J	178	--	\$ 30.84	\$ 41.63	\$ 64,147.20	\$ 86,590.40
60001138	JUDGE'S ADMINISTRATIVE ASSISTANT	K	448	--	\$ 30.59	\$ 41.63	\$ 63,627.20	\$ 86,590.40
60001255	JUDGE'S SECRETARY	J	155	--	\$ 24.55	\$ 33.16	\$ 51,064.00	\$ 68,972.80



## CLASS SPECIFICATION

Class Code: 4028  
Date Est: 9/96  
Last Rev: 02/2002  
Last Title Chg:  
FLSA: Non-exempt

### IRRIGATION SPECIALIST

#### DEFINITION

Under general supervision, install, maintain, and repair irrigation systems in County parks, facilities, golf courses, and landscaped areas. Performs related duties as required.

#### EXPERIENCE AND TRAINING REQUIREMENTS

Three years of experience in the installation, repair, and maintenance of irrigation systems; OR an equivalent combination of related training and experience.

#### LICENSE OR CERTIFICATE

Valid driver's license.

#### SUPERVISION EXERCISED

May provide work coordination and direction for other staff.

#### EXAMPLES OF DUTIES *(The following is used as a partial description and is not restrictive as to duties required.)*

Read and interpret design print and specifications of pipes, valves, heads, electric, hydraulic, or manual control systems for the purpose of installing, repairing, and maintaining irrigation systems.

Repair irrigation systems to include use of design prints to locate the system, diagnose problems, locate, and correct the problems.

Requisition materials and supplies for maintenance and repair of irrigation systems.

Operate, program and troubleshoot computerized irrigation systems including installation and repair of central control units, memory boards, sensors and master valves.

Install/remove and test irrigation pumps.

Maintain an inventory of tools and irrigation system parts used for routine repairs.

Install, repair, maintain, and perform tests on backflow devices.

Replace worn, damaged, or defective heads, valves, and controllers.

Maintain and update maps, as-builts, plans/specifications of park irrigation systems.

Maintain and compile written records/reports of irrigation systems activities.

Inspect irrigation systems installed by staff or outside contractors at golf courses and other park facilities and recommend maintenance, repair or modification as needed.

May function as a lead worker over other park maintenance staff in the installation and repair of irrigation systems.

May function as a lead worker in absence of supervisor.

May perform Grounds Maintenance Worker functions when necessary.

### **JOB RELATED AND ESSENTIAL QUALIFICATIONS**

**Full Performance** *(These may be acquired on the job and are needed to perform the work assigned.)*

#### **Knowledge of:**

County and departmental policies, practices, and procedures.

Irrigation system locations owned and maintained by the County.

**Entry Level** *(Applicants will be screened for possession of these through written, oral, performance, or other evaluation methods.)*

#### **Knowledge of:**

Irrigation system designs used to obtain proper water coverage of turf, tree and shrub areas including sizing of pipe.

Computerized irrigation systems that utilize weather data to determine water delivery.

Types of valves and heads to utilize, and their proper placement.

Methods used to calculate water pressure both at the source and the head.

Basic electrical principles using continuity and voltage.

Types of controllers to utilize and proper wire size for electrical distribution.

Names, functions, and characteristics of irrigation parts and systems and the tools and motorized equipment used to install and maintain the system.

Symbols and terminology used in the design of irrigation systems.

Backflow devices and operation.

Irrigation requirements for turf, trees, shrubs, and other landscaping.

Turf management, including seeding, sodding, fertilizing, and turf diseases.

General soil science.

#### **Ability to:**

Read and interpret irrigation system design prints.

Operate, program, and troubleshoot computerized irrigation systems.

Monitor and interpret the condition of turf, trees, and other landscaping and program the computerized irrigation system accordingly.

Use and care for the tools and equipment used in the installation, repair, and maintenance of irrigation systems.

Diagnose and repair irrigation system problems.

Lead the work of other park maintenance workers in the installation, repair, and maintenance of irrigation systems.

Obtain certification of Backflow Prevention Tester (AWWA).

Establish and maintain effective working relationships with those contacted in the course of work.

**SPECIAL REQUIREMENTS**

*Essential duties require the following physical skills and work environment.*

Ability to work outside in various types of weather; to operate common hand tools and motorized equipment; to drive a motor vehicle to various work sites; to lift materials and equipment weighing up to 50 pounds; and sufficient stamina to stand, walk, and perform physical labor for extended periods of time.

*This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards.*

Approved \_\_\_\_\_ WERCCS Job Evaluation Committee

Date March, 2001





CITY OF RENO  
Revision Date: Aug 11, 2019

# Irrigation System Technician

Class Code:  
3560

Bargaining Unit: Local 39 Non-Supervisory

## SALARY RANGE

\$24.32 - \$34.21 Hourly  
\$1,945.50 - \$2,737.10 Biweekly  
\$4,215.24 - \$5,930.39 Monthly  
\$50,582.89 - \$71,164.62 Annually

## CLASSIFICATION DESCRIPTION SUMMARY:

Under general supervision, performs a variety of technical tasks in the installation, maintenance, design, and repair of automatic irrigation systems for City owned parks and golf courses; troubleshoots system problems; ensure the safe and proper operation and maintenance of the reclaimed water system used for irrigation purposes; and operates a variety of maintenance and grounds keeping tools and equipment in the performance of assigned duties.

### DISTINGUISHING CHARACTERISTICS

Employees within this class perform the full range of irrigation maintenance duties as assigned and are distinguished from the Senior Irrigation System Technician in that the latter exercises technical and functional supervision over lower level irrigation staff.

## ESSENTIAL FUNCTIONS:

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

Monitor irrigation system operations at assigned parks or golf courses; determine daily watering needs and check for broken lines, heads, valves, and other parts; repair or replace sprinklers, valves, clocks, pipes, backflow prevention devices and wiring.

Work with and maintain reclaimed water irrigation systems; retrofit existing irrigation systems to reclaimed water use; ensure adherence to environmental requirements.

Read and interpret blue prints and specifications of irrigation system pipes, valves, heads, and electric, hydraulic or manual control systems.



Observe and make corrective adjustments in the operation of pumps and water lines, ensuring proper pressure and coverage.

Install, program, operate, and maintain computerized irrigation systems and weather stations; modify settings to ensure proper soil and moisture content for the growth of healthy turf and landscape vegetation.

Install, repair, and maintain drinking fountains as necessary.

Order necessary parts, tools, equipment, or supplies needed for repairs; safely operate and maintain ditch diggers, backhoe, dump truck, front end loader, jack hammer, pipe cutter, and sod cutter.

Coordinate various irrigation system installation and maintenance projects with outside contractors and other City maintenance staff as needed.

Participate in the design and installation of new irrigation systems; maintain and update maps, plans and specifications.

Inspect and make modifications to the work of contractors installing new irrigation systems as necessary; ensure systems are in compliance with specifications.

Respond to Underground Service Alerts (USA's) locate service requests as necessary.

Maintain continued education and attend training for new trends in irrigation system installation, maintenance and repair, and the use of backflow prevention devices.

Educate and train City staff in the use of new irrigation products, drip systems, sprinklers, valves, computerized irrigation control systems, and in the use of and safety aspects of reclaimed water irrigation systems; serve as project lead on assigned projects as necessary.

Perform related duties as required.

## **MINIMUM QUALIFICATIONS:**

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

### **Knowledge of:**

Operations, services, and activities of an irrigation system maintenance and repair program.

Functions and operations of an automated irrigation system.

Methods and techniques used in the installation, maintenance and repair of irrigation systems.

Design and layout of general irrigation systems including the knowledge of types of landscape vegetation and the frequency and amount of watering required for healthy growth.

Basic electrical and plumbing procedures.

Risks, hazards, and liabilities associated with the use of reclaimed water.

Operational characteristics of maintenance and repair equipment and tools used in sprinkler repair and installation.

Methods and procedures of Underground Service Alert for marking utilities.

Computers and applicable software applications.

Occupational hazards and standard safety practices.  
Pertinent federal, state and local laws, codes and regulations.

**Ability to:**

Perform a variety of technical tasks in the installation, maintenance, and repair of irrigation systems.

Troubleshoot irrigation system failures and malfunctions.

Observe and make corrective adjustments in the operation of pumps and water lines.

Install, program, and maintain computerized irrigation systems.

Learn to program central irrigation control systems.

Adhere to established health and safety regulations applicable to reclaimed water systems.

Use and operate hand and power tools and other mechanical equipment required for work with irrigation systems.

Perform a variety of manual tasks for extended periods of time and in unfavorable weather conditions.

Read and interpret blue prints, schematics and specifications.

Operate office equipment including computers.

Maintain a variety of records and prepare reports.

Work independently in the absence of supervision.

Understand and follow oral and written instructions.

Work in a team based environment to achieve common goals.

Coordinate multiple projects and complex tasks simultaneously.

Meet the physical requirements to safely and effectively perform the assigned duties.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

**Education and Experience Guidelines** - Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

**Education/Training:**

Equivalent to the completion of the twelfth grade supplemented by specialized training in irrigation, maintenance, plumbing, or electrical functions.

**Experience:**

Two years of increasingly responsible experience performing irrigation system installation, maintenance and repair duties including some experience involving the use of reclaimed water for irrigation purposes.

**License or Certificate:**

Possession of a valid commercial driver's license (CDL) with appropriate endorsements.

Possession of, or ability to obtain, an appropriate, valid backflow testing certification issued by the AWWA within one year of hire.

**SUPPLEMENTAL INFORMATION:**

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed in both indoor and outdoor field environments; travel from site to site; exposure to noise, dust, grease, smoke, fumes, solvents, potentially hazardous chemicals, gases, electrical energy, and all types of weather and temperature conditions; work in or around water; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; work in underground and/or in confined spaces.

**Physical:** Primary functions require sufficient physical ability and mobility to work in both indoor and outdoor field environments; to walk, stand, and sit for prolonged periods of time; to frequently stoop, bend, kneel, crouch, crawl, climb, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to lift, carry, push, and/or pull moderate to heavy amounts of weight; to operate assigned equipment and vehicles; and to verbally communicate to exchange information.

### **OTHER REQUIREMENTS:**

Local 39 Non-Supervisory  
G22  
Last Update: 8/2019  
JD 11/2018



CITY OF RENO  
Revision Date: Aug 11, 2019

# Senior Irrigation System Technician

Class Code:  
3562

Bargaining Unit: Local 39 Non-Supervisory

## SALARY RANGE

\$26.81 - \$37.74 Hourly  
\$2,144.40 - \$3,019.34 Biweekly  
\$4,646.21 - \$6,541.90 Monthly  
\$55,754.50 - \$78,502.81 Annually

## CLASSIFICATION DESCRIPTION SUMMARY:

Under direction, leads, oversees, and participates in the more complex and difficult work of staff responsible for performing a variety of technical tasks in the design, installation, maintenance, and repair of automatic irrigation systems for City owned parks and golf courses; prioritizes and schedules irrigation systems for repair; schedules reduce pressure apparatus devices for annual testing and schedules repairs and/or replacement as necessary; troubleshoots system problems; ensures the safe and proper operation and maintenance of the reclaimed water system used for irrigation purposes; operates a variety of maintenance and grounds keeping tools and equipment in the performance of assigned duties; and performs a variety of technical maintenance tasks relative to assigned area of responsibility.

### DISTINGUISHING CHARACTERISTICS

This is the advanced journey level class in the Irrigation System Technician series. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned including exercising technical and functional supervision over lower level irrigation staff. Employees perform the most difficult and responsible types of duties assigned to classes within this series. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility.

## ESSENTIAL FUNCTIONS:

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

Lead, plan, train, and review the work of staff responsible for performing a variety of technical tasks in the design, installation, maintenance, and repair of automatic irrigation systems for City owned parks and golf courses; participate in performing the most complex work of the

unit including scheduling reduce pressure apparatus devices for annual testing and scheduling repairs and/or replacement as necessary.

Train assigned employees in their areas of work including irrigation maintenance methods, procedures, and techniques.

Supervise the use, care, and operation of maintenance and repair equipment and tools used in irrigation repair and installation including hand and power tools.

Verify the work of assigned employees for accuracy, proper work methods, techniques, and compliance with applicable standards and specifications; ensure adherence to safe work practices and procedures.

Monitor irrigation system operations at assigned parks or golf courses; determine daily watering needs and check for broken lines, heads, valves, and other parts; repair or replace sprinklers, valves, clocks, pipes, backflow prevention devices and wiring.

Work with and maintain reclaimed water irrigation systems; retrofit existing irrigation systems to reclaimed water use; ensure adherence to environmental requirements.

Read and interpret blue prints and specifications of irrigation system pipes, valves, heads, and electric, hydraulic or manual control systems.

Observe and make corrective adjustments in the operation of pumps and water lines, ensuring proper pressure and coverage.

Install, program, operate, and maintain computerized irrigation systems and weather stations; modify settings to ensure proper soil and moisture content for the growth of healthy turf.

Install, repair, and maintain drinking fountains as necessary.

Order necessary parts, tools, equipment, or supplies needed for repairs; safely operate and maintain ditch diggers, backhoe, dump truck, front end loader, jack hammer, pipe cutter, and sod cutter.

Coordinate various irrigation system installation and maintenance projects with outside contractors and other City maintenance staff as needed.

Participate in the design and installation of new irrigation systems; maintain and update maps, plans and specifications.

Inspect and make modifications to the work of contractors installing new irrigation systems as necessary; ensure systems are in compliance with specifications.

Respond to Underground Service Alerts (USA's) locate service requests as necessary.

Maintain continued education and attend training for new trends in irrigation system installation, maintenance and repair, and the use of backflow prevention devices.

Educate and train City staff in the use of new irrigation products, drip systems, sprinklers, valves, computerized irrigation control systems, and in the use of and safety aspects of reclaimed water irrigation systems; serve as project lead on assigned projects as necessary.

Respond to public inquires in a courteous manner; provide information within the area of assignment; resolve complaints in an efficient and timely manner.

Perform related duties as required.

## **MINIMUM QUALIFICATIONS:**

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

### **Knowledge of:**

Operations, services, and activities of an irrigation system maintenance and repair program.  
 Principles of lead supervision and training.  
 Programming central irrigation control systems.  
 Advanced functions and operations of an automated irrigation system.  
 Advanced methods and techniques used in the installation, maintenance and repair of irrigation systems.  
 Advanced design and layout of general irrigation systems including the knowledge of types of lawns and the frequency and amount of watering required.  
 Electrical and plumbing procedures.  
 Risks, hazards, and liabilities associated with the use of reclaimed water.  
 Operational characteristics of maintenance and repair equipment and tools used in sprinkler repair and installation.  
 Methods and procedures of Underground Service Alert for marking utilities.  
 Computers and applicable software applications.  
 Occupational hazards and standard safety practices.  
 Pertinent federal, state and local laws, codes and regulations.

### **Ability to:**

Lead, organize, and review the work of staff.  
 Independently perform the most difficult installation, maintenance, and repair duties of irrigation systems.  
 Interpret, explain, and enforce department policies and procedures.  
 Troubleshoot irrigation system failures and malfunctions.  
 Observe and make corrective adjustments in the operation of pumps and water lines.  
 Install, program, and maintain computerized irrigation systems.  
 Adhere to established health and safety regulations applicable to reclaimed water systems.  
 Use and operate hand and power tools and other mechanical equipment required for work with irrigation systems.  
 Perform a variety of manual tasks for extended periods of time and in unfavorable weather conditions.  
 Read and interpret blue prints, schematics and specifications.  
 Operate office equipment including computers.  
 Maintain a variety of records and prepare reports.  
 Work independently in the absence of supervision.  
 Understand and follow oral and written instructions.  
 Work in a team based environment to achieve common goals.  
 Coordinate multiple projects and complex tasks simultaneously.  
 Meet the physical requirements to safely and effectively perform the assigned duties.  
 Communicate clearly and concisely, both orally and in writing.  
 Establish and maintain effective working relationships with those contacted in the course of work.

**Education and Experience Guidelines** - Any combination of education and experience that

would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

**Education/Training:**

Equivalent to the completion of the twelfth grade supplemented by specialized training in irrigation, maintenance, plumbing or electrical functions.

**Experience:**

Three years of increasingly responsible experience performing irrigation system installation, maintenance, and repair duties including some experience involving the use of reclaimed water for irrigation purposes at a level comparable to a Irrigation System Technician with the City of Reno.

**License or Certificate:**

Possession of a valid commercial driver's license (CDL) with appropriate endorsements. Possession of, or ability to obtain, an appropriate, valid backflow testing certification and Cross-Connection Specialist certification issued by the AWWA.

**SUPPLEMENTAL INFORMATION:**

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed in both indoor and outdoor field environments; travel from site to site; exposure to noise, dust, grease, smoke, fumes, solvents, potentially hazardous chemicals, gases, electrical energy, and all types of weather and temperature conditions; work in or around water; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; work in underground and/or in confined spaces.

**Physical:** Primary functions require sufficient physical ability and mobility to work in both indoor and outdoor field environments; to walk, stand, and sit for prolonged periods of time; to frequently stoop, bend, kneel, crouch, crawl, climb, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to lift, carry, push, and/or pull moderate to heavy amounts of weight; to operate assigned equipment and vehicles; and to verbally communicate to exchange information.

**OTHER REQUIREMENTS:**

Local 39 Non-Supervisory  
G24  
Last Update: 8/2019  
JD 11/2018

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Parks, Recreation & Open Space

**DEPARTMENT # (ORG):** 1015012

**DESCRIPTION OF REQUESTED ITEM:** Request for one additional Full Time Equivalent (FTE) Park Maintenance Worker I (Paygrade A2) for the Parks, Recreation and Open Space Department.

**JUSTIFICATION OF REQUEST:** This item, if approved, would add one additional Park Maintenance Worker I FTE, for a total of 10, as part of the Parks, Recreation and Open Space Department team.

Park Maintenance Workers provide critical services at 84 different sites, which include 3 cemeteries, 2 regional parks, sports complexes, 21 public buildings, 25 neighborhood parks and 33 non-turf landscape areas (rights of way, medians, pathway beautification). To provide a snapshot of their responsibilities at the 84 sites, there are approximately 5,600 trees, 119 acres of turf, 70 acres of non-turf landscapes, and 9,600 shrubs to maintain on a yearly basis. With more parks per capita than the national average, and over 64-acres of developed park acreage per Park Maintenance Worker (this number includes inmates), there is a significant need for additional labor to keep up with a growing park system, deferred maintenance and addressing aging infrastructure. In addition, Parks Maintenance Workers assist with special events, sports field layouts and supporting sports tournaments throughout the year. In addition, these staff provide playground safety inspections, cemetery burials, irrigation maintenance, pesticide application, trash pickup, snow removal, cleaning restrooms/pavilions and trail and pathway maintenance.

Providing an additional Parks Maintenance Worker would help decrease responsibility per staff person and help improve the Department's ability to provide safe and useable facilities for the citizens and visitors of Carson City. An additional staff person would not only provide a better level of service and improve preventative maintenance practices, ensuring a safer and cleaner park system that engenders a sense of community pride.

With an increasing population, in addition to unprecedented usage of parks during the COVID pandemic, parks have never been more popular. In 2020, with no inmate labor available, this equated to a 20 FTE loss to the Department. As a result, all Parks Managers and Coordinators pitched in for basic turf mowing responsibilities. In situations like this, the Department does not have the funding to contract out labor to supplement the inconsistency or lack of inmate labor. An additional position would lower the cost of doing business, improve response time, efficiency, improve moral and retain staff due to the current workload/burnout among staff. In addition, the Department has struggled to obtain and retain qualified part time/temporary/seasonal workforce and has had a much better experience retaining full time staffing in this field of work.

### Park Maintenance Statistics

- In 2020, there was 2030 labor hours at Mills Park and 1915 labor hours at Fuji Park. This equates to 3.5 FTE workers (more than 1/3 of park maintenance workers) at 2 park sites alone, which doesn't even capture the rest of the park system. This leaves 83 other sites for only 5.5 FTE - data from Request Tracker

### Proposed Funding Strategy

Transfer \$40,000 from Park Maintenance General Fund Account #1015012-Temporary Staffing to 1015012 Salaries, Benefits, Services and Supplies. There are currently enough vehicles to accommodate this position, so a vehicle request is not required.

**Total contribution from existing budget: \$40,000**

**General Fund request: \$16,406**



<b>(1)PERSONNEL SERVICES:</b>		<b>(2)SERVICES AND SUPPLIES**:</b>	
	<b>Increase Amount</b>	<b>Acct# / Description</b>	<b>Increase Amount</b>
Salary	\$38,326.00	Uniform allowance	\$500
Other Pay*	\$150.00		
CCEA Foul Weather gear			
Worker's Compensation	\$744.00		
Group Insurance	\$10,189.00		
Medicare	\$556.00		
Pers	\$5,941.00		
<b>Total Personnel Costs (1)</b>	<b>\$55,906.00</b>	<b>Total Services and Supplies (2)</b>	<b>\$500</b>
		<b>GRAND TOTAL:</b>	<b>\$56,406.00</b>
		<b>Total General Fund Request:</b>	<b>\$16,406</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

<b>DEPARTMENT NAME:</b> Parks, Recreation and Open Space	<b>DEPARTMENT # (ORG):</b> 1015012
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**DESCRIPTION OF REQUESTED ITEM:** Increase parks general fund equipment account (101-5012-500775) by \$20,000.00 for annual equipment replacement according to the 5-year equipment replacement plan.

**JUSTIFICATION OF REQUEST:** If approved, this would authorize an increase of \$20,000.00 to the general fund park maintenance budget equipment account (101-5012-500775). Currently, there is \$20,000 allocated for this purpose, but additional funds are required to better replace equipment that is beyond its useful life and have exceeded manufacturers recommendation in hours of service.

This requested increase is intended to better financially support replenishment of parks utility carts, medium and large size mowers and other midsize maintenance equipment needed for the Department's rolling stock equipment fleet. This equipment is used for a multitude of tasks critical to the Department such as, snow removal, mowing, debris clean up, aerifying, fertilizing, spraying etc.

The Department has inventoried, categorized, and developed a Replacement Plan, which is a component of the 5-year Capital Improvement Plan, based on its depreciation value, hours used and years in service. Some of the older pieces of equipment in this category have been used beyond their useful service life and parts are difficult to obtain or are obsolete due to the age of the equipment. Where possible, parts have been manufactured in-house from scrap metal or salvaged parts from other inoperable equipment to maximize equipment life. Over time, costs of repairs on older equipment increases as they become inoperable and become less efficient with modifications that don't meet manufacturer specifications.

(1)PERSONNEL SERVICES:		(2)SERVICES AND SUPPLIES:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	500775 Equipment	\$20,000.00
Other Pay	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	<b>\$20,000.00</b>
			<b>GRAND TOTAL:</b>
			<b>\$20,000.00</b>

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

<b>DEPARTMENT NAME:</b> Parks, Recreation & Open Space	<b>DEPARTMENT # (ORG):</b> 1015012 and 2545047
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**DESCRIPTION OF REQUESTED ITEM:** Authorization to split the current Senior Park Ranger position 50% between the Quality of Life – Open Space fund and 50% from the Parks General fund, to be consistent with the other Park Ranger positions within the Department, as recommended to the Board of Supervisors by the Open Space Advisory Committee (OSAC).

**JUSTIFICATION OF REQUEST:**

In FY21, the full-time equivalent (FTE), Senior Park Ranger position was approved for the Parks, Recreation & Open Space Department. This position supervises two full time Park Rangers, the Range Coordinator, the AmeriCorps VISTA program, and any seasonal employees or volunteers as needed. It is intended that this position is a working field supervisor, actively out and engaged with the public and their staff, conducting maintenance projects, educating the public and providing enforcement (citations) when warranted. In FY21, several funding strategies were presented for review, and the position was approved with 29.15% funding from the Parks General fund (existing budget \$28,552.80) and 70.85% from Quality of Life – Open Space fund (existing budget \$69,404.36). In FY21, the Open Space Advisory Committee (OSAC) adopted a budget with the position funded approximately 65%-75% from Quality of Life Open Space but indicated that they would prefer a goal of 50%-50% split with Parks in future fiscal years. OSAC felt strongly that the position was needed for the Department and they were supportive of the proposal for Open Space to fund more than 50% of the position, if needed.

To ensure equity throughout the Department, in particular transparent fiscal responsibility with multiple funding sources, the Open Space Advisory Committee recommended to the Board of Supervisors in February 2021 that the Senior Park Ranger position be funded in the FY22 budget with a 50%-50% allocation from Quality of Life - Open Space and Parks General fund. This funding strategy would be consistent with the funding strategy for the other two full time Park Ranger positions within the Department. The equity between the funds is strongly desired by staff and the Open Space Advisory Committee (OSAC).

Funding Strategy:

**Option #1 - PROPOSED** – Fund the Senior Park Ranger position in a manner similar to the full time Park Rangers, with 50% of funds from the Parks General fund and 50% of funds from the Quality of Life - Open Space fund, as recommended by the Open Space Advisory Committee.

50% from general fund Parks: \$48,978.58 (less existing budget of \$28,552.80)

50% from Quality of Life Open Space: \$48,978.58

**INCREASE TO GENERAL FUND REQUEST FOR OPTION #1: \$20,425.78**

**Option #2 - CURRENT** – 29.15% funded from Parks General Fund (existing budget \$28,552.80)

70.85% from Quality of Life Open Space \$69,404.36

**INCREASE TO GENERAL FUND REQUEST FOR OPTION #2: \$0.00**

(1)PERSONNEL SERVICES:		(2)SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$62,288	Uniform Allowance	\$1,000

Other Pay (phone)	\$960.00	Computer	\$2,500
Worker's Compensation	\$744.00		
Group Insurance	\$11,342.63		
Medicare	\$903.18		
Pers	\$18,219.35		
<b>Total Personnel Costs (1)</b>	\$94,457.16	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	\$97,957.16

Option #1 – Grand Total = \$20,425.78  
Option #2 – Grand Total = \$0.00

This position was approved in FY 21 Supplementals based on Open Space paying 71% of the position. IFC did not support allocating more of the position to the General Fund, just one year later.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

<b>DEPARTMENT NAME:</b>	<b>DEPARTMENT # (ORG):</b> 101-
Parks, Recreation & Open Space	5054, 5055, 5056, 5057, 5060
<b>DESCRIPTION OF REQUESTED ITEM:</b> Increase in recreation staff seasonal/hourly rates of pay due to a legally mandated increase in Nevada's minimum wage. (see pages 2-3 for overview and proposed budget)	

**JUSTIFICATION OF REQUEST:**

During the 2019 legislative session, SB312 was passed which requires a gradual increase to Nevada's minimum wage until it reaches \$12/hour by 2024. On July 1 of this year, the minimum wage will increase from \$9.00/hour to \$9.75/hour. The recreation division hires approximately 170 seasonal staff throughout the year that will be impacted by the change in minimum wage. This request is to increase the pay scale for each hourly position by \$.75/hour and consequently increase the wages of each seasonal/hourly by \$.75/hour. The goal of the department is to stay ahead of the curve in order to remain competitive in seasonal employee recruitment and provide a gradual increase, so it is not such a significant burden on the general fund at one time.

**Current Pay Scale:**

Pool Cashier: \$9.50/hour - \$10.75/hour  
 Recreation Aide/Lifeguard: \$9.75/hour - \$11.00/hour  
 Recreation Aide Lead/Lead Lifeguard: \$11.25/hour - \$13.00/hour  
 Recreation Aide Supervisor/Lifeguard Supervisor: \$13.25/hour - \$15.75/hour  
 Adaptive Recreation Specialist: \$14.00/hour - \$18.00/hour  
 Community Center Custodians: \$10.00/hour-\$12.00/hour  
 Theater Technician: \$10.00/hour-\$14.00/hour  
 Community Center Clerical: \$14.00/hour

**Proposed Base Rate:**

Pool Cashier: \$10.50/hour - \$11.75/hour  
 Recreation Aide/Lifeguard: \$10.50/hour - \$11.75/hour  
 Recreation Aide Lead/Lead Lifeguard: \$12.00/hour - \$13.75/hour  
 Recreation Aide Supervisor/Lifeguard Supervisor: \$14.00/hour - \$16.50/hour  
 Adaptive Recreation Specialist: \$14.75/hour - \$18.75/hour  
 Community Center Custodians: \$10.75/hour-\$12.75/hour  
 Theater Technician: \$10.75-\$14.75  
 Community Center Clerical: \$14.75-\$18.75

While each seasonal/hourly employee is allotted 1039 hours, most employees work significantly less than that throughout the year. Therefore, the chart below represents a calculated average of hours worked within each budget category (youth, sports, aquatics etc.) and multiplied that by the total number of seasonal/hourly employees, multiplied by \$.75, plus workers comp and medicare to come up with the amount needed in each budget category. Since 2020 was not a typical staffing year due to COVID-19, these numbers are based on 2019.

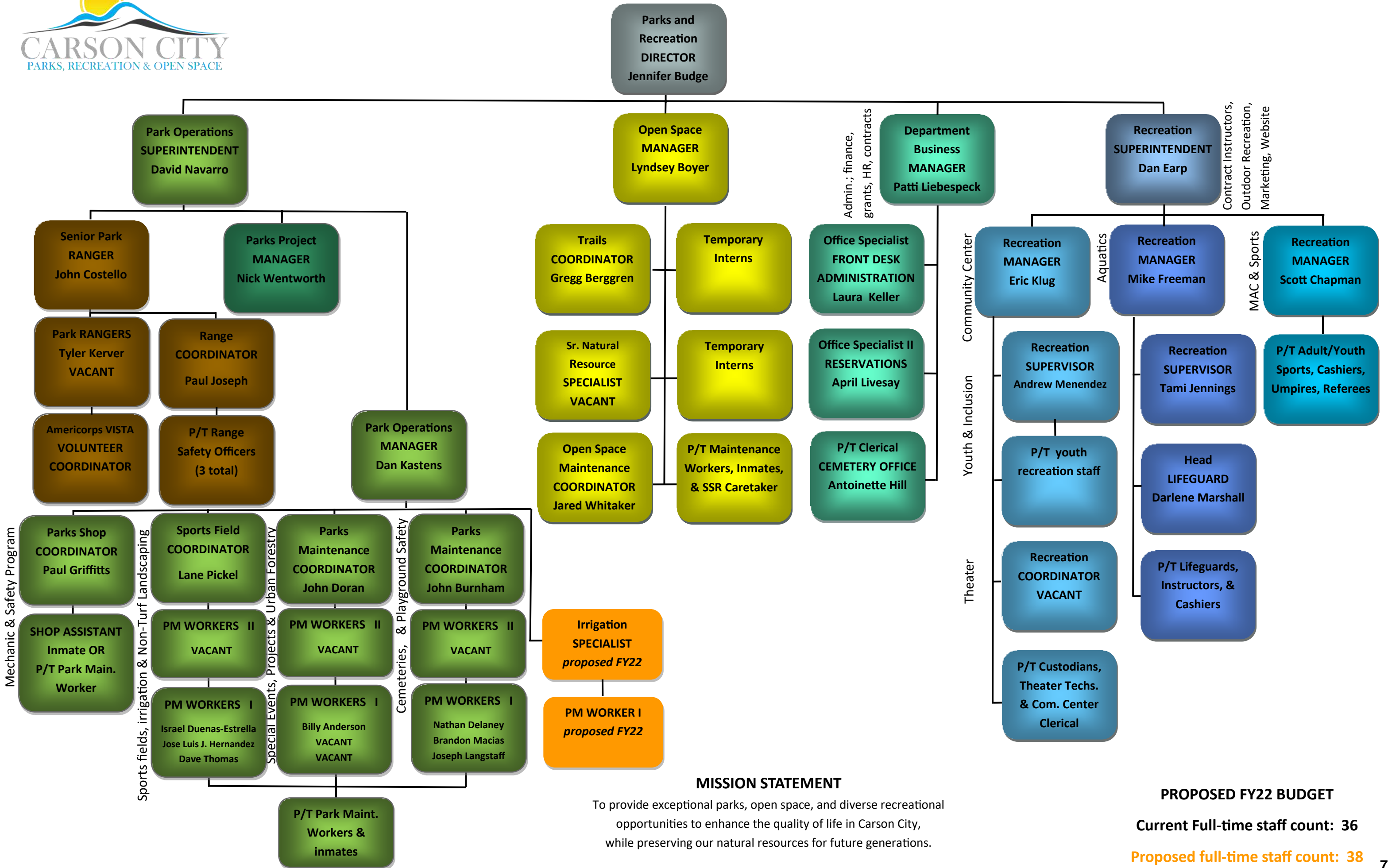
	# Employees	Average Annual Hours	Increase to Budget
5054 MAC	5	804.7	\$ 3,084.40
5055 Aquatics	66	301.7	\$ 15,454.49
5056 Community Center	11	292	\$ 2,494.56
5057 Rec Admin (Youth)	47	411.5	\$ 14,932.05
5060 Sports	44	227.7	\$ 7,825.58
<b>Total</b>	<b>173</b>		<b>\$ 43,791.08</b>

The increase in Nevada minimum wage will have a significant impact on the Parks, Recreation and Open Space Department. Similar requests will need to be made each year until 2024 when the minimum wage caps at \$12 per hour. On June 1, 2021 the Department's new fee schedule will go into effect, raising fees in most areas to create a revenue offset, so this does not have such a cumulative impact on the general fund.

<b>(1)PERSONNEL SERVICES:</b>		<b>(2)SERVICES AND SUPPLIES**:</b>	
	<b>Increase Amount</b>	<b>Acct# / Description</b>	<b>Increase Amount</b>
Salary	\$42,380.26		
Other Pay*	.00		
Worker's Compensation	\$796.30		
Group Insurance	.00		
Medicare	\$614.52		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$43,791.08</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$43,791.08</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



**MISSION STATEMENT**

To provide exceptional parks, open space, and diverse recreational opportunities to enhance the quality of life in Carson City, while preserving our natural resources for future generations.

**PROPOSED FY22 BUDGET**

**Current Full-time staff count: 36**

**Proposed full-time staff count: 38**



## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

<b>DEPARTMENT NAME:</b> Parks, Recreation and Open Space	<b>DEPARTMENT # (ORG):</b> 1015057
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**DESCRIPTION OF REQUESTED ITEM:**  
Web based software for collecting and storing Capital Kids and Camp Carson participants information in a HIPAA compliant means while being accessible from multiple forms of devices.

**JUSTIFICATION OF REQUEST:**  
Currently, the only way for the Youth Program to collect participants' information is either through paper forms or custom questions in ActiveNet. ActiveNet is the registration and rental software that Parks, Recreation, and Open Space utilizes. ActiveNet does not have a HIPAA compliant way to collect some of the necessary and state required information. This web software will provide us with the means to collect this information in a HIPAA compliant way. Currently, we are looking at either CampDoc or ePACT as the potential vendor. This software will also allow the Department to upload and manage waivers and consent forms as well as collect information on special accommodations, medial and emergency information, and immunization records. Both programs work across multiple devices allowing staff and parents to access the program from their computer, tablet, or phone. Both programs have a daily health screening that was developed for COVID-19 but can be customized for any illness. ePACT has integration with ActiveNet allowing it to pull the registration information for the specified program and then automatically sending emails to parents to have them either fill in or update the information. CampDoc is in the process of setting up the integration and expects to have it complete by the end of the year.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	1015057-500625	\$3,300.00
Other Pay*	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$3,300.00</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:**

Parks and Recreation and Open Space

**DEPARTMENT # (ORG):** 1015060

**DESCRIPTION OF REQUESTED ITEM:** Increase Contractual Services Line in the Sports Budget (1015060)

**JUSTIFICATION OF REQUEST:** This increase is to introduce contracted officiating services across all Adult Sports Programs. This is a more efficient and streamlined service than hiring and paying officials as City employees. Contracted Officials are industry standard, Certified Officials who are trained to officiate games in a safe and professional manner. It is common practice to contract officials for Youth and Adult Sports Programs among other Parks and Recreation agencies. By implementing this independent contractual process this would be a new expense for the Department and the City would not be hiring additional staff (officials) beyond what the Sports Programs staffing levels normally are. The Department will need to allocate a total of \$18,600.00 to introduce Contracted Officiating. During the Department fee analysis and fee structure endeavor, the Department reduced the number of games by 6 games per season in all the Adult Sports Programs, which is more consistent with surrounding agencies. In doing so, this reduced the number of games by 33% which should translate into a 33% reduction in the supervisory staff hours for each program (part-time hourly Recreation Supervisors). This equates to approx. \$8,000 in savings across all the various Adult Sports Programs. Currently the Sports Programs Budget has \$6,000.00 in Contractual Services that will be reallocated for officiating contracts. Additionally, \$8,000.00 in the Hourly/Seasonal budget within the Sports Program Budget will be reallocated to the Contractual Services budget. That leaves the Sports Program budget (Contractual Services) requesting \$5,600.00 from the general fund. There is a revenue offset associated with this request from fees paid by program participants. Program revenue will cover the cost of this increase.

Estimated Contractual costs for FY22/23 Sport Break Down:

- Adult Softball: \$4,200.00
- Adult Basketball: \$4,000
- Adult Futsal: \$7,150.00
- Adult Soccer: \$3,250

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	1015060-500349 Contractual Services	\$5,600.00
Other Pay*	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	<b>\$5,600.00</b>
		<b>GRAND TOTAL:</b>	<b>\$5,600.00</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Parks, Recreation & Open Space

**DEPARTMENT # (ORG):** 2545047

**DESCRIPTION OF REQUESTED ITEM:** Authorization to allocate \$33,275.00 from Quality of Life – Open Space fund to contribute towards the 5% local match that is required for the Federal Lands Access Program (FLAP) grant for trailhead/roadway improvements in Kings Canyon, as recommended by the Open Space Advisory Committee (OSAC).

**JUSTIFICATION OF REQUEST:**

Since 2017, the Carson City Public Works Department and the Parks, Recreation & Open Space Department have been working cooperatively to secure funding through the Federal Lands Access Program (FLAP) for much needed improvements to Kings Canyon Road and the Kings Canyon Trailhead. Since first proposed in 2018, the estimated project cost has increased from \$3.7 million to \$5.3 million. This grant program requires a 5% local match. In August 2018, the Open Space Advisory Committee (OSAC) voted to approve an allocation of approximately \$35,000.00 as matching funds from the Quality of Life - Open Space fund, with the remaining required match from Public Works, as authorized by the Regional Transportation Commission (RTC). Due to increased project costs, an additional \$33,275.00 is requested as match for the trailhead portion of the project, to be allocated from the Quality of Life – Open Space fund. This request was reviewed and recommended for approval by the OSAC in February 2021. The total match allocated for this project from the Open Space program will be approximately \$68,625.00. Roadway improvements and trailhead construction will be completed in the summer of 2021.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES\*\*:**

	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	Undesignated Projects (2545047-507199)	\$33,275.00
Other Pay*	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$33,275.00</b>

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)  
FY 2021-22

**DEPARTMENT NAME:**

Sheriff's Office

**DEPARTMENT # (ORG):**

**DESCRIPTION OF REQUESTED ITEM:**

Staff a Mental Health Clinician to expand Mobile Outreach Safety Team (MOST) to two teams. MOST pairs a mental health clinician with a mental health trained (CIT) deputy who respond to crisis calls for service, "routine" calls involving behavioral health, and conducts follow up for those who are on the case load. Currently, a Mental Health Clinician position with the city is a paygrade P23.

**JUSTIFICATION OF REQUEST:**

On January 21, 2021, Sheriff Ken Furlong and the MOST team testified in front of the Board of Supervisors. During the testimony and subsequent discussion, it was found that the MOST team is very effective for those citizens which they interact; however, the demand is much greater than capabilities. MOST calls for service are a substantial portion of the patrol division's workload, on the office's Top 10 list for overall calls for service. In comparing the last two years for the MOST team: request for service went up 154%, consumer contacts were up 52%, voluntary admissions up 44%, emergency admissions increased 34%, diversion from the emergency room to the Mallory Center increased 84%, jail diversion up 132%, and community referrals up 238%. In this last year the existing team directly answered over 1000 phone calls. Currently with only one team, all calls cannot have an immediate response. A second Mental Health Clinician is necessary.

This position will team with a deputy to directly address individuals with behavioral health issues within the community. The team diverts from custody and emergency rooms and leverage their expertise and relationships with community resources to efficiently work toward improving quality of life, reduce the burden on existing emergency resources, and achieve long term solutions. The goal is to reduce interactions these individuals have with the criminal justice system through preventative and proactive involvement by specially trained individuals.

Adding a second team will increase response to calls, add capacity to client monitoring, and begin to fill the gaps. The new position will be able to specifically focus on youths in crisis both within our schools and juvenile services, as well as coverage where the existing team is not on duty. The approval of this position will improve quality of life, increase community safety, and save lives.

**(1) PERSONNEL SERVICES:**

	Increase Amount
Salary	\$65,000.00
Other Pay – Phone Allowance	\$960.00
Worker's Compensation	\$744.00
Group Insurance	\$16,171.00
Medicare	\$942.50
Pers	\$19,012.50
<b>Total Personnel Costs</b>	<b>\$102,830.00</b>

**(1)**

**(2) SERVICES AND SUPPLIES:**

Acct# / Description	Increase Amount
1012005 500265 Uniforms	\$500.00
1012005 500265 Ballistic vest	\$1250.00
1012012 500111 Overtime	\$6,500.00
<b>Total Services and Supplies</b>	<b>\$8,250.00</b>

**(2)**

**GRAND TOTAL:**

\$111,080

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:**

Health and Human Services

**DEPARTMENT # (ORG):**

1016574

**DESCRIPTION OF REQUESTED ITEM:**

Add full time Human Services Case Manager for indigent programs to be paid from the Indigent Accident Funds (IAF)

**JUSTIFICATION OF REQUEST:**

Human Services is requesting a new Human Service Case Manager position to assist indigent community members with their basic needs.

The IAF Board with the guidance of Nevada Association of County Officials (NACO) is now refunding counties portions of the IAF revenue to assist with long term care costs aka County Match. This has freed up indigent tax revenue to build indigent programs based on community needs. This position will be 100% funded by this revenue.

Currently, Human Services is conducting a Community Needs Assessment. This assessment will specify what our community is lacking in social service needs. Once the data is analyzed we can provide details on the needs of the community and what our office can expand with this requested staff. One area of concern is our community's elderly population. Most are on fixed incomes with housing costs increasing rapidly. This position will allow this office to assist our seniors with connecting to various resources in the community that can save them money so they can continue to meet their basic needs. Many low-income seniors do not utilize the Carson City Senior Center and are not aware of community services. According to the US Census Bureau, Carson City's estimated 2019 over 65 years old population is 20.7% of the city's total population.

Human Services has not had the staff to assist individuals with the application process for Social Security when needed. This is a service we should be doing to increase income for our residents. In addition, staff have not been able to assist with Medicaid and Medicare applications, which is another service that should be happening so individuals can be connected to primary care. This position will be able to assist with all these applications.

COVID-19 has brought many new challenges to our community. Our homeless population has increased significantly. Families are at risk of losing their homes due to lack of work and months of past due rent. Daycare operations and costs have changed due to limitations. CCHHS has received two COVID-19 related grants that can help individuals with these needs of housing and work-related barriers. To do so, we need to have adequate staffing. Indigent burials have increased by 32% since 2019. Currently, two case managers are logging an average of 2 hours per week overtime and could be doing more.

Human Services does not have a qualified case manager on staff for a succession plan should something happen to the Division Manager. Many of the mandates per NRS are complex as well as the Community Services Block Grant Organizational Standards and requirements.

<b>(1)PERSONNEL SERVICES:</b>			<b>(2)SERVICES AND SUPPLIES:</b>	
		<b>Increase Amount</b>	<b>Acct# / Description</b>	<b>Increase Amount</b>
Salary		\$46,604.61		
Other Pay		.00		
Worker's Compensation		744.00		
Group Insurance	10,189	<del>23,762.00</del>		
Medicare		675.77		
Pers	13,865	<del>13,631.85</del>		
<b>Total Personnel Costs</b>	<b>72,078</b>	<b>\$-00</b>	<b>Total Services and Supplies</b>	
<b>(1)</b>			<b>(2)</b>	
			<b>GRAND</b>	72,078
			<b>TOTAL:</b>	<del>\$85,418.23</del>

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT:** Health and Human Services

**DEPARTMENT #:** 1016800

**DESCRIPTION OF REQUESTED ITEM:**

The Health Department currently has one Grants Analyst that is currently paid by 11 grants. The request is to pay for this position with 50% general funds and 50% grant funds.

**JUSTIFICATION OF REQUEST:** Currently, the Health Department has the following fiscal positions –

- (1) One full time Grants Analyst position that is paid for by 11 grants and manages the fiscal portion of 14 grants and 4 program income accounts (this is the position in which the request is being made by this Supplemental Request)(Currently 1 FTE 100% grant funded),
- (2) One Department Business Manager whom manages the fiscal portion of 31 grants and 1 interlocal contract (Douglas County), and manages all the other fiscal duties at the Health Department. It would be ideal for this position to oversee the Grant Analysts and Accounting Techs while performing the department fiscal duties and not the grant RFRs. (100% General Funded)
- (3) Three part-time Accounting Clerks, that assist with data entry and gathering of grant documentation for Requests for Reimbursement (RFR), processing of p-card, A/Ps, journal entries and PO requisitions (these positions will still be necessary for now based on the large grants that will be coming for the COVID-19 response including \$5.2 million ELC grant and \$1.5 million COVID-19 Immunization grant). (0.50 FTE general funded and 1.0 FTE grant funded)

If this Supplemental Request and the other Supplemental Request is approved, the desire is to have each Grants Analyst position paid 50% by general funds so in total adding 1.5 FTE (3 positions at 0.50 FTEs) general funds to the Health Department's budget. By having 3 Grants Analyst positions funded 50% by general funds and 50% by grant funds or grant indirect funds allows the flexibility to request grant funds when budgeted or access indirect funds from grants AND still have the ability for each Grant Analyst to assist with general fiscal duties, as needed.

Currently, the fiscal workload is beyond the capability of 3.5 FTEs (1.5 general funded and 2.0 grant funded). The Health Department's Fiscal Division infrastructure needs to be expanded. After receiving the next two COVID-19 grants referred to above the Health Department will be 79% grant funded. Fiscal support has been written into the grants referred to above. The Department Business Manager, who is unclassified, has been working an average of 10 hours per day the past year along with assisting her 7<sup>th</sup> grade son with digital school during the past year. Prior to COVID-19, she worked more than 10 hours a day and commonly worked on weekends. At this time, all the fiscal employees are trained and losing any of them would be a big loss to the department. Losing either one of the full-time employees would be extremely difficult for the department. It would be beneficial to have the Department Business Manager focus more on the fiscal/HR/business duties for the department instead of preparing grant RFRs for many different grants. The Department Business Manager has experienced burnout during the last three years due to the workload. If we do not invest in the infrastructure, these positions will have constant turnover which will result in major frustration for the Division Managers who are the grant program managers, along with the Director.

Some of the grant RFRs have been late due to the workload which does get reported in the yearly audits. The late RFRs can pose a problem with grants by receiving grant findings and may result in the inability to get grants in the future.

As we saw when the pandemic began, our health department runs very lean staff wise. This was also brought up in our Public Health Accreditation Site Visit in 2016. The programs we provide are based on the grants that we receive which does not always equate to what is needed for the health of our community. Nonetheless, the health department's fiscal department infrastructure needs to be expanded to keep up with the current work that we are doing especially as we work through this pandemic and recover from it.

<b>(1) PERSONNEL SERVICES:</b>		<b>(2) SERVICES AND SUPPLIES:</b>		
	<b>Increase Amount</b>	<b>Acct# / Description</b>	<b>Increase Amount</b>	
Salary – 50%	\$29,595.00			
Other Pay	\$1,480.00			
Worker's Compensation	\$372.00			
Group Insurance	\$8,805.00			
Medicare	\$455.00			
PERS	\$6,126.00			
<b>Total Personnel Costs (1)</b>	<b>\$46,833.00</b>	<b>Total Services and Supplies (2)</b>		
			<b>GRAND TOTAL:</b>	<b>\$46,833</b>



## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT:** Health and Human Services

**DEPARTMENT #:** 1016800 – \$103,908.00  
2756800 - \$97,908.00

**DESCRIPTION OF REQUESTED ITEM:**

Add 2 FT Grants Analyst position to the Health Department's budget. By adding 2 additional positions, this would result in 3 FT Grant Analysts at the Health Department. It is requested that each position be 50% general funded and 50% grant funded. (See Supplemental Request for existing Grant Analyst position).

**JUSTIFICATION OF REQUEST:** Currently, the Health Department has the following fiscal positions, which equates to 3.5 FTEs (1.5 FTEs general funded and 2 FTEs grant funded) –

- (1) One full time Grants Analyst position that is paid for by 11 grants and manages the fiscal portion of 14 grants and 4 program income accounts (100% grant funded),
- (2) One Department Business Manager who manages the fiscal portion of 31 grants and 1 interlocal contract (Environmental Health - Douglas County), and manages all the other fiscal duties at the Health Department. It would be ideal for this position to oversee the Grant Analysts and Accounting Techs while performing the department fiscal duties, including fiscal/HR/general business duties and not the grant RFRs. (100% general funded)
- (3) Three part-time Accounting Clerks (0.5 general funds and 1.0 FTE grant funded), that assist with data entry and gathering of documentation for grant Requests for Reimbursement (RFR), processing of p-card, A/Ps, journal entries and PO requisitions (these positions will still be necessary for now based on the large grants that will be coming for the COVID-19 response including \$5.2 million ELC grant and \$1.5 million COVID-19 Immunization grant).

The desire is to have each of the requested Grants Analyst positions paid 50% by general funds so in total adding 1.5 FTE general funds to the Health Department’s budget (See other Supplemental Request for an existing position to be 50% general funded). By having 3 Grants Analyst positions funded 50% by general funds and 50% by grant funds or grant indirect funds allows the flexibility to request grant funds when budgeted or access indirect funds from grants AND still have the ability for each Grant Analyst to assist with general fiscal duties, as needed.

Currently, the fiscal workload is beyond the capability of 3.5 FTEs, identified above. The Health Department’s Fiscal Division infrastructure needs to be built upon. After receiving the next two COVID-19 grants referred to above the Health Department will be 79% grant funded. Fiscal support has been written into these grants. The Department Business Manager, who is unclassified, has been working an average of 10 hours per day the past year along with assisting her 7<sup>th</sup> grade son with digital school during the past year. Prior to COVID-19, she worked more than 10 hours a day and commonly worked on weekends. At this time, all the fiscal employees are trained and losing any of them would be a big loss. Losing either one of our full-time employees would be extremely difficult for the department. It would be beneficial to have the Department Business Manager focus more on the fiscal/HR/business duties for the department instead of preparing grant RFRs for many different grants. The Department Business Manager has experienced burnout during the last three years due to the workload and the Grants Analyst has experienced burnout as well. If we do not invest in the infrastructure, these positions will have constant turnover which will result in major frustration for the Division Managers who are the grant program managers, along with the Director.

Some of the grant RFRs have been late due to the workload which does get reported in the yearly audits. The late RFRs can pose a problem with grants by receiving grant findings and may result in the inability to get grants in the future.

As we saw when the pandemic began, our health department runs very lean staff wise. This was also brought up in our Public Health Accreditation Site Visit. The programs we provide are based on the grants that we receive which does not always equate to what is needed for the health of our community. Nonetheless, the health department’s fiscal department infrastructure needs to be expanded to keep up with the current work that we are doing especially as we work through this pandemic and recover from it.

<b>(1) PERSONNEL SERVICES:</b>		<b>(2) SERVICES AND SUPPLIES:</b>	
	<b>Increase Amount</b>	<b>Acct# / Description</b>	<b>Increase Amount</b>
Salary – 2 positions @50% GF	\$56,160	Office Equipment - Desk, etc.	\$3,000.00
Other Pay	\$00	Computers, Phones	\$3,500.00
Worker's Compensation	\$744.00		
Group Insurance	10,239.00		
	<del>\$23,762.00</del>		

Medicare		\$815.00		
PERS	16,708.00	<del>\$16,427.00</del>		
<b>Total Personnel Costs (1)</b>	84,666	<del>\$97,908.00</del>	<b>Total Services and Supplies (2)</b>	\$6,500
			<b>GRAND TOTAL:</b>	91,166 <del>\$104,408</del>

Currently, health has a business manager and 1 full time Grants Analyst position. IFC knows that Health has a lot of grants to manage, and we are approving 1 grants analyst position for 2022. If one position is not enough, an additional grants analyst can be requested in the future.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT:** Health and Human Services

**DEPARTMENT #:** 1016800 & 2756800

**DESCRIPTION OF REQUESTED ITEM:**

Add the part-time Accounting Tech position to the Health Department's General Fund that is 50% General Funded (0.25) and 50% grant funded (0.25)

**JUSTIFICATION OF REQUEST:**

Currently, the Health Department has a part-time Accounting Tech position that is 50% General Funded and 50% grant funded. Previously, a budget transfer from Contractual Services to Temp Staffing was done in to pay for the position. The position was converted to a City position in February 2020. To keep the position funded, a supplemental request must be done for the position to stay in the General Fund budget.

The Health Department also has two Accounting Tech positions that are 100% grant funded. All three positions are essential in keeping up with the 45 grants and 4 program income accounts.

The Accounting Tech's duties include but are not limited to assisting with data entry and gathering of grant documentation for Requests for Reimbursement (RFR), processing of p-card, A/Ps, journal entries and PO requisitions and processing the Revenue Report.

Currently, the fiscal workload is beyond the capability of 3.5 FTE people (Department Business Manager, Grant Analyst, 3 PT Account Techs). The Health Department needs to invest in the fiscal infrastructure and provide support for these employees. After receiving the next round of COVID-19 grants, the Health Department will be 79% grant funded. Fiscal support has been written into as many grants as possible, but those that have not, we need the General Fund to support that portion. The Department Business Manager typically works an average of 10 hours per day. It would be ideal for that position to oversee the Grant Analysts and Accounting Techs while performing the department fiscal duties and not creating the grant RFRs. Some of the grant RFRs have been late due to the workload which does get reported in the yearly audits. The late RFRs can pose a problem with grants by receiving grant findings and may result in the inability to get grants in the future.

In order to expand public health in our community and attempt to provide a healthy community for our residents, a fiscal infrastructure needs to be built upon within the Health Department.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES:**

**Increase Amount**

**Acct# / Description**

**Increase Amount**

Salary	\$11,378.00			
Other Pay	\$0.00			
Worker's Compensation	\$195.00			
Group Insurance	\$0.00			
Medicare	\$165.00			
PERS	\$0.00			
<b>Total Personnel Costs (1)</b>	\$11,738.00	<b>Total Services and Supplies (2)</b>		
			<b>GRAND TOTAL:</b>	\$11,738.00

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

<b>DEPARTMENT NAME:</b> Health and Human Services	<b>DEPARTMENT # (ORG):</b> 2756800
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**DESCRIPTION OF REQUESTED ITEM:** Add a full-time grant funded Public Health Investigator position at the Health Department. Grant funds to pay for this position are (ELC, STD Prevention, HIV Prevention, HIV Surveillance and ELC CARES). This would be possible if the existing 0.95 grant funded Public Health Investigators Supplemental Request is approved.

## **JUSTIFICATION OF REQUEST:**

This position will investigate communicable diseases that are reported to the Health Department as required by NRS 441A along with the FT General Funded Public Health Investigator (if approved). Currently, 69 diseases are reportable to the Health Department which includes COVID-19. Currently, this position is 0.2 FTE grant funded for disease investigations which is not adequate for the workload. This small amount of funding is what is left since most is used for the full-time public health investigator. Disease investigations are a core public health function. The state is the local health authority and provides grant funding for CCHHS to conduct disease investigations for Douglas and Lyon counties via a delegation of authority from the State. Having an adequate workforce is important for timely response to current reportable conditions and emerging conditions such as COVID-19, and other emerging diseases. In the past the Centers of Disease Control and Prevention (CDC) has provided emergency funding to support emerging infections; however, that money is usually delayed due to traditional governmental delays. These delays in monies from the CDC delay our local response to emerging conditions. In early 2020 we saw this problem with emerging cases of COVID-19 and the seven (7) day a week response that was required of staff.

This position will investigate the cases from Douglas and Lyon counties and can provide back up to the other Public Health Investigators as needed. The breakdown of investigations by county is: Carson City – 48%; Douglas County – 22% and Lyon County - 30%. CCHHS receives grants for Douglas and Lyon County investigations since the State of Nevada is the local health authority for this public health service in the rural counties.

By funding the other Public Health Investigator with General Funding, it frees up the grant funding to allow the funding of this additional Public Health Investigator. Currently, this division is staffed by one (1) full time Public Health Investigator (95% grant funded), a part time Public Health Investigator, who only works on Fridays (0.2 FTE) (100% grant funded) and the Environmental Health/Epidemiology Division Manager (Dustin Boothe), who is funded 40% by PHP grant to work on Public Health Preparedness activities, which covers the current COVID-19 situation we are currently facing, and has to investigate particular cases Monday – Thursday since the part time Public Health Investigator only works one day a week. We have learned from the pandemic that our epidemiology division is too lean. Also, during emergencies, Dustin can't manage both of these programs effectively. We need to build the Health Department's infrastructure to provide health services adequately. At the time of our accreditation site visit, it was noted that we are a very lean department.

We have learned from the pandemic that our epidemiology division is too lean. Also, during emergencies, Dustin can't manage both of these programs effectively. Dustin Boothe is the one that needs to assist with TB cases, complicated disease investigations, flu reports, and thank goodness we have not had any restaurant outbreaks at this time since he would need to lead that effort as well which consists of interviews and surveys which are very time consuming. In addition, he was the one doing a lot of the epidemiology work with COVID-19 before we were able to bring others onboard to assist. Dustin was very near burnout. He was working almost 12 hours a day and weekends. If we were to lose Dustin, it would be detrimental to the department especially at this time.

By having additional Public Health Investigators, it also serves as a succession plan for the Health Department. Currently, we are very fortunate to have an individual in a Division Manager position that has the education and expertise to oversee both Environmental Health and Epidemiology. When he retires, which will be within the next five years, finding an individual with his education and expertise will be very difficult, if not impossible. By expanding the Epidemiology Division, it will assist with performing the duties in an efficient manner while planning for the future.

<b>(1) PERSONNEL SERVICES: Grant Funded</b>			<b>(2) SERVICES AND SUPPLIES**:</b>	
		<b>Increase Amount</b>	<b>Acct# / Description</b>	<b>Increase Amount</b>
Salary		\$ 51,455.00		
Other Pay*		\$ 300.00		
Worker's Compensation		\$ 744.00		
Group Insurance	10,189	\$ <del>23,762.00</del>		
Medicare		\$ 747.00		
PERS	15,308	\$ <del>15,051.00</del>		
<b>Total Personnel Costs (1)</b>	<b>78,743</b>	<b>\$ <del>92,058.42</del></b>	<b>Total Services and Supplies (2)</b>	
			<b>GRAND TOTAL:</b>	
				<b>78,743</b>
				<b>\$ <del>92,058.42</del></b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

ARP Funding will likely allow us to hire an additional Health Investigator, so we'd rather hire a person through that grant, rather than require the general fund to take on more of this position.



## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:**  
Health and Human Services

**DEPARTMENT # (ORG):** 2756800 (100% Grant Funded)

**DESCRIPTION OF REQUESTED ITEM:**

Add 1 Administrative Assistant to the Public Health Preparedness Program. This position will be 100% grant funded.

**JUSTIFICATION OF REQUEST:** The Public Health Preparedness Manager and other preparedness staff spend a significant amount of time conducting duties that would be handled by an Administrative Assistant. These duties include ordering office supplies, coordinating meetings with partners, preparing meeting minutes, formatting reports, distributing information to regional partners, and compiling volunteer hours. For the last two years, the Public Health Preparedness Manager has spent an average of 10 hours per week doing administrative work and the other preparedness staff have averaged 8-10 hours per week per person. Having this position will allow the other higher paid positions to devote time to other projects, thus saving money in the grant over the long term. Furthermore, the reporting requirements for the preparedness grants have increased as federal reorganization of the programs began in 2018. The funding for this position is included in the grant budget at 100%.

**(1) PERSONNEL SERVICES:**

		Increase Amount
Salary		\$42,283
Other Pay		.00
Worker's Compensation		\$744
Group Insurance	10,189	<del>\$23,762</del>
Medicare	613	<del>\$589</del>
Pers	12,579	<del>\$11,889</del>
<b>Total Personnel Costs (1)</b>	<b>66,408</b>	<b><del>\$79,770</del></b>

**(2) SERVICES AND SUPPLIES:**

		Increase Amount
<b>Acct# / Description</b>		
<b>Total Services and Supplies (2)</b>		

		66,408
<b>GRAND TOTAL:</b>		<del>\$79,770</del>

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT:** Health and Human Services

**DEPARTMENT #:** 1016852

**DESCRIPTION OF REQUESTED ITEM:**

Add a line item to the Health Department's Clinical Services (1016852) budget for required City employee immunizations.

**JUSTIFICATION OF REQUEST:** The Health Department administers required employee immunizations. Currently, journal entries are processed from a requesting city department to the health department which takes time that could be eliminated. In addition, money would be saved by eliminating staff's time needed to originate and process journal entries by the originating department, Health and Finance.

**(1) PERSONNEL SERVICES:**

**(2) SERVICES AND SUPPLIES:**

	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	Employee Immunizations	\$5,000.00
Other Pay	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	
			<b>GRAND TOTAL:</b>
			<b>\$5,000.00</b>

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

<b>DEPARTMENT NAME:</b> Health and Human Services	<b>DEPARTMENT # (ORG):</b> 1016853
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**DESCRIPTION OF REQUESTED ITEM:**

Add \$2,500 to Environmental Health Travel & Training Budget for Educational Opportunities

**JUSTIFICATION OF REQUEST:**

There are three Environmental Health staff members that have educational hours that need to be taken for their certification needed for their position. In addition, there are three other staff members that need training to advance their knowledge in the subject of Environmental Health. It is to the benefit of the program and the city to have additional education within this area.

<b>(1) PERSONNEL SERVICES:</b>		<b>(2) SERVICES AND SUPPLIES:</b>	
	<b>Increase Amount</b>	<b>Acct# / Description</b>	<b>Increase Amount</b>
Salary	\$0.00	1016853Travel & Training	\$2,500.00
Other Pay	.00		
Worker's Compensation	0.00		
Group Insurance	0.00		
Medicare	0.00		
Pers	0.00		
<b>Total Personnel Costs</b>	<b>\$.00</b>	<b>Total Services and Supplies</b>	
<b>(1)</b>		<b>(2)</b>	

	<b>GRAND TOTAL:</b> \$2,500.00
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## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Health and Human Services

**DEPARTMENT # (ORG):** 1016853

**DESCRIPTION OF REQUESTED ITEM:** Increase the General Fund percentage of the current Public Health Investigator position from .05 to 1 FTE.

**JUSTIFICATION OF REQUEST:**

This position investigates communicable diseases that are reported to the Health Department (CCHHS) as required by NRS 441A. Currently, 69 diseases are reportable, which includes COVID-19. Disease investigations are a core public health function. As the local health authority, CCHHS is responsible for disease investigations in Carson City. The state is the local health authority for Douglas and Lyon counties providing grant funding to CCHHS to conduct disease investigations for these counties via a delegation of authority. Having an adequate workforce is important for timely response to current reportable conditions and emerging conditions such as COVID-19 and any emerging communicable disease. In the past the Centers of Disease Control and Prevention (CDC) has provided emergency funding to support emerging infections; however, that money is usually delayed due to traditional governmental delays. These delays in monies from the CDC delay our local response to emerging conditions. In early 2020 we saw this problem with emerging cases of COVID-19 and the seven (7) day a week response that was required of staff. Currently, this position is not investigating COVID-19; however, she was part of the initial response and had to let her primary job duties be deferred. Before CCHHS received funding specific for COVID-19 and in the future when all the COVID-19 funding has ceased, this position may be expected to investigate those cases. Approximately 71% of this position conducts disease investigations as required by statute. Currently, this position is 95% grant funded by ELC (32%), STD (15%), TB (9%), HIV Prevention (24%), and HIV Surveillance (15%), and 5% General Funded for HIPAA related activities. Only the ELC, STD, and TB have disease investigation deliverables. Her funding does not match her job duties which at some point will get grant audit findings which makes it crucial that this position move towards general funding.

Normally, this position's actual work is estimated to be as follows:

- 75% - Disease investigations
- 20% - HIV prevention activities (HIV Prevention grant)
- 5% - HIPAA activities (Currently General Funded)

100%

Over the past two years, a monthly average of 181 (excluding COVID-19) disease investigations were conducted by this disease investigator and a part time disease investigator, who is grant funded. The breakdown of investigations by county is: Carson City – 48%; Douglas County – 22% and Lyon County - 30%. As a local health authority, the City is responsible for the cost of conducting Carson City's disease investigations. If this position is approved for general funding, she will be responsible for Carson City's disease investigations. CCHHS receives grants for Douglas and Lyon County investigations since the State of Nevada is the local health authority for this public health service in the rural counties as stated above.

By funding this position with General Fund, it would allow grant funds to fund an additional Disease Investigator (separate Supplemental Request). Currently, this division is staffed by one (1) full time Disease Investigator (95% grant funded), a part time Disease Investigator, who only works on Fridays (0.2 FTE) (100% grant funded) and the Environmental Health/Epidemiology Division Manager (Dustin Boothe), who is funded 40% by PHP grant to work on Public Health Preparedness activities, which covers the current COVID-19 situation we are currently facing, and has to investigate particular cases Monday – Thursday since the part-time Disease Investigator only works one day a week.

We have learned from the pandemic that our epidemiology division is too lean. Also, during emergencies, Dustin can't manage both the Epidemiology and the Environmental Health programs effectively. Dustin Boothe is the one that needs that assists with TB cases, complicated disease investigations, flu reports, and thank goodness we have not had any restaurant outbreaks at this time since he would need to lead that effort as well which consists of interviews and surveys which are very time consuming. In addition, he was the one doing a lot of the epidemiology work with COVID-19 before we were able to bring others onboard to assist. Dustin was very near burnout. He was working almost 12 hours a day and weekends. If we were to lose Dustin, it would be detrimental to the department especially at this time.

Funding this position also serves as a succession plan for the Health Department. Currently, we are very fortunate to have an individual in a Division Manager position that has the education and expertise to oversee both Environmental Health and Epidemiology. When he retires, finding an individual with this education and expertise will be very difficult, if not impossible. By expanding the Epidemiology Division, it will assist with performing the duties in an efficient manner while planning for the future.

<b>(1) PERSONNEL SERVICES: General Fund</b>		<b>(2) SERVICES AND SUPPLIES**:</b>	
	<b>Increase Amount</b>	<b>Acct# / Description</b>	<b>Increase Amount</b>
Salary	\$ 61,706		
Other Pay*	\$ 1,235		
Worker's Compensation	\$ 706		
Group Insurance	\$ 9,680		
Medicare	\$ 873		
Pers	\$ 9,410		
<b>Total Personnel Costs (1)</b>	<b>\$83,610</b>	<b>Total Services and Supplies (2)</b>	
<b>GRAND TOTAL:</b>			<b>\$83,610.00</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

We'd rather hire a full time position through the ARP grant than move 95% of a position from the Grant Fund to the General Fund.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Public Works - Engineering | **DEPARTMENT # (ORG):** 1013012

**DESCRIPTION OF REQUESTED ITEM:** Reclassification of Engr. Technician to Asst. Project Manager

**JUSTIFICATION OF REQUEST:**

Before retiring, the previous Engineering Technician was supporting the Chief Stormwater Engineer in Public Works, in their daily role. The Chief Stormwater Engineer’s tasks include managing stormwater projects and is the lead on stormwater complaints, stormwater code enforcement, the Community Rating System (CRS), floodplain management, the MS4 program, and is the National Pollution Discharge Elimination System (NPDES) Manager. The Chief Stormwater Engineer’s role encompasses a lot of work around Carson. In previous years, stormwater code enforcement was performed by the Code Enforcement division; however, in recent years this task has been given to the Chief Stormwater Engineer which further increased the demand on the stormwater program.

This reclassification is important because of the increasingly large workload and complex problems encountered by the Chief Stormwater Engineer. The position needs to be an independent and self-sufficient employee able to support the Chief Stormwater Engineer with occasional guidance. This change will help to remove the burden of managing so much responsibility, with too few resources. Public Works truly needs someone who can take the lead on managing small projects, respond to stormwater complaints, draft response letters, and do technical research. Someone with more experience and/or an engineering degree would be a better suited person for this position.

Additionally, having the position upgraded to Assistant Project Manager, would give a clear and achievable career path for the new employee. Currently there is no upward mobility in the Engineering Technician role; however, the salary difference between the positions is also small. Finally, with the right candidate, we could groom this person to be the next Chief Stormwater Engineer and keep the knowledge and experienced gained while working at this position, with Carson City.

**\*\* The Engineering Technician (T102) salary range is \$39,404 to \$59,107. An Assistant Project Manager (P202) salary range is \$59,417 to \$89,124.**

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary**	10,213 <del>\$29,707</del>		
Other Pay*	616		
Worker's Compensation			
Group Insurance			
Medicare	157 <del>431</del>		
Pers	3,222 <del>8,838</del>		
<b>Total Personnel Costs (1)</b>	<b>13,592    \$39,592</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>13,592    <del>\$39,592</del></b>

Shyla was at the top of the T102 Range \$59,107 - so moving this to a P202 and hiring someone at the top of the bottom 1/3rd of the range is only a salary increase of \$10,213.

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

<b>DEPARTMENT NAME:</b> Public Works - Engineering	<b>DEPARTMENT # (ORG):</b> 1013012
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**DESCRIPTION OF REQUESTED ITEM:** Reclassification of Darren Anderson to Sr. Project Manager

**JUSTIFICATION OF REQUEST:**

Darren Anderson has consistently been an exceptional performer during his 10 years at Carson City. During his time with Carson City, he has quickly become invaluable due to his ability to handle and accomplish challenging projects and tasks, and consistency in delivering successful projects that are within planned budgets and schedules. Darren is forward thinking and always finding ways to improve upon the City processes. His dependability, work-ethic and “can do” attitude has established him as an extremely valuable resource to multiple departments within Carson City. Darren has become a leader in the capital projects group and a go-to resources for his colleagues and the City Engineer and serves as mentor to other Project Managers. He is often given the most complex and challenging projects that Public Works is involved in and meets those challenges expeditiously while achieving a successful outcome in a variety of scenarios. He is also a valuable asset when providing outreach and community engagement on projects that affect adjacent property owners.

Public Works intends to provide a clear and achievable career path for experienced employees. Entry level engineers generally start as Assistant Project Managers. Next, once the engineer obtains professional licensure, they are eligible to become a Project Manager. After years of experience in managing both projects and staff, the engineer is eligible to become a Senior Project Manager. The increase in title and pay is also accompanied by larger and more complex projects, becoming experts in capital project delivery, and are well versed in City policies and procedures. Darren has met the merits required of a Senior Project Engineer.

(1)PERSONNEL SERVICES:		(2)SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary**	\$8,993.84		
Other Pay*	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	130.41		
Pers	2,630.70		
<b>Total Personnel Costs (1)</b>	<b>\$11,754.95</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$11,754.95</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Public Works - Engineering

**DEPARTMENT # (ORG):** 1013012

**DESCRIPTION OF REQUESTED ITEM:** Increase Service and Supply accounts.

### JUSTIFICATION OF REQUEST:

**Uniform Allowance** - Due to changes in safety requirements and new materials being available for uniforms, Public Works will be undergoing a review of uniform requirements and practicality this next year. This will require some additional funding for FY22 for new uniforms.

**Software Maintenance Cost** - Development Engineering has procured and implement a new inspection software that improves staff's ability to track and respond to new development field inspection requests. The software is tied directly to EnerGov and integrates into our permit approval process. The cost of the software is \$3,000 annually for three licenses.

Additionally, Public Works has evaluated multiple construction inspection and document management software platforms and have selected a preferred vendor, Virtual-Project Manager. The software allows real-time collaboration with the contractor to effectively manage daily reports, materials, change orders, punch lists, submittals, track contract time, and track quantities for accurate and timely payments. This system will also have document search and reporting capabilities to increase transparency and facilitate auditing. This tool will replace paperwork with a streamlined, more efficient solution to help the team more effectively perform construction administration and inspection for infrastructure projects. Additionally, this will bring the group more in-line with the industry standard tools that other similarly sized agencies are using to manage their construction projects. This service will be used to manage the approximately 75-plus capital projects that the construction management team manages throughout a year across multiple City departments. The annual cost of the software is \$15,000 and will require \$2,000 from this division (remaining will come from other funds) and will greatly improve the efficiency and efficacy of our construction inspection team on capital projects.

Finally, we have added additional licenses of AutoCAD which is needed for our engineers, designers, and operators to create, modify, and collaborate on our construction projects and is the industry standard software to accomplish these goals. The additional yearly cost is \$2,000.

**Office Equipment Rental** – New printers and equipment have been needed since the previous FY budget and therefore require an increase the budget to supplement these costs. In addition, this line item was exceeded by approximately 20% for the previous years, so needing to get in better alignment with annual needs by increasing budget by \$1,250.

**Printing / Advertising** – The department has consistently overspent the budgeted amount for printing and advertising. Capital projects has been engaged in more public outreach, notifications, and other requirements (such as NID and BIS letters) which require additional resources from this budgetary item. Needing to increase the budget by \$1,500 to better represent our annual needs.

**Operating Supplies** – Annual budget was reduced from \$14,000 to \$8,000 two fiscal years ago. We exceeded the budget this last fiscal year and needed to spend more. Requesting an additional \$2,000 to get closer to what is required to meet the needs such as technological equipment to complete field data collection activities, calibration of survey equipment, and other engineering and computing needs which aid in the delivery of capital projects.



<b>(1) PERSONNEL SERVICES:</b>		<b>(2) SERVICES AND SUPPLIES**:</b>	
	<b>Increase Amount</b>	<b>Acct# / Description</b>	<b>Increase Amount</b>
Salary	\$ .00	Uniform Allowance- 500265	\$1,000.00
Other Pay*	.00	Software Maintenance Cost - 500433	\$7,000.00
Worker's Compensation	.00	Office Equipment Rental - 500444	\$1,250.00
Group Insurance	.00	Printing / Advertising - 500542	\$1,500.00
Medicare	.00	Operating Supplies - 500625	\$2,000.00
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$ .00</b>	<b>Total Services and Supplies (2)</b>	<b>\$12,750.00</b>
		<b>GRAND TOTAL:</b>	<b>\$12,750.00</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:**  
Facilities

**DEPARTMENT # (ORG):** 1013034

**DESCRIPTION OF REQUESTED ITEM:**  
New position – Trades Technician

**JUSTIFICATION OF REQUEST:** Facilities Maintenance is currently performed by Skilled Trades Technicians. This work largely requires the skillset of a Skilled Trades Technician which is journeyman type level of expertise; however, some work is more remedial in nature (painting, basic repair, furniture moving, and other entry-level tasks). Creation of a Trades Technician will provide a lower-skilled, entry level position in the work class who would focus on these types of tasks while gaining skills and experience to qualify for the Skilled Trades Technician position when one becomes available.

The Facilities Maintenance group currently consists of six Skilled Trades Technicians who maintain over 700,000 square feet across 91 buildings in Carson City. Over the last 20 years, at least seven new buildings representing approximately 110,000 square feet of area to be maintained have been added without an addition of Facilities Maintenance staff.

In the recently completed Facility Condition Assessment Services Report (October 2020), an immediate need of \$14.4 million was identified for Deferred Maintenance which further illustrates the need for additional staffing in this group.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$32,992.75		
Other Pay*	.00		
Worker's Compensation	744.00		
Group Insurance	10,189 <del>7,464.00</del>		
Medicare	.478.39		
Pers	9,815.34 <del>5,031.39</del>		
<b>Total Personnel Costs (1)</b>	<b>54,219.48    <del>\$46,710.54</del></b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$54,219.48    <del>\$46,710.54</del></b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## JOB DESCRIPTION

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<b>JOB TITLE:</b>	Trades Technician	<b>FLSA:</b>	Non-Exempt
<b>DEPARTMENT:</b>	Public Works	<b>GRADE:</b>	T2
<b>REPORTS TO:</b>	Facilities Maintenance Manager	<b>Revised:</b>	March 8, 2021

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### SUMMARY OF JOB PURPOSE:

Under general supervision, performs heavy manual labor and semi-skilled work in the installation, maintenance and repair of mechanical, electrical, HVAC, security and structural systems and elements of City buildings and facilities.

### ESSENTIAL FUNCTIONS:

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Participates in the design, layout and planning of office, public facility, shop, and other remodeling, repair or modification projects affecting City buildings and facilities; takes measurements; prepares working drawings and sketches; assists in preparing project specifications.
- Estimates materials, tools and equipment needed for work assignments; orders and picks up materials and supplies from outside vendors as appropriate; prepares cost estimates for job.
- Performs heavy manual labor and semi-skilled craft work in the installation, maintenance and repair of furniture, carpentry, plumbing, HVAC, electrical, security, and related facility systems and components.
- Inspects fire/safety alarms, fire extinguishers, boilers, HVAC equipment, generators, pumps, motors and similar mechanical/electrical equipment on a regular basis; troubleshoots problems and repairs as required; performs safety inspections.
- Assists in welding and brazing on piping systems and mechanical components; fabrication of metal elements as for facility and equipment repair.
- Tests and treats water in air conditioning and heating systems; assists in recharging refrigeration systems.
- Assists in repairs and installation of doors and door hardware; performs semi-skilled rough and finish carpentry work.
- Helps ensure that sensors, controllers and transmitters are in proper working condition.
- Maintains and services a variety of test equipment and hand and power tools; keeps small inventory of frequently used supplies and hardware.
- Contributes to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing or participating as an active member of a work team.
- May direct the work of less skilled assistants on specific projects; may direct the work of temporary workers, juveniles or volunteers; ensures that proper safety precautions are followed.

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This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

**ESSENTIAL FUNCTIONS:**

- Maintains records of work performed and materials used; MSDS and safety logs.
- Performs heavy manual labor in performing duties as required.
- Drives City vehicles, including snowplows, forklifts and other equipment, depending upon assignment to work sites and transports materials and assistants as required.
- Keeps basic records of work performed, time sheets, etc.
- Demonstrates courteous and cooperative behavior when interacting with the public and City staff; acts in a manner that promotes a harmonious and effective workplace environment.

**QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

**Education and Experience:**

High school diploma or GED, successful completion of a recognized apprenticeship in one of the building trades (electrical, HVAC, carpentry, plumbing) or in a related field; AND one (1) years of skilled experience in the installation, maintenance and repair of building operating systems and facilities; OR an equivalent combination of education, training and experience as determined by Human Resources.

**REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

- Valid Driver's License
- OSHA 10 Certification (must obtain within 15 days of hire)
- Fork Lift Operator Certification (must obtain within 6 months of hire)

**Required Knowledge and Skills**

Knowledge of:

- Basics of principles, methods and materials used in a variety of mechanical, electro-mechanical and electrical installation, maintenance and repair work.
- Operation and maintenance of a variety of hand, power and shop tools used in a variety of trade areas.
- Basic practices and equipment of the plumbing trade. Basic equipment and practices of the welding trade.
- Basic practices and equipment of the carpentry trade.
- Basic record keeping practices.
- Basic job estimation and supervisory principles and practices.
- Safety practices and equipment related to the work.
- Shop mathematics.
- Basic record keeping practices.
- Correct business English, including spelling, grammar and punctuation.
- Techniques for dealing with a variety of individuals from various socio-economic, ethnic and cultural backgrounds, in person and over the telephone.

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## Skill in:

- Performing heavy manual labor and semi-skilled maintenance and repair of a variety of mechanical, electrical, HVAC and other facility operating systems.
- Operating and maintaining specialized tools and equipment of a variety of mechanical, electrical and facilities maintenance trades.
- Measuring and calculating angles, lengths and volumes.
- Designing, laying out and preparing plans for varied construction and maintenance jobs.
- Estimating necessary materials and equipment to complete assignments.
- Safely using and maintaining hand and power tools related to the work.
- Directing and instructing others on a project basis.
- Maintaining accurate records of work performed.
- Reading and interpreting manuals, specifications, drawings and blueprints.
- Using initiative and independent judgment within established procedural guidelines.
- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.

**SUPERVISION RECEIVED AND EXERCISED:**

**Under General Supervision** - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to stand for extended periods of time; safely operate a motor vehicle; strength to lift and maneuver materials and equipment weighing up to 80 pounds; work at height of up to seventy-five (75) feet; exposure to traffic conditions and external environment when traveling from one office to another; exposure to fumes, cleaning fluids, and electrical shock.

**CONDITIONS OF EMPLOYMENT:**

1. All new employees will serve a probationary period of twelve (12) months. Such employees are not subject to the collective bargaining agreement and may be laid off or discharged during this period for any reason, or no reason.
2. Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.
3. Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.
4. Employees may be required to complete Incident Command System training as a condition of continuing employment.
5. New employees are required to submit to a fingerprint based background investigation which cost the new employee \$56.25 and a drug screen which costs \$36.50. Employment is contingent upon passing the background and the drug screen.
6. Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov).

**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**“Carson City is an Equal Opportunity Employer”**

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## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:**

Facilities

**DEPARTMENT # (ORG):** 1013034

**DESCRIPTION OF REQUESTED ITEM:**

New position – Building Maintenance Worker, eliminate two hourly Building Maintenance Worker positions

**JUSTIFICATION OF REQUEST:**

Creation of a full time Building Maintenance Worker in exchange for two hourly Building Maintenance Worker positions will help provide stability in this department and a long-term career path for this new position. Current hourly positions are temporary in nature, resulting in frequent turnover and new employee training / loss of productivity.

The hourly budget is \$15,821, which would reduce the salary costs below, netting an increase of \$38,398.

**(1)PERSONNEL SERVICES:**

**(2)SERVICES AND SUPPLIES\*\*:**

	Increase Amount	Acct# / Description	Increase Amount
Salary	\$32,992.75		
Other Pay*	.00		
Worker's Compensation	744.00		
Group Insurance	10,189.00		
Medicare	478.39		
Pers	9,815.34		
<b>Total Personnel Costs (1)</b>	<b>\$54,219.48</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$54,219.48</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Public Works - Landfill

**DEPARTMENT # (ORG):** 1013904

**DESCRIPTION OF REQUESTED ITEM:** Increase Service and Supply accounts.

**JUSTIFICATION OF REQUEST:**

**Uniform Allowance-** Due to changes in safety requirements and new materials being available for uniforms, Public Works will be undergoing a review of uniform requirements and practicality this next year. This will require some additional funding for FY22 for new uniforms.

**Banking Services-** Along with the continued increase in volume at the Landfill comes an increase in banking service charges. In FY20 the budget was exceeded by \$3,000 and as of the end of February 2021 the budget has been exhausted with 4 months remaining in the fiscal year.

**Equipment Repair-** In FY20 the budget was exceeded by \$76,000 and as of the end of February 2021 the budget has been exceeded by \$4,000 with 4 months remaining in the fiscal year. With cost of repairs increasing, it is requested is to increase this line item to keep pace with actual repair costs.

**Software Maintenance-** There will be an increase of \$2,000 in software maintenance due to an additional scale being added with the new scale facility being constructed in FY22.

**Fees & Permits-** The NDEP Air Quality permit fee structure changed in FY20 and will be implemented over a (3) year period. This increase of \$10,000 is to incrementally accommodate the new fee structure.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	Uniform Allowance- 500265	\$7,500.00
Other Pay*	.00	Banking Services- 500317	\$3,000.00
Worker's Compensation	.00	Equipment Repair- 500430	\$25,000.00
Group Insurance	.00	Software Maintenance- 500433	\$2,000.00
Medicare	.00	Fees & Permits- 500490	\$10,000.00
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	<b>\$47,500.00</b>
		<b>GRAND TOTAL:</b>	<b>\$47,500.00</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

<b>DEPARTMENT NAME:</b> Public Works-CAMPO	<b>DEPARTMENT # (ORG):</b> 2503035
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**DESCRIPTION OF REQUESTED ITEM:**

New position, Grant Analyst

**JUSTIFICATION OF REQUEST:**

The Transportation Division within Public Works has recognized a need for a Grant Analyst for the Carson Area Metropolitan Planning Organization (CAMPO). CAMPO is staffed by the Transportation Division within Public Works. CAMPO currently funds one Senior Transportation Planner and one Transportation Planner/Analyst. To help reduce Carson City’s transportation funding gap, Transportation Division staff (operating as both the Carson City RTC and CAMPO) has successfully leveraged \$7.6M in local funds to secure \$26.7M in combined state and federal funding during Fiscal Years 2018, 2019, and 2020 for projects totaling over \$34.3M. By securing these outside funding sources, we were able to strategically leverage limited local dollars to address critical local transportation needs that would otherwise not be addressed. The Grant Analyst will serve in a critical supporting role that will allow the division to continue to streamline our processes, successfully pursue outside funding opportunities to leverage our limited local funding, and effectively manage those funding agreements through completion. Among other tasks as assigned, the Grant Analyst would assist in monitoring grant budgets, supporting invoicing/reimbursement requests, reconciliations and projections, and assuring compliance with funding agreement requirements. Having a designated specialist dedicated to these tasks, will allow our transportation managers, planners, engineers, and other transportation staff to focus on their primary duties, thus leading to overall efficiency gains within the Division.

CAMPO activities are fully funded through Consolidated Planning Grant (CPG) funding matched with a 5% local match shared between the Carson City Regional Transportation Commission (RTC), Lyon County, and Douglas County. Although some funding exists for a Grant Analyst, CAMPO has requested additional Federal funding to support this additional position. Nevada Department of Transportation (NDOT) and Federal Highway Administration (FHWA) have indicated agreement that the position is needed, and senior-level NDOT staff has indicated a willingness to explore funding this position. The process to secure a funding agreement has been initiated and the agreement is anticipated to be executed between NDOT and CAMPO prior to July 1, 2021. Public Works requests approval to fill the position should a funding agreement be executed by NDOT and CAMPO to support the position during FY 2022.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$54,017.00		
Other Pay*	960.00		
Worker's Compensation	744.00		
Group Insurance	10,189.00		
Medicare	783.25		
Pers	16,070.06		
<b>Total Personnel Costs (1)</b>	<b>\$82,763.31</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$82,763.31</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Public Works - Streets

**DEPARTMENT # (ORG):** 2563038

**DESCRIPTION OF REQUESTED ITEM:** Increase Service and Supply accounts.

**JUSTIFICATION OF REQUEST:**

**Uniform Allowance-** Due to changes in safety requirements and new materials being available for uniforms, Public Works will be undergoing a review of uniform requirements and practicality this next year. This will require some additional funding for FY22 for new uniforms.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	Uniform Allowance-500265	\$2,000.00
Other Pay*	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	<b>\$2,000.00</b>
		<b>GRAND TOTAL:</b>	<b>\$2,000.00</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:**  
Public Works-Stormwater

**DEPARTMENT # (ORG):** 5053702

**DESCRIPTION OF REQUESTED ITEM:**  
New position – Stormwater Technician

**JUSTIFICATION OF REQUEST:** Creation of new position (Stormwater Technician) as included in the Stormwater Utility Rate Update in FY21. This position will be tasked with ongoing maintenance duties within the stormwater collection and conveyance systems of Carson City. The city's stormwater system consists of over 100 miles of pipes and ditches.

Drainage infrastructure within Carson City, due to funding constraints, is currently only maintained on a deferred or emergency basis. Sufficient capacity exists at the time of construction to meet design standards, however over time sediment and vegetation growth builds up in pipes, ditches, and basins. Capacity is reduced over time, and in some cases completely eliminated. In severe cases, infrastructure replacement is required as cleaning is no longer a feasible option. To maintain and correct capacity impacted by said sedimentation and vegetation growth, routine maintenance is required.

The need to perform routine maintenance has been established in Carson City, and was made a priority in the recent Stormwater Utility Rate Update. A total of three new maintenance technician positions were included in the Rate Update to be added during the rate phase-in time period; this position is the first requested.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$42,548.27		
Other Pay*	150.00		
Worker's Compensation	1,595.00		
Group Insurance	10,189.00		
Medicare	616.95		
Pers	12,658.11		
<b>Total Personnel Costs (1)</b>	<b>\$67,757.33</b>	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	<b>\$67,757.33</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.



## JOB DESCRIPTION

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<b>JOB TITLE:</b>	Stormwater Technician 1	<b>FLSA:</b>	Non-Exempt
<b>DEPARTMENT:</b>	Public Works	<b>GRADE:</b>	A301/A302
<b>REPORTS TO:</b>	Street Operations Foreman	<b>PCN:</b>	561
<b>DATE:</b>	July 1, 2015	<b>Revised:</b>	March, 2020

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### **SUMMARY OF JOB PURPOSE:**

Under general supervision, performs skilled and semi-skilled work in the care and maintenance of stormwater and related City facilities.

### **ESSENTIAL FUNCTIONS:**

*This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Inspects, maintains and repairs storm drain culverts, ditches, piping, and related infrastructure.
- Assists in constructing forms, pouring and finishing concrete, and in constructing and repairing sidewalks, ramps, curbs and gutters, flowlines, drop inlets, and drainage structures.
- Clears weeds, brush, trash and other debris from drainage areas; may operate power equipment to accomplish such cleaning. Installs and repairs signs, fences, security barriers.
- Assists skilled crew and learns to perform basic tasks in such craft areas as carpentry, painting, plumbing, electrical, electronic and mechanical repair and construction.
- Loads and unloads trucks, fuels equipment and vehicles (automobiles, trucks), picks up and delivers materials and equipment, cleans and maintains tools and equipment, maintains work areas in a clean and orderly condition.
- Constructs drainage structures; may assist in laying underground piping and drainage collection systems; installs shoring; serves as the flagger on a crew.
- Operates and adjusts a variety of hand and power tools and equipment common to the maintenance area to which assigned; may operate light equipment and drive trucks as assigned.
- Observes safe work methods and uses safety equipment; secures work sites from traffic hazards as necessary; attends safety meetings.
- Responds to questions and complaints from the public; carries out assignments in a non-disruptive manner in areas receiving heavy public use.
- Maintains basic records of work performed.
- Contributes to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing or participating as an active member of a team.
- Performs snow removal activities as required.

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This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

- Demonstrates courteous and cooperative behavior when interacting with the public and City staff; acts in a manner that promotes a harmonious and effective workplace environment.

## JOB DESCRIPTION

## Stormwater Technician 1

### QUALIFICATIONS:

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

### Education and Experience:

Equivalent to a High School education or GED; OR an equivalent combination of education, training and experience as determined by Human Resources.

### REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:

- Must possess a valid Class C Driver license
- Must obtain a valid Nevada Class A Driver's license with Tanker Endorsement within 8 months of employment.
- Must obtain OSHA 10 certification within 15 days of employment.
- Must obtain Flagger Certification within 8 months of employment.
- Must take pre-employment physical and respiratory fit test.

### Required Knowledge and Skills

Knowledge of:

- Use and minor maintenance of commonly used hand and power general maintenance tools and equipment.
- Safe work methods and safety regulations pertaining to the work.
- Shop mathematics.
- Basic record keeping practices.
- Basic techniques for maintaining drainage systems and related facilities.
- Basic painting, plumbing and carpentry methods, tools and techniques.
- Above-ground and underground facilities maintenance and repair work.
- Methods and practices of pavement maintenance and repair.
- Operation and capability of various trucks and light construction equipment.
- Techniques of cement construction, pouring and finishing.

Skill in:

- Safely using and maintaining hand and power tools related to the work.
- Making accurate arithmetic calculations.
- Reading and interpreting plans, maps and instructions.
- Understanding and following oral and written directions.
- Preparing basic records and reports of work performed.
- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.
- Performing general maintenance work, individually or as a member of a crew, in various areas, depending upon the function.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

**SUPERVISION RECEIVED AND EXERCISED:**

**Under General Supervision** - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Incumbents are not required to apply theory or to use their own judgment. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

**PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Strength and mobility to work in a typical field or shop maintenance setting, including operating hand and power tools; stamina to perform sustained physical labor, including standing, walking, climbing and working in confined or awkward spaces; strength to lift and maneuver materials and equipment weighing up to 80 pounds with proper equipment; work at height of up to seventy-five (75) feet; vision to read printed materials; and hearing and speech to communicate in person or over a radio or telephone.

Work outdoors, sometimes in adverse weather conditions and extreme temperatures. Work involves exposure to potentially hazardous fumes, solvents and liquids.

Employees must maintain an active telephone. Employees must reside within 30 minutes of Carson City. Employees must be willing to work overtime, shifts, weekends and holidays. Required to be on-call.

**CONDITIONS OF EMPLOYMENT:**

1. All new employees will serve a probationary period of twelve (12) months. Such employees are not subject to the collective bargaining agreement and may be laid off or discharged during this period for any reason, or no reason
2. Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.
3. Any City employee shall be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency. In addition, employees shall be required to participate in an on-call rotation, and must maintain a home telephone, cellular or landline.
4. Employees shall be required to complete Incident Command System training as a condition of continuing employment.
5. New employees are required to submit to a fingerprint-based background investigation which cost the new employee \$56.25 and a drug/alcohol screen which costs \$84.00. Employment is contingent upon passing the background and the drug/alcohol screen.
6. Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at [www.ucis.gov](http://www.ucis.gov)
7. This position is covered under the authority of the Federal Motor Carrier Safety Administration (FMCSA) and/or the Federal Transit Administration (FTA).

All employees covered by this job description are subject to drug and alcohol testing in accordance with the requirements of the FMCSA, as set forth in 49 CFR part 382 as amended; or the FTA, as set forth in 49 CFR part 655 as amended; and the Carson City Anti-Alcohol Misuse Prevention Program; which are hereby referenced and made part of this job description, that mandate urine testing and breath alcohol testing for safety-sensitive positions, as well as those positions that require a commercial driver's license (CDL); requires termination of employment when there is a positive test result.

The US Department of Transportation (DOT) also imposes 49 CFR part 40 as amended, which is hereby referenced and made part of this job description, that establishes standards for collection and testing of urine and breath specimens.

Copies of parts 382, 655 and 40 are available in the Alcohol Program Manager's office and on the internet at the Office of Drug and Alcohol Policy and Compliance website [www.dot.gov/ot/dapc/index.html](http://www.dot.gov/ot/dapc/index.html)

I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**“Carson City is an Equal Opportunity Employer”**

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This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.



## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Public Works-Water

**DEPARTMENT # (ORG):** 5203502

**DESCRIPTION OF REQUESTED ITEM:** Additional Distribution Operator

**JUSTIFICATION OF REQUEST:**

The water distribution operators (distribution) are critical in the 24/7/365 delivery of water to Carson City’s growing community of approximately 56,000 people. The distribution operators currently maintain over 5,000 lifesaving fire hydrants, thousands of distribution isolation valves, over 350 miles of distribution piping, over 18,000 meters and service connections. They perform fire flow testing for new developments, the annual flushing program for water quality, respond to service calls, water construction inspection, construction assistance for private development, and line locations for every project in the city, both public and private.

Due to the Great Recession, distribution lost 3 full time positions and currently has only 7 distribution operators. Due to the loss of staff and the growing needs of private development, critical lifesaving programs such as the valve exercise program and fire hydrant maintenance and testing have suffered due to limited amount of crew members. Per the National Fire Protection Association, we should be inspected every year and fully tested every 5 years. Currently, hydrants are inspected by temporary staff and not all are inspected yearly due to more immediate demands on limited distribution operators. Since 2011, when there were 10 distribution operators, there are now 2,000 more metered customers to serve including service lines (a 12% increase in population served), 234 more isolation valves, 112 more fire hydrants and 10 more miles of distribution main to maintain.

With more miles of pipe and service lines in the ground, more leaks will occur. In January 2021 we had a total of 23 leaks. The amount of leaks average between 10 to 40 leaks per month with our highest month out of the last 4 years being August of 2019 with 68 leaks in one month. Keeping up on leaks consumes our distribution operators. If distribution operators are consumed with leaks, the other duties, such as development construction assistance and critical line locations must wait. Per the 2020 American Water Works Association Utility Benchmarking, the water division in general is outside the 75th percentile of the nationwide aggregate of utilities for customer accounts per employee (accounts/FTE) for FY19. The 75th percentile ratio for the nation is 626, and the City’s ration is 709.

Over the past few years, the Water Division has focused on working smarter not harder. We have streamlined the tracking of various administrative items which used to consume a full FTE. We are currently working on an automated process that will streamline the construction water to free up the distribution operator’s time. An extra distribution operator will greatly help distribution operators keep up with the growing demand for water service and help bring back essential preventative maintenance programs that are critical for the life and safety of the City.

(1)PERSONNEL SERVICES:		(2)SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$39,404.35		
Other Pay*	150.00		
Worker's Compensation	1,595.00		
Group Insurance	10,189.00		
Medicare	571.36		175

Pers	11,723.00		
<b>Total Personnel Costs (1)</b>	\$63,632.71	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	\$63,632.71

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

<b>DEPARTMENT NAME:</b> Public Works-Fleet	<b>DEPARTMENT # (ORG):</b> 5603025
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**DESCRIPTION OF REQUESTED ITEM:**  
New Position, Warehouse Supply Coordinator

**JUSTIFICATION OF REQUEST:**

The Public Works' Fleet Division is responsible for maintenance of 687 vehicles and equipment (FY 2020), up from 489 units that were maintained in 2013. The additional 198 vehicles and equipment (an increase of 40% in the seven-year period) has strained available fleet technician (mechanic) resources and has resulted in substantial increase in inventory tracking and management. Without a Warehouse Supply Coordinator, Fleet staff share responsibilities for ordering parts/supplies, accepting deliveries, and managing inventory. Combined, these shared responsibilities create operational inefficiencies. Technicians are estimated to spend 15-20% of working hours ordering, receiving, and managing parts/supplies instead of dedicating that time to work orders for maintenance of the City's fleet assets. Eide Bailey conducted a Vehicle Fleet Operations Assessment of Internal Controls and Procedures in Winter 2020/2021. The assessment identified a finding categorized as High Risk: Inventory Security & Tracking. Although the Fleet Services Division facility is secured and there are no known instances of inventory loss, there lacks an effective and secure mechanism for managing and tracking auto-parts inventory. There isn't one secure location within the facility to ensure safekeeping of a large portion of the inventory that is retained at fleet's facility, and responsibilities to access the inventory, order parts/supplies, accept deliveries, and enter data are shared amongst staff. As a result, there is an increased risk of missing parts, increased costs, operational inefficiencies, and potential delays in service. The report recommended establishing a secured location, new tracking mechanism, and having one designated person responsible for tracking, which would provide several benefits, including:

- reduce the risk of misappropriating assets
- increase managements visibility over the parts inventory
- enable management to move the parts at the facility to a secure location where the parts can be accessed only by the designated parts person (e.g., a Technician who does not have an ability to make purchases.)
- enable the Fleet Services Foreman and the Supervisor to spend more time on managing the fleet than tracking and purchasing the parts.
- increase wrenching hours as the shop technicians would spend less time on the phone and on the computer.

The recommendation to hire a dedicated employee for these tasks was provided during the previous (2015) Fleet operational audit as well, however, the position was not funded by the Board of Supervisors at the time.

<b>(1)PERSONNEL SERVICES:</b>		<b>(2)SERVICES AND SUPPLIES**:</b>	
	<b>Increase Amount</b>	<b>Acct# / Description</b>	<b>Increase Amount</b>
Salary	\$47,769.84		
Other Pay*	.00		
Worker's Compensation	744.00		
Group Insurance	10,189.00		
Medicare	692.66		
Pers	14,211.53		

<b>Total Personnel Costs (1)</b>	\$73,607.03	<b>Total Services and Supplies (2)</b>	
		<b>GRAND TOTAL:</b>	\$73,607.03

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:** Public Works - Fleet

**DEPARTMENT # (ORG):** 5603025

**DESCRIPTION OF REQUESTED ITEM:** Increase Service and Supply accounts.

**JUSTIFICATION OF REQUEST:**

**Uniform Allowance-** Due to changes in safety requirements and new materials being available for uniforms, Public Works will be undergoing a review of uniform requirements and practicality this next year. This will require some additional funding for FY22 for new uniforms.

(1)PERSONNEL SERVICES:		(2)SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$.00	Uniform Allowance- 500265	\$2,000.00
Other Pay*	.00		
Worker's Compensation	.00		
Group Insurance	.00		
Medicare	.00		
Pers	.00		
<b>Total Personnel Costs (1)</b>	<b>\$.00</b>	<b>Total Services and Supplies (2)</b>	<b>\$2,000.00</b>
		<b>GRAND TOTAL:</b>	<b>\$2,000.00</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

## SUPPLEMENTAL REQUESTS

(personnel, services and supplies only – DUE MARCH 12, 2021)

**FY 2021-22**

**DEPARTMENT NAME:**  
Public Works-Control Systems

**DEPARTMENT # (ORG):** 5603055

**DESCRIPTION OF REQUESTED ITEM:**  
Salary Allocation Change

**JUSTIFICATION OF REQUEST:**

Reallocate the salary of the Communications Technician from the Wastewater and Water funds to the Fleet Radio fund as initially presented and approved in the 2019 Public Safety Radio Communications Plan.

(1) PERSONNEL SERVICES:		(2) SERVICES AND SUPPLIES**:	
	Increase Amount	Acct# / Description	Increase Amount
Salary	\$60,034.00	5103201-Salaries	-39,741.00
Other Pay*	1,050.00	5203502-Salaries	-39,742.00
Worker's Compensation	744.00		
Group Insurance	7464.00		
Medicare	886.00		
Pers	9305.00		
<b>Total Personnel Costs (1)</b>	<b>\$79,483.00</b>	<b>Total Services and Supplies (2)</b>	<b>-\$79,483.00</b>
		<b>GRAND TOTAL:</b>	<b>\$00.00</b>

\* Other Pay should include allowances needed for this position, such as phone allowances or other additional pay necessary to bring a new position before the board.

\*\* Services and supplies should include new equipment necessary such as laptops and supplies, so the full costs are included in the request.

CARSON CITY

# TENTATIVE BUDGET

**FY 2021-22**







**CARSON CITY, NEVADA**  
**CONSOLIDATED MUNICIPALITY AND STATE CAPITAL**

Nevada Department of Taxation  
1550 College Parkway, Suite 115  
Carson City, NV 89706-7937

Carson City \_\_\_\_\_ herewith submits the (TENTATIVE) —(FINAL) budget for the  
fiscal year ending June 30, 2022

This budget contains 5 funds, including Debt Service, requiring property tax revenues totaling \$ 32,058,108

The property tax rates computed herein are based on preliminary data. If the final state computed revenue limitation permits,  
the tax rate will be increased by an amount not to exceed 1 If the final computation requires, the tax rate will be  
lowered.

This budget contains 25 governmental fund types with estimated expenditures of \$ 126,281,044 and  
10 proprietary funds with estimated expenses of \$ 50,327,726

Copies of this budget have been filed for public record and inspection in the offices enumerated in NRS 354.596 (Local  
Government Budget and Finance Act).

**CERTIFICATION**

**APPROVED BY THE GOVERNING BOARD**

I Sheri Russell  
(Printed Name)  
Chief Financial Officer  
(Title)

certify that all applicable funds and financial  
operations of this Local Government are  
listed herein

Signed *Sheri Russell*

Dated: 4/5/2021

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SCHEDULED PUBLIC HEARING:  
(Must be held from May 17, 2021 to May 31, 2021 this year)

Date and Time May 20, 2021, 8:30 am

Publication Date May 12, 2021

Place: Carson City Community Center, 851 E. William Street, Sierra Room, Carson City, Nevada



**CARSON CITY  
BUDGET  
FY 2021-22  
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## CARSON CITY, NEVADA

### CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

April 15, 2021

Dear Citizens, Mayor, and Board Members:

The budget includes 25 governmental funds with estimated expenditures of \$126 million and 10 proprietary funds with expenditures of \$50 million.

### **Overview of General Fund Budget for FY 2022**

Revenues and Other Sources:

- Total General Fund revenues are projected to increase 1.7% from estimated Fiscal Year (FY) 2021 to \$89.4 million in FY 2022. FY 2021 re-estimate was increased to \$87.8 million, from the original budgeted \$82.3 million as we budgeted very conservatively given the Coronavirus pandemic, and actual revenues have come in higher than projected.
- The General Fund property tax rate remained flat at a rate of \$1.9622 for FY 2022. Assessed valuation shows a decrease of 0.9% when compared with prior year estimate. However, incremental properties were duplicated in FY 2021 projections as a result of the implementation of a new property assessment and billing system in FY 2020. The actual increase is expected to be 4.9% from FY 2021 to FY 2022 in assessed value. Property tax revenues are expected to increase by \$1.1 million (4.0%) for FY 2022.
- Intergovernmental revenues (including consolidated tax) are budgeted to increase 1.0% for FY 2022 when compared to the re-estimated projections for FY 2021. Consolidated tax revenue is one of the largest sources of general fund revenue comprising 40.5% of total estimated revenue. The City is projecting that consolidated tax revenues for FY 2021 will be \$1.3 million more than FY 2020 actual, an increase of 3.7%. Given the economic uncertainty resulting from the Coronavirus pandemic, the City is budgeting conservatively for FY 2022. In addition, statewide consolidated tax has shown declines for the first 7 months of FY 2021; therefore, the City is projecting reductions of 5.2% for the remainder of FY 2021 (February – June 2021).
- Charges for Services are expected to increase 3.9% for FY 2022. This is due to an expected increase in Parks and Recreation Fees, which decreased approximately \$500,000 during the pandemic due to event cancellations, sports activity cancellations and the closure of the aquatic facility.

Expenditures and Other Uses:

- Total General Fund expenditures are projected to increase by \$128,000 (0.17%) from estimated FY 2021 to \$76.3 million in FY 2022. Salaries and benefits comprise 75.7% of total general fund expenses; services and supplies make up the remaining 24.3%.
- Other uses include a budgeted contingency of \$2.2 million, a transfer to the Capital Projects Fund of \$10.5 million, and a transfer of \$2.2 million to the Extraordinary Maintenance Fund.

GENERAL FUND Sources and Uses	FY 2022 Budget
<b>Beginning Fund Balance</b>	\$ 12,563,982
<b>Revenues and other Sources:</b>	
Property Taxes	28,535,000
Licenses and Permits	8,025,330
Intergovernmental	37,048,748
Charges for Services	14,272,986
Fines and Forfeits	428,000
Miscellaneous	1,046,500
Transfers In	187,178
<b>Total Revenues and other Sources</b>	89,543,742
<b>Total Sources</b>	<b>\$ 102,107,724</b>
<b>Expenditures and Other Uses:</b>	
General Government	\$ 19,006,738
Judicial	5,678,861
Public Safety	36,085,011
Public Works	2,708,407
Sanitation	2,374,980
Health	2,749,459
Welfare	636,030
Culture and Recreation	6,707,187
Community Support	355,586
Contingency	2,200,000
Transfers Out	17,090,365
<b>Total Expenditures and Other Uses</b>	95,592,624
<b>Ending Fund Balance</b>	6,515,100
<b>Total Uses</b>	<b>\$ 102,107,724</b>
Ending Fund Balance as a % of Expenditures	8.5%

## Reserves and Capital Projects

The City's current financial policy is to maintain ending fund balance at a minimum of 8.3% of annual expenditures with a goal of 16.7% as an operating reserve in the General Fund. The Board has expressed an interest in increasing ending fund balance in order to stabilize the City's finances in anticipation of the next economic downturn. As identified in the chart above, budgeted ending fund balance for FY 2022 is 8.5% of expenditures. This is a 1.2% increase from the FY 2021 budgeted ending fund balance of 8.4%.

In addition, for the FY 2022 budget cycle, the City made it a priority to fund capital improvements and equipment replacement. Approximately \$12.7 million will be allocated from the General Fund. This includes \$2.0 million from Landfill revenues that are being set aside for Landfill capital improvements & equipment replacement and \$2.2 million in extraordinary maintenance that will be spent on facility improvements such as roof, generator and HVAC replacements. The remaining \$8.5 million will be set aside for various capital projects throughout the City, including:

- \$1.1 million in architectural design of a new fire station
- \$850,000 in parks capital needs
- \$2.4 million in multiple city vehicles,
- \$3.6 million in various City facility projects, and
- various equipment and infrastructure needs.

During FY 2021 the City completed the Asset Management Program for City facilities and parks. After the funding recommended in the FY 2022 budget, the City will still have \$19.3 million dollars in deferred maintenance for City facilities, as well as \$6.5 million dollars in deferred parks maintenance needs that we plan to address in future years, or as funding becomes available.

Lastly, during FY 2022 the City will start the process of adding an additional fire station. This will reduce response times and has been a much-needed facility for several years. It is anticipated that a new Emergency Operation Center (EOC) will be part of this facility as well. Our current facility, has been deemed to be inadequate over the last several emergencies, including the 2017 flood, the 2020 protests, and the COVID Pandemic. The City was able to use our facility during the 2017 flood, albeit cramped and very loud, as the event was just a couple of days. However, for the protests and the COVID pandemic, the EOC was moved to larger facilities as the current facility is too small for the number of employees responding to these emergency events.


## Enterprise Funds

During FY 2020 the Public Works Department worked with a consultant to finalize the results of a utility rate study and have provided suggestions to the Board of Supervisors on how to stabilize the three utilities for the long-term.

A rate review was also completed in order to determine if the projections from the study done in FY 2013 were accurate and still providing adequate funding for operating and capital needs of the Funds. The new study has been completed and the City has recommended approximately 3% to 3.5% rate increases for each fund over the next 5 years. Due to the effects of the Pandemic, these increases were postponed from implementation during FY 2021 and will be implemented for FY 2022.

The Stormwater Utility Fund was not part of the original rate study performed in FY 2013. In conjunction with the current rate review of the Wastewater and Water Utility Funds, a consultant was hired to perform a full review of the Stormwater Utility Fund rates and the structure of those rates. This Stormwater rate study has been completed as well and the City has approved recommendations which changed both the rate structure of the stormwater billing, as well as the rate. Due to the effects of the Pandemic this increase was also postponed from implementation during FY 2021 and will be implemented for FY 2022.

Sincerely,

  
Nancy Paulson  
City Manager

BUDGET SUMMARY FOR CARSON CITY  
SCHEDULE S-1

	GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS (a)			PROPRIETARY FUNDS BUDGET YEAR 06/30/22 (4)	TOTAL (MEMO ONLY) COLUMNS 3+4 (5)
	ACTUAL PRIOR YEAR 06/30/20 (1)	ESTIMATED CURRENT YEAR 06/30/21 (2)	BUDGET YEAR 06/30/2022 (3)		
REVENUES:					
Property Taxes	29,231,692	30,832,596	32,058,108	-	32,058,108
Other Taxes	14,134,467	14,195,432	14,219,256	-	14,219,256
Licenses and Permits	8,649,113	8,940,195	9,115,330	-	9,115,330
Intergovernmental Resources	50,199,395	73,002,787	46,622,762	-	46,622,762
Charges for Services	14,527,601	14,186,174	14,797,986	55,564,052	70,362,038
Fines and Forfeits	625,831	436,500	443,247	-	443,247
Miscellaneous	3,377,597	2,449,495	1,354,884	856,225	2,211,109
<b>TOTAL REVENUES</b>	<b>120,745,696</b>	<b>144,043,179</b>	<b>118,611,573</b>	<b>56,420,277</b>	<b>175,031,850</b>
EXPENDITURES/EXPENSES					
General government	24,233,809	37,929,585	32,484,491	15,087,569	47,572,060
Judicial	5,500,129	6,121,719	5,728,861	-	5,728,861
Public Safety	36,085,614	41,850,987	39,737,708	6,096,305	45,834,013
Public Works	13,588,037	30,252,364	11,334,534	-	11,334,534
Sanitation	3,004,662	6,608,190	4,337,360	-	4,337,360
Health	5,485,482	7,425,981	4,994,903	144,434	5,139,337
Welfare	2,538,156	4,061,896	2,910,848	-	2,910,848
Culture and recreation	10,309,902	17,518,214	11,372,894	-	11,372,894
Community support	1,005,595	2,943,686	1,285,183	-	1,285,183
Economic opportunity	573,110	1,662,511	-	-	-
Contingencies	-	1,930,000	2,200,000	-	2,200,000
Utility enterprises	-	-	-	26,148,672	26,148,672
Transit systems	1,529,103	2,814,547	3,547,541	-	3,547,541
Airports	355,457	1,497,272	-	-	-
Debt service: Principal	5,861,800	6,040,800	6,338,100	-	6,338,100
Interest cost	2,603,920	2,408,460	2,208,621	2,850,746	5,059,367
<b>TOTAL EXPENDITURES/EXPENSES</b>	<b>112,674,776</b>	<b>171,066,212</b>	<b>128,481,044</b>	<b>50,327,726</b>	<b>178,808,770</b>
Excess of Revenues over (under) Expenditures/Expenses	8,070,920	(27,023,033)	(9,869,471)	6,092,551	(3,776,920)

(a) Does not include Redevelopment Funds.

BUDGET SUMMARY FOR CARSON CITY  
SCHEDULE S-1 (CONTINUED)

	GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS (a)			PROPRIETARY FUNDS BUDGET YEAR 06/30/22 (4)	TOTAL (MEMO ONLY) COLUMNS 3+4 (5)
	ACTUAL PRIOR YEAR 06/30/20 (1)	ESTIMATED CURRENT YEAR 06/30/21 (2)	BUDGET YEAR 06/30/2022 (3)		
<b>OTHER FINANCING SOURCES (USES)</b>					
Proceeds of Long-term Debt	-	-	-	-	-
Capital Leases	-	-	-	-	-
Proceeds of Refunding Bond	675,000	-	-	-	-
Payment to Bond Refunded Escrow	(683,154)	-	-	-	-
Sales of General Fixed Assets	1,426,994	55,575	-	-	-
Bond Premium	-	-	-	-	-
Capital Contributions	-	-	-	664,000	664,000
Operating transfers in	17,265,952	20,083,449	21,693,760	10,000	21,703,760
Operating transfers out	(18,180,952)	(20,246,314)	(21,703,760)	-	(21,703,760)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>503,840</b>	<b>(107,290)</b>	<b>(10,000)</b>	<b>674,000</b>	<b>664,000</b>
Excess of Revenues & Other Sources over (under) Expenditures and Other Uses ( <b>Net Income</b> )	8,574,760	(27,130,323)	(9,879,471)	6,766,551	x x x x x x x x
<b>FUND BALANCES JULY 1 (BEGINNING OF YEAR)</b>	<b>37,864,156</b>	<b>46,438,916</b>	<b>19,308,593</b>		
Prior Period Adjustments	-	-	-	x x x x x x x x	x x x x x x x x
Residual Equity Transfers	-	-	-	x x x x x x x x	x x x x x x x x
<b>FUND BALANCE JUNE 30, END OF YEAR</b>	<b>46,438,916</b>	<b>19,308,593</b>	<b>9,429,122</b>	<b>x x x x x x x x</b>	<b>x x x x x x x x</b>



FULL TIME EQUIVALENT EMPLOYEES BY FUNCTION

	ACTUAL PRIOR YEAR ENDING 6/30/20	ESTIMATED CURRENT YEAR ENDING 6/30/21	BUDGET YEAR ENDING 6/30/22
General Government	115.15	116.80	116.80
Judicial	36.00	36.00	36.00
Public Safety	258.70	277.20	277.20
Public Works	52.60	54.20	54.20
Sanitation	11.00	12.00	12.00
Health	29.96	29.00	29.00
Welfare	5.44	5.50	5.50
Culture and Recreation	51.18	52.18	51.18
Economic Opportunity	0.00	0.00	0.00
TOTAL GENERAL GOVERNMENT	<u>560.03</u>	<u>582.88</u>	<u>581.88</u>
Utilities	52.40	52.90	52.90
Other	0.00	0.00	0.00
TOTAL	<u>612.43</u>	<u>635.78</u>	<u>634.78</u>

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POPULATION (AS OF JULY 1)	56,057	56,151	56,434
Source of Population Estimate	Dept of Taxation	Dept of Taxation	Dept of Taxation

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Assessed Valuation (Secured and Unsecured Only)	1,666,547,892	1,814,811,670 **	1,799,198,563
Net Proceeds of Mines			
Total Assessed Value	<u>1,666,547,892</u>	<u>1,814,811,670</u>	<u>1,799,198,563</u>

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OPERATING TAX RATE			
General fund	1.9622	1.9622	1.9622
Special Revenue funds	0.2278	0.2278	0.2278
Capital Projects funds			
Debt Service fund			
Enterprise funds			
TOTAL TAX RATE	<u>2.1900</u>	<u>2.1900</u>	<u>2.1900</u>

\* Use the population certified by the state in March each year. Small districts may use a number developed per the instructions (page 6) or the best information available.

\*\* Carson City Assessors office switched to Devnet in FY 2020, and during the preparation of the Budget, there was a duplication of the incremental values. However, assessed value actually billed for FY 21 was \$1,715,968,568.

PROPERTY TAX RATE AND REVENUE RECONCILIATION

Fiscal Year 2021-2022

	(1) ALLOWED TAX RATE	(2) ASSESSED VALUATION	(3) ALLOWED AD VALOREM REVENUE [(1) X (2)/100]	(4) TAX RATE LEVIED	(5) TOTAL AD VALOREM REVENUE WITH NO CAP [(2, Line A) X (4)/100]	(6) AD VALOREM TAX ABATEMENT [(5)-(7)]	(7) AD VALOREM REVENUE WITH CAP
OPERATING RATE: A. PROPERTY TAX Subject to Revenue Limitations	2.5861	1,799,198,563	46,529,074	1.9168	34,487,038	(6,600,704)	27,886,334
B. PROPERTY TAX Outside Rev Limitations: Net Proceeds of Mines	Same as above	-	-	Same as above	-	-	-
VOTER APPROVED: C. Voter Approved Overrides	0.0500	1,799,198,563	899,599	0.0500	899,599	(126,341)	773,258
LEGISLATIVE OVERRIDES D. Accident Indigent (NRS 428.185)	0.0150	"	269,880	0.0150	269,880	(38,504)	231,376
E. Medical Indigent (NRS 428.285)	0.1000	"	1,799,199	0.1000	1,799,199	(251,682)	1,547,517
F. Capital Acquisition (NRS 354.59815)	0.0500	"	899,599	0.0500	899,599	(126,341)	773,258
G. Youth Services Levy (NRS 62B.150, 62B.160)	0.0582	"	1,047,134	0.0582	1,047,134	(200,769)	846,365
H. Legislative Overrides		"	-		-	-	-
I. SCCRT Loss (NRS 354.59813)		"	-		-	-	-
J. Other:		"	-		-	-	-
K. Other:		"	-		-	-	-
L. SUBTOTAL LEGISLATIVE OVERRIDES	0.2232	XXXXXXXXXX	4,015,811	0.2232	4,015,811	(617,295)	3,398,516
M. SUBTOTAL A,C,L	2.8593	XXXXXXXXXX	51,444,484	2.1900	39,402,449	(7,344,341)	32,058,108
N. Debt		XXXXXXXXXX	-		-	-	-
O. TOTAL M AND N	2.8593	XXXXXXXXXX	51,444,484	2.1900	39,402,449	(7,344,341)	32,058,108

CARSON CITY

SCHEDULE S-3 - PROPERTY TAX RATE AND REVENUE RECONCILIATION

The Allowed Revenue required for column 3 can be obtained from the March 15 Final Revenue Projections or manually calculated. If an entity chooses to budget for an amount in column 5 which is lower or higher than the amount produced by the formula, please attach an explanation.

SCHEDULE A - ESTIMATED REVENUES & OTHER RESOURCES - GOVERNMENTAL FUND TYPES, EXPENDABLE TRUST FUNDS & TAX SUPPORTED PROPRIETARY FUND TYPES

Budget for Fiscal Year Ending June 30, 2022

Budget Summary for Carson City

GOVERNMENTAL FUNDS AND EXPENDABLE TRUST FUNDS FUND NAME	BEGINNING FUND BALANCES (1)	CONSOLIDATED TAX REVENUE (2)	PROPERTY TAX REQUIRED (3)	TAX RATE (4)	OTHER REVENUE (5)	OTHER FINANCING SOURCES OTHER THAN TRANSFERS IN (6)	OPERATING TRANSFERS IN (7)	TOTAL (8)
GENERAL	12,563,982	36,195,448	28,535,000	1.9622	24,626,116	-	187,178	102,107,724
AIRPORT	-	-	-	-	-	-	-	-
COOPERATIVE EXTENSION	16,970	-	197,699	0.0128	-	-	-	214,669
SUPPLEMENTAL INDIGENT	318,297	-	1,778,893	0.1150	15,000	-	-	2,112,190
911 SURCHARGE	50,000	-	-	-	845,000	-	-	895,000
CAPITAL PROJECTS	453,805	-	773,258	0.0500	50,000	-	10,495,553	11,772,616
SENIOR CITIZENS	10,000	-	773,258	0.0500	3,000	-	-	786,258
LIBRARY GIFT	18,770	-	-	-	3,543	-	-	22,313
LANDSCAPE MAINTENANCE	5,000	-	-	-	110,109	-	55,519	170,628
ADMIN. ASSESSMENT	5,000	-	-	-	50,000	-	-	55,000
TRAF. TRANSPORTATION	15,246	-	-	-	18,397	-	-	33,643
REG. TRANSPORTATION	100,000	-	-	-	4,482,013	-	-	4,582,013
QUALITY OF LIFE	938,969	-	-	-	3,391,323	-	-	4,330,292
GRANT	200,000	-	-	-	4,778,330	-	303,671	5,282,001
STREETS MAINTENANCE	100,000	-	-	-	5,081,073	-	-	5,181,073
COMMISSARY	10,000	-	-	-	202,000	-	-	212,000
V&T SPEC INFRASTRUCTURE	550,000	-	-	-	1,695,072	-	-	2,245,072
ARTS & CULTURE	-	-	-	-	-	-	-	-
BUSINESS DEVELOPMENT FUND	-	-	-	-	-	-	-	-
CAMPO	30,012	-	-	-	634,030	-	16,355	680,397
CARSON CITY TRANSIT	968,846	-	-	-	2,117,395	-	466,300	3,552,541
RESIDENTIAL CONST.	115,000	-	-	-	40,000	-	-	155,000
EXTRAORDINARY MAINTENANCE	2,641,110	-	-	-	-	-	2,133,007	4,774,117
INFRASTRUCTURE TAX	100,000	-	-	-	1,705,072	-	-	1,805,072
DEBT SERVICE	97,586	-	-	-	510,544	-	8,036,177	8,644,307
Subtotal Governmental Fund Types, Expendable Trust Funds	19,308,593	36,195,448	32,058,108	2.1900	50,358,017	-	21,693,760	159,613,926
PROPRIETARY FUNDS								
	XXXXXXXX				XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX
Subtotal Proprietary Funds	XXXXXXXX				XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX
TOTAL ALL FUNDS	XXXXXXXX	36,195,448	32,058,108	2.1900	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX

SCHEDULE A-1 ESTIMATED EXPENDITURES AND OTHER FINANCING USES

Budget for Fiscal Year Ending June 30, 2022

Budget Summary for Carson City

GOVERNMENTAL FUNDS AND EXPENDABLE TRUST FUNDS FUND NAME	*	SALARIES AND WAGES (1)	EMPLOYEE BENEFITS (2)	SERVICES, SUPPLIES AND OTHER CHARGES (3)**	CAPITAL OUTLAY (4)***	CONTINGENCIES AND USES OTHER THAN OPERATING TRANSFERS OUT (5)	OPERATING TRANSFERS OUT (6)	ENDING FUND BALANCES (7)	TOTAL (8)
GENERAL		38,470,635	19,330,235	18,517,085	20,000	2,200,000	16,990,515	6,579,254	102,107,724
AIRPORT	R	-	-	-	-	-	-	-	-
COOPERATIVE EXTENSION	R	15,500	545	188,624	-	-	-	10,000	214,669
SUPPLEMENTAL INDIGENT	R	140,500	38,054	1,928,636	-	-	-	5,000	2,112,190
911 SURCHARGE	R	-	-	741,912	-	-	103,088	50,000	895,000
CAPITAL PROJECTS	R	-	-	-	11,405,569	-	362,047	5,000	11,772,616
SENIOR CITIZENS	R	294,281	150,688	331,289	-	-	-	10,000	786,258
LIBRARY GIFT	R	-	-	20,043	-	-	-	2,270	22,313
LANDSCAPE MAINTENANCE	R	3,320	117	162,191	-	-	-	5,000	170,628
ADMIN. ASSESSMENT	R	1,000	-	49,000	-	-	-	5,000	55,000
TRAF. TRANSPORTATION	R	12,000	422	16,221	-	-	-	5,000	33,643
REG. TRANSPORTATION	R	381,388	217,273	556,785	1,729,740	-	1,596,827	100,000	4,582,013
QUALITY OF LIFE	R	573,087	217,840	905,370	1,652,812	-	831,183	150,000	4,330,292
GRANT	R	3,292,033	1,534,347	255,621	-	-	-	200,000	5,282,001
STREETS MAINTENANCE	R	1,681,931	770,563	1,998,579	630,000	-	-	100,000	5,181,073
COMMISSARY	R	65,625	24,295	112,080	-	-	-	10,000	212,000
V&T SPEC INFRASTRUCTURE	R	-	-	1,250	649,197	-	1,044,625	550,000	2,245,072
ARTS & CULTURE	R	-	-	-	-	-	-	-	-
BUSINESS DEVELOPMENT FUND	R	-	-	-	-	-	-	-	-
CAMPO	R	-	-	650,385	-	-	-	30,012	680,397
CARSON CITY TRANSIT	R	25,006	27,509	1,660,789	1,834,237	-	-	5,000	3,552,541
RESIDENTIAL CONST.	C	-	-	-	150,000	-	-	5,000	155,000
EXTRAORDINARY MAINTENANCE	C	-	-	-	3,369,117	-	-	1,405,000	4,774,117
INFRASTRUCTURE TAX	C	-	-	300	929,297	-	775,475	100,000	1,805,072
DEBT SERVICE	D	-	-	8,546,721	-	-	-	97,586	8,644,307
TOTAL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS		44,956,306	22,311,888	36,642,881	22,369,969	2,200,000	21,703,760	9,429,122	159,613,926

\*FUND TYPES:  
 R - Special Revenue  
 C - Capital Projects  
 D - Debt Service  
 T - Expendable Trust

\*\* Include Debt Service Requirements in this column.

\*\*\* Capital Outlay must agree with CIP.



<u>REVENUES</u>	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
TAXES				
Property Tax	25,974,847	27,437,627	28,535,000	-
LICENSES AND PERMITS				
Business Licenses & Permits:				
Business Licenses	1,465,316	1,650,000	1,757,533	-
Liquor Licenses	149,277	149,898	154,164	-
City-County Gaming Licenses	540,501	543,683	549,120	-
Franchise Fees:				
Gas	1,398,546	1,350,000	1,363,500	-
Electric	2,155,357	2,150,000	2,171,500	-
Phone	606,862	594,247	600,189	-
Sanitation	505,922	505,000	510,050	-
Cable / Video Service	592,598	600,000	606,000	-
Right of Way Toll	296,919	295,367	301,274	-
Non-Business Licenses & Permits:				
Marriage Licenses	11,768	12,000	12,000	-
Mobile Home Permits	25	-	-	-
<b>SUBTOTAL - LICENSES AND PERMITS</b>	<b>7,723,091</b>	<b>7,850,195</b>	<b>8,025,330</b>	<b>-</b>
INTERGOVERNMENTAL REVENUES				
State Grants				-
Federal Payments in Lieu of Taxes	117,542	115,000	115,000	-
State Shared Revenues:				
Consolidated Tax Revenues	34,571,346	35,837,077	36,195,448	-
State Gaming Licenses	130,497	130,000	131,300	-
Candidate Filing Fees	1,320	-	1,500	-
Court Admin. Assessments	137,101	135,000	135,000	-
Establishment Allocation	157,084	155,614	155,500	-
Other Local Government Grants:				
Interlocal Co-op. Agreements	305,985	245,000	245,000	-
Other Local Gov. Shared Revenues:				
Other	68,383	70,000	70,000	-
<b>SUBTOTAL - INTERGOVERNMENTAL</b>	<b>35,489,258</b>	<b>36,687,691</b>	<b>37,048,748</b>	<b>-</b>
CHARGES FOR SERVICES				
General Government:				
Treasurer Fees	32,731	32,000	32,000	-
Clerk Fees	226,354	181,000	181,000	-
Recorder Fees	351,965	312,000	312,000	-
Assessor Commissions	246,770	220,000	230,000	-
Building & Zoning Fees	155,575	130,000	130,000	-
Public Administrator Fees	125,849	160,000	165,000	-
Administration Fees	4,776,002	4,845,867	4,792,126	-
Technology Fees	56,270	30,000	50,000	-
Other	8,855	7,000	7,000	-
Subtotal	5,980,371	5,917,867	5,899,126	-

CARSON CITY  
SCHEDULE B - GENERAL FUND

<u>REVENUES</u>	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
CHARGES FOR SERVICES (Continued)				
Judicial:				
Other	693,027	686,000	686,000	-
Public Safety:				
Police:				
Sheriff's Fees	311,157	302,000	304,000	-
Fire	19,149	16,000	16,000	-
Protective Services	79,339	92,000	95,000	-
Subtotal	409,645	410,000	415,000	-
Sanitation:				
Landfill	5,545,509	5,968,000	6,087,360	-
Health & Welfare:				
Health Inspection Fees	211,007	255,000	255,000	-
Culture & Recreation:				
Swimming Pool	160,708	150,000	225,000	-
Youth Programs	399,830	200,000	300,000	-
Sports	142,091	-	150,000	-
Other	251,163	150,000	255,500	-
Subtotal	953,792	500,000	930,500	-
SUBTOTAL - CHARGES FOR SERVICES	13,793,351	13,736,867	14,272,986	-
FINES & FORFEITS				
Court	611,360	426,500	426,500	-
Sheriff	1,191	-	1,500	-
Animal Control	-	-	-	-
SUBTOTAL - FINES & FORFEITS	612,551	426,500	428,000	-
MISCELLANEOUS				
Interest Earnings	747,552	300,000	200,000	-
Rents & Royalties	170,728	88,000	105,000	-
Contributions and Donations from Private Sources	52,884	119,669	-	-
Wildland Fire Reimbursements	200,522	726,052	280,000	-
Other Refunds & Reimbursements	454,730	211,500	211,500	-
Penalties & Interest on Delinquent Taxes	289,168	210,000	210,000	-
Other	55,037	45,000	40,000	-
SUBTOTAL - MISCELLANEOUS	1,970,621	1,700,221	1,046,500	-
SUBTOTAL REVENUE ALL SOURCES	85,563,719	87,839,101	89,356,564	-
OTHER FINANCING SOURCES				
Sale of Assets	1,203,830	55,575	-	-
Operating Transfers In (Sched T)				
Quality of Life Fund	154,996	225,016	137,178	-
MAC Maintenance	50,000	50,000	50,000	-
SUBTOTAL OTHER FINANCING SOURCES	1,408,826	330,591	187,178	-
BEGINNING FUND BALANCE:				
Reserved	1,031,286		-	-
Unreserved	13,592,767	17,798,836	12,563,982	-
TOTAL BEGINNING FUND BALANCE	14,624,053	17,798,836	12,563,982	-
TOTAL AVAILABLE RESOURCES	101,596,598	105,968,528	102,107,724	-

CARSON CITY  
SCHEDULE B - GENERAL FUND

<u>EXPENDITURES BY ACTIVITY AND FUNCTION</u>	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
GENERAL GOVERNMENT				
Legislative				
Board of Supervisors				
Salaries & Wages	144,123	129,649	139,332	-
Employee Benefits	103,619	76,710	89,422	-
Services & Supplies	16,816	21,962	21,962	-
SUBTOTAL ACTIVITY	264,558	228,321	250,716	-
Executive				
Clerk				
Salaries & Wages	240,849	263,972	271,910	-
Employee Benefits	75,424	90,111	91,949	-
Services & Supplies	14,650	18,396	16,736	-
SUBTOTAL	330,923	372,479	380,595	-
Treasurer				
Salaries & Wages	375,078	365,590	374,978	-
Employee Benefits	183,048	184,822	188,602	-
Services & Supplies	54,958	59,680	59,680	-
SUBTOTAL	613,084	610,092	623,260	-
Recorder				
Salaries & Wages	329,916	278,143	292,655	-
Employee Benefits	152,556	132,870	132,204	-
Services & Supplies	45,030	149,721	52,310	-
SUBTOTAL	527,502	560,734	477,169	-
Elections				
Salaries & Wages	136,268	185,094	191,679	-
Employee Benefits	55,803	62,482	63,773	-
Services & Supplies	140,877	170,683	170,683	-
SUBTOTAL	332,948	418,259	426,135	-
Public Guardian				
Salaries & Wages	179,217	178,237	183,086	-
Employee Benefits	50,361	78,736	83,486	-
Services & Supplies	20,713	8,393	8,750	-
SUBTOTAL	250,291	265,366	275,322	-
Assessor				
Salaries & Wages	545,409	550,588	564,252	-
Employee Benefits	248,534	255,401	260,655	-
Services & Supplies	46,219	162,717	107,338	-
Capital Outlay	-	-	-	-
SUBTOTAL	840,162	968,706	932,245	-
District Attorney				
Salaries & Wages	1,884,796	1,963,722	2,096,111	-
Employee Benefits	862,147	874,783	906,910	-
Services & Supplies	111,224	293,627	146,554	-
SUBTOTAL	2,858,167	3,132,132	3,149,575	-

**CARSON CITY**  
**SCHEDULE B - GENERAL FUND**  
**FUNCTION: GENERAL GOVERNMENT**



EXPENDITURES BY ACTIVITY AND FUNCTION	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
City Manager				
Salaries & Wages	482,214	561,698	660,155	-
Employee Benefits	218,734	250,903	266,437	-
Services & Supplies	83,364	104,420	104,644	-
Capital Outlay	-	-	-	-
SUBTOTAL	784,312	917,021	1,031,236	-
SUBTOTAL, ACTIVITY	6,537,389	7,244,789	7,295,537	-
Finance				
Finance				
Salaries & Wages	451,151	460,590	494,532	-
Employee Benefits	175,482	185,482	206,606	-
Services & Supplies	74,567	88,872	88,872	-
SUBTOTAL	701,200	734,944	790,010	-
Internal Auditor				
Services & Supplies	154,937	110,200	110,200	-
SUBTOTAL	154,937	110,200	110,200	-
Purchasing				
Salaries & Wages	79,884	81,525	83,684	-
Employee Benefits	36,615	37,333	38,032	-
Services & Supplies	22,909	24,350	23,984	-
SUBTOTAL	139,408	143,208	145,700	-
Human Resources				
Salaries & Wages	199,928	205,328	209,691	-
Employee Benefits	96,942	104,411	108,519	-
Services & Supplies	17,947	34,030	34,030	-
SUBTOTAL	314,817	343,769	352,240	-
SUBTOTAL, ACTIVITY	1,310,362	1,332,121	1,398,150	-
Other				
Community Development				
Planning				
Salaries & Wages	483,730	503,015	523,009	-
Employee Benefits	197,472	205,226	207,982	-
Services & Supplies	56,674	60,524	60,241	-
SUBTOTAL	737,876	768,765	791,232	-
Business License				
Salaries & Wages	81,929	48,961	65,184	-
Employee Benefits	31,636	15,921	26,192	-
Services & Supplies	3,729	11,750	11,750	-
SUBTOTAL	117,294	76,632	103,126	-
Information Technology				
Salaries & Wages	1,027,957	795,115	847,685	-
Employee Benefits	400,125	364,335	366,983	-
Services & Supplies	1,370,692	1,611,210	1,591,663	-
Capital Outlay	-	-	-	-
SUBTOTAL	2,798,774	2,770,660	2,806,331	-

**CARSON CITY**  
**SCHEDULE B - GENERAL FUND**  
**FUNCTION: GENERAL GOVERNMENT**

EXPENDITURES BY ACTIVITY AND FUNCTION	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
Geographic Information Systems				
Salaries & Wages	49,538	70,237	72,326	-
Employee Benefits	17,404	21,909	21,521	-
Services & Supplies	421,196	350,400	350,400	-
SUBTOTAL	488,138	442,546	444,247	-
Public Defender				
Services & Supplies	1,746,044	1,804,481	1,774,507	-
SUBTOTAL	1,746,044	1,804,481	1,774,507	-
Public Safety Complex				
Services & Supplies	206,601	201,725	201,725	-
SUBTOTAL	206,601	201,725	201,725	-
Northgate				
Services & Supplies	33,273	34,200	34,200	-
SUBTOTAL	33,273	34,200	34,200	-
City Hall				
Services & Supplies	71,919	88,800	81,300	-
SUBTOTAL	71,919	88,800	81,300	-
Facilities Maintenance				
Salaries & Wages	748,669	795,344	847,474	-
Employee Benefits	362,667	351,110	379,579	-
Services & Supplies	385,878	446,793	463,559	-
SUBTOTAL	1,497,214	1,593,247	1,690,612	-
Central Services				
Services & Supplies	2,096,255	2,108,078	2,150,055	-
SUBTOTAL	2,096,255	2,108,078	2,150,055	-
SUBTOTAL, ACTIVITY	9,793,388	9,889,134	10,077,335	-
FUNCTION SUBTOTAL	17,905,697	18,694,365	19,021,738	-

**CARSON CITY**  
SCHEDULE B - GENERAL FUND  
FUNCTION: GENERAL GOVERNMENT

EXPENDITURES BY ACTIVITY AND FUNCTION	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
JUDICIAL				
Courts				
Juvenile Court				
Salaries & Wages	391,237	406,805	421,398	-
Employee Benefits	197,506	207,656	212,384	-
Services & Supplies	124,343	118,372	93,379	-
SUBTOTAL	713,086	732,833	727,161	-
Courts				
Salaries & Wages	2,480,219	2,522,702	2,584,274	-
Employee Benefits	1,135,604	1,143,057	1,163,181	-
Services & Supplies	1,082,152	1,567,870	1,204,245	-
Capital Outlay	-	-	-	-
SUBTOTAL	4,697,975	5,233,629	4,951,700	-
SUBTOTAL, ACTIVITY	5,411,061	5,966,462	5,678,861	-
FUNCTION SUBTOTAL	5,411,061	5,966,462	5,678,861	-

**CARSON CITY**  
**SCHEDULE B - GENERAL FUND**  
**FUNCTION: JUDICIAL**

EXPENDITURES BY ACTIVITY AND FUNCTION	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
PUBLIC SAFETY				
Sheriff				
Chartered Administration				
Salaries & Wages	753,115	605,642	721,125	-
Employee Benefits	336,445	347,640	406,580	-
SUBTOTAL	1,089,560	953,282	1,127,705	-
Administrative Services				
Salaries & Wages	383,879	305,633	281,141	-
Employee Benefits	257,549	223,216	218,247	-
Services & Supplies	706,914	625,391	599,565	-
Capital Outlay	-	-	-	-
SUBTOTAL	1,348,342	1,154,240	1,098,953	-
Investigations				
Salaries & Wages	1,483,369	1,526,297	1,465,277	-
Employee Benefits	851,926	838,244	848,240	-
Services & Supplies	330,634	418,161	330,098	-
Capital Outlay	-	-	-	-
SUBTOTAL	2,665,929	2,782,702	2,643,615	-
Operational Services				
Salaries & Wages	3,937,032	4,154,145	4,084,615	-
Employee Benefits	2,622,730	2,577,022	2,519,119	-
Services & Supplies	744,977	866,782	863,747	-
Capital Outlay	-	-	-	-
SUBTOTAL	7,304,739	7,597,949	7,467,481	-
Detention Facility				
Salaries & Wages	2,581,631	2,949,419	3,103,806	-
Employee Benefits	1,599,730	1,769,129	1,848,643	-
Services & Supplies	453,470	440,539	439,807	-
SUBTOTAL	4,634,831	5,159,087	5,392,256	-
General Services				
Salaries & Wages	386,359	374,345	400,242	-
Employee Benefits	163,898	169,884	180,490	-
Services & Supplies	52,619	63,284	57,708	-
Capital Outlay	-	-	-	-
SUBTOTAL	602,876	607,513	638,440	-
Federal: Trinet				
Salaries & Wages	67,040	32,405	27,794	-
Employee Benefits	25,435	45,744	52,258	-
Services & Supplies	3,880	12,060	11,816	-
SUBTOTAL	96,355	90,209	91,868	-
Dispatch				
Salaries & Wages	1,455,030	1,329,722	1,389,481	-
Employee Benefits	540,302	489,467	495,735	-
Services & Supplies	101,673	117,546	117,546	-
SUBTOTAL	2,097,005	1,936,735	2,002,762	-
SUBTOTAL ACTIVITY	19,839,637	20,281,717	20,463,080	-

**CARSON CITY**  
SCHEDULE B - GENERAL FUND  
FUNCTION: PUBLIC SAFETY

EXPENDITURES BY ACTIVITY AND FUNCTION	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
Fire				
Administration				
Salaries & Wages	179,839	202,862	223,524	-
Employee Benefits	69,192	78,006	89,735	-
Services & Supplies	39,805	42,985	37,439	-
SUBTOTAL	288,836	323,853	350,698	-
Operations				
Salaries & Wages	3,996,154	5,194,749	4,883,776	-
Employee Benefits	2,579,717	2,718,468	2,807,198	-
Services & Supplies	563,089	652,446	690,930	-
Capital Outlay	-	-	-	-
SUBTOTAL	7,138,960	8,565,663	8,381,904	-
Prevention				
Salaries & Wages	301,959	362,177	387,731	-
Employee Benefits	135,350	150,991	160,113	-
Services & Supplies	59,281	83,207	83,509	-
SUBTOTAL	496,590	596,375	631,353	-
Training				
Salaries & Wages	144,992	178,876	182,203	-
Employee Benefits	77,620	80,026	82,840	-
Services & Supplies	100,530	117,161	119,537	-
SUBTOTAL	323,142	376,063	384,580	-
Emergency Management				
Salaries & Wages	169,285	267,684	188,219	-
Employee Benefits	86,148	100,462	107,217	-
Services & Supplies	9,848	29,509	29,509	-
SUBTOTAL	265,281	397,655	324,945	-
Wildland Fire Management				
Salaries & Wages	4,292	88,839	88,839	-
Employee Benefits	1,680	7,293	7,293	-
Services & Supplies	123,746	194,122	188,696	-
Capital Outlay	-	-	-	-
SUBTOTAL	129,718	290,254	284,828	-
SUBTOTAL, ACTIVITY	8,642,527	10,549,863	10,358,308	-

**CARSON CITY**  
SCHEDULE B - GENERAL FUND  
FUNCTION: PUBLIC SAFETY

EXPENDITURES BY ACTIVITY AND FUNCTION	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
Corrections				
Juvenile Probation				
Salaries & Wages	962,190	1,026,270	1,047,691	-
Employee Benefits	591,343	634,440	664,461	-
Services & Supplies	210,503	315,537	280,130	-
Capital Outlay	-	-	-	-
SUBTOTAL	1,764,036	1,976,247	1,992,282	-
Juvenile Detention				
Salaries & Wages	965,402	1,064,159	1,114,368	-
Employee Benefits	445,755	518,312	519,943	-
Services & Supplies	102,536	114,292	114,292	-
Capital Outlay	-	-	-	-
SUBTOTAL	1,513,693	1,696,763	1,748,603	-
SUBTOTAL, ACTIVITY	3,277,729	3,673,010	3,740,885	-
Alternative Sentencing				
Salaries & Wages	796,279	901,931	922,546	-
Employee Benefits	388,407	412,802	435,851	-
Services & Supplies	168,699	180,164	175,554	-
SUBTOTAL, ACTIVITY	1,353,385	1,494,897	1,533,951	-
FUNCTION SUBTOTAL	33,113,278	35,999,487	36,096,224	-

**CARSON CITY**  
SCHEDULE B - GENERAL FUND  
FUNCTION: PUBLIC SAFETY



EXPENDITURES BY ACTIVITY AND FUNCTION	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
SANITATION				
Landfill				
Salaries & Wages	762,617	746,417	809,111	-
Employee Benefits	365,325	339,834	373,349	-
Services & Supplies	1,174,923	1,197,804	1,192,520	-
Capital Outlay	-	-	-	-
SUBTOTAL, ACTIVITY	2,302,865	2,284,055	2,374,980	-
FUNCTION SUBTOTAL	2,302,865	2,284,055	2,374,980	-

**CARSON CITY**  
 SCHEDULE B - GENERAL FUND  
 FUNCTION: SANITATION



EXPENDITURES BY ACTIVITY AND FUNCTION	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
HEALTH				
Public Health Administration				
Health Administration				
Salaries & Wages	273,317	266,048	280,051	-
Employee Benefits	121,902	115,547	121,954	-
Services & Supplies	830,747	900,307	865,687	-
SUBTOTAL	1,225,966	1,281,902	1,267,692	-
Medical				
Salaries & Wages	76,638	88,070	78,792	-
Employee Benefits	37,864	43,258	39,111	-
Services & Supplies	40	-	-	-
SUBTOTAL	114,542	131,328	117,903	-
Environmental Health				
Salaries & Wages	214,081	267,175	276,628	-
Employee Benefits	87,339	115,719	119,072	-
Services & Supplies	6,910	13,224	13,224	-
SUBTOTAL	308,330	396,118	408,924	-
Douglas County - Environmental Health				
Salaries & Wages	142,959	151,834	162,566	-
Employee Benefits	56,059	61,234	64,396	-
Services & Supplies	13,316	21,030	27,978	-
SUBTOTAL	212,334	234,098	254,940	-
SUBTOTAL, ACTIVITY	1,861,172	2,043,446	2,049,459	-
Animal Control				
Services & Supplies	700,236	938,251	700,000	-
SUBTOTAL, ACTIVITY	700,236	938,251	700,000	-
FUNCTION SUBTOTAL	2,561,408	2,981,697	2,749,459	-

**CARSON CITY**  
SCHEDULE B - GENERAL FUND  
FUNCTION: HEALTH

EXPENDITURES BY ACTIVITY AND FUNCTION	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
WELFARE				
Welfare Administration				
Salaries & Wages	136,967	135,705	141,886	-
Employee Benefits	72,578	81,850	84,301	-
Services & Supplies	277,983	387,422	387,422	-
SUBTOTAL	487,528	604,977	613,609	-
Sexual Assault Response Team (SART)				
Salaries & Wages	11,018	16,000	16,000	-
Employee Benefits	387	783	563	-
Services & Supplies	(34)	5,858	5,858	-
SUBTOTAL	11,371	22,641	22,421	-
FUNCTION SUBTOTAL	498,899	627,618	636,030	-

**CARSON CITY**  
**SCHEDULE B - GENERAL FUND**  
**FUNCTION: WELFARE**

EXPENDITURES BY ACTIVITY AND FUNCTION	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
CULTURE AND RECREATION				
Parks				
Park and Recreation Admin.				
Salaries & Wages	360,671	347,175	347,010	-
Employee Benefits	146,490	154,405	159,086	-
Services & Supplies	44,934	44,687	40,481	-
SUBTOTAL	552,095	546,267	546,577	-
Park Maintenance				
Salaries & Wages	780,341	780,104	839,288	-
Employee Benefits	369,689	359,750	362,465	-
Services & Supplies	556,914	555,750	542,239	-
Capital Outlay	-	20,000	20,000	-
SUBTOTAL	1,706,944	1,715,604	1,763,992	-
Grants, Gifts, Donations				
Salaries & Wages	-	-	-	-
Employee Benefits	-	-	-	-
Services & Supplies	20,490	21,760	-	-
Capital Outlay	-	-	-	-
SUBTOTAL	20,490	21,760	-	-
Youth Sports Association				
Salaries & Wages	8,773	28,510	28,510	-
Employee Benefits	-	-	-	-
Services & Supplies	45,064	123,216	42,490	-
SUBTOTAL	53,837	151,726	71,000	-
SUBTOTAL, ACTIVITY	2,333,366	2,435,357	2,381,569	-
Participant Recreation				
Community Center				
Salaries & Wages	150,208	194,230	212,525	-
Employee Benefits	59,132	58,078	63,824	-
Services & Supplies	98,824	130,428	130,428	-
SUBTOTAL	308,164	382,736	406,777	-
Recreation				
Salaries & Wages	277,993	377,554	374,278	-
Employee Benefits	54,591	62,656	60,887	-
Services & Supplies	87,304	96,215	96,254	-
SUBTOTAL	419,888	536,425	531,419	-
Swimming Pool				
Salaries & Wages	356,955	450,182	452,124	-
Employee Benefits	95,297	102,560	101,950	-
Services & Supplies	187,963	221,471	207,714	-
SUBTOTAL	640,215	774,213	761,788	-
Sports				
Salaries & Wages	157,062	211,176	214,975	-
Employee Benefits	58,115	62,146	63,523	-
Services & Supplies	94,994	166,885	166,885	-
SUBTOTAL	310,171	440,207	445,383	-

**CARSON CITY**  
SCHEDULE B - GENERAL FUND  
FUNCTION: CULTURE AND RECREATION

EXPENDITURES BY ACTIVITY AND FUNCTION	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
Rifle Range				
Salaries & Wages	-	64,469	78,082	-
Employee Benefits	-	13,089	18,131	-
Services & Supplies	-	18,500	18,500	-
SUBTOTAL	-	96,058	114,713	-
Multi-Purpose Athletic Center				
Salaries & Wages	71,616	143,277	143,277	-
Employee Benefits	3,410	4,693	3,516	-
Services & Supplies	54,248	53,698	53,698	-
SUBTOTAL	129,274	201,668	200,491	-
SUBTOTAL, ACTIVITY	1,807,712	2,431,307	2,460,571	-
Libraries				
Library				
Salaries & Wages	905,928	1,016,109	1,016,837	-
Employee Benefits	363,128	396,218	395,415	-
Services & Supplies	397,980	453,971	452,795	-
Capital Outlay	-	-	-	-
SUBTOTAL, ACTIVITY	1,667,036	1,866,298	1,865,047	-
FUNCTION SUBTOTAL	5,808,114	6,732,962	6,707,187	-

**CARSON CITY**  
SCHEDULE B - GENERAL FUND  
FUNCTION: CULTURE AND RECREATION



EXPENDITURES BY ACTIVITY AND FUNCTION	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
PAGE FUNCTION SUMMARY				
General government				
Salaries & Wages	7,440,656	7,436,808	7,917,743	-
Employee Benefits	3,268,569	3,292,545	3,438,852	-
Services & Supplies	7,196,472	7,965,012	7,665,143	-
Capital Outlay	-	-	-	-
14 General government	17,905,697	18,694,365	19,021,738	-
Judicial				
Salaries & Wages	2,871,456	2,929,507	3,005,672	-
Employee Benefits	1,333,110	1,350,713	1,375,565	-
Services & Supplies	1,206,495	1,686,242	1,297,624	-
Capital Outlay	-	-	-	-
15 Judicial	5,411,061	5,966,462	5,678,861	-
Public Safety				
Salaries & Wages	18,567,847	20,565,155	20,512,378	-
Employee Benefits	10,773,227	11,161,146	11,443,963	-
Services & Supplies	3,772,204	4,273,186	4,139,883	-
Capital Outlay	-	-	-	-
18 Public Safety	33,113,278	35,999,487	36,096,224	-
Public Works				
Salaries & Wages	1,495,790	1,584,333	1,562,902	-
Employee Benefits	813,890	850,833	1,040,312	-
Services & Supplies	103,498	111,838	114,676	-
Capital Outlay	-	-	-	-
19 Public Works	2,413,178	2,547,004	2,717,890	-
Sanitation				
Salaries & Wages	762,617	746,417	809,111	-
Employee Benefits	365,325	339,834	373,349	-
Services & Supplies	1,174,923	1,197,804	1,192,520	-
Capital Outlay	-	-	-	-
20 Sanitation	2,302,865	2,284,055	2,374,980	-
Health				
Salaries & Wages	706,995	773,127	798,037	-
Employee Benefits	303,164	335,758	344,533	-
Services & Supplies	1,551,249	1,872,812	1,606,889	-
Capital Outlay	-	-	-	-
21 Health	2,561,408	2,981,697	2,749,459	-
Welfare				
Salaries & Wages	147,985	151,705	157,886	-
Employee Benefits	72,965	82,633	84,864	-
Services & Supplies	277,949	393,280	393,280	-
Capital Outlay	-	-	-	-
22 Welfare	498,899	627,618	636,030	-

**CARSON CITY**  
SCHEDULE B SUMMARY - EXPENDITURES, OTHER USES AND FUND BALANCE  
GENERAL FUND - ALL FUNCTIONS

EXPENDITURES BY ACTIVITY AND FUNCTION	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
Culture and Recreation				
Salaries & Wages	3,069,547	3,612,786	3,706,906	-
Employee Benefits	1,149,852	1,213,595	1,228,797	-
Services & Supplies	1,588,715	1,886,581	1,751,484	-
Capital Outlay	-	20,000	20,000	-
24 Culture and Recreation	5,808,114	6,732,962	6,707,187	-
Community Support				
Salaries & Wages	-	-	-	-
Employee Benefits	-	-	-	-
Services & Supplies	329,340	340,586	355,586	-
Capital Outlay	-	-	-	-
25 Community Support	329,340	340,586	355,586	-
<b>TOTAL EXPENDITURES - ALL FUNCTIONS</b>	<b>70,343,840</b>	<b>76,174,236</b>	<b>76,337,955</b>	<b>-</b>
OTHER USES:				
BOND DISCOUNT	-	-	-	-
CONTINGENCY (Not to exceed 3% of Total Expenditures all Functions)	-	1,930,000	2,200,000	-
OPERATING TRANSFERS OUT (Sched T)				
Debt Service	3,454,834	3,365,846	3,526,465	-
Cemetery	10,000	10,000	10,000	-
Capital Projects	7,216,843	7,047,785	10,495,553	-
Regional Transportation Fund	-	700,000	-	-
Landscape Maintenance	55,519	55,519	55,519	-
Extraordinary Maintenance	665,218	3,319,372	2,133,007	-
Ambulance	-	-	-	-
Grant	270,301	335,488	303,671	-
Carson City Transit	466,300	466,300	466,300	-
Traffic Transportation	-	-	-	-
Quality of Life	409,907	-	-	-
Stormwater	905,000	-	-	-
Insurance	-	-	-	-
SUBTOTAL	13,453,922	15,300,310	16,990,515	-
<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>83,797,762</b>	<b>93,404,546</b>	<b>95,528,470</b>	<b>-</b>
ENDING FUND BALANCE				
Reserved	933,083	-	-	-
Unreserved	16,865,753	12,563,982	6,579,254	-
<b>ENDING FUND BALANCE</b>	<b>17,798,836</b>	<b>12,563,982</b>	<b>6,579,254</b>	<b>-</b>
<b>TOTAL GENERAL FUND COMMITMENTS AND FUND BALANCE</b>	<b>101,596,598</b>	<b>105,968,528</b>	<b>102,107,724</b>	<b>-</b>

**CARSON CITY**  
SCHEDULE B SUMMARY - EXPENDITURES, OTHER USES AND FUND BALANCE  
GENERAL FUND - ALL FUNCTIONS

<b>REVENUES</b>	<b>ACTUAL PRIOR YEAR ENDING 6/30/2020</b>	<b>ESTIMATED CURRENT YEAR ENDING 6/30/2021</b>	<b>BUDGET YEAR ENDING 6/30/22</b>	
			<b>TENTATIVE APPROVED</b>	<b>FINAL APPROVED</b>
INTERGOVERNMENTAL REVENUES				
Federal Grant: FAA	333,240	1,497,272	-	-
State Grant	-	-	-	-
Other Local Shared Revenues				
CC Airport Authority	22,217	-	-	-
SUBTOTAL REVENUE ALL SOURCES	355,457	1,497,272	-	-
OTHER FINANCING SOURCES				
BEGINNING FUND BALANCE				
Prior Period Adjustments	-	-	-	-
Residual Equity Transfers	-	-	-	-
TOTAL BEGINNING FUND BALANCE	-	-	-	-
<b>TOTAL RESOURCES</b>	<b>355,457</b>	<b>1,497,272</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES</b>				
Airport				
Salaries & Wages	-	-	-	-
Employee Benefits	-	-	-	-
Services & Supplies	47,033	181,810	-	-
Capital Outlay	308,424	1,315,462	-	-
SUBTOTAL EXPENDITURES	355,457	1,497,272	-	-
OTHER USES:				
CONTINGENCY (Not to exceed 3% of Total Expenditures all Functions)	-	-	-	-
OPERATING TRANSFERS OUT (Sched T)	-	-	-	-
SUBTOTAL OTHER USES	-	-	-	-
ENDING FUND BALANCE	-	-	-	-
<b>TOTAL COMMITMENTS AND FUND BALANCE</b>	<b>355,457</b>	<b>1,497,272</b>	<b>-</b>	<b>-</b>

**CARSON CITY  
SCHEDULE B  
FUND: AIRPORT**



REVENUES	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
TAXES				
Property Tax	182,995	190,499	197,699	-
CHARGES FOR SERVICES	52,343	-	-	-
MISCELLANEOUS				
Refunds and Reimbursements	4,292	-	-	-
Community Garden	-	-	-	-
Subtotal	4,292	-	-	-
SUBTOTAL REVENUE ALL SOURCES	239,630	190,499	197,699	-
OTHER FINANCING SOURCES:				
BEGINNING FUND BALANCE				
Prior Period Adjustment				
Residual Equity Transfer				
TOTAL BEGINNING FUND BALANCE	215,520	146,141	16,970	-
TOTAL RESOURCES	455,150	336,640	214,669	-
<b>EXPENDITURES</b>				
Culture and Recreation:				
Cooperative Extension:				
Salaries & Wages	13,619	15,500	15,500	-
Employee Benefits	477	637	545	-
Services & Supplies	294,913	303,533	188,624	-
Capital Outlay	-	-	-	-
SUBTOTAL EXPENDITURES	309,009	319,670	204,669	-
OTHER USES:				
OPERATING TRANSFERS OUT (Sched T)				
General Fund	-	-	-	-
SUBTOTAL, OTHER USES	-	-	-	-
ENDING FUND BALANCE	146,141	16,970	10,000	-
TOTAL COMMITMENTS AND FUND BALANCE	455,150	336,640	214,669	-

**CARSON CITY**  
**SCHEDULE B**  
FUND: COOPERATIVE EXTENSION

REVENUES	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
TAXES Property Tax	1,644,158	1,714,204	1,778,893	-
INTERGOVERNMENTAL REVENUES State Grants	1,126,937	-	-	-
MISCELLANEOUS Interest Earnings	77,718	20,000	15,000	-
Other	-	303,601	-	-
Subtotal	77,718	323,601	15,000	-
SUBTOTAL REVENUE ALL SOURCES	2,848,813	2,037,805	1,793,893	-
OTHER FINANCING SOURCES: OPERATING TRANSFERS IN (Sched T) General Fund	-			
BEGINNING FUND BALANCE Reserved	-	-	-	-
Unreserved	68,878	1,227,257	318,297	-
Prior Period Adjustment				
Residual Equity Transfer				
TOTAL BEGINNING FUND BALANCE	68,878	1,227,257	318,297	-
TOTAL RESOURCES	2,917,691	3,265,062	2,112,190	-
<b>EXPENDITURES</b>				
Welfare				
Institutional Care				
Salaries & Wages	119,844	130,161	140,500	-
Employee Benefits	30,341	32,887	38,054	-
Services & Supplies	1,540,249	2,783,717	1,928,636	-
Subtotal	1,690,434	2,946,765	2,107,190	-
Intergovernmental Expenditures				
Payment to State of Nevada				-
Subtotal	-	-	-	-
TOTAL EXPENDITURES - ALL FUNCTIONS	1,690,434	2,946,765	2,107,190	-
OTHER USES:				
SUBTOTAL, OTHER USES				
ENDING FUND BALANCE	1,227,257	318,297	5,000	-
TOTAL COMMITMENTS AND FUND BALANCE	2,917,691	3,265,062	2,112,190	-

**CARSON CITY**  
**SCHEDULE B**  
**FUND: SUPPLEMENTAL INDIGENT**

REVENUES	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
LICENSES AND PERMITS				
Franchise Fees:				
Telephone	858,415	840,000	840,000	-
Miscellaneous:				
Interest Earnings	21,387	5,000	5,000	-
SUBTOTAL, REVENUE ALL SOURCES	879,802	845,000	845,000	-
OTHER FINANCING SOURCES				
OPERATING TRANSFERS IN (Sched T)				
BEGINNING FUND BALANCE				
Prior Period Adjustment	-	-	-	-
Residual Equity Transfer	-	-	-	-
TOTAL BEGINNING FUND BALANCE	897,757	966,568	50,000	-
TOTAL AVAILABLE RESOURCES	1,777,559	1,811,568	895,000	-
EXPENDITURES				
Public Safety				
Services & Supplies	500,535	1,428,350	741,912	-
Capital Outlay	208,176	230,000	-	-
SUBTOTAL EXPENDITURES	708,711	1,658,350	741,912	-
OTHER USES:				
OPERATING TRANSFERS OUT (Sched T)				
Carson City Debt Service Fund	102,280	103,218	103,088	-
SUBTOTAL OTHER USES	102,280	103,218	103,088	-
ENDING FUND BALANCE	966,568	50,000	50,000	-
TOTAL FUND COMMITMENTS AND FUND BALANCE	1,777,559	1,811,568	895,000	-

**CARSON CITY**  
**SCHEDULE B**  
**FUND: 911 SURCHARGE**

REVENUES	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
TAXES				
Property Tax	714,845	745,133	773,258	-
INTERGOVERNMENTAL REVENUES				
State Grants	90,000	-	-	-
MISCELLANEOUS				
Interest Earnings	202,071	61,500	50,000	-
Donations and Gifts	-	5,000	-	-
Subtotal	202,071	66,500	50,000	-
SUBTOTAL REVENUE ALL SOURCES	1,006,916	811,633	823,258	-
OTHER FINANCING SOURCES:				
Bonds Issued	-	-	-	-
Proceeds from Sale of Capital Assets	223,164	-	-	-
OPERATING TRANSFERS IN (Sched T)				
General Fund	7,216,843	7,047,785	10,495,553	-
SUBTOTAL OTHER SOURCES	7,440,007	7,047,785	10,495,553	-
TOTAL BEGINNING FUND BALANCE	4,771,542	7,818,631	453,805	-
TOTAL RESOURCES	13,218,465	15,678,049	11,772,616	-
<b>EXPENDITURES</b>				
Services and Supplies				
General Government	735,937	1,334,699	-	-
Public Safety	161,101	296,758	-	-
Landfill	-	-	-	-
Public Works	8,964	4,776	-	-
Culture and Recreation	27,852	81,545	-	-
SUBTOTAL	933,854	1,717,778	-	-
Capital Outlay				
General Government				
Subject to Board Allocation	-	369,394	9,443,189	-
Vehicle Replacement Program	1,453,768	2,651,523	-	-
Boiler Replacement	170,205	416,746	-	-
Software / Hardware Equipment	622,471	1,549,321	-	-
Printer/Copier Replacement Program	20,490	114,373	-	-
Poll Books and Voting Equipment	165,304	89,140	-	-
Clerk/Court Replace Program	54,655	-	-	-
Rooop Street Fiber Optic	6,419	137,167	-	-
Equipment	-	879,200	-	-
Asphalt Repair	324,217	494,936	-	-
Building Improvements	46,753	22,108	-	-
SUBTOTAL	2,864,282	6,723,908	9,443,189	-
Public Safety				
Livescan Fingerprinting	-	-	-	-
Sheriff's Equipment	164,603	259,588	-	-
Fire Equipment	33,500	114,381	-	-
Fire Station Encoding	-	54,200	-	-
Interview Recording System Upgrade	-	7,000	-	-
SUBTOTAL	198,103	435,169	-	-
Public Works				
Corporate Yard Security	-	320,700	-	-
Landfill Equipment	647,301	2,258,000	1,766,142	-
Landfill Site Improvements	54,496	1,500,952	-	-
Landfill Closure Costs	-	565,183	196,238	-
Replace Pumps & Motors	-	23,327	-	-
SUBTOTAL	701,797	4,668,162	1,962,380	-
Culture and Recreation				
Asphalt Replacement	-	283,500	-	-
LMC Irrigation Upgrades	9,200	215,800	-	-
Playground Equip Replacement	117,848	60,641	-	-
Equipment Replacement	-	153,500	-	-
Aquatic Facility Improvements	-	172,500	-	-
Ronald D. Wilson Fall Zone Renovation	-	138,360	-	-
Parks Equipment Storage	5,639	177,023	-	-
Park Improvements	68,199	64,003	-	-
Rifle/Pitsol Range	138,680	35,000	-	-
Library Improvements	-	16,186	-	-
SUBTOTAL	339,566	1,316,513	-	-
TOTAL EXPENDITURES-ALL FUNCTIONS	5,037,602	14,861,530	11,405,569	-
OTHER USES:				
OPERATING TRANSFERS (Schedule T)				
Carson City Debt Service Fund	362,232	362,714	362,047	-
SUBTOTAL OTHER USES	362,232	362,714	362,047	-
ENDING FUND BALANCE	7,818,631	453,805	5,000	-
TOTAL COMMITMENTS AND FUND BALANCE	13,218,465	15,678,049	11,772,616	-

REVENUES	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
TAXES Property Tax	714,847	745,133	773,258	-
MISCELLANEOUS Interest Earnings	11,438	3,000	3,000	-
Contributions and Donations from Private Sources	3,481	12,116	-	-
Other	-	-	-	-
SUBTOTAL	14,919	15,116	3,000	-
SUBTOTAL REVENUE ALL SOURCES	729,766	760,249	776,258	-
OTHER FINANCING SOURCES: OPERATING TRANSFERS (Schedule T) General Fund	-	-	-	-
BEGINNING FUND BALANCE Prior Period Adjustment Residual Equity Transfer				
TOTAL BEGINNING FUND BALANCE	169,704	225,552	10,000	-
TOTAL RESOURCES	899,470	985,801	786,258	-
<b>EXPENDITURES</b>				
Culture & Recreation Participant Recreation Salaries & Wages	273,803	282,225	294,281	-
Employee Benefits	144,104	145,737	150,688	-
Services & Supplies	256,011	530,191	331,289	-
Capital Outlay	-	17,648	-	-
SUBTOTAL EXPENDITURES	673,918	975,801	776,258	-
OTHER USES: CONTINGENCY (not to exceed 3% of Total Expenditures)				
ENDING FUND BALANCE Reserved	-			-
Unreserved	225,552	10,000	10,000	-
ENDING FUND BALANCE	225,552	10,000	10,000	-
TOTAL COMMITMENTS AND FUND BALANCE	899,470	985,801	786,258	-

**CARSON CITY**  
SCHEDULE B  
FUND: SENIOR CITIZENS CENTER

REVENUES	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
MISCELLANEOUS				
Interest Earnings	2,358	950	500	-
Gifts/Donations	27,904	31,579	3,043	-
Other	-	-	-	-
SUBTOTAL	30,262	32,529	3,543	-
SUBTOTAL, REVENUE ALL SOURCES	30,262	32,529	3,543	-
OTHER FINANCING SOURCES:				
OPERATING TRANSFERS IN (Sched T)				
General Fund	-	-	-	-
BEGINNING FUND BALANCE				
Prior Period Adjustment	-	-	-	-
Residual Equity Transfer	-	-	-	-
TOTAL BEGINNING FUND BALANCE	74,234	48,168	18,770	-
TOTAL AVAILABLE RESOURCES	104,496	80,697	22,313	-
<b>EXPENDITURES</b>				
Culture and Recreation:				
Libraries				
Salaries & Wages	-	-	-	-
Employee Benefits	-	-	-	-
Services & Supplies	37,515	61,927	20,043	-
Capital Outlay	18,813	-	-	-
SUBTOTAL EXPENDITURES	56,328	61,927	20,043	-
OTHER USES:				
CONTINGENCY (not to exceed 3% of Total Expenditures)	-	-	-	-
ENDING FUND BALANCE	48,168	18,770	2,270	-
TOTAL FUND COMMITMENTS AND FUND BALANCE	104,496	80,697	22,313	-

**CARSON CITY**  
**SCHEDULE B**  
**FUND: LIBRARY GIFT**

REVENUES	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
Taxes				
Special Assessments: Current	80,591	108,609	108,609	-
MISCELLANEOUS				
Interest Earnings	5,214	1,500	1,500	-
SUBTOTAL, REVENUE ALL SOURCES	85,805	110,109	110,109	-
OTHER FINANCING SOURCES:				
OPERATING TRANSFERS IN (Sched T)				
General Fund	55,519	55,519	55,519	-
BEGINNING FUND BALANCE				
Prior Period Adjustment	-	-	-	-
Residual Equity Transfer	-	-	-	-
TOTAL BEGINNING FUND BALANCE	78,732	194,526	5,000	-
TOTAL RESOURCES	220,056	360,154	170,628	-
<b>EXPENDITURES</b>				
Culture and Recreation				
Landscape Maintenance				
Salaries & Wages	511	8,320	3,320	-
Employee Benefits	243	442	117	-
Services & Supplies	24,776	346,392	162,191	-
Capital Outlay	-	-	-	-
FUNCTION SUBTOTAL	25,530	355,154	165,628	-
SUBTOTAL EXPENDITURES	25,530	355,154	165,628	-
OTHER USES:				
SUBTOTAL OTHER USES	-	-	-	-
ENDING FUND BALANCE	194,526	5,000	5,000	-
TOTAL COMMITMENTS AND FUND BALANCE	220,056	360,154	170,628	-

**CARSON CITY**  
**SCHEDULE B**  
**FUND: LANDSCAPE MAINTENANCE**

REVENUES	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
INTERGOVERNMENTAL REVENUES				
State Shared Revenues	59,934	35,000	50,000	-
MISCELLANEOUS				
Other	-	-	-	-
SUBTOTAL, REVENUE ALL SOURCES	59,934	35,000	50,000	-
OTHER FINANCING SOURCES:				
OPERATING TRANSFERS IN (Sched T)				
General Fund	-	-	-	-
BEGINNING FUND BALANCE				
Prior Period Adjustment	-	-	-	-
Residual Equity Transfer	-	-	-	-
TOTAL BEGINNING FUND BALANCE	26,383	41,910	5,000	-
TOTAL RESOURCES	86,317	76,910	55,000	-
<b>EXPENDITURES</b>				
Judicial				
Court				
Salaries & Wages	-	1,000	1,000	-
Employee Benefits	-	15	-	-
Services & Supplies	44,407	70,895	49,000	-
Capital Outlay	-	-	-	-
FUNCTION SUBTOTAL	44,407	71,910	50,000	-
SUBTOTAL EXPENDITURES	44,407	71,910	50,000	-
OTHER USES:				
SUBTOTAL OTHER USES	-	-	-	-
ENDING FUND BALANCE	41,910	5,000	5,000	-
TOTAL COMMITMENTS AND FUND BALANCE	86,317	76,910	55,000	-

**CARSON CITY**  
**SCHEDULE B**  
**FUND: ADMINISTRATIVE ASSESSMENT**



REVENUES	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
LICENSES AND PERMITS Nonbusiness licenses and permits Handicapped Permits	25	-	-	-
FINES AND FORFEITS Fines Court	13,280	10,000	15,247	-
MISCELLANEOUS Interest Earnings	782	219	200	-
Rent and Royalties	2,930	3,593	2,950	-
Other	109	-	-	-
Subtotal	3,821	3,812	3,150	-
SUBTOTAL, REVENUE ALL SOURCES	17,126	13,812	18,397	-
OTHER FINANCING SOURCES: OPERATING TRANSFERS IN (Sched T) General Fund	-	-	-	-
BEGINNING FUND BALANCE Prior Period Adjustment	-	-	-	-
Residual Equity Transfer	-	-	-	-
TOTAL BEGINNING FUND BALANCE	20,432	24,429	15,246	-
TOTAL RESOURCES	37,558	38,241	33,643	-
<b>EXPENDITURES</b>				
Public Safety Police-Parking Enforcement Salaries & Wages	8,382	12,000	12,000	-
Employee Benefits	294	422	422	-
Services & Supplies	4,453	10,573	16,221	-
Capital Outlay	-	-	-	-
SUBTOTAL EXPENDITURES	13,129	22,995	28,643	-
OTHER USES: OPERATING TRANSFERS OUT (Sched T)	-	-	-	-
ENDING FUND BALANCE	24,429	15,246	5,000	-
TOTAL COMMITMENTS AND FUND BALANCE	37,558	38,241	33,643	-

**CARSON CITY**  
SCHEDULE B  
FUND: TRAFFIC/TRANSPORTATION

REVENUES	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
<b>TAXES</b>				
County Option Mtr. Veh. Fuel	3,630,643	3,267,579	3,300,255	-
Diesel Tax	-	402,618	300,000	-
<b>SUBTOTAL</b>	<b>3,630,643</b>	<b>3,670,197</b>	<b>3,600,255</b>	<b>-</b>
<b>LICENSES AND PERMITS</b>				
Franchise Fees - Sanitation	67,582	250,000	250,000	-
<b>INTERGOVERNMENTAL REVENUES</b>				
Federal Grant	1,439,337	10,583,817	596,758	-
State Grants	-	-	-	-
Other Local Government Grants	-	-	-	-
<b>SUBTOTAL</b>	<b>1,439,337</b>	<b>10,583,817</b>	<b>596,758</b>	<b>-</b>
<b>MISCELLANEOUS</b>				
Interest Earnings	263,930	30,000	25,000	-
Rents & Royalties	2,568	2,800	-	-
Refunds and reimbursements	-	-	-	-
Gifts/Donations	76,241	10,000	10,000	-
Miscellaneous other	-	-	-	-
<b>SUBTOTAL</b>	<b>342,739</b>	<b>42,800</b>	<b>35,000</b>	<b>-</b>
<b>SUBTOTAL REVENUE ALL SOURCES</b>	<b>5,480,301</b>	<b>14,546,814</b>	<b>4,482,013</b>	<b>-</b>
<b>OTHER FINANCING SOURCES:</b>				
Operating Transfers In (Schedule T)				
General Fund	-	700,000	-	-
Infrastructure Tax	-	-	-	-
Bonds Issued	-	-	-	-
<b>BEGINNING FUND BALANCE</b>				
Prior Period Adjustment	-	-	-	-
Residual Equity Transfer	-	-	-	-
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>8,019,726</b>	<b>6,137,938</b>	<b>100,000</b>	<b>-</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>13,500,027</b>	<b>21,384,752</b>	<b>4,582,013</b>	<b>-</b>
<b>EXPENDITURES</b>				
<b>Public Works</b>				
Highways and Streets				
Salaries & Wages	151,960	344,027	381,388	-
Employee Benefits	139,186	204,625	217,273	-
Services & Supplies	644,701	683,427	556,785	-
Capital Outlay	4,829,888	18,458,443	1,729,740	-
<b>SUBTOTAL EXPENDITURES</b>	<b>5,765,735</b>	<b>19,690,522</b>	<b>2,885,186</b>	<b>-</b>
<b>OTHER USES:</b>				
CONTINGENCY (not to exceed 3% of Total Expenditures)	-	-	-	-
OPERATING TRANSFERS OUT(Sched T)				
Debt Service Fund	1,580,215	1,579,634	1,580,472	-
CAMPO Fund	16,139	14,596	16,355	-
<b>SUBTOTAL OTHER USES</b>	<b>1,596,354</b>	<b>1,594,230</b>	<b>1,596,827</b>	<b>-</b>
<b>ENDING FUND BALANCE</b>	<b>6,137,938</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>
<b>TOTAL FUND COMMITMENTS AND FUND BALANCE</b>	<b>13,500,027</b>	<b>21,384,752</b>	<b>4,582,013</b>	<b>-</b>

**CARSON CITY**  
**SCHEDULE B**  
**FUND: REGIONAL TRANSPORTATION**

REVENUES	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
TAXES				
County Option 1/4 Percent Sales and Use Tax				
Other	3,484,353	3,337,944	3,371,323	-
INTERGOVERNMENTAL REVENUES				
Federal Grant	696,760	1,903,455	-	-
State Grant	13,694	4,296	-	-
Other Local Government Grants	-	-	-	-
SUBTOTAL	710,454	1,907,751	-	-
CHARGES FOR SERVICES	513	334	-	-
MISCELLANEOUS				
Interest	72,048	20,000	20,000	-
Gifts/Donations	-	14,794	-	-
Other	14,562	-	-	-
SUBTOTAL	86,610	34,794	20,000	-
SUBTOTAL, REVENUE ALL SOURCES	4,281,930	5,280,823	3,391,323	-
OTHER FINANCING SOURCES:				
OPERATING TRANSFERS IN (Sched T)				
General Fund	409,907	-	-	-
BEGINNING FUND BALANCE				
TOTAL BEGINNING FUND BALANCE	1,924,839	3,028,878	938,969	-
TOTAL AVAILABLE RESOURCES	6,616,676	8,309,701	4,330,292	-
<b>EXPENDITURES</b>				
Culture and Recreation				
Park Maintenance				
Salaries & Wages	72,403	105,673	117,174	-
Employee benefits	17,923	22,218	30,199	-
Services & Supplies	282,527	276,032	310,914	-
Capital Outlay	43,964	6,107	241,769	-
SUBTOTAL	416,817	410,030	700,056	-
Parks Capital				
Services & Supplies	99,294	70,788	72,688	-
Capital Outlay	967,441	831,728	1,219,836	-
SUBTOTAL	1,066,735	902,516	1,292,524	-
Open Space				
Salaries & Wages	357,079	388,290	455,913	-
Employee benefits	153,421	157,636	187,641	-
Services & Supplies	289,428	517,858	521,768	-
Capital Outlay	458,929	4,076,700	191,207	-
SUBTOTAL	1,258,857	5,140,484	1,356,529	-
TOTAL EXPENDITURES-ALL FUNCTIONS	2,742,409	6,453,030	3,349,109	-
OTHER USES				
OPERATING TRANSFERS OUT(Sched T)				
Debt Service Fund	640,393	642,686	644,005	-
General Fund	204,996	275,016	187,178	-
ENDING FUND BALANCE	3,028,878	938,969	150,000	-
TOTAL FUND COMMITMENTS AND FUND BALANCE	6,616,676	8,309,701	4,330,292	-

**CARSON CITY**  
**SCHEDULE B**  
**FUND: QUALITY OF LIFE**

<b>REVENUES</b>	<b>ACTUAL PRIOR YEAR ENDING 6/30/2020</b>	<b>ESTIMATED CURRENT YEAR ENDING 6/30/2021</b>	<b>BUDGET YEAR ENDING 6/30/22</b>	
			<b>TENTATIVE APPROVED</b>	<b>FINAL APPROVED</b>
<b>INTERGOVERNMENTAL REVENUES</b>				
Federal Grants:				
Department of Health and Human Services	2,017,888	3,136,295	1,740,895	-
US Department of Treasury	1,988,955	8,277,576	11,856	-
US Election Assistance Commission	17,972	-	-	-
Institute of Museum and Library Services	8,553	29,147	-	-
Department of Agriculture	224,769	198,331	185,363	-
Department of Housing and Urban Devel.	435,043	1,844,914	42,821	-
Department of Homeland Security	16,673	754,093	1,064,572	-
Department of Transportation	57,025	38,714	22,250	-
Department of Interior	806,834	287,906	152,029	-
Department of Justice	351,451	432,618	295,797	-
SUBTOTAL	5,925,163	14,999,594	3,515,583	-
State Grants	511,411	767,513	431,118	-
Other Local Government Grants	511,549	657,315	506,438	-
<b>CHARGES FOR SERVICES</b>	513,080	273,644	315,000	-
<b>MISCELLANEOUS</b>				
Gifts/Donations	135,431	11,958	10,191	-
Other	7,030	-	-	-
<b>SUBTOTAL, REVENUE ALL SOURCES</b>	7,603,664	16,710,024	4,778,330	-
<b>OTHER FINANCING SOURCES:</b>				
Operating Transfers In (Schedule T)				
General Fund	270,301	335,488	303,671	-
<b>BEGINNING FUND BALANCE</b>				
Prior Period Adjustment	-	-	-	-
Residual Equity Transfer	-	-	-	-
<b>TOTAL BEGINNING FUND BALANCE</b>	1,043,882	1,424,884	200,000	-
<b>TOTAL RESOURCES</b>	8,917,847	18,470,396	5,282,001	-

**CARSON CITY  
SCHEDULE B  
FUND: GRANT**

EXPENDITURES	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
General Government				
Salaries & Wages	1,721,136	1,172,154	-	-
Employee benefits	72,010	88,425	-	-
Services & Supplies	213,780	6,290,666	-	-
Capital Outlay	-	712,866	-	-
SUBTOTAL	2,006,926	8,264,111	-	-
Public Safety				
Salaries & Wages	784,485	1,593,778	1,697,563	-
Employee benefits	396,963	857,140	942,616	-
Services & Supplies	500,253	542,887	28,750	-
Capital Outlay	-	25,500	-	-
SUBTOTAL	1,681,701	3,019,305	2,668,929	-
Judicial				
Salaries & Wages	22,461	14,820	-	-
Employee benefits	-	-	-	-
Services & Supplies	22,200	68,527	-	-
Capital Outlay	-	-	-	-
SUBTOTAL	44,661	83,347	-	-
Welfare				
Salaries & Wages	146,921	219,457	115,710	-
Employee benefits	54,943	67,368	51,918	-
Services & Supplies	146,959	200,688	-	-
SUBTOTAL	348,823	487,513	167,628	-
Culture and Recreation				
Salaries & Wages	45,286	98,927	-	-
Employee benefits	1,204	209	-	-
Services & Supplies	55,646	46,852	-	-
Capital Outlay	63,500	10,472	-	-
SUBTOTAL	165,636	156,460	-	-
Health				
Salaries & Wages	1,378,230	1,880,983	1,478,760	-
Employee benefits	529,033	574,200	539,813	-
Services & Supplies	1,016,811	1,989,101	226,871	-
SUBTOTAL	2,924,074	4,444,284	2,245,444	-
Economic Opportunity				
Salaries & Wages	-	-	-	-
Employee benefits	-	-	-	-
Services & Supplies	44,600	490,841	-	-
Capital Outlay	276,542	1,171,670	-	-
SUBTOTAL	321,142	1,662,511	-	-
TOTAL EXPENDITURES-ALL FUNCTIONS	7,492,963	18,117,531	5,082,001	-
OTHER USES:				
OPERATING TRANSFERS OUT(Sched T)				
General Fund	-	152,865	-	-
SUBTOTAL OTHER USES	-	152,865	-	-
ENDING FUND BALANCE	1,424,884	200,000	200,000	-
TOTAL COMMITMENTS AND FUND BALANCE	8,917,847	18,470,396	5,282,001	-

CARSON CITY  
SCHEDULE B  
FUND: GRANT

<u>REVENUES</u>	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
TAXES				
County Option 1/4 Percent Sales and Use Tax				
Roads	3,220,089	3,337,944	3,371,323	-
County Option Motor Vehicle Fuel Tax	404,402	363,962	367,602	-
SUBTOTAL	3,624,491	3,701,906	3,738,925	-
INTERGOVERNMENTAL REVENUES				
Federal grants	3,903	-	-	-
State Grants	-	-	-	-
Other local govt grants	64,117	65,000	65,000	-
Motor Vehicle Fuel Tax	1,344,497	1,210,048	1,222,148	-
SUBTOTAL	1,412,517	1,275,048	1,287,148	-
CHARGES FOR SERVICES				
Street Repairs	16,765	50,000	50,000	-
MISCELLANEOUS				
Interest Earnings	31,632	6,000	5,000	-
Refunds and Reimbursements	7,605	636	-	-
Miscellaneous	-	35,810	-	-
SUBTOTAL	39,237	42,446	5,000	-
SUBTOTAL, REVENUE ALL SOURCES	5,093,010	5,069,400	5,081,073	-
OTHER FINANCING SOURCES:				
OPERATING TRANSFERS IN (Sched T)				
General Fund	-	-	-	-
Regional Transportation	-	-	-	-
SALES OF SURPLUS PROPERTY	-	-	-	-
TOTAL BEGINNING FUND BALANCE	1,526,171	1,524,098	100,000	-
TOTAL RESOURCES	6,619,181	6,593,498	5,181,073	-
<u>EXPENDITURES</u>				
Public Works:				
Highways and Streets				
Salaries & Wages	1,522,079	1,685,410	1,681,931	-
Employee Benefits	718,972	755,476	770,563	-
Services & Supplies	2,468,106	2,918,171	1,998,579	-
Capital Outlay	385,926	1,134,441	630,000	-
SUBTOTAL EXPENDITURES	5,095,083	6,493,498	5,081,073	-
OTHER USES:				
OPERATING TRANSFERS OUT(Sched T)				
Fleet Management	-	-	-	-
SUBTOTAL OTHER USES	-	-	-	-
ENDING FUND BALANCE	1,524,098	100,000	100,000	-
TOTAL COMMITMENTS AND FUND BALANCE	6,619,181	6,593,498	5,181,073	-

CARSON CITY  
SCHEDULE B  
FUND: STREETS MAINTENANCE

<b><u>REVENUES</u></b>	<b>ACTUAL PRIOR YEAR ENDING 6/30/2020</b>	<b>ESTIMATED CURRENT YEAR ENDING 6/30/2021</b>	<b>BUDGET YEAR ENDING 6/30/22</b>	
			<b>TENTATIVE APPROVED</b>	<b>FINAL APPROVED</b>
CHARGES FOR SERVICES Commissary Sales	87,478	125,000	100,000	-
MISCELLANEOUS				
Interest Earnings	15,883	2,000	2,000	-
Rents and Royalties	149,873	75,000	100,000	-
Gifts/Donations	42	-	-	-
Other	1,505	-	-	-
<b>SUBTOTAL</b>	<b>167,303</b>	<b>77,000</b>	<b>102,000</b>	<b>-</b>
<b>SUBTOTAL, ALL REVENUE SOURCES</b>	<b>254,781</b>	<b>202,000</b>	<b>202,000</b>	<b>-</b>
TOTAL BEGINNING FUND BALANCE	181,733	226,923	10,000	-
TOTAL AVAILABLE RESOURCES	436,514	428,923	212,000	-
<b><u>EXPENDITURES</u></b>				
Public Safety				
Salaries & Wages	44,845	69,020	65,625	-
Employee Benefits	15,583	24,123	24,295	-
Services & Supplies	149,163	325,780	112,080	-
Capital Outlay	-	-	-	-
<b>SUBTOTAL EXPENDITURES</b>	<b>209,591</b>	<b>418,923</b>	<b>202,000</b>	<b>-</b>
OTHER USES:				
<b>SUBTOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
ENDING FUND BALANCE	226,923	10,000	10,000	-
TOTAL COMMITMENTS AND FUND BALANCE	436,514	428,923	212,000	-

CARSON CITY  
SCHEDULE B  
FUND: COMMISSARY

<u>REVENUES</u>	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
TAXES County Option 1/8 Percent Sales and Use Tax Other	1,610,060	1,668,388	1,685,072	-
MISCELLANEOUS Interest	47,145	10,000	10,000	-
SUBTOTAL, REVENUE ALL SOURCES	1,657,205	1,678,388	1,695,072	-
OTHER FINANCING SOURCES: Operating Transfers In (Schedule T) General Fund	-	-	-	-
TOTAL BEGINNING FUND BALANCE	1,419,353	1,650,411	550,000	-
TOTAL AVAILABLE RESOURCES	3,076,558	3,328,799	2,245,072	-
<u>EXPENDITURES</u>				
General Government Services & Supplies Capital Outlay	9 379,938	1,250 1,735,049	1,250 649,197	- -
SUBTOTAL EXPENDITURES	379,947	1,736,299	650,447	-
OTHER USES OPERATING TRANSFERS OUT(Sched T) Debt Service Fund	1,046,200	1,042,500	1,044,625	-
ENDING FUND BALANCE	1,650,411	550,000	550,000	-
TOTAL COMMITMENTS AND FUND BALANCE	3,076,558	3,328,799	2,245,072	-

CARSON CITY  
SCHEDULE B  
FUND: V & T SPECIAL INFRASTRUCTURE



<u>REVENUES</u>	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
INTERGOVERNMENTAL REVENUES Other Local Government Grants	172,015	96,248		-
MISCELLANEOUS				
Interest Earnings	21,193	1,154		-
Donations and Gifts	585	-	-	-
SUBTOTAL	21,778	1,154	-	-
SUBTOTAL, REVENUE ALL SOURCES	193,793	97,402	-	-
OTHER FINANCING SOURCES				
OPERATING TRANSFERS IN				
General Fund	-	-	-	-
BEGINNING FUND BALANCE				
Prior Period Adjustment	-	-	-	-
Residual Equity Transfer	-	-	-	-
TOTAL BEGINNING FUND BALANCE	98,828	132,718	-	-
TOTAL RESOURCES	292,621	230,120	-	-
<u>EXPENDITURES</u>				
Culture and Recreation				
Salaries & Wages	89,942	-	-	-
Employee benefits	42,228	-	-	-
Services & Supplies	27,733	230,120	-	-
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES-ALL FUNCTIONS	159,903	230,120	-	-
OTHER USES				
OPERATING TRANSFERS OUT (SCHED T)	-	-	-	-
ENDING FUND BALANCE	132,718	-	-	-
TOTAL COMMITMENTS AND FUND BALANCE	292,621	230,120	-	-

CARSON CITY  
SCHEDULE B  
FUND: ARTS & CULTURE FUND

<u>REVENUES</u>	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
MISCELLANEOUS				
Interest Earnings	1,641	-	-	-
Rents and royalties	8,080	-	-	-
Gifts/Donations	1,914	-	-	-
Miscellaneous	-	-	-	-
SUBTOTAL, REVENUE ALL SOURCES	11,635	-	-	-
OTHER FINANCING SOURCES				
OPERATING TRANSFERS IN General Fund	-	-	-	-
BEGINNING FUND BALANCE				
Prior Period Adjustment	-	-	-	-
Residual Equity Transfer	-	-	-	-
TOTAL BEGINNING FUND BALANCE	240,333	-	-	-
TOTAL RESOURCES	251,968	-	-	-
<u>EXPENDITURES</u>				
Economic Opportunity				
Salaries & Wages	7,241	-	-	-
Employee benefits	-	-	-	-
Services & Supplies	244,727	-	-	-
TOTAL EXPENDITURES-ALL FUNCTIONS	251,968	-	-	-
OTHER USES				
OPERATING TRANSFERS OUT (SCHED T)	-	-	-	-
ENDING FUND BALANCE	-	-	-	-
TOTAL COMMITMENTS AND FUND BALANCE	251,968	-	-	-

CARSON CITY  
SCHEDULE B  
FUND: BUSINESS DEVELOPMENT FUND

REVENUES	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
INTERGOVERNMENTAL REVENUES				
Federal Grant	289,961	1,139,725	625,717	-
State Grant	-			-
Other Local Government Grants	8,204	7,419	8,313	-
SUBTOTAL	298,165	1,147,144	634,030	-
SUBTOTAL, REVENUE ALL SOURCES	298,165	1,147,144	634,030	-
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
Regional Transportation Fund	16,139	14,596	16,355	-
BEGINNING FUND BALANCE				
Prior Period Adjustment	-	-	-	-
Residual Equity Transfer	-	-	-	-
TOTAL BEGINNING FUND BALANCE	31,582	40,809	30,012	-
TOTAL AVAILABLE RESOURCES	345,886	1,202,549	680,397	-
<b><u>EXPENDITURES</u></b>				
Public Works:				
Metropolitan Planning				
Services & Supplies	305,077	1,172,537	650,385	-
Capital Outlay	-	-	-	-
SUBTOTAL EXPENDITURES	305,077	1,172,537	650,385	-
OTHER USES:				
CONTINGENCY (not to exceed 3% of Total Expenditures)	-	-	-	-
OPERATING TRANSFERS OUT(Sched T)	-	-	-	-
SUBTOTAL OTHER USES	-	-	-	-
ENDING FUND BALANCE	40,809	30,012	30,012	-
TOTAL COMMITMENTS AND FUND BALANCE	345,886	1,202,549	680,397	-

CARSON CITY  
SCHEDULE B  
FUND: CAMPO

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<b><u>REVENUES</u></b>	<b>ACTUAL PRIOR YEAR ENDING 6/30/2020</b>	<b>ESTIMATED CURRENT YEAR ENDING 6/30/2021</b>	<b>BUDGET YEAR ENDING 6/30/22</b>	
			<b>TENTATIVE APPROVED</b>	<b>FINAL APPROVED</b>
<b>INTERGOVERNMENTAL REVENUES</b>				
Federal Grant	1,225,683	2,780,500	1,982,645	-
State Grants	116,774	67,750	67,750	-
Other Local Government Grants	-	-	-	-
<b>SUBTOTAL</b>	<b>1,342,457</b>	<b>2,848,250</b>	<b>2,050,395</b>	<b>-</b>
<b>CHARGES FOR SERVICES</b>				
Ticket Sales	64,071	329	60,000	-
Contract Payments	-	-	-	-
<b>SUBTOTAL</b>	<b>64,071</b>	<b>329</b>	<b>60,000</b>	<b>-</b>
<b>MISCELLANEOUS</b>				
Interest Earnings	1,649	2,000	2,000	-
Rents and Royalties	808	25,464	5,000	-
Refunds and Reimbursements	-	-	-	-
Gifts/Donations	200	1,600	-	-
<b>SUBTOTAL</b>	<b>2,657</b>	<b>29,064</b>	<b>7,000</b>	<b>-</b>
<b>SUBTOTAL, REVENUE ALL SOURCES</b>	<b>1,409,185</b>	<b>2,877,643</b>	<b>2,117,395</b>	<b>-</b>
<b>OTHER FINANCING SOURCES:</b>				
Operating Transfers In (Schedule T)				
General Fund	466,300	466,300	466,300	-
Sale of Capital Assets	-	-	-	-
<b>BEGINNING FUND BALANCE</b>				
Prior Period Adjustment	-	-	-	-
Residual Equity Transfer	-	-	-	-
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>93,068</b>	<b>439,450</b>	<b>968,846</b>	<b>-</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>1,968,553</b>	<b>3,783,393</b>	<b>3,552,541</b>	<b>-</b>
<b><u>EXPENDITURES</u></b>				
<b>Public Works:</b>				
Transit System				
Salaries and Wages	59,021	22,905	25,006	-
Employee Benefits	22,576	27,288	27,509	-
Services & Supplies	1,376,752	1,818,854	1,660,789	-
Capital Outlay	70,754	945,500	1,834,237	-
<b>SUBTOTAL EXPENDITURES</b>	<b>1,529,103</b>	<b>2,814,547</b>	<b>3,547,541</b>	<b>-</b>
<b>OTHER USES:</b>				
OPERATING TRANSFERS OUT(Sched T)				
Group Medical Fund	-	-	-	-
<b>SUBTOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>ENDING FUND BALANCE</b>	<b>439,450</b>	<b>968,846</b>	<b>5,000</b>	<b>-</b>
<b>TOTAL COMMITMENTS AND FUND BALANCE</b>	<b>1,968,553</b>	<b>3,783,393</b>	<b>3,552,541</b>	<b>-</b>

CARSON CITY  
SCHEDULE B  
FUND: CARSON CITY TRANSIT

<u>REVENUES</u>	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
TAXES Residential Park Construction Tax	94,848	40,000	30,000	-
INTERGOVERNMENTAL REVENUES Federal Grants	255,984	-	-	-
MISCELLANEOUS Interest Earnings	30,110	10,000	10,000	-
SUBTOTAL, REVENUE ALL SOURCES	380,942	50,000	40,000	-
OTHER FINANCING SOURCES:				
BEGINNING FUND BALANCE Prior Period Adjustment(s)	-	-	-	-
Residual Equity Transfers	-	-	-	-
TOTAL BEGINNING FUND BALANCE	520,727	900,032	115,000	-
TOTAL AVAILABLE RESOURCES	901,669	950,032	155,000	-
<u>EXPENDITURES</u>				
Culture and Recreation Parks Services & Supplies	-	-	-	-
Capital Outlay	1,637	835,032	150,000	-
SUBTOTAL EXPENDITURES	1,637	835,032	150,000	-
OTHER USES				
SUBTOTAL OTHER USES	-	-	-	-
ENDING FUND BALANCE	900,032	115,000	5,000	-
TOTAL COMMITMENTS AND FUND BALANCE	901,669	950,032	155,000	-

CARSON CITY  
SCHEDULE B  
FUND: RESIDENTIAL CONSTRUCTION

<u>REVENUES</u>	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
SUBTOTAL, REVENUE ALL SOURCES	-	-	-	-
OTHER FINANCING SOURCES				
OPERATING TRANSFERS IN General Fund	665,218	3,319,372	2,133,007	-
BEGINNING FUND BALANCE				
Prior Period Adjustment	-	-	-	-
Residual Equity Transfer	-	-	-	-
TOTAL BEGINNING FUND BALANCE	173,743	497,941	2,641,110	-
TOTAL RESOURCES	838,961	3,817,313	4,774,117	-
<u>EXPENDITURES</u>				
Services & Supplies	246,805	618,175	-	-
Capital Outlay				
General Government				
Building Improvements	-	233,003	-	-
Asphalt Replacement	94,215	245,552	-	-
Generator Replacements	-	79,473	-	-
Subject to Board Allocation	-	-	3,369,117	-
TOTAL EXPENDITURES-ALL FUNCTIONS	341,020	1,176,203	3,369,117	-
OTHER USES				
OPERATING TRANSFERS OUT (SCHED T)	-	-	-	-
ENDING FUND BALANCE	497,941	2,641,110	1,405,000	-
TOTAL COMMITMENTS AND FUND BALANCE	838,961	3,817,313	4,774,117	-

CARSON CITY  
SCHEDULE B  
FUND: EXTRAORDINARY MAINTENANCE

<b>REVENUES</b>	<b>ACTUAL PRIOR YEAR ENDING 6/30/2020</b>	<b>ESTIMATED CURRENT YEAR ENDING 6/30/2021</b>	<b>BUDGET YEAR ENDING 6/30/22</b>	
			<b>TENTATIVE APPROVED</b>	<b>FINAL APPROVED</b>
TAXES County Option 1/8 Percent Sales and Use Tax Other	1,609,481	1,668,388	1,685,072	-
INTERGOVERNMENTAL REVENUES Other Local Government Grants	-	-	-	-
MISCELLANEOUS Interest Gift/Donations Other	37,485 59,001 -	20,000 7,000 -	20,000 - -	- - -
SUBTOTAL	96,486	27,000	20,000	-
SUBTOTAL, REVENUE ALL SOURCES	1,705,967	1,695,388	1,705,072	-
OTHER FINANCING SOURCES: Operating Transfers In (Schedule T) General Fund Regional Transportation Fund	- - -	- - -	- - -	- - -
SUBTOTAL OTHER SOURCES	-	-	-	-
TOTAL BEGINNING FUND BALANCE	1,525,350	1,780,487	100,000	-
TOTAL AVAILABLE RESOURCES	3,231,317	3,475,875	1,805,072	-
<b>EXPENDITURES</b>				
Community Support Economic Development Services & Supplies Capital Outlay	3,451 672,804	10,300 2,592,800	300 929,297	- -
SUBTOTAL	676,255	2,603,100	929,597	-
SUBTOTAL EXPENDITURES	676,255	2,603,100	929,597	-
OTHER USES OPERATING TRANSFERS OUT(Sched T) Debt Service Fund Regional Transportation Traffic/Transportation	774,575 - -	772,775 - -	775,475 - -	- - -
SUBTOTAL	774,575	772,775	775,475	-
ENDING FUND BALANCE	1,780,487	100,000	100,000	-
TOTAL COMMITMENTS AND FUND BALANCE	3,231,317	3,475,875	1,805,072	-

CARSON CITY  
SCHEDULE B  
FUND: INFRASTRUCTURE TAX

<u>REVENUES</u>	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
INTERGOVERNMENTAL REVENUES				
Other Local Government Grants:				
QECCB - Energy Efficiency Rebates	95,302	94,089	94,089	-
Convention and Visitors' Bureau	403,455	406,055	408,455	-
SUBTOTAL	498,757	500,144	502,544	-
MISCELLANEOUS				
Interest Earnings	59,131	15,000	8,000	-
Rents and Royalties	-	-	-	-
Other income	-	-	-	-
SUBTOTAL	59,131	15,000	8,000	-
SUBTOTAL, ALL REVENUE SOURCES	557,888	515,144	510,544	-
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
General Fund	3,454,834	3,365,846	3,526,465	-
Senior Citizen Center	-	-	-	-
Capital Projects Fund	362,232	362,714	362,047	-
Regional Transportation Fund	1,580,215	1,579,634	1,580,472	-
Infrastructure Tax Fund	774,575	772,775	775,475	-
Quality of Life Fund	640,393	642,686	644,005	-
V&T Special Revenue Fund	1,046,200	1,042,500	1,044,625	-
911 Surcharge Fund	102,280	103,218	103,088	-
Proceeds of refunding bond	675,000	-	-	-
Premium on Bond Proceeds	-	-	-	-
SUBTOTAL, OTHER FINANCING SOURCES	8,635,729	7,869,373	8,036,177	-
BEGINNING FUND BALANCE				
Prior Period Adjustments				
Transfer to debt repaid by operating resources	-	-	-	-
TOTAL BEGINNING FUND BALANCE	117,586	162,329	97,586	-
TOTAL AVAILABLE RESOURCES	9,311,203	8,546,846	8,644,307	-

CARSON CITY  
SCHEDULE C - DEBT SERVICE FUND

THE ABOVE DEBT IS REPAYED BY OPERATING RESOURCES



<u>EXPENDITURES AND RESERVES</u>	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
TYPE: G.O./REVENUE SUPPORTED				
PRINCIPAL	3,915,000	4,045,000	4,270,000	-
INTEREST	1,919,674	1,793,522	1,645,099	-
FISCAL AGENT CHARGES	9,446	2,000	2,000	-
OTHER (SPECIFY)				
PMT TO REFUNDED BOND ESCROW	683,154	-	-	-
*TOTAL RESERVED AMOUNT (MEMO ONLY)				
TYPE: REVENUE BONDS				
PRINCIPAL	1,172,600	1,211,100	1,247,600	-
INTEREST	407,615	368,534	332,872	-
FISCAL AGENT CHARGES	-	-	-	-
RESERVES-Increase or (decrease)				
OTHER (SPECIFY)				
*TOTAL RESERVED AMOUNT (MEMO ONLY)	-	-	-	-
TYPE: MEDIUM -TERM FINANCING				
PRINCIPAL	774,200	784,700	820,500	-
INTEREST	267,185	244,404	228,650	-
FISCAL AGENT CHARGES	-	-	-	-
RESERVES-Increase or (decrease)	-	-	-	-
OTHER (SPECIFY)	-	-	-	-
*TOTAL RESERVED AMOUNT (MEMO ONLY)	-	-	-	-
OTHER USES				
OPERATING TRANSFERS OUT (SCHED T)				
Capital Facilities Fund	-	-	-	-
ENDING FUND BALANCE	162,329	97,586	97,586	-
TOTAL COMMITMENTS AND FUND BALANCE	9,311,203	8,546,846	8,644,307	-

CARSON CITY  
SCHEDULE C - DEBT SERVICE FUND

THE ABOVE DEBT IS REPAYED BY OPERATING RESOURCES

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
OPERATING REVENUE				
Charges for Services Use Fees and Charges	15,034,309	15,079,976	15,689,204	-
Total Operating Revenue	15,034,309	15,079,976	15,689,204	-
OPERATING EXPENSE				
Utility Enterprises				
Salaries & Wages	1,668,992	1,769,215	1,808,104	-
Employee Benefits	934,295	970,778	977,917	-
Services & Supplies	4,372,452	4,706,662	4,561,917	-
Depreciation/amortization	5,031,542	5,035,000	5,035,000	-
Total Operating Expense	12,007,281	12,481,655	12,382,938	-
Operating Income or (Loss)	3,027,028	2,598,321	3,306,266	-
NONOPERATING REVENUES				
Interest Earned	516,148	155,000	20,000	-
Miscellaneous	31,008	22,487	21,000	-
Gain on Sale of Capital Assets	-	-	-	-
Federal Subsidy - BAB Credits	1,261	1,550	1,550	-
Total Nonoperating Revenues	548,417	179,037	42,550	-
NONOPERATING EXPENSES				
Interest expense	1,377,418	1,317,785	1,228,243	-
Loss on Disposal of Fixed Asset	2,912	-	-	-
Bond Issue/Fiscal Charges	10,629	1,500	1,500	-
Total Nonoperating Expenses	1,390,959	1,319,285	1,229,743	-
Net Income before Contributions	2,184,486	1,458,073	2,119,073	-
CAPITAL CONTRIBUTIONS				
Capital Assets	-	-	-	-
Capital Grants	318,590	-	-	-
Developers	322,864	-	-	-
Connection Fees	843,380	545,241	160,000	-
Total Capital Contributions	1,484,834	545,241	160,000	-
TRANSFERS				
Transfer to Fleet Fund	-	-	-	-
Transfer to Stormwater Drainage	-	-	-	-
Total transfers	-	-	-	-
CHANGE IN NET POSITION	3,669,320	2,003,314	2,279,073	-

**CARSON CITY**  
(Local Government)  
SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: WASTEWATER

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
<b>A. CASH FLOWS FROM OPERATING ACTIVITIES:</b>				
Cash received for services	15,359,945	15,079,976	15,689,204	-
Cash payment for personnel costs	(2,392,907)	(2,541,654)	(2,587,682)	-
Cash payment for services & supplies	(6,262,752)	(4,706,662)	(4,561,917)	-
Miscellaneous cash received/(paid)	31,008	22,487	21,000	-
a. Net cash provided by (or used for) operating activities	6,735,294	7,854,147	8,560,605	-
<b>B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>				
Transfer from (to) other Funds	-	-	-	-
b. Net cash provided by (or used for) noncapital financing activities	-	-	-	-
<b>C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>				
Bond principal payments	(2,803,864)	(2,770,959)	(2,894,112)	-
Bond interest expense paid	(1,490,184)	(1,317,785)	(1,228,243)	-
Bond proceeds - refunding	714,000	-	-	-
Refunding amounts paid to escrow	(743,486)	-	-	-
Bond issuance costs/fiscal charges	(10,629)	(1,500)	(1,500)	-
Federal Subsidy - BAB Credits	1,261	1,550	1,550	-
Grant award	-	-	-	-
Acquisition of capital assets	(3,281,758)	(14,450,170)	(4,615,500)	-
Cash contributions - sewer connection fees	843,380	545,241	160,000	-
c. Net cash provided by (or used for) capital and related financing activities	(6,771,280)	(17,993,623)	(8,577,805)	-
<b>D. CASH FLOWS FROM INVESTING ACTIVITIES:</b>				
Interest received on investments	516,148	155,000	20,000	-
d. Net cash provided by (or used in) investing activities	516,148	155,000	20,000	-
NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)	480,162	(9,984,476)	2,800	-
CASH AND CASH EQUIVALENTS AT JULY 1, 20xx	14,425,942	14,906,104	4,921,628	-
CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx	14,906,104	4,921,628	4,924,428	-

**CARSON CITY**  
(Local Government)  
SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: WASTEWATER

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
<b>OPERATING REVENUE</b>				
Charges for Services Use Fees and Charges	16,275,424	17,069,049	17,705,349	-
Total Operating Revenue	16,275,424	17,069,049	17,705,349	-
<b>OPERATING EXPENSE</b>				
Utility Enterprises				
Salaries & Wages	1,915,897	2,013,461	2,010,036	-
Employee Benefits	1,116,554	1,189,499	1,190,510	-
Services & Supplies	5,278,386	5,847,615	5,880,552	-
Depreciation/amortization	3,275,358	3,500,000	3,500,000	-
Total Operating Expense	11,586,195	12,550,575	12,581,098	-
Operating Income or (Loss)	4,689,229	4,518,474	5,124,251	-
<b>NONOPERATING REVENUES</b>				
Interest Earned	572,304	160,000	30,000	-
Miscellaneous	14	4,640	-	-
Arbitrage Rebate	-	-	-	-
Gain on Disposal of Fixed Asset	-	11,115	-	-
Federal Subsidy - BAB Credits	225,346	1,853	-	-
Total Nonoperating Revenues	797,664	177,608	30,000	-
<b>NONOPERATING EXPENSES</b>				
Interest expense	2,038,041	1,489,653	1,408,783	-
Loss on Disposal of Fixed Asset	12,340	-	-	-
Bond Issuance Costs	51,407	2,000	2,000	-
Total Nonoperating Expenses	2,101,788	1,491,653	1,410,783	-
Net Income before Contributions	3,385,105	3,204,429	3,743,468	-
<b>CAPITAL CONTRIBUTIONS</b>				
Capital Assets	-	-	-	-
Capital Grants	453,622	916,122	125,000	-
Developers	278,720	-	-	-
Connection Fees	684,105	382,211	379,000	-
Total Capital Contributions	1,416,447	1,298,333	504,000	-
<b>TRANSFERS</b>				
Transfer to Fleet Fund	-	-	-	-
Transfer asset from Sewer	-	-	-	-
Total transfers	-	-	-	-
<b>CHANGE IN NET POSITION</b>	<b>4,801,552</b>	<b>4,502,762</b>	<b>4,247,468</b>	<b>-</b>

**CARSON CITY**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: WATER

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
<b>A. CASH FLOWS FROM OPERATING ACTIVITIES:</b>				
Cash received for services	16,552,971	17,069,049	17,705,349	-
Cash payment for personnel costs	(2,689,786)	(2,916,960)	(2,914,546)	-
Cash payment for services & supplies	(5,344,911)	(5,847,615)	(5,880,552)	-
Miscellaneous cash received/(paid)	14	4,640	-	-
<b>a. Net cash provided by (or used for) operating activities</b>	<b>8,518,288</b>	<b>8,309,114</b>	<b>8,910,251</b>	<b>-</b>
<b>B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>				
Transfer from (to) other Funds	-	-	-	-
<b>b. Net cash provided by (or used for) noncapital financing activities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>				
Bond principal payments	(18,431,026)	(3,276,061)	(3,881,016)	-
Bond interest expense paid	(2,295,039)	(1,489,653)	(1,408,783)	-
Bond proceeds	4,322,000	-	-	-
Bond issuance costs	(51,407)	(2,000)	(2,000)	-
Proceeds from sale of assets	-	-	-	-
Subsidy from federal grant	453,622	916,122	125,000	-
Acquisition of capital assets	(7,943,523)	(11,771,229)	(4,664,000)	-
Arbitrage paid	-	-	-	-
Federal subsidy - BAB credits	225,346	1,853	-	-
Cash contributions - water connection fees	684,105	382,211	379,000	-
<b>c. Net cash provided by (or used for) capital and related financing activities</b>	<b>(23,035,922)</b>	<b>(15,238,757)</b>	<b>(9,451,799)</b>	<b>-</b>
<b>D. CASH FLOWS FROM INVESTING ACTIVITIES:</b>				
Interest received on investments	572,304	160,000	30,000	-
<b>d. Net cash provided by (or used in) investing activities</b>	<b>572,304</b>	<b>160,000</b>	<b>30,000</b>	<b>-</b>
<b>NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)</b>	<b>(13,945,330)</b>	<b>(6,769,643)</b>	<b>(511,548)</b>	<b>-</b>
<b>CASH AND CASH EQUIVALENTS AT JULY 1, 20xx</b>	<b>28,962,600</b>	<b>15,017,270</b>	<b>8,247,627</b>	<b>-</b>
<b>CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx</b>	<b>15,017,270</b>	<b>8,247,627</b>	<b>7,736,079</b>	<b>-</b>

**CARSON CITY**  
(Local Government)  
SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: WATER

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
OPERATING REVENUE				
Charges for Services				
General Government				
User Fees and Charges	1,857,816	1,847,949	2,370,538	-
Total Operating Revenue	1,857,816	1,847,949	2,370,538	-
OPERATING EXPENSE				
Utility Enterprises				
Salaries & Wages	134,180	152,907	159,022	-
Employee Benefits	81,137	89,932	89,332	-
Services & Supplies	541,574	568,231	625,782	-
Depreciation/amortization	306,177	307,000	307,000	-
Total Operating Expense	1,063,068	1,118,070	1,181,136	-
Operating Income or (Loss)	794,748	729,879	1,189,402	-
NONOPERATING REVENUES				
Interest Earned	197,054	27,000	25,000	-
Miscellaneous	18,366	24,693	-	-
Total Nonoperating Revenues	215,420	51,693	25,000	-
NONOPERATING EXPENSES				
Interest Expense	268,827	226,425	211,058	-
Loss on Disposal of Fixed Asset	3,071	-	-	-
Bond Issuance Costs	23,336	-	-	-
Total Nonoperating Expenses	295,234	226,425	211,058	-
Net Income before Contributions	714,934	555,147	1,003,344	-
CAPITAL CONTRIBUTIONS				
Capital Assets	-	200,000	-	-
Developers	194,498	-	-	-
Total Capital Contributions	194,498	200,000	-	-
TRANSFERS				
Transfer from General Fund	905,000	-	-	-
Total transfers	905,000	-	-	-
CHANGE IN NET POSITION	1,814,432	755,147	1,003,344	-

**CARSON CITY**  
(Local Government)  
SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: STORMWATER

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
<b>A. CASH FLOWS FROM OPERATING ACTIVITIES:</b>				
Cash received for services	1,873,570	1,847,949	2,370,538	-
Cash payment for personnel costs	(187,376)	(224,372)	(229,887)	-
Cash payment for services & supplies	(536,851)	(568,231)	(625,782)	-
Miscellaneous cash received/(paid)	18,366	24,693	-	-
a. Net cash provided by (or used for) operating activities	1,167,709	1,080,039	1,514,869	-
<b>B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>				
Transfer from other Funds	905,000	-	-	-
Transfer to other Funds	-	-	-	-
b. Net cash provided by (or used for) noncapital financing activities	905,000	-	-	-
<b>C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>				
Bond principal payments	(2,452,545)	(625,835)	(636,207)	-
Bond interest expense paid	(275,409)	(226,425)	(211,058)	-
Bond proceeds	2,009,000	-	-	-
Bond issuance costs	(23,336)	-	-	-
Subsidy from federal grant	-	200,000	-	-
Acquisition of capital assets	(2,145,945)	(3,564,209)	(2,045,000)	-
c. Net cash provided by (or used for) capital and related financing activities	(2,888,235)	(4,216,469)	(2,892,265)	-
<b>D. CASH FLOWS FROM INVESTING ACTIVITIES:</b>				
Interest received on investments	197,053	27,000	25,000	-
d. Net cash provided by (or used in) investing activities	197,053	27,000	25,000	-
NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)	(618,473)	(3,109,430)	(1,352,396)	-
CASH AND CASH EQUIVALENTS AT JULY 1, 20xx	5,578,860	4,960,387	1,850,957	-
CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx	4,960,387	1,850,957	498,561	-

**CARSON CITY**  
(Local Government)  
SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: STORMWATER

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
OPERATING REVENUE				
Charges for Services				
Public Safety				
Ambulance Fees	10,244,807	9,193,672	9,264,259	-
Less Uncollectible Accounts	(5,889,899)	(4,603,511)	(5,323,010)	-
Total Operating Revenue	4,354,908	4,590,161	3,941,249	-
OPERATING EXPENSE				
Public Safety				
Salaries & Wages	1,497,587	1,874,296	1,901,967	-
Employee Benefits	1,321,407	1,399,252	1,481,603	-
Services & Supplies	1,038,151	1,128,895	1,145,269	-
Depreciation/amortization	81,045	100,000	100,000	-
Total Operating Expense	3,938,190	4,502,443	4,628,839	-
Operating Income or (Loss)	416,718	87,718	(687,590)	-
NONOPERATING REVENUES				
Interest Earned	113,771	37,600	25,000	-
Operating Grant	15,932	329,126	654,580	-
Gain on Disposal of Fixed Asset	-	7,790	-	-
Miscellaneous	51,188	38,083	-	-
Total Nonoperating Revenues	180,891	412,599	679,580	-
NONOPERATING EXPENSES				
Loss on Disposal of Fixed Asset	1,104	-	-	-
Total Nonoperating Expenses	1,104	-	-	-
Net Income before Contributions and Operating Transfers	596,505	500,317	(8,010)	-
CAPITAL CONTRIBUTIONS				
Capital Assets	-	-	-	-
Total Capital Contributions	-	-	-	-
OPERATING TRANSFERS (Sch T)				
Transfers from Fleet Management	143,960	-	-	-
Net Operating Transfers	143,960	-	-	-
CHANGE IN NET POSITION	740,465	500,317	(8,010)	-

**CARSON CITY**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: AMBULANCE



PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
<b>A. CASH FLOWS FROM OPERATING ACTIVITIES:</b>				
Cash received for services	5,157,840	4,919,287	4,595,829	-
Cash payment for personnel costs	(2,495,597)	(2,998,548)	(3,108,570)	-
Cash payment for services & supplies	(990,790)	(1,128,895)	(1,145,269)	-
Miscellaneous cash received/(paid)	51,188	38,083	-	-
a. Net cash provided by (or used for) operating activities	1,722,641	829,927	341,990	-
<b>B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>				
Transfer from Other Funds	143,960	-	-	-
Subsidy from Operating Grant	15,932	-	-	-
b. Net cash provided by (or used for) noncapital financing activities	159,892	-	-	-
<b>C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>				
Subidy from grant	-	-	-	-
Capital grant	-	-	-	-
Proceeds from asset sales	-	7,790	-	-
Acquisition of capital assets	(118,242)	(1,093,465)	(473,437)	-
c. Net cash provided by (or used for) capital and related financing activities	(118,242)	(1,085,675)	(473,437)	-
<b>D. CASH FLOWS FROM INVESTING ACTIVITIES:</b>				
Interest received on investments	113,771	37,600	25,000	-
d. Net cash provided by (or used in) investing activities	113,771	37,600	25,000	-
NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)	1,878,062	(218,148)	(106,447)	-
CASH AND CASH EQUIVALENTS AT JULY 1, 20xx	1,856,438	3,734,500	3,516,352	-
CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx	3,734,500	3,516,352	3,409,905	-

**CARSON CITY**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: AMBULANCE

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
OPERATING REVENUE				
Charges for Services				
Health				
Cemetery Charges	107,634	143,230	128,611	-
Total Operating Revenue	107,634	143,230	128,611	-
OPERATING EXPENSE				
Health				
Salaries & Wages	44,256	50,017	52,972	-
Employee Benefits	(18,164)	28,704	30,177	-
Services & Supplies	39,546	70,546	47,785	-
Depreciation/amortization	12,892	12,900	13,500	-
Total Operating Expense	78,530	162,167	144,434	-
Operating Income or (Loss)	29,104	(18,937)	(15,823)	-
NONOPERATING REVENUES				
Interest Earned	11,486	4,000	3,000	-
Miscellaneous	10,523	9,381	6,895	-
Total Nonoperating Revenues	22,009	13,381	9,895	-
NONOPERATING EXPENSES				
Loss on Disposal of Fixed Asset	-	-	-	-
Total Nonoperating Expenses	-	-	-	-
Net Income before Operating Transfers	51,113	(5,556)	(5,928)	-
OPERATING TRANSFERS (Sch T)				
In	10,000	10,000	10,000	-
Out	-	-	-	-
Net Operating Transfers	10,000	10,000	10,000	-
CHANGE IN NET POSITION	61,113	4,444	4,072	-

**CARSON CITY**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: CEMETERY

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
A. CASH FLOWS FROM OPERATING ACTIVITIES:				
Cash received for services	117,406	143,230	128,611	-
Cash payment for personnel costs	(62,018)	(62,110)	(66,538)	-
Cash payment for services & supplies	(34,662)	(70,546)	(47,785)	-
Miscellaneous cash received/(paid)	10,523	9,381	6,895	-
a. Net cash provided by (or used for) operating activities	31,249	19,955	21,183	-
B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:				
Transfer from other Funds	10,000	10,000	10,000	-
b. Net cash provided by (or used for) noncapital financing activities	10,000	10,000	10,000	-
C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
Acquisition of capital assets	-	-	(35,230)	-
c. Net cash provided by (or used for) capital and related financing activities	-	-	(35,230)	-
D. CASH FLOWS FROM INVESTING ACTIVITIES:				
Interest received on investments	11,486	4,000	3,000	-
d. Net cash provided by (or used in) investing activities	11,486	4,000	3,000	-
NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)	52,735	33,955	(1,047)	-
CASH AND CASH EQUIVALENTS AT JULY 1, 20xx	289,490	342,225	376,180	-
CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx	342,225	376,180	375,133	-

**CARSON CITY**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: CEMETERY

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Schedule F-2

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
OPERATING REVENUE				
Charges for Services				
Public Safety				
Building Permit Fees	1,322,311	1,151,000	1,140,000	-
Total Operating Revenue	1,322,311	1,151,000	1,140,000	-
OPERATING EXPENSE				
Public Safety				
Salaries & Wages	245,494	284,977	314,987	-
Employee Benefits	109,654	116,422	133,266	-
Services & Supplies	1,182,852	979,953	1,019,213	-
Depreciation/amortization	-	-	-	-
Total Operating Expense	1,538,000	1,381,352	1,467,466	-
Operating Income or (Loss)	(215,689)	(230,352)	(327,466)	-
NONOPERATING REVENUES				
Interest Earned	26,121	7,000	7,000	-
Miscellaneous Expense	-	-	-	-
Total Nonoperating Revenues	26,121	7,000	7,000	-
NONOPERATING EXPENSES				
Loss on Disposal of Fixed Asset	-	-	-	-
Total Nonoperating Expenses	-	-	-	-
Net Income before Operating Transfers	(189,568)	(223,352)	(320,466)	-
OPERATING TRANSFERS (Sch T)				
In	-	-	-	-
Out	-	-	-	-
Net Operating Transfers	-	-	-	-
CHANGE IN NET POSITION	(189,568)	(223,352)	(320,466)	-

**CARSON CITY**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: BUILDING PERMITS

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
A. CASH FLOWS FROM OPERATING ACTIVITIES:				
Cash received for services	1,143,637	1,151,000	1,140,000	-
Cash payment for personnel costs	(318,688)	(367,879)	(414,733)	-
Cash payment for services & supplies	(1,204,000)	(979,953)	(1,019,213)	-
Miscellaneous cash received/(paid)	-	-	-	-
a. Net cash provided by (or used for) operating activities	(379,051)	(196,832)	(293,946)	-
B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:				
Transfers from (to) other Funds	-	-	-	-
b. Net cash provided by (or used for) noncapital financing activities	-	-	-	-
C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
c. Net cash provided by (or used for) capital and related financing activities	-	-	-	-
D. CASH FLOWS FROM INVESTING ACTIVITIES:				
Interest received on investments	26,121	7,000	7,000	-
d. Net cash provided by (or used in) investing activities	26,121	7,000	7,000	-
NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)	(352,930)	(189,832)	(286,946)	-
CASH AND CASH EQUIVALENTS AT JULY 1, 20xx	838,654	485,724	295,892	-
CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx	485,724	295,892	8,946	-

**CARSON CITY**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: BUILDING PERMITS

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
OPERATING REVENUE				
Charges for Services				
General Government				
Administrative Fees				
Employer Contributions	1,187,109	1,187,878	1,187,878	-
Total Operating Revenue	1,187,109	1,187,878	1,187,878	-
OPERATING EXPENSE				
General Government				
Salaries & Wages	121,681	111,263	114,428	-
Employee Benefits	87,009	87,754	89,455	-
Services & Supplies	814,838	1,101,141	1,082,783	-
Depreciation/amortization	15,400	15,500	6,800	-
Total Operating Expense	1,038,928	1,315,658	1,293,466	-
Operating Income or (Loss)	148,181	(127,780)	(105,588)	-
NONOPERATING REVENUES				
Interest Earned	125,218	30,000	30,000	-
Miscellaneous	57,288	-	-	-
Total Nonoperating Revenues	182,506	30,000	30,000	-
NONOPERATING EXPENSES				
Total Nonoperating Expenses	-	-	-	-
Net Income before Operating Contributions & Transfers	330,687	(97,780)	(75,588)	-
CAPITAL CONTRIBUTIONS				
Capital Grants	-	-	-	-
Total Capital Contributions	-	-	-	-
OPERATING TRANSFERS (Sch T)				
In	-	-	-	-
Out	-	-	-	-
Net Operating Transfers	-	-	-	-
CHANGE IN NET POSITION	330,687	(97,780)	(75,588)	-

**CARSON CITY**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: WORKERS COMPENSATION INSURANCE

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
A. CASH FLOWS FROM OPERATING ACTIVITIES:				
Cash received from other funds	1,154,815	1,187,878	1,187,878	-
Cash payment for personnel costs	(156,189)	(161,139)	(166,005)	-
Cash payment for services & supplies	(743,080)	(1,101,141)	(1,082,783)	-
Miscellaneous cash received/(paid)	57,288	-	-	-
a. Net cash provided by (or used for) operating activities	312,834	(74,402)	(60,910)	-
B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:				
Transfer from (to) other funds	-	-	-	-
b. Net cash provided by (or used for) noncapital financing activities	-	-	-	-
C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
Acquisition of capital assets	-	-	-	-
Subsidy from state grant	-	-	-	-
c. Net cash provided by (or used for) capital and related financing activities	-	-	-	-
D. CASH FLOWS FROM INVESTING ACTIVITIES:				
Interest received on investments	125,218	30,000	30,000	-
d. Net cash provided by (or used in) investing activities	125,218	30,000	30,000	-
NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)	438,052	(44,402)	(30,910)	-
CASH AND CASH EQUIVALENTS AT JULY 1, 20xx	3,456,636	3,894,688	3,850,286	-
CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx	3,894,688	3,850,286	3,819,376	-

**CARSON CITY**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: WORKERS COMPENSATION INSURANCE

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
OPERATING REVENUE				
Charges for Services General Government Administrative Fees	2,260,138	2,531,149	2,549,494	-
Total Operating Revenue	2,260,138	2,531,149	2,549,494	-
OPERATING EXPENSE				
General Government Salaries & Wages	572,877	646,775	697,140	-
Employee Benefits	330,781	448,739	477,766	-
Services & Supplies	1,098,918	1,266,825	1,426,599	-
Depreciation/amortization	134,279	250,000	250,000	-
Total Operating Expense	2,136,855	2,612,339	2,851,505	-
Operating Income or (Loss)	123,283	(81,190)	(302,011)	-
NONOPERATING REVENUES				
Interest Earned	80,482	15,000	15,000	-
Miscellaneous	81	4,085	-	-
Gain on Disposal of Fixed Asset	-	-	-	-
Total Nonoperating Revenues	80,563	19,085	15,000	-
NONOPERATING EXPENSES				
Interest expense	7,604	5,261	2,662	-
Loss on Disposal of Fixed Asset	-	-	-	-
Bond Issuance Costs	-	-	-	-
Total Nonoperating Expenses	7,604	5,261	2,662	-
Net Income before Operating Contributions & Transfers	196,242	(67,366)	(289,673)	-
OPERATING TRANSFERS (Sch T)				
Transfers to Ambulance	(143,960)	-	-	-
Net Operating Transfers	(143,960)	-	-	-
CHANGE IN NET POSITION	52,282	(67,366)	(289,673)	-

**CARSON CITY**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: FLEET MANAGEMENT



PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
<b>A. CASH FLOWS FROM OPERATING ACTIVITIES:</b>				
Cash received from other funds	2,260,138	2,531,149	2,549,494	-
Cash payment for personnel costs	(811,844)	(931,169)	(1,010,561)	-
Cash payment for services & supplies	(1,229,816)	(1,266,825)	(1,426,599)	-
Miscellaneous cash received/(paid)	81	4,085	-	-
a. Net cash provided by (or used for) operating activities	218,559	337,240	112,334	-
<b>B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>				
Transfer from other funds	-	-	-	-
Transfer to other funds	(143,960)	-	-	-
b. Net cash provided by (or used for) noncapital financing activities	(143,960)	-	-	-
<b>C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>				
Proceeds from asset sales	-	-	-	-
Bond principal payments	(120,000)	(122,000)	(125,000)	-
Bond interest expense paid	(7,817)	(5,261)	(2,662)	-
Bond proceeds	-	-	-	-
Bond issue costs	-	-	-	-
Acquisition of capital assets	(287,686)	(1,548,481)	(154,855)	-
Subsidy from federal grant	-	-	-	-
c. Net cash provided by (or used for) capital and related financing activities	(415,503)	(1,675,742)	(282,517)	-
<b>D. CASH FLOWS FROM INVESTING ACTIVITIES:</b>				
Interest received on investments	80,482	15,000	15,000	-
d. Net cash provided by (or used in) investing activities	80,482	15,000	15,000	-
NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)	(260,422)	(1,323,502)	(155,183)	-
CASH AND CASH EQUIVALENTS AT JULY 1, 20xx	1,840,260	1,579,838	256,336	-
CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx	1,579,838	256,336	101,153	-

**CARSON CITY**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: FLEET MANAGEMENT

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
OPERATING REVENUE				
Charges for Services				
General Government				
Administrative Fees				
Employee Contributions	1,139,769	1,235,075	1,235,075	-
Employer Contributions	7,614,538	7,566,654	7,566,654	-
Total Operating Revenue	8,754,307	8,801,729	8,801,729	-
OPERATING EXPENSE				
General Government				
Salaries & Wages	233,959	231,356	237,186	-
Employee Benefits	142,264	145,689	148,081	-
Services & Supplies	8,371,198	8,502,299	8,439,729	-
Depreciation/amortization	-	-	-	-
Total Operating Expense	8,747,421	8,879,344	8,824,996	-
Operating Income or (Loss)	6,886	(77,615)	(23,267)	-
NONOPERATING REVENUES				
Interest Earned	9,631	2,000	200	-
Miscellaneous	-	24,775	-	-
Total Nonoperating Revenues	9,631	26,775	200	-
NONOPERATING EXPENSES				
Loss on Disposal of Fixed Asset	-	-	-	-
Total Nonoperating Expenses	-	-	-	-
Net Income before Operating Transfers	16,517	(50,840)	(23,067)	-
OPERATING TRANSFERS (Sch T)				
Net Operating Transfers	-	-	-	-
CHANGE IN NET POSITION	16,517	(50,840)	(23,067)	-

**CARSON CITY**  
(Local Government)  
SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: GROUP MEDICAL INSURANCE

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
A. CASH FLOWS FROM OPERATING ACTIVITIES:				
Cash received from customers	1,139,769	1,235,075	1,235,075	-
Cash received from other funds	7,553,805	7,566,654	7,566,654	-
Cash payment for personnel costs	(334,105)	(336,240)	(344,462)	-
Cash payment for services & supplies	(8,371,222)	(8,502,299)	(8,439,729)	-
Miscellaneous cash received/(paid)	-	24,775	-	-
a. Net cash provided by (or used for) operating activities	(11,753)	(12,035)	17,538	-
B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:				
Transfers from (to) other funds	-	-	-	-
b. Net cash provided by (or used for) noncapital financing activities	-	-	-	-
C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
Acquisition of capital assets	-	-	-	-
c. Net cash provided by (or used for) capital and related financing activities	-	-	-	-
D. CASH FLOWS FROM INVESTING ACTIVITIES:				
Interest received on investments	9,631	2,000	200	-
d. Net cash provided by (or used in) investing activities	9,631	2,000	200	-
NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)	(2,122)	(10,035)	17,738	-
CASH AND CASH EQUIVALENTS AT JULY 1, 20xx	50,674	48,552	38,517	-
CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx	48,552	38,517	56,255	-

**CARSON CITY**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: GROUP MEDICAL INSURANCE

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
OPERATING REVENUE				
Charges for Services General Government Administrative Fees	1,813,705	1,850,000	2,050,000	-
Total Operating Revenue	1,813,705	1,850,000	2,050,000	-
OPERATING EXPENSE				
General Government Salaries & Wages	96,936	90,186	93,135	-
Employee Benefits	49,635	53,872	53,784	-
Services & Supplies	931,491	1,862,257	1,954,683	-
Depreciation/amortization	15,616	16,000	16,000	-
Total Operating Expense	1,093,678	2,022,315	2,117,602	-
Operating Income or (Loss)	720,027	(172,315)	(67,602)	-
NONOPERATING REVENUES				
Interest Earned	36,966	7,000	7,000	-
Miscellaneous	55,043	50,678	10,000	-
Total Nonoperating Revenues	92,009	57,678	17,000	-
NONOPERATING EXPENSES				
Loss on Disposal of Fixed Asset	-	-	-	-
Total Nonoperating Expenses	-	-	-	-
Net Income before Operating Transfers	812,036	(114,637)	(50,602)	-
CAPITAL CONTRIBUTIONS				
Capital Grants	47,432	69,568	-	-
Total Capital Contributions	47,432	69,568	-	-
OPERATING TRANSFERS (Sch T)				
General Fund	-	-	-	-
Commisary	-	-	-	-
Net Operating Transfers	-	-	-	-
CHANGE IN NET POSITION	859,468	(45,069)	(50,602)	-

**CARSON CITY**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES, AND NET INCOME

FUND: INSURANCE

PROPRIETARY FUND	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
A. CASH FLOWS FROM OPERATING ACTIVITIES:				
Cash received from other funds	1,830,557	1,850,000	2,050,000	-
Cash payment for personnel costs	(127,037)	(133,435)	(136,296)	-
Cash payment for services & supplies	(1,941,042)	(1,862,257)	(1,954,683)	-
Miscellaneous cash received/(paid)	55,043	50,678	10,000	-
a. Net cash provided by (or used for) operating activities	(182,479)	(95,014)	(30,979)	-
B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:				
Transfers from (to) other Funds	-	-	-	-
b. Net cash provided by (or used for) noncapital financing activities	-	-	-	-
C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
Acquisition of capital assets	-	-	-	-
Subsidy from state grant	47,432	69,568	-	-
c. Net cash provided by (or used for) capital and related financing activities	47,432	69,568	-	-
D. CASH FLOWS FROM INVESTING ACTIVITIES:				
Interest received on investments	36,966	7,000	7,000	-
d. Net cash provided by (or used in) investing activities	36,966	7,000	7,000	-
NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)	(98,081)	(18,446)	(23,979)	-
CASH AND CASH EQUIVALENTS AT JULY 1, 20xx	1,143,528	1,045,447	1,027,001	-
CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx	1,045,447	1,027,001	1,003,022	-

**CARSON CITY**  
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: INSURANCE

ALL EXISTING OR PROPOSED  
 GENERAL OBLIGATION BONDS, REVENUE BONDS,  
 MEDIUM-TERM FINANCING, CAPITAL LEASES AND  
 SPECIAL ASSESSMENT BONDS

\* - Type  
 1- General Obligation Bonds  
 2 - G.O. Revenue Supported Bonds  
 3 - G.O. Special Assessment Bonds  
 4 - Revenue Bonds  
 5 - Medium - Term Financing

6 - Medium-Term Financing - Lease Purchase  
 7 - Capital Leases  
 8 - Special Assessment Bonds  
 9 - Mortgages  
 10 - Other (Specify Type)  
 11 - Proposed (Specify Type)

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
FUND: Debt Service  NAME OF BOND OR LOAN	*	TERM	ORIGINAL AMOUNT OF ISSUE	ISSUE DATE	FINAL PAYMENT DATE	INTEREST RATE	BEGINNING OUTSTANDING BALANCE 7/1/2021	REQUIREMENTS FOR FISCAL YEAR ENDING 6/30/22		(9)+(10)  TOTAL
								INTEREST PAYABLE	PRINCIPAL PAYABLE	

G. O. Bonds Revenue Supported

2013A Cap Imp Refunding Bonds	2	17	16,520,000	05/13	05/30	3.000	9,720,000	296,937	1,150,000	1,446,937
2013B V&T Room Tax Ref Bond	2	9	3,350,000	05/13	06/23	2.000	785,000	18,455	390,000	408,455
2013C Parks Refunding Bonds	2	17	6,555,000	05/13	03/30	2.000	5,180,001	175,244	540,000	715,244
2014E V&T Refunding Bonds	2	10	8,400,000	12/14	12/25	2.228	4,610,000	209,625	835,000	1,044,625
2014F Infrastructure Sales Tax Bond	2	30	13,600,000	12/14	9/44	3.689	12,200,000	460,475	315,000	775,475
2015C Capital Improvement Refunding	2	17	15,410,000	08/15	05/33	3.000	10,820,000	484,363	1,040,000	1,524,363
Sub Total			63,835,000				43,315,001	1,645,099	4,270,000	5,915,099

SCHEDULE C-1 - INDEBTEDNESS

ALL EXISTING OR PROPOSED  
GENERAL OBLIGATION BONDS, REVENUE BONDS,  
MEDIUM-TERM FINANCING, CAPITAL LEASES AND  
SPECIAL ASSESSMENT BONDS

- \* - Type  
1- General Obligation Bonds  
2 - G.O. Revenue Supported Bonds  
3 - G.O. Special Assessment Bonds  
4 - Revenue Bonds  
5 - Medium - Term Financing

- 6 - Medium-Term Financing - Lease Purchase  
7 - Capital Leases  
8 - Special Assessment Bonds  
9 - Mortgages  
10 - Other (Specify Type)  
11 - Proposed (Specify Type)

(1) FUND: Debt Service NAME OF BOND OR LOAN	(2) *	(3) TERM	(4) ORIGINAL AMOUNT OF ISSUE	(5) ISSUE DATE	(6) FINAL PAYMENT DATE	(7) INTEREST RATE	(8) BEGINNING OUTSTANDING BALANCE 7/1/2021	(9) (10) REQUIREMENTS FOR FISCAL YEAR ENDING 6/30/22		(11) (9)+(10) TOTAL
								INTEREST PAYABLE	PRINCIPAL PAYABLE	
Medium-term Financing & Installment Purchase Agreements										
Landfill Equipment	5	10	1,740,900	06/14	06/24	3.000	561,000	11,496	183,000	194,496
911 Surcharge Equipment	5	10	921,700	06/14	06/24	3.000	297,000	6,088	97,000	103,088
2016A Energy Savings (IPA)^	6	10	1,156,700	12/16	12/25	2.190	736,500	15,375	138,500	153,875
2016B Energy Savings (IPA)^	10	20	3,101,538	12/16	12/36	4.690	3,101,538	145,462	-	145,462
2017 Medium Term Bond - CP	5	10	3,240,000	7/17	6/27	3.250	2,021,000	43,047	319,000	362,047
2020 Refunding MT (BRIC)	5	8	675,000	6/20	11/27	1.270	607,000	7,182	83,000	90,182
Sub Total			10,835,838				7,324,038	228,650	820,500	1,049,150
Special Assessment Bonds										
Revenue Bonds										
2012 Refunded Hwy Rev Imp. Bonds	4	12	3,332,300	09/12	11/23	2.370	1,163,300	23,108	376,600	399,708
2015 Refunded Hwy Rev Imp. Bonds	4	13	6,170,000	08/15	11/29	3.000	4,350,000	188,700	395,000	583,700
2017 Refunded Hwy Rev Imp. Bonds	4	11	5,951,000	05/17	11/27	2.415	5,251,000	121,064	476,000	597,064
Sub Total			15,453,300				10,764,300	332,872	1,247,600	1,580,472
<b>TOTAL - DEBT SERVICE FUND</b>			<b>90,124,138</b>				<b>61,403,339</b>	<b>2,206,621</b>	<b>6,338,100</b>	<b>8,544,721</b>

SCHEDULE C-1 - INDEBTEDNESS

CARSON CITY

Budget Fiscal Year 2022

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Schedule C-1

^ (IPA) = Installment Purchase Agreement

ALL EXISTING OR PROPOSED  
GENERAL OBLIGATION BONDS, REVENUE BONDS,  
MEDIUM-TERM FINANCING, CAPITAL LEASES AND  
SPECIAL ASSESSMENT BONDS

- \* - Type  
1- General Obligation Bonds  
2 - G.O. Revenue Supported Bonds  
3 - G.O. Special Assessment Bonds  
4 - Revenue Bonds  
5 - Medium - Term Financing

- 6 - Medium-Term Financing - Lease Purchase  
7 - Capital Leases  
8 - Special Assessment Bonds  
9 - Mortgages  
10 - Other (Specify Type)  
11 - Proposed (Specify Type)

(1) FUND: Waste Water NAME OF BOND OR LOAN	(2) *	(3) TERM	(4) ORIGINAL AMOUNT OF ISSUE	(5) ISSUE DATE	(6) FINAL PAYMENT DATE	(7) INTEREST RATE	(8) BEGINNING OUTSTANDING BALANCE 7/1/2021	(9) (10) REQUIREMENTS FOR FISCAL YEAR ENDING 6/30/22		(11) (9)+(10) TOTAL
								(9) INTEREST PAYABLE	(10) PRINCIPAL PAYABLE	
2010F Clean Water State Revolving	2	20	2,800,000	10/10	1/30	2.390	1,595,973	35,433	151,544	186,977
2012 Sewer Bonds	2	20	2,250,000	03/12	11/31	3.996	1,450,000	47,042	110,000	157,042
2012 Refunding Bonds	2	11	3,685,000	03/12	11/23	4.000	815,000	8,312	260,000	268,312
2014 Sewer State Rev Fund Bonds	2	20	23,787,662	04/14	7/34	2.790	19,153,941	508,486	1,241,038	1,749,524
2015 Sewer Bonds	2	20	6,000,000	8/15	11/34	3.000	4,880,000	200,988	255,000	455,988
2015 Sewer State Rev Fund Bonds	2	20	12,000,000	07/15	07/35	2.370	10,036,122	227,433	587,530	814,963
2017B Sewer Bonds	2	20	6,000,000	11/17	11/37	2.635	5,400,000	192,535	220,000	412,535
2020A MT Wastewater Refunding	5	10	714,000	6/20	11/29	1.270	677,000	8,014	69,000	77,014
<b>TOTAL - WASTE WATER UTILITY FUND</b>										
<b>DEBT SERVICE</b>			<b>57,236,662</b>				<b>44,008,036</b>	<b>1,228,243</b>	<b>2,894,112</b>	<b>4,122,355</b>



ALL EXISTING OR PROPOSED  
GENERAL OBLIGATION BONDS, REVENUE BONDS,  
MEDIUM-TERM FINANCING, CAPITAL LEASES AND  
SPECIAL ASSESSMENT BONDS

- \* - Type  
1- General Obligation Bonds  
2 - G.O. Revenue Supported Bonds  
3 - G.O. Special Assessment Bonds  
4 - Revenue Bonds  
5 - Medium - Term Financing

- 6 - Medium-Term Financing - Lease Purchase  
7 - Capital Leases  
8 - Special Assessment Bonds  
9 - Mortgages  
10 - Other (Specify Type)  
11 - Proposed (Specify Type)

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9) (10)		(11)
FUND: Water  NAME OF BOND OR LOAN	*	TERM	ORIGINAL AMOUNT OF ISSUE	ISSUE DATE	FINAL PAYMENT DATE	INTEREST RATE	BEGINNING OUTSTANDING BALANCE 7/1/2021	REQUIREMENTS FOR FISCAL YEAR ENDING 6/30/22		(9)+(10)  TOTAL
								INTEREST PAYABLE	PRINCIPAL PAYABLE	
G.O. Supported Bonds										
2009 Water Bonds	2	20	3,400,000	11/09	7/29	0	1,562,160	-	183,784	183,784
2010E Drinking Water State Revolv	2	20	21,900,000	10/10	01/31	2.53	13,378,127	314,560	1,262,545	1,577,105
2012 Water Bonds	2	20	3,750,000	03/12	11/31	4.000	2,430,000	78,966	180,000	258,966
2012 Water Refunding Bonds	2	14	11,565,000	03/12	11/26	4.000	7,830,000	264,834	390,000	654,834
2014 Water SRF Bonds	2	20	6,000,000	04/14	01/34	2.790	4,717,918	125,248	305,687	430,935
2018B SRF Water Crossover Refund	2	20	10,198,745	08/18	07/38	2.390	10,146,000	305,469	86,000	391,469
2019 Water Bonds	2	20	7,000,000	01/19	11/38	3.326	7,000,000	289,556	-	289,556
2020A MT Water Refunding	5	5	4,322,000	6/20	11/24	1.270	3,356,000	30,150	1,473,000	1,503,150
<b>TOTAL - WATER UTILITY FUND</b>										
<b>DEBT SERVICE</b>			<b>68,135,745</b>				<b>50,420,205</b>	<b>1,408,783</b>	<b>3,881,016</b>	<b>5,289,799</b>

ALL EXISTING OR PROPOSED  
 GENERAL OBLIGATION BONDS, REVENUE BONDS,  
 MEDIUM-TERM FINANCING, CAPITAL LEASES AND  
 SPECIAL ASSESSMENT BONDS

\* - Type  
 1- General Obligation Bonds  
 2 - G.O. Revenue Supported Bonds  
 3 - G.O. Special Assessment Bonds  
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 5 - Medium - Term Financing

6 - Medium-Term Financing - Lease Purchase  
 7 - Capital Leases  
 8 - Special Assessment Bonds  
 9 - Mortgages  
 10 - Other (Specify Type)  
 11 - Proposed (Specify Type)

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
FUND: Storm Water  NAME OF BOND OR LOAN	*	TERM	ORIGINAL AMOUNT OF ISSUE	ISSUE DATE	FINAL PAYMENT DATE	INTEREST RATE	BEGINNING OUTSTANDING BALANCE 7/1/2021	REQUIREMENTS FOR FISCAL YEAR ENDING 6/30/22		(9)+(10)  TOTAL
								INTEREST PAYABLE	PRINCIPAL PAYABLE	

G.O / REV SUPPORTED BONDS

2014 Stormwater SRF Bonds	2	20	962,338	04/14	01/34	2.790	774,880	20,571	50,207	70,778
2018 Stormwater Drainage Bonds	2	20	4,875,000	03/18	11/37	3.151	4,690,000	173,304	190,000	363,304
2020A MT Stormwater Refunding	5	5	2,009,000	06/20	11/24	1.270	1,617,000	17,183	396,000	413,183

TOTAL: STORM WATER UTILITY FUND			7,846,338				7,081,880	211,058	636,207	847,265
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ALL EXISTING OR PROPOSED  
 GENERAL OBLIGATION BONDS, REVENUE BONDS,  
 MEDIUM-TERM FINANCING, CAPITAL LEASES AND  
 SPECIAL ASSESSMENT BONDS

\* - Type  
 1- General Obligation Bonds  
 2 - G.O. Revenue Supported Bonds  
 3 - G.O. Special Assessment Bonds  
 4 - Revenue Bonds  
 5 - Medium - Term Financing

6 - Medium-Term Financing - Lease Purchase  
 7 - Capital Leases  
 8 - Special Assessment Bonds  
 9 - Mortgages  
 10 - Other (Specify Type)  
 11 - Proposed (Specify Type)

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
FUND: Fleet Management  NAME OF BOND OR LOAN	*	TERM	ORIGINAL AMOUNT OF ISSUE	ISSUE DATE	FINAL PAYMENT DATE	INTEREST RATE	BEGINNING OUTSTANDING BALANCE 7/1/2021	REQUIREMENTS FOR FISCAL YEAR ENDING 6/30/22		(9)+(10)  TOTAL
								INTEREST PAYABLE	PRINCIPAL PAYABLE	

Medium-term Financing & Installment Purchase Agreements

2017 Medium Term Bond - Fleet	5	5	600,000	7/17	6/22	3.250	125,000	2,662	125,000	127,662
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TOTAL: FLEET MGMT			600,000				125,000	2,662	125,000	127,662
TOTAL - ALL DEBT SERVICE			223,942,883				163,038,460	5,057,367	13,874,435	18,931,802

Transfer Schedule for Fiscal Year 2021-2022

TRANSFERS IN						TRANSFERS OUT				
FUND TYPE	TO FUND	PAGE	FROM FUND	PAGE	AMOUNT	FROM FUND	PAGE	TO FUND	PAGE	AMOUNT
GENERAL FUND	General	11	Quality of Life	39	187,178	General	27	CC Transit	48	466,300
						General	27	Debt Service	52	3,526,465
						General	27	Cemetery	62	10,000
						General	27	Grant	40	303,671
						General	27	Capital Projects	32	10,495,553
						General	27	Extraordinary Mt	50	2,133,007
						General	27	Landscape Maint	35	55,519
Subtotal					187,178					16,990,515
SPECIAL REVENUE FUNDS:										
	CC Transit	48	General	27	466,300	Capital Projects	32	Debt Service	52	362,047
	CAMPO	47	Regional Trans.	38	16,355	Regional Trans	38	CAMPO	47	16,355
	Grant	40	General	27	303,671	Regional Trans	38	Debt Service	52	1,580,472
	Capital Projects	32	General	27	10,495,553	Quality of Life	39	General	11	187,178
	Landscape Maint	35	General	27	55,519	Quality of Life	39	Debt Service	52	644,005
						V&T Sp Infra	44	Debt Service	52	1,044,625
						911 Surcharge	31	Debt Service	52	103,088
						Infrastructure Tax	51	Debt Service	52	775,475
Subtotal					11,337,398					4,713,245

CARSON CITY

Schedule T - Transfer Reconciliation

Transfer Schedule for Fiscal Year 2021-2022

TRANSFERS IN						TRANSFERS OUT				
FUND TYPE	TO FUND	PAGE	FROM FUND	PAGE	AMOUNT	FROM FUND	PAGE	TO FUND	PAGE	AMOUNT
CAPITAL PROJECTS FUNDS:	Extraordinary Mt	50	General	27	2,133,007					
Subtotal					2,133,007					0
EXPENDABLE TRUST FUNDS:										
Subtotal										
DEBT SERVICE:	Debt Service	52	General	27	3,526,465					
	Debt Service	52	Capital Projects	32	362,047					
	Debt Service	52	Regional Trans	38	1,580,472					
	Debt Service	52	Quality of Life	39	644,005					
	Debt Service	52	V&T Sp Infra	44	1,044,625					
	Debt Service	52	911 Surcharge	31	103,088					
	Debt Service	52	Infrastructure Tax	51	775,475					
Subtotal					8,036,177					

CARSON CITY

Schedule T - Transfer Reconciliation

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Schedule T

Transfer Schedule for Fiscal Year 2021-2022

TRANSFERS IN						TRANSFERS OUT				
FUND TYPE	TO FUND	PAGE	FROM FUND	PAGE	AMOUNT	FROM FUND	PAGE	TO FUND	PAGE	AMOUNT
ENTERPRISE FUNDS	Cemetery	62	General	27	10,000					
Subtotal					10,000					0
INTERNAL SERVICE										
Subtotal					0					0
RESIDUAL EQUITY TRANSFERS:										
Subtotal					0					0
TOTAL TRANSFERS					21,703,760					21,703,760

CARSON CITY

Schedule T - Transfer Reconciliation

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Schedule T

**Schedule of Existing Contracts  
Budget Year 2019-2020**

**Local Government:** Carson City  
**Contact:** Sheri Russell  
**E-mail Address:** [srussell@carson.org](mailto:srussell@carson.org)  
**Daytime Telephone:** (775) 887-2133

Total Number of Existing Contracts: 72

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Proposed Expenditure FY 2021-22	Proposed Expenditure FY 2022-23	Reason or need for contract:
1	Farr West Engineering	8/1/2020	7/31/2021	6,877	-	Vulnerability Assessment & Emergency Response Plan
2	Michael Baker International	3/1/2021	9/1/2021	29,874	-	Assessor Map Conversion
3	Applied Pavement Technology	3/15/2021	9/30/2021	22,200	-	Pavement Management Support for Parks Pathways
4	EMCOR Services	10/1/2018	9/30/2021	6,250	-	Preventative Maintenance & Service Work for WRRF Boilers
5	Keller Associates, Inc.	1/29/2021	9/30/2021	16,376	-	WRRF Electrical Improvement Design
6	Kimley-Horn & Associates, Inc.	9/17/2020	9/30/2021	9,693	-	Maxwell & Sutro Basins Grant Application Assistance
7	PK Electrical, Inc.	2/15/2018	9/30/2021	19,400	-	South Carson Complete St Electrical Design
8	Farr West Engineering	2/18/2021	10/30/2021	9,950	-	Prison Hill Booster Station Pipeline Survey
9	CTR Roofing, Ltd.	3/12/2021	10/31/2021	50,000	-	2021 Library Roofing Project
10	PK Electrical, Inc.	1/11/2021	10/31/2021	8,640	-	Rifle Range Electrical Upgrades Design
11	Eurofins Eaton Analytical	1/1/2020	11/1/2021	18,140	-	LT2 Crypto Water Testing
12	Bishop Peak Technology	8/13/2015	12/17/2021	7,200	-	Bus Service Software - Bishop Peak Tech
13	EcoLane USA, Inc.	8/13/2015	12/17/2021	6,500	-	Bus Service Software - Ecolane USA
14	Triumph Electric, Inc	2/17/2021	12/30/2021	555,000	-	Production Wells Permanent Emergency Generators Project
15	Applied Pavement Technology	12/1/2020	12/31/2021	18,000	-	FY21 Carson City Pavment Services
16	Black Eagle Consulting, Inc.	3/15/2021	12/31/2021	3,805	-	Production Well Permanent Emergency Generators Testing Services
17	Brown and Caldwell	3/1/2021	12/31/2021	33,819	-	Morgan Mill Lift Station Expansion Evaluation
18	Curtis & Sons Construction, Inc.	3/1/2021	12/31/2021	68,275	-	Fiber Optic Expansion to Dispatch Project
19	H+K Architects	2/4/2021	12/31/2021	76,225	-	Juvenile Services Facility Needs Assessment
20	Kimley-Horn & Associates, Inc.	8/17/2020	12/31/2021	556,110	-	Carson Area Transportation System Management Plan
21	Lumos & Associates, Inc.	9/21/2020	12/31/2021	5,509	-	Well 3 Testing and Inspection Services
22	NCE Nichols Consulting Engineers	2/15/2021	12/31/2021	10,450	-	Pete Livermore Sports Complex Sect. 106 Cultural Compl.
23	PK Electrical, Inc.	3/1/2019	12/31/2021	2,730	-	Production Well Generator Electrical Support Services
24	State Roofing Systems	3/1/2021	12/31/2021	58,418	-	2021 Dispatch Roofing Project
25	Porter Group	2/20/2018	2/20/2022	33,200	-	Federal Lobbying Services
26	Cashman Equipment Company	3/19/2021	3/18/2022	22,390	-	Electical Generator PM Services
27	A&K Earth Movers	6/1/2021	6/30/2022	767,000	-	District 2 - Northridge Dr. Pavement Reconstruction Proj.
28	CCMSI Holdings, Inc.	7/1/2019	6/30/2022	75,526	-	3rd party adminstrative services/workers comp
29	Creative Consulting Solutions LLC	7/1/2020	6/30/2022	10,000	-	GEMT Consulting
30	Mission Crititcal Partners	7/1/2019	6/30/2022	23,954	-	Monitoring Services-CentralSquare Computer aided Dispatch
31	PK Electrical, Inc.	10/21/2019	6/30/2022	6,000	-	Downtown Redevelopment Area Electrical Improvements
32	PK Electrical, Inc.	3/22/2021	6/30/2022	23,750	-	Fire Station 53 Emergency Generator Electrical Design
<b>Total Proposed Expenditures</b>				<b>Continued</b>	<b>Continued</b>	

**Schedule of Existing Contracts  
Budget Year 2019-2020**

**Local Government:** Carson City  
**Contact:** Sheri Russell  
**E-mail Address:** srussell@carson.org  
**Daytime Telephone:** (775) 887-2133

Total Number of Existing Contracts: 72

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Proposed Expenditure FY 2021-22	Proposed Expenditure FY 2022-23	Reason or need for contract:
33	Sierra Psychological Associates LLC	7/1/2019	6/30/2022	22,900	-	Licensed Psychologist for the Courts
34	UNR/NSHE	12/31/2020	6/30/2022	917,229	-	UNR COVID-19 Response Staff Agreement
35	AT&T	1/19/2017	6/1/3022	174,598	174,598	911 Phone System
36	Advanced Medical Concepts/Arts	10/15/2020	12/31/2022	16,000	-	COVID-19 Court Employee Testing Program
37	Eurofins Eaton Analytical	1/1/2020	12/31/2022	64,000	-	Safe Drinking Water Act Analytical Services
38	Dr. Colleen Lyons	3/1/2021	12/31/2022	55,000	55,000	Carson City Health Officer
39	DEVNET	3/1/2018	3/1/2023	-	-	Property Tax & CAMA Software Devel. & Licensing - Cancelled
40	Spencer Motorworks DBA TSA Custom	4/5/2018	4/5/2023	300,000	300,000	Up Fit of Public Works & Emergency Vehicles
41	Thermo Fisher Inc	5/6/2018	5/6/2023	64,000	64,000	Alternative Sentencing Drug Testing System
42	Marathon, Manpower, Acro, Talent	7/1/2020	6/30/2023	1,000,000	1,000,000	Temporary Staffing Services
43	Clinical Pharmacy Consultants	7/1/2020	6/30/2023	7,500	7,500	Clinical Pharmacy Services
44	Daniel J. Spence	7/1/2020	6/30/2023	129,634	133,524	Conflict Counsel
45	Nevada Library Cooperative Agreement	7/1/2020	6/30/2023	60,250	62,750	Library Cooperative Agreement
46	Noel S. Waters	7/1/2020	6/30/2023	129,634	133,524	Conflict Counsel
47	Walter B Fey	7/1/2020	6/30/2023	129,634	133,524	Conflict Counsel
48	First Transit	8/10/2020	8/31/2023	1,167,816	1,219,841	JAC Public Transportation Operation Service
49	Washoe Legal Services Inc	10/1/2020	9/30/2023	121,000	121,000	Carson City Courts-Legal Services
50	Pictometry	3/1/2018	12/31/2023	16,097	20,578	Digital Imaging Software
51	Shamrock Consulting, LLC	3/1/2020	12/31/2023	8,000	8,137	SAFER Grant Consultant
52	Solenis	7/1/2020	6/30/2024	120,000	120,000	Solenis Joinder
53	LP Insurance Services, Inc.	1/1/2021	12/31/2025	35,000	35,000	Insurance Broker & Consulting Services
54	NDOT	1/31/2020	6/30/2029	352,500	564,000	Statewide Radio System - NDOT Interlocal Agmt. R148-19-016
55	Alpine Helicopter	7/1/2021	6/30/2023	20,000	20,000	On-Call Services
56	American Chiller Services	7/1/2021	6/30/2023	24,999	24,999	On-Call Chiller/Boiler service
57	BCS	7/1/2021	6/30/2023	24,999	24,999	On Call HVAC & Mechanical Services
58	CAD Pest Control	7/1/2021	6/30/2023	24,999	24,999	On-Call pest control
59	Capital Glass	7/1/2021	6/30/2023	24,999	24,999	On-Call glass service
60	Clean Harbors Environmental Svcs.	7/1/2021	6/30/2023	24,999	24,999	On-Call services
61	Desert Hills Electric	7/1/2021	6/30/2023	24,999	24,999	On-Call Electrical
62	Elevator Service Inc.	7/1/2021	6/30/2023	24,999	24,999	On-Call Services
63	High Sierra Elevator Inspections	7/1/2021	6/30/2023	24,999	24,999	On-Call Services
64	Lumos & Associates, Inc.	7/1/2021	6/30/2023	24,999	24,999	On-Call Professional services
65	Nevada Fence	7/1/2021	6/30/2023	24,999	24,999	On-Call fencing
	<b>Total Proposed Expenditures</b>			<b>Continued</b>	<b>Continued</b>	



**Schedule of Existing Contracts  
Budget Year 2019-2020**

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**Daytime Telephone:** (775) 887-2133

Total Number of Existing Contracts: 72

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Proposed Expenditure FY 2021-22	Proposed Expenditure FY 2022-23	Reason or need for contract:
65	Overhead Door	7/1/2021	6/30/2023	24,999	24,999	On-Call Services
66	Overhead Fire Protection	7/1/2021	6/30/2023	24,999	24,999	On-Call Services
67	PAR Electrical Contractors	7/1/2021	6/30/2023	24,999	24,999	On-Call Electrical
68	Ponderosa Roofing	7/1/2021	6/30/2023	24,999	24,999	On-Call Services
69	Rapid Space, LLC	7/1/2021	6/30/2023	24,999	24,999	On-Call Services
70	Sierra Floor Covering	7/1/2021	6/30/2023	24,999	24,999	On-Call Services
71	Summit Fire/ABC Fire Extinguishers	7/1/2021	6/30/2023	24,999	24,999	On-Call Services
72	Summit Plumbing	7/1/2021	6/30/2023	24,999	24,999	On-Call Services
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Total Proposed Expenditures				7,922,034	4,622,958	



CARSON CITY

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# TENTATIVE BUDGET

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**FY 2021-22**



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>GENERAL FUND</b>								
<b>REVENUES</b>								
1010083	411100	SECURED TAX ROLL: CURRENT	(\$22,629,855.44)	(\$23,849,593.67)	(\$24,992,132.00)	(\$25,018,125.76)	(\$25,445,759.00)	(\$26,543,132.00)
1010083	411120	SECURED TAX ROLL: DELINQUENT	(\$162,975.30)	(\$134,178.80)	(\$200,000.00)	(\$162,820.46)	(\$200,000.00)	(\$200,000.00)
1010083	411200	PERSONAL PROPERTY TAX	(\$1,297,899.64)	(\$1,365,589.70)	(\$1,291,868.00)	(\$1,130,527.32)	(\$1,291,868.00)	(\$1,291,868.00)
1010083	411220	PERSONAL PROPERTY TAX: DELINQU	(\$5,876.30)	(\$7,184.59)	\$0.00	(\$3,797.28)	\$0.00	\$0.00
1010083	412200	CENTRALLY ASSESSED- STATE	(\$512,273.73)	(\$618,300.55)	(\$500,000.00)	(\$386,534.25)	(\$500,000.00)	(\$500,000.00)
<b>1010083 Total</b>			(\$24,608,880.41)	(\$25,974,847.31)	(\$26,984,000.00)	(\$26,701,805.07)	(\$27,437,627.00)	(\$28,535,000.00)
<b>PROPERTY TAXES TOTAL</b>			(\$24,608,880.41)	(\$25,974,847.31)	(\$26,984,000.00)	(\$26,701,805.07)	(\$27,437,627.00)	(\$28,535,000.00)
1011080	421100	BUSINESS LICENSES	(\$633,166.28)	(\$430,037.09)	(\$640,000.00)	(\$510,980.68)	(\$500,000.00)	(\$573,033.00)
1011080	421102	MARIJUANA BUSINESS LICENSES	(\$947,928.62)	(\$1,035,278.86)	(\$989,018.00)	(\$596,447.57)	(\$1,150,000.00)	(\$1,184,500.00)
1011080	421200	LIQUOR LICENSES	(\$157,386.27)	(\$147,877.35)	(\$144,164.00)	(\$38,319.35)	(\$139,898.00)	(\$144,164.00)
1011080	421210	LIQUOR LICENSE APPLICATION FEE	(\$10,464.00)	(\$1,400.00)	(\$10,000.00)	\$0.00	(\$10,000.00)	(\$10,000.00)
1011080	421310	CITY-COUNTY GAMING: CCMC	(\$558,311.74)	(\$540,500.75)	(\$610,000.00)	(\$409,495.00)	(\$543,683.00)	(\$549,120.00)
<b>1011080 Total</b>			(\$2,307,256.91)	(\$2,155,094.05)	(\$2,393,182.00)	(\$1,555,242.60)	(\$2,343,581.00)	(\$2,460,817.00)
1010086	421320	FF: CARSON CITY UTILITIES	(\$295,366.73)	(\$296,919.11)	(\$304,000.00)	\$0.00	(\$295,367.00)	(\$301,274.00)
1010086	421401	FF: SOUTHWEST GAS CORP	(\$1,146,858.78)	(\$1,373,407.57)	(\$1,201,000.00)	(\$442,251.89)	(\$1,325,000.00)	(\$1,338,500.00)
1010086	421402	FF: IGI RESOURCES	(\$24,480.94)	(\$25,138.08)	(\$25,000.00)	(\$6,625.54)	(\$25,000.00)	(\$25,000.00)
1010086	421403	FF: NEVADA ENERGY	(\$2,228,449.79)	(\$2,155,356.70)	(\$2,288,000.00)	(\$1,037,011.63)	(\$2,150,000.00)	(\$2,171,500.00)
1010086	421404	FF: AT&T	(\$163,154.91)	(\$147,368.45)	(\$165,000.00)	(\$70,682.89)	(\$165,000.00)	(\$140,000.00)
1010086	421405	FF: OTHER TELECOMMUNICATIONS	(\$475,011.53)	(\$459,493.94)	(\$479,000.00)	(\$241,464.90)	(\$429,247.00)	(\$460,189.00)
1010086	421406	FF: CRICKET COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010086	421407	FF: CAPITAL SANITATION	(\$502,024.56)	(\$505,922.57)	(\$510,000.00)	(\$371,011.75)	(\$505,000.00)	(\$510,050.00)
1010086	421408	FF: CHARTER	(\$421,743.90)	(\$579,274.94)	(\$429,000.00)	(\$193,818.13)	(\$585,000.00)	(\$584,000.00)
1010086	421409	FF: UVERSE	(\$16,747.67)	(\$13,322.75)	(\$17,000.00)	(\$11,560.39)	(\$15,000.00)	(\$22,000.00)
<b>1010086 Total</b>			(\$5,273,838.81)	(\$5,556,204.11)	(\$5,418,000.00)	(\$2,374,427.12)	(\$5,494,614.00)	(\$5,552,513.00)
1011080	422030	MARRIAGE LICENSES	(\$11,424.00)	(\$11,768.00)	(\$12,000.00)	(\$8,547.00)	(\$12,000.00)	(\$12,000.00)
1011080	422040	ANIMAL LICENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1011080 Total</b>			(\$11,424.00)	(\$11,768.00)	(\$12,000.00)	(\$8,547.00)	(\$12,000.00)	(\$12,000.00)
1010087	422300	TRIP PERMITS	(\$20.00)	(\$25.00)	\$0.00	(\$15.00)	\$0.00	\$0.00
<b>1010087 Total</b>			(\$20.00)	(\$25.00)	\$0.00	(\$15.00)	\$0.00	\$0.00
<b>LICENSES AND PERMITS TOTAL</b>			(\$7,592,519.72)	(\$7,723,066.16)	(\$7,823,182.00)	(\$3,938,216.72)	(\$7,850,195.00)	(\$8,025,330.00)
1016081	431010	FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1016081 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010087	433010	FEDERAL IN LIEU OF TAXES	(\$113,856.00)	(\$117,542.00)	(\$113,000.00)	\$0.00	(\$115,000.00)	(\$115,000.00)
<b>1010087 Total</b>			(\$113,856.00)	(\$117,542.00)	(\$113,000.00)	\$0.00	(\$115,000.00)	(\$115,000.00)
1010085	435080	CIGARETTE TAXES	(\$178,188.91)	(\$168,988.54)	(\$172,022.00)	(\$79,957.61)	(\$159,818.00)	(\$161,416.00)
1010085	435090	LIQUOR TAXES	(\$72,646.71)	(\$67,017.34)	(\$72,431.00)	(\$31,177.81)	(\$60,327.00)	(\$60,930.00)
1010085	435150	B C C R T	(\$6,156,454.90)	(\$6,647,780.50)	(\$5,878,951.00)	(\$3,808,031.14)	(\$6,839,093.00)	(\$6,907,484.00)
1010085	435160	S C C R T	(\$21,768,107.59)	(\$24,133,939.17)	(\$20,718,173.00)	(\$14,117,640.01)	(\$25,193,809.00)	(\$25,445,748.00)
1010085	435170	MTR VEH RPIVILEGE TAX	(\$2,942,466.81)	(\$2,965,368.98)	(\$2,728,220.00)	(\$1,706,079.18)	(\$3,009,657.00)	(\$3,039,754.00)
1010085	435180	REAL PROPERTY TRANSFER TX	(\$520,460.60)	(\$588,251.95)	(\$609,624.00)	(\$389,231.15)	(\$574,373.00)	(\$580,116.00)
<b>1010085 Total</b>			(\$31,638,325.52)	(\$34,571,346.48)	(\$30,179,421.00)	(\$20,132,116.90)	(\$35,837,077.00)	(\$36,195,448.00)
1010089	435195	STATE GAMING LICENSES	(\$129,407.66)	(\$130,496.76)	(\$131,300.00)	(\$110,456.65)	(\$130,000.00)	(\$131,300.00)
<b>1010089 Total</b>			(\$129,407.66)	(\$130,496.76)	(\$131,300.00)	(\$110,456.65)	(\$130,000.00)	(\$131,300.00)

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1014080	435200	COURT ADMIN ASSEMT: JUVENILE	(\$2,110.00)	(\$70.00)	(\$2,000.00)	(\$60.00)	\$0.00	\$0.00
1014080	435201	JUSTICE COURT \$2	(\$18,774.00)	(\$17,126.00)	(\$24,000.00)	(\$7,908.00)	(\$17,000.00)	(\$17,000.00)
1014080	435221	SPECIALTY COURT PROGRAMS	(\$50,439.00)	(\$54,469.50)	(\$54,614.00)	(\$41,259.49)	(\$55,000.00)	(\$55,000.00)
1014080	435222	SPEC COURT JUV DRUG COURT	(\$10,005.51)	(\$10,529.00)	(\$9,271.00)	(\$7,163.57)	(\$10,000.00)	(\$10,000.00)
1014080	435223	FELONY DUI COURT	(\$24,298.45)	(\$27,943.00)	(\$27,565.00)	(\$20,705.33)	(\$28,000.00)	(\$28,000.00)
1014080	435226	MISDEMEANOR TREATMENT CT	(\$23,965.15)	(\$25,265.00)	(\$23,665.00)	(\$17,748.75)	(\$25,000.00)	(\$25,000.00)
1014080	435227	FAMILIES FIRST DEPENDENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014080	435230	COURT ADM ASSMT: DISTRICT COUR	(\$1,193.81)	(\$610.54)	(\$600.00)	(\$525.06)	\$0.00	\$0.00
<b>1014080 Total</b>			(\$130,785.92)	(\$136,013.04)	(\$141,715.00)	(\$95,370.20)	(\$135,000.00)	(\$135,000.00)
1011080	435280	CANDIDATE FILING FEES	\$0.00	(\$1,320.00)	\$0.00	\$0.00	\$0.00	(\$1,500.00)
1011080	435290	MARIJUANA ESTABLISH ALLOC	(\$158,623.84)	(\$157,083.74)	(\$158,500.00)	(\$155,613.99)	(\$155,614.00)	(\$155,500.00)
<b>1011080 Total</b>			(\$158,623.84)	(\$158,403.74)	(\$158,500.00)	(\$155,613.99)	(\$155,614.00)	(\$157,000.00)
1016080	435340	STERILIZATION PROGRAM	(\$394.95)	(\$1,088.32)	\$0.00	(\$554.99)	\$0.00	\$0.00
1014080	437021	JUDICIAL REIMBURSEMENT	\$0.00	(\$35,000.00)	(\$35,000.00)	\$0.00	\$0.00	\$0.00
1012080	437022	JUVENILE AGREEMENT	\$0.00	(\$5,613.18)	\$0.00	(\$5,742.29)	\$0.00	\$0.00
1014080	437023	STORY COUNTY DRUG CRT FEE	(\$490.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1011080	437051	INTERLOCAL ADMIN SVC	(\$139,376.25)	(\$96,446.28)	(\$105,000.00)	\$0.00	(\$90,000.00)	(\$90,000.00)
1011080	437052	STOREY COUNTY PUBLIC GUARD FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012080	437070	JUVENILE DETENTION	(\$4,300.00)	(\$1,045.31)	(\$11,000.00)	\$0.00	\$0.00	\$0.00
1012080	437071	20% JUV PROGRAMMING FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015080	437120	JR SKI PROGRAM	(\$11,013.34)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1011080	437405	GIS SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1011880	437563	ENVIRONMENTAL HEALTH SERVICE	(\$85,209.73)	(\$36,515.00)	(\$85,000.00)	(\$71,177.31)	(\$85,000.00)	(\$85,000.00)
1011880	437582	MICHAEL HOHL INCENTIVE REIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012080	437651	TRAINING FACILITY	(\$52,823.81)	(\$57,951.00)	(\$50,000.00)	(\$52,023.00)	(\$60,000.00)	(\$60,000.00)
1012080	437653	FIRE ACADEMY	(\$17,479.93)	(\$13,757.80)	(\$15,000.00)	(\$3,243.07)	(\$10,000.00)	(\$10,000.00)
1012080	437654	TRAINING PROG REIMBURSE	(\$1,410.00)	(\$1,640.00)	\$0.00	\$0.00	\$0.00	\$0.00
1015080	437860	TURF MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012080	437861	CHS EMT COURSE	(\$15,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1011080	437941	RECORDING SECRETARY SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010089	438900	MISC O/GOVTS: REIMB.	(\$63,656.23)	(\$68,382.58)	(\$62,000.00)	(\$69,476.91)	(\$70,000.00)	(\$70,000.00)
<b>1010089 Total</b>			(\$391,154.24)	(\$317,439.47)	(\$363,000.00)	(\$202,217.57)	(\$315,000.00)	(\$315,000.00)
<b>INTERGOVERNMENTAL TOTAL</b>			(\$32,562,153.18)	(\$35,431,241.49)	(\$31,086,936.00)	(\$20,695,775.31)	(\$36,687,691.00)	(\$37,048,748.00)
1011080	441005	BL APP - TREASURER FEES	(\$18,877.08)	(\$12,346.28)	(\$17,000.00)	(\$11,445.00)	(\$17,000.00)	(\$17,000.00)
1011080	441010	CLERK/ELECTION FEES	(\$17,438.17)	(\$19,795.92)	(\$18,000.00)	(\$14,149.02)	(\$18,000.00)	(\$18,000.00)
1011080	441013	DISTRICT CT TECH (\$8 FEE)	(\$560.00)	(\$840.00)	(\$1,000.00)	(\$416.00)	(\$1,000.00)	(\$1,000.00)
1011080	441017	DEBIT / CREDIT CARD FEES	(\$2,873.82)	(\$2,473.21)	(\$2,000.00)	(\$1,581.69)	(\$2,000.00)	(\$2,000.00)
1011080	441050	RECORDER FEES	(\$280,747.43)	(\$351,279.41)	(\$212,000.00)	(\$307,815.15)	(\$300,000.00)	(\$300,000.00)
1011080	441052	ADDIT RPPT 1% FOR COLLECT	(\$8,856.13)	\$0.00	(\$12,000.00)	(\$30,142.61)	(\$12,000.00)	(\$12,000.00)
1011080	441055	TECH (\$5 FEE)-NOTARY BOND	(\$570.00)	(\$465.00)	\$0.00	(\$1,970.00)	\$0.00	\$0.00
1011080	441056	FORECLOSURE MEDIATION	(\$438.41)	(\$97.76)	\$0.00	(\$52.64)	\$0.00	\$0.00
1011080	441057	NOD \$5 INDIGENT LEGAL SER	(\$206.75)	(\$123.00)	\$0.00	(\$68.88)	\$0.00	\$0.00
1011080	441060	PUBLIC GUARDIAN FEES	(\$38,167.57)	(\$38,271.91)	(\$40,000.00)	(\$38,183.92)	(\$40,000.00)	(\$40,000.00)
1011080	441062	INDIGENT LEGAL FEE NRS247	(\$25,963.50)	(\$76,363.92)	(\$20,000.00)	(\$113,960.00)	(\$115,000.00)	(\$115,000.00)
1011080	441064	APPTD GUARDIAN INVESTGTR	(\$8,654.50)	(\$11,213.00)	(\$5,000.00)	(\$10,360.00)	(\$5,000.00)	(\$10,000.00)

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1011080	441070	TECHNOLOGY (\$3 FEE)	(\$43,272.50)	(\$56,270.00)	(\$30,000.00)	(\$51,805.00)	(\$30,000.00)	(\$50,000.00)
1011080	441100	ASSESSOR COMM .06 CENT	(\$230,654.07)	(\$185,077.28)	(\$180,000.00)	(\$155,435.69)	(\$180,000.00)	(\$180,000.00)
<b>1011080 Total</b>			(\$677,279.93)	(\$754,616.69)	(\$537,000.00)	(\$737,385.60)	(\$720,000.00)	(\$745,000.00)
1011081	441100	ASSESSOR COMM .02 CENT	\$0.00	(\$61,693.06)	(\$40,000.00)	(\$51,811.50)	(\$40,000.00)	(\$50,000.00)
<b>1011081 Total</b>			\$0.00	(\$61,693.06)	(\$40,000.00)	(\$51,811.50)	(\$40,000.00)	(\$50,000.00)
1011080	441120	ASSESSOR FEES	(\$455.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1011080	441130	COURT CLERK FEES	(\$188,791.20)	(\$203,245.10)	(\$160,000.00)	(\$152,522.70)	(\$160,000.00)	(\$160,000.00)
1011080	441170	CLCK-2-GOV-CC CONVENIENCE	(\$14,190.50)	(\$20,385.00)	(\$15,000.00)	(\$18,640.32)	(\$15,000.00)	(\$15,000.00)
1011080	441200	PLANNING FEES	(\$166,399.35)	(\$153,960.75)	(\$130,000.00)	(\$112,728.71)	(\$130,000.00)	(\$130,000.00)
1011080	441210	PLANNING NOTICING	\$0.00	(\$1,613.85)	\$0.00	(\$2,004.03)	\$0.00	\$0.00
<b>1011080 Total</b>			(\$369,836.05)	(\$379,204.70)	(\$305,000.00)	(\$285,895.76)	(\$305,000.00)	(\$305,000.00)
1010091	441503	COOPERATIVE EXTENSION	(\$11,888.00)	(\$12,908.00)	(\$13,193.00)	(\$8,792.00)	(\$13,193.00)	(\$17,155.00)
1010091	441504	SENIOR CITIZENS FUND	\$0.00	(\$94,157.00)	(\$95,941.00)	(\$63,960.00)	(\$95,941.00)	(\$101,905.00)
1010091	441505	REG. TRANSPORTATION FUND	(\$230,383.00)	(\$263,665.00)	(\$290,325.00)	(\$193,552.00)	(\$290,325.00)	(\$185,076.00)
1010091	441507	STREET MAINTENANCE	(\$249,051.00)	(\$227,473.00)	(\$293,100.00)	(\$195,400.00)	(\$293,100.00)	(\$364,750.00)
1010091	441509	CC TRANSIT FUND	(\$44,744.00)	(\$120,802.00)	(\$64,247.00)	(\$42,832.00)	(\$64,247.00)	(\$56,515.00)
1010091	441520	QUALITY OF LIFE	(\$98,685.00)	(\$136,170.00)	(\$129,887.00)	(\$86,592.00)	(\$129,887.00)	(\$134,638.00)
1010091	441521	COMMISSARY FUND	(\$6,448.00)	(\$8,390.00)	(\$9,023.00)	(\$6,016.00)	(\$9,023.00)	(\$9,874.00)
1010091	441550	AMBULANCE FUND	(\$302,276.00)	(\$370,427.00)	(\$375,807.00)	(\$250,536.00)	(\$375,807.00)	(\$377,963.00)
1010091	441551	BUILDING PERMITS	(\$227,500.00)	(\$346,090.00)	(\$290,602.00)	(\$193,736.00)	(\$290,602.00)	(\$324,366.00)
1010091	441553	STORM DRAINAGE	(\$335,415.00)	(\$400,512.00)	(\$395,797.00)	(\$263,864.00)	(\$395,797.00)	(\$407,520.00)
1010091	441554	SEWER FUND(S)	(\$1,725,855.00)	(\$1,557,323.00)	(\$1,479,173.00)	(\$986,112.00)	(\$1,479,173.00)	(\$1,342,029.00)
1010091	441556	WATER FUND	(\$568,237.00)	(\$820,434.00)	(\$951,874.00)	(\$634,584.00)	(\$951,874.00)	(\$1,024,321.00)
1010091	441560	FLEET MANAGEMENT	(\$80,880.00)	(\$156,104.00)	(\$220,996.00)	(\$147,328.00)	(\$220,996.00)	(\$204,270.00)
1010091	441563	INSURANCE FUND	(\$56,168.00)	(\$68,936.00)	(\$79,802.00)	(\$53,200.00)	(\$79,802.00)	(\$37,016.00)
1010091	441566	GROUP MEDICAL ISF	(\$170,334.00)	(\$61,046.00)	(\$64,752.00)	(\$43,168.00)	(\$64,752.00)	(\$95,635.00)
1010091	441567	WORKERS COMP. ISF	(\$29,592.00)	(\$38,274.00)	(\$38,648.00)	(\$25,768.00)	(\$38,648.00)	(\$46,918.00)
1010091	441575	HEALTH GRANT INDIRECT	(\$35,215.80)	(\$29,418.69)	\$0.00	\$0.00	\$0.00	\$0.00
1010091	441585	REDEVELOPMENT ADMIN	(\$53,106.00)	(\$63,872.00)	(\$52,700.00)	(\$35,136.00)	(\$52,700.00)	(\$62,175.00)
<b>1010091 Total</b>			(\$4,225,777.80)	(\$4,776,001.69)	(\$4,845,867.00)	(\$3,230,576.00)	(\$4,845,867.00)	(\$4,792,126.00)
1014080	441631	DEBIT / CREDIT CARD FEES	(\$8,122.50)	(\$7,505.00)	(\$7,000.00)	(\$3,607.42)	(\$7,000.00)	(\$7,000.00)
1014080	441632	DA - DISCOVERY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1014080 Total</b>			(\$8,122.50)	(\$7,505.00)	(\$7,000.00)	(\$3,607.42)	(\$7,000.00)	(\$7,000.00)
1011080	441635	CHECK RESTITUTION PROGRAM	(\$1,031.00)	(\$1,245.00)	\$0.00	(\$89.09)	\$0.00	\$0.00
<b>1011080 Total</b>			(\$1,031.00)	(\$1,245.00)	\$0.00	(\$89.09)	\$0.00	\$0.00
1014080	441640	VOC- UNCLAIMD RESTITUTION	(\$9,372.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1014080 Total</b>			(\$9,372.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1011080	441645	GIS SALES	(\$70.00)	(\$105.00)	\$0.00	\$0.00	\$0.00	\$0.00
1011080	441648	DRUG COURT	(\$10,110.00)	(\$10,870.00)	(\$10,000.00)	(\$7,740.00)	(\$10,000.00)	(\$10,000.00)
<b>1011080 Total</b>			(\$10,180.00)	(\$10,975.00)	(\$10,000.00)	(\$7,740.00)	(\$10,000.00)	(\$10,000.00)
1014080	441649	COURT FACILITIES	(\$94,050.00)	(\$94,717.32)	(\$107,000.00)	(\$39,452.18)	(\$60,000.00)	(\$60,000.00)
<b>1014080 Total</b>			(\$94,050.00)	(\$94,717.32)	(\$107,000.00)	(\$39,452.18)	(\$60,000.00)	(\$60,000.00)
1012080	441659	BAD DEBTS: WRITE-OFF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1012080 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014080	441695	JUSTICE COURT - GEN GOV	(\$283,774.13)	(\$252,865.75)	(\$285,000.00)	(\$171,006.50)	(\$285,000.00)	(\$285,000.00)

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1014080	441697	AB 54 - JUSTICE COURT	(\$55,756.37)	(\$42,955.00)	(\$46,000.00)	(\$27,442.00)	(\$46,000.00)	(\$46,000.00)
1014080	441699	DRUG OR ALCOHOL PROGRAMS	(\$25,890.00)	(\$18,940.00)	(\$15,000.00)	(\$11,530.00)	(\$19,000.00)	(\$19,000.00)
1014080	441700	MEDIATION FEES	(\$10,110.00)	(\$10,801.00)	(\$10,000.00)	(\$7,740.00)	(\$11,000.00)	(\$11,000.00)
1014080	441701	JUSTICE COURT- MEDIATION FEES	(\$12,970.00)	(\$9,610.00)	(\$10,000.00)	(\$4,430.00)	(\$10,000.00)	(\$10,000.00)
1014080	441710	SUPERVISION FEES	(\$73,470.50)	(\$85,657.00)	(\$81,000.00)	(\$65,738.22)	(\$85,000.00)	(\$85,000.00)
1014080	441711	DISTRICT COURT	(\$8,040.00)	(\$10,176.50)	(\$7,000.00)	(\$6,034.50)	(\$10,000.00)	(\$10,000.00)
<b>1014080 Total</b>			(\$470,011.00)	(\$431,005.25)	(\$454,000.00)	(\$293,921.22)	(\$466,000.00)	(\$466,000.00)
1011080	441760	ARBITRATION	(\$5,055.00)	(\$5,375.00)	(\$5,000.00)	(\$3,870.00)	(\$5,000.00)	(\$5,000.00)
1011080	441771	STOREY COUNTY (ALT SENT)	\$0.00	(\$450.00)	\$0.00	(\$470.00)	\$0.00	\$0.00
<b>1011080 Total</b>			(\$5,055.00)	(\$5,825.00)	(\$5,000.00)	(\$4,340.00)	(\$5,000.00)	(\$5,000.00)
1014080	441781	DISTRICT COURT FEES	(\$108,464.00)	(\$123,856.00)	(\$112,000.00)	(\$82,845.00)	(\$125,000.00)	(\$125,000.00)
1014080	441782	COURT SECURITY FEE	(\$20,220.00)	(\$21,723.00)	(\$20,000.00)	(\$15,530.00)	(\$20,000.00)	(\$20,000.00)
1014080	441783	DISTRICT CT FEES SB 388	(\$1,791.00)	(\$1,218.00)	\$0.00	(\$831.00)	\$0.00	\$0.00
1014080	441791	COMMUNITY COUNSELING CENT	(\$2,006.64)	(\$1,271.26)	\$0.00	(\$881.86)	\$0.00	\$0.00
1014080	441792	JUSTICE COURT/DRUG COURT	(\$2,006.25)	(\$1,270.88)	\$0.00	(\$881.59)	\$0.00	\$0.00
1014080	441793	DEPT ALT SENTENCING	(\$2,006.11)	(\$1,270.86)	\$0.00	(\$881.55)	\$0.00	\$0.00
1014080	441795	COPY / TRANSCRIPT FEES	(\$140.00)	\$0.00	\$0.00	(\$20.00)	\$0.00	\$0.00
<b>1014080 Total</b>			(\$136,634.00)	(\$150,610.00)	(\$132,000.00)	(\$101,871.00)	(\$145,000.00)	(\$145,000.00)
1012080	442010	SHERIFF CIVIL FEES	(\$215,837.92)	(\$200,270.21)	(\$204,000.00)	(\$125,485.64)	(\$204,000.00)	(\$204,000.00)
1012080	442020	SHERIFF ADMINISTRAT. FEES	(\$87,988.25)	(\$108,591.01)	(\$98,000.00)	(\$99,122.75)	(\$98,000.00)	(\$100,000.00)
1012080	442050	FIRE INSPECTION FEES	(\$16,928.37)	(\$19,149.47)	(\$16,000.00)	(\$9,378.17)	(\$16,000.00)	(\$16,000.00)
1012080	442060	SUBSTANCE ABUSE FEES	(\$19,363.53)	(\$13,599.91)	(\$17,000.00)	(\$9,899.01)	(\$17,000.00)	(\$17,000.00)
1012080	442070	JUVENILE COURT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012080	442261	COUNTY CORONER	(\$4,986.00)	(\$3,832.00)	\$0.00	(\$4,248.00)	\$0.00	\$0.00
1012080	442300	JUVENILE PROBATION FEES	\$1,815.00	\$11,355.42	\$0.00	\$0.00	\$0.00	\$0.00
1012080	442501	ELECTRONIC MONITORING	(\$56,345.00)	(\$50,336.00)	(\$63,000.00)	(\$36,477.50)	(\$47,000.00)	(\$56,000.00)
1012080	442502	DRUG TESTING FEES	(\$14,388.00)	(\$12,234.00)	(\$12,000.00)	(\$10,162.00)	(\$12,000.00)	(\$12,000.00)
1012080	442503	MENTAL HEALTH COURT FEES	(\$1,842.50)	(\$2,325.00)	(\$2,000.00)	(\$1,414.00)	(\$2,000.00)	(\$2,000.00)
1012080	442504	JP DRUG TESTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012080	442506	DEBIT / CREDIT CARD FEES	(\$1,362.50)	(\$1,398.00)	(\$1,000.00)	(\$972.50)	(\$1,000.00)	(\$1,000.00)
1012080	442510	COMM. SRV SUPERVISION FEE	(\$11,430.00)	(\$6,970.00)	(\$13,000.00)	(\$5,190.00)	(\$13,000.00)	(\$7,000.00)
<b>1012080 Total</b>			(\$428,657.07)	(\$407,350.18)	(\$426,000.00)	(\$302,349.57)	(\$410,000.00)	(\$415,000.00)
1013080	443100	PW ADMIN CHARGES	(\$0.50)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1013080 Total</b>			(\$0.50)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013980	444010	LANDFILL FEES	(\$5,408,274.60)	(\$5,545,508.62)	(\$5,938,000.00)	(\$4,548,757.57)	(\$5,938,000.00)	(\$6,057,360.00)
1013980	444020	LANDFILL PENALTIES	(\$18,709.06)	\$0.00	(\$30,000.00)	\$0.00	(\$30,000.00)	(\$30,000.00)
<b>1013980 Total</b>			(\$5,426,983.66)	(\$5,545,508.62)	(\$5,968,000.00)	(\$4,548,757.57)	(\$5,968,000.00)	(\$6,087,360.00)
1016080	445040	HEALTH INSPECTION FEES	(\$67,498.21)	(\$42,378.00)	(\$70,000.00)	(\$55,049.55)	(\$70,000.00)	(\$70,000.00)
1016080	445041	DOUGLAS COUNTY EH	(\$184,014.83)	(\$168,628.85)	(\$185,000.00)	(\$159,345.87)	(\$185,000.00)	(\$185,000.00)
1016080	445500	CLINIC SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016080	445970	PRIVATE VACCINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016080	445980	STATE VACCINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1016080 Total</b>			(\$251,513.04)	(\$211,006.85)	(\$255,000.00)	(\$214,395.42)	(\$255,000.00)	(\$255,000.00)
1015080	447010	POOL ADMISSIONS	(\$227,726.09)	(\$160,707.69)	(\$250,000.00)	(\$86,948.75)	(\$150,000.00)	(\$225,000.00)
1015080	447015	YOUTH PROGRAMS	(\$537,370.48)	(\$399,830.19)	(\$546,834.00)	(\$85,171.68)	(\$200,000.00)	(\$300,000.00)

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1015080	447020	SPORTS	(\$237,129.05)	(\$142,090.95)	(\$245,000.00)	(\$518.93)	\$0.00	(\$150,000.00)
1015080	447030	AUDITORIUM USE FEES	(\$81,029.44)	(\$82,034.46)	(\$80,000.00)	(\$5,515.75)	(\$5,000.00)	(\$15,000.00)
1015080	447120	JR SKI PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015080	447150	OTHER ACTIVITIES	(\$68.69)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015080	447151	VENDING MACHINE	(\$851.10)	(\$1,828.00)	(\$1,000.00)	(\$179.97)	\$0.00	(\$500.00)
1015080	447152	CREDIT/DEBIT CARD FEES	(\$220.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015080	447154	ACTIVE NET SERVICE FEE	\$6,773.69	\$7,002.73	(\$5,000.00)	\$396.41	\$0.00	\$0.00
1015080	447155	CONTRACT CLASSES	(\$73,189.11)	(\$48,443.88)	(\$75,000.00)	(\$30,364.30)	(\$40,000.00)	(\$50,000.00)
1015080	447156	AQUATICS CONTRACT CLASSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015080	447200	PARK USE FEES	(\$59,637.74)	(\$27,254.65)	(\$55,000.00)	\$246.38	\$0.00	(\$25,000.00)
1015080	447210	RIFLE RANGE FEES	\$0.00	\$0.00	\$0.00	(\$60,986.33)	(\$75,000.00)	(\$75,000.00)
1015080	447241	ARENA RENTAL	(\$1,780.53)	(\$1,561.06)	(\$1,200.00)	\$0.00	\$0.00	\$0.00
1015080	447270	YOUTH SPORTS ASSN AGRMNT	(\$41,262.70)	(\$36,220.60)	(\$40,000.00)	(\$1,504.53)	\$0.00	(\$40,000.00)
1015080	447500	NV FAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015080	447501	ALCOHOL CONCESSIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015080	447541	USE FEES	(\$80,385.78)	(\$60,855.89)	(\$75,000.00)	(\$26,510.32)	(\$30,000.00)	(\$50,000.00)
1015080	447542	BOYS & GIRLS CLUB USE FEE	\$0.00	\$33.10	\$0.00	(\$4,652.84)	\$0.00	\$0.00
1015080	447544	MULTIPURPOSE CONTRACT CLASS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015080	447591	RIFLE RANGE DONATIONS	\$0.00	\$0.00	\$0.00	(\$479.69)	\$0.00	\$0.00
<b>1015080 Total</b>			(\$1,333,877.02)	(\$953,791.54)	(\$1,374,034.00)	(\$302,190.30)	(\$500,000.00)	(\$930,500.00)
		<b>CHARGES FOR SERVICES TOTAL</b>	(\$13,448,380.57)	(\$13,791,055.90)	(\$14,465,901.00)	(\$10,124,382.63)	(\$13,736,867.00)	(\$14,272,986.00)
1011080	451010	DELINQUENT FEES	(\$30,018.61)	(\$26,559.40)	(\$28,000.00)	(\$13,785.49)	(\$15,000.00)	(\$15,000.00)
<b>1011080 Total</b>			(\$30,018.61)	(\$26,559.40)	(\$28,000.00)	(\$13,785.49)	(\$15,000.00)	(\$15,000.00)
1014080	451020	MUNICIPAL COURT FINES	(\$291,509.36)	(\$223,439.80)	(\$300,000.00)	(\$111,340.00)	(\$150,000.00)	(\$150,000.00)
1014080	451040	GENETIC MARKER TESTING	(\$6,545.50)	(\$7,492.50)	(\$8,000.00)	(\$4,552.00)	(\$6,000.00)	(\$6,000.00)
1014080	451050	JUVENILE COURT FINES	(\$2,986.00)	(\$7,140.50)	(\$3,000.00)	(\$7,225.00)	(\$10,000.00)	(\$10,000.00)
1014080	451060	JUVENILE TRUANCY FINES	(\$1,600.00)	\$0.00	\$0.00	(\$350.00)	\$0.00	\$0.00
<b>1014080 Total</b>			(\$302,640.86)	(\$238,072.80)	(\$311,000.00)	(\$123,467.00)	(\$166,000.00)	(\$166,000.00)
1012080	451070	JUVENILE PROBATION FINES	(\$160.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1012080 Total</b>			(\$160.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014080	451080	JUROR FINES	(\$1,600.00)	(\$502.50)	(\$2,000.00)	(\$600.00)	(\$500.00)	(\$500.00)
1014080	451090	DISTRICT COURT CONTEMPT	(\$900.00)	(\$300.00)	\$0.00	\$0.00	\$0.00	\$0.00
<b>1014080 Total</b>			(\$2,500.00)	(\$802.50)	(\$2,000.00)	(\$600.00)	(\$500.00)	(\$500.00)
1011080	452012	DISTRICT ATTORNEY	(\$461.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1011080 Total</b>			(\$461.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014080	452030	MUNI/JUSTICE CT FORFEITS	(\$393,948.00)	(\$320,001.50)	(\$430,500.00)	(\$171,167.50)	(\$230,000.00)	(\$230,000.00)
1014080	452100	GMA ADMIN ASSESSMENT DC	(\$422.00)	(\$277.00)	\$0.00	(\$313.04)	\$0.00	\$0.00
1014080	452110	GMA ADMIN ASSESSMENT JC	(\$28,172.50)	(\$25,646.50)	(\$30,000.00)	(\$11,856.50)	(\$15,000.00)	(\$15,000.00)
<b>1014080 Total</b>			(\$422,542.50)	(\$345,925.00)	(\$460,500.00)	(\$183,337.04)	(\$245,000.00)	(\$245,000.00)
1012080	452150	SHERIFF'S DEPT.	(\$2,129.00)	(\$1,191.50)	(\$1,500.00)	\$0.00	\$0.00	(\$1,500.00)
<b>1012080 Total</b>			(\$2,129.00)	(\$1,191.50)	(\$1,500.00)	\$0.00	\$0.00	(\$1,500.00)
1014080	459999	F&F SUSPENSE ACCT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1014080 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		<b>FINES &amp; FORFIETURES TOTAL</b>	(\$760,451.97)	(\$612,551.20)	(\$803,000.00)	(\$321,189.53)	(\$426,500.00)	(\$428,000.00)
1010088	461010	INTEREST INCOME	(\$318,985.29)	(\$460,598.54)	(\$200,000.00)	(\$320,044.68)	(\$300,000.00)	(\$200,000.00)



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1010088	461011	INTEREST PUBLIC ADMIN ACC	(\$0.39)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010088	462020	NET INC IN FAIR VALUE INV	(\$260,091.08)	(\$286,952.98)	\$0.00	\$0.00	\$0.00	\$0.00
<b>1010088</b>	<b>Total</b>		(\$579,076.76)	(\$747,551.52)	(\$200,000.00)	(\$320,044.68)	(\$300,000.00)	(\$200,000.00)
1011080	463010	LEASES	(\$58,072.95)	(\$59,438.50)	(\$50,000.00)	(\$45,430.76)	(\$50,000.00)	(\$60,000.00)
1016080	463011	STATE IMMUNIZATION LEASE	(\$749.13)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1011080	463012	ARROWHEAD RECLAMATION	(\$80.00)	\$0.00	\$0.00	(\$80.00)	\$0.00	\$0.00
1012080	463013	NHP AGREEMENT (SHERIFF)	(\$29,591.00)	(\$31,571.50)	(\$28,000.00)	(\$33,552.00)	(\$28,000.00)	(\$35,000.00)
1011080	463030	RENTS	\$0.00	(\$73,100.00)	\$0.00	\$0.00	\$0.00	\$0.00
1012080	463030	RENTS	(\$73,947.00)	(\$100.00)	(\$69,000.00)	(\$400.00)	\$0.00	\$0.00
1015080	463250	RECREATION EQUIP RENTAL	(\$9,455.84)	(\$6,517.91)	(\$10,000.00)	(\$270.17)	(\$10,000.00)	(\$10,000.00)
1011081	465040	CLERKS OFFICE FOR THE ELDERLY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1011081	465050	PUBLIC GUARDIAN DONATIONS	\$0.00	(\$4,696.85)	\$0.00	\$0.00	\$0.00	\$0.00
1011081	465070	SESQUICENTENNIAL FAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1011081	465080	CM - EE RECOGNITION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012081	465200	SHERIFF'S DONATIONS	(\$5,420.62)	(\$23,310.62)	\$0.00	(\$86,960.56)	(\$86,875.00)	\$0.00
1012081	465202	DARE PROGRAM	(\$10,672.20)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	\$0.00
1012081	465203	TRIAD DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012081	465204	VIPS	(\$103.00)	(\$10.00)	\$0.00	\$0.00	\$0.00	\$0.00
1012081	465205	MOTOR UNIT	(\$7,210.72)	(\$548.29)	\$0.00	(\$928.42)	\$0.00	\$0.00
1012081	465206	HONOR GUARD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012081	465208	NATIONAL NIGHT OUT	(\$600.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012081	465210	SHERIFF K-9 UNIT	\$0.00	\$0.00	\$0.00	(\$32,992.67)	(\$32,794.00)	\$0.00
1012081	465220	FIRE DEPARTMENT	(\$875.00)	(\$725.00)	\$0.00	(\$25.00)	\$0.00	\$0.00
1012081	465221	FUELS PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012081	465225	911 MEMORIAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015081	465240	STC-DONATIONS-TREES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012081	465241	SWAT DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012081	465244	TRICOUNTY GANG UNIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012081	465450	JUVENILE PROBATION/DETENT	(\$100.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015081	465500	RECREATION PROGRAMS	(\$2,226.18)	(\$19,214.33)	\$0.00	(\$10,668.42)	\$0.00	\$0.00
1015081	465507	CC DOWNTOWN CONS- FLOWERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015081	465565	YSA DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015081	465570	RECREATION	(\$1,882.69)	(\$1,466.01)	\$0.00	(\$13.38)	\$0.00	\$0.00
1015081	465572	ACQUATIC FACILITY	(\$3,265.38)	(\$2,912.93)	\$0.00	(\$2,402.59)	\$0.00	\$0.00
1011080	466050	REFUNDS/REIMBURSEMENTS	(\$311,875.91)	(\$446,003.23)	(\$205,000.00)	(\$114,366.94)	(\$205,000.00)	(\$205,000.00)
1012080	466051	FIRE REIMB. - WILDLAND FIRE	(\$432,443.51)	(\$200,521.75)	(\$280,000.00)	(\$696,478.97)	(\$726,052.00)	(\$280,000.00)
1012080	466052	FIRE REIM - NV ENERGY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012080	466056	PCC DRUG TESTING - JUV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012080	466057	JUVENILE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012080	466058	JUVENILE COUNSELING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1011080	466059	INDIGENT BURIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014080	466060	COURT ORDERED REIMBURSMNT	(\$2,075.00)	(\$480.00)	(\$2,000.00)	(\$848.00)	(\$1,000.00)	(\$1,000.00)
1014080	466061	GRAFFITI ABATEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014080	466062	JUVENILE COURT	(\$5,225.00)	(\$2,800.00)	(\$4,000.00)	(\$450.00)	(\$2,000.00)	(\$2,000.00)
1011081	466063	CLERK/RECORDER REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

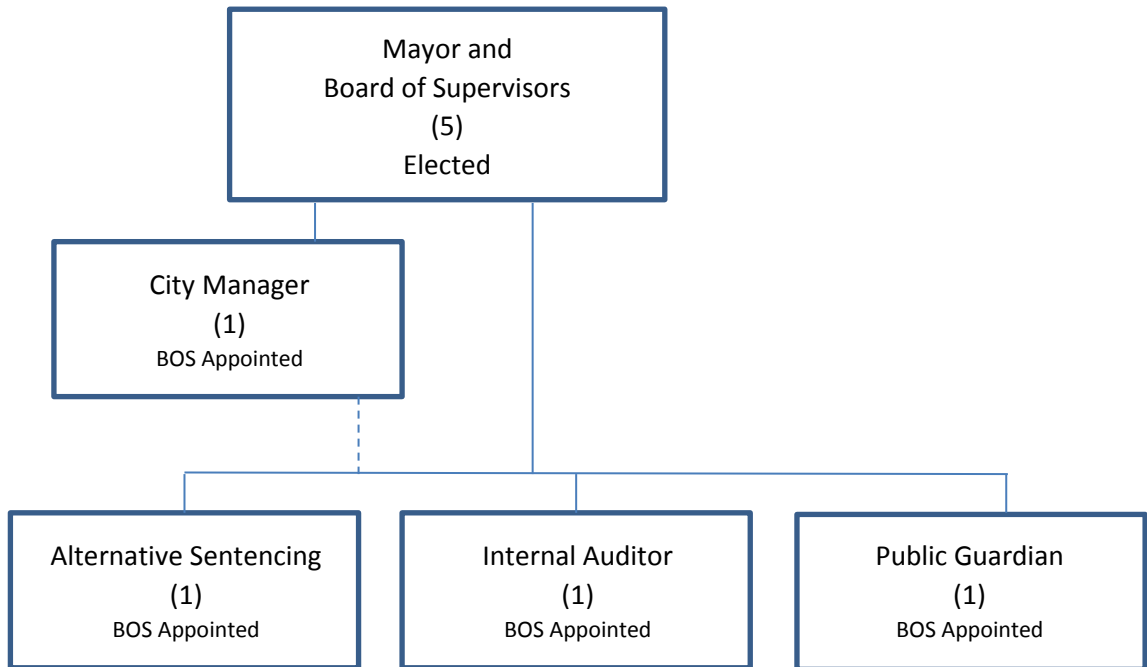
Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1012080	466070	CHINA SPRGS:C.O. REIMB.	(\$217.41)	\$0.00	(\$1,000.00)	\$0.00	\$0.00	\$0.00
1012080	466080	WNRYS-SILVER SPRINGS REIM	\$3,771.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1011080	466085	R&R - SPECIAL EVENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1011080	466090	ENERGY REBATES	(\$16,031.93)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1011080	466095	BACKGROUND SCREENING	(\$5,798.75)	(\$5,447.00)	(\$3,000.00)	(\$4,299.25)	(\$3,500.00)	(\$3,500.00)
1010089	466098	PROPERTYROOM.COM	(\$3,000.90)	(\$2,295.32)	\$0.00	(\$4,110.44)	\$0.00	\$0.00
1011080	466100	LICENSE: PENALTIES/INT.	(\$21,942.05)	(\$5,091.92)	(\$22,000.00)	\$0.00	(\$5,000.00)	\$0.00
1011080	466101	LIQUOR LIC-ADMIN CITATION	(\$100.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1011080	466110	MISC. OTHER INCOME	(\$15,689.31)	(\$15,405.26)	(\$10,000.00)	(\$5,611.81)	(\$10,000.00)	(\$10,000.00)
1013980	466120	METALS RECYCLING	(\$70,487.61)	(\$34,539.91)	(\$80,000.00)	(\$18,806.25)	(\$30,000.00)	(\$30,000.00)
1010083	469110	PENALTIES/INTEREST: REAL PROP	(\$305,784.89)	(\$270,708.59)	(\$200,000.00)	(\$152,306.99)	(\$200,000.00)	(\$200,000.00)
1010083	469111	PENALTIES/INTEREST: WATER DELI	\$0.00	(\$4,198.82)	\$0.00	\$0.00	\$0.00	\$0.00
1010083	469112	PENALTIES/INTEREST: POSTAGE	\$0.00	\$0.00	\$0.00	(\$922.99)	\$0.00	\$0.00
1010083	469113	PENALTIES/INTEREST: TITLE SRCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010083	469114	PENALTIES/INTEREST:PUBLICATION	\$0.00	(\$552.60)	\$0.00	(\$790.90)	\$0.00	\$0.00
1010083	469120	PENALTIES/INTEREST: PERSONAL P	(\$20,580.44)	(\$11,857.38)	(\$10,000.00)	(\$26,238.61)	(\$10,000.00)	(\$10,000.00)
1010083	469121	PENALTIES/INTEREST: DELINQUENT	(\$450.22)	(\$1,850.22)	\$0.00	\$0.00	\$0.00	\$0.00
<b>1010083 Total</b>			(\$326,815.55)	(\$289,167.61)	(\$210,000.00)	(\$180,259.49)	(\$210,000.00)	(\$210,000.00)
		<b>MISCELLANEOUS TOTAL</b>	(\$1,991,259.61)	(\$1,972,915.46)	(\$1,174,000.00)	(\$1,559,999.80)	(\$1,700,221.00)	(\$1,046,500.00)
1010091	481520	AMBULANCE FUND	(\$1,940,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010091	481620	REDEV: REVOLVING	(\$480,000.00)	(\$58,016.00)	\$0.00	\$0.00	\$0.00	\$0.00
1010091	481880	QUALITY OF LIFE	(\$87,151.91)	(\$154,995.89)	(\$105,720.00)	\$0.00	(\$225,016.00)	(\$137,178.00)
1010091	481881	MAC MAINTENANCE	(\$50,000.00)	(\$50,000.00)	(\$50,000.00)	\$0.00	(\$50,000.00)	(\$50,000.00)
1010091	481910	GRANT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1010091 Total</b>			(\$2,557,151.91)	(\$263,011.89)	(\$155,720.00)	\$0.00	(\$275,016.00)	(\$187,178.00)
1010090	482080	SURPLUS SALES	(\$2,588.75)	(\$1,203,830.00)	\$0.00	(\$55,575.00)	(\$55,575.00)	\$0.00
<b>1010090 Total</b>			(\$2,588.75)	(\$1,203,830.00)	\$0.00	(\$55,575.00)	(\$55,575.00)	\$0.00
1010099	483100	CAPITAL LEASES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$17,798,836.00)	\$0.00	(\$17,798,836.00)	(\$12,563,982.00)
<b>1010099 Total</b>			\$0.00	\$0.00	(\$17,798,836.00)	\$0.00	(\$17,798,836.00)	(\$12,563,982.00)
<b>Grand Total</b>		<b>TOTAL REVENUES</b>	(\$83,523,406.12)	(\$86,972,544.41)	(\$100,291,575.00)	(\$63,396,959.06)	(\$105,968,528.00)	(\$102,107,724.00)

**CARSON CITY TENTATIVE BUDGET  
GENERAL FUND INDEX  
FY 2022**

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0216	ELECTIONS	G	5
0217	PUBLIC GUARDIAN	G	6
0300	TREASURER	G	7
0400	ASSESSOR	G	8
0500	DA	G	9
0600	CITY MANAGER	G	10
0610	PUBLIC DEFENDER	G	11
0615	COMMUNITY SUPPORT	G	12
0616	CENTRAL SERVICES	G	13
0620	PURCHASING	G	14
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0701	FINANCE	G	16
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CARSON CITY TENTATIVE BUDGET			
GENERAL FUND INDEX			
FY 2022			
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5059	RIFLE RANGE	CR	54
5060	SPORTS	CR	55
6200	LIBRARY	CR	56
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Board of Supervisors  
1010100



## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Board of Supervisors</b>					
<b>Department Number: 0100</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 264,558	\$ 228,321	\$ 250,716	<b>9.81%</b>	\$ 22,395
<b>TOTAL</b>	<b>\$ 264,558</b>	<b>\$ 228,321</b>	<b>\$ 250,716</b>	<b>9.81%</b>	\$ 22,395
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 144,123	\$ 129,649	\$ 139,332	<b>7.47%</b>	\$ 9,683
<b>Benefits</b>	103,619	76,710	89,422	<b>16.57%</b>	\$ 12,712
<b>Service &amp; Supplies</b>	16,816	21,962	21,962	<b>0.00%</b>	\$ -
<b>TOTAL</b>	<b>\$ 264,558</b>	<b>\$ 228,321</b>	<b>\$ 250,716</b>	<b>9.81%</b>	\$ 22,395
<b>FTE</b>	<b>5</b>	<b>5</b>	<b>5</b>		

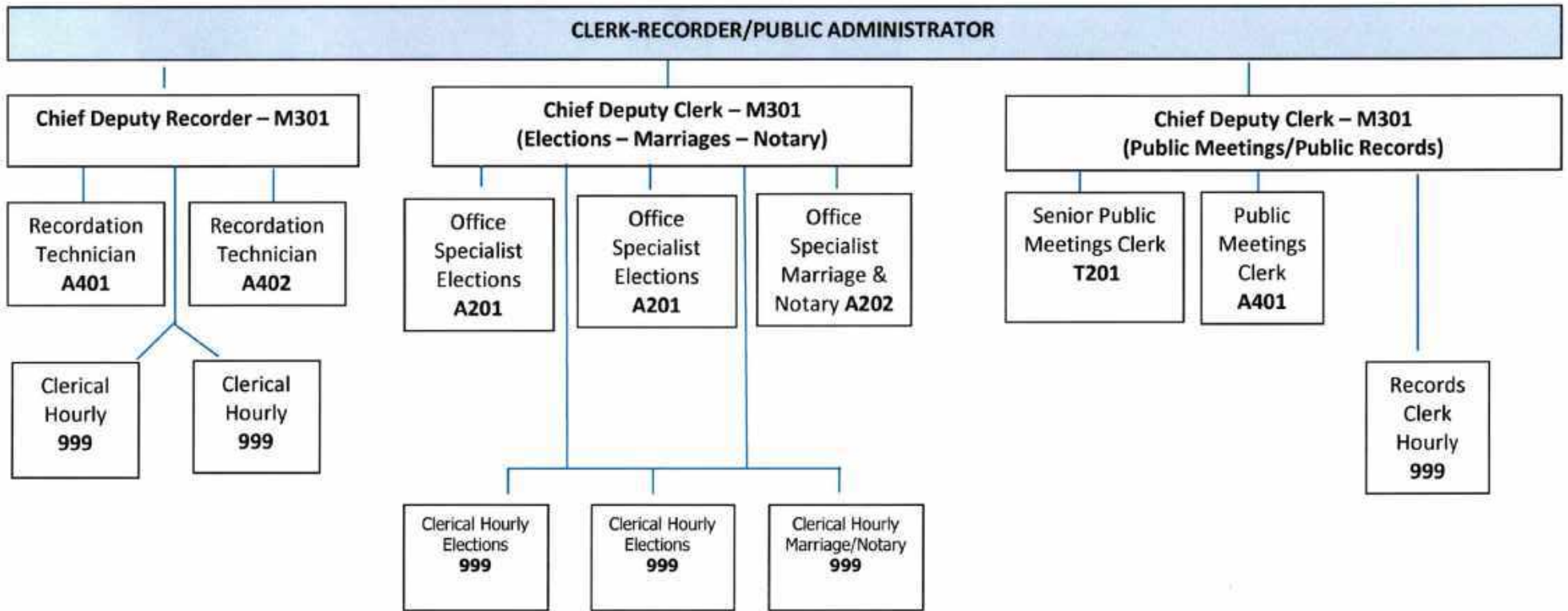
**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Board of Supervisors</b>		
<b>DEPARTMENT NUMBER: 0100</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Supervisors	4.0	\$ 102,632
Mayor	1.0	36,700
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>5.0</b>	<b>\$ 139,332</b>
<b>BENEFITS:</b>		
Medicare		\$ 2,517
Retirement		7,633
Elected Def Comp VS PERS		33,250
Group Insurance		42,198
Workers' Compensation		2,864
Phone Allowance		960
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 89,422</b>
<b>GRAND TOTAL</b>		<b>\$ 228,754</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>EXPENSE</b>								
<b>BOARD OF SUPERVISORS</b>								
1010100	500101	SALARIES	\$139,905.68	\$144,123.00	\$144,431.00	\$93,267.33	\$129,649.00	\$139,332.00
			\$139,905.68	\$144,123.00	\$144,431.00	\$93,267.33	\$129,649.00	\$139,332.00
1010100	500225	MEDICARE	\$2,108.40	\$2,265.44	\$2,272.00	\$1,565.61	\$2,223.00	\$2,517.00
1010100	500230	RETIREMENT	\$28,365.94	\$26,789.46	\$26,263.00	\$11,652.48	\$13,621.00	\$7,633.00
1010100	500231	ELECTED DEF COMP VS PERS	\$10,807.72	\$15,264.26	\$15,983.00	\$15,569.86	\$24,303.00	\$33,250.00
1010100	500240	GROUP INSURANCE	\$54,118.98	\$50,932.87	\$50,280.00	\$26,674.94	\$29,962.00	\$40,055.00
1010100	500241	CITY HSA CONTRIBUTION	\$0.00	\$4,413.28	\$4,286.00	\$2,919.97	\$3,271.00	\$2,143.00
1010100	500250	WORKERS' COMPENSATION	\$2,646.89	\$2,977.93	\$2,933.00	\$1,931.64	\$2,686.00	\$2,864.00
1010100	500271	PHONE ALLOWANCE	\$960.00	\$976.00	\$960.00	\$496.00	\$644.00	\$960.00
			\$99,007.93	\$103,619.24	\$102,977.00	\$60,810.50	\$76,710.00	\$89,422.00
1010100	500330	TRAINING	\$495.00	\$0.00	\$500.00	\$32.69	\$500.00	\$500.00
1010100	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$318.66	\$0.00	\$0.00	\$0.00	\$0.00
1010100	500540	PUBLICITY/SPECIAL EVENTS	\$1,926.98	\$0.00	\$500.00	\$1,350.00	\$500.00	\$500.00
1010100	500541	LEGISLATIVE EXPENSES	\$2,895.33	\$1,513.12	\$3,639.00	\$0.00	\$3,639.00	\$3,639.00
1010100	500545	MEMBERSHIP / PUBLICATIONS	\$1,105.00	\$1,105.00	\$1,500.00	\$1,105.00	\$1,500.00	\$1,500.00
1010100	500580	TRAVEL	\$1,285.70	(\$239.94)	\$500.00	\$0.00	\$500.00	\$500.00
1010100	500601	OFFICE SUPPLIES	\$92.15	\$84.25	\$600.00	\$1,189.75	\$600.00	\$600.00
1010100	500625	OPERATING SUPPLIES	\$1,841.73	\$1,291.22	\$2,000.00	\$5,120.35	\$2,000.00	\$2,000.00
1010100	500710	TELEPHONE	\$652.91	\$1,220.42	\$1,200.00	\$2,071.60	\$1,200.00	\$1,200.00
1010100	502501	ETHICS COMM UNFUND MAND	\$11,012.17	\$11,522.80	\$11,523.00	\$12,370.76	\$11,523.00	\$11,523.00
			\$21,306.97	\$16,815.53	\$21,962.00	\$23,240.15	\$21,962.00	\$21,962.00
<b>1010100 Total</b>		<b>BOARD OF SUPERVISORS</b>	<b>\$260,220.58</b>	<b>\$264,557.77</b>	<b>\$269,370.00</b>	<b>\$177,317.98</b>	<b>\$228,321.00</b>	<b>\$250,716.00</b>



CARSON CITY CLERK-RECORDER ORGANIZATIONAL CHART



Effective Date 9/27/2020

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Clerk</b>					
<b>Department Number: 0212</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 330,923	\$ 372,479	\$ 380,595	<b>2.18%</b>	\$ 8,116
<b>TOTAL</b>	<b>\$ 330,923</b>	<b>\$ 372,479</b>	<b>\$ 380,595</b>	<b>2.18%</b>	\$ 8,116
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 240,849	\$ 263,972	\$ 271,910	<b>3.01%</b>	\$ 7,938
<b>Benefits</b>	75,424	90,111	91,949	<b>2.04%</b>	\$ 1,838
<b>Service &amp; Supplies</b>	14,650	18,396	16,736	<b>-9.02%</b>	\$ (1,660)
<b>TOTAL</b>	<b>\$ 330,923</b>	<b>\$ 372,479</b>	<b>\$ 380,595</b>	<b>2.18%</b>	\$ 8,116
<b>FTE</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Clerk</b>		
<b>DEPARTMENT NUMBER: 1010212</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Chief Deputy Clerk	1.00	\$ 66,747
Office Specialist	1.00	50,896
Senior Meetings Clerk	1.00	72,517
Public Meetings Clerk	1.00	49,918
Hourlies		30,132
Overtime		1,700
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>4.00</b>	<b>\$ 271,910</b>
<b>BENEFITS:</b>		
Medicare		3,943
Retirement		53,790
Group Insurance		30,617
Workers' Compensation		3,599
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 91,949</b>
<b>GRAND TOTAL</b>		<b>\$ 363,859</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>CLERKS OFFICE</b>								
1010212	500101	SALARIES	\$183,836.48	\$195,073.82	\$231,144.00	\$170,361.72	\$232,140.00	\$240,078.00
1010212	500102	HOURLY/SEASONAL	\$29,518.86	\$26,699.26	\$30,132.00	\$22,769.99	\$30,132.00	\$30,132.00
1010212	500103	ADMINISTRATIVE PAY	\$281.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010212	500106	MANAGEMENT LEAVE PAY	\$3,077.30	\$3,184.98	\$0.00	\$0.00	\$0.00	\$0.00
1010212	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$11,792.40	\$0.00	\$0.00	\$0.00	\$0.00
1010212	500111	OVERTIME	\$590.25	\$4,094.16	\$1,700.00	\$2,095.79	\$1,700.00	\$1,700.00
1010212	500114	F L S A	\$4.55	\$3.96	\$0.00	\$0.58	\$0.00	\$0.00
1010212	500116	HOLIDAY PAY	\$180.69	\$0.00	\$0.00	\$187.07	\$0.00	\$0.00
			\$217,489.53	\$240,848.58	\$262,976.00	\$195,415.15	\$263,972.00	\$271,910.00
1010212	500225	MEDICARE	\$3,088.20	\$3,480.29	\$3,814.00	\$2,833.71	\$4,074.00	\$3,943.00
1010212	500230	RETIREMENT	\$44,359.55	\$44,483.85	\$51,131.00	\$37,707.77	\$51,323.00	\$53,790.00
1010212	500240	GROUP INSURANCE	\$25,644.22	\$23,904.41	\$30,504.00	\$23,175.12	\$30,701.00	\$30,617.00
1010212	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010212	500250	WORKERS' COMPENSATION	\$2,723.45	\$3,555.90	\$3,599.00	\$2,282.57	\$4,013.00	\$3,599.00
			\$75,815.42	\$75,424.45	\$89,048.00	\$65,999.17	\$90,111.00	\$91,949.00
1010212	500317	BANKING SERVICES	\$2,207.50	\$2,678.77	\$0.00	\$1,537.62	\$0.00	\$0.00
1010212	500341	CODIFICATION	\$5,607.83	\$3,269.62	\$6,000.00	\$3,345.24	\$6,000.00	\$6,000.00
1010212	500432	MAINTENANCE SVC CONTRACTS	\$2,286.29	\$2,068.37	\$3,100.00	\$4,160.94	\$3,100.00	\$3,100.00
1010212	500542	PRINTING/ADVERTISING	\$4,958.30	\$3,882.14	\$4,986.00	\$2,519.82	\$4,986.00	\$4,986.00
1010212	500582	MILEAGE	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	\$300.00
1010212	500601	OFFICE SUPPLIES	\$476.22	\$653.66	\$600.00	\$421.97	\$600.00	\$600.00
1010212	500625	OPERATING SUPPLIES	\$1,529.82	\$1,233.70	\$1,750.00	\$966.10	\$1,750.00	\$1,750.00
1010212	500655	TECH \$5 NOTARY BOND	\$2,005.58	\$883.43	\$1,177.00	\$853.33	\$1,177.00	\$0.00
1010212	500680	GIFTS & DONATIONS	\$0.00	\$0.00	\$483.00	\$0.00	\$483.00	\$0.00
1010212	502450	CASH SHORT/OVER	(\$70.00)	(\$20.01)	\$0.00	\$30.90	\$0.00	\$0.00
			\$19,001.54	\$14,649.68	\$18,396.00	\$13,835.92	\$18,396.00	\$16,736.00
<b>1010212 Total</b>		<b>CLERKS OFFICE</b>	<b>\$312,306.49</b>	<b>\$330,922.71</b>	<b>\$370,420.00</b>	<b>\$275,250.24</b>	<b>\$372,479.00</b>	<b>\$380,595.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Recorder</b>					
<b>Department Number: 0213</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 527,502	\$ 560,734	\$ 477,169	-14.90%	\$ (83,565)
<b>TOTAL</b>	<b>\$ 527,502</b>	<b>\$ 560,734</b>	<b>\$ 477,169</b>	<b>-14.90%</b>	<b>\$ (83,565)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 329,916	\$ 278,143	\$ 292,655	5.22%	\$ 14,512
<b>Benefits</b>	152,556	132,870	132,204	-0.50%	\$ (666)
<b>Service &amp; Supplies</b>	45,030	149,721	52,310	-65.06%	\$ (97,411)
<b>TOTAL</b>	<b>\$ 527,502</b>	<b>\$ 560,734</b>	<b>\$ 477,169</b>	<b>-14.90%</b>	<b>\$ (83,565)</b>
<b>FTE</b>	4	4	4		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Recorder</b>		
<b>DEPARTMENT NUMBER: 0213</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Chief Deputy Recorder	1.0	\$ 65,577
Clerk / Recorder	1.0	85,553
Recordation Technician	2.0	113,241
Hourly		28,034
Overtime		250
<b>SUB-TOTAL SALARY &amp; WAGES</b>	4.0	\$ 292,655
<b>BENEFITS:</b>		
Medicare		4,166
Retirement		62,514
Group Insurance		57,109
Workers' Compensation		3,555
Phone Allowance		3,900
Car Allowance		960
<b>SUB-TOTAL BENEFITS</b>		\$ 132,204
<b>GRAND TOTAL</b>		\$ 424,859

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>RECORDERS OFFICE</b>								
1010213	500101	SALARIES	\$304,700.41	\$272,368.04	\$252,020.00	\$180,109.97	\$249,748.00	\$264,371.00
1010213	500102	HOURLY/SEASONAL	\$21,794.61	\$23,384.73	\$28,034.00	\$9,572.34	\$28,034.00	\$28,034.00
1010213	500103	ADMINISTRATIVE PAY	\$191.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010213	500106	MANAGEMENT LEAVE PAY	\$2,406.50	\$3,684.85	\$0.00	\$487.38	\$0.00	\$0.00
1010213	500107	ANNUAL LEAVE PAYOFF	\$9,460.89	\$2,737.98	\$0.00	\$110.87	\$111.00	\$0.00
1010213	500108	SICK LEAVE PAY	\$0.00	\$27,657.49	\$0.00	\$0.00	\$0.00	\$0.00
1010213	500111	OVERTIME	\$0.00	\$82.65	\$250.00	\$0.00	\$250.00	\$250.00
1010213	500114	F L S A	\$4.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$338,558.34	\$329,915.74	\$280,304.00	\$190,280.56	\$278,143.00	\$292,655.00
1010213	500225	MEDICARE	\$4,779.17	\$4,652.84	\$3,909.00	\$2,675.69	\$4,026.00	\$4,166.00
1010213	500230	RETIREMENT	\$71,105.04	\$70,506.06	\$64,933.00	\$44,333.65	\$60,412.00	\$62,514.00
1010213	500240	GROUP INSURANCE	\$68,552.54	\$68,682.31	\$71,090.00	\$44,816.24	\$58,630.00	\$54,966.00
1010213	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$446.45	\$1,063.00	\$2,143.00
1010213	500250	WORKERS' COMPENSATION	\$4,100.60	\$3,809.25	\$3,555.00	\$2,066.04	\$3,856.00	\$3,555.00
1010213	500260	EDUCATION INCENTIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010213	500270	CAR ALLOWANCE	\$3,900.00	\$3,930.00	\$3,900.00	\$2,880.00	\$3,915.00	\$3,900.00
1010213	500271	PHONE ALLOWANCE	\$448.00	\$976.00	\$960.00	\$736.00	\$968.00	\$960.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$152,885.35	\$152,556.46	\$148,347.00	\$97,954.07	\$132,870.00	\$132,204.00
1010213	500317	BANKING SERVICES	\$123.44	\$491.03	\$0.00	\$352.74	\$0.00	\$0.00
1010213	500432	MAINTENANCE SVC CONTRACTS	\$4,125.90	\$4,317.66	\$8,010.00	\$7,527.10	\$8,010.00	\$8,010.00
1010213	500440	BUILDING RENTAL	\$4,181.85	\$4,833.75	\$4,500.00	\$3,963.85	\$4,500.00	\$4,500.00
1010213	500545	MEMBERSHIP / PUBLICATIONS	\$315.00	\$840.00	\$600.00	\$588.00	\$600.00	\$600.00
1010213	500580	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010213	500582	MILEAGE	\$69.98	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00
1010213	500601	OFFICE SUPPLIES	\$2,269.44	\$2,248.90	\$2,400.00	\$856.28	\$2,400.00	\$2,400.00
1010213	500605	MICROFILM SUPPLIES	\$3,984.87	\$3,002.84	\$4,200.00	\$2,454.99	\$4,200.00	\$4,200.00
1010213	500620	TECHNOLOGY FEES	\$26,260.86	\$27,450.88	\$126,492.00	\$10,268.12	\$126,492.00	\$30,000.00
1010213	500625	OPERATING SUPPLIES	\$1,889.20	\$1,420.99	\$2,200.00	\$1,818.76	\$2,200.00	\$2,200.00
1010213	500635	NOD \$5 INDIGENT LEGAL SERVICE	\$0.00	\$0.00	\$919.00	\$0.00	\$919.00	\$0.00
1010213	500710	TELEPHONE	\$765.11	\$466.70	\$300.00	\$434.49	\$300.00	\$300.00
1010213	502449	BAD DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010213	502450	CASH SHORT/OVER	\$0.00	(\$42.80)	\$0.00	(\$43.00)	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$43,985.65	\$45,029.95	\$149,721.00	\$28,221.33	\$149,721.00	\$52,310.00
<b>1010213 Total</b>		<b>RECORDERS OFFICE</b>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$535,429.34	\$527,502.15	\$578,372.00	\$316,455.96	\$560,734.00	\$477,169.00

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Public Safety Complex</b>					
<b>Department Number: 0215</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 206,601	\$ 201,725	\$ 201,725	0.00%	\$ -
<b>TOTAL</b>	<b>\$ 206,601</b>	<b>\$ 201,725</b>	<b>\$ 201,725</b>	<b>0.00%</b>	<b>\$ -</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ -	\$ -	\$ -	0.00%	\$ -
<b>Benefits</b>	-	-	-	0.00%	\$ -
<b>Service &amp; Supplies</b>	206,601	201,725	201,725	0.00%	\$ -
<b>TOTAL</b>	<b>\$ 206,601</b>	<b>\$ 201,725</b>	<b>\$ 201,725</b>	<b>0.00%</b>	<b>\$ -</b>
<b>FTE</b>	<b>0</b>	<b>0</b>	<b>0</b>		



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>PUBLIC SAFETY COMPLEX</b>								
1010215	500432	MAINTENANCE SVC CONTRACTS	\$1,792.80	\$2,390.40	\$6,575.00	\$597.60	\$6,575.00	\$6,575.00
1010215	500434	BUILDING REPAIR & MAINT	\$1,950.00	\$0.00	\$2,700.00	\$0.00	\$2,700.00	\$2,700.00
1010215	500444	OFFICE EQUIPMENT RENTAL	\$402.60	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
1010215	500601	OFFICE SUPPLIES	\$1,131.86	\$609.94	\$1,150.00	\$0.00	\$1,150.00	\$1,150.00
1010215	500602	POSTAGE/SHIPPING	\$18,272.38	\$21,146.97	\$19,300.00	\$19,740.77	\$19,300.00	\$19,300.00
1010215	500675	SMALL FURNISHINGS	\$415.17	\$99.98	\$500.00	\$109.29	\$500.00	\$500.00
1010215	500710	TELEPHONE	\$4,082.36	\$4,964.32	\$1,500.00	\$5,090.53	\$1,500.00	\$1,500.00
1010215	500712	POWER	\$110,579.58	\$110,262.11	\$115,000.00	\$70,202.67	\$115,000.00	\$115,000.00
1010215	500713	HEATING	\$50,637.13	\$67,127.18	\$54,000.00	\$41,401.56	\$54,000.00	\$54,000.00
1010215	500799	ENERGY SAVINGS OFFSET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$189,263.88	\$206,600.90	\$201,725.00	\$137,142.42	\$201,725.00	\$201,725.00
<b>1010215 Total</b>		<b>PUBLIC SAFETY COMPLEX</b>	\$189,263.88	\$206,600.90	\$201,725.00	\$137,142.42	\$201,725.00	\$201,725.00

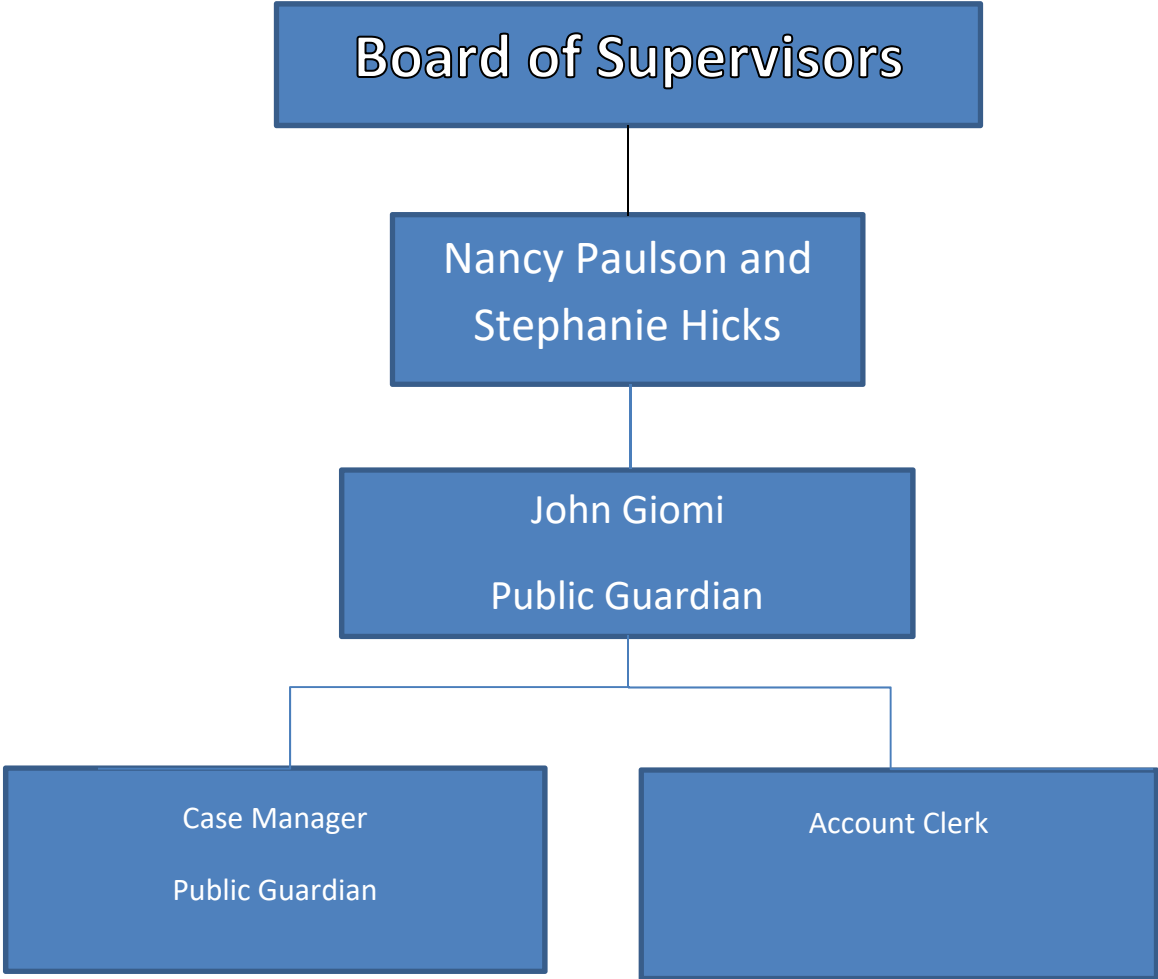
## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Elections</b>					
<b>Department Number: 0216</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 332,948	\$ 418,259	\$ 426,135	<b>1.88%</b>	\$ 7,876
<b>TOTAL</b>	<b>\$ 332,948</b>	<b>\$ 418,259</b>	<b>\$ 426,135</b>	<b>1.88%</b>	<b>\$ 7,876</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 136,268	\$ 185,094	\$ 191,679	<b>3.56%</b>	\$ 6,585
<b>Benefits</b>	55,803	62,482	63,773	<b>2.07%</b>	\$ 1,291
<b>Service &amp; Supplies</b>	140,878	170,683	170,683	<b>0.00%</b>	\$ -
<b>Capital Outlay</b>	-	-	-	<b>0.00%</b>	\$ -
<b>TOTAL</b>	<b>\$ 332,948</b>	<b>\$ 418,259</b>	<b>\$ 426,135</b>	<b>1.88%</b>	<b>\$ 7,876</b>
<b>FTE</b>	<b>3</b>	<b>3</b>	<b>3</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Elections</b>		
<b>DEPARTMENT NUMBER: 0216</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Chief Deputy Ele & Marriage	1.00	\$ 65,577
Office Specialist	2.00	88,499
Hourly		35,803
Overtime		1,800
<b>SUB-TOTAL SALARY &amp; WAGES</b>	3.0	\$ 191,679
<b>BENEFITS:</b>		
Medicare		2,730
Retirement		33,040
Group Insurance		25,031
Workers' Compensation		2,972
<b>SUB-TOTAL BENEFITS</b>		\$ 63,773
<b>GRAND TOTAL</b>		\$ 255,452

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>ELECTIONS OFFICE</b>								
1010216	500101	SALARIES	\$94,576.75	\$114,108.07	\$146,967.00	\$107,534.92	\$147,431.00	\$154,076.00
1010216	500102	HOURLY/SEASONAL	\$24,832.27	\$19,866.80	\$35,803.00	\$11,877.67	\$35,803.00	\$35,803.00
1010216	500103	ADMINISTRATIVE PAY	\$70.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010216	500106	MANAGEMENT LEAVE PAY	\$3,149.95	\$706.35	\$0.00	\$0.00	\$0.00	\$0.00
1010216	500107	ANNUAL LEAVE PAYOFF	\$1,123.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010216	500111	OVERTIME	\$1,044.41	\$1,586.37	\$1,800.00	\$7,734.83	\$1,800.00	\$1,800.00
1010216	500114	F L S A	\$0.00	\$0.01	\$0.00	\$59.57	\$60.00	\$0.00
1010216	500116	HOLIDAY PAY	\$162.24	\$0.00	\$0.00	\$318.24	\$0.00	\$0.00
			\$124,959.86	\$136,267.60	\$184,570.00	\$127,525.23	\$185,094.00	\$191,679.00
1010216	500225	MEDICARE	\$1,721.80	\$1,926.58	\$2,627.00	\$1,812.19	\$2,884.00	\$2,730.00
1010216	500230	RETIREMENT	\$22,546.25	\$26,077.67	\$31,284.00	\$22,871.13	\$31,250.00	\$33,040.00
1010216	500240	GROUP INSURANCE	\$22,529.84	\$25,386.19	\$35,078.00	\$19,405.57	\$25,135.00	\$25,031.00
1010216	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010216	500250	WORKERS' COMPENSATION	\$1,898.99	\$2,412.39	\$2,972.00	\$1,705.31	\$3,213.00	\$2,972.00
			\$48,696.88	\$55,802.83	\$71,961.00	\$45,794.20	\$62,482.00	\$63,773.00
1010216	500305	ELECTION COSTS	\$31,993.16	\$33,135.00	\$25,000.00	\$56,325.08	\$25,000.00	\$25,000.00
1010216	500432	MAINTENANCE SVC CONTRACTS	\$727.08	\$0.00	\$800.00	\$0.00	\$800.00	\$800.00
1010216	500433	SOFTWARE MAINTENANCE COST	\$25,057.50	\$60,310.50	\$31,858.00	\$27,235.50	\$31,858.00	\$31,858.00
1010216	500542	PRINTING/ADVERTISING	\$22,360.71	\$24,781.38	\$88,000.00	\$55,572.11	\$88,000.00	\$88,000.00
1010216	500545	MEMBERSHIP / PUBLICATIONS	\$26,431.00	\$163.68	\$500.00	\$90.00	\$500.00	\$500.00
1010216	500580	TRAVEL	\$214.70	\$0.00	\$700.00	\$0.00	\$700.00	\$700.00
1010216	500582	MILEAGE	\$102.79	\$17.25	\$325.00	\$0.00	\$325.00	\$325.00
1010216	500601	OFFICE SUPPLIES	\$737.49	\$676.28	\$1,000.00	\$298.79	\$1,000.00	\$1,000.00
1010216	500602	POSTAGE/SHIPPING	\$11,136.86	\$21,000.00	\$21,000.00	\$21,778.26	\$21,000.00	\$21,000.00
1010216	500625	OPERATING SUPPLIES	\$347.28	\$793.43	\$1,500.00	\$165.91	\$1,500.00	\$1,500.00
			\$119,108.57	\$140,877.52	\$170,683.00	\$161,465.65	\$170,683.00	\$170,683.00
<b>1010216 Total</b>		<b>ELECTIONS OFFICE</b>	<b>\$292,765.31</b>	<b>\$332,947.95</b>	<b>\$427,214.00</b>	<b>\$334,785.08</b>	<b>\$418,259.00</b>	<b>\$426,135.00</b>



## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Public Guardian</b>					
<b>Department Number: 0217</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 250,291	\$ 265,366	\$ 275,322	<b>3.75%</b>	\$ 9,956
<b>TOTAL</b>	<b>\$ 250,291</b>	<b>\$ 265,366</b>	<b>\$ 275,322</b>	<b>3.75%</b>	\$ 9,956
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 179,217	\$ 178,237	\$ 183,086	<b>2.72%</b>	\$ 4,849
<b>Benefits</b>	50,361	78,736	83,486	<b>6.03%</b>	\$ 4,750
<b>Service &amp; Supplies</b>	20,713	8,393	8,750	<b>4.25%</b>	\$ 357
<b>TOTAL</b>	<b>\$ 250,291</b>	<b>\$ 265,366</b>	<b>\$ 275,322</b>	<b>3.75%</b>	\$ 9,956
<b>FTE</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>		

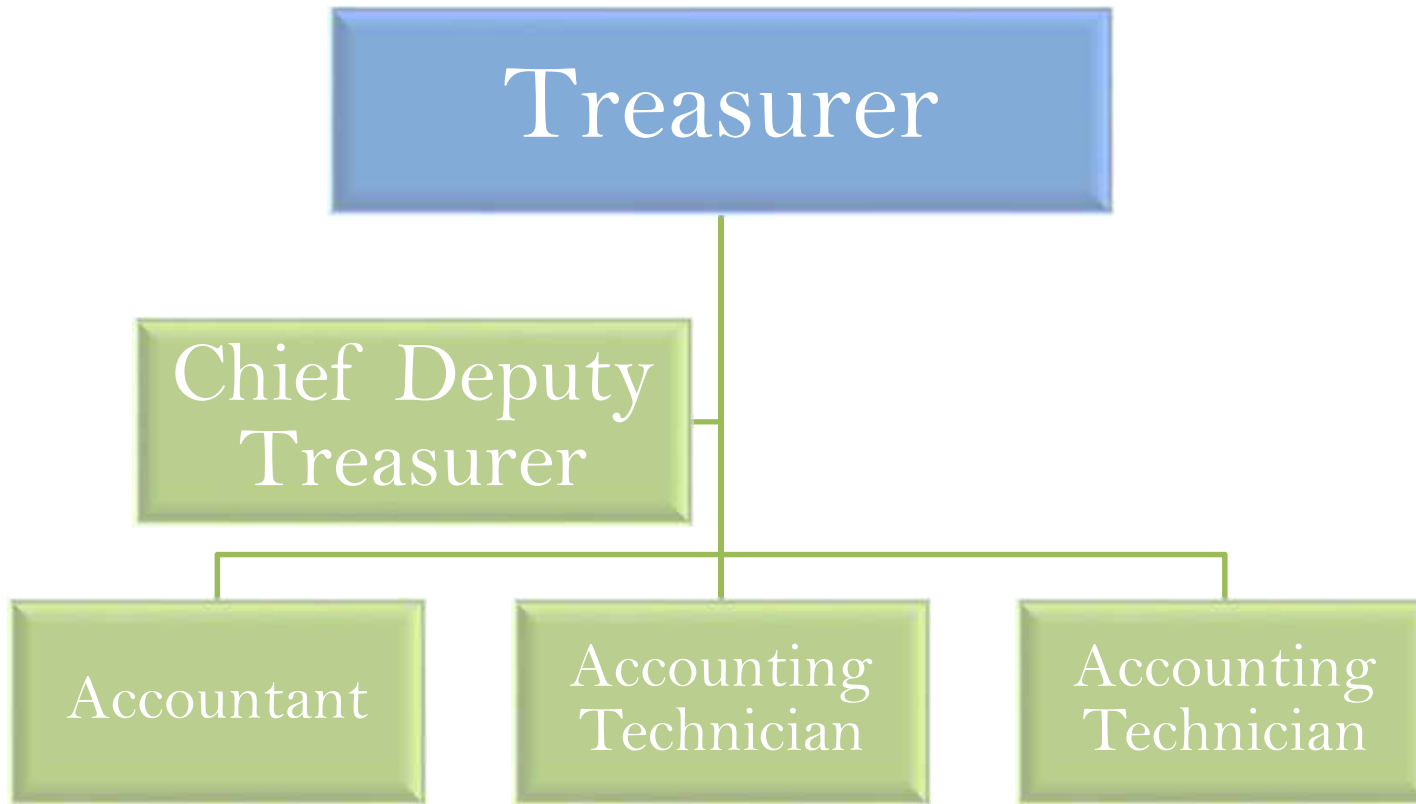
**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Public Guardian</b>		
<b>DEPARTMENT NUMBER: 1010217</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Public Guardian	1.00	\$ 80,342
Public Guardian Case Manager	1.00	54,920
Accounting Clerk	1.00	47,824
<b>SUB-TOTAL SALARY &amp; WAGES</b>	3.00	\$ 183,086
<b>BENEFITS:</b>		
Medicare		2,689
Retirement		46,944
Group Insurance		25,501
Workers' Compensation		2,232
Car Allowance		3,900
Phone Allowance		2,220
<b>SUB-TOTAL BENEFITS</b>		\$ 83,486
<b>GRAND TOTAL</b>		\$ 266,572

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>PUBLIC GUARDIANS OFFICE</b>								
1010217	500101	SALARIES	\$139,596.53	\$133,083.68	\$178,293.00	\$122,451.85	\$169,392.00	\$183,086.00
1010217	500102	HOURLY/SEASONAL	\$8,064.50	\$19,197.55	\$0.00	\$3,585.70	\$5,280.00	\$0.00
1010217	500103	ADMINISTRATIVE PAY	\$10,962.89	\$3,115.36	\$0.00	\$0.00	\$0.00	\$0.00
1010217	500106	MANAGEMENT LEAVE PAY	\$4,647.12	\$2,153.84	\$0.00	\$895.68	\$0.00	\$0.00
1010217	500107	ANNUAL LEAVE PAYOFF	\$13,490.51	\$3,844.45	\$0.00	\$0.00	\$0.00	\$0.00
1010217	500111	OVERTIME	\$3,383.96	\$17,792.52	\$0.00	\$3,596.57	\$3,565.00	\$0.00
1010217	500114	F L S A	\$0.02	\$29.82	\$0.00	\$0.00	\$0.00	\$0.00
1010217	500116	HOLIDAY PAY	\$0.00	\$0.00	\$0.00	\$10.48	\$0.00	\$0.00
1010217	500125	TEMPORARY STAFFING	\$5,258.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$185,403.87	\$179,217.22	\$178,293.00	\$130,540.28	\$178,237.00	\$183,086.00
1010217	500225	MEDICARE	\$2,661.98	\$2,662.65	\$2,655.00	\$1,931.58	\$2,601.00	\$2,689.00
1010217	500230	RETIREMENT	\$31,453.86	\$28,683.45	\$37,545.00	\$31,024.81	\$42,821.00	\$46,944.00
1010217	500240	GROUP INSURANCE	\$25,070.51	\$11,886.35	\$20,295.00	\$18,239.12	\$24,508.00	\$25,501.00
1010217	500241	CITY HSA CONTRIBUTION	\$0.00	\$178.64	\$0.00	\$0.00	\$0.00	\$0.00
1010217	500250	WORKERS' COMPENSATION	\$2,937.72	\$2,532.06	\$2,232.00	\$1,678.09	\$2,548.00	\$2,232.00
1010217	500270	CAR ALLOWANCE	\$3,240.00	\$3,330.00	\$3,900.00	\$2,880.00	\$3,915.00	\$3,900.00
1010217	500271	PHONE ALLOWANCE	\$1,728.00	\$1,088.00	\$960.00	\$1,806.00	\$2,343.00	\$2,220.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$67,092.07	\$50,361.15	\$67,587.00	\$57,559.60	\$78,736.00	\$83,486.00
1010217	500545	MEMBERSHIP / PUBLICATIONS	\$100.00	\$100.00	\$450.00	\$0.00	\$450.00	\$450.00
1010217	500580	TRAVEL	\$2,968.97	\$214.98	\$2,650.00	\$0.00	\$0.00	\$2,650.00
1010217	500582	MILEAGE	\$532.49	\$2,041.60	\$4,000.00	\$0.00	\$2,000.00	\$4,000.00
1010217	500601	OFFICE SUPPLIES	\$834.85	\$5,567.73	\$150.00	\$906.82	\$907.00	\$150.00
1010217	500625	OPERATING SUPPLIES	\$7,278.24	\$9,550.22	\$1,500.00	\$3,494.09	\$3,174.00	\$1,500.00
1010217	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$178.47	\$0.00	\$0.00	\$0.00	\$0.00
1010217	500680	GIFTS & DONATIONS	\$0.00	\$2,935.00	\$1,762.00	\$0.00	\$1,762.00	\$0.00
1010217	500710	TELEPHONE	\$123.17	\$124.84	\$0.00	\$112.17	\$100.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$11,837.72	\$20,712.84	\$10,512.00	\$4,513.08	\$8,393.00	\$8,750.00
<b>1010217 Total</b>		<b>PUBLIC GUARDIANS OFFICE</b>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$264,333.66	\$250,291.21	\$256,392.00	\$192,612.96	\$265,366.00	\$275,322.00



# Treasurer's Office



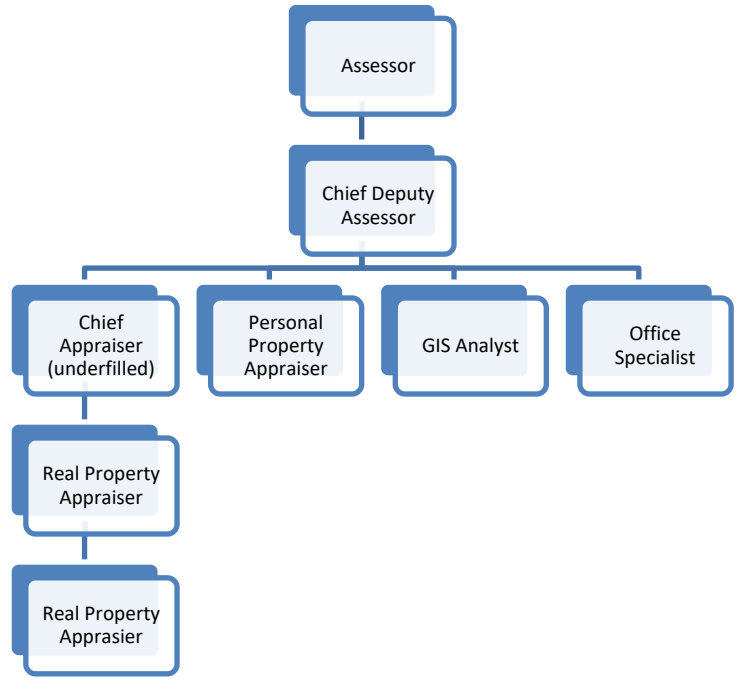
## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Treasurer</b>					
<b>Department Number: 0300</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 613,084	\$ 610,092	\$ 623,260	<b>2.16%</b>	\$ 13,168
<b>TOTAL</b>	<b>\$ 613,084</b>	<b>\$ 610,092</b>	<b>\$ 623,260</b>	<b>2.16%</b>	<b>\$ 13,168</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 375,078	\$ 365,590	\$ 374,978	<b>2.57%</b>	\$ 9,388
<b>Benefits</b>	183,048	184,822	188,602	<b>2.05%</b>	\$ 3,780
<b>Service &amp; Supplies</b>	54,959	59,680	59,680	<b>0.00%</b>	\$ -
<b>Capital Outlay</b>	-	-	-	<b>0.00%</b>	\$ -
<b>TOTAL</b>	<b>\$ 613,084</b>	<b>\$ 610,092</b>	<b>\$ 623,260</b>	<b>2.16%</b>	<b>\$ 13,168</b>
<b>FTE</b>					
	<b>5</b>	<b>5</b>	<b>5</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Treasurer</b>		
<b>DEPARTMENT NUMBER: 1010300</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Accountant	1.0	\$ 69,470
Accounting Technician	2.0	105,732
Chief Deputy Treasurer	1.0	95,068
Treasurer	1.0	96,708
Hourly		8,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>5.0</b>	<b>\$ 374,978</b>
<b>BENEFITS:</b>		
Medicare		5,290
Retirement		102,216
Group Insurance		70,391
Workers' Compensation		3,885
Education Incentive		1,000
Phone Allowance		1,920
Car Allowance		3,900
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 188,602</b>
<b>GRAND TOTAL</b>		<b>\$ 563,580</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>TREASURER'S OFFICE</b>								
1010300	500101	SALARIES	\$329,701.34	\$350,104.00	\$358,335.00	\$260,744.70	\$357,562.00	\$366,978.00
1010300	500102	HOURLY/SEASONAL	\$2,865.35	\$22,272.40	\$8,000.00	\$3,800.74	\$8,000.00	\$8,000.00
1010300	500103	ADMINISTRATIVE PAY	\$296.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010300	500106	MANAGEMENT LEAVE PAY	\$3,471.00	\$706.36	\$0.00	\$1,437.44	\$0.00	\$0.00
1010300	500111	OVERTIME	\$0.00	\$1,328.02	\$0.00	\$496.47	\$0.00	\$0.00
1010300	500114	F L S A	\$7.63	\$9.31	\$0.00	\$50.87	\$28.00	\$0.00
1010300	500125	TEMPORARY STAFFING	\$2,652.75	\$657.55	\$0.00	\$0.00	\$0.00	\$0.00
1010300	500199	GRANT FUNDED ALLOCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$338,994.13	\$375,077.64	\$366,335.00	\$266,530.22	\$365,590.00	\$374,978.00
1010300	500225	MEDICARE	\$4,771.97	\$5,271.25	\$5,161.00	\$3,747.41	\$5,182.00	\$5,290.00
1010300	500230	RETIREMENT	\$87,587.73	\$95,901.64	\$98,338.00	\$71,832.22	\$97,994.00	\$102,216.00
1010300	500240	GROUP INSURANCE	\$75,168.07	\$60,326.70	\$59,499.00	\$45,277.98	\$59,956.00	\$59,707.00
1010300	500241	CITY HSA CONTRIBUTION	\$0.00	\$11,039.52	\$10,683.00	\$8,101.73	\$10,729.00	\$10,684.00
1010300	500250	WORKERS' COMPENSATION	\$3,673.65	\$4,426.99	\$3,885.00	\$2,535.95	\$4,185.00	\$3,885.00
1010300	500260	EDUCATION INCENTIVE	\$500.00	\$200.00	\$500.00	\$750.00	\$925.00	\$1,000.00
1010300	500270	CAR ALLOWANCE	\$3,900.00	\$3,930.00	\$3,900.00	\$2,880.00	\$3,915.00	\$3,900.00
1010300	500271	PHONE ALLOWANCE	\$1,920.00	\$1,952.00	\$1,920.00	\$1,472.00	\$1,936.00	\$1,920.00
			\$177,521.42	\$183,048.10	\$183,886.00	\$136,597.29	\$184,822.00	\$188,602.00
1010300	500317	BANKING SERVICES	\$22,666.23	\$21,931.38	\$18,080.00	\$14,234.86	\$18,080.00	\$18,080.00
1010300	500330	TRAINING	\$2,570.00	\$0.00	\$750.00	\$0.00	\$750.00	\$750.00
1010300	500432	MAINTENANCE SVC CONTRACTS	\$4,244.87	\$59.95	\$5,000.00	\$336.47	\$5,000.00	\$5,000.00
1010300	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$18.17	\$0.00	\$0.00	\$0.00	\$0.00
1010300	500444	OFFICE EQUIPMENT RENTAL	\$1,528.79	\$926.35	\$2,500.00	\$267.55	\$2,500.00	\$2,500.00
1010300	500542	PRINTING/ADVERTISING	\$4,899.28	\$8,015.62	\$5,000.00	\$4,559.45	\$5,000.00	\$5,000.00
1010300	500545	MEMBERSHIP / PUBLICATIONS	\$3,347.00	\$200.00	\$400.00	\$80.00	\$400.00	\$400.00
1010300	500580	TRAVEL	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	\$750.00
1010300	500582	MILEAGE	\$123.53	\$125.91	\$200.00	\$67.25	\$200.00	\$200.00
1010300	500587	CLICK-2-GOV FEES	\$15,728.94	\$13,641.53	\$15,000.00	\$25,544.98	\$15,000.00	\$15,000.00
1010300	500601	OFFICE SUPPLIES	\$1,297.91	\$1,993.13	\$2,000.00	\$1,226.94	\$2,000.00	\$2,000.00
1010300	500602	POSTAGE/SHIPPING	\$6,771.60	\$7,672.45	\$8,000.00	\$7,110.00	\$8,000.00	\$8,000.00
1010300	500625	OPERATING SUPPLIES	\$364.90	\$542.11	\$500.00	\$413.23	\$500.00	\$500.00
1010300	500675	SMALL FURNISHINGS	\$525.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010300	500694	REFUNDS & REIMBURSEMENTS	(\$108.76)	(\$202.21)	\$0.00	(\$16.64)	\$0.00	\$0.00
1010300	500710	TELEPHONE	\$1,112.12	\$253.79	\$1,500.00	\$967.86	\$1,500.00	\$1,500.00
1010300	501205	AB233 - EXEMPT PROP TAXES	\$0.00	\$58.10	\$0.00	\$60.20	\$0.00	\$0.00
1010300	502450	CASH SHORT/OVER	\$14.55	(\$277.73)	\$0.00	\$130.93	\$0.00	\$0.00
			\$65,085.96	\$54,958.55	\$59,680.00	\$54,983.08	\$59,680.00	\$59,680.00
1010300	507743	FURNITURE & FIXTURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1010300 Total</b>		<b>TREASURER'S OFFICE</b>	<b>\$581,601.51</b>	<b>\$613,084.29</b>	<b>\$609,901.00</b>	<b>\$458,110.59</b>	<b>\$610,092.00</b>	<b>\$623,260.00</b>



## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Assessor</b>					
<b>Department Number: 0400</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 840,162	\$ 968,706	\$ 932,245	-3.76%	\$ (36,461)
<b>TOTAL</b>	<b>\$ 840,162</b>	<b>\$ 968,706</b>	<b>\$ 932,245</b>	<b>-3.76%</b>	<b>\$ (36,461)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 545,409	\$ 550,588	\$ 564,252	2.48%	\$ 13,664
<b>Benefits</b>	248,534	255,401	260,655	2.06%	\$ 5,254
<b>Service &amp; Supplies</b>	46,219	162,717	107,338	-34.03%	\$ (55,379)
<b>Capital Outlay</b>	-	-	-	0.00%	\$ -
<b>TOTAL</b>	<b>\$ 840,162</b>	<b>\$ 968,706</b>	<b>\$ 932,245</b>	<b>-3.76%</b>	<b>\$ (36,461)</b>
<b>FTE</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>		



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>ASSESSORS OFFICE</b>								
1010400	500101	SALARIES	\$504,658.94	\$514,845.60	\$543,387.00	\$394,833.73	\$539,497.00	\$553,165.00
1010400	500102	HOURLY/SEASONAL	\$0.00	\$14,889.00	\$0.00	\$12,779.83	\$0.00	\$0.00
1010400	500103	ADMINISTRATIVE PAY	\$2,452.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010400	500106	MANAGEMENT LEAVE PAY	\$2,754.00	\$2,891.70	\$0.00	\$0.00	\$0.00	\$0.00
1010400	500107	ANNUAL LEAVE PAYOFF	\$2,353.98	\$2,524.17	\$0.00	\$0.00	\$0.00	\$0.00
1010400	500111	OVERTIME	\$6,282.48	\$10,239.52	\$11,087.00	\$335.77	\$11,087.00	\$11,087.00
1010400	500114	F L S A	\$0.00	\$18.61	\$0.00	\$3.51	\$4.00	\$0.00
1010400	500199	GRANT FUNDED ALLOCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$518,502.28	\$545,408.60	\$554,474.00	\$407,952.84	\$550,588.00	\$564,252.00
1010400	500225	MEDICARE	\$7,244.08	\$7,643.75	\$7,767.00	\$5,702.34	\$7,805.00	\$7,895.00
1010400	500230	RETIREMENT	\$120,208.39	\$134,054.25	\$141,028.00	\$102,119.28	\$139,608.00	\$145,899.00
1010400	500240	GROUP INSURANCE	\$100,802.56	\$93,584.67	\$93,778.00	\$72,363.18	\$96,643.00	\$98,766.00
1010400	500241	CITY HSA CONTRIBUTION	\$0.00	\$6,556.66	\$7,555.00	\$5,729.55	\$4,904.00	\$2,143.00
1010400	500250	WORKERS' COMPENSATION	\$5,546.73	\$6,694.52	\$5,952.00	\$3,968.15	\$6,441.00	\$5,952.00
			\$233,801.76	\$248,533.85	\$256,080.00	\$189,882.50	\$255,401.00	\$260,655.00
1010400	500309	PROFESSIONAL SERVICES	\$0.00	\$4,028.80	\$0.00	\$2,414.15	\$0.00	\$0.00
1010400	500330	TRAINING	\$1,861.95	\$405.00	\$2,435.00	\$605.97	\$2,435.00	\$2,435.00
1010400	500340	CONTRACT EMPLOYEES	\$3,517.80	\$0.00	\$11,000.00	\$0.00	\$11,000.00	\$11,000.00
1010400	500432	MAINTENANCE SVC CONTRACTS	\$0.00	\$0.00	\$2,550.00	\$497.00	\$2,550.00	\$2,550.00
1010400	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$352.00	\$0.00	\$349.94	\$0.00	\$0.00
1010400	500435	VEHICLE REPAIR & MAINT	\$5.00	\$183.96	\$50.00	\$77.93	\$50.00	\$50.00
1010400	500542	PRINTING/ADVERTISING	\$6,621.78	\$6,044.61	\$9,166.00	\$3,876.15	\$9,166.00	\$9,166.00
1010400	500545	MEMBERSHIP / PUBLICATIONS	\$640.00	\$820.00	\$1,020.00	\$630.00	\$1,020.00	\$1,020.00
1010400	500580	TRAVEL	\$1,221.15	\$467.28	\$2,300.00	\$0.00	\$2,300.00	\$2,300.00
1010400	500582	MILEAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010400	500601	OFFICE SUPPLIES	\$3,302.07	\$980.40	\$2,705.00	\$315.13	\$2,705.00	\$2,705.00
1010400	500602	POSTAGE/SHIPPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,500.00
1010400	500625	OPERATING SUPPLIES	\$3,551.14	\$3,758.05	\$3,641.00	\$1,545.44	\$3,641.00	\$3,641.00
1010400	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$0.00	\$0.00	\$105.00	\$0.00	\$105.00	\$105.00
1010400	500646	ACQ/IMPROVE OF TECHNOLOGY	\$40,758.24	\$24,283.12	\$122,415.00	\$16,097.16	\$122,415.00	\$58,500.00
1010400	500660	VEHICLE FUEL/OIL	\$565.10	\$475.15	\$1,400.00	\$341.91	\$1,400.00	\$1,400.00
1010400	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$1,312.82	\$0.00	\$0.00	\$0.00	\$0.00
1010400	500675	SMALL FURNISHINGS	\$191.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010400	500710	TELEPHONE	\$2,493.24	\$1,972.35	\$2,650.00	\$1,295.95	\$2,650.00	\$2,650.00
1010400	500950	ISC: FLEET MANAGEMENT	\$1,237.00	\$1,197.00	\$1,280.00	\$640.00	\$1,280.00	\$2,316.00
1010400	502450	CASH SHORT/OVER	\$0.00	(\$61.22)	\$0.00	(\$416.87)	\$0.00	\$0.00
			\$65,965.47	\$46,219.32	\$162,717.00	\$28,269.86	\$162,717.00	\$107,338.00
1010400	507746	ACQ/IMPROV OF TECHNOLOGY	\$6,675.00	\$0.00	\$0.00	\$126.48	\$0.00	\$0.00
			\$6,675.00	\$0.00	\$0.00	\$126.48	\$0.00	\$0.00
<b>1010400 Total</b>		<b>ASSESSORS OFFICE</b>	<b>\$824,944.51</b>	<b>\$840,161.77</b>	<b>\$973,271.00</b>	<b>\$626,231.68</b>	<b>\$968,706.00</b>	<b>\$932,245.00</b>



**Jason D. Woodbury**  
District Attorney

**J. Daniel Yu**  
Assistant District Attorney

Criminal Division

**Jeremy Reichenberg**  
Chief Deputy District Attorney

Administration Division

**Rachelle Resnick**  
Department Business Manager

Civil Division

VICTIM WITNESS  
SERVICES UNIT

**Suzanne Crawford**  
Victim/Witness  
Services Administrator

**Raquel Espinoza**  
Victim/Witness  
Coordinator

**Robert Smith**  
Investigator

PROCESS SERVERS

**Scott Fahrenbruch**  
Process Server  
Part-time

JUVENILE UNIT

**Kelly Brandon**  
Deputy District  
Attorney

**Doug Morrill**  
Process Server  
Part-time

PROSECUTORS

**Melanie Brantingham**  
Deputy District Attorney

**Garrit Pruyt**  
Deputy District Attorney

**Sarah White**  
Deputy District Attorney

**Peter Smith**  
Deputy District Attorney

**Henry Lobkowicz**  
Deputy District Attorney

DATA ENTRY

**Annette Petro**  
Data Entry  
Part-time

**Vacant**  
Legal Aide  
Part-time

**Elizabeth Bott**  
Discovery Clerk  
Part-time

OFFICE SPECIALISTS

**Anna Herring**  
Office Specialist

**Donna Greenhut**  
Office Specialist

LEGAL ASSISTANTS

**Emily Hicks**  
Legal Assistant  
Criminal Division

**Lyndsy Metzler**  
Sr. Legal Assistant  
Criminal Division

**Pamela Schultz**  
Legal Assistant  
Criminal Division

**Michelle Wing**  
Legal Assistant  
Criminal Division

**Felecia Casci**  
Sr. Legal Assistant  
Juvenile/Civil Division

**Benjamin Johnson**  
Deputy District  
Attorney

**Todd Reese**  
Deputy District  
Attorney

**Adam Tully**  
Deputy District  
Attorney

**Mihaela Neagos**  
Deputy District  
Attorney

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: District Attorney</b>					
<b>Department Number: 0500</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 2,858,167	\$ 3,132,132	\$ 3,149,575	<b>0.56%</b>	\$ 17,443
<b>TOTAL</b>	<b>\$ 2,858,167</b>	<b>\$ 3,132,132</b>	<b>\$ 3,149,575</b>	<b>0.56%</b>	\$ 17,443
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 1,884,796	\$ 1,963,722	\$ 2,096,111	<b>6.74%</b>	\$ 132,389
<b>Benefits</b>	862,147	874,783	906,910	<b>3.67%</b>	\$ 32,127
<b>Service &amp; Supplies</b>	111,224	293,627	146,554	<b>-50.09%</b>	\$ (147,073)
<b>TOTAL</b>	<b>\$ 2,858,167</b>	<b>\$ 3,132,132</b>	<b>\$3,149,575</b>	<b>0.56%</b>	\$ 17,443
<b>FTE</b>	<b>24</b>	<b>24</b>	<b>24</b>		

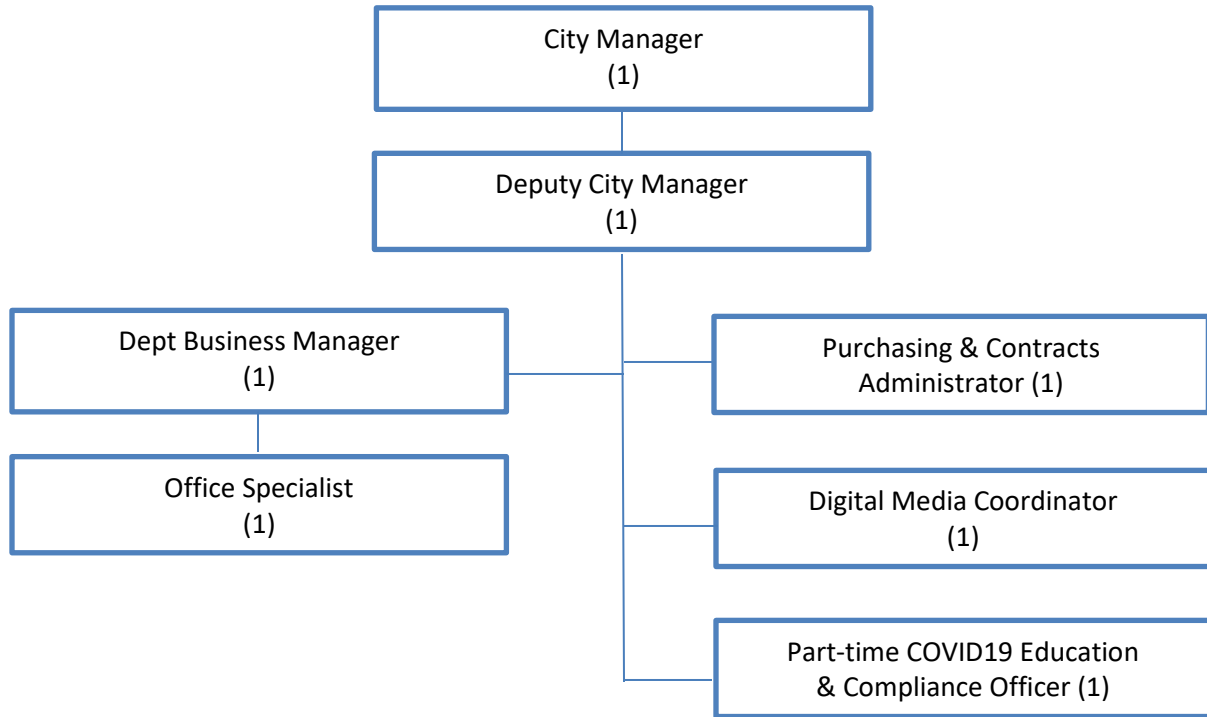
**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: District Attorney</b>		
<b>DEPARTMENT NUMBER: 0500</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Assistant District Attorney	1.0	\$ 170,160
Chief Deputy District Attorney	1.0	135,844
Department Business Manager	1.0	95,040
Deputy District Attorney	10.0	904,624
District Attorney	1.0	146,832
DA Investigator	1.0	77,080
Legal Assistant	3.0	149,209
Office Specialist	2.0	106,281
Senior Legal Assistant	2.0	110,744
Victim Witness Program Administrator	1.0	69,209
Victim Witness Coordinator	1.0	45,123
Hourly		85,965
Grant Fund Allocation		
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>24.0</b>	<b>\$ 2,096,111</b>
<b>BENEFITS:</b>		
Medicare		\$ 29,870
Retirement		547,955
Group Insurance		283,614
Workers' Compensation		19,281
Education Incentive		750
Phone Allowance		13,740
Car Allowance		11,700
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 906,910</b>
<b>GRAND TOTAL</b>		<b>\$ 3,003,020</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>DISTRICT ATTORNEY'S OFFICE</b>								
1010500	500101	SALARIES	\$1,614,987.41	\$1,771,789.02	\$1,924,713.00	\$1,346,464.99	\$1,883,598.00	\$2,010,146.00
1010500	500102	HOURLY/SEASONAL	\$55,074.98	\$59,789.74	\$85,965.00	\$50,048.90	\$68,965.00	\$85,965.00
1010500	500103	ADMINISTRATIVE PAY	\$435.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010500	500106	MANAGEMENT LEAVE PAY	\$42,016.92	\$23,286.61	\$0.00	\$3,277.11	\$0.00	\$0.00
1010500	500107	ANNUAL LEAVE PAYOFF	\$55,992.97	\$11,434.91	\$0.00	\$11,120.30	\$11,120.00	\$0.00
1010500	500108	SICK LEAVE PAY	\$36,149.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010500	500109	WORKERS' COMPENSATORY LEAVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010500	500111	OVERTIME	\$31,874.57	\$18,418.83	\$0.00	\$17,294.78	\$0.00	\$0.00
1010500	500114	F L S A	\$80.45	\$76.79	\$0.00	\$41.18	\$39.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$1,836,612.30	\$1,884,795.90	\$2,010,678.00	\$1,428,247.26	\$1,963,722.00	\$2,096,111.00
1010500	500225	MEDICARE	\$25,310.45	\$26,724.70	\$28,567.00	\$20,231.56	\$28,600.00	\$29,870.00
1010500	500230	RETIREMENT	\$422,645.68	\$477,491.41	\$506,817.00	\$362,136.34	\$504,858.00	\$547,955.00
1010500	500240	GROUP INSURANCE	\$261,783.77	\$275,788.47	\$292,898.00	\$191,831.19	\$265,938.00	\$260,098.00
1010500	500241	CITY HSA CONTRIBUTION	\$0.00	\$37,122.44	\$34,518.00	\$29,555.99	\$30,341.00	\$23,516.00
1010500	500250	WORKERS' COMPENSATION	\$18,800.46	\$21,334.93	\$19,344.00	\$14,071.50	\$22,270.00	\$19,281.00
1010500	500260	EDUCATION INCENTIVE	\$450.00	\$300.00	\$1,000.00	\$0.00	\$675.00	\$750.00
1010500	500270	CAR ALLOWANCE	\$13,260.00	\$11,640.00	\$11,700.00	\$8,640.00	\$11,745.00	\$11,700.00
1010500	500271	PHONE ALLOWANCE	\$10,159.00	\$11,745.00	\$10,140.00	\$9,122.50	\$10,356.00	\$13,740.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$752,409.36	\$862,146.95	\$904,984.00	\$635,589.08	\$874,783.00	\$906,910.00
1010500	500330	TRAINING	\$6,478.00	\$4,154.00	\$6,500.00	\$250.00	\$6,500.00	\$6,500.00
1010500	500359	ATTORNEYS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010500	500360	PUBLIC DEFENDER AGREEMENT	\$13,787.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010500	500430	EQUIPMENT REPAIR & MAINT	\$253.51	\$351.90	\$2,400.00	\$351.90	\$2,400.00	\$2,400.00
1010500	500432	MAINTENANCE SVC CONTRACTS	\$6,354.51	\$3,450.65	\$6,500.00	\$7,073.72	\$6,500.00	\$6,500.00
1010500	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$2,478.40	\$0.00	\$2,874.84	\$0.00	\$0.00
1010500	500435	VEHICLE REPAIR & MAINT	\$1,281.90	\$149.23	\$0.00	\$548.60	\$0.00	\$0.00
1010500	500444	OFFICE EQUIPMENT RENTAL	\$4,952.46	\$4,697.04	\$5,200.00	\$1,657.14	\$5,200.00	\$5,200.00
1010500	500502	FORFEITURE FUND SEIZURES	\$2,504.86	\$1,353.63	\$5,222.00	\$0.00	\$5,222.00	\$0.00
1010500	500522	INVESTIGATION	\$1,539.61	\$1,702.74	\$1,500.00	\$1,969.47	\$1,500.00	\$1,500.00
1010500	500545	MEMBERSHIP / PUBLICATIONS	\$8,124.58	\$7,473.79	\$9,030.00	\$6,415.25	\$9,030.00	\$9,030.00
1010500	500575	VICTIM-WITNESS SERVICES	\$0.00	\$200.57	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
1010500	500576	BAD CHECK RESTITUTION	\$6,731.23	\$800.37	\$57,102.00	\$0.00	\$57,102.00	\$0.00
1010500	500580	TRAVEL	\$8,533.22	\$4,219.05	\$12,000.00	\$0.00	\$12,000.00	\$12,000.00
1010500	500582	MILEAGE	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00
1010500	500583	WITNESS TRAVEL/LODGING	\$3,673.17	\$1,725.32	\$10,000.00	\$32.59	\$10,000.00	\$10,000.00
1010500	500601	OFFICE SUPPLIES	\$16,137.76	\$9,008.83	\$20,060.00	\$4,550.78	\$20,060.00	\$20,060.00
1010500	500602	POSTAGE/SHIPPING	\$394.23	\$13.70	\$1,000.00	\$79.16	\$1,000.00	\$1,000.00
1010500	500625	OPERATING SUPPLIES	\$21,031.04	\$4,502.60	\$8,500.00	\$2,202.24	\$8,500.00	\$8,500.00
1010500	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$482.35	\$1,194.63	\$7,000.00	\$1,493.81	\$7,000.00	\$7,000.00
1010500	500660	VEHICLE FUEL/OIL	\$1,504.32	\$1,044.63	\$3,000.00	\$1,342.14	\$3,000.00	\$3,000.00
1010500	500665	COURT DISPLAYS/EXHIBITS	\$255.81	\$0.00	\$2,500.00	\$204.00	\$2,500.00	\$2,500.00
1010500	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$10,274.19	\$0.00	\$732.67	\$0.00	\$0.00
1010500	500675	SMALL FURNISHINGS	\$2,484.72	\$1,241.15	\$500.00	\$4,102.00	\$500.00	\$500.00
1010500	500710	TELEPHONE	\$2,931.20	\$1,974.05	\$2,800.00	\$1,767.46	\$2,800.00	\$2,800.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1010500	500804	COURT REPORTER FEES	\$600.50	\$0.00	\$1,332.00	\$846.80	\$1,332.00	\$1,332.00
1010500	500808	WITNESS FEES/EXPENSES	\$4,830.75	\$5,200.32	\$9,000.00	\$2,475.00	\$9,000.00	\$9,000.00
1010500	500812	INTERPRETER/EXPERT FEES	\$19,033.05	\$18,232.45	\$27,000.00	\$3,483.30	\$27,000.00	\$27,000.00
1010500	500813	MEDIATION FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010500	500814	PROCESS SERVING COSTS/FEES	\$0.00	\$3,155.00	\$0.00	\$2,265.00	\$0.00	\$0.00
1010500	500815	MENTAL EVALUATIONS	\$2,708.50	\$0.00	\$4,000.00	\$0.00	\$4,000.00	\$4,000.00
1010500	500831	VICTIMS OF CRIME (RESTITUTION)	\$0.00	\$8,745.00	\$3,655.00	\$474.09	\$3,655.00	\$0.00
1010500	500868	EXTRAORDINARY COURT CASES	\$17,448.75	\$9,092.84	\$80,606.00	\$4,733.97	\$80,606.00	\$0.00
1010500	500950	ISC: FLEET MANAGEMENT	\$4,948.00	\$4,788.00	\$5,120.00	\$2,560.00	\$5,120.00	\$4,632.00
1010500	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$159,005.03	\$111,224.08	\$293,627.00	\$54,485.93	\$293,627.00	\$146,554.00
<b>1010500 Total</b>		<b>DISTRICT ATTORNEY'S OFFICE</b>	<b>\$2,748,026.69</b>	<b>\$2,858,166.93</b>	<b>\$3,209,289.00</b>	<b>\$2,118,322.27</b>	<b>\$3,132,132.00</b>	<b>\$3,149,575.00</b>

**City Manager's Office / 1010600**



## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: City Manager</b>					
<b>Department Number: 0600</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 784,312	\$ 917,021	\$ 1,031,236	<b>12.46%</b>	\$ 114,215
<b>TOTAL</b>	<b>\$ 784,312</b>	<b>\$ 917,021</b>	<b>\$ 1,031,236</b>	<b>12.46%</b>	\$ 114,215
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 482,214	\$ 561,698	\$ 660,155	<b>17.53%</b>	\$ 98,457
<b>Benefits</b>	218,734	250,903	266,437	<b>6.19%</b>	\$ 15,534
<b>Service &amp; Supplies</b>	83,364	104,420	104,644	<b>0.21%</b>	\$ 224
<b>Capital Outlay</b>	-	-	-	<b>0.00%</b>	\$ -
<b>TOTAL</b>	<b>\$ 784,312</b>	<b>\$ 917,021</b>	<b>\$ 1,031,236</b>	<b>12.46%</b>	\$ 114,215
<b>FTE</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: City Manager</b>		
<b>DEPARTMENT NUMBER: 0600</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
City Manager	1.0	\$ 200,025
Deputy City Manager	1.0	174,758
Department Business Manager	1.0	90,047
Office Specialist	1.0	48,417
Digital Media Coordinator	1.0	62,230
Hourly		24,936
Sick Payoff		12,987
Annual Payoff		46,755
<b>SUB-TOTAL SALARY &amp; WAGES</b>	5.00	\$ 660,155
<b>BENEFITS:</b>		
Medicare		8,591
Retirement		171,203
Group Insurance		70,768
Workers' Compensation		4,235
Car Allowance		7,800
Phone Allowance		3,840
<b>SUB-TOTAL BENEFITS</b>		\$ 266,437
<b>GRAND TOTAL</b>		\$ 926,592



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>CITY MANAGER'S OFFICE</b>								
1010600	500101	SALARIES	\$441,316.41	\$458,426.97	\$520,935.00	\$384,601.29	\$536,762.00	\$575,477.00
1010600	500102	HOURLY/SEASONAL	\$0.00	\$527.76	\$24,936.00	\$6,400.00	\$24,936.00	\$24,936.00
1010600	500103	ADMINISTRATIVE PAY	\$40.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010600	500106	MANAGEMENT LEAVE PAY	\$16,053.10	\$14,116.34	\$0.00	\$4,436.56	\$0.00	\$0.00
1010600	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$9,142.68	\$0.00	\$0.00	\$0.00	\$12,987.00
1010600	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,755.00
1010600	500111	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$457,410.24	\$482,213.75	\$545,871.00	\$395,437.85	\$561,698.00	\$660,155.00
1010600	500225	MEDICARE	\$6,530.04	\$6,871.67	\$7,782.00	\$5,607.61	\$7,983.00	\$8,591.00
1010600	500230	RETIREMENT	\$126,734.46	\$137,813.63	\$152,093.00	\$113,578.38	\$156,720.00	\$171,203.00
1010600	500240	GROUP INSURANCE	\$53,545.49	\$50,829.94	\$57,649.00	\$42,711.46	\$57,262.00	\$56,812.00
1010600	500241	CITY HSA CONTRIBUTION	\$0.00	\$9,866.06	\$9,842.00	\$10,433.56	\$14,055.00	\$13,956.00
1010600	500250	WORKERS' COMPENSATION	\$2,778.30	\$3,516.07	\$4,235.00	\$3,078.13	\$4,645.00	\$4,235.00
1010600	500270	CAR ALLOWANCE	\$7,800.00	\$7,860.00	\$7,800.00	\$5,760.00	\$7,830.00	\$7,800.00
1010600	500271	PHONE ALLOWANCE	\$1,920.00	\$1,952.00	\$1,920.00	\$1,552.00	\$2,408.00	\$3,840.00
1010600	500272	MOBILE DEVICE ALLOWANCE	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$199,308.29	\$218,734.37	\$241,321.00	\$182,721.14	\$250,903.00	\$266,437.00
1010600	500303	ORGANIZATIONAL DEVELOPMENT	\$1,498.07	\$2,226.20	\$3,000.00	\$2,266.56	\$3,000.00	\$3,000.00
1010600	500309	PROFESSIONAL SERVICES	\$94,266.00	\$72,304.05	\$85,950.00	\$64,393.90	\$85,950.00	\$85,950.00
1010600	500330	TRAINING	\$1,717.00	\$609.00	\$2,500.00	\$1,117.38	\$2,500.00	\$2,500.00
1010600	500430	EQUIPMENT REPAIR & MAINT	\$0.00	\$0.00	\$350.00	\$0.00	\$350.00	\$350.00
1010600	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$704.00	\$0.00	\$1,566.01	\$0.00	\$0.00
1010600	500545	MEMBERSHIP / PUBLICATIONS	\$2,948.44	\$2,035.32	\$3,040.00	\$1,565.00	\$3,040.00	\$3,040.00
1010600	500580	TRAVEL	\$5,763.16	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
1010600	500601	OFFICE SUPPLIES	\$1,087.40	\$985.70	\$1,500.00	\$433.18	\$1,500.00	\$1,500.00
1010600	500625	OPERATING SUPPLIES	\$1,766.15	\$1,259.81	\$1,970.00	\$2,677.05	\$1,970.00	\$1,970.00
1010600	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$1,639.00	\$0.00	\$0.00	\$0.00	\$0.00
1010600	500710	TELEPHONE	\$841.43	\$277.45	\$1,500.00	\$253.50	\$1,500.00	\$1,500.00
1010600	500955	ISC: RADIOS	\$813.00	\$533.00	\$610.00	\$305.00	\$610.00	\$834.00
1010600	501422	EMPLOYEE RECOGNITION FUND	\$2,610.00	\$790.00	\$1,000.00	\$935.00	\$1,000.00	\$1,000.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$113,310.65	\$83,363.53	\$104,420.00	\$75,512.58	\$104,420.00	\$104,644.00
1010600	507743	FURNITURE & FIXTURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1010600 Total</b>		<b>CITY MANAGER'S OFFICE</b>	<b>\$770,029.18</b>	<b>\$784,311.65</b>	<b>\$891,612.00</b>	<b>\$653,671.57</b>	<b>\$917,021.00</b>	<b>\$1,031,236.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Public Defender</b>					
<b>Department Number: 0610</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 1,746,044	\$ 1,804,481	\$ 1,774,507	-1.66%	\$ (29,974)
<b>TOTAL</b>	<b>\$ 1,746,044</b>	<b>\$ 1,804,481</b>	<b>\$ 1,774,507</b>	<b>-1.66%</b>	<b>\$ (29,974)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ -	\$ -	\$ -	0.00%	\$ -
<b>Benefits</b>	-	-	-	0.00%	\$ -
<b>Service &amp; Supplies</b>	1,746,044	1,804,481	1,774,507	-1.66%	\$ (29,974)
<b>TOTAL</b>	<b>\$ 1,746,044</b>	<b>\$ 1,804,481</b>	<b>\$ 1,774,507</b>	<b>-1.66%</b>	<b>\$ (29,974)</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>PUBLIC DEFENDER</b>								
1010610	500360	PUBIC DEFENDER AGREEMENT	\$1,249,195.00	\$1,373,282.48	\$1,414,481.00	\$1,276,265.00	\$1,414,481.00	\$1,384,507.00
1010610	500361	CONFLICT COUNSEL	\$383,849.59	\$372,761.41	\$390,000.00	\$283,409.98	\$390,000.00	\$390,000.00
			\$1,633,044.59	\$1,746,043.89	\$1,804,481.00	\$1,559,674.98	\$1,804,481.00	\$1,774,507.00
<b>1010610 Total</b>		<b>PUBLIC DEFENDER</b>	\$1,633,044.59	\$1,746,043.89	\$1,804,481.00	\$1,559,674.98	\$1,804,481.00	\$1,774,507.00

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Community Support Services</b>					
<b>Department Number: 0615</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 329,340	\$ 340,586	\$ 355,586	<b>4.40%</b>	\$ 15,000
<b>TOTAL</b>	<b>\$ 329,340</b>	<b>\$ 340,586</b>	<b>\$ 355,586</b>	<b>4.40%</b>	\$ 15,000
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ -	\$ -	\$ -	<b>0.00%</b>	\$ -
<b>Benefits</b>	-	-	-	<b>0.00%</b>	\$ -
<b>Service &amp; Supplies</b>	329,340	340,586	355,586	<b>4.40%</b>	\$ 15,000
<b>TOTAL</b>	<b>\$ 329,340</b>	<b>\$ 340,586</b>	<b>\$ 355,586</b>	<b>4.40%</b>	\$ 15,000
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>COMMUNITY SUPPORT</b>								
1010615	501401	BOARD DESIGNATED	\$0.00	\$0.00	\$7,600.00	\$0.00	\$7,600.00	\$280,000.00
1010615	501402	T R P A / T T D	\$12,515.00	\$12,515.00	\$12,550.00	\$0.00	\$12,550.00	\$12,550.00
1010615	501403	ORMSBY ASSOC OF CC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010615	501404	CAMPAGNI INCENTIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010615	501405	UNITED LATINO COMMUNITY	\$0.00	\$11,016.00	\$9,000.00	\$0.00	\$9,000.00	\$0.00
1010615	501406	NV ASSN. OF COUNTIES	\$25,356.00	\$25,406.00	\$25,406.00	\$25,432.00	\$25,406.00	\$25,406.00
1010615	501407	NV LEAGUE OF CITIES	\$12,630.16	\$12,782.37	\$12,630.00	\$12,630.16	\$12,630.00	\$12,630.00
1010615	501408	NO. NV. DEV. AUTHORITY	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
1010615	501419	ST VINCENT DE PAUL	\$0.00	\$11,750.00	\$18,000.00	\$11,202.41	\$18,000.00	\$0.00
1010615	501421	VOL ATTORNEY FOR RURAL NV	\$15,000.00	\$13,000.00	\$20,000.00	\$12,587.82	\$20,000.00	\$0.00
1010615	501424	O A R C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010615	501426	R.S.V.P. PROGRAM	\$12,250.00	\$16,000.00	\$15,250.00	\$4,840.40	\$15,250.00	\$0.00
1010615	501427	SENIOR CITIZENS CTR, INC.	\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00	\$0.00
1010615	501430	TRAINING	\$20,000.00	(\$516.00)	\$0.00	\$0.00	\$0.00	\$0.00
1010615	501434	ADVOCATES TO END D.V.	\$9,000.00	\$9,000.00	\$9,000.00	\$7,407.84	\$9,000.00	\$0.00
1010615	501435	COMMUNITY COUNCIL CENTER	\$60,000.00	\$60,000.00	\$60,000.00	\$58,018.00	\$60,000.00	\$0.00
1010615	501442	MOTOR UNIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010615	501467	CASA	\$21,687.27	\$28,312.73	\$25,000.00	\$12,765.09	\$25,000.00	\$0.00
1010615	501479	ESL IN HOME LOAN PROGRAM NNV	\$0.00	\$0.00	\$10,000.00	\$8,110.48	\$10,000.00	\$0.00
1010615	501482	RON WOOD FAMILY RESOURCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010615	501483	CAPITAL CITY CIRCLES	\$8,312.73	\$8,187.27	\$9,000.00	\$9,000.00	\$9,000.00	\$0.00
1010615	501484	PARTNERSHIP CARSON CITY	\$66,250.00	\$66,250.00	\$52,650.00	\$52,650.00	\$52,650.00	\$0.00
1010615	501486	FISH	\$7,500.00	\$7,137.00	\$7,500.00	\$3,700.00	\$7,500.00	\$0.00
1010615	501487	NV HEALTH CENTERS	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010615	501488	FOOD FOR THOUGHT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010615	501489	SALVATION ARMY -EMER HOUS	\$12,000.00	\$10,500.00	\$9,000.00	\$0.00	\$9,000.00	\$0.00
1010615	501490	N NV DREAM CENTER - DC HIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010615	504600	FISCAL CHARGES	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00
<b>1010615 Total</b>			<b>\$340,501.16</b>	<b>\$329,340.37</b>	<b>\$341,086.00</b>	<b>\$256,344.20</b>	<b>\$340,586.00</b>	<b>\$355,586.00</b>
<b>COMMUNITY SUPPORT</b>			<b>\$340,501.16</b>	<b>\$329,340.37</b>	<b>\$341,086.00</b>	<b>\$256,344.20</b>	<b>\$340,586.00</b>	<b>\$355,586.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Central Services</b>					
<b>Department Number: 0616</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 2,096,255	\$ 2,108,078	\$ 2,150,055	1.99%	\$ 41,977
<b>TOTAL</b>	<b>\$ 2,096,255</b>	<b>\$ 2,108,078</b>	<b>\$ 2,150,055</b>	<b>1.99%</b>	<b>\$ 41,977</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ -	\$ -	\$ -	0.00%	\$ -
<b>Benefits</b>	-	-	-	0.00%	\$ -
<b>Service &amp; Supplies</b>	2,096,255	2,108,078	2,150,055	1.99%	\$ 41,977
<b>TOTAL</b>	<b>\$ 2,096,255</b>	<b>\$ 2,108,078</b>	<b>\$ 2,150,055</b>	<b>1.99%</b>	<b>\$ 41,977</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>CENTRAL SERVICES</b>								
1010616	500366	CHINA SPRINGS CONTRACT	\$150,935.00	\$148,614.00	\$148,614.00	\$146,780.00	\$148,614.00	\$147,009.00
1010616	500369	WESTER NV REG YOUTH CENTER	\$578,433.00	\$597,236.00	\$582,689.00	\$582,689.00	\$582,689.00	\$544,971.00
1010616	500915	ISC: INSURANCE FUND	\$842,625.00	\$890,775.00	\$890,775.00	\$445,387.50	\$890,775.00	\$987,075.00
1010616	501423	EMPLOYEE AMBULANCE PROGRAM	\$55,725.00	\$55,725.00	\$56,000.00	\$0.00	\$56,000.00	\$56,000.00
1010616	501465	SCHOOL CROSSING GUARDS	\$168,377.00	\$144,265.00	\$165,000.00	\$0.00	\$165,000.00	\$150,000.00
1010616	502525	AIRPORT AUTHORITY	\$263,247.84	\$259,640.26	\$265,000.00	\$0.00	\$265,000.00	\$265,000.00
1010616	502530	REAL ROLL: CURRENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$2,059,342.84	\$2,096,255.26	\$2,108,078.00	\$1,174,856.50	\$2,108,078.00	\$2,150,055.00
<b>1010616 Total</b>		<b>CENTRAL SERVICES</b>	<b>\$2,059,342.84</b>	<b>\$2,096,255.26</b>	<b>\$2,108,078.00</b>	<b>\$1,174,856.50</b>	<b>\$2,108,078.00</b>	<b>\$2,150,055.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Purchasing</b>					
<b>Department Number: 0620</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 139,408	\$ 143,208	\$ 145,700	<b>1.74%</b>	\$ 2,492
<b>TOTAL</b>	<b>\$ 139,408</b>	<b>\$ 143,208</b>	<b>\$ 145,700</b>	<b>1.74%</b>	\$ 2,492
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 79,884	\$ 81,525	\$ 83,684	<b>2.65%</b>	\$ 2,159
<b>Benefits</b>	36,615	37,333	38,032	<b>1.87%</b>	\$ 699
<b>Service &amp; Supplies</b>	22,909	24,350	23,984	<b>-1.50%</b>	\$ (366)
<b>TOTAL</b>	<b>\$ 139,408</b>	<b>\$ 143,208</b>	<b>\$ 145,700</b>	<b>1.74%</b>	\$ 2,492
<b>FTE</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>		



**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

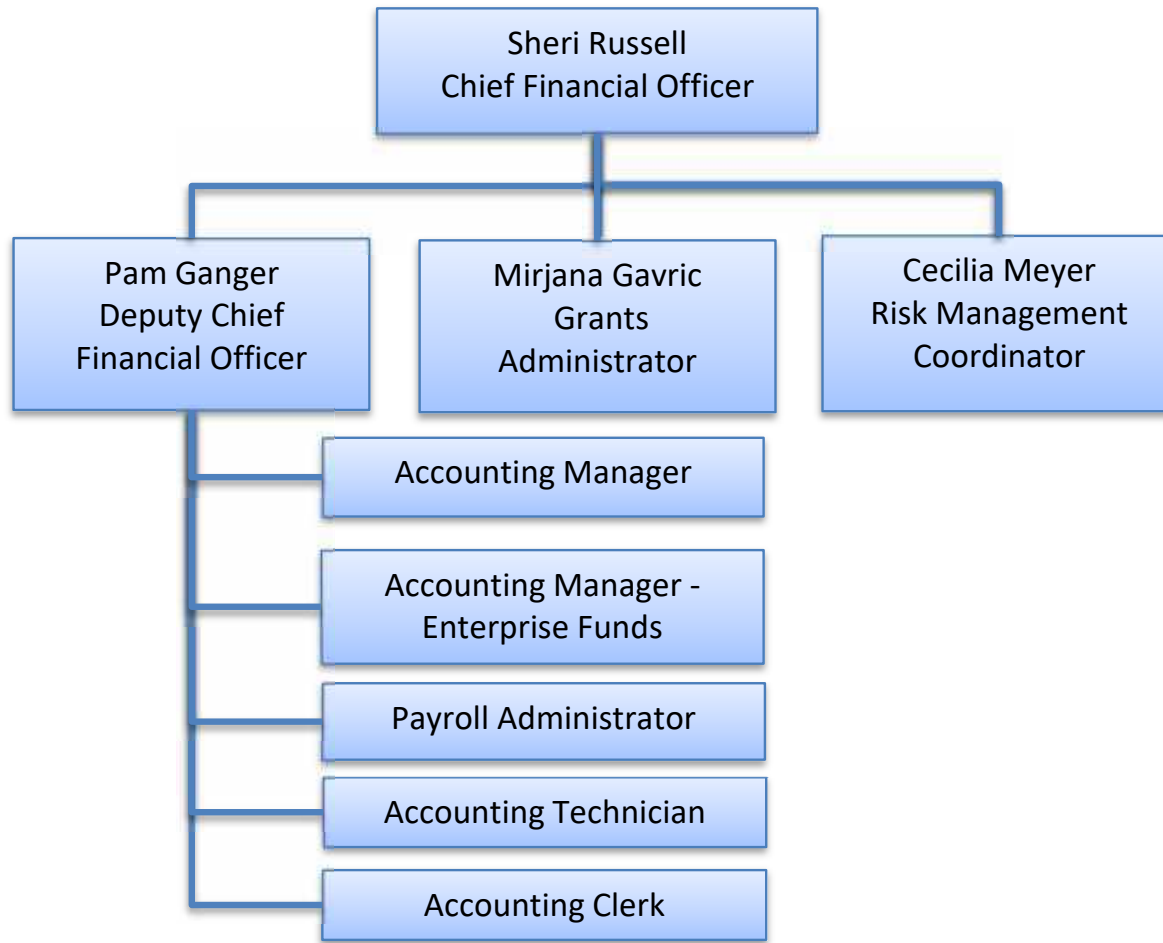
<b>DEPARTMENT: Purchasing</b>		
<b>DEPARTMENT NUMBER: 0620</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Purchasing & Contracts Administrator	1.00	\$ 71,216
Hourly		12,468
<b><i>SUB-TOTAL SALARY &amp; WAGES</i></b>	1.00	<b><i>\$ 83,684</i></b>
<b>BENEFITS:</b>		
Medicare		1,184
Retirement		21,187
Group Insurance		13,699
Workers' Compensation		1,002
Phone Allowance		960
<b><i>SUB-TOTAL BENEFITS</i></b>		<b><i>\$ 38,032</i></b>
<b><i>GRAND TOTAL</i></b>		<b><i>\$ 121,716</i></b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>PURCHASING DEPARTMENT</b>								
1010620	500101	SALARIES	\$61,064.26	\$65,722.41	\$68,808.00	\$50,796.58	\$69,057.00	\$71,216.00
1010620	500102	HOURLY/SEASONAL	\$13,583.32	\$12,883.54	\$12,468.00	\$9,173.85	\$12,468.00	\$12,468.00
1010620	500106	MANAGEMENT LEAVE PAY	\$2,442.30	\$1,278.50	\$0.00	\$0.00	\$0.00	\$0.00
1010620	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$77,089.88	\$79,884.45	\$81,276.00	\$59,970.43	\$81,525.00	\$83,684.00
1010620	500225	MEDICARE	\$1,090.75	\$1,128.54	\$1,149.00	\$847.45	\$1,242.00	\$1,184.00
1010620	500230	RETIREMENT	\$17,781.73	\$19,553.05	\$20,126.00	\$14,857.96	\$20,200.00	\$21,187.00
1010620	500240	GROUP INSURANCE	\$12,985.28	\$10,668.82	\$10,554.00	\$8,016.26	\$10,616.00	\$10,571.00
1010620	500241	CITY HSA CONTRIBUTION	\$0.00	\$3,232.02	\$3,128.00	\$2,372.01	\$3,141.00	\$3,128.00
1010620	500250	WORKERS' COMPENSATION	\$1,423.23	\$1,056.45	\$1,002.00	\$588.48	\$1,166.00	\$1,002.00
1010620	500271	PHONE ALLOWANCE	\$960.00	\$976.00	\$960.00	\$736.00	\$968.00	\$960.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$34,240.99	\$36,614.88	\$36,919.00	\$27,418.16	\$37,333.00	\$38,032.00
1010620	500330	TRAINING	\$0.00	\$975.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
1010620	500430	EQUIPMENT REPAIR & MAINT	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00
1010620	500433	SOFTWARE MAINTENANCE COST	\$15,300.00	\$15,776.00	\$15,776.00	\$16,125.03	\$15,776.00	\$15,776.00
1010620	500435	VEHICLE REPAIR & MAINT	\$1,360.71	\$1,086.33	\$0.00	\$64.13	\$0.00	\$0.00
1010620	500444	OFFICE EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010620	500545	MEMBERSHIP / PUBLICATIONS	\$220.00	\$220.00	\$450.00	\$30.00	\$450.00	\$450.00
1010620	500580	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010620	500601	OFFICE SUPPLIES	\$164.76	\$302.22	\$250.00	\$557.43	\$250.00	\$250.00
1010620	500625	OPERATING SUPPLIES	\$47.00	\$0.00	\$334.00	\$0.00	\$334.00	\$334.00
1010620	500660	VEHICLE FUEL/OIL	\$1,287.85	\$896.47	\$1,000.00	\$829.50	\$1,000.00	\$1,000.00
1010620	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010620	500710	TELEPHONE	\$723.86	\$61.55	\$1,000.00	\$51.13	\$1,000.00	\$1,000.00
1010620	500950	ISC: FLEET MANAGEMENT	\$3,711.00	\$3,591.00	\$3,840.00	\$1,920.00	\$3,840.00	\$3,474.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$22,815.18	\$22,908.57	\$24,350.00	\$19,577.22	\$24,350.00	\$23,984.00
<b>1010620 Total</b>		<b>PURCHASING DEPARTMENT</b>	<b>\$134,146.05</b>	<b>\$139,407.90</b>	<b>\$142,545.00</b>	<b>\$106,965.81</b>	<b>\$143,208.00</b>	<b>\$145,700.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: New City Hall</b>					
<b>Department Number: 0630</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 71,919	\$ 88,800	\$ 81,300	-8.45%	\$ (7,500)
<b>TOTAL</b>	<b>\$ 71,919</b>	<b>\$ 88,800</b>	<b>\$ 81,300</b>	<b>-8.45%</b>	<b>\$ (7,500)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ -	\$ -	\$ -	0.00%	\$ -
<b>Benefits</b>	-	-	-	0.00%	\$ -
<b>Service &amp; Supplies</b>	71,919	88,800	81,300	-8.45%	\$ (7,500)
<b>TOTAL</b>	<b>\$ 71,919</b>	<b>\$ 88,800</b>	<b>\$ 81,300</b>	<b>-8.45%</b>	<b>\$ (7,500)</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>NEW CITY HALL</b>								
1010630	500430	EQUIPMENT REPAIR & MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010630	500444	OFFICE EQUIPMENT RENTAL	\$6,370.37	\$4,188.33	\$10,000.00	\$2,945.05	\$10,000.00	\$10,000.00
1010630	500601	OFFICE SUPPLIES	\$3,573.86	\$2,288.03	\$4,300.00	\$1,360.60	\$4,300.00	\$4,300.00
1010630	500602	POSTAGE/SHIPPING	\$28,162.75	\$29,676.25	\$34,000.00	\$29,468.89	\$34,000.00	\$26,500.00
1010630	500625	OPERATING SUPPLIES	\$3,197.33	\$5,201.12	\$5,500.00	\$4,444.79	\$5,500.00	\$5,500.00
1010630	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010630	500712	POWER	\$24,892.29	\$21,419.29	\$25,000.00	\$14,347.05	\$25,000.00	\$25,000.00
1010630	500713	HEATING	\$7,462.45	\$9,145.55	\$10,000.00	\$5,746.43	\$10,000.00	\$10,000.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$73,659.05	\$71,918.57	\$88,800.00	\$58,312.81	\$88,800.00	\$81,300.00
<b>1010630 Total</b>		<b>NEW CITY HALL</b>	<b>\$73,659.05</b>	<b>\$71,918.57</b>	<b>\$88,800.00</b>	<b>\$58,312.81</b>	<b>\$88,800.00</b>	<b>\$81,300.00</b>



## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Finance</b>					
<b>Department Number: 0701</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 701,200	\$ 734,944	\$ 790,010	<b>7.49%</b>	\$ 55,066
<b>TOTAL</b>	<b>\$ 701,200</b>	<b>\$ 734,944</b>	<b>\$ 790,010</b>	<b>7.49%</b>	\$ 55,066
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 451,151	\$ 460,590	\$ 494,532	<b>7.37%</b>	\$ 33,942
<b>Benefits</b>	175,482	185,482	206,606	<b>11.39%</b>	\$ 21,124
<b>Service &amp; Supplies</b>	74,567	88,872	88,872	<b>0.00%</b>	\$ -
<b>TOTAL</b>	<b>\$ 701,200</b>	<b>\$ 734,944</b>	<b>\$ 790,010</b>	<b>7.49%</b>	\$ 55,066
<b>FTE</b>	<b>6.30</b>	<b>6.30</b>	<b>6.30</b>		

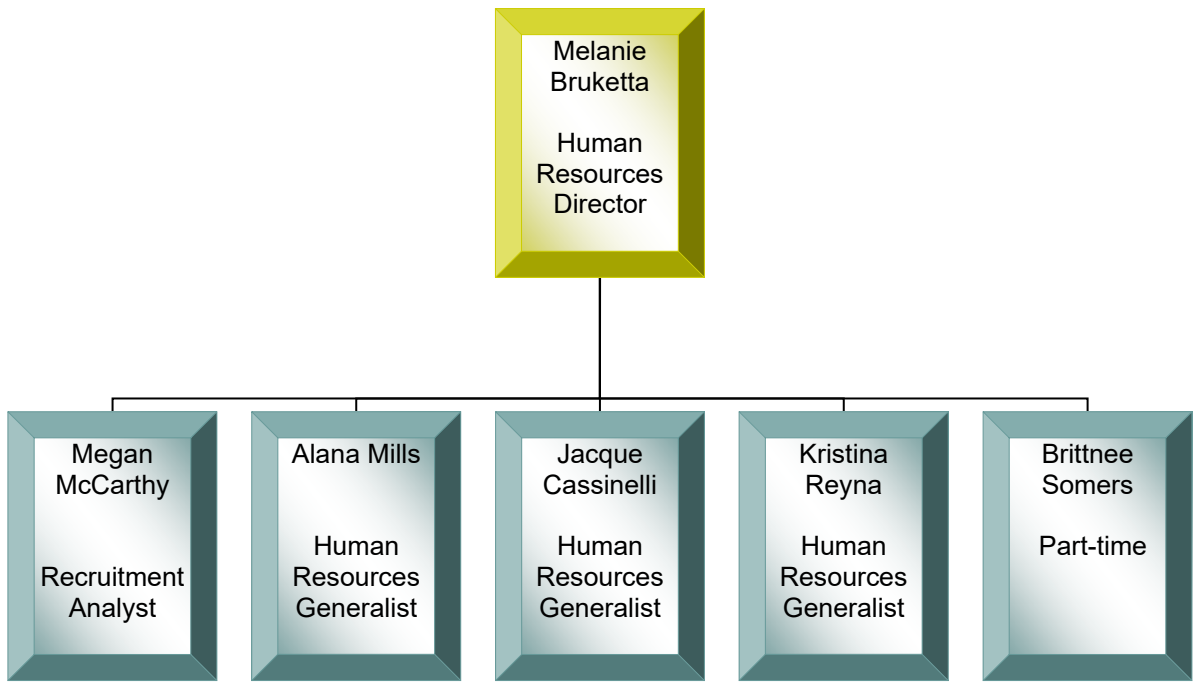
**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Finance</b>		
<b>DEPARTMENT NUMBER: 0701</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Accounting Clerk	0.7	\$ 28,756
Accounting Manager	1.0	96,541
Accounting Technician	1.0	48,610
Chief Financial Officer	0.6	86,480
Deputy Chief Financial Officer	1.0	119,814
Grants Administrator	1.0	75,063
Payroll Administrator	1.0	56,768
Overtime		2,500
Grant Allocations		(20,000)
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>6.3</b>	<b>\$ 494,532</b>
<b>BENEFITS:</b>		
Medicare		7,480
Retirement		133,030
Group Insurance		56,574
Workers' Compensation		4,686
Car Allowance		2,340
Phone Allowance		2,496
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 206,606</b>
<b>GRAND TOTAL</b>		<b>\$ 701,138</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>FINANCE DEPARTMENT</b>								
1010701	500101	SALARIES	\$422,871.93	\$439,168.72	\$489,859.00	\$319,769.72	\$463,090.00	\$512,032.00
1010701	500102	HOURLY/SEASONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010701	500103	ADMINISTRATIVE PAY	\$3,212.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010701	500106	MANAGEMENT LEAVE PAY	\$9,544.08	\$3,832.98	\$0.00	\$1,694.48	\$0.00	\$0.00
1010701	500107	ANNUAL LEAVE PAYOFF	\$1,007.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010701	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010701	500111	OVERTIME	\$778.64	\$2,527.28	\$2,500.00	\$2,783.88	\$2,500.00	\$2,500.00
1010701	500114	F L S A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010701	500116	HOLIDAY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010701	500125	TEMPORARY STAFFING	\$314.40	\$19,976.85	\$0.00	\$0.00	\$0.00	\$0.00
1010701	500199	GRANT FUNDED ALLOCATION	(\$20,366.47)	(\$14,354.40)	(\$40,000.00)	\$0.00	(\$5,000.00)	(\$20,000.00)
			\$417,363.03	\$451,151.43	\$452,359.00	\$324,248.08	\$460,590.00	\$494,532.00
1010701	500225	MEDICARE	\$6,325.43	\$6,484.15	\$7,162.00	\$4,717.08	\$6,813.00	\$7,480.00
1010701	500230	RETIREMENT	\$106,507.52	\$113,754.00	\$124,939.00	\$81,363.51	\$117,904.00	\$133,030.00
1010701	500240	GROUP INSURANCE	\$48,267.11	\$41,196.83	\$42,401.00	\$31,464.83	\$45,459.00	\$50,660.00
1010701	500241	CITY HSA CONTRIBUTION	\$0.00	\$4,556.10	\$4,413.00	\$4,021.27	\$5,478.00	\$5,914.00
1010701	500250	WORKERS' COMPENSATION	\$4,719.78	\$4,595.10	\$4,686.00	\$3,092.10	\$4,962.00	\$4,686.00
1010701	500270	CAR ALLOWANCE	\$2,340.00	\$2,358.00	\$2,340.00	\$1,728.00	\$2,349.00	\$2,340.00
1010701	500271	PHONE ALLOWANCE	\$2,496.00	\$2,537.60	\$2,496.00	\$1,913.60	\$2,517.00	\$2,496.00
			\$170,655.84	\$175,481.78	\$188,437.00	\$128,300.39	\$185,482.00	\$206,606.00
1010701	500309	PROFESSIONAL SERVICES	\$13,460.35	\$12,800.00	\$12,500.00	\$10,300.00	\$12,500.00	\$12,500.00
1010701	500312	AUDITING FEES	\$43,818.47	\$44,805.50	\$46,287.00	\$48,685.10	\$46,287.00	\$46,287.00
1010701	500330	TRAINING	\$1,669.00	\$1,068.00	\$3,300.00	\$358.00	\$3,300.00	\$3,300.00
1010701	500430	EQUIPMENT REPAIR & MAINT	\$3,206.63	\$2,431.52	\$1,075.00	\$1,485.71	\$1,075.00	\$1,075.00
1010701	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$401.96	\$0.00	\$11,175.73	\$0.00	\$0.00
1010701	500444	OFFICE EQUIPMENT RENTAL	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00
1010701	500542	PRINTING/ADVERTISING	\$2,462.07	\$2,189.32	\$4,400.00	\$306.24	\$4,400.00	\$4,400.00
1010701	500545	MEMBERSHIP / PUBLICATIONS	\$2,889.20	\$2,824.36	\$5,500.00	\$3,157.00	\$5,500.00	\$5,500.00
1010701	500580	TRAVEL	\$2,233.44	\$1,292.07	\$2,550.00	\$0.00	\$2,550.00	\$2,550.00
1010701	500582	MILEAGE	\$144.73	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00
1010701	500601	OFFICE SUPPLIES	\$2,691.75	\$910.17	\$2,275.00	\$1,283.73	\$2,275.00	\$2,275.00
1010701	500602	POSTAGE/SHIPPING	\$17.84	\$55.85	\$500.00	\$135.84	\$500.00	\$500.00
1010701	500625	OPERATING SUPPLIES	\$2,700.35	\$1,562.59	\$6,500.00	\$3,266.05	\$6,500.00	\$6,500.00
1010701	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$0.00	\$0.00	\$335.00	\$159.00	\$335.00	\$335.00
1010701	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$3,701.37	\$0.00	\$0.00	\$0.00	\$0.00
1010701	500710	TELEPHONE	\$1,232.69	\$479.19	\$3,250.00	\$1,033.52	\$3,250.00	\$3,250.00
1010701	502450	CASH SHORT/OVER	\$20.00	\$45.16	\$0.00	\$0.00	\$0.00	\$0.00
			\$76,546.52	\$74,567.06	\$88,872.00	\$81,345.92	\$88,872.00	\$88,872.00
<b>1010701 Total</b>		<b>FINANCE DEPARTMENT</b>	<b>\$664,565.39</b>	<b>\$701,200.27</b>	<b>\$729,668.00</b>	<b>\$533,894.39</b>	<b>\$734,944.00</b>	<b>\$790,010.00</b>



## Human Resources Organizational Chart (FY 2022)



## FISCAL SUMMARY FOR GENERAL FUND

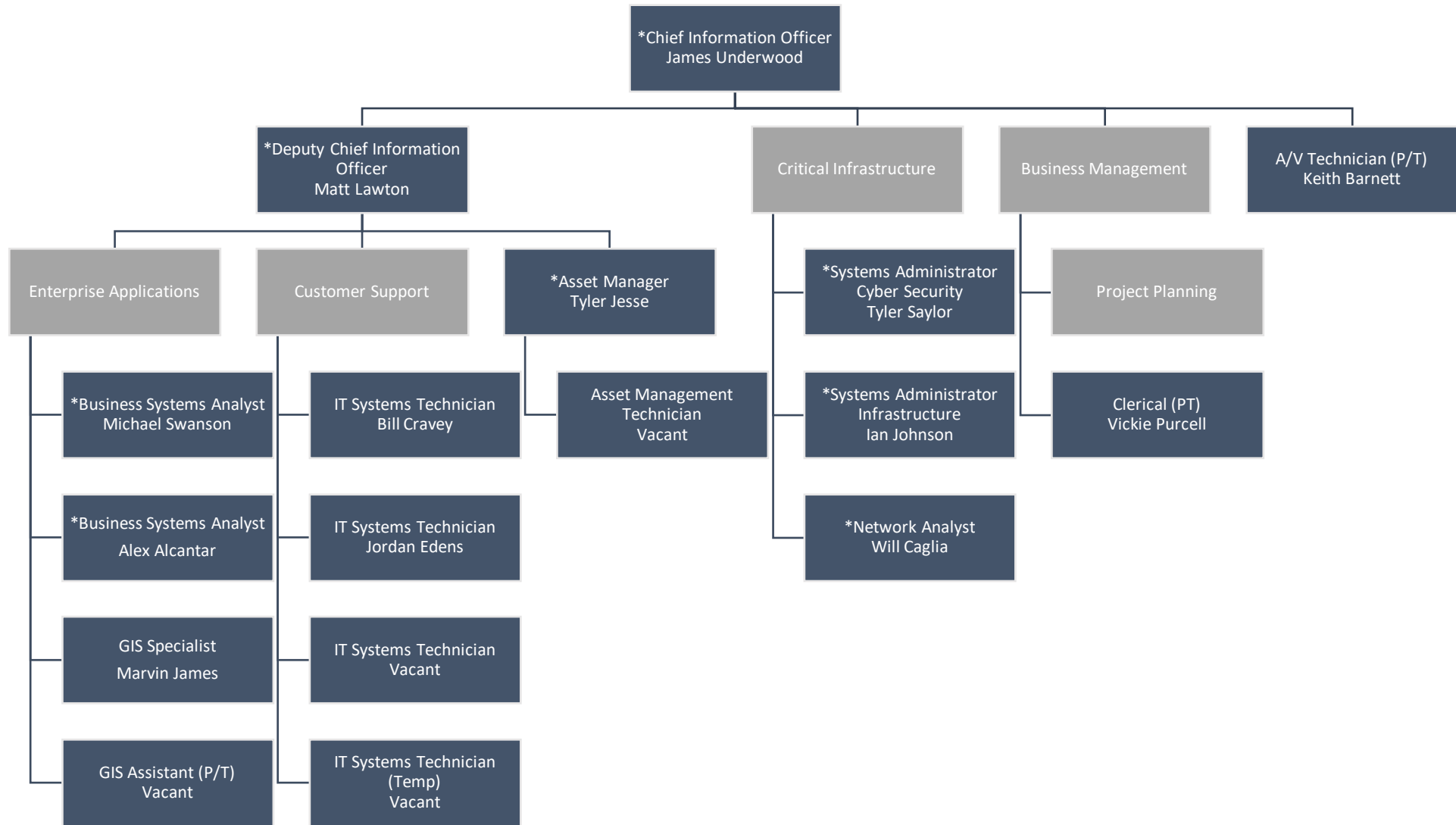
<b>Department Name: Human Resources</b>					
<b>Department Number: 0705</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 314,817	\$ 343,769	\$ 352,240	<b>2.46%</b>	\$ 8,471
<b>TOTAL</b>	<b>\$ 314,817</b>	<b>\$ 343,769</b>	<b>\$ 352,240</b>	<b>2.46%</b>	\$ 8,471
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 199,928	\$ 205,328	\$ 209,691	<b>2.12%</b>	\$ 4,363
<b>Benefits</b>	96,942	104,411	108,519	<b>3.93%</b>	\$ 4,108
<b>Service &amp; Supplies</b>	17,947	34,030	34,030	<b>0.00%</b>	\$ -
<b>TOTAL</b>	<b>\$ 314,817</b>	<b>\$ 343,769</b>	<b>\$ 352,240</b>	<b>2.46%</b>	\$ 8,471
<b>FTE</b>	<b>2.2</b>	<b>2.2</b>	<b>2.2</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Human Resources</b>		
<b>DEPARTMENT NUMBER: 1010705</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Human Resources Director	0.70	\$ 119,112
Human Resources Generalist	0.50	29,855
Recruitment Analyst	1.00	60,724
<b>SUB-TOTAL SALARY &amp; WAGES</b>	2.20	\$ 209,691
<b>BENEFITS:</b>		
Medicare		2,909
Retirement		62,384
Group Insurance		38,188
Workers' Compensation		1,636
Car Allowance		2,730
Phone Allowance		672
<b>SUB-TOTAL BENEFITS</b>		\$ 108,519
<b>GRAND TOTAL</b>		\$ 318,210

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>HUMAN RESOURCES DEPARTMENT</b>								
1010705	500101	SALARIES	\$184,863.18	\$198,286.18	\$203,328.00	\$150,171.19	\$204,843.00	\$209,691.00
1010705	500102	HOURLY/SEASONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010705	500103	ADMINISTRATIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010705	500106	MANAGEMENT LEAVE PAY	\$7,543.87	\$1,642.08	\$0.00	\$864.04	\$485.00	\$0.00
1010705	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010705	500111	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>					
			\$192,407.05	\$199,928.26	\$203,328.00	\$151,035.23	\$205,328.00	\$209,691.00
1010705	500225	MEDICARE	\$2,738.00	\$2,833.80	\$2,897.00	\$2,105.12	\$2,861.00	\$2,909.00
1010705	500230	RETIREMENT	\$53,874.08	\$58,345.68	\$59,475.00	\$44,177.92	\$60,059.00	\$62,384.00
1010705	500240	GROUP INSURANCE	\$29,525.41	\$23,429.74	\$21,992.00	\$20,698.46	\$27,913.00	\$29,353.00
1010705	500241	CITY HSA CONTRIBUTION	\$0.00	\$7,126.96	\$6,546.00	\$6,200.69	\$8,375.00	\$8,835.00
1010705	500250	WORKERS' COMPENSATION	\$1,602.10	\$1,771.44	\$1,636.00	\$1,208.92	\$1,785.00	\$1,636.00
1010705	500270	CAR ALLOWANCE	\$2,730.00	\$2,751.00	\$2,730.00	\$2,016.00	\$2,741.00	\$2,730.00
1010705	500271	PHONE ALLOWANCE	\$672.00	\$683.20	\$672.00	\$515.20	\$677.00	\$672.00
			<hr/>					
			\$91,141.59	\$96,941.82	\$95,948.00	\$76,922.31	\$104,411.00	\$108,519.00
1010705	500309	PROFESSIONAL SERVICES	\$2,624.00	\$0.00	\$2,000.00	\$1,250.31	\$2,000.00	\$2,000.00
1010705	500330	TRAINING	\$489.00	(\$949.00)	\$2,920.00	\$2,920.00	\$2,920.00	\$2,920.00
1010705	500331	OPERATING CONTRACT	\$0.00	\$669.97	\$2,000.00	\$755.79	\$2,000.00	\$2,000.00
1010705	500354	EMP-MGMT RELATIONS BOARD	\$0.00	\$3,144.00	\$3,760.00	\$1,584.00	\$3,760.00	\$3,760.00
1010705	500360	PUBIC DEFENDER AGREEMENT	\$3,156.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010705	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010705	500542	PRINTING/ADVERTISING	\$252.88	\$617.51	\$2,000.00	\$1,441.44	\$2,000.00	\$2,000.00
1010705	500545	MEMBERSHIP / PUBLICATIONS	\$2,410.99	\$1,819.00	\$3,000.00	\$2,389.00	\$3,000.00	\$3,000.00
1010705	500580	TRAVEL	\$0.00	\$2,131.32	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00
1010705	500582	MILEAGE	\$289.56	\$67.25	\$700.00	\$0.00	\$700.00	\$700.00
1010705	500601	OFFICE SUPPLIES	\$2,895.98	\$2,326.42	\$3,000.00	\$968.21	\$3,000.00	\$3,000.00
1010705	500625	OPERATING SUPPLIES	\$6,661.96	\$2,373.10	\$2,950.00	\$1,455.77	\$2,950.00	\$2,950.00
1010705	500658	BACKGROUND SCREENING	\$5,711.00	\$5,192.00	\$4,000.00	\$3,212.00	\$4,000.00	\$4,000.00
1010705	500675	SMALL FURNISHINGS	\$0.00	\$442.81	\$500.00	\$12.37	\$500.00	\$500.00
1010705	500710	TELEPHONE	\$545.70	\$112.23	\$1,200.00	\$108.76	\$1,200.00	\$1,200.00
1010705	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>					
			\$25,037.07	\$17,946.61	\$34,030.00	\$16,097.65	\$34,030.00	\$34,030.00
<b>1010705 Total</b>		<b>HUMAN RESOURCES DEPARTMENT</b>	<b>\$308,585.71</b>	<b>\$314,816.69</b>	<b>\$333,306.00</b>	<b>\$244,055.19</b>	<b>\$343,769.00</b>	<b>\$352,240.00</b>

# Carson City Information Technology



## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Information Technology</b>					
<b>Department Number: 0710</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 2,798,774	\$ 2,770,660	\$ 2,806,331	<b>1.29%</b>	\$ 35,671
<b>TOTAL</b>	<b>\$ 2,798,774</b>	<b>\$ 2,770,660</b>	<b>\$ 2,806,331</b>	<b>1.29%</b>	\$ 35,671
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 1,027,957	\$ 795,115	\$ 847,685	<b>6.61%</b>	\$ 52,570
<b>Benefits</b>	400,125	364,335	366,983	<b>0.73%</b>	\$ 2,648
<b>Service &amp; Supplies</b>	1,370,692	1,611,210	1,591,663	<b>-1.21%</b>	\$ (19,547)
<b>Capital Outlay</b>	-	-	-	<b>0.00%</b>	\$ -
<b>TOTAL</b>	<b>\$ 2,798,774</b>	<b>\$ 2,770,660</b>	<b>\$ 2,806,331</b>	<b>1.29%</b>	\$ 35,671
<b>FTE</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Information Technology</b>		
<b>DEPARTMENT NUMBER: 1010710</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Business Systems Analyst	2.0	\$ 158,070
Chief Information Officer	1.0	129,375
Deputy Chief Info Officer	1.0	108,675
IT Systems Technician	3.0	192,810
Network Analyst	1.0	67,275
Systems Administrator	2.0	156,480
Hourly		20,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	10.0	832,685
<b>BENEFITS:</b>		
Medicare		\$ 11,878
Retirement		223,621
Group Insurance		112,051
Workers' Compensation		7,853
Car Allowance		3,900
Phone Allowance		7,680
<b>SUB-TOTAL BENEFITS</b>		\$ 366,983
<b>GRAND TOTAL</b>		\$ 1,199,668

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>INFORMATION TECHNOLOGY</b>								
1010710	500101	SALARIES	\$814,310.71	\$825,027.27	\$859,973.00	\$533,149.57	\$760,011.00	\$812,685.00
1010710	500102	HOURLY/SEASONAL	\$18,239.00	\$20,367.20	\$35,000.00	\$22,741.05	\$20,000.00	\$35,000.00
1010710	500103	ADMINISTRATIVE PAY	\$0.00	\$1,408.50	\$0.00	\$0.00	\$0.00	\$0.00
1010710	500106	MANAGEMENT LEAVE PAY	\$24,941.29	\$11,856.55	\$0.00	\$228.52	\$0.00	\$0.00
1010710	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$53,539.53	\$0.00	\$20,209.54	\$15,104.00	\$0.00
1010710	500108	SICK LEAVE PAY	\$0.00	\$109,458.13	\$0.00	\$0.00	\$0.00	\$0.00
1010710	500111	OVERTIME	\$2,265.24	\$6,294.46	\$0.00	\$6,352.64	\$0.00	\$0.00
1010710	500112	CALL BACK PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010710	500114	F L S A	\$0.00	\$5.72	\$0.00	\$0.02	\$0.00	\$0.00
1010710	500125	TEMPORARY STAFFING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010710	500199	GRANT FUNDED ALLOCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$859,756.24	\$1,027,957.36	\$894,973.00	\$582,681.34	\$795,115.00	\$847,685.00
1010710	500225	MEDICARE	\$12,323.08	\$14,713.37	\$12,524.00	\$8,305.48	\$11,571.00	\$11,878.00
1010710	500230	RETIREMENT	\$219,426.89	\$225,112.61	\$242,661.00	\$143,359.69	\$205,146.00	\$223,621.00
1010710	500240	GROUP INSURANCE	\$149,292.05	\$122,634.06	\$121,325.00	\$78,460.32	\$115,771.00	\$104,493.00
1010710	500241	CITY HSA CONTRIBUTION	\$0.00	\$14,011.96	\$15,957.00	\$10,644.44	\$10,709.00	\$7,558.00
1010710	500250	WORKERS' COMPENSATION	\$8,368.30	\$9,171.74	\$7,853.00	\$6,573.46	\$10,242.00	\$7,853.00
1010710	500260	EDUCATION INCENTIVE	\$1,092.50	\$1,707.08	\$0.00	\$224.95	\$225.00	\$0.00
1010710	500270	CAR ALLOWANCE	\$3,900.00	\$3,510.00	\$3,900.00	\$2,400.00	\$3,435.00	\$3,900.00
1010710	500271	PHONE ALLOWANCE	\$10,560.00	\$9,264.00	\$9,600.00	\$5,968.00	\$7,236.00	\$7,680.00
			\$404,962.82	\$400,124.82	\$413,820.00	\$255,936.34	\$364,335.00	\$366,983.00
1010710	500309	PROFESSIONAL SERVICES	\$0.00	\$4,120.00	\$32,000.00	\$11,350.00	\$32,000.00	\$32,000.00
1010710	500330	TRAINING	\$8,590.00	\$8,135.96	\$6,825.00	\$8,286.63	\$6,825.00	\$6,825.00
1010710	500431	VIDEO EQUIPMENT & MAINT	\$7,212.33	\$3,113.87	\$40,000.00	\$16,892.43	\$40,000.00	\$40,000.00
1010710	500432	MAINTENANCE SVC CONTRACTS	\$73,537.79	\$85,719.51	\$95,863.00	\$84,671.39	\$95,863.00	\$76,682.00
1010710	500433	SOFTWARE MAINTENANCE COST	\$815,777.87	\$1,068,682.55	\$1,198,897.00	\$996,379.49	\$1,198,897.00	\$1,198,897.00
1010710	500435	VEHICLE REPAIR & MAINT	\$319.32	\$2,450.87	\$0.00	\$93.39	\$0.00	\$0.00
1010710	500545	MEMBERSHIP / PUBLICATIONS	\$634.00	\$130.00	\$575.00	\$375.00	\$575.00	\$575.00
1010710	500580	TRAVEL	\$2,491.33	\$1,179.00	\$4,975.00	\$0.00	\$4,975.00	\$4,975.00
1010710	500582	MILEAGE	\$883.93	\$689.61	\$350.00	\$37.38	\$350.00	\$350.00
1010710	500584	WEBSITE EXPENSE	\$8,764.86	\$652.38	\$8,700.00	\$0.00	\$8,700.00	\$8,700.00
1010710	500601	OFFICE SUPPLIES	\$1,278.63	\$1,150.42	\$1,250.00	\$499.18	\$1,250.00	\$1,250.00
1010710	500602	POSTAGE/SHIPPING	\$162.38	\$0.00	\$250.00	\$14.60	\$250.00	\$250.00
1010710	500625	OPERATING SUPPLIES	\$1,555.29	\$4,317.75	\$5,500.00	\$5,141.43	\$5,500.00	\$5,500.00
1010710	500660	VEHICLE FUEL/OIL	\$157.77	\$128.81	\$735.00	\$434.61	\$735.00	\$735.00
1010710	500675	SMALL FURNISHINGS	\$30.00	\$858.42	\$500.00	\$0.00	\$500.00	\$500.00
1010710	500680	GIFTS & DONATIONS	\$130,189.04	\$60,629.50	\$0.00	\$0.00	\$0.00	\$0.00
1010710	500683	5 YEARS PC REFRESH PROGRAM	\$0.00	\$70,975.72	\$130,000.00	\$92,015.09	\$130,000.00	\$130,000.00
1010710	500685	OPERATING HARDWARE/SOFTWARE	\$80,181.79	\$34,782.23	\$47,000.00	\$18,919.36	\$47,000.00	\$47,000.00
1010710	500710	TELEPHONE	\$16,463.97	\$19,385.23	\$33,950.00	\$19,687.33	\$33,950.00	\$33,950.00
1010710	500950	ISC: FLEET MANAGEMENT	\$3,711.00	\$3,591.00	\$3,840.00	\$1,920.00	\$3,840.00	\$3,474.00
			\$1,151,941.30	\$1,370,692.83	\$1,611,210.00	\$1,256,717.31	\$1,611,210.00	\$1,591,663.00
1010710	507716	SOFTWARE REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010710	507775	EQUIPMENT	\$223,274.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
			\$223,274.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1010710 Total</b>		<b>INFORMATION TECHNOLOGY</b>	\$2,639,934.86	\$2,798,775.01	\$2,920,003.00	\$2,095,334.99	\$2,770,660.00	\$2,806,331.00

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Northgate</b>					
<b>Department Number: 0729</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 33,273	\$ 34,200	\$ 34,200	0.00%	\$ -
<b>TOTAL</b>	<b>\$ 33,273</b>	<b>\$ 34,200</b>	<b>\$ 34,200</b>	<b>0.00%</b>	<b>\$ -</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ -	\$ -	\$ -	0.00%	\$ -
<b>Benefits</b>	-	-	-	0.00%	\$ -
<b>Service &amp; Supplies</b>	33,273	34,200	34,200	0.00%	\$ -
<b>TOTAL</b>	<b>\$ 33,273</b>	<b>\$ 34,200</b>	<b>\$ 34,200</b>	<b>0.00%</b>	<b>\$ -</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

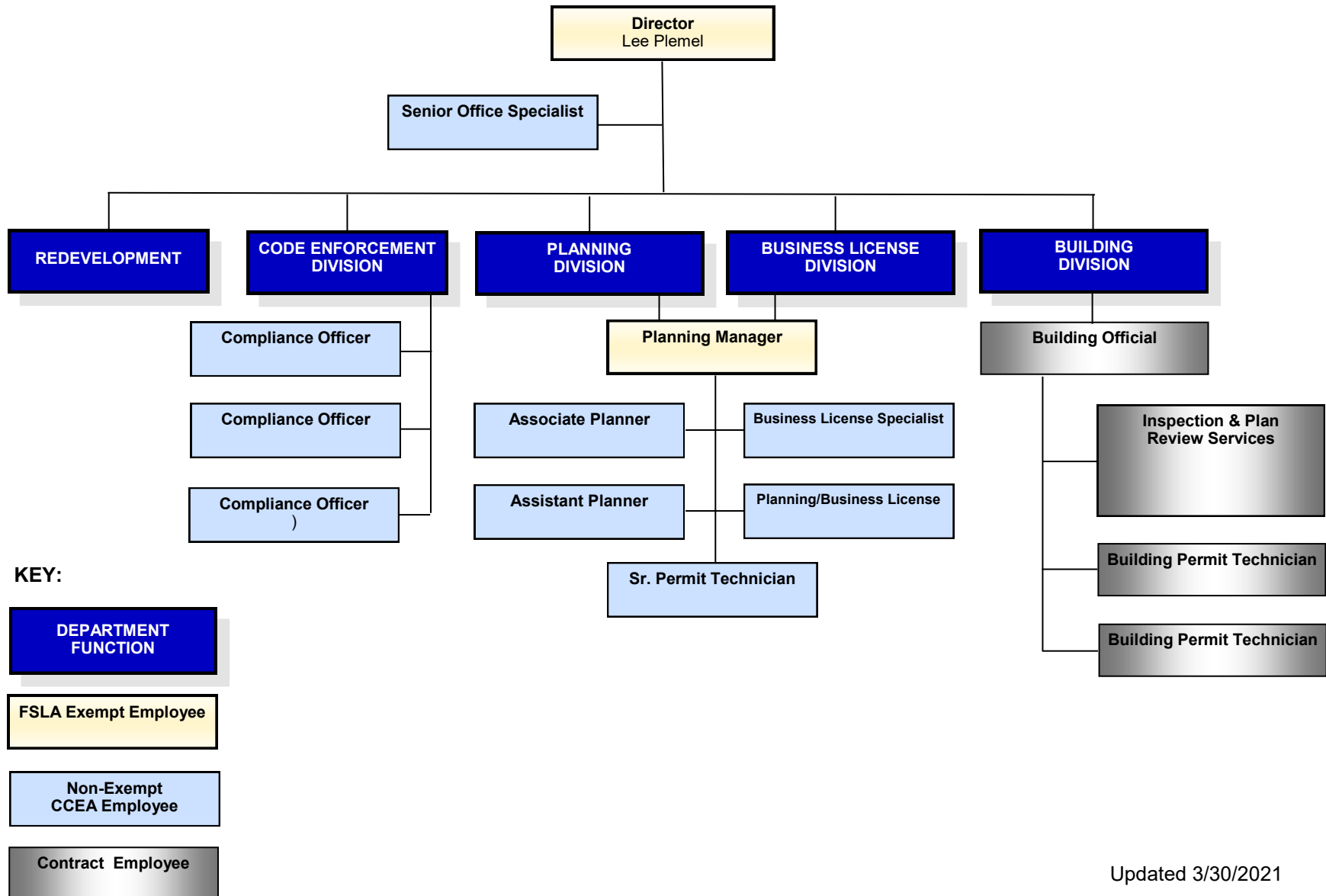
Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>NORTHGATE BUILDING</b>								
1010729	500712	POWER	\$11,022.69	\$12,783.48	\$15,000.00	\$6,999.31	\$13,000.00	\$13,000.00
1010729	500713	HEATING	\$9,298.96	\$11,743.64	\$11,000.00	\$6,529.16	\$12,000.00	\$12,000.00
1010729	500726	WATER CHARGES	\$6,644.77	\$6,730.84	\$4,600.00	\$3,225.13	\$7,000.00	\$7,000.00
1010729	500728	GARBAGE	\$2,270.04	\$2,014.83	\$2,200.00	\$1,922.72	\$2,200.00	\$2,200.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$29,236.46	\$33,272.79	\$32,800.00	\$18,676.32	\$34,200.00	\$34,200.00
<b>1010729 Total</b>		<b>NORTHGATE BUILDING</b>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$29,236.46	\$33,272.79	\$32,800.00	\$18,676.32	\$34,200.00	\$34,200.00

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Internal Auditor</b>					
<b>Department Number: 0800</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 154,937	\$ 110,200	\$ 110,200	0.00%	\$ -
<b>TOTAL</b>	<b>\$ 154,937</b>	<b>\$ 110,200</b>	<b>\$ 110,200</b>	<b>0.00%</b>	<b>\$ -</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ -	\$ -	\$ -	0.00%	\$ -
<b>Benefits</b>	-	-	-	0.00%	\$ -
<b>Service &amp; Supplies</b>	154,937	110,200	110,200	0.00%	\$ -
<b>TOTAL</b>	<b>\$ 154,937</b>	<b>\$ 110,200</b>	<b>\$ 110,200</b>	<b>0.00%</b>	<b>\$ -</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>INTERNAL AUDITOR</b>								
1010800	500309	PROFESSIONAL SERVICES	\$64,112.50	\$154,936.72	\$110,000.00	\$79,617.50	\$110,000.00	\$110,000.00
1010800	500710	TELEPHONE	\$111.00	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$64,223.50	\$154,936.72	\$110,200.00	\$79,617.50	\$110,200.00	\$110,200.00
<b>1010800 Total</b>		<b>INTERNAL AUDITOR</b>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$64,223.50	\$154,936.72	\$110,200.00	\$79,617.50	\$110,200.00	\$110,200.00

# COMMUNITY DEVELOPMENT DEPARTMENT ORGANIZATIONAL CHART



Updated 3/30/2021

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Community Development</b>					
<b>Department Number: 1425</b>					
	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 737,876	\$ 768,765	\$ 791,232	<b>2.92%</b>	\$ 22,467
<b>TOTAL</b>	<b>\$ 737,876</b>	<b>\$ 768,765</b>	<b>\$ 791,232</b>	<b>2.92%</b>	<b>\$ 22,467</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$483,730	\$503,015	\$523,009	<b>3.97%</b>	\$ 19,994
<b>Benefits</b>	\$197,472	\$205,226	\$207,982	<b>1.34%</b>	2,756
<b>Service &amp; Supplies</b>	\$56,674	\$60,524	\$60,241	<b>-0.47%</b>	(283)
<b>TOTAL</b>	<b>\$ 737,876</b>	<b>\$ 768,765</b>	<b>\$ 791,232</b>	<b>2.92%</b>	<b>\$ 22,467</b>
<b>FTE</b>	<b>5.65</b>	<b>5.65</b>	<b>5.65</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Community Development</b>		
<b>DEPARTMENT NUMBER: 1425</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Community Development Director	0.75	\$ 118,493
Planning Manager	0.90	104,025
Assistant Planner	0.75	49,631
Associate Planner	1.00	91,668
Compliance Officer	1.50	99,642
Senior Office Specialist	0.75	37,890
Hourly Salary		21,660
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>5.65</b>	<b>\$ 523,009</b>
<b>BENEFITS:</b>		
Medicare		\$ 7,558
Retirement		133,765
Group Insurance		55,646
Workers' Compensation		4,651
Foul Weather Allowance		225
Education Incentive		188
Car Allowance		2,925
Phone Allowance		3,024
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 207,982</b>
<b>GRAND TOTAL</b>		<b>\$ 730,991</b>



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>PLANNING DEPARTMENT</b>								
1011425	500101	SALARIES	\$422,213.96	\$459,962.57	\$479,543.00	\$342,447.91	\$480,708.00	\$501,349.00
1011425	500102	HOURLY/SEASONAL	\$625.00	\$0.00	\$21,660.00	\$9,327.50	\$21,660.00	\$21,660.00
1011425	500103	ADMINISTRATIVE PAY	\$318.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1011425	500106	MANAGEMENT LEAVE PAY	\$7,767.36	\$368.15	\$0.00	\$5,949.58	\$0.00	\$0.00
1011425	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$7,546.15	\$0.00	\$647.14	\$647.00	\$0.00
1011425	500108	SICK LEAVE PAY	\$0.00	\$15,731.72	\$0.00	\$0.00	\$0.00	\$0.00
1011425	500109	WORKERS' COMPENSATORY LEAVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1011425	500111	OVERTIME	\$0.00	\$121.67	\$0.00	\$0.00	\$0.00	\$0.00
1011425	500199	GRANT FUNDED ALLOCATION	(\$1,984.94)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$428,939.76	\$483,730.26	\$501,203.00	\$358,372.13	\$503,015.00	\$523,009.00
1011425	500225	MEDICARE	\$6,203.20	\$7,023.07	\$7,344.00	\$5,172.68	\$7,336.00	\$7,558.00
1011425	500230	RETIREMENT	\$112,111.91	\$125,957.30	\$130,863.00	\$94,461.23	\$131,121.00	\$133,765.00
1011425	500240	GROUP INSURANCE	\$60,291.14	\$49,744.43	\$48,452.00	\$36,510.92	\$51,050.00	\$51,266.00
1011425	500241	CITY HSA CONTRIBUTION	\$0.00	\$4,077.65	\$3,537.00	\$3,298.74	\$4,376.00	\$4,380.00
1011425	500250	WORKERS' COMPENSATION	\$4,689.27	\$4,422.73	\$4,738.00	\$3,095.47	\$5,114.00	\$4,651.00
1011425	500260	EDUCATION INCENTIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$169.00	\$188.00
1011425	500266	FOUL WEATHER ALLOWANCE	\$225.00	\$225.00	\$225.00	\$75.00	\$75.00	\$225.00
1011425	500270	CAR ALLOWANCE	\$2,925.00	\$2,947.50	\$2,925.00	\$2,160.00	\$2,936.00	\$2,925.00
1011425	500271	PHONE ALLOWANCE	\$3,024.00	\$3,074.40	\$2,464.00	\$2,318.40	\$3,049.00	\$3,024.00
			\$189,469.52	\$197,472.08	\$200,548.00	\$147,092.44	\$205,226.00	\$207,982.00
1011425	500330	TRAINING	\$1,643.00	\$1,386.23	\$3,200.00	\$300.00	\$3,200.00	\$3,200.00
1011425	500430	EQUIPMENT REPAIR & MAINT	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	\$400.00
1011425	500432	MAINTENANCE SVC CONTRACTS	\$376.84	\$699.78	\$500.00	\$1,507.05	\$500.00	\$500.00
1011425	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$467.44	\$700.00	\$0.00	\$700.00	\$700.00
1011425	500435	VEHICLE REPAIR & MAINT	\$531.91	\$156.27	\$0.00	\$0.00	\$0.00	\$0.00
1011425	500444	OFFICE EQUIPMENT RENTAL	\$1,506.10	\$1,307.30	\$1,500.00	\$219.16	\$1,500.00	\$1,500.00
1011425	500460	MAINTENANCE CONTRACT	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
1011425	500461	PROPERTY CLEAN-UP	\$0.00	\$9,600.00	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
1011425	500542	PRINTING/ADVERTISING	\$8,218.72	\$9,594.46	\$4,300.00	\$4,657.88	\$4,300.00	\$4,300.00
1011425	500545	MEMBERSHIP / PUBLICATIONS	\$2,597.00	\$2,668.00	\$2,700.00	\$2,510.00	\$2,700.00	\$2,700.00
1011425	500580	TRAVEL	\$3,138.08	\$1,083.33	\$4,000.00	\$0.00	\$4,000.00	\$4,000.00
1011425	500582	MILEAGE	\$0.00	\$168.97	\$150.00	\$0.00	\$150.00	\$150.00
1011425	500601	OFFICE SUPPLIES	\$2,299.40	\$1,292.36	\$2,000.00	\$966.02	\$2,000.00	\$2,000.00
1011425	500602	POSTAGE/SHIPPING	\$5,632.98	\$4,454.58	\$3,000.00	\$1,132.33	\$3,000.00	\$3,000.00
1011425	500625	OPERATING SUPPLIES	\$2,529.39	\$2,207.93	\$3,000.00	\$1,973.39	\$3,000.00	\$3,000.00
1011425	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$191.85	\$30.00	\$200.00	\$0.00	\$200.00	\$200.00
1011425	500660	VEHICLE FUEL/OIL	\$1,256.78	\$1,123.44	\$1,425.00	\$745.67	\$1,425.00	\$1,425.00
1011425	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$177.53	\$0.00	\$0.00	\$0.00	\$0.00
1011425	500675	SMALL FURNISHINGS	\$162.05	\$140.51	\$500.00	\$3,000.00	\$500.00	\$500.00
1011425	500710	TELEPHONE	\$2,440.87	\$1,226.02	\$2,650.00	\$969.60	\$2,650.00	\$2,650.00
1011425	500712	POWER	\$1,006.97	\$901.50	\$1,000.00	\$647.72	\$1,000.00	\$1,000.00
1011425	500713	HEATING	\$316.67	\$369.84	\$500.00	\$230.90	\$500.00	\$500.00
1011425	500950	ISC: FLEET MANAGEMENT	\$4,329.50	\$4,189.50	\$4,480.00	\$2,240.00	\$4,480.00	\$4,053.00
1011425	500955	ISC: RADIOS	\$1,625.00	\$1,065.00	\$1,524.00	\$762.00	\$1,524.00	\$1,668.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1011425	502448	CREDIT CARD CHARGES	\$26,839.54	\$11,364.14	\$12,795.00	\$0.00	\$12,795.00	\$12,795.00
1011425	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$66,642.65	\$56,674.13	\$60,524.00	\$21,861.72	\$60,524.00	\$60,241.00
<b>1011425 Total</b>		<b>PLANNING DEPARTMENT</b>	\$685,051.93	\$737,876.47	\$762,275.00	\$527,326.29	\$768,765.00	\$791,232.00

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Business License</b>					
<b>Department Number: 1430</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 117,294	\$ 76,632	\$ 103,126	<b>34.57%</b>	\$ 26,494
<b>TOTAL</b>	<b>\$ 117,294</b>	<b>\$ 76,632</b>	<b>\$ 103,126</b>	<b>34.57%</b>	<b>\$ 26,494</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$81,929	\$48,961	\$65,184	<b>33.13%</b>	\$ 16,223
<b>Benefits</b>	\$31,636	\$15,921	\$26,192	<b>64.51%</b>	10,271
<b>Service &amp; Supplies</b>	\$3,729	\$11,750	\$11,750	<b>0.00%</b>	-
<b>TOTAL</b>	<b>\$ 117,294</b>	<b>\$ 76,632</b>	<b>\$ 103,126</b>	<b>34.57%</b>	<b>\$ 26,494</b>
<b>FTE</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>		

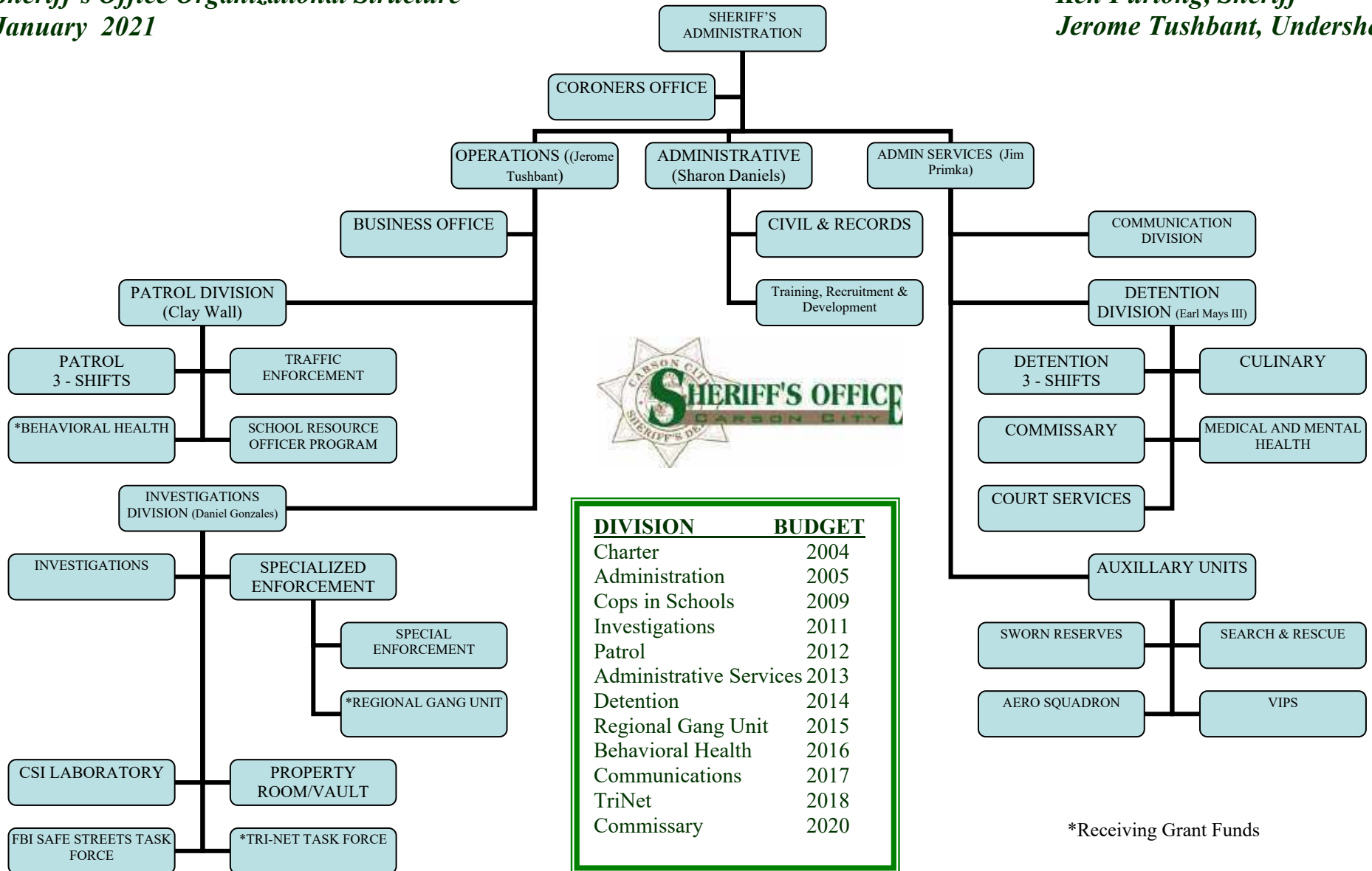
**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Business License</b>		
<b>DEPARTMENT NUMBER: 1430</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Business License Specialist	1.0	\$ 39,664
Senior Permit Technician	0.5	25,520
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>1.5</b>	<b>\$ 65,184</b>
<b>BENEFITS:</b>		
Medicare		\$ 945
Retirement		19,036
Group Insurance		5,095
Workers' Compensation		1,116
Education Incentive		-
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 26,192</b>
<b>GRAND TOTAL</b>		<b>\$ 91,376</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>BUSINESS LICENSES DEPARTMENT</b>								
1011430	500101	SALARIES	\$65,915.03	\$74,548.54	\$80,041.00	\$27,386.06	\$48,185.00	\$65,184.00
1011430	500102	HOURLY/SEASONAL	\$0.00	\$6,968.38	\$0.00	\$0.00	\$0.00	\$0.00
1011430	500103	ADMINISTRATIVE PAY	\$34.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1011430	500107	ANNUAL LEAVE PAYOFF	\$161.27	\$107.51	\$0.00	\$776.19	\$776.00	\$0.00
1011430	500111	OVERTIME	\$77.53	\$304.77	\$0.00	\$0.00	\$0.00	\$0.00
1011430	500114	F L S A	\$0.00	\$0.18	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>					
			\$66,188.02	\$81,929.38	\$80,041.00	\$28,162.25	\$48,961.00	\$65,184.00
1011430	500225	MEDICARE	\$961.50	\$1,181.49	\$1,162.00	\$406.24	\$709.00	\$945.00
1011430	500230	RETIREMENT	\$13,470.03	\$15,218.66	\$16,413.00	\$6,429.57	\$10,372.00	\$19,036.00
1011430	500240	GROUP INSURANCE	\$15,118.73	\$13,613.97	\$15,222.00	\$1,434.83	\$3,625.00	\$5,095.00
1011430	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$178.64	\$179.00	\$0.00
1011430	500250	WORKERS' COMPENSATION	\$956.86	\$1,471.87	\$1,116.00	\$581.36	\$1,011.00	\$1,116.00
1011430	500260	EDUCATION INCENTIVE	\$125.00	\$150.00	\$125.00	\$25.00	\$25.00	\$0.00
			<hr/>					
			\$30,632.12	\$31,635.99	\$34,038.00	\$9,055.64	\$15,921.00	\$26,192.00
1011430	500330	TRAINING	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
1011430	500432	MAINTENANCE SVC CONTRACTS	\$259.60	\$17.14	\$0.00	\$47.33	\$0.00	\$0.00
1011430	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$169.00	\$0.00	\$175.03	\$0.00	\$0.00
1011430	500601	OFFICE SUPPLIES	\$65.96	\$144.47	\$750.00	\$215.99	\$750.00	\$750.00
1011430	500602	POSTAGE/SHIPPING	\$6,354.03	\$1,091.63	\$7,500.00	\$728.86	\$7,500.00	\$7,500.00
1011430	500625	OPERATING SUPPLIES	\$2,813.99	\$1,867.83	\$3,000.00	\$1,465.65	\$3,000.00	\$3,000.00
1011430	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$385.44	\$0.00	\$2,500.00	\$0.00	\$0.00
1011430	500710	TELEPHONE	\$61.58	\$62.42	\$0.00	\$56.11	\$0.00	\$0.00
1011430	502450	CASH SHORT/OVER	\$27.62	(\$9.37)	\$0.00	(\$55.78)	\$0.00	\$0.00
			<hr/>					
			\$9,582.78	\$3,728.56	\$11,750.00	\$5,133.19	\$11,750.00	\$11,750.00
<b>1011430 Total</b>		<b>BUSINESS LICENSES DEPARTMENT</b>	<hr/>					
			\$106,402.92	\$117,293.93	\$125,829.00	\$42,351.08	\$76,632.00	\$103,126.00

*Sheriff's Office Organizational Structure  
January 2021*

*Ken Furlong, Sheriff  
Jerome Tushbant, Undersheriff*



DIVISION	BUDGET
Charter	2004
Administration	2005
Cops in Schools	2009
Investigations	2011
Patrol	2012
Administrative Services	2013
Detention	2014
Regional Gang Unit	2015
Behavioral Health	2016
Communications	2017
TriNet	2018
Commissary	2020

\*Receiving Grant Funds

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name:</b> Sheriff's Office - Chartered Administration					
<b>Department Number:</b> 2004					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 1,089,560	\$ 953,282	\$ 1,127,705	<b>18.30%</b>	\$ 174,423
<b>TOTAL</b>	<b>\$ 1,089,560</b>	<b>\$ 953,282</b>	<b>\$ 1,127,705</b>	<b>18.30%</b>	<b>\$ 174,423</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 753,115	\$ 605,642	\$ 721,125	<b>19.07%</b>	\$ 115,483
<b>Benefits</b>	336,445	347,640	406,580	<b>16.95%</b>	58,940
<b>TOTAL</b>	<b>\$ 1,089,560</b>	<b>\$ 953,282</b>	<b>\$ 1,127,705</b>	<b>18.30%</b>	<b>\$ 174,423</b>
<b>FTE</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Sheriff's Office - Administration</b>		
<b>DEPARTMENT NUMBER: 1012004</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Sheriff	1.00	\$ 129,248
Undersheriff	1.00	177,987
Assistant Sheriff Sworn	1.00	158,587
Assistant Sheriff Civilian	2.00	255,303
<b>SUB-TOTAL SALARY &amp; WAGES</b>	5.00	\$ 721,125
<b>BENEFITS:</b>		
Medicare		10,325
Retirement		290,394
Group Insurance		70,529
Workers' Compensation		17,692
Uniform Allowance		7,800
Car Allowance		6,000
Phone Allowance		3,840
<b>SUB-TOTAL BENEFITS</b>		\$ 406,580
<b>GRAND TOTAL</b>		\$ 1,127,705



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>SHERIFF'S CHARTER ADMINISTRATION</b>								
1012004	500101	SALARIES	\$558,617.09	\$577,366.31	\$682,756.00	\$443,655.09	\$605,642.00	\$721,125.00
1012004	500102	HOURLY/SEASONAL	\$53,467.00	\$53,180.75	\$0.00	\$37,416.50	\$0.00	\$0.00
1012004	500106	MANAGEMENT LEAVE PAY	\$16,755.36	\$7,660.33	\$0.00	\$1,859.56	\$0.00	\$0.00
1012004	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$25,616.64	\$0.00	\$0.00	\$0.00	\$0.00
1012004	500108	SICK LEAVE PAY	\$0.00	\$89,291.16	\$0.00	\$0.00	\$0.00	\$0.00
1012004	500111	OVERTIME	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>					
			\$628,874.45	\$753,115.19	\$682,756.00	\$482,931.15	\$605,642.00	\$721,125.00
1012004	500225	MEDICARE	\$9,216.98	\$10,952.30	\$9,966.00	\$6,973.16	\$9,150.00	\$10,325.00
1012004	500230	RETIREMENT	\$216,139.17	\$229,122.10	\$259,960.00	\$174,778.38	\$237,595.00	\$290,394.00
1012004	500240	GROUP INSURANCE	\$58,282.59	\$60,633.83	\$67,899.00	\$51,740.73	\$68,551.00	\$68,386.00
1012004	500241	CITY HSA CONTRIBUTION	\$0.00	\$2,575.40	\$2,143.00	\$1,427.99	\$1,955.00	\$2,143.00
1012004	500250	WORKERS' COMPENSATION	\$15,827.98	\$17,642.68	\$14,421.00	\$12,329.62	\$15,248.00	\$17,692.00
1012004	500265	UNIFORM ALLOWANCE	\$5,400.00	\$4,625.00	\$5,700.00	\$1,900.00	\$4,750.00	\$7,800.00
1012004	500270	CAR ALLOWANCE	\$6,000.02	\$6,046.18	\$6,000.00	\$4,430.78	\$6,023.00	\$6,000.00
1012004	500271	PHONE ALLOWANCE	\$4,880.00	\$4,848.00	\$3,840.00	\$3,680.00	\$4,368.00	\$3,840.00
1012004	500273	SHERIFF WELLNESS PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>					
			\$315,746.74	\$336,445.49	\$369,929.00	\$257,260.66	\$347,640.00	\$406,580.00
<b>1012004 Total</b>		<b>SHERIFF'S CHARTER ADMINISTRATION</b>	<b>\$944,621.19</b>	<b>\$1,089,560.68</b>	<b>\$1,052,685.00</b>	<b>\$740,191.81</b>	<b>\$953,282.00</b>	<b>\$1,127,705.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name:</b> Sheriff's Office - Administration					
<b>Department Number:</b> 2005					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 1,348,342	\$ 1,154,240	\$ 1,098,953	-4.79%	\$ (55,287)
<b>TOTAL</b>	<b>\$ 1,348,342</b>	<b>\$ 1,154,240</b>	<b>\$ 1,098,953</b>	<b>-4.79%</b>	<b>\$ (55,287)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 383,879	\$ 305,633	\$ 281,141	-8.01%	\$ (24,492)
<b>Benefits</b>	257,549	223,216	218,247	-2.23%	(4,969)
<b>Service &amp; Supplies</b>	706,914	625,391	599,565	-4.13%	(25,826)
<b>TOTAL</b>	<b>\$ 1,348,342</b>	<b>\$ 1,154,240</b>	<b>\$ 1,098,953</b>	<b>-4.79%</b>	<b>\$ (55,287)</b>
<b>FTE</b>	<b>4.75</b>	<b>4.00</b>	<b>4.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Sheriff's Office - Administration</b>		
<b>DEPARTMENT NUMBER: 1012005</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Department Business Manager	1.00	\$ 72,750
Prevention Program Coordinator	0.00	-
Accounting Technician	1.00	47,383
Administrative Assistant	1.00	47,824
Senior Deputy Coroner	1.00	67,584
Hourly/Seasonal		45,600
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>4.00</b>	<b>\$ 281,141</b>
<b>BENEFITS:</b>		
Medicare		3,938
Retirement		70,073
Group Insurance		59,408
Workers' Compensation		3,918
Education Incentive		500
Uniform Allowance		79,150
Phone Allowance		1,260
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 218,247</b>
<b>GRAND TOTAL</b>		<b>\$ 499,388</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>SHERIFF'S ADMINISTRATION</b>								
1012005	500101	SALARIES	\$284,111.65	\$314,224.64	\$299,605.00	\$226,558.11	\$260,033.00	\$235,541.00
1012005	500102	HOURLY/SEASONAL	\$44,040.00	\$21,345.00	\$45,600.00	\$0.00	\$45,600.00	\$45,600.00
1012005	500103	ADMINISTRATIVE PAY	\$222.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012005	500104	SHIFT DIFFERENTIAL	\$163.50	\$85.50	\$0.00	\$0.00	\$0.00	\$0.00
1012005	500106	MANAGEMENT LEAVE PAY	\$2,354.02	\$2,157.84	\$0.00	\$811.05	\$0.00	\$0.00
1012005	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$10,982.05	\$0.00	\$0.00	\$0.00	\$0.00
1012005	500108	SICK LEAVE PAY	\$0.00	\$11,629.88	\$0.00	\$0.00	\$0.00	\$0.00
1012005	500111	OVERTIME	\$8,550.37	\$23,098.01	\$0.00	\$2,449.90	\$0.00	\$0.00
1012005	500112	CALL BACK PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012005	500114	F L S A	\$105.07	\$126.64	\$0.00	\$0.00	\$0.00	\$0.00
1012005	500116	HOLIDAY PAY	\$0.00	\$228.97	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$339,547.22	\$383,878.53	\$345,205.00	\$229,819.06	\$305,633.00	\$281,141.00
1012005	500225	MEDICARE	\$4,774.92	\$5,429.91	\$4,873.00	\$3,222.54	\$4,297.00	\$3,938.00
1012005	500230	RETIREMENT	\$73,966.07	\$81,742.62	\$80,330.00	\$53,426.74	\$68,259.00	\$70,073.00
1012005	500240	GROUP INSURANCE	\$69,955.07	\$66,622.83	\$65,019.00	\$43,428.87	\$55,280.00	\$55,122.00
1012005	500241	CITY HSA CONTRIBUTION	\$0.00	\$4,428.14	\$4,286.00	\$3,229.68	\$4,284.00	\$4,286.00
1012005	500250	WORKERS' COMPENSATION	\$4,535.29	\$5,037.62	\$4,464.00	\$2,830.55	\$4,438.00	\$3,918.00
1012005	500260	EDUCATION INCENTIVE	\$5,500.00	\$5,200.00	\$1,000.00	\$7,657.92	\$6,237.00	\$500.00
1012005	500265	UNIFORM ALLOWANCE	\$110,797.62	\$87,806.64	\$79,150.00	\$71,634.72	\$79,150.00	\$79,150.00
1012005	500271	PHONE ALLOWANCE	\$1,260.00	\$1,281.00	\$1,260.00	\$966.00	\$1,271.00	\$1,260.00
1012005	500273	SHERIFF WELLNESS PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$270,788.97	\$257,548.76	\$240,382.00	\$186,397.02	\$223,216.00	\$218,247.00
1012005	500330	TRAINING	\$22,225.27	\$14,525.11	\$20,000.00	\$5,678.16	\$20,000.00	\$20,000.00
1012005	500332	RECRUITMENT	\$0.00	\$4,100.00	\$0.00	\$4,000.00	\$10,000.00	\$10,000.00
1012005	500335	RTC INTERCITY	\$5,362.74	(\$400.00)	\$10,000.00	\$0.00	\$0.00	\$0.00
1012005	500356	EMPLOYEE PHYSICALS	\$39,189.90	\$37,723.65	\$49,000.00	\$39,883.00	\$49,000.00	\$49,000.00
1012005	500430	EQUIPMENT REPAIR & MAINT	\$1,032.19	\$660.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
1012005	500432	MAINTENANCE SVC CONTRACTS	\$41,618.78	\$35,908.48	\$38,075.00	\$32,438.17	\$38,075.00	\$38,075.00
1012005	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$19,448.27	\$0.00	\$0.00	\$0.00	\$0.00
1012005	500435	VEHICLE REPAIR & MAINT	\$4,748.70	\$4,750.69	\$0.00	\$2,693.84	\$0.00	\$0.00
1012005	500444	OFFICE EQUIPMENT RENTAL	\$4,725.20	\$2,450.70	\$4,698.00	\$4,201.20	\$4,698.00	\$4,698.00
1012005	500511	BONDS (NOTARY/SURETY)	\$0.00	\$0.00	\$325.00	\$53.02	\$325.00	\$325.00
1012005	500524	AUTOPSIES	\$0.00	\$153,124.80	\$148,500.00	\$103,825.77	\$148,500.00	\$148,500.00
1012005	500525	INMATE PAYROLL	\$152,296.10	(\$10,495.75)	\$0.00	\$0.00	\$0.00	\$0.00
1012005	500542	PRINTING/ADVERTISING	\$3,763.80	\$500.00	\$3,000.00	\$550.00	\$3,000.00	\$3,000.00
1012005	500545	MEMBERSHIP / PUBLICATIONS	\$2,089.99	\$2,667.38	\$3,000.00	\$2,129.41	\$3,000.00	\$3,000.00
1012005	500580	TRAVEL	\$409.41	\$15,291.87	\$3,000.00	\$543.02	\$3,000.00	\$3,000.00
1012005	500585	REIMBURSABLE EDUCATION	\$2,533.10	(\$9,249.73)	\$5,000.00	\$0.00	\$0.00	\$0.00
1012005	500591	EXTRADITION TRAVEL	\$0.00	\$9,399.31	\$0.00	\$0.00	\$5,000.00	\$5,000.00
1012005	500601	OFFICE SUPPLIES	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
1012005	500602	POSTAGE/SHIPPING	\$11,156.00	\$10,360.63	\$7,000.00	\$4,628.02	\$7,000.00	\$7,000.00
1012005	500615	PRINTING/DUPLICATING	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00
1012005	500625	OPERATING SUPPLIES	\$78,244.05	\$72,598.43	\$68,150.00	\$50,009.04	\$68,150.00	\$68,150.00
1012005	500627	AMMUNITION	\$24,693.30	\$41,084.88	\$29,285.00	\$982.70	\$29,285.00	\$29,285.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1012005	500642	DOMESTIC SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012005	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
1012005	500660	VEHICLE FUEL/OIL	\$6,979.32	\$8,206.26	\$5,800.00	\$3,943.47	\$5,800.00	\$5,800.00
1012005	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$475.83	\$0.00	\$0.00	\$0.00	\$0.00
1012005	500675	SMALL FURNISHINGS	\$13,605.84	\$18,423.55	\$19,700.00	\$14,828.81	\$19,700.00	\$19,700.00
1012005	500680	GIFTS & DONATIONS	\$10,127.70	\$7,189.75	\$12,748.00	\$3,008.95	\$12,748.00	\$0.00
1012005	500710	TELEPHONE	\$96,253.19	\$153,086.86	\$70,000.00	\$135,411.88	\$70,000.00	\$70,000.00
1012005	500712	POWER	\$45,775.32	\$49,400.16	\$53,000.00	\$31,592.24	\$53,000.00	\$53,000.00
1012005	500713	HEATING	\$16,922.43	\$26,344.30	\$23,500.00	\$17,819.53	\$23,500.00	\$23,500.00
1012005	500950	ISC: FLEET MANAGEMENT	\$20,410.50	\$19,750.50	\$21,120.00	\$10,560.00	\$21,120.00	\$19,107.00
1012005	501436	DARE	\$4,811.11	\$6,581.98	\$9,095.00	\$0.00	\$9,095.00	\$0.00
1012005	501439	TRIAD	\$0.00	\$0.00	\$1,669.00	\$0.00	\$1,669.00	\$0.00
1012005	501465	SCHOOL CROSSING GUARDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012005	501466	HONOR GUARD	\$0.00	\$0.00	\$93.00	\$0.00	\$93.00	\$0.00
1012005	501468	TRAINING PROGRAM	\$0.00	\$0.00	\$208.00	\$0.00	\$208.00	\$0.00
1012005	501470	DARE PROGRAMS	\$11,732.11	\$13,006.15	\$10,925.00	\$0.00	\$10,925.00	\$10,925.00
			\$620,706.05	\$706,914.06	\$625,391.00	\$468,780.23	\$625,391.00	\$599,565.00
1012005	507743	FURNITURE & FIXTURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1012005 Total</b>		<b>SHERIFF'S ADMINISTRATION</b>	<b>\$1,231,042.24</b>	<b>\$1,348,341.35</b>	<b>\$1,210,978.00</b>	<b>\$884,996.31</b>	<b>\$1,154,240.00</b>	<b>\$1,098,953.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name:</b> Sheriff's Office - Investigations					
<b>Department Number:</b> 2011					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 2,665,929	\$ 2,782,702	\$ 2,643,615	-5.00%	\$ (139,087)
<b>TOTAL</b>	<b>\$ 2,665,929</b>	<b>\$ 2,782,702</b>	<b>\$ 2,643,615</b>	<b>-5.00%</b>	<b>\$ (139,087)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 1,483,369	\$ 1,526,297	\$ 1,465,277	-4.00%	\$ (61,020)
<b>Benefits</b>	851,926	838,244	848,240	1.19%	9,996
<b>Service &amp; Supplies</b>	330,634	418,161	330,098	-21.06%	(88,063)
<b>TOTAL</b>	<b>\$ 2,665,929</b>	<b>\$ 2,782,702</b>	<b>\$ 2,643,615</b>	<b>-5.00%</b>	<b>\$ (139,086)</b>
<b>FTE</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Sheriff's Office - Investigations</b>		
<b>DEPARTMENT NUMBER: 1012011</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Deputy Sheriff	9.00	\$ 688,315
Evidence Custodian	1.00	71,475
Criminalist	2.00	170,873
Captain	1.00	134,952
Administrative Assistant	1.00	62,065
Sergeant	1.00	109,203
Shift Differential		11,948
Overtime		153,895
Call Back		36,953
Stand-by Pay		2,579
Holiday		23,019
<b>SUB-TOTAL SALARY &amp; WAGES</b>	15.00	\$ 1,465,277
<b>BENEFITS:</b>		
Medicare		\$ 20,452
Retirement		490,224
Group Insurance		263,802
Workers' Compensation		47,592
Education Incentive		4,750
Uniform Allowance		19,200
Phone Allowance		2,220
<b>SUB-TOTAL BENEFITS</b>		\$ 848,240
<b>GRAND TOTAL</b>		\$ 2,313,517

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>SHERIFF'S INVESTIGATION</b>								
1012011	500101	SALARIES	\$1,147,450.17	\$1,261,967.35	\$1,239,322.00	\$913,550.09	\$1,215,454.00	\$1,236,883.00
1012011	500103	ADMINISTRATIVE PAY	\$0.00	\$5,312.13	\$0.00	\$0.00	\$0.00	\$0.00
1012011	500104	SHIFT DIFFERENTIAL	\$10,371.70	\$10,800.53	\$11,948.00	\$3,824.66	\$11,948.00	\$11,948.00
1012011	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$28,049.00	\$23,442.25	\$23,442.00	\$0.00
1012011	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$68,846.00	\$56,658.79	\$56,659.00	\$0.00
1012011	500111	OVERTIME	\$135,761.40	\$161,638.61	\$153,895.00	\$150,049.55	\$153,895.00	\$153,895.00
1012011	500112	CALL BACK PAY	\$12,964.00	\$22,726.91	\$36,953.00	\$25,421.86	\$36,953.00	\$36,953.00
1012011	500113	STAND-BY PAY	\$8,164.88	\$8,115.36	\$2,579.00	\$4,511.26	\$4,907.00	\$2,579.00
1012011	500114	F L S A	\$15.26	\$28.19	\$0.00	\$27.61	\$20.00	\$0.00
1012011	500116	HOLIDAY PAY	\$20,730.76	\$12,780.20	\$23,019.00	\$27,782.50	\$23,019.00	\$23,019.00
1012011	500199	GRANT FUNDED ALLOCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,335,458.17	\$1,483,369.28	\$1,564,611.00	\$1,205,268.57	\$1,526,297.00	\$1,465,277.00
1012011	500225	MEDICARE	\$19,143.87	\$21,047.22	\$22,083.00	\$17,115.17	\$24,016.00	\$20,452.00
1012011	500230	RETIREMENT	\$400,031.46	\$465,815.07	\$473,545.00	\$333,383.57	\$470,376.00	\$490,224.00
1012011	500240	GROUP INSURANCE	\$267,774.49	\$284,426.13	\$278,781.00	\$193,317.61	\$256,146.00	\$260,532.00
1012011	500241	CITY HSA CONTRIBUTION	\$0.00	\$108.98	\$0.00	\$2,740.05	\$3,283.00	\$3,270.00
1012011	500250	WORKERS' COMPENSATION	\$43,575.32	\$50,727.30	\$45,781.00	\$37,359.88	\$53,676.00	\$47,592.00
1012011	500255	MEALS/EMPLOYEE AWARDS	(\$500.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012011	500260	EDUCATION INCENTIVE	\$8,500.00	\$9,000.00	\$8,750.00	\$4,900.00	\$9,175.00	\$4,750.00
1012011	500265	UNIFORM ALLOWANCE	\$18,925.00	\$15,006.31	\$19,100.00	\$5,200.00	\$14,750.00	\$19,200.00
1012011	500271	PHONE ALLOWANCE	\$7,364.00	\$5,795.00	\$5,400.00	\$2,070.00	\$2,755.00	\$2,220.00
1012011	500273	SHERIFF WELLNESS PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012011	500275	SICK LV CONVERTED TO PERS	\$0.00	\$0.00	\$0.00	\$10,813.63	\$4,067.00	\$0.00
			\$764,814.14	\$851,926.01	\$853,440.00	\$606,899.91	\$838,244.00	\$848,240.00
1012011	500330	TRAINING	\$41,560.94	\$33,336.03	\$33,900.00	\$30,188.97	\$33,900.00	\$33,900.00
1012011	500336	PHYSICALS (EMPLOYEE)	\$108,329.00	\$0.00	\$119,910.00	\$0.00	\$0.00	\$0.00
1012011	500349	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$0.00	\$111,020.00	\$119,910.00	\$119,910.00
1012011	500430	EQUIPMENT REPAIR & MAINT	\$862.83	\$456.29	\$1,000.00	\$401.50	\$1,000.00	\$1,000.00
1012011	500432	MAINTENANCE SVC CONTRACTS	\$20,909.28	\$18,184.02	\$29,358.00	\$6,904.36	\$29,358.00	\$29,358.00
1012011	500435	VEHICLE REPAIR & MAINT	\$13,240.10	\$12,966.59	\$0.00	\$6,504.56	\$0.00	\$0.00
1012011	500444	OFFICE EQUIPMENT RENTAL	\$3,466.14	\$1,925.63	\$3,302.00	\$3,301.08	\$3,302.00	\$3,302.00
1012011	500522	INVESTIGATION	\$14,114.90	\$21,354.93	\$20,425.00	\$10,915.20	\$20,425.00	\$20,425.00
1012011	500526	COUNTY CORONER	\$1,211.68	\$1,223.01	\$18,404.00	\$2,385.00	\$18,404.00	\$0.00
1012011	500545	MEMBERSHIP / PUBLICATIONS	\$580.00	\$1,160.00	\$450.00	\$613.00	\$450.00	\$450.00
1012011	500625	OPERATING SUPPLIES	\$19,428.84	\$19,678.95	\$24,000.00	\$15,845.29	\$24,000.00	\$24,000.00
1012011	500636	LABORATORY EXPENSES	\$20,458.18	\$113,704.63	\$15,538.00	\$4,575.56	\$15,538.00	\$15,538.00
1012011	500660	VEHICLE FUEL/OIL	\$26,373.74	\$20,530.06	\$23,000.00	\$14,318.40	\$23,000.00	\$23,000.00
1012011	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012011	500675	SMALL FURNISHINGS	\$17,213.68	\$30,453.65	\$10,000.00	\$13,272.61	\$10,000.00	\$10,000.00
1012011	500950	ISC: FLEET MANAGEMENT	\$53,191.00	\$55,660.50	\$56,960.00	\$28,480.00	\$56,960.00	\$49,215.00
1012011	501401	BOARD DESIGNATED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012011	501409	PROPERTY ROOM.COM	\$0.00	\$0.00	\$6,342.00	\$0.00	\$6,342.00	\$0.00
1012011	501444	BOYS AND GIRLS CLUB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012011	501447	TRI-COUNTY GANG UNIT	\$0.00	\$0.00	\$520.00	\$0.00	\$520.00	\$0.00



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1012011	501452	SHERIFF'S OFFICE SEIZURES	\$0.00	\$0.00	\$55,052.00	\$0.00	\$55,052.00	\$0.00
			\$340,940.31	\$330,634.29	\$418,161.00	\$248,725.53	\$418,161.00	\$330,098.00
1012011	507752	SHERIFF'S OFFICE SEIZURES	\$0.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$0.00
<b>1012011 Total</b>		<b>SHERIFF'S INVESTIGATION</b>	<b>\$2,441,212.62</b>	<b>\$2,665,929.58</b>	<b>\$2,836,212.00</b>	<b>\$2,065,394.01</b>	<b>\$2,782,702.00</b>	<b>\$2,643,615.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Sheriff's Office - Operations</b>					
<b>Department Number: 2012</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 7,304,739	\$ 7,597,949	\$ 7,467,481	-1.72%	\$ (130,468)
<b>TOTAL</b>	<b>\$ 7,304,739</b>	<b>\$ 7,597,949</b>	<b>\$ 7,467,481</b>	<b>-1.72%</b>	<b>\$ (130,468)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 3,937,032	\$ 4,154,145	\$ 4,084,615	-1.67%	\$ (69,530)
<b>Benefits</b>	2,622,730	2,577,022	2,519,119	-2.25%	(57,903)
<b>Service &amp; Supplies</b>	744,977	866,782	863,747	-0.35%	(3,035)
<b>TOTAL</b>	<b>\$ 7,304,739</b>	<b>\$ 7,597,949</b>	<b>\$ 7,467,481</b>	<b>-1.72%</b>	<b>\$ (130,468)</b>
<b>FTE</b>	<b>48.00</b>	<b>47.00</b>	<b>47.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Sheriff's Office - Operations</b>		
<b>DEPARTMENT NUMBER: 1012012</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Captain	1.00	\$ 148,740
Sergeant	6.00	674,796
Deputy Sheriff	39.00	2,623,006
Sheriff Support Specialist	1.00	44,620
Shift Differential		65,000
Annual Leave Payoff		-
Sick Leave Payoff		-
Overtime		435,275
Holiday Pay		93,178
<b>SUB-TOTAL SALARY &amp; WAGES</b>	47.00	\$ 4,084,615
<b>BENEFITS:</b>		
Medicare		\$ 59,172
Retirement		1,560,739
Group Insurance		630,708
Workers' Compensation		176,250
Education Incentive		7,500
Uniform Allowance		79,950
Phone Allowance		4,800
<b>SUB-TOTAL BENEFITS</b>		\$ 2,519,119
<b>GRAND TOTAL</b>		\$ 6,603,734

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>SHERIFF'S OPERATIONS</b>								
1012012	500101	SALARIES	\$3,342,025.95	\$3,615,825.83	\$3,583,268.00	\$2,667,240.93	\$3,592,458.00	\$3,491,162.00
1012012	500103	ADMINISTRATIVE PAY	\$57,324.96	\$2,699.33	\$0.00	\$0.00	\$0.00	\$0.00
1012012	500104	SHIFT DIFFERENTIAL	\$70,436.75	\$65,395.58	\$65,000.00	\$48,077.95	\$65,000.00	\$65,000.00
1012012	500106	MANAGEMENT LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012012	500107	ANNUAL LEAVE PAYOFF	\$20,259.46	\$0.00	\$5,393.00	\$37,159.87	\$35,927.00	\$0.00
1012012	500108	SICK LEAVE PAY	\$7,817.42	\$0.00	\$38,825.00	\$77,830.44	\$77,830.00	\$0.00
1012012	500109	WORKERS' COMPENSATORY LEAVE	\$8,926.82	\$1,005.73	\$0.00	\$0.00	\$0.00	\$0.00
1012012	500111	OVERTIME	\$393,807.52	\$368,599.62	\$435,275.00	\$289,725.79	\$435,275.00	\$435,275.00
1012012	500112	CALL BACK PAY	\$2,449.43	\$7,114.24	\$0.00	\$4,729.66	\$0.00	\$0.00
1012012	500113	STAND-BY PAY	\$3.75	\$183.38	\$0.00	\$7.50	\$0.00	\$0.00
1012012	500114	F L S A	\$21.75	(\$32.60)	\$0.00	\$0.00	\$0.00	\$0.00
1012012	500116	HOLIDAY PAY	\$82,098.46	\$67,090.32	\$93,178.00	\$78,911.27	\$93,178.00	\$93,178.00
1012012	500199	GRANT FUNDED ALLOCATION	(\$3,057.85)	(\$190,849.80)	\$0.00	(\$151,515.30)	(\$145,523.00)	\$0.00
			\$3,982,114.42	\$3,937,031.63	\$4,220,939.00	\$3,052,168.11	\$4,154,145.00	\$4,084,615.00
1012012	500225	MEDICARE	\$58,429.61	\$60,484.98	\$61,173.00	\$46,065.98	\$67,000.00	\$59,172.00
1012012	500230	RETIREMENT	\$1,415,936.27	\$1,561,372.12	\$1,551,109.00	\$1,139,094.62	\$1,566,030.00	\$1,560,739.00
1012012	500240	GROUP INSURANCE	\$716,675.15	\$662,884.08	\$623,519.00	\$469,252.98	\$624,185.00	\$604,068.00
1012012	500241	CITY HSA CONTRIBUTION	\$0.00	\$33,318.33	\$36,517.00	\$29,039.55	\$31,782.00	\$26,640.00
1012012	500250	WORKERS' COMPENSATION	\$171,623.06	\$191,120.48	\$181,137.00	\$122,611.00	\$192,977.00	\$176,250.00
1012012	500255	MEALS/EMPLOYEE AWARDS	(\$500.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012012	500257	DOMESTIC PARTNER INS BENEFIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012012	500260	EDUCATION INCENTIVE	\$22,500.00	\$24,350.00	\$19,000.00	\$12,050.00	\$18,800.00	\$7,500.00
1012012	500265	UNIFORM ALLOWANCE	\$78,802.00	\$74,689.84	\$74,300.00	\$31,550.00	\$72,200.00	\$79,950.00
1012012	500271	PHONE ALLOWANCE	\$5,721.00	\$6,064.00	\$1,920.00	\$3,120.00	\$4,048.00	\$4,800.00
1012012	500273	SHERIFF WELLNESS PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012012	500275	SICK LV CONVERTED TO PERS	\$0.00	\$8,446.18	\$0.00	\$0.00	\$0.00	\$0.00
			\$2,469,187.09	\$2,622,730.01	\$2,548,675.00	\$1,852,784.13	\$2,577,022.00	\$2,519,119.00
1012012	500309	PROFESSIONAL SERVICES	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
1012012	500330	TRAINING	\$17,045.98	\$32,541.65	\$39,200.00	\$23,160.14	\$39,200.00	\$39,200.00
1012012	500430	EQUIPMENT REPAIR & MAINT	\$1,957.00	\$287.00	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00
1012012	500432	MAINTENANCE SVC CONTRACTS	\$4,250.00	\$3,273.13	\$6,447.00	\$0.00	\$6,447.00	\$6,447.00
1012012	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$1,900.00	\$0.00	\$0.00	\$0.00	\$0.00
1012012	500435	VEHICLE REPAIR & MAINT	\$66,620.27	\$96,134.04	\$76,000.00	\$35,987.91	\$76,000.00	\$76,000.00
1012012	500444	OFFICE EQUIPMENT RENTAL	\$3,466.14	\$1,650.54	\$3,302.00	\$3,576.17	\$3,302.00	\$3,302.00
1012012	500522	INVESTIGATION	\$17,232.54	\$14,717.70	\$17,775.00	\$6,312.80	\$17,775.00	\$17,775.00
1012012	500625	OPERATING SUPPLIES	\$38,822.24	\$42,779.35	\$35,050.00	\$20,172.79	\$35,050.00	\$35,050.00
1012012	500626	AUXILLARY UNITS	\$5,994.19	\$9,325.19	\$12,950.00	\$1,406.95	\$12,950.00	\$12,950.00
1012012	500660	VEHICLE FUEL/OIL	\$132,651.86	\$110,392.01	\$126,900.00	\$74,368.74	\$126,900.00	\$126,900.00
1012012	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$3,866.24	\$0.00	\$0.00	\$0.00	\$0.00
1012012	500675	SMALL FURNISHINGS	\$43,649.39	\$23,174.85	\$45,000.00	\$7,304.34	\$45,000.00	\$45,000.00
1012012	500950	ISC: FLEET MANAGEMENT	\$223,278.50	\$227,430.00	\$232,320.00	\$116,160.00	\$232,320.00	\$234,495.00
1012012	500955	ISC: RADIOS	\$247,043.00	\$162,487.00	\$233,439.00	\$116,719.50	\$233,439.00	\$258,128.00
1012012	501420	K-9 UNIT	\$2,964.77	\$8,518.91	\$20,959.00	\$15,045.54	\$20,959.00	\$0.00
1012012	501441	SWAT PROGRAM	\$0.00	\$0.00	\$55.00	\$6.60	\$55.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1012012	501442	MOTOR UNIT	\$5,522.36	\$500.00	\$8,885.00	\$299.00	\$8,885.00	\$0.00
			\$816,498.24	\$744,977.61	\$866,782.00	\$426,520.48	\$866,782.00	\$863,747.00
1012012	507705	VEHICLE REPLACEMENT PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012012	507743	FURNITURE & FIXTURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012012	507755	EQUIPMENT- K-9 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1012012 Total</b>		<b>SHERIFF'S OPERATIONS</b>	<b>\$7,267,799.75</b>	<b>\$7,304,739.25</b>	<b>\$7,636,396.00</b>	<b>\$5,331,472.72</b>	<b>\$7,597,949.00</b>	<b>\$7,467,481.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name:</b> Sheriff's Office - Administrative Services					
<b>Department Number:</b> 2013					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 602,876	\$ 607,513	\$ 638,440	<b>5.09%</b>	\$ 30,927
<b>TOTAL</b>	<b>\$ 602,876</b>	<b>\$ 607,513</b>	<b>\$ 638,440</b>	<b>5.09%</b>	<b>\$ 30,927</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 386,359	\$ 374,345	\$ 400,242	<b>6.92%</b>	\$ 25,897
<b>Benefits</b>	163,898	169,884	180,490	<b>6.24%</b>	10,606
<b>Service &amp; Supplies</b>	52,619	63,284	57,708	<b>-8.81%</b>	(5,576)
<b>TOTAL</b>	<b>\$ 602,876</b>	<b>\$ 607,513</b>	<b>\$ 638,440</b>	<b>5.09%</b>	<b>\$ 30,927</b>
<b>FTE</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Sheriff's Office - Administrative Services</b>		
<b>DEPARTMENT NUMBER: 1012013</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Civil Division Manager	1.00	\$ 65,577
Sheriff's Support Specialist	6.00	276,211
Hourly		50,003
Overtime		8,451
<b>SUB-TOTAL SALARY &amp; WAGES</b>	7.00	\$ 400,242
<b>BENEFITS:</b>		
Medicare		\$ 5,668
Retirement		76,043
Group Insurance		91,538
Workers' Compensation		6,241
Education Incentive		1,000
Phone Allowance		-
<b>SUB-TOTAL BENEFITS</b>		\$ 180,490
<b>GRAND TOTAL</b>		\$ 580,732

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>SHERIFF'S GENERAL SERVICES</b>								
1012013	500101	SALARIES	\$322,516.77	\$328,813.33	\$345,519.00	\$228,549.91	\$315,837.00	\$341,788.00
1012013	500102	HOURLY/SEASONAL	\$43,958.91	\$41,867.25	\$50,003.00	\$36,397.00	\$50,003.00	\$50,003.00
1012013	500103	ADMINISTRATIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012013	500104	SHIFT DIFFERENTIAL	\$0.00	\$103.50	\$0.00	\$0.00	\$0.00	\$0.00
1012013	500106	MANAGEMENT LEAVE PAY	\$2,314.00	\$243.69	\$0.00	\$243.69	\$0.00	\$0.00
1012013	500107	ANNUAL LEAVE PAYOFF	\$227.08	\$4,953.75	\$0.00	\$54.41	\$54.00	\$0.00
1012013	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012013	500111	OVERTIME	\$2,098.00	\$10,269.60	\$8,451.00	\$619.95	\$8,451.00	\$8,451.00
1012013	500112	CALL BACK PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012013	500114	F L S A	\$14.32	\$107.29	\$0.00	\$1.41	\$0.00	\$0.00
1012013	500116	HOLIDAY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$371,129.08	\$386,358.41	\$403,973.00	\$265,866.37	\$374,345.00	\$400,242.00
1012013	500225	MEDICARE	\$5,323.22	\$5,543.72	\$5,826.00	\$3,752.98	\$5,677.00	\$5,668.00
1012013	500230	RETIREMENT	\$80,197.03	\$78,588.79	\$82,481.00	\$49,917.62	\$69,210.00	\$76,043.00
1012013	500240	GROUP INSURANCE	\$69,343.76	\$67,227.70	\$58,663.00	\$62,478.49	\$84,980.00	\$91,538.00
1012013	500241	CITY HSA CONTRIBUTION	\$0.00	\$5,771.67	\$5,412.00	\$2,675.52	\$1,858.00	\$0.00
1012013	500250	WORKERS' COMPENSATION	\$5,856.79	\$6,481.41	\$5,952.00	\$4,086.97	\$6,709.00	\$6,241.00
1012013	500260	EDUCATION INCENTIVE	\$300.00	\$200.00	\$500.00	\$250.00	\$1,150.00	\$1,000.00
1012013	500265	UNIFORM ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012013	500271	PHONE ALLOWANCE	\$300.00	\$85.00	\$300.00	\$0.00	\$300.00	\$0.00
1012013	500273	SHERIFF WELLNESS PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$161,320.80	\$163,898.29	\$159,134.00	\$123,161.58	\$169,884.00	\$180,490.00
1012013	500330	TRAINING	\$592.00	\$150.00	\$1,000.00	\$180.00	\$1,000.00	\$1,000.00
1012013	500430	EQUIPMENT REPAIR & MAINT	\$218.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
1012013	500432	MAINTENANCE SVC CONTRACTS	\$7,143.56	\$4,564.53	\$10,770.00	\$6,361.07	\$10,770.00	\$10,770.00
1012013	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$704.00	\$0.00	\$860.21	\$0.00	\$0.00
1012013	500435	VEHICLE REPAIR & MAINT	\$517.49	\$0.00	\$0.00	\$26.00	\$0.00	\$0.00
1012013	500444	OFFICE EQUIPMENT RENTAL	\$6,193.74	\$3,787.56	\$6,206.00	\$4,742.34	\$6,206.00	\$6,206.00
1012013	500522	INVESTIGATION	\$23,902.50	\$27,403.25	\$22,000.00	\$32,481.75	\$22,000.00	\$22,000.00
1012013	500625	OPERATING SUPPLIES	\$9,353.94	\$5,162.48	\$9,100.00	\$4,652.48	\$9,100.00	\$9,100.00
1012013	500660	VEHICLE FUEL/OIL	\$393.49	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
1012013	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$1,398.79	\$0.00	\$0.00	\$0.00	\$0.00
1012013	500675	SMALL FURNISHINGS	\$1,194.96	\$3,976.00	\$1,000.00	\$5,021.79	\$1,000.00	\$1,000.00
1012013	500950	ISC: FLEET MANAGEMENT	\$7,422.00	\$4,788.00	\$5,120.00	\$2,560.00	\$5,120.00	\$4,632.00
1012013	501445	INCENTIVE PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012013	501446	NATIONAL NIGHT OUT	\$1,279.80	\$654.20	\$1,280.00	\$0.00	\$1,280.00	\$0.00
1012013	501448	VIPS	\$0.00	\$0.00	\$3,808.00	\$0.00	\$3,808.00	\$0.00
1012013	502450	CASH SHORT/OVER	\$62.45	\$30.50	\$0.00	\$0.00	\$0.00	\$0.00
			\$58,273.93	\$52,619.31	\$63,284.00	\$56,885.64	\$63,284.00	\$57,708.00
<b>1012013 Total</b>		<b>SHERIFF'S GENERAL SERVICES</b>	<b>\$590,723.81</b>	<b>\$602,876.01</b>	<b>\$626,391.00</b>	<b>\$445,913.59</b>	<b>\$607,513.00</b>	<b>\$638,440.00</b>



## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name:</b> Sheriff's Office - Detention					
<b>Department Number:</b> 2014					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 4,634,831	\$ 5,159,087	\$ 5,392,256	4.52%	\$ 233,169
<b>TOTAL</b>	<b>\$ 4,634,831</b>	<b>\$ 5,159,087</b>	<b>\$ 5,392,256</b>	<b>4.52%</b>	<b>\$ 233,169</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 2,581,631	\$ 2,949,419	\$ 3,103,806	5.23%	\$ 154,387
<b>Benefits</b>	1,599,730	1,769,129	1,848,643	4.49%	\$ 79,514
<b>Service &amp; Supplies</b>	453,470	440,539	439,807	-0.17%	\$ (732)
<b>TOTAL</b>	<b>\$ 4,634,831</b>	<b>\$ 5,159,087</b>	<b>\$ 5,392,256</b>	<b>4.52%</b>	<b>\$ 233,169</b>
<b>FTE</b>	<b>35.00</b>	<b>39.00</b>	<b>39.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Sheriff's Office - Detention</b>		
<b>DEPARTMENT NUMBER: 1012014</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Captain	1.0	\$ 133,756
Sergeant	7.0	755,507
Deputy Sheriff	25.0	1,612,126
Culinary Coordinator	1.0	51,841
Cook	1.0	35,630
Sheriff Support Specialist-Open Position	4.0	176,606
Shift Differential		51,800
Overtime		236,976
Holiday Pay		49,564
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>39.0</b>	<b>\$ 3,103,806</b>
<b>BENEFITS:</b>		
Medicare		\$ 45,126
Retirement		1,178,042
Group Insurance		428,853
Workers' Compensation		130,882
Education Incentive		3,500
Uniform Allowance		58,100
Phone Allowance		4,140
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 1,848,643</b>
<b>GRAND TOTAL</b>		<b>\$ 4,952,449</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>SHERIFF'S DETENTION CENTER</b>								
1012014	500101	SALARIES	\$2,148,939.50	\$2,284,401.27	\$2,565,964.00	\$1,889,297.99	\$2,607,420.00	\$2,765,466.00
1012014	500103	ADMINISTRATIVE PAY	\$1,209.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012014	500104	SHIFT DIFFERENTIAL	\$46,734.95	\$38,680.78	\$51,800.00	\$34,923.63	\$51,800.00	\$51,800.00
1012014	500107	ANNUAL LEAVE PAYOFF	\$8,698.74	\$1,663.81	\$0.00	\$3,591.75	\$3,592.00	\$0.00
1012014	500108	SICK LEAVE PAY	\$222.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012014	500109	WORKERS' COMPENSATORY LEAVE	\$3,194.87	\$1,552.01	\$0.00	\$0.00	\$0.00	\$0.00
1012014	500111	OVERTIME	\$234,815.12	\$205,584.72	\$236,976.00	\$190,001.15	\$236,976.00	\$236,976.00
1012014	500112	CALL BACK PAY	\$2,689.71	\$2,106.14	\$0.00	\$2,919.75	\$0.00	\$0.00
1012014	500113	STAND-BY PAY	\$0.00	\$54.00	\$0.00	\$0.00	\$0.00	\$0.00
1012014	500114	F L S A	\$0.00	(\$226.26)	\$0.00	\$79.70	\$67.00	\$0.00
1012014	500116	HOLIDAY PAY	\$55,170.25	\$47,814.60	\$49,564.00	\$46,763.19	\$49,564.00	\$49,564.00
			<b>\$2,501,674.47</b>	<b>\$2,581,631.07</b>	<b>\$2,904,304.00</b>	<b>\$2,167,577.16</b>	<b>\$2,949,419.00</b>	<b>\$3,103,806.00</b>
1012014	500225	MEDICARE	\$35,766.92	\$37,155.03	\$41,786.00	\$31,168.24	\$45,589.00	\$45,126.00
1012014	500230	RETIREMENT	\$867,289.10	\$944,291.36	\$1,054,247.00	\$781,474.32	\$1,091,736.00	\$1,178,042.00
1012014	500240	GROUP INSURANCE	\$475,328.48	\$439,191.38	\$464,694.00	\$318,082.52	\$427,198.00	\$421,439.00
1012014	500241	CITY HSA CONTRIBUTION	\$0.00	\$14,136.48	\$11,700.00	\$8,979.48	\$10,267.00	\$7,414.00
1012014	500250	WORKERS' COMPENSATION	\$108,308.31	\$113,828.23	\$122,063.00	\$87,384.55	\$133,414.00	\$130,882.00
1012014	500255	MEALS/EMPLOYEE AWARDS	(\$500.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012014	500260	EDUCATION INCENTIVE	\$9,950.00	\$10,300.00	\$9,500.00	\$6,000.00	\$9,150.00	\$3,500.00
1012014	500265	UNIFORM ALLOWANCE	\$39,051.50	\$37,450.00	\$43,900.00	\$18,350.00	\$47,200.00	\$58,100.00
1012014	500271	PHONE ALLOWANCE	\$2,908.00	\$3,377.00	\$2,220.00	\$3,574.00	\$4,575.00	\$4,140.00
1012014	500273	SHERIFF WELLNESS PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<b>\$1,538,102.31</b>	<b>\$1,599,729.48</b>	<b>\$1,750,110.00</b>	<b>\$1,255,013.11</b>	<b>\$1,769,129.00</b>	<b>\$1,848,643.00</b>
1012014	500309	PROFESSIONAL SERVICES	\$75,072.00	\$75,072.00	\$81,072.00	\$62,560.00	\$81,072.00	\$81,072.00
1012014	500325	MEDICAL CARE	\$38,935.00	\$41,292.08	\$10,000.00	\$15,364.86	\$10,000.00	\$10,000.00
1012014	500330	TRAINING	\$15,781.30	\$6,472.76	\$10,000.00	\$7,380.08	\$10,000.00	\$10,000.00
1012014	500430	EQUIPMENT REPAIR & MAINT	\$8,429.87	\$7,915.93	\$7,000.00	\$4,784.41	\$7,000.00	\$7,000.00
1012014	500432	MAINTENANCE SVC CONTRACTS	\$0.00	\$15,600.00	\$10,800.00	\$17,593.17	\$10,800.00	\$10,800.00
1012014	500435	VEHICLE REPAIR & MAINT	\$2,535.33	\$3,341.02	\$0.00	\$173.04	\$0.00	\$0.00
1012014	500444	OFFICE EQUIPMENT RENTAL	\$3,360.96	\$275.09	\$1,202.00	\$0.00	\$1,202.00	\$1,202.00
1012014	500625	OPERATING SUPPLIES	\$17,018.62	\$10,116.44	\$20,060.00	\$11,392.47	\$20,060.00	\$20,060.00
1012014	500640	FOOD AND KITCHEN SUPPLIES	\$224,428.70	\$221,174.71	\$227,600.00	\$156,713.96	\$227,600.00	\$227,600.00
1012014	500642	DOMESTIC SUPPLIES	\$68,703.53	\$52,677.76	\$51,125.00	\$45,275.65	\$51,125.00	\$51,125.00
1012014	500660	VEHICLE FUEL/OIL	\$5,046.03	\$2,762.01	\$4,000.00	\$1,144.57	\$4,000.00	\$4,000.00
1012014	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$1,298.45	\$0.00	\$0.00	\$0.00	\$0.00
1012014	500675	SMALL FURNISHINGS	\$14,714.58	\$8,289.92	\$10,000.00	\$6,466.61	\$10,000.00	\$10,000.00
1012014	500950	ISC: FLEET MANAGEMENT	\$11,133.00	\$7,182.00	\$7,680.00	\$3,840.00	\$7,680.00	\$6,948.00
			<b>\$485,158.92</b>	<b>\$453,470.17</b>	<b>\$440,539.00</b>	<b>\$332,688.82</b>	<b>\$440,539.00</b>	<b>\$439,807.00</b>
<b>1012014 Total</b>		<b>SHERIFF'S DETENTION CENTER</b>	<b>\$4,524,935.70</b>	<b>\$4,634,830.72</b>	<b>\$5,094,953.00</b>	<b>\$3,755,279.09</b>	<b>\$5,159,087.00</b>	<b>\$5,392,256.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Sheriff's Office - Public Safety Communications</b>					
<b>Department Number: 2017</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 2,097,005	\$ 1,936,735	\$ 2,002,762	<b>3.41%</b>	\$ 66,027
<b>TOTAL</b>	<b>\$ 2,097,005</b>	<b>\$ 1,936,735</b>	<b>\$ 2,002,762</b>	<b>3.41%</b>	<b>\$ 66,027</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 1,455,030	\$ 1,329,722	\$ 1,389,481	<b>4.49%</b>	\$ 59,759
<b>Benefits</b>	540,302	489,467	495,735	<b>1.28%</b>	6,268
<b>Service &amp; Supplies</b>	101,673	117,546	117,546	<b>0.00%</b>	-
<b>TOTAL</b>	<b>\$ 2,097,005</b>	<b>\$ 1,936,735</b>	<b>\$ 2,002,762</b>	<b>3.41%</b>	<b>\$ 66,027</b>
<b>FTE</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Sheriff's Office - Public Safety Communications</b>		
<b>DEPARTMENT NUMBER: 1012017</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
P.S. Communication Center Manager	1.00	\$ 81,361
P.S. Communication Supervisor	6.00	389,684
P.S. Communication Operator	13.00	677,808
Hourly		20,640
Shift Differential		25,946
Overtime		162,995
Call Back		5,012
Holiday Pay		26,035
<b><i>SUB-TOTAL SALARY &amp; WAGES</i></b>	20.00	<b>\$ 1,389,481</b>
<b>BENEFITS:</b>		
Medicare		\$ 19,296
Retirement		259,765
Group Insurance		200,867
Workers' Compensation		15,307
Education Incentive		500
Phone Allowance		-
<b><i>SUB-TOTAL BENEFITS</i></b>		<b>\$ 495,735</b>
<b><i>GRAND TOTAL</i></b>		<b>\$ 1,885,216</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>DISPATCH CENTER</b>								
1012017	500101	SALARIES	\$1,066,391.55	\$1,109,525.43	\$1,195,041.00	\$743,394.03	\$1,054,660.00	\$1,148,853.00
1012017	500102	HOURLY/SEASONAL	\$15,084.41	\$14,570.43	\$20,640.00	\$7,874.34	\$20,640.00	\$20,640.00
1012017	500103	ADMINISTRATIVE PAY	\$363.13	\$4,888.12	\$0.00	\$0.00	\$0.00	\$0.00
1012017	500104	SHIFT DIFFERENTIAL	\$25,728.12	\$29,536.94	\$25,946.00	\$18,217.79	\$25,946.00	\$25,946.00
1012017	500106	MANAGEMENT LEAVE PAY	\$3,471.00	\$441.47	\$0.00	\$0.00	\$0.00	\$0.00
1012017	500107	ANNUAL LEAVE PAYOFF	\$2,462.14	\$26,560.82	\$4,839.00	\$6,084.30	\$6,084.00	\$0.00
1012017	500108	SICK LEAVE PAY	\$0.00	\$63,426.17	\$26,129.00	\$0.00	\$26,129.00	\$0.00
1012017	500111	OVERTIME	\$163,926.50	\$171,376.92	\$162,995.00	\$160,835.84	\$162,995.00	\$162,995.00
1012017	500112	CALL BACK PAY	\$7,622.69	\$4,712.21	\$5,012.00	\$5,379.26	\$5,012.00	\$5,012.00
1012017	500113	STAND-BY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012017	500114	F L S A	\$3,288.78	\$5,114.42	\$0.00	\$3,714.01	\$2,221.00	\$0.00
1012017	500116	HOLIDAY PAY	\$28,535.71	\$24,876.94	\$26,035.00	\$22,854.65	\$26,035.00	\$26,035.00
			\$1,316,874.03	\$1,455,029.87	\$1,466,637.00	\$968,354.22	\$1,329,722.00	\$1,389,481.00
1012017	500225	MEDICARE	\$18,678.42	\$20,755.45	\$20,307.00	\$13,844.11	\$20,811.00	\$19,296.00
1012017	500230	RETIREMENT	\$254,595.13	\$269,651.82	\$299,802.00	\$168,095.95	\$246,200.00	\$259,765.00
1012017	500240	GROUP INSURANCE	\$222,643.23	\$227,759.00	\$248,543.00	\$143,820.57	\$203,063.00	\$198,724.00
1012017	500241	CITY HSA CONTRIBUTION	\$0.00	\$3,821.65	\$4,286.00	\$1,625.08	\$2,152.00	\$2,143.00
1012017	500250	WORKERS' COMPENSATION	\$14,552.47	\$16,941.69	\$15,307.00	\$10,314.71	\$15,681.00	\$15,307.00
1012017	500260	EDUCATION INCENTIVE	\$450.00	\$700.00	\$250.00	\$150.00	\$600.00	\$500.00
1012017	500265	UNIFORM ALLOWANCE	\$36.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012017	500271	PHONE ALLOWANCE	\$960.00	\$672.00	\$960.00	\$0.00	\$960.00	\$0.00
1012017	500273	SHERIFF WELLNESS PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$511,915.64	\$540,301.61	\$589,455.00	\$337,850.42	\$489,467.00	\$495,735.00
1012017	500330	TRAINING	\$14,741.01	\$6,470.36	\$17,000.00	\$8,160.50	\$17,000.00	\$17,000.00
1012017	500430	EQUIPMENT REPAIR & MAINT	\$209.72	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
1012017	500432	MAINTENANCE SVC CONTRACTS	\$43,257.00	\$34,047.11	\$29,390.00	\$36,030.20	\$29,390.00	\$29,390.00
1012017	500444	OFFICE EQUIPMENT RENTAL	\$3,859.62	\$2,144.24	\$3,676.00	\$3,369.52	\$3,676.00	\$3,676.00
1012017	500545	MEMBERSHIP / PUBLICATIONS	\$3,144.55	\$3,067.00	\$3,000.00	\$142.00	\$3,000.00	\$3,000.00
1012017	500625	OPERATING SUPPLIES	\$18,662.53	\$19,838.31	\$18,630.00	\$12,432.60	\$18,630.00	\$18,630.00
1012017	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$2,636.01	\$0.00	\$0.00	\$0.00	\$0.00
1012017	500675	SMALL FURNISHINGS	\$6,786.26	\$4,345.20	\$10,000.00	\$4,326.49	\$10,000.00	\$10,000.00
1012017	500710	TELEPHONE	\$19,066.15	\$18,094.35	\$21,000.00	\$13,829.56	\$21,000.00	\$21,000.00
1012017	500712	POWER	\$10,812.29	\$11,030.60	\$12,000.00	\$7,533.00	\$12,000.00	\$12,000.00
1012017	500713	HEATING	\$381.23	\$0.00	\$1,350.00	\$0.00	\$1,350.00	\$1,350.00
			\$120,920.36	\$101,673.18	\$117,546.00	\$85,823.87	\$117,546.00	\$117,546.00
<b>1012017 Total</b>		<b>DISPATCH CENTER</b>	<b>\$1,949,710.03</b>	<b>\$2,097,004.66</b>	<b>\$2,173,638.00</b>	<b>\$1,392,028.51</b>	<b>\$1,936,735.00</b>	<b>\$2,002,762.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name:</b> Sheriff's Office - Tri-Net					
<b>Department Number:</b> 2018					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 96,355	\$ 90,209	\$ 91,868	<b>1.84%</b>	\$ 1,659
<b>TOTAL</b>	<b>\$ 96,355</b>	<b>\$ 90,209</b>	<b>\$ 91,868</b>	<b>1.84%</b>	<b>\$ 1,659</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 67,040	\$ 32,405	\$ 27,794	<b>-14.23%</b>	\$ (4,611)
<b>Benefits</b>	25,435	45,744	52,258	<b>14.24%</b>	6,514
<b>Service &amp; Supplies</b>	3,880	12,060	11,816	<b>-2.02%</b>	(244)
<b>TOTAL</b>	<b>\$ 96,355</b>	<b>\$ 90,209</b>	<b>\$ 91,868</b>	<b>1.84%</b>	<b>\$ 1,659</b>
<b>FTE</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Sheriff Office - Trinet</b>		
<b>DEPARTMENT NUMBER: 1012018</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Sheriff Deputy	1.0	\$ 72,979
Overtime		10,279
Grant Allocation		(55,464)
<b>SUB-TOTAL SALARY &amp; WAGES</b>	1.0	<b>\$ 27,794</b>
<b>BENEFITS:</b>		
Medicare		\$ 1,028
Retirement		31,671
Group Insurance		13,749
Workers' Compensation		3,610
Education Incentive		500
Uniform Allowance		1,700
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 52,258</b>
<b>GRAND TOTAL</b>		<b>\$ 80,052</b>

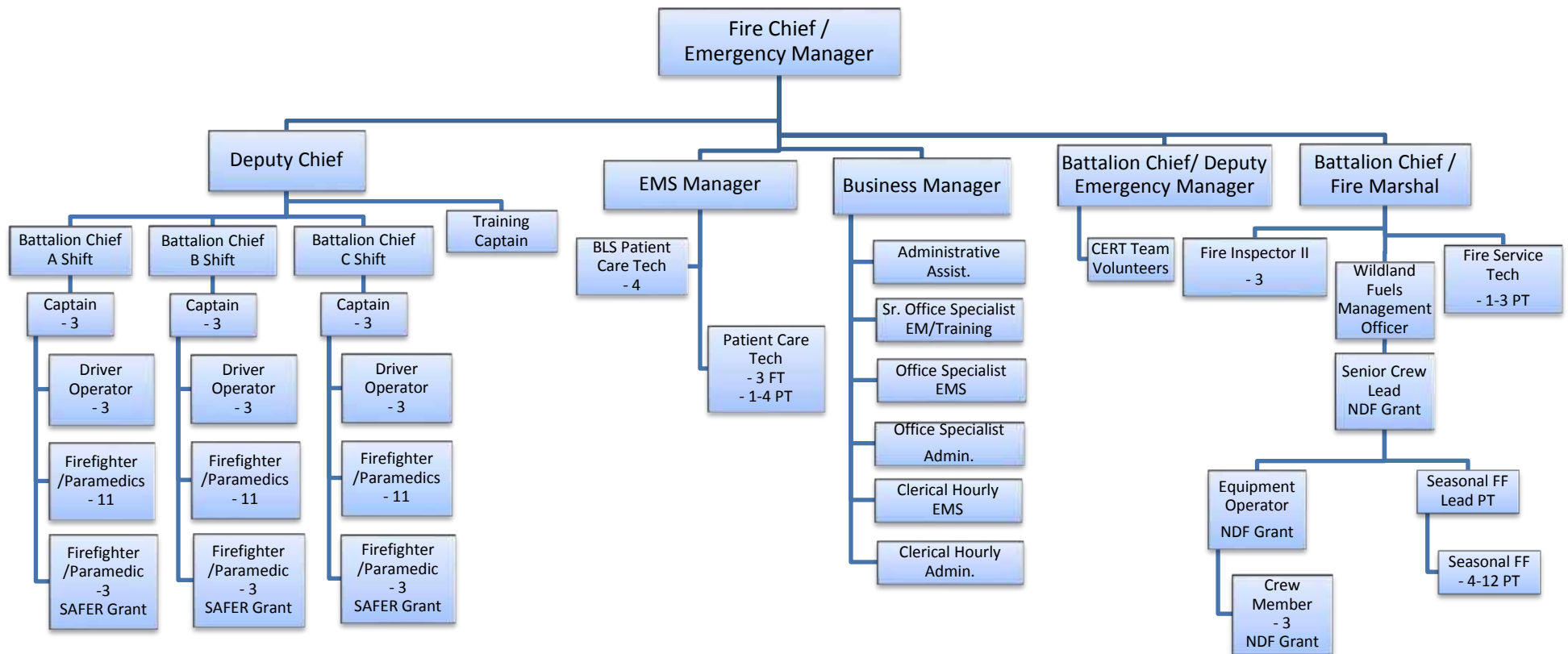


Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>TRI-NET OPERATIONS</b>								
1012018	500101	SALARIES	\$72,374.99	\$36,578.85	\$75,126.00	\$0.00	\$75,126.00	\$72,979.00
1012018	500104	SHIFT DIFFERENTIAL	\$733.80	\$325.95	\$0.00	\$0.00	\$0.00	\$0.00
1012018	500111	OVERTIME	\$18,634.28	\$11,786.61	\$10,279.00	\$0.00	\$10,279.00	\$10,279.00
1012018	500112	CALL BACK PAY	\$744.95	\$334.70	\$0.00	\$0.00	\$0.00	\$0.00
1012018	500113	STAND-BY PAY	\$0.00	\$18.00	\$0.00	\$0.00	\$0.00	\$0.00
1012018	500116	HOLIDAY PAY	\$537.57	\$480.94	\$0.00	\$0.00	\$0.00	\$0.00
1012018	500199	GRANT FUNDED ALLOCATION	(\$49,150.94)	\$17,514.69	(\$53,000.00)	\$0.00	(\$53,000.00)	(\$55,464.00)
			\$43,874.65	\$67,039.74	\$32,405.00	\$0.00	\$32,405.00	\$27,794.00
1012018	500225	MEDICARE	\$1,267.35	\$675.98	\$695.00	\$0.00	\$149.00	\$1,028.00
1012018	500230	RETIREMENT	\$29,587.91	\$15,837.18	\$32,585.00	\$0.00	\$32,585.00	\$31,671.00
1012018	500240	GROUP INSURANCE	\$15,633.40	\$5,015.08	\$10,148.00	\$0.00	\$10,148.00	\$10,621.00
1012018	500241	CITY HSA CONTRIBUTION	\$0.00	\$1,564.20	\$0.00	\$0.00	\$0.00	\$3,128.00
1012018	500250	WORKERS' COMPENSATION	\$3,655.91	\$792.89	\$906.00	\$0.00	\$162.00	\$3,610.00
1012018	500260	EDUCATION INCENTIVE	\$1,000.00	\$700.00	\$1,000.00	\$0.00	\$1,000.00	\$500.00
1012018	500265	UNIFORM ALLOWANCE	\$1,700.00	\$850.00	\$1,700.00	\$0.00	\$1,700.00	\$1,700.00
1012018	500271	PHONE ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012018	500273	SHERIFF WELLNESS PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012018	500299	GRANT ALLOCATED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$52,844.57	\$25,435.33	\$47,034.00	\$0.00	\$45,744.00	\$52,258.00
1012018	500330	TRAINING	\$5,311.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012018	500435	VEHICLE REPAIR & MAINT	\$480.65	\$160.57	\$0.00	\$23.09	\$0.00	\$0.00
1012018	500522	INVESTIGATION	\$23,375.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00
1012018	500625	OPERATING SUPPLIES	\$50,078.75	\$0.00	\$4,000.00	\$0.00	\$4,000.00	\$4,000.00
1012018	500660	VEHICLE FUEL/OIL	\$1,707.46	\$1,325.33	\$3,000.00	\$586.90	\$3,000.00	\$3,000.00
1012018	500950	ISC: FLEET MANAGEMENT	\$2,474.00	\$2,394.00	\$2,560.00	\$1,280.00	\$2,560.00	\$2,316.00
1012018	501299	GRANT ALLOCATION/DIRECT BILL	(\$71,316.78)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$12,110.21	\$3,879.90	\$12,060.00	\$1,889.99	\$12,060.00	\$11,816.00
<b>1012018 Total</b>		<b>TRI-NET OPERATIONS</b>	<b>\$108,829.43</b>	<b>\$96,354.97</b>	<b>\$91,499.00</b>	<b>\$1,889.99</b>	<b>\$90,209.00</b>	<b>\$91,868.00</b>



# CARSON CITY FIRE DEPARTMENT ORGANIZATIONAL CHART

03.30.21



## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Fire Administration</b>					
<b>Department Number: 2505</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 288,836	\$ 323,853	\$ 350,698	<b>8.29%</b>	\$ 26,845
<b>TOTAL</b>	<b>\$ 288,836</b>	<b>\$ 323,853</b>	<b>\$ 350,698</b>	<b>8.29%</b>	<b>\$ 26,845</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 179,839	\$ 202,862	\$ 223,524	<b>10.19%</b>	\$ 20,662
<b>Benefits</b>	69,192	78,006	89,735	<b>15.04%</b>	11,729
<b>Service &amp; Supplies</b>	39,805	42,985	37,439	<b>-12.90%</b>	(5,546)
<b>TOTAL</b>	<b>\$ 288,836</b>	<b>\$ 323,853</b>	<b>\$ 350,698</b>	<b>8.29%</b>	<b>\$ 26,845</b>
<b>FTE</b>	<b>1.5</b>	<b>2.5</b>	<b>2.5</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Fire Admin</b>		
<b>DEPARTMENT NUMBER: 1012505</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Fire Chief	0.5	\$ 85,080
Fire Dept Business Manager	1.0	79,138
Office Specialist	1.0	43,806
Hourly		15,500
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>2.5</b>	<b>\$ 223,524</b>
<b>BENEFITS:</b>		
Medicare		\$ 3,256
Retirement		55,646
Group Insurance		26,481
Workers' Compensation		3,272
Uniform Allowance		600
Phone Allowance		480
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 89,735</b>
<b>GRAND TOTAL</b>		<b>\$ 313,259</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>FIRE ADMINISTRATION</b>								
1012505	500101	SALARIES	\$146,081.05	\$159,453.45	\$219,744.00	\$132,154.51	\$186,439.00	\$208,024.00
1012505	500102	HOURLY/SEASONAL	\$14,663.25	\$15,078.75	\$15,500.00	\$10,775.26	\$15,500.00	\$15,500.00
1012505	500106	MANAGEMENT LEAVE PAY	\$6,063.90	\$632.14	\$0.00	\$643.20	\$322.00	\$0.00
1012505	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012505	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012505	500111	OVERTIME	\$1,852.21	\$4,674.18	\$601.00	\$590.93	\$601.00	\$0.00
			\$168,660.41	\$179,838.52	\$235,845.00	\$144,163.90	\$202,862.00	\$223,524.00
1012505	500225	MEDICARE	\$2,451.98	\$2,622.47	\$3,445.00	\$2,100.01	\$3,064.00	\$3,256.00
1012505	500230	RETIREMENT	\$42,600.18	\$46,720.23	\$64,439.00	\$36,799.82	\$50,977.00	\$55,646.00
1012505	500240	GROUP INSURANCE	\$15,820.51	\$11,827.62	\$25,437.00	\$10,470.32	\$16,097.00	\$23,266.00
1012505	500241	CITY HSA CONTRIBUTION	\$0.00	\$3,426.27	\$3,214.00	\$2,446.15	\$3,237.00	\$3,215.00
1012505	500250	WORKERS' COMPENSATION	\$3,675.06	\$3,507.57	\$3,827.00	\$2,417.81	\$3,547.00	\$3,272.00
1012505	500265	UNIFORM ALLOWANCE	\$600.00	\$600.00	\$600.00	\$300.00	\$600.00	\$600.00
1012505	500271	PHONE ALLOWANCE	\$480.00	\$488.00	\$480.00	\$368.00	\$484.00	\$480.00
			\$65,627.73	\$69,192.16	\$101,442.00	\$54,902.11	\$78,006.00	\$89,735.00
1012505	500330	TRAINING	\$1,731.82	\$4,447.44	\$3,343.00	\$0.00	\$3,343.00	\$3,343.00
1012505	500356	EMPLOYEE PHYSICALS	\$368.04	\$445.76	\$450.00	\$49.00	\$450.00	\$450.00
1012505	500430	EQUIPMENT REPAIR & MAINT	(\$17.75)	\$647.25	\$598.00	\$0.00	\$598.00	\$598.00
1012505	500435	VEHICLE REPAIR & MAINT	\$1,019.33	\$557.67	\$0.00	\$10.80	\$0.00	\$0.00
1012505	500444	OFFICE EQUIPMENT RENTAL	\$4,988.52	\$4,864.62	\$4,436.00	\$4,883.11	\$4,436.00	\$4,436.00
1012505	500545	MEMBERSHIP / PUBLICATIONS	\$434.05	\$728.34	\$546.00	\$458.44	\$546.00	\$546.00
1012505	500580	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012505	500585	REIMBURSABLE EDUCATION	\$0.00	\$0.00	\$245.00	\$0.00	\$245.00	\$245.00
1012505	500590	REIMBURSABLE FIRE	\$4,969.56	\$3,995.20	\$0.00	\$8,016.34	\$0.00	\$0.00
1012505	500601	OFFICE SUPPLIES	\$1,494.30	\$833.78	\$1,500.00	\$775.28	\$1,500.00	\$1,500.00
1012505	500602	POSTAGE/SHIPPING	\$307.94	\$351.74	\$345.00	\$325.93	\$345.00	\$345.00
1012505	500625	OPERATING SUPPLIES	\$2,254.02	\$1,779.70	\$2,333.00	\$2,175.58	\$2,333.00	\$2,333.00
1012505	500660	VEHICLE FUEL/OIL	\$3,204.07	\$2,941.89	\$1,225.00	\$1,618.39	\$1,225.00	\$1,225.00
1012505	500675	SMALL FURNISHINGS	\$960.30	\$0.00	\$0.00	\$2,671.93	\$0.00	\$0.00
1012505	500680	GIFTS & DONATIONS	\$1,943.27	\$98.96	\$1,692.00	\$0.00	\$1,692.00	\$0.00
1012505	500682	911 MEMORIAL	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00
1012505	500710	TELEPHONE	\$11,295.83	\$9,733.58	\$14,312.00	\$9,179.52	\$14,312.00	\$14,312.00
1012505	500950	ISC: FLEET MANAGEMENT	\$4,948.00	\$8,379.00	\$8,960.00	\$4,480.00	\$8,960.00	\$8,106.00
1012505	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$39,901.30	\$39,804.93	\$42,985.00	\$34,644.32	\$42,985.00	\$37,439.00
<b>1012505 Total</b>		<b>FIRE ADMINISTRATION</b>	<b>\$274,189.44</b>	<b>\$288,835.61</b>	<b>\$380,272.00</b>	<b>\$233,710.33</b>	<b>\$323,853.00</b>	<b>\$350,698.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Fire Operations</b>					
<b>Department Number: 2512</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 7,138,960	\$ 8,565,663	\$ 8,381,904	-2.15%	\$ (183,759)
<b>TOTAL</b>	<b>\$ 7,138,960</b>	<b>\$ 8,565,663</b>	<b>\$ 8,381,904</b>	<b>-2.15%</b>	<b>\$ (183,759)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 3,996,154	\$ 5,194,749	\$ 4,883,776	-5.99%	\$ (310,973)
<b>Benefits</b>	2,579,717	2,718,468	2,807,198	3.26%	88,730
<b>Service &amp; Supplies</b>	563,089	652,446	690,930	5.90%	38,484
<b>TOTAL</b>	<b>\$ 7,138,960</b>	<b>\$ 8,565,663</b>	<b>\$ 8,381,904</b>	<b>-2.15%</b>	<b>\$ (183,759)</b>
<b>FTE</b>	<b>39</b>	<b>40</b>	<b>40</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Fire Operations</b>		
<b>DEPARTMENT NUMBER: 1012512</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Fire Battalion Chief	3.0	\$ 419,048
Deputy Fire Chief	1.0	146,970
Fire Captain	9.0	1,052,301
Driver/Operator	9.0	882,822
Firefighters	10.0	807,184
Firefighters/Paramedics	8.0	702,016
Acting Pay		55,978
FLSA		35,947
Overtime		678,111
Call Back		103,399
Workers Comp Leave		-
<b>SUB-TOTAL SALARY &amp; WAGES</b>	40.0	\$ 4,883,776
<b>BENEFITS:</b>		
Medicare		\$ 70,556
Retirement		1,789,102
Group Insurance		705,878
Workers' Compensation		192,942
Uniform Allowance		46,800
Phone Allowance		1,920
<b>SUB-TOTAL BENEFITS</b>		\$ 2,807,198
<b>GRAND TOTAL</b>		
		\$ 7,690,974

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>FIRE OPERATIONS</b>								
1012512	500101	SALARIES	\$3,574,419.16	\$3,628,215.10	\$3,922,203.00	\$2,732,727.81	\$3,758,558.00	\$4,010,341.00
1012512	500102	HOURLY/SEASONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012512	500105	ACTING PAY	\$41,047.21	\$31,648.94	\$105,978.00	\$17,866.65	\$15,200.00	\$55,978.00
1012512	500106	MANAGEMENT LEAVE PAY	\$15,872.47	\$8,166.54	\$0.00	\$2,887.95	\$157.00	\$0.00
1012512	500107	ANNUAL LEAVE PAYOFF	\$6,725.80	\$34,094.98	\$0.00	\$14,910.00	\$14,910.00	\$0.00
1012512	500108	SICK LEAVE PAY	\$2,940.53	\$60,872.42	\$0.00	\$21,866.15	\$21,866.00	\$0.00
1012512	500109	WORKERS' COMPENSATORY LEAVE	\$14,438.76	\$0.00	\$41,710.00	\$0.00	\$0.00	\$0.00
1012512	500111	OVERTIME	\$993,008.52	\$1,037,602.39	\$678,111.00	\$1,105,097.10	\$1,225,000.00	\$678,111.00
1012512	500112	CALL BACK PAY	\$100,473.66	\$53,817.24	\$103,399.00	\$10,936.19	\$103,399.00	\$103,399.00
1012512	500114	F L S A	\$42,707.44	\$42,883.92	\$35,947.00	\$28,460.91	\$55,659.00	\$35,947.00
1012512	500125	TEMPORARY STAFFING	\$11,528.90	\$11,785.07	\$0.00	\$0.00	\$0.00	\$0.00
1012512	500199	GRANT FUNDED ALLOCATION	\$0.00	(\$912,933.07)	\$0.00	(\$587,203.46)	\$0.00	\$0.00
			\$4,803,162.45	\$3,996,153.53	\$4,887,348.00	\$3,347,549.30	\$5,194,749.00	\$4,883,776.00
1012512	500225	MEDICARE	\$68,601.94	\$70,238.44	\$70,892.00	\$56,254.26	\$80,584.00	\$70,556.00
1012512	500230	RETIREMENT	\$1,473,313.33	\$1,556,180.96	\$1,692,372.00	\$1,196,162.75	\$1,666,401.00	\$1,789,102.00
1012512	500240	GROUP INSURANCE	\$691,775.79	\$660,557.70	\$638,217.00	\$483,965.65	\$654,702.00	\$665,634.00
1012512	500241	CITY HSA CONTRIBUTION	\$0.00	\$42,741.80	\$37,992.00	\$32,388.74	\$41,205.00	\$40,244.00
1012512	500250	WORKERS' COMPENSATION	\$187,395.61	\$200,926.49	\$191,092.00	\$157,156.25	\$225,186.00	\$192,942.00
1012512	500265	UNIFORM ALLOWANCE	\$48,000.00	\$46,800.00	\$48,000.00	\$25,200.00	\$48,884.00	\$46,800.00
1012512	500271	PHONE ALLOWANCE	\$3,840.00	\$2,272.00	\$1,360.00	\$1,296.00	\$1,506.00	\$1,920.00
			\$2,472,926.67	\$2,579,717.39	\$2,679,925.00	\$1,952,423.65	\$2,718,468.00	\$2,807,198.00
1012512	500330	TRAINING	\$0.00	\$6,748.20	\$12,000.00	\$914.44	\$12,000.00	\$12,000.00
1012512	500356	EMPLOYEE PHYSICALS	\$22,170.84	\$21,721.38	\$20,051.00	\$18,178.38	\$20,051.00	\$20,051.00
1012512	500424	LAUNDRY SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012512	500430	EQUIPMENT REPAIR & MAINT	\$41,092.89	\$31,172.91	\$35,360.00	\$35,922.98	\$35,360.00	\$35,360.00
1012512	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$176.00	\$0.00	\$670.34	\$0.00	\$0.00
1012512	500434	BUILDING REPAIR & MAINT	\$15,373.25	\$3,703.22	\$14,303.00	\$14,137.80	\$14,303.00	\$14,303.00
1012512	500435	VEHICLE REPAIR & MAINT	\$113,831.82	\$43,399.16	\$51,000.00	\$26,244.60	\$51,000.00	\$51,000.00
1012512	500441	IRRIGATION SUPPLIES	\$2,790.00	\$1,088.74	\$0.00	\$0.00	\$0.00	\$0.00
1012512	500542	PRINTING/ADVERTISING	\$0.00	\$653.00	\$374.00	\$923.85	\$374.00	\$374.00
1012512	500545	MEMBERSHIP / PUBLICATIONS	\$1,378.30	\$1,092.30	\$520.00	\$894.32	\$520.00	\$520.00
1012512	500580	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012512	500585	REIMBURSABLE EDUCATION	\$1,458.78	\$1,242.00	\$0.00	\$1,488.74	\$0.00	\$0.00
1012512	500601	OFFICE SUPPLIES	\$1,470.44	\$1,850.88	\$2,830.00	\$2,007.79	\$2,830.00	\$2,830.00
1012512	500602	POSTAGE/SHIPPING	\$292.40	\$201.95	\$800.00	\$154.67	\$800.00	\$800.00
1012512	500625	OPERATING SUPPLIES	\$46,252.99	\$30,906.13	\$42,083.00	\$32,929.94	\$42,083.00	\$42,083.00
1012512	500643	JANITORIAL SUPPLIES	\$3,741.36	\$1,929.67	\$3,000.00	\$3,509.22	\$3,000.00	\$3,000.00
1012512	500660	VEHICLE FUEL/OIL	\$34,558.22	\$27,039.19	\$35,000.00	\$19,355.76	\$35,000.00	\$35,000.00
1012512	500668	PERSONNEL PROTECTIVE EQ.	\$74,212.07	\$70,793.83	\$82,000.00	\$48,338.80	\$82,000.00	\$82,000.00
1012512	500672	SUPPLIED UNIFORMS	\$1,514.95	\$214.00	\$2,413.00	\$0.00	\$2,413.00	\$2,413.00
1012512	500674	SMALL TOOLS/ EQUIPMENT	\$46,371.07	\$43,121.10	\$46,000.00	\$18,848.52	\$46,000.00	\$46,000.00
1012512	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012512	500710	TELEPHONE	\$16,316.51	\$14,016.11	\$10,042.00	\$14,763.11	\$10,042.00	\$10,042.00
1012512	500712	POWER	\$31,766.01	\$30,235.25	\$35,346.00	\$18,890.87	\$35,346.00	\$35,346.00



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1012512	500713	HEATING	\$16,096.42	\$18,971.65	\$11,496.00	\$12,153.33	\$11,496.00	\$11,496.00
1012512	500950	ISC: FLEET MANAGEMENT	\$108,856.00	\$108,927.00	\$116,480.00	\$58,240.00	\$116,480.00	\$111,168.00
1012512	500955	ISC: RADIOS	\$146,275.00	\$103,885.00	\$131,348.00	\$65,674.00	\$131,348.00	\$175,144.00
1012512	501433	IMPACT FEE-LOMPA RANCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$725,819.32	\$563,088.67	\$652,446.00	\$394,241.46	\$652,446.00	\$690,930.00
1012512	507775	EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1012512 Total</b>		<b>FIRE OPERATIONS</b>	<b>\$8,001,908.44</b>	<b>\$7,138,959.59</b>	<b>\$8,219,719.00</b>	<b>\$5,694,214.41</b>	<b>\$8,565,663.00</b>	<b>\$8,381,904.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Fire Prevention</b>					
<b>Department Number: 2515</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 496,590	\$ 596,375	\$ 631,353	5.87%	\$ 34,978
<b>TOTAL</b>	<b>\$ 496,590</b>	<b>\$ 596,375</b>	<b>\$ 631,353</b>	<b>5.87%</b>	<b>\$ 34,978</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 301,959	\$ 362,177	\$ 387,731	7.06%	\$ 25,554
<b>Benefits</b>	135,350	150,991	160,113	6.04%	9,122
<b>Service &amp; Supplies</b>	59,281	83,207	83,509	0.36%	302
<b>TOTAL</b>	<b>\$ 496,590</b>	<b>\$ 596,375</b>	<b>\$ 631,353</b>	<b>5.87%</b>	<b>\$ 34,978</b>
<b>FTE</b>	<b>3</b>	<b>3.56</b>	<b>3.56</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Fire Prevention</b>		
<b>DEPARTMENT NUMBER: 1012515</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Fire Batalion Chief	1.00	\$ 144,024
Fire Prevention Inspector	1.56	138,346
Administrative Assistant	1.00	62,869
Hourly		36,000
Overtime		6,492
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>3.56</b>	<b>\$ 387,731</b>
<b>BENEFITS:</b>		
Medicare		\$ 5,637
Retirement		96,998
Group Insurance		39,625
Workers' Compensation		12,861
Uniform Allowance		3,072
Phone Allowance		1,920
<b>SUB-TOTAL BENEFITS</b>	<b> </b>	<b>\$ 160,113</b>
<b>GRAND TOTAL</b>		<b>\$ 547,844</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>FIRE PREVENTION</b>								
1012515	500101	SALARIES	\$258,212.55	\$278,243.17	\$295,595.00	\$226,480.45	\$319,419.00	\$345,239.00
1012515	500102	HOURLY/SEASONAL	\$18,679.90	\$8,278.30	\$36,000.00	\$7,754.20	\$36,000.00	\$36,000.00
1012515	500103	ADMINISTRATIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012515	500106	MANAGEMENT LEAVE PAY	\$2,648.10	\$1,740.39	\$0.00	\$265.57	\$266.00	\$0.00
1012515	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012515	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012515	500111	OVERTIME	\$6,621.69	\$4,531.76	\$6,492.00	\$4,176.77	\$6,492.00	\$6,492.00
1012515	500114	F L S A	\$4.03	\$12.17	\$0.00	\$5.48	\$0.00	\$0.00
1012515	500125	TEMPORARY STAFFING	\$0.00	\$22,056.42	\$0.00	\$0.00	\$0.00	\$0.00
1012515	500199	GRANT FUNDED ALLOCATION	(\$15,880.58)	(\$12,902.77)	\$0.00	\$0.00	\$0.00	\$0.00
			\$270,285.69	\$301,959.44	\$338,087.00	\$238,682.47	\$362,177.00	\$387,731.00
1012515	500225	MEDICARE	\$4,163.25	\$4,250.94	\$4,907.00	\$3,457.29	\$5,381.00	\$5,637.00
1012515	500230	RETIREMENT	\$73,041.04	\$81,703.78	\$86,461.00	\$65,181.88	\$90,389.00	\$96,998.00
1012515	500240	GROUP INSURANCE	\$38,058.77	\$28,217.62	\$28,402.00	\$21,846.07	\$31,425.00	\$34,213.00
1012515	500241	CITY HSA CONTRIBUTION	\$0.00	\$5,475.70	\$5,412.00	\$4,116.11	\$5,442.00	\$5,412.00
1012515	500250	WORKERS' COMPENSATION	\$8,509.60	\$11,350.06	\$11,206.00	\$9,411.85	\$13,682.00	\$12,861.00
1012515	500265	UNIFORM ALLOWANCE	\$2,400.00	\$2,400.00	\$2,400.00	\$1,200.00	\$2,736.00	\$3,072.00
1012515	500271	PHONE ALLOWANCE	\$1,920.00	\$1,952.00	\$1,920.00	\$1,579.52	\$1,936.00	\$1,920.00
			\$128,092.66	\$135,350.10	\$140,708.00	\$106,792.72	\$150,991.00	\$160,113.00
1012515	500330	TRAINING	\$9,605.39	\$3,169.86	\$12,516.00	\$3,141.82	\$12,516.00	\$12,516.00
1012515	500356	EMPLOYEE PHYSICALS	\$84.00	\$1,540.78	\$1,300.00	\$1,620.00	\$1,300.00	\$1,300.00
1012515	500430	EQUIPMENT REPAIR & MAINT	\$3,050.51	\$1,909.97	\$2,000.00	\$1,385.17	\$2,000.00	\$2,000.00
1012515	500542	PRINTING/ADVERTISING	\$276.35	\$138.99	\$500.00	\$405.00	\$500.00	\$500.00
1012515	500545	MEMBERSHIP / PUBLICATIONS	\$6,070.31	\$4,302.94	\$8,177.00	\$4,994.62	\$8,177.00	\$8,177.00
1012515	500580	TRAVEL	\$823.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012515	500585	REIMBURSABLE EDUCATION	\$0.00	\$0.00	\$0.00	\$3,545.00	\$0.00	\$0.00
1012515	500601	OFFICE SUPPLIES	\$123.33	\$512.29	\$1,500.00	\$288.86	\$1,500.00	\$1,500.00
1012515	500615	PRINTING/DUPLICATING	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	\$400.00
1012515	500625	OPERATING SUPPLIES	\$3,159.53	\$8,233.68	\$7,834.00	\$4,134.19	\$7,834.00	\$7,834.00
1012515	500660	VEHICLE FUEL/OIL	\$8,528.41	\$5,658.98	\$11,000.00	\$4,602.51	\$11,000.00	\$11,000.00
1012515	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$207.91	\$3,500.00	\$1,017.95	\$3,500.00	\$3,500.00
1012515	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$0.00	\$2,320.27	\$0.00	\$0.00
1012515	500710	TELEPHONE	\$123.16	\$1,221.11	\$1,200.00	\$154.41	\$1,200.00	\$1,200.00
1012515	500950	ISC: FLEET MANAGEMENT	\$32,162.00	\$31,122.00	\$33,280.00	\$16,640.00	\$33,280.00	\$33,582.00
1012515	501401	BOARD DESIGNATED	\$2,887.44	\$1,262.08	\$0.00	\$0.00	\$0.00	\$0.00
			\$66,893.81	\$59,280.59	\$83,207.00	\$44,249.80	\$83,207.00	\$83,509.00
<b>1012515 Total</b>		<b>FIRE PREVENTION</b>	<b>\$465,272.16</b>	<b>\$496,590.13</b>	<b>\$562,002.00</b>	<b>\$389,724.99</b>	<b>\$596,375.00</b>	<b>\$631,353.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Fire Training</b>					
<b>Department Number: 2520</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 323,142	\$ 376,063	\$ 384,580	2.26%	\$ 8,517
<b>TOTAL</b>	<b>\$ 323,142</b>	<b>\$ 376,063</b>	<b>\$ 384,580</b>	<b>2.26%</b>	<b>\$ 8,517</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 144,992	\$ 178,876	\$ 182,203	1.86%	\$ 3,327
<b>Benefits</b>	77,620	80,026	82,840	3.52%	\$ 2,814
<b>Service &amp; Supplies</b>	100,530	117,161	119,537	2.03%	\$ 2,376
<b>TOTAL</b>	<b>\$ 323,142</b>	<b>\$ 376,063</b>	<b>\$ 384,580</b>	<b>2.26%</b>	<b>\$ 8,517</b>
<b>FTE</b>	1.50	1.50	1.50		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Fire Training</b>		
<b>DEPARTMENT NUMBER: 1012520</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Senior Office Specialist	0.5	\$ 23,934
Captain	1.0	126,765
Overtime		30,872
Temporary Staffing		632
<b>SUB-TOTAL SALARY &amp; WAGES</b>	1.5	<b>\$ 182,203</b>
<b>BENEFITS:</b>		
Medicare		2,631
Retirement		59,487
Health Insurance		14,210
Workers' Compensation		5,312
Uniform Allowance		1,200
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 82,840</b>
<b>GRAND TOTAL</b>		<b>\$ 265,043</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>FIRE TRAINING</b>								
1012520	500101	SALARIES	\$96,786.45	\$143,368.06	\$147,007.00	\$110,867.03	\$147,372.00	\$150,699.00
1012520	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012520	500111	OVERTIME	\$5,606.67	\$2,501.33	\$30,872.00	\$10,840.18	\$30,872.00	\$30,872.00
1012520	500112	CALL BACK PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012520	500114	F L S A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012520	500125	TEMPORARY STAFFING	\$631.81	\$429.31	\$632.00	\$0.00	\$632.00	\$632.00
1012520	500199	GRANT FUNDED ALLOCATION	\$0.00	(\$1,306.50)	\$0.00	\$0.00	\$0.00	\$0.00
			\$103,024.93	\$144,992.20	\$178,511.00	\$121,707.21	\$178,876.00	\$182,203.00
1012520	500225	MEDICARE	\$1,458.62	\$2,112.39	\$2,577.00	\$1,757.62	\$2,658.00	\$2,631.00
1012520	500230	RETIREMENT	\$33,588.53	\$54,308.67	\$55,956.00	\$42,060.05	\$56,055.00	\$59,487.00
1012520	500240	GROUP INSURANCE	\$15,466.19	\$11,269.92	\$10,997.00	\$9,286.46	\$11,180.00	\$10,995.00
1012520	500241	CITY HSA CONTRIBUTION	\$0.00	\$3,359.93	\$3,215.00	\$2,405.93	\$3,153.00	\$3,215.00
1012520	500250	WORKERS' COMPENSATION	\$4,093.08	\$5,368.70	\$5,740.00	\$4,976.29	\$5,780.00	\$5,312.00
1012520	500265	UNIFORM ALLOWANCE	\$1,200.00	\$1,200.00	\$1,200.00	\$600.00	\$1,200.00	\$1,200.00
1012520	500271	PHONE ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$55,806.42	\$77,619.61	\$79,685.00	\$61,086.35	\$80,026.00	\$82,840.00
1012520	500330	TRAINING	\$36,577.32	\$26,549.87	\$33,319.00	\$22,408.17	\$33,319.00	\$33,319.00
1012520	500335	RTC INTERCITY	\$32,417.47	\$29,943.43	\$34,000.00	\$35,184.85	\$34,000.00	\$34,000.00
1012520	500356	EMPLOYEE PHYSICALS	\$0.00	\$445.76	\$1,250.00	\$0.00	\$1,250.00	\$1,250.00
1012520	500430	EQUIPMENT REPAIR & MAINT	\$2,624.27	\$455.00	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00
1012520	500434	BUILDING REPAIR & MAINT	\$9,497.22	\$9,890.00	\$9,890.00	\$7,948.38	\$9,890.00	\$9,890.00
1012520	500435	VEHICLE REPAIR & MAINT	\$7,818.74	\$370.86	\$0.00	\$242.91	\$0.00	\$0.00
1012520	500545	MEMBERSHIP / PUBLICATIONS	\$0.00	\$1,393.34	\$689.00	\$258.44	\$689.00	\$689.00
1012520	500580	TRAVEL	\$11,941.55	\$7,191.67	\$10,510.00	\$0.00	\$10,510.00	\$10,510.00
1012520	500585	REIMBURSABLE EDUCATION	\$5,357.50	\$3,600.63	\$1,265.00	\$0.00	\$1,265.00	\$1,265.00
1012520	500601	OFFICE SUPPLIES	\$111.69	\$532.97	\$1,550.00	\$0.00	\$1,550.00	\$1,550.00
1012520	500602	POSTAGE/SHIPPING	\$204.62	\$57.34	\$544.00	\$139.99	\$544.00	\$544.00
1012520	500625	OPERATING SUPPLIES	\$1,281.26	\$2,515.68	\$2,816.00	\$1,189.52	\$2,816.00	\$2,816.00
1012520	500643	JANITORIAL SUPPLIES	\$550.14	\$219.61	\$236.00	\$0.00	\$236.00	\$236.00
1012520	500660	VEHICLE FUEL/OIL	\$4,544.14	\$3,302.28	\$3,000.00	\$2,926.12	\$3,000.00	\$3,000.00
1012520	500674	SMALL TOOLS/ EQUIPMENT	\$2,661.99	\$1,400.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
1012520	500710	TELEPHONE	\$61.58	\$62.42	\$100.00	\$56.11	\$100.00	\$100.00
1012520	500712	POWER	\$401.48	\$386.40	\$300.00	\$302.40	\$300.00	\$300.00
1012520	500713	HEATING	\$1,068.06	\$1,440.13	\$2,172.00	\$979.65	\$2,172.00	\$2,172.00
1012520	500950	ISC: FLEET MANAGEMENT	\$7,422.00	\$10,773.00	\$11,520.00	\$5,760.00	\$11,520.00	\$13,896.00
1012520	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$124,541.03	\$100,530.39	\$117,161.00	\$77,396.54	\$117,161.00	\$119,537.00
<b>1012520 Total</b>		<b>FIRE TRAINING</b>	<b>\$283,372.38</b>	<b>\$323,142.20</b>	<b>\$375,357.00</b>	<b>\$260,190.10</b>	<b>\$376,063.00</b>	<b>\$384,580.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Fire Emergency Management</b>					
<b>Department Number: 2530</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 265,281	\$ 397,655	\$ 324,945	-18.28%	\$ (72,710)
<b>TOTAL</b>	<b>\$ 265,281</b>	<b>\$ 397,655</b>	<b>\$ 324,945</b>	<b>-18.28%</b>	<b>\$ (72,710)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 169,285	\$ 267,684	\$ 188,219	-29.69%	\$ (79,465)
<b>Benefits</b>	86,148	100,462	107,217	6.72%	6,755
<b>Service &amp; Supplies</b>	9,849	29,509	29,509	0.00%	-
<b>TOTAL</b>	<b>\$ 265,281</b>	<b>\$ 397,655</b>	<b>\$ 324,945</b>	<b>-18.28%</b>	<b>\$ (72,710)</b>
<b>FTE</b>	<b>1.59</b>	<b>1.59</b>	<b>1.59</b>		



**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Emergency Management</b>		
<b>DEPARTMENT NUMBER: 1012530</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Fire Chief	0.5	\$ 85,080
Senior Office Specialist	0.5	23,934
Fire Battalion Chief	0.59	98,926
Overtime		279
Grant Fund Allocation		(20,000)
<b>SUB-TOTAL SALARY &amp; WAGES</b>	1.59	\$ 188,219
<b>BENEFITS:</b>		
Medicare		\$ 3,013
Retirement		72,548
Group Insurance		24,740
Workers' Compensation		5,128
Uniform Allowance		1,308
Phone Allowance		480
<b>SUB-TOTAL BENEFITS</b>		\$ 107,217
<b>GRAND TOTAL</b>		\$ 295,436

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>EMERGENCY MANAGEMENT</b>								
1012530	500101	SALARIES	\$182,102.13	\$177,353.52	\$208,683.00	\$149,060.30	\$197,886.00	\$207,940.00
1012530	500106	MANAGEMENT LEAVE PAY	\$3,106.30	\$2,321.81	\$0.00	\$4,375.60	\$4,054.00	\$0.00
1012530	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$20,078.46	\$20,078.00	\$0.00
1012530	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$0.00	\$50,387.42	\$50,387.00	\$0.00
1012530	500111	OVERTIME	\$10,535.31	\$4,758.00	\$279.00	\$0.00	\$279.00	\$279.00
1012530	500199	GRANT FUNDED ALLOCATION	(\$81,884.97)	(\$15,148.34)	(\$63,471.00)	\$0.00	(\$5,000.00)	(\$20,000.00)
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$113,858.77	\$169,284.99	\$145,491.00	\$223,901.78	\$267,684.00	\$188,219.00
1012530	500225	MEDICARE	\$2,811.90	\$2,691.50	\$3,048.00	\$3,248.58	\$3,952.00	\$3,013.00
1012530	500230	RETIREMENT	\$59,304.18	\$58,545.04	\$71,089.00	\$50,639.99	\$66,713.00	\$72,548.00
1012530	500240	GROUP INSURANCE	\$25,578.12	\$15,641.91	\$17,793.00	\$13,205.21	\$19,375.00	\$22,598.00
1012530	500241	CITY HSA CONTRIBUTION	\$0.00	\$2,162.96	\$2,143.00	\$1,618.23	\$2,145.00	\$2,142.00
1012530	500250	WORKERS' COMPENSATION	\$5,829.72	\$4,734.55	\$5,177.00	\$5,385.97	\$6,688.00	\$5,128.00
1012530	500265	UNIFORM ALLOWANCE	\$1,308.00	\$1,308.00	\$1,308.00	\$654.00	\$954.00	\$1,308.00
1012530	500271	PHONE ALLOWANCE	\$1,027.52	\$1,063.84	\$1,046.00	\$519.04	\$635.00	\$480.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$95,859.44	\$86,147.80	\$101,604.00	\$75,271.02	\$100,462.00	\$107,217.00
1012530	500309	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012530	500330	TRAINING	\$375.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
1012530	500430	EQUIPMENT REPAIR & MAINT	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00
1012530	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$35.20	\$0.00	\$0.00	\$0.00	\$0.00
1012530	500442	REFORESTATION	\$14,750.00	\$3,000.00	\$12,050.00	\$6,000.00	\$12,050.00	\$12,050.00
1012530	500545	MEMBERSHIP / PUBLICATIONS	\$761.00	\$969.34	\$750.00	\$726.66	\$750.00	\$750.00
1012530	500580	TRAVEL	\$0.00	\$1,173.47	\$1,256.00	\$0.00	\$1,256.00	\$1,256.00
1012530	500581	REIMBURSED TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012530	500582	MILEAGE	\$0.00	\$0.00	\$270.00	\$0.00	\$270.00	\$270.00
1012530	500584	WEBSITE EXPENSE	\$0.00	\$0.00	\$484.00	\$0.00	\$484.00	\$484.00
1012530	500601	OFFICE SUPPLIES	\$126.21	\$346.14	\$1,000.00	\$76.90	\$1,000.00	\$1,000.00
1012530	500625	OPERATING SUPPLIES	\$827.87	\$2,318.91	\$8,599.00	\$3,730.08	\$8,599.00	\$8,599.00
1012530	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
1012530	500710	TELEPHONE	\$654.93	\$2,005.48	\$1,500.00	\$1,555.38	\$1,500.00	\$1,500.00
1012530	501499	GRANT FUND ALLOCATION	\$0.00	\$0.00	(\$8,803.00)	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$17,495.01	\$9,848.54	\$20,706.00	\$12,089.02	\$29,509.00	\$29,509.00
<b>1012530 Total</b>		<b>EMERGENCY MANAGEMENT</b>	<b>\$227,213.22</b>	<b>\$265,281.33</b>	<b>\$267,801.00</b>	<b>\$311,261.82</b>	<b>\$397,655.00</b>	<b>\$324,945.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

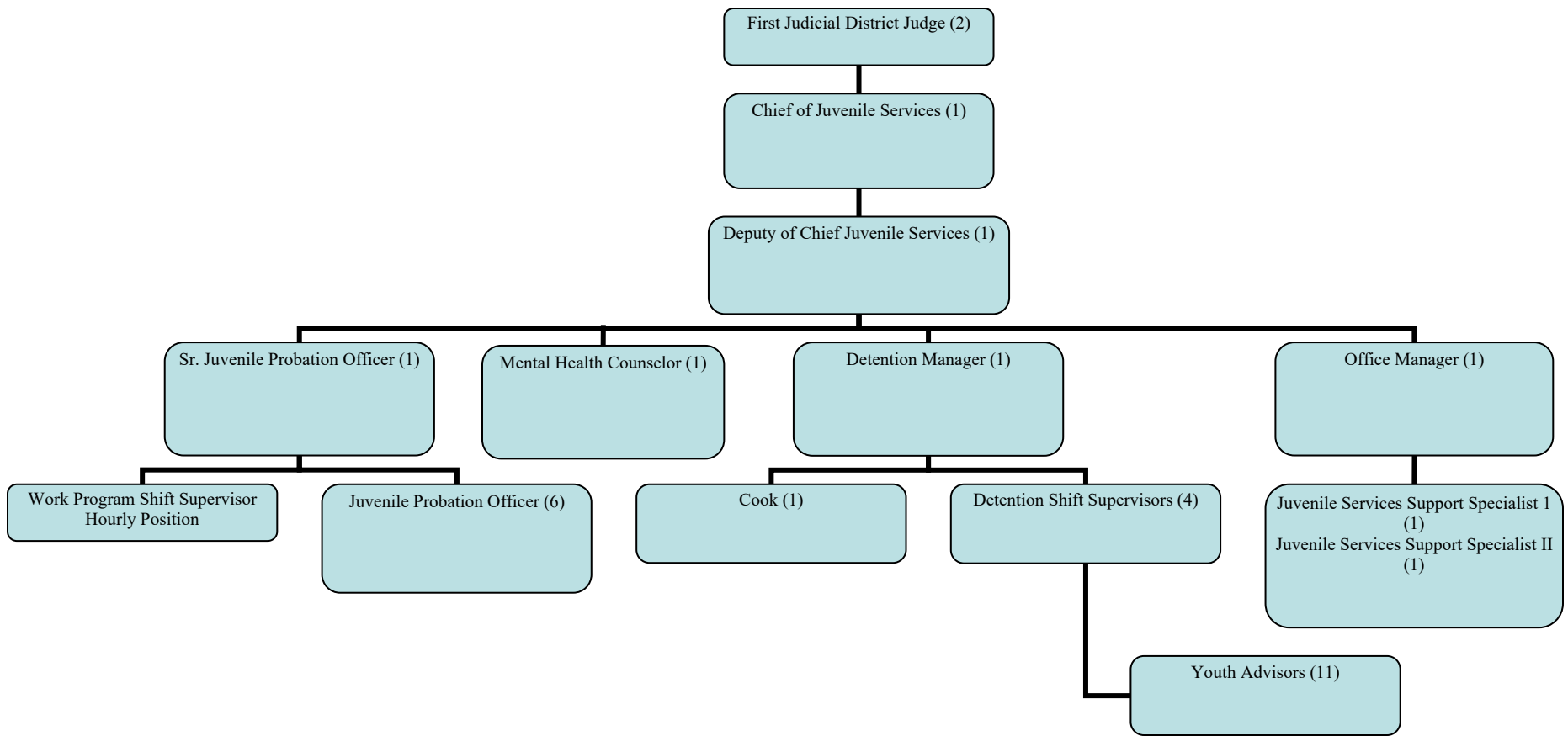
<b>Department Name: Wildland Fire Management</b>					
<b>Department Number: 2545</b>					
	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 129,718	\$ 290,254	\$ 284,828	-1.87%	\$ (5,426)
<b>TOTAL</b>	<b>\$ 129,718</b>	<b>\$ 290,254</b>	<b>\$ 284,828</b>	<b>-1.87%</b>	<b>\$ (5,426)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 4,292	\$ 88,839	\$ 88,839	0.00%	\$ -
<b>Benefits</b>	1,681	7,293	7,293	0.00%	-
<b>Service &amp; Supplies</b>	123,746	194,122	188,696	-2.80%	(5,426)
<b>TOTAL</b>	<b>\$ 129,718</b>	<b>\$ 290,254</b>	<b>\$ 284,828</b>	<b>-1.87%</b>	<b>\$ (5,426)</b>
<b>FTE</b>	<b>0</b>	<b>0</b>	<b>0</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Wildland Fire Management</b>		
<b>DEPARTMENT NUMBER: 1012545</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Hourly / Seasonal		\$ 73,839
Overtime		15,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	0.00	\$ 88,839
<b>BENEFITS:</b>		
Medicare		\$ 1,289
Workers' Compensation		6,004
<b>SUB-TOTAL BENEFITS</b>		\$ 7,293
<b>GRAND TOTAL</b>		\$ 96,132

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>WILDLAND MANAGEMENT</b>								
1012545	500102	HOURLY/SEASONAL	\$0.00	\$0.00	\$73,839.00	\$0.00	\$73,839.00	\$73,839.00
1012545	500111	OVERTIME	\$4,942.66	\$4,291.73	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00
			\$4,942.66	\$4,291.73	\$88,839.00	\$0.00	\$88,839.00	\$88,839.00
1012545	500225	MEDICARE	\$0.00	\$1.01	\$1,289.00	\$0.00	\$1,289.00	\$1,289.00
1012545	500250	WORKERS' COMPENSATION	\$0.00	\$5.67	\$744.00	\$0.00	\$6,004.00	\$6,004.00
1012545	500271	PHONE ALLOWANCE	\$1,175.00	\$1,674.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,175.00	\$1,680.68	\$2,033.00	\$0.00	\$7,293.00	\$7,293.00
1012545	500309	PROFESSIONAL SERVICES	\$18,690.52	\$24,577.13	\$44,542.00	\$44,500.00	\$28,042.00	\$28,042.00
1012545	500330	TRAINING	\$0.00	\$0.00	\$3,050.00	\$30.00	\$3,050.00	\$3,050.00
1012545	500356	EMPLOYEE PHYSICALS	\$0.00	\$504.00	\$2,000.00	\$5,354.00	\$2,000.00	\$2,000.00
1012545	500361	CONFLICT COUNSEL	\$37,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012545	500430	EQUIPMENT REPAIR & MAINT	\$4,330.69	\$665.59	\$0.00	\$0.00	\$6,500.00	\$6,500.00
1012545	500434	BUILDING REPAIR & MAINT	\$1,638.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00
1012545	500435	VEHICLE REPAIR & MAINT	\$28,186.52	\$2,571.32	\$22,000.00	\$7,227.09	\$22,000.00	\$22,000.00
1012545	500444	OFFICE EQUIPMENT RENTAL	\$161.79	\$829.90	\$0.00	\$0.00	\$3,000.00	\$3,000.00
1012545	500446	FIRE SUPPRESSION	\$0.00	\$0.00	\$2,688.00	\$2,687.50	\$2,688.00	\$2,688.00
1012545	500542	PRINTING/ADVERTISING	\$272.20	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
1012545	500545	MEMBERSHIP / PUBLICATIONS	\$0.00	\$720.00	\$500.00	\$720.00	\$500.00	\$500.00
1012545	500580	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012545	500601	OFFICE SUPPLIES	\$0.00	\$2,687.50	\$900.00	\$0.00	\$900.00	\$900.00
1012545	500602	POSTAGE/SHIPPING	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
1012545	500625	OPERATING SUPPLIES	\$7,515.79	\$8,901.37	\$11,250.00	\$8,212.75	\$11,250.00	\$11,250.00
1012545	500643	JANITORIAL SUPPLIES	\$2,612.43	\$2,911.13	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
1012545	500660	VEHICLE FUEL/OIL	\$1,351.00	\$584.08	\$5,500.00	\$865.58	\$5,500.00	\$5,500.00
1012545	500668	PERSONNEL PROTECTIVE EQ.	\$375.93	\$4,633.50	\$10,500.00	\$38,988.00	\$10,500.00	\$10,500.00
1012545	500672	SUPPLIED UNIFORMS	\$7,119.98	\$1,187.00	\$8,900.00	\$629.80	\$8,900.00	\$8,900.00
1012545	500674	SMALL TOOLS/ EQUIPMENT	\$30,188.29	\$44,860.66	\$44,812.00	\$15,713.69	\$49,312.00	\$49,312.00
1012545	500675	SMALL FURNISHINGS	\$0.00	\$4,660.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00
1012545	500710	TELEPHONE	\$868.05	\$1,121.41	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
1012545	500712	POWER	\$1,251.71	\$1,600.11	\$4,000.00	\$911.68	\$4,000.00	\$4,000.00
1012545	500713	HEATING	\$1,657.96	\$1,579.02	\$2,500.00	\$1,593.21	\$2,500.00	\$2,500.00
1012545	500950	ISC: FLEET MANAGEMENT	\$19,792.00	\$19,152.00	\$20,480.00	\$10,240.00	\$20,480.00	\$15,054.00
			\$163,512.86	\$123,745.72	\$194,122.00	\$137,673.30	\$194,122.00	\$188,696.00
1012545	507705	VEHICLE REPLACEMENT PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012545	507743	FURNITURE & FIXTURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012545	507775	EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1012545 Total</b>		<b>WILDLAND MANAGEMENT</b>	<b>\$169,630.52</b>	<b>\$129,718.13</b>	<b>\$284,994.00</b>	<b>\$137,673.30</b>	<b>\$290,254.00</b>	<b>\$284,828.00</b>

# Juvenile Probation Organization Chart FY 2022



## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Juvenile Probation</b>					
<b>Department Number: 2705</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 1,764,036	\$ 1,976,247	\$ 1,992,282	<b>0.81%</b>	\$ 16,035
<b>TOTAL</b>	<b>\$ 1,764,036</b>	<b>\$ 1,976,247</b>	<b>\$ 1,992,282</b>	<b>0.81%</b>	\$ 16,035
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 962,190	\$ 1,026,270	\$ 1,047,691	<b>2.09%</b>	\$ 21,421
<b>Benefits</b>	591,343	634,440	664,461	<b>4.73%</b>	\$ 30,021
<b>Service &amp; Supplies</b>	210,504	315,537	280,130	<b>-11.22%</b>	\$ (35,407)
<b>TOTAL</b>	<b>\$ 1,764,036</b>	<b>\$ 1,976,247</b>	<b>\$ 1,992,282</b>	<b>0.81%</b>	\$ 16,035
<b>FTE</b>	<b>13</b>	<b>13</b>	<b>13</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Juvenile Probation</b>		
<b>DEPARTMENT NUMBER: 1012705</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Chief Juvenile Probation Officer	1.0	\$ 134,882
Deputy Chief Probation Officer	1.0	107,452
Juvenile Probation Officer	6.0	420,421
Juvenile Services Support Specialist T1	1.0	52,418
Juvenile Services Support Specialist T2	1.0	55,615
Mental Health Counselor	1.0	64,570
Office Manager	1.0	67,905
Senior Juvenile Probation Officer	1.0	102,006
Hourly		10,000
Call Back		2,102
Overtime		13,500
Stand by		16,820
Budget Reductions		
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>13.0</b>	<b>\$ 1,047,691</b>
<b>BENEFITS:</b>		
Medicare		15,247
Retirement		405,822
Group Insurance		188,506
Workers' Compensation		25,026
Education Incentive		3,900
Uniform Allowance		7,000
Phone Allowance		11,160
Car Allowance		7,800
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 664,461</b>
<b>GRAND TOTAL</b>		<b>\$ 1,712,152</b>



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>JUVENILE PROBATION</b>								
1012705	500101	SALARIES	\$782,968.77	\$909,703.41	\$950,601.00	\$704,518.39	\$975,044.00	\$1,005,269.00
1012705	500102	HOURLY/SEASONAL	\$1,100.00	\$3,770.00	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
1012705	500103	ADMINISTRATIVE PAY	\$30,995.11	\$7,300.73	\$0.00	\$0.00	\$0.00	\$0.00
1012705	500106	MANAGEMENT LEAVE PAY	\$10,581.35	\$6,804.11	\$0.00	\$5,285.13	\$0.00	\$0.00
1012705	500107	ANNUAL LEAVE PAYOFF	\$8,664.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012705	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012705	500111	OVERTIME	\$15,817.77	\$16,685.13	\$13,500.00	\$7,719.57	\$13,500.00	\$13,500.00
1012705	500112	CALL BACK PAY	\$0.00	\$15.33	\$2,102.00	\$3.83	\$2,102.00	\$2,102.00
1012705	500113	STAND-BY PAY	\$13,718.25	\$13,477.66	\$16,820.00	\$10,850.40	\$25,622.00	\$16,820.00
1012705	500114	F L S A	\$34.64	\$8.37	\$0.00	\$1.49	\$2.00	\$0.00
1012705	500116	HOLIDAY PAY	\$668.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012705	500125	TEMPORARY STAFFING	\$12,372.36	\$4,424.88	\$0.00	\$0.00	\$0.00	\$0.00
			\$876,921.08	\$962,189.62	\$993,023.00	\$728,378.81	\$1,026,270.00	\$1,047,691.00
1012705	500225	MEDICARE	\$12,661.96	\$13,943.18	\$14,471.00	\$10,492.18	\$14,997.00	\$15,247.00
1012705	500230	RETIREMENT	\$307,045.28	\$353,112.63	\$369,758.00	\$272,363.46	\$380,034.00	\$405,822.00
1012705	500240	GROUP INSURANCE	\$154,891.66	\$166,408.89	\$172,812.00	\$135,857.01	\$181,426.00	\$185,378.00
1012705	500241	CITY HSA CONTRIBUTION	\$0.00	\$5,520.43	\$6,397.00	\$4,851.03	\$4,803.00	\$3,128.00
1012705	500250	WORKERS' COMPENSATION	\$21,863.70	\$27,605.94	\$23,343.00	\$17,012.53	\$27,694.00	\$25,026.00
1012705	500260	EDUCATION INCENTIVE	\$5,600.00	\$3,020.00	\$3,400.00	\$380.00	\$3,940.00	\$3,900.00
1012705	500265	UNIFORM ALLOWANCE	\$6,500.00	\$4,000.00	\$7,000.00	\$500.00	\$4,000.00	\$7,000.00
1012705	500270	CAR ALLOWANCE	\$7,800.00	\$7,860.00	\$7,800.00	\$5,760.00	\$7,830.00	\$7,800.00
1012705	500271	PHONE ALLOWANCE	\$5,169.00	\$9,872.00	\$10,200.00	\$7,758.00	\$9,716.00	\$11,160.00
			\$521,531.60	\$591,343.07	\$615,181.00	\$454,974.21	\$634,440.00	\$664,461.00
1012705	500326	MEDICAL TESTING	\$4,180.96	\$0.00	\$8,160.00	\$0.00	\$8,160.00	\$8,160.00
1012705	500330	TRAINING	\$4,783.95	\$2,697.40	\$6,000.00	\$3,238.75	\$6,000.00	\$6,000.00
1012705	500333	OFFICER SAFETY	\$0.00	\$4,555.65	\$6,700.00	\$3,734.35	\$6,700.00	\$0.00
1012705	500335	RTC INTERCITY	\$6,475.92	\$0.00	\$0.00	\$0.00	\$0.00	\$6,700.00
1012705	500356	EMPLOYEE PHYSICALS	\$0.00	\$306.95	\$0.00	\$0.00	\$0.00	\$0.00
1012705	500365	COMMITMENT FEES	\$492.74	\$1,106.42	\$2,320.00	\$0.00	\$2,320.00	\$2,320.00
1012705	500367	HIGH RISK OFFENDER PROGRAM	\$68,692.56	\$53,278.23	\$71,986.00	\$16,759.50	\$71,986.00	\$71,986.00
1012705	500430	EQUIPMENT REPAIR & MAINT	\$25.98	\$90.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
1012705	500434	BUILDING REPAIR & MAINT	\$179.00	\$0.00	\$510.00	\$0.00	\$510.00	\$510.00
1012705	500435	VEHICLE REPAIR & MAINT	\$10,248.10	\$2,897.08	\$5,000.00	\$1,164.37	\$5,000.00	\$5,000.00
1012705	500444	OFFICE EQUIPMENT RENTAL	\$3,433.21	\$1,507.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00
1012705	500545	MEMBERSHIP / PUBLICATIONS	\$895.00	\$395.00	\$200.00	\$975.00	\$200.00	\$200.00
1012705	500580	TRAVEL	\$6,448.22	\$1,897.03	\$2,372.00	\$583.04	\$2,372.00	\$2,372.00
1012705	500582	MILEAGE	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	\$400.00
1012705	500601	OFFICE SUPPLIES	\$3,250.21	\$3,511.42	\$4,025.00	\$1,403.40	\$4,025.00	\$4,025.00
1012705	500615	PRINTING/DUPLICATING	\$150.00	\$0.00	\$625.00	\$0.00	\$625.00	\$625.00
1012705	500625	OPERATING SUPPLIES	\$4,984.48	\$5,983.04	\$4,500.00	\$5,535.17	\$4,500.00	\$4,500.00
1012705	500643	JANITORIAL SUPPLIES	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	\$250.00
1012705	500660	VEHICLE FUEL/OIL	\$6,982.78	\$4,153.33	\$6,500.00	\$1,552.47	\$6,500.00	\$6,500.00
1012705	500670	ADMINISTRATIVE ASSESSMENTS	\$22,558.24	\$13,741.42	\$60,909.00	\$3,932.00	\$60,909.00	\$26,000.00
1012705	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$2,179.71	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1012705	500680	GIFTS & DONATIONS	\$100.00	\$0.00	\$2,575.00	\$1,946.01	\$2,575.00	\$0.00
1012705	500710	TELEPHONE	\$4,744.99	\$3,866.17	\$8,500.00	\$1,615.21	\$8,500.00	\$8,500.00
1012705	500712	POWER	\$7,351.11	\$8,220.88	\$13,020.00	\$4,824.74	\$13,020.00	\$13,020.00
1012705	500713	HEATING	\$4,079.90	\$5,281.80	\$6,400.00	\$3,205.51	\$6,400.00	\$6,400.00
1012705	500950	ISC: FLEET MANAGEMENT	\$22,266.00	\$21,546.00	\$23,040.00	\$11,528.00	\$23,040.00	\$23,160.00
1012705	500955	ISC: RADIOS	\$26,817.00	\$17,581.00	\$18,285.00	\$9,142.50	\$18,285.00	\$21,684.00
1012705	501401	BOARD DESIGNATED	\$1,421.06	\$0.00	\$0.00	\$613.52	\$0.00	\$0.00
1012705	501412	20% JUV PROGRAMMING FEE	\$0.00	\$0.00	\$539.00	\$0.00	\$539.00	\$0.00
1012705	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012705	502501	ETHICS COMM UNFUND MAND	\$51,019.71	\$3,564.29	\$0.00	\$0.00	\$0.00	\$0.00
1012705	502504	YOUTH PAROLE SERVICES	\$0.00	\$52,143.71	\$56,721.00	\$57,119.00	\$56,721.00	\$55,818.00
			\$261,581.12	\$210,503.53	\$315,537.00	\$128,872.54	\$315,537.00	\$280,130.00
1012705	507743	FURNITURE & FIXTURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012705	507754	CAPITAL OUTLAY: ADMIN ASSESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1012705 Total</b>		<b>JUVENILE PROBATION</b>	<b>\$1,660,033.80</b>	<b>\$1,764,036.22</b>	<b>\$1,923,741.00</b>	<b>\$1,312,225.56</b>	<b>\$1,976,247.00</b>	<b>\$1,992,282.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Juvenile Detention</b>					
<b>Department Number: 2706</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 1,513,693	\$ 1,696,763	\$ 1,748,603	<b>3.06%</b>	\$ 51,840
<b>TOTAL</b>	<b>\$ 1,513,693</b>	<b>\$ 1,696,763</b>	<b>\$ 1,748,603</b>	<b>3.06%</b>	\$ 51,840
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 965,402	\$ 1,064,159	\$ 1,114,368	<b>4.72%</b>	\$ 50,209
<b>Benefits</b>	445,755	518,312	519,943	<b>0.31%</b>	\$ 1,631
<b>Service &amp; Supplies</b>	102,536	114,292	114,292	<b>0.00%</b>	\$ -
<b>Capital Outlay</b>	-	-	-	<b>0.00%</b>	\$ -
<b>TOTAL</b>	<b>\$ 1,513,693</b>	<b>\$ 1,696,763</b>	<b>\$ 1,748,603</b>	<b>3.06%</b>	\$ 51,840
<b>FTE</b>	<b>17</b>	<b>17</b>	<b>17</b>		

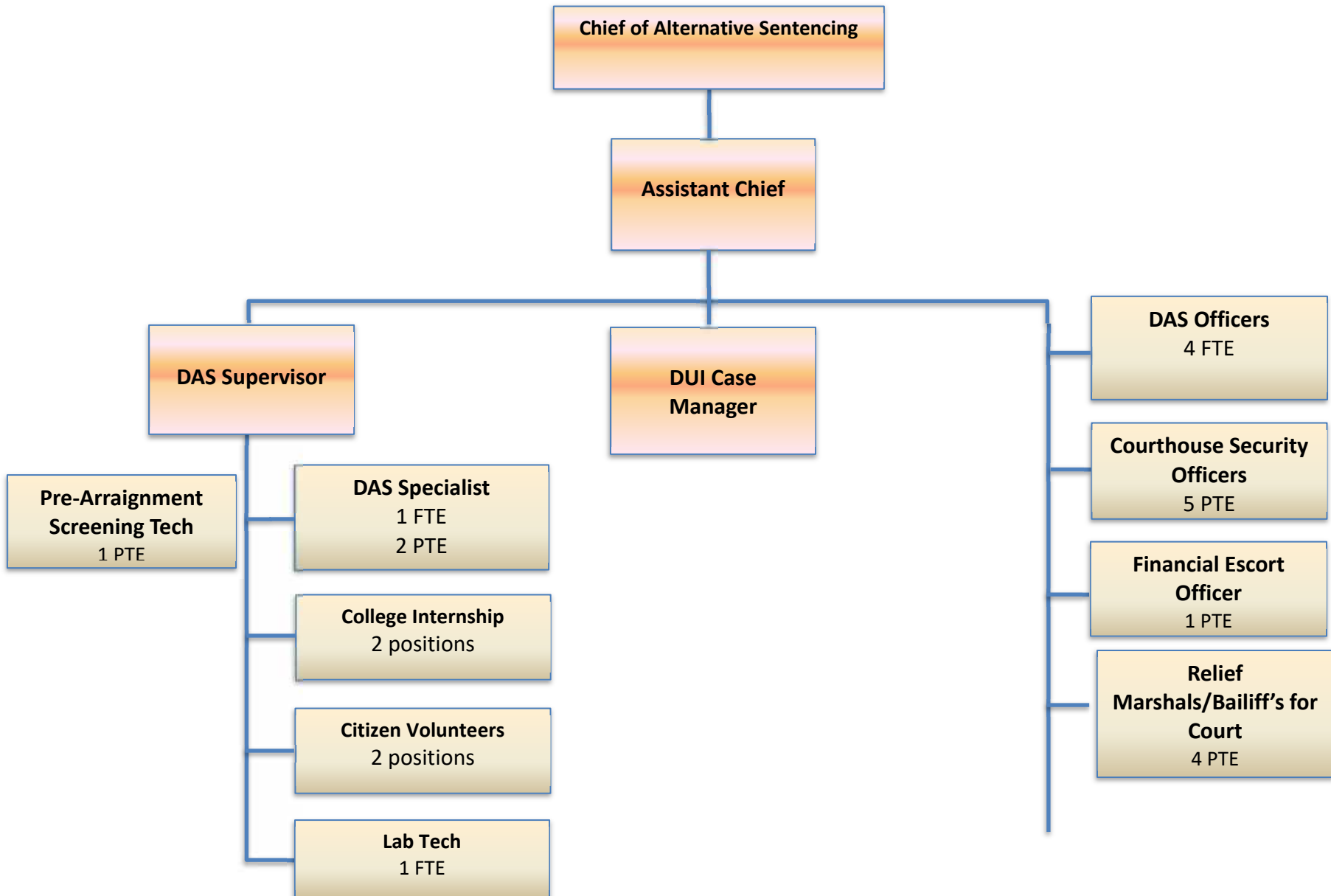
**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Juvenile Detention</b>		
<b>DEPARTMENT NUMBER: 1012706</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Detention Manager	1.0	\$ 82,560
Detention Shift Supervisor	4.0	267,354
Juvenile Cook	1.0	43,495
Youth Advisor	11.0	636,109
FLSA		1,500
Shift Differential		18,350
Overtime		50,000
Holiday Pay		15,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>17.0</b>	<b>\$ 1,114,368</b>
<b>BENEFITS:</b>		
Medicare		15,733
Retirement		269,328
Group Insurance		216,524
Workers' Compensation		12,648
Education Incentive		4,750
Phone Allowance		960
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 519,943</b>
<b>GRAND TOTAL</b>		<b>\$ 1,634,311</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>JUVENILE DETENTION</b>								
1012706	500101	SALARIES	\$895,461.23	\$886,624.17	\$979,250.00	\$715,172.63	\$980,064.00	\$1,029,518.00
1012706	500102	HOURLY/SEASONAL	\$0.00	\$1,120.00	\$0.00	\$0.00	\$0.00	\$0.00
1012706	500103	ADMINISTRATIVE PAY	\$402.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012706	500104	SHIFT DIFFERENTIAL	\$23,105.01	\$23,616.73	\$18,350.00	\$18,010.85	\$18,350.00	\$18,350.00
1012706	500106	MANAGEMENT LEAVE PAY	\$3,270.76	\$666.96	\$0.00	\$306.80	\$0.00	\$0.00
1012706	500107	ANNUAL LEAVE PAYOFF	\$5,393.39	\$4,994.98	\$0.00	\$0.00	\$0.00	\$0.00
1012706	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012706	500111	OVERTIME	\$71,262.47	\$36,660.61	\$50,000.00	\$25,769.47	\$50,000.00	\$50,000.00
1012706	500112	CALL BACK PAY	\$504.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012706	500113	STAND-BY PAY	\$7.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012706	500114	F L S A	\$1,681.70	\$1,540.78	\$0.00	\$1,020.89	\$745.00	\$1,500.00
1012706	500116	HOLIDAY PAY	\$19,228.62	\$10,177.44	\$15,000.00	\$7,808.98	\$15,000.00	\$15,000.00
1012706	500125	TEMPORARY STAFFING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$1,020,318.34	\$965,401.67	\$1,062,600.00	\$768,089.62	\$1,064,159.00	\$1,114,368.00
1012706	500225	MEDICARE	\$14,417.73	\$13,636.52	\$15,101.00	\$10,817.18	\$15,555.00	\$15,733.00
1012706	500230	RETIREMENT	\$206,932.30	\$224,772.50	\$249,423.00	\$186,414.23	\$260,566.00	\$269,328.00
1012706	500240	GROUP INSURANCE	\$197,556.87	\$175,485.75	\$188,043.00	\$157,459.55	\$208,998.00	\$202,393.00
1012706	500241	CITY HSA CONTRIBUTION	\$0.00	\$15,339.77	\$14,131.00	\$11,881.34	\$14,821.00	\$14,131.00
1012706	500250	WORKERS' COMPENSATION	\$12,659.52	\$13,596.72	\$12,648.00	\$8,132.85	\$13,229.00	\$12,648.00
1012706	500260	EDUCATION INCENTIVE	\$2,350.00	\$1,900.00	\$2,750.00	\$200.00	\$4,175.00	\$4,750.00
1012706	500271	PHONE ALLOWANCE	\$832.00	\$1,024.00	\$960.00	\$736.00	\$968.00	\$960.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$434,748.42	\$445,755.26	\$483,056.00	\$375,641.15	\$518,312.00	\$519,943.00
1012706	500325	MEDICAL CARE	\$2,097.44	\$1,324.39	\$2,295.00	\$393.93	\$2,295.00	\$2,295.00
1012706	500330	TRAINING	\$2,175.20	\$2,973.60	\$4,000.00	\$2,178.71	\$4,000.00	\$4,000.00
1012706	500356	EMPLOYEE PHYSICALS	\$0.00	\$638.90	\$0.00	\$0.00	\$0.00	\$0.00
1012706	500424	LAUNDRY SERVICE	\$3,226.58	\$1,195.11	\$4,820.00	\$333.66	\$4,820.00	\$4,820.00
1012706	500430	EQUIPMENT REPAIR & MAINT	\$6,789.75	\$7,939.53	\$4,882.00	\$4,355.98	\$4,882.00	\$4,882.00
1012706	500434	BUILDING REPAIR & MAINT	\$2,029.58	\$3,971.41	\$2,500.00	\$2,467.15	\$2,500.00	\$2,500.00
1012706	500545	MEMBERSHIP / PUBLICATIONS	\$37.50	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00
1012706	500580	TRAVEL	\$573.96	\$1,323.38	\$2,000.00	\$85.00	\$2,000.00	\$2,000.00
1012706	500601	OFFICE SUPPLIES	\$1,603.99	\$647.94	\$1,625.00	\$714.85	\$1,625.00	\$1,625.00
1012706	500602	POSTAGE/SHIPPING	\$13.63	\$0.00	\$215.00	\$0.00	\$215.00	\$215.00
1012706	500615	PRINTING/DUPLICATING	\$60.72	\$0.00	\$690.00	\$0.00	\$690.00	\$690.00
1012706	500625	OPERATING SUPPLIES	\$4,037.63	\$11,406.04	\$4,560.00	\$1,814.27	\$4,560.00	\$4,560.00
1012706	500640	FOOD AND KITCHEN SUPPLIES	\$40,525.29	\$40,986.55	\$50,000.00	\$18,935.23	\$50,000.00	\$50,000.00
1012706	500642	DOMESTIC SUPPLIES	\$3,231.72	\$4,363.15	\$3,405.00	\$1,407.57	\$3,405.00	\$3,405.00
1012706	500643	JANITORIAL SUPPLIES	\$2,400.35	\$1,073.80	\$3,325.00	\$515.02	\$3,325.00	\$3,325.00
1012706	500660	VEHICLE FUEL/OIL	\$0.00	\$131.90	\$0.00	\$0.00	\$0.00	\$0.00
1012706	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$178.47	\$0.00	\$0.00	\$0.00	\$0.00
1012706	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012706	500710	TELEPHONE	\$1,104.58	\$707.41	\$2,100.00	\$635.68	\$2,100.00	\$2,100.00
1012706	500712	POWER	\$13,602.62	\$13,116.32	\$17,775.00	\$8,174.41	\$17,775.00	\$17,775.00
1012706	500713	HEATING	\$7,891.67	\$10,557.84	\$10,000.00	\$6,324.33	\$10,000.00	\$10,000.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$91,402.21	\$102,535.74	\$114,292.00	\$48,335.79	\$114,292.00	\$114,292.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1012706	507743	FURNITURE & FIXTURES	\$9,097.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$9,097.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1012706 Total</b>		<b>JUVENILE DETENTION</b>	\$1,555,566.40	\$1,513,692.67	\$1,659,948.00	\$1,192,066.56	\$1,696,763.00	\$1,748,603.00

# 2021 Carson City Department of Alternative Sentencing Organizational Chart



## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Department of Alternative Sentencing</b>					
<b>Department Number: 2800</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 1,353,385	\$ 1,494,897	\$ 1,533,951	<b>2.61%</b>	\$ 39,054
<b>TOTAL</b>	<b>\$ 1,353,385</b>	<b>\$ 1,494,897</b>	<b>\$ 1,533,951</b>	<b>2.61%</b>	\$ 39,054
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 796,279	\$ 901,931	\$ 922,546	<b>2.29%</b>	\$ 20,615
<b>Benefits</b>	388,407	412,802	435,851	<b>5.58%</b>	\$ 23,049
<b>Service &amp; Supplies</b>	168,699	180,164	175,554	<b>-2.56%</b>	\$ (4,610)
<b>TOTAL</b>	<b>\$ 1,353,385</b>	<b>\$ 1,494,897</b>	<b>\$ 1,533,951</b>	<b>2.61%</b>	\$ 39,054
<b>FTE</b>	<b>8.00</b>	<b>9.00</b>	<b>9.00</b>		



**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Alternative Sentencing</b>		
<b>DEPARTMENT NUMBER: 1012800</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Alternative Sentencing Specialist	1.0	\$ 47,466
Alternative Sentencing Supervisor	1.0	74,717
Alternative Sentencing Officer	4.0	288,234
Assistant Chief Alternative Sentencing	1.0	104,575
Chief Alternative Sentencing	1.0	130,018
Alternative Sentencing Lab Technician	1.0	51,025
Hourly Salary		202,511
Overtime		20,000
Shift Differential		2,500
Call Back Pay		1,500
<b>SUB-TOTAL SALARY &amp; WAGES</b>	9.00	\$ 922,546
<b>BENEFITS:</b>		
Medicare		\$ 13,335
Retirement		270,119
Group Insurance		121,316
Workers' Compensation		10,881
Education Incentive		5,500
Uniform Allowance		6,000
Car Allowance		3,900
Phone Allowance		4,800
<b>SUB-TOTAL BENEFITS</b>		\$ 435,851
<b>GRAND TOTAL</b>		\$ 1,358,397

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>ALTERNATIVE SENTENCING</b>								
1012800	500101	SALARIES	\$555,256.36	\$595,173.76	\$648,404.00	\$455,456.19	\$657,464.00	\$696,035.00
1012800	500102	HOURLY/SEASONAL	\$161,956.10	\$174,107.67	\$206,667.00	\$130,808.27	\$202,511.00	\$202,511.00
1012800	500103	ADMINISTRATIVE PAY	\$79.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012800	500104	SHIFT DIFFERENTIAL	\$1,627.80	\$1,145.87	\$2,500.00	\$95.70	\$2,500.00	\$2,500.00
1012800	500106	MANAGEMENT LEAVE PAY	\$10,057.50	\$4,014.16	\$0.00	\$914.07	\$0.00	\$0.00
1012800	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$17,932.48	\$17,932.00	\$0.00
1012800	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012800	500111	OVERTIME	\$16,432.17	\$20,038.58	\$20,000.00	\$18,465.70	\$20,000.00	\$20,000.00
1012800	500112	CALL BACK PAY	\$0.00	\$283.44	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
1012800	500114	F L S A	\$165.92	\$56.05	\$0.00	\$31.73	\$24.00	\$0.00
1012800	500116	HOLIDAY PAY	\$109.71	\$1,459.04	\$0.00	\$0.00	\$0.00	\$0.00
1012800	500125	TEMPORARY STAFFING	\$12,696.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$758,381.28	\$796,278.57	\$879,071.00	\$623,704.14	\$901,931.00	\$922,546.00
1012800	500225	MEDICARE	\$10,686.32	\$11,360.52	\$13,103.00	\$8,760.14	\$14,108.00	\$13,335.00
1012800	500230	RETIREMENT	\$213,799.29	\$235,993.67	\$254,214.00	\$173,206.74	\$252,168.00	\$270,119.00
1012800	500240	GROUP INSURANCE	\$119,776.55	\$92,424.07	\$102,544.00	\$74,122.33	\$100,933.00	\$104,059.00
1012800	500241	CITY HSA CONTRIBUTION	\$0.00	\$23,373.91	\$22,847.00	\$13,358.32	\$17,419.00	\$17,257.00
1012800	500250	WORKERS' COMPENSATION	\$8,833.91	\$9,719.72	\$8,668.00	\$6,931.84	\$13,239.00	\$10,881.00
1012800	500260	EDUCATION INCENTIVE	\$3,700.00	\$2,800.00	\$4,000.00	\$750.00	\$3,225.00	\$5,500.00
1012800	500265	UNIFORM ALLOWANCE	\$6,000.00	\$3,000.00	\$4,000.00	\$0.00	\$2,000.00	\$6,000.00
1012800	500270	CAR ALLOWANCE	\$3,900.00	\$3,930.00	\$3,900.00	\$1,980.00	\$3,915.00	\$3,900.00
1012800	500271	PHONE ALLOWANCE	\$5,872.00	\$5,804.80	\$5,200.00	\$4,083.20	\$5,795.00	\$4,800.00
1012800	500275	SICK LV CONVERTED TO PERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$372,568.07	\$388,406.69	\$418,476.00	\$283,192.57	\$412,802.00	\$435,851.00
1012800	500317	BANKING SERVICES	\$5,715.72	\$6,142.93	\$3,100.00	\$3,229.99	\$3,100.00	\$3,100.00
1012800	500330	TRAINING	\$2,035.08	\$2,790.00	\$2,400.00	\$1,651.40	\$2,400.00	\$2,400.00
1012800	500356	EMPLOYEE PHYSICALS	\$250.50	\$375.75	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
1012800	500430	EQUIPMENT REPAIR & MAINT	\$494.00	\$0.00	\$550.00	\$0.00	\$550.00	\$550.00
1012800	500432	MAINTENANCE SVC CONTRACTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012800	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$70.40	\$0.00	\$0.00	\$0.00	\$0.00
1012800	500435	VEHICLE REPAIR & MAINT	\$3,759.15	\$1,260.85	\$1,500.00	\$621.32	\$1,500.00	\$1,500.00
1012800	500444	OFFICE EQUIPMENT RENTAL	\$880.00	\$1,935.73	\$2,500.00	\$1,417.63	\$2,500.00	\$2,500.00
1012800	500545	MEMBERSHIP / PUBLICATIONS	\$250.00	\$800.00	\$250.00	\$250.00	\$250.00	\$250.00
1012800	500550	ELECTRONIC MONITORING	\$31,357.52	\$35,704.52	\$36,200.00	\$21,983.66	\$36,200.00	\$36,200.00
1012800	500551	DRUG TESTING FEES	\$73,395.07	\$60,154.71	\$64,000.00	\$30,589.87	\$64,000.00	\$64,000.00
1012800	500580	TRAVEL	\$205.89	\$6.00	\$365.00	\$0.00	\$365.00	\$365.00
1012800	500601	OFFICE SUPPLIES	\$4,229.79	\$1,947.31	\$3,000.00	\$1,259.59	\$3,000.00	\$3,000.00
1012800	500625	OPERATING SUPPLIES	\$17,370.35	\$16,753.72	\$14,769.00	\$10,241.89	\$14,769.00	\$14,769.00
1012800	500660	VEHICLE FUEL/OIL	\$7,132.26	\$4,312.61	\$6,255.00	\$2,232.46	\$6,255.00	\$6,255.00
1012800	500675	SMALL FURNISHINGS	\$430.97	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
1012800	500710	TELEPHONE	\$1,346.13	\$972.38	\$1,200.00	\$305.59	\$1,200.00	\$1,200.00
1012800	500820	MENTAL HEALTH COURT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1012800	500950	ISC: FLEET MANAGEMENT	\$19,173.50	\$22,144.50	\$23,680.00	\$11,840.00	\$23,680.00	\$17,949.00
1012800	500955	ISC: RADIOS	\$21,129.00	\$13,319.00	\$18,895.00	\$9,447.50	\$18,895.00	\$20,016.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1012800	502450	CASH SHORT/OVER	\$0.00	\$9.00	\$0.00	(\$4.00)	\$0.00	\$0.00
<b>1012800 Total</b>		<b>ALTERNATIVE SENTENCING</b>	\$189,154.93	\$168,699.41	\$180,164.00	\$95,066.90	\$180,164.00	\$175,554.00
			\$1,320,104.28	\$1,353,384.67	\$1,477,711.00	\$1,001,963.61	\$1,494,897.00	\$1,533,951.00

Public Works Department

Darren Schulz, P.E. \*  
Director of Public Works

Dan Stucky, P.E. \*  
Deputy Public Works Director

ADMINISTRATIVE

Karen Leal \*  
Department Business Manager

UTILITY BILLING  
Tonya Petr  
Utility Billing Specialist  
Shelli Corvicio  
Utility Billing Specialist

Larry Bourford  
Accounting Technician  
Eriqna Gomez  
Office Specialist

FINANCE  
Courtney Nicholas \*  
Fiscal Analyst

CONTROL SYSTEMS

James Jacklett \*  
Operations Manager  
Control Systems

Doug Fang  
Sr. Traffic Systems Tech  
Bella Lozano  
Sr. Traffic Systems Tech  
VACANT  
Sr. Traffic Systems Tech

Shawn Wise  
Electrical Communications Foreman  
Bryon Moreno  
Senior Instrumentation Technician  
Mark Rendinelli  
Instrumentation Technician  
Roy Murray  
Instrumentation Technician  
James Freeman  
Systems Technician (Part Time)

Tyler Garber-Winn  
Radio Communications Foreman  
Kyle Daconilla  
Radio Communications Technician

ENGINEERING DIVISION

Randall Rice, P.E. \*  
City Engineer

PROJECT MANAGEMENT  
Robb Fellows, P.E. \*  
Senior Project Manager  
Domestic  
VACANT  
Engineering Technician  
Dorren Anderson, P.E. \*  
Project Manager  
Brian Elder, P.E. \*  
Project Manager  
Mike Friend, P.E. \*  
Project Manager  
Ryan Cooley  
Engineering Intern (Part Time)  
VACANT  
Engineering Intern (Part Time)

DESIGN  
David Rosenkoffer \*  
Old Design Supervisor  
Brian Doyal  
Civil Engineering Designer  
Debra Fang  
Civil Engineering Designer

DEVELOPMENT  
Stephen Pefly, P.E. \*  
Senior Project Manager  
Development  
Guillermo Munoz, E.I.  
Assistant Project Manager  
Lisa Perryman  
Assistant Project Manager  
Rory Hogan  
Assistant Project Manager (Part Time)  
Gary Slinger  
Public Works Inspector (Part Time)

CONSTRUCTION  
Jeff Freeman \*  
Construction Manager  
John Platt  
Sr. Construction Inspector  
Nick Redwine  
Construction Inspector  
Kole Allen  
Document Control Specialist  
Courtney Melhoff  
Document Control Specialist

REAL PROPERTY  
Robert Natta, CPM \*  
Real Property Manager

TRANSPORTATION

Luisa Maloney, EIT \*  
Transportation Manager

Dirk Goering, AICP \*  
Sr. Transportation Planner  
Alex Cruz  
Travel Coordinator  
Marquita Williams  
Transportation Planner/Analyst  
Kelly Norman  
Transportation Planner/Analyst  
Beatrice Basales  
SRIS Champion  
VACANT  
SRIS Champion  
VACANT  
SRIS Champion  
VACANT  
SRIS Champion

Chris Wadsworth, P.E. \*  
Transportation / Traffic Engineer

FLEET SERVICES  
Rich Hardcastle \*  
Fleet Services Supervisor  
Mike Shaffer  
Fleet Services Foreman  
Edgar Hinojosa  
Sr. Fleet Services Tech  
Hans White  
Sr. Fleet Services Tech  
Brice Rutherford  
Sr. Fleet Services Tech  
Cory Moore  
Sr. Fleet Services Tech  
Justin Haybert  
Sr. Fleet Services Tech  
Zach Homer  
Sr. Fleet Services Tech

WASTEWATER

Andy Hummel, P.E. \*  
Wastewater Manager

SEWER  
Cameron Pler  
Sewer Operations Foreman  
George Cox  
Senior Sewer Technician  
Jeff Schultz  
Sewer Technician 2  
Dave Elmer  
Sewer Technician 2  
Tyler Roll  
Sewer Technician 1  
Dennis Row  
Sewer Technician 1  
Jacob Eales  
Sewer Technician 1

WASTEWATER  
Jennifer Diamond \*  
Wastewater Operations Supervisor  
OPERATIONS  
Mark Simpson  
Wastewater Plant Operator 2  
Chris Wade  
Wastewater Plant Operator 2  
Sierra Messa  
Wastewater Plant Operator 1  
Alec McClanahan  
Wastewater Plant Operator 1  
VACANT  
WW - hourly  
MECHANICAL  
Jeff Broadshaw  
Senior Wastewater Plant Mechanic  
Dave Whitaker  
Wastewater Plant Mechanic  
Dustin Robinson  
Wastewater Plant Mechanic  
Salvador Coarez  
Wastewater Plant Mechanic

ENVIRONMENTAL  
Kelly Hole  
Environmental Control Foreman  
Mark Irwin  
Sr. Environmental Control Officer  
Ken Peck  
Sr. Environmental Control Officer  
Jennifer Churchward  
Environmental Control Officer

LABORATORY  
Amanda Paduaen \*  
Lab Supervisor  
VACANT  
Chemist

FACILITIES/MGMT  
Ronald Reed \*  
Facilities Maintenance Manager  
Erick Albertson \*  
Bldg. Maintenance Supervisor  
Shane Davaux  
Bldg. Maintenance Worker  
Rudd Bims  
Bldg. Maintenance Worker  
Mike Hughes  
Bldg. Maintenance Worker  
Dillon Goodnight  
Bldg. Maintenance Worker  
Joseph Crowley  
Bldg. Maintenance Worker  
Craig Coleman  
Bldg. Maintenance Worker  
Dylan Abbott  
Bldg. Maintenance Worker  
Library  
Dante Gonzalez  
Bldg. Maintenance Worker  
Kiri Benson  
Skilled Trades Technician  
Andrew Bleasell  
Skilled Trades Technician  
Steven Gutz  
Skilled Trades Technician  
Andrew Koval  
Skilled Trades Technician  
Craig Larson  
Skilled Trades Technician  
Jeannie White  
Skilled Trades Technician  
VACANT  
Bldg. Maintenance Worker  
NAC  
Patricia Sanchez  
Bldg. Maintenance Worker

WATER

Eddy Quagliari, P.E. \*  
Water Manager

OPERATIONS  
Tom Grundy, P.E. \*  
Water Operations Supervisor  
PRODUCTION  
Brandon Mathieson  
Water Production Foreman  
Jim Eales  
Production Operator 4  
Ted Jost  
Production Operator 3  
Scott Collier  
Production Operator 3  
Joe Reynolds  
Production Operator 3  
Ryan Arguel  
Production Operator 1

DISTRIBUTION  
Michael Thilcke  
Water Distribution Foreman  
Meters  
Urbah Wise  
Senior Meter Tech  
Shadew Kelly  
Meter Technician  
Austin Nicholas  
Meter Technician  
Scott Witter  
Meter Technician  
Leon Shaw  
Water Technician (Part Time)

Meters  
Nole Richardson  
Sr. Water Distribution Tech  
Curtis Butler  
Water Distribution Tech 1  
Kevin Aguilera  
Sr. Water Distribution Tech  
Jarrod Reid  
Water Distribution Tech 2  
Nole Tearney  
Water Distribution Tech 1  
Corey Hore  
Water Distribution Tech 1

OPERATIONS

Nick Cooley, P.E. \*  
Operations Manager

STREET MAINTENANCE  
Justin Theamey \*  
Street Supervisor  
Jack Ingram  
Senior Street Technician  
Erie Engels  
Senior Street Technician  
Jason Moore  
Street Technician 3  
Charles Hoffaker  
Senior Street Technician  
Greg King  
Street Technician 3  
Jeff Duffell  
Street Technician 2  
Steve Salazar  
Street Technician 2  
Cameron Quezada  
Street Technician 2  
Justin Christ  
Street Technician 1

WAREHOUSING  
Casey Pefarasa  
Warehouse Supply Coordinator  
Joe Booth  
Senior Street Technician  
Cory Wood  
Street Technician 3  
Terry Swanson  
Senior Street Technician  
Ted Choney  
Street Technician 3  
Joah Boehme  
Street Technician 3  
Jack Brown  
Street Technician 3

STREET SWEEPING  
John Lecker  
Street Technician 3  
Robert Amundson  
Street Technician 3  
Delight Hicks  
Street Technician 2

SIGNS / MARKERS  
John Tomasco  
Senior Street Technician  
Shannon Hodges  
Street Technician 3  
John Lecker  
Street Technician 3  
Robert Amundson  
Street Technician 3  
Delight Hicks  
Street Technician 2

LANDFILL  
Allen Ansell  
Landfill Foreman  
LANDFILL OP'S  
Milch Gower  
Landfill Worker  
Kyle Blainick  
Landfill Worker  
Dillon Jones  
Landfill Worker  
Collen Scott  
Landfill Worker  
Robert Scarborough  
Landfill Worker  
Dore Bally  
Landfill Worker  
Luis Reyes-Reza  
Landfill Worker  
VACANT  
Landfill Worker (Part Time)  
LANDFILL GATE OP'S  
Kerrell Stoffer  
Landfill Gate Attendant  
Elizabeth Morell  
Landfill Gate Attendant  
Judy Mohr  
Landfill Gate Attendant

Total:  
140 Full Time Employees  
6 Part Time Employees

\* DENOTES FLSA "EXEMPT"

REVISED 2/24/2021

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## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Public Works</b>					
<b>Department Number: 3012</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 2,413,178	\$ 2,547,004	\$ 2,717,890	<b>6.71%</b>	\$ 170,886
<b>TOTAL</b>	<b>\$ 2,413,178</b>	<b>\$ 2,547,004</b>	<b>\$ 2,717,890</b>	<b>6.71%</b>	<b>\$ 170,886</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$1,495,790	\$1,584,333	\$1,562,902	<b>-1.35%</b>	\$ (21,431)
<b>Benefits</b>	\$813,890	\$850,833	\$1,040,312	<b>22.27%</b>	189,479
<b>Service &amp; Supplies</b>	\$103,498	\$111,838	\$114,676	<b>2.54%</b>	2,838
<b>TOTAL</b>	<b>\$ 2,413,178</b>	<b>\$ 2,547,004</b>	<b>\$ 2,717,890</b>	<b>6.71%</b>	<b>\$ 170,885</b>
<b>FTE</b>	<b>25.00</b>	<b>25.25</b>	<b>25.25</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: PUBLIC WORKS</b>		
<b>DEPARTMENT NUMBER: 1013012</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Department Business Manager	1.00	\$ 88,760
Project Manager	3.00	262,535
Assistant Project Manager	1.25	90,449
Senior Project Manager	2.00	215,330
Civil Design Supervisor	1.00	97,063
Civil Engineering Designer 2	2.00	158,765
Construction Manager	1.00	113,089
Public Works Director	1.00	170,159
Deputy Public Works Director	1.00	144,348
Document Control Specialist	2.00	116,649
City Engineer	1.00	115,920
Engineering Technician 2	1.00	61,341
Fiscal Analyst	1.00	56,867
Asset Manager	1.00	67,758
Accounting Technician	1.00	47,374
Office Specialist	2.00	82,939
Senior Construction Inspector	1.00	74,421
Construction Inspector	1.00	70,495
Real Property Manager	1.00	101,430
Allocation for Direct Project Costs		(660,000)
Hourly Salary		62,210
Temporary Staffing		15,000
Overtime		10,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>25.25</b>	<b>\$ 1,562,902</b>
<b>BENEFITS:</b>		
Medicare		\$ 31,349
Retirement		594,625
Group Insurance		359,941
Workers' Compensation		20,072
Education Incentive		500
Foul Weather Allowance		750
Car Allowance		13,800
Phone Allowance		15,600
Mobile Device Allowance		3,675
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 1,040,312</b>
<b>GRAND TOTAL</b>		<b>\$ 2,603,214</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>PUBLIC WORKS ENGINEERING</b>								
1013012	500101	SALARIES	\$1,966,106.43	\$1,660,793.35	\$2,116,786.00	\$1,029,425.70	\$1,718,669.00	\$2,135,692.00
1013012	500102	HOURLY/SEASONAL	\$61,068.00	\$46,171.50	\$62,210.00	\$13,742.25	\$62,210.00	\$62,210.00
1013012	500103	ADMINISTRATIVE PAY	\$274.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013012	500106	MANAGEMENT LEAVE PAY	\$49,773.33	\$24,719.52	\$0.00	\$4,166.87	\$0.00	\$0.00
1013012	500107	ANNUAL LEAVE PAYOFF	\$1,378.62	\$44,821.88	\$0.00	\$131.38	\$0.00	\$0.00
1013012	500108	SICK LEAVE PAY	\$23,754.22	\$94,952.04	\$0.00	\$0.00	\$0.00	\$0.00
1013012	500111	OVERTIME	\$9,178.53	\$9,274.72	\$10,000.00	\$1,498.98	\$10,000.00	\$10,000.00
1013012	500112	CALL BACK PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013012	500114	F L S A	\$93.92	\$135.56	\$0.00	\$66.93	\$52.00	\$0.00
1013012	500116	HOLIDAY PAY	\$3,344.20	\$929.08	\$0.00	\$380.89	\$0.00	\$0.00
1013012	500125	TEMPORARY STAFFING	\$1,205.10	\$15,588.09	\$15,000.00	\$49.44	\$15,000.00	\$15,000.00
1013012	500198	DIRECT PROJECT COSTS	(\$705,113.04)	(\$399,786.77)	(\$619,715.00)	\$0.00	(\$221,598.00)	(\$660,000.00)
1013012	500199	GRANT FUNDED ALLOCATION	(\$13,699.46)	(\$1,808.65)	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,397,364.20	\$1,495,790.32	\$1,584,281.00	\$1,049,462.44	\$1,584,333.00	\$1,562,902.00
1013012	500225	MEDICARE	\$27,968.75	\$23,304.22	\$28,895.00	\$14,883.35	\$25,611.00	\$31,349.00
1013012	500230	RETIREMENT	\$532,686.60	\$469,267.81	\$591,219.00	\$285,529.47	\$474,330.00	\$594,625.00
1013012	500240	GROUP INSURANCE	\$340,963.76	\$239,543.91	\$284,396.00	\$162,263.21	\$257,831.00	\$311,817.00
1013012	500241	CITY HSA CONTRIBUTION	\$0.00	\$33,818.88	\$38,421.00	\$28,091.30	\$36,654.00	\$48,124.00
1013012	500250	WORKERS' COMPENSATION	\$19,975.57	\$18,237.77	\$23,413.00	\$11,764.93	\$23,216.00	\$20,072.00
1013012	500260	EDUCATION INCENTIVE	\$500.00	\$200.00	\$500.00	\$0.00	\$450.00	\$500.00
1013012	500265	UNIFORM ALLOWANCE	\$628.94	\$392.91	\$0.00	\$698.34	\$354.00	\$0.00
1013012	500266	FOUL WEATHER ALLOWANCE	\$750.00	\$750.00	\$750.00	\$150.00	\$150.00	\$750.00
1013012	500270	CAR ALLOWANCE	\$9,807.71	\$9,976.18	\$9,900.00	\$9,455.78	\$13,118.00	\$13,800.00
1013012	500271	PHONE ALLOWANCE	\$15,168.00	\$14,688.00	\$13,840.00	\$12,124.00	\$15,451.00	\$15,600.00
1013012	500272	MOBILE DEVICE ALLOWANCE	\$4,140.00	\$3,710.00	\$3,425.00	\$2,773.75	\$3,668.00	\$3,675.00
			\$952,589.33	\$813,889.68	\$994,759.00	\$527,734.13	\$850,833.00	\$1,040,312.00
1013012	500309	PROFESSIONAL SERVICES	\$14,815.00	\$11,026.50	\$20,000.00	\$6,360.00	\$20,000.00	\$20,000.00
1013012	500330	TRAINING	\$16,590.10	\$10,948.79	\$14,000.00	\$1,815.48	\$14,000.00	\$14,000.00
1013012	500370	TESTING/SURVEYS	\$0.00	\$825.99	\$0.00	\$519.81	\$0.00	\$0.00
1013012	500430	EQUIPMENT REPAIR & MAINT	\$1,614.01	\$0.00	\$750.00	\$89.00	\$750.00	\$750.00
1013012	500432	MAINTENANCE SVC CONTRACTS	\$157.03	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
1013012	500433	SOFTWARE MAINTENANCE COST	\$13,012.60	\$13,946.50	\$13,000.00	\$11,688.70	\$13,000.00	\$13,000.00
1013012	500435	VEHICLE REPAIR & MAINT	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013012	500444	OFFICE EQUIPMENT RENTAL	\$2,609.15	\$1,674.72	\$2,750.00	\$3,694.70	\$2,750.00	\$2,750.00
1013012	500542	PRINTING/ADVERTISING	\$2,329.66	\$4,874.60	\$1,500.00	\$3,237.60	\$1,500.00	\$1,500.00
1013012	500545	MEMBERSHIP / PUBLICATIONS	\$3,641.00	\$2,845.19	\$4,000.00	\$2,225.79	\$4,000.00	\$4,000.00
1013012	500580	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013012	500601	OFFICE SUPPLIES	\$2,789.83	\$401.64	\$3,000.00	\$1,021.51	\$3,000.00	\$3,000.00
1013012	500602	POSTAGE/SHIPPING	\$987.94	\$737.66	\$1,000.00	\$1,107.65	\$1,000.00	\$1,000.00
1013012	500625	OPERATING SUPPLIES	\$12,398.75	\$6,798.99	\$8,000.00	\$10,232.37	\$8,000.00	\$8,000.00
1013012	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013012	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$7,431.13	\$0.00	\$0.00	\$0.00	\$0.00
1013012	500675	SMALL FURNISHINGS	\$37.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013012	500710	TELEPHONE	\$2,705.39	\$1,307.63	\$4,000.00	\$1,123.48	\$4,000.00	\$4,000.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1013012	500920	ISC: SEWER FUND	\$11,938.00	\$12,010.00	\$12,000.00	\$0.00	\$12,000.00	\$12,000.00
1013012	500924	ISC: WATER FUND	\$17,907.00	\$18,014.00	\$18,000.00	\$0.00	\$18,000.00	\$18,000.00
1013012	500955	ISC: RADIOS	\$16,253.00	\$10,655.00	\$8,838.00	\$4,419.00	\$8,838.00	\$11,676.00
1013012	502450	CASH SHORT/OVER	\$0.00	\$0.01	\$0.00	\$0.00	\$0.00	\$0.00
			\$119,795.46	\$103,498.35	\$111,838.00	\$47,535.09	\$111,838.00	\$114,676.00
<b>1013012 Total</b>		<b>PUBLIC WORKS ENGINEERING</b>	\$2,469,748.99	\$2,413,178.35	\$2,690,878.00	\$1,624,731.66	\$2,547,004.00	\$2,717,890.00



## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: GIS</b>					
<b>Department Number: 3015</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 488,138	\$ 442,546	\$ 444,247	<b>0.38%</b>	\$ 1,701
<b>TOTAL</b>	<b>\$ 488,138</b>	<b>\$ 442,546</b>	<b>\$ 444,247</b>	<b>0.38%</b>	\$ 1,701
<b>EXPENDITURE</b>					
<b>Salary</b>	\$49,538	\$70,237	\$72,326	<b>2.97%</b>	\$ 2,089
<b>Benefits</b>	17,404	21,909	21,521	<b>-1.77%</b>	\$ (388)
<b>Service &amp; Supplies</b>	421,196	350,400	350,400	<b>0.00%</b>	\$ -
<b>Capital Outlay</b>	\$0.00	\$0.00	\$0.00	<b>0.00%</b>	\$ -
<b>TOTAL</b>	<b>\$488,138</b>	<b>\$ 442,546</b>	<b>\$ 444,247</b>	<b>0.38%</b>	\$ 1,701
<b>FTE</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: GIS</b>		
<b>DEPARTMENT NUMBER: 1013015</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
GIS Specialist	1.00	\$ 56,803
Hourly Salary		13,623
Temporary Staffing		1,900
<b><i>SUB-TOTAL SALARY &amp; WAGES</i></b>	<b>1.00</b>	<b>\$ 72,326</b>
<b>BENEFITS:</b>		
Medicare		1,028
Retirement		8,828
Group Insurance		10,189
Workers' Compensation		1,026
Foul Weather Gear Allowance		150
Phone Allowance		300
<b><i>SUB-TOTAL BENEFITS</i></b>		<b>\$ 21,521</b>
<b><i>GRAND TOTAL</i></b>		<b>\$ 93,847</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>GEOGRAPHIC INFORMATION SYSTEM</b>								
1013015	500101	SALARIES	\$0.00	\$49,538.30	\$54,357.00	\$40,252.45	\$54,714.00	\$56,803.00
1013015	500102	HOURLY/SEASONAL	\$9,495.00	\$0.00	\$13,623.00	\$0.00	\$13,623.00	\$13,623.00
1013015	500111	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013015	500125	TEMPORARY STAFFING	\$0.00	\$0.00	\$1,900.00	\$0.00	\$1,900.00	\$1,900.00
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			\$9,495.00	\$49,538.30	\$69,880.00	\$40,252.45	\$70,237.00	\$72,326.00
1013015	500225	MEDICARE	\$137.68	\$719.39	\$986.00	\$586.99	\$996.00	\$1,028.00
1013015	500230	RETIREMENT	\$0.00	\$7,554.50	\$8,312.00	\$6,115.59	\$8,321.00	\$8,828.00
1013015	500240	GROUP INSURANCE	\$0.00	\$8,027.06	\$10,120.00	\$7,726.45	\$10,231.00	\$10,189.00
1013015	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013015	500250	WORKERS' COMPENSATION	\$178.43	\$1,025.52	\$1,024.00	\$475.63	\$1,058.00	\$1,026.00
1013015	500266	FOUL WEATHER ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
1013015	500271	PHONE ALLOWANCE	\$0.00	\$77.50	\$300.00	\$230.00	\$303.00	\$300.00
1013015	500272	MOBILE DEVICE ALLOWANCE	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00
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			\$316.11	\$17,403.97	\$21,742.00	\$15,134.66	\$21,909.00	\$21,521.00
1013015	500309	PROFESSIONAL SERVICES	\$220,656.82	\$396,095.03	\$307,400.00	\$146,566.34	\$307,400.00	\$307,400.00
1013015	500330	TRAINING	\$4,080.19	\$3,938.44	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00
1013015	500433	SOFTWARE MAINTENANCE COST	\$25,272.29	\$18,945.66	\$37,000.00	\$32,533.18	\$37,000.00	\$37,000.00
1013015	500625	OPERATING SUPPLIES	(\$618.03)	\$529.81	\$2,000.00	\$422.12	\$2,000.00	\$2,000.00
1013015	500710	TELEPHONE	\$1,668.76	\$1,687.31	\$500.00	\$901.62	\$500.00	\$500.00
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			\$251,060.03	\$421,196.25	\$350,400.00	\$180,423.26	\$350,400.00	\$350,400.00
1013015	507743	FURNITURE & FIXTURES	\$5,350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>					
			\$5,350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1013015 Total</b>		<b>GEOGRAPHIC INFORMATION SYSTEM</b>	<b>\$266,221.14</b>	<b>\$488,138.52</b>	<b>\$442,022.00</b>	<b>\$235,810.37</b>	<b>\$442,546.00</b>	<b>\$444,247.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Facilities Maintenance</b>					
<b>Department Number: 1013034</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 1,497,214	\$ 1,593,247	\$ 1,690,612	<b>6.11%</b>	\$ 97,365
<b>TOTAL</b>	<b>\$ 1,497,214</b>	<b>\$ 1,593,247</b>	<b>\$ 1,690,612</b>	<b>6.11%</b>	<b>\$ 97,365</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$748,669	\$795,344	\$847,474	<b>6.55%</b>	\$ 52,130
<b>Benefits</b>	362,667	351,110	379,579	<b>8.11%</b>	\$ 28,469
<b>Service &amp; Supplies</b>	385,878	446,793	463,559	<b>3.75%</b>	\$ 16,766
<b>TOTAL</b>	<b>\$ 1,497,214</b>	<b>\$ 1,593,247</b>	<b>\$ 1,690,612</b>	<b>6.11%</b>	<b>\$ 97,365</b>
<b>FTE</b>	<b>12.00</b>	<b>13.00</b>	<b>15.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Facilities Maintenance</b>		
<b>DEPARTMENT NUMBER: 1013034</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Building Maintenance Worker	6.0	\$ 319,152
Facilities Maintenance Manager	1.0	84,299
Building Maintenance Supervisor	1.0	67,872
Skilled Trades Technician	6.0	304,630
Call Back		4,500
Overtime		14,700
Shift Differential		13,500
Stand by		18,000
Hourly/Seasonal		15,821
Temporary Staffing		5,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	14.0	\$ 847,474
<b>BENEFITS:</b>		
Medicare		11,982
Retirement		179,023
Group Insurance		164,797
Workers' Compensation		20,957
Education Incentive		-
Foul Weather Allowance		900
Phone Allowance		1,920
<b>SUB-TOTAL BENEFITS</b>		\$ 379,579
<b>GRAND TOTAL</b>		\$ 1,227,053

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>FACILITIES MAINTENANCE</b>								
1013034	500101	SALARIES	\$636,652.99	\$696,213.80	\$773,683.00	\$497,205.51	\$700,438.00	\$775,953.00
1013034	500102	HOURLY/SEASONAL	\$13,087.68	\$17.77	\$10,668.00	\$7,816.00	\$15,821.00	\$15,821.00
1013034	500103	ADMINISTRATIVE PAY	\$877.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013034	500104	SHIFT DIFFERENTIAL	\$13,448.10	\$14,617.50	\$13,500.00	\$10,608.30	\$13,500.00	\$13,500.00
1013034	500106	MANAGEMENT LEAVE PAY	\$2,868.17	\$998.08	\$0.00	\$756.66	\$504.00	\$0.00
1013034	500107	ANNUAL LEAVE PAYOFF	\$5,153.41	\$669.16	\$0.00	\$13,387.08	\$13,387.00	\$0.00
1013034	500108	SICK LEAVE PAY	\$282.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013034	500109	WORKERS' COMPENSATORY LEAVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013034	500111	OVERTIME	\$11,898.17	\$12,206.74	\$14,700.00	\$7,270.42	\$14,700.00	\$14,700.00
1013034	500112	CALL BACK PAY	\$2,183.46	\$1,980.08	\$4,500.00	\$1,681.06	\$4,500.00	\$4,500.00
1013034	500113	STAND-BY PAY	\$16,606.72	\$17,505.88	\$18,000.00	\$13,089.69	\$26,948.00	\$18,000.00
1013034	500114	F L S A	\$383.04	\$397.89	\$0.00	\$586.89	\$546.00	\$0.00
1013034	500116	HOLIDAY PAY	\$245.79	\$163.46	\$0.00	\$0.00	\$0.00	\$0.00
1013034	500125	TEMPORARY STAFFING	\$12,100.10	\$3,898.27	\$5,000.00	\$98.88	\$5,000.00	\$5,000.00
1013034	500199	GRANT FUNDED ALLOCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$715,788.23	\$748,668.63	\$840,051.00	\$552,500.49	\$795,344.00	\$847,474.00
1013034	500225	MEDICARE	\$9,938.23	\$10,533.63	\$11,992.00	\$7,818.10	\$11,518.00	\$11,982.00
1013034	500230	RETIREMENT	\$137,949.84	\$153,027.03	\$171,398.00	\$111,394.57	\$163,528.00	\$179,023.00
1013034	500240	GROUP INSURANCE	\$170,269.89	\$176,163.18	\$203,428.00	\$112,565.50	\$153,363.00	\$162,657.00
1013034	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$257.31	\$0.00	\$2,140.00
1013034	500250	WORKERS' COMPENSATION	\$14,674.94	\$19,015.61	\$22,438.00	\$12,362.20	\$20,199.00	\$20,957.00
1013034	500260	EDUCATION INCENTIVE	\$250.00	\$100.00	\$250.00	\$0.00	\$250.00	\$0.00
1013034	500266	FOUL WEATHER ALLOWANCE	\$900.00	\$900.00	\$900.00	\$300.00	\$300.00	\$900.00
1013034	500271	PHONE ALLOWANCE	\$2,858.00	\$2,928.00	\$2,320.00	\$1,488.00	\$1,952.00	\$1,920.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$336,840.90	\$362,667.45	\$412,726.00	\$246,185.68	\$351,110.00	\$379,579.00
1013034	500330	TRAINING	\$2,143.78	\$3,643.54	\$2,860.00	\$0.00	\$2,860.00	\$2,860.00
1013034	500336	PHYSICALS (EMPLOYEE)	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	\$700.00
1013034	500349	CONTRACTUAL SERVICES	\$131,852.38	\$114,894.22	\$150,000.00	\$70,360.79	\$150,000.00	\$150,000.00
1013034	500430	EQUIPMENT REPAIR & MAINT	\$1,169.00	\$410.00	\$1,065.00	\$2,410.92	\$1,065.00	\$1,065.00
1013034	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$980.00	\$0.00	\$775.87	\$0.00	\$0.00
1013034	500434	BUILDING REPAIR & MAINT	\$148,087.37	\$139,376.43	\$161,604.00	\$77,281.37	\$161,604.00	\$161,604.00
1013034	500435	VEHICLE REPAIR & MAINT	\$6,711.07	\$6,421.41	\$4,000.00	\$3,299.44	\$4,000.00	\$4,000.00
1013034	500542	PRINTING/ADVERTISING	\$90.73	\$98.59	\$0.00	\$129.09	\$0.00	\$0.00
1013034	500545	MEMBERSHIP / PUBLICATIONS	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00
1013034	500580	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013034	500601	OFFICE SUPPLIES	\$0.00	\$379.44	\$300.00	\$141.79	\$300.00	\$300.00
1013034	500602	POSTAGE/SHIPPING	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00	\$75.00
1013034	500625	OPERATING SUPPLIES	\$1,541.26	\$115.00	\$0.00	\$834.86	\$0.00	\$0.00
1013034	500630	CUSTODIAL SUPPLIES	\$45,021.50	\$42,623.84	\$47,000.00	\$20,887.62	\$47,000.00	\$47,000.00
1013034	500660	VEHICLE FUEL/OIL	\$15,488.77	\$10,800.01	\$13,260.00	\$7,132.36	\$13,260.00	\$13,260.00
1013034	500672	SUPPLIED UNIFORMS	\$5,249.46	\$4,209.30	\$6,000.00	\$3,832.68	\$6,000.00	\$6,000.00
1013034	500674	SMALL TOOLS/ EQUIPMENT	\$2,989.62	\$3,735.46	\$4,031.00	\$2,904.31	\$4,031.00	\$4,031.00
1013034	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013034	500710	TELEPHONE	\$4,818.77	\$4,318.41	\$6,000.00	\$3,029.13	\$6,000.00	\$6,000.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1013034	500950	ISC: FLEET MANAGEMENT	\$50,717.00	\$49,077.00	\$40,960.00	\$20,480.00	\$40,960.00	\$59,058.00
1013034	500955	ISC: RADIOS	\$8,939.00	\$4,795.00	\$8,838.00	\$4,419.00	\$8,838.00	\$7,506.00
1013034	501299	GRANT ALLOCATION/DIRECT BILL	\$563.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$425,383.27	\$385,877.65	\$446,793.00	\$217,919.23	\$446,793.00	\$463,559.00
<b>1013034 Total</b>		<b>FACILITIES MAINTENANCE</b>	<b>\$1,478,012.40</b>	<b>\$1,497,213.73</b>	<b>\$1,699,570.00</b>	<b>\$1,016,605.40</b>	<b>\$1,593,247.00</b>	<b>\$1,690,612.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Landfill</b>					
<b>Department Number: 3904</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ (3,242,644)	\$ (3,683,945)	\$ (3,593,020)	-2.47%	\$ 90,925
<b>Charges for Services</b>	5,545,509	5,968,000	5,968,000	0.00%	-
<b>TOTAL</b>	<b>\$ 2,302,865</b>	<b>\$ 2,284,055</b>	<b>\$ 2,374,980</b>	<b>3.98%</b>	<b>\$ 90,925</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$762,617	\$746,417	\$809,111	8.40%	\$ 62,694
<b>Benefits</b>	365,325	339,834	373,349	9.86%	33,515
<b>Service &amp; Supplies</b>	1,174,923	1,197,804	1,192,520	-0.44%	(5,284)
<b>TOTAL</b>	<b>\$ 2,302,865</b>	<b>\$ 2,284,055</b>	<b>\$ 2,374,980</b>	<b>3.98%</b>	<b>\$ 90,925</b>
<b>FTE</b>	<b>10.75</b>	<b>12.00</b>	<b>12.00</b>		



**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

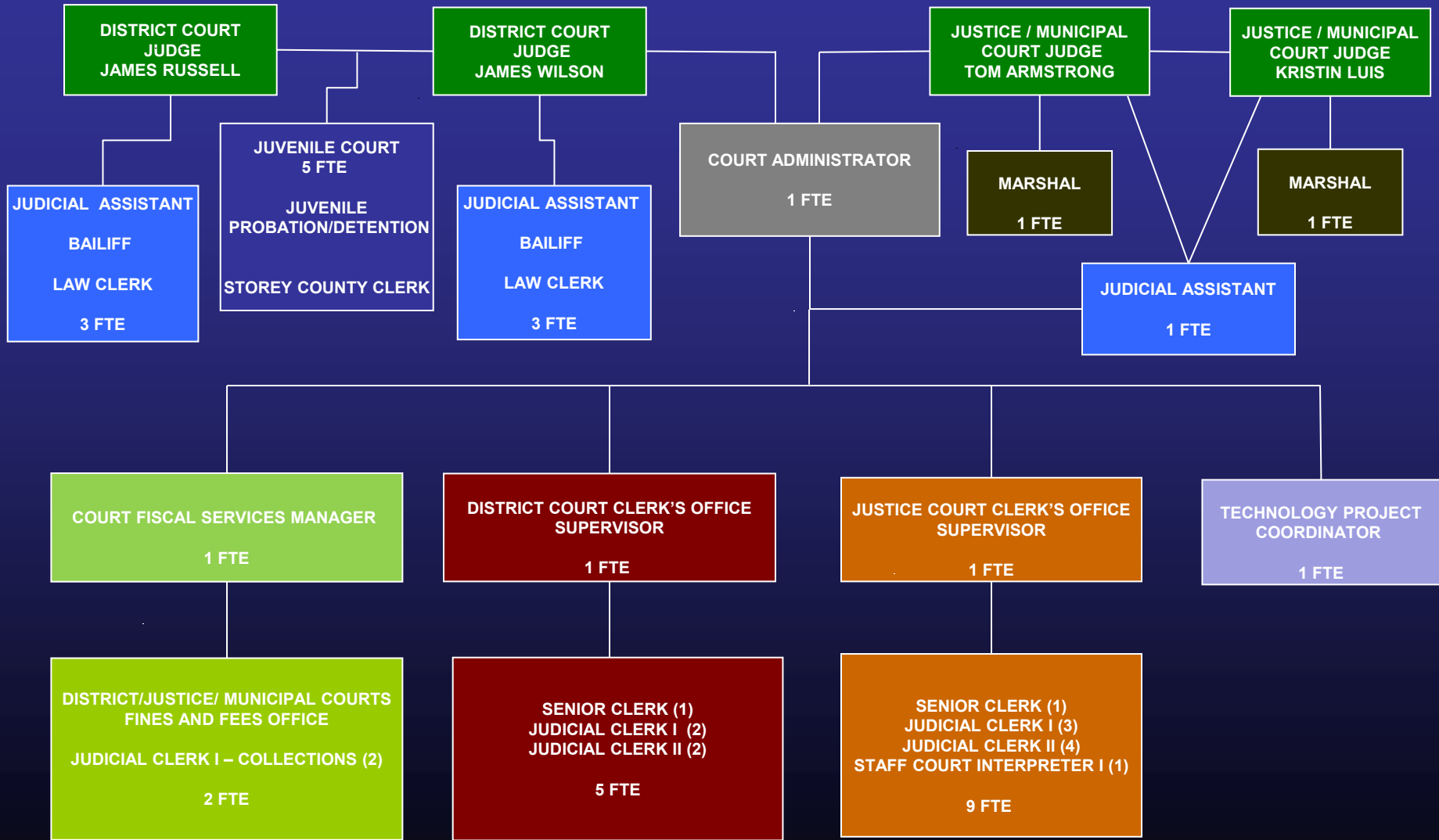
<b>DEPARTMENT: LANDFILL</b>		
<b>DEPARTMENT NUMBER: 1013904</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Operations Manager-PW	0.35	\$ 46,764
Senior Environmental Control Officer	0.40	30,248
Environmental Control Officer	0.15	10,053
Environmental Control Foreman	0.10	8,783
Landfill Gate Attendant 1	3.00	128,578
Landfill Foreman	1.00	79,125
Landfill Worker	7.00	356,560
Holiday Pay		6,000
Overtime		40,000
Call Back		1,000
Stand-by		2,000
Temporary Staffing		100,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>12.00</b>	<b>\$ 809,111</b>
<b>BENEFITS:</b>		
Medicare		\$ 9,798
Retirement		146,097
Group Insurance		195,966
Workers' Compensation		18,289
Educations Incentive		50
Uniform Allowance		-
Foul Weather Allowance		1,748
Phone Allowance		1,296
Mobile Device Allowance		105
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 373,349</b>
<b>GRAND TOTAL</b>		<b>\$ 1,182,460</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>LANDFILL OPERATIONS</b>								
1013904	500101	SALARIES	\$554,059.84	\$591,604.04	\$676,794.00	\$414,342.97	\$587,066.00	\$660,111.00
1013904	500102	HOURLY/SEASONAL	\$0.00	\$4,856.29	\$0.00	\$5,553.00	\$0.00	\$0.00
1013904	500103	ADMINISTRATIVE PAY	\$0.00	\$1,508.76	\$0.00	\$0.00	\$0.00	\$0.00
1013904	500106	MANAGEMENT LEAVE PAY	\$1,387.29	\$298.75	\$0.00	\$0.00	\$0.00	\$0.00
1013904	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$16,525.58	\$0.00	\$5,399.83	\$5,400.00	\$0.00
1013904	500108	SICK LEAVE PAY	\$0.00	\$22,719.82	\$0.00	\$4,506.12	\$4,506.00	\$0.00
1013904	500109	WORKERS' COMPENSATORY LEAVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013904	500111	OVERTIME	\$30,241.14	\$29,116.91	\$40,000.00	\$35,368.32	\$40,000.00	\$40,000.00
1013904	500112	CALL BACK PAY	\$0.00	\$156.16	\$1,000.00	\$773.04	\$1,000.00	\$1,000.00
1013904	500113	STAND-BY PAY	\$0.00	\$358.40	\$2,000.00	\$147.04	\$2,107.00	\$2,000.00
1013904	500114	F L S A	\$105.63	\$410.03	\$0.00	\$417.38	\$338.00	\$0.00
1013904	500116	HOLIDAY PAY	\$10,723.96	\$13,604.19	\$6,000.00	\$11,845.93	\$6,000.00	\$6,000.00
1013904	500125	TEMPORARY STAFFING	\$53,118.30	\$81,457.85	\$100,000.00	\$43,851.84	\$100,000.00	\$100,000.00
1013904	500199	GRANT FUNDED ALLOCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$649,636.16	\$762,616.78	\$825,794.00	\$522,205.47	\$746,417.00	\$809,111.00
1013904	500225	MEDICARE	\$8,182.97	\$9,336.53	\$10,050.00	\$6,555.20	\$9,519.00	\$9,798.00
1013904	500230	RETIREMENT	\$111,281.98	\$130,238.98	\$155,716.00	\$92,485.81	\$131,690.00	\$146,097.00
1013904	500240	GROUP INSURANCE	\$187,049.05	\$198,654.36	\$219,534.00	\$123,757.44	\$171,161.00	\$191,422.00
1013904	500241	CITY HSA CONTRIBUTION	\$0.00	\$1,504.70	\$1,416.00	\$7,639.05	\$5,642.00	\$4,544.00
1013904	500250	WORKERS' COMPENSATION	\$14,416.82	\$19,115.64	\$18,137.00	\$12,743.64	\$19,187.00	\$18,289.00
1013904	500260	EDUCATION INCENTIVE	\$50.00	\$60.00	\$50.00	\$10.00	\$55.00	\$50.00
1013904	500265	UNIFORM ALLOWANCE	\$5,498.87	\$3,392.86	\$1,500.00	\$2,624.70	\$469.00	\$0.00
1013904	500266	FOUL WEATHER ALLOWANCE	\$1,560.00	\$1,597.50	\$1,575.00	\$697.50	\$698.00	\$1,748.00
1013904	500270	CAR ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013904	500271	PHONE ALLOWANCE	\$1,284.80	\$1,317.60	\$1,296.00	\$993.60	\$1,307.00	\$1,296.00
1013904	500272	MOBILE DEVICE ALLOWANCE	\$101.50	\$106.75	\$105.00	\$80.50	\$106.00	\$105.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$329,425.99	\$365,324.92	\$409,379.00	\$247,587.44	\$339,834.00	\$373,349.00
1013904	500309	PROFESSIONAL SERVICES	\$90,957.50	\$44,181.32	\$62,000.00	\$3,615.00	\$62,000.00	\$62,000.00
1013904	500312	AUDITING FEES	\$3,782.63	\$3,792.00	\$4,000.00	\$4,214.40	\$4,000.00	\$4,000.00
1013904	500317	BANKING SERVICES	\$20,618.00	\$26,649.70	\$23,000.00	\$24,755.11	\$23,000.00	\$23,000.00
1013904	500330	TRAINING	\$4,303.40	\$2,554.12	\$8,000.00	\$50.00	\$8,000.00	\$8,000.00
1013904	500430	EQUIPMENT REPAIR & MAINT	\$213,714.73	\$301,065.41	\$225,000.00	\$230,469.62	\$225,000.00	\$225,000.00
1013904	500433	SOFTWARE MAINTENANCE COST	\$6,438.73	\$8,738.25	\$7,622.00	\$5,852.57	\$7,622.00	\$7,622.00
1013904	500434	BUILDING REPAIR & MAINT	\$2,188.03	\$4,749.86	\$72,468.00	\$74,621.00	\$5,000.00	\$5,000.00
1013904	500435	VEHICLE REPAIR & MAINT	\$50,005.39	\$27,562.23	\$15,000.00	\$11,636.08	\$15,000.00	\$15,000.00
1013904	500445	EQUIPMENT RENTAL	\$0.00	\$6,416.30	\$16,000.00	\$54,384.52	\$16,000.00	\$16,000.00
1013904	500460	MAINTENANCE CONTRACT	\$49,999.00	\$49,999.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00
1013904	500490	FEES & PERMITS	\$87,647.93	\$94,318.45	\$90,000.00	\$27,300.00	\$90,000.00	\$90,000.00
1013904	500493	CHIPPING/RECYCLING	\$34,254.44	\$33,300.00	\$43,000.00	\$0.00	\$43,000.00	\$43,000.00
1013904	500512	INSURANCE PERMIUMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013904	500542	PRINTING/ADVERTISING	\$4,218.19	\$5,388.45	\$3,000.00	\$1,406.72	\$3,000.00	\$3,000.00
1013904	500545	MEMBERSHIP / PUBLICATIONS	\$621.00	\$531.00	\$1,000.00	\$691.00	\$1,000.00	\$1,000.00
1013904	500580	TRAVEL	\$1,067.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013904	500585	REIMBURSABLE EDUCATION	\$20,681.22	\$20,868.72	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1013904	500592	HOUSEHOLD HAZ DISPOSAL	\$0.00	\$0.00	\$45,000.00	\$20,800.84	\$45,000.00	\$45,000.00
1013904	500601	OFFICE SUPPLIES	\$1,080.99	\$3,275.17	\$2,000.00	\$2,156.27	\$2,000.00	\$2,000.00
1013904	500602	POSTAGE/SHIPPING	\$18.78	\$97.63	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
1013904	500625	OPERATING SUPPLIES	\$121,284.78	\$76,117.69	\$120,000.00	\$54,183.77	\$120,000.00	\$120,000.00
1013904	500629	COVER MATERIALS	\$100,000.00	\$100,000.00	\$32,532.00	\$0.00	\$50,000.00	\$50,000.00
1013904	500636	LABORATORY EXPENSES	\$1,907.04	\$3,585.80	\$5,500.00	\$1,502.53	\$5,500.00	\$5,500.00
1013904	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	\$250.00
1013904	500660	VEHICLE FUEL/OIL	\$208,238.60	\$174,648.43	\$205,000.00	\$106,803.01	\$205,000.00	\$205,000.00
1013904	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
1013904	500710	TELEPHONE	\$3,552.58	\$4,032.89	\$2,500.00	\$3,812.67	\$2,500.00	\$2,500.00
1013904	500712	POWER	\$8,487.54	\$8,697.38	\$11,000.00	\$4,707.08	\$11,000.00	\$11,000.00
1013904	500915	ISC: INSURANCE FUND	\$52,500.00	\$55,500.00	\$55,500.00	\$27,750.00	\$55,500.00	\$61,500.00
1013904	500950	ISC: FLEET MANAGEMENT	\$113,804.00	\$108,927.00	\$129,280.00	\$64,640.00	\$129,280.00	\$115,800.00
1013904	500955	ISC: RADIOS	\$15,440.00	\$9,589.00	\$16,152.00	\$8,076.00	\$16,152.00	\$18,348.00
1013904	501299	GRANT ALLOCATION/DIRECT BILL	(\$2,092.44)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013904	502450	CASH SHORT/OVER	\$589.36	\$337.16	\$0.00	(\$5,675.18)	\$0.00	\$0.00
			\$1,215,309.07	\$1,174,922.96	\$1,197,804.00	\$727,753.01	\$1,197,804.00	\$1,192,520.00
1013904	507775	EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1013904	507850	SITE DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1013904 Total</b>		<b>LANDFILL OPERATIONS</b>	<b>\$2,194,371.22</b>	<b>\$2,302,864.66</b>	<b>\$2,432,977.00</b>	<b>\$1,497,545.92</b>	<b>\$2,284,055.00</b>	<b>\$2,374,980.00</b>



# FIRST JUDICIAL DISTRICT ORGANIZATION CHART



## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Juvenile Court</b>					
<b>Department Number: 4300 &amp; 4310</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 713,086	\$ 732,833	\$ 727,161	-0.77%	\$ (5,672)
<b>TOTAL</b>	<b>\$ 713,086</b>	<b>\$ 732,833</b>	<b>\$ 727,161</b>	<b>-0.77%</b>	<b>\$ (5,672)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 391,237	\$ 406,805	\$ 421,398	3.59%	\$ 14,593
<b>Benefits</b>	197,506	207,656	212,384	2.28%	\$ 4,728
<b>Service &amp; Supplies</b>	124,343	118,372	93,379	-21.11%	\$ (24,993)
<b>TOTAL</b>	<b>\$ 713,086</b>	<b>\$ 732,833</b>	<b>\$ 727,161</b>	<b>-0.77%</b>	<b>\$ (5,672)</b>
<b>FTE</b>	5	5	5		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Juvenile Court</b>		
<b>DEPARTMENT NUMBER: 4300</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Bailiff	1.0	\$ 86,408
Judicial Assistant	1.0	85,791
Judicial Clerk T1	2.0	104,440
Juvenile Special Master	1.0	144,759
<b>SUB-TOTAL SALARY &amp; WAGES</b>	5.0	421,398
<b>BENEFITS:</b>		
Medicare		5,933
Retirement		129,149
Group Insurance		68,061
Workers' Compensation		5,071
Phone Allowance		1,920
Uniform Allowance		1,000
Education Incentive		1,250
<b>SUB-TOTAL BENEFITS</b>		\$ 212,384
<b>GRAND TOTAL</b>		\$ 633,782

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>JUVENILE COURTS</b>								
1014300	500101	SALARIES	\$362,248.76	\$390,061.71	\$398,985.00	\$294,870.43	\$406,797.00	\$421,398.00
1014300	500102	HOURLY/SEASONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014300	500103	ADMINISTRATIVE PAY	\$306.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014300	500106	MANAGEMENT LEAVE PAY	\$7,655.33	\$1,140.31	\$0.00	\$1,175.56	\$0.00	\$0.00
1014300	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$1,485.31	\$0.00	\$0.00
1014300	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014300	500111	OVERTIME	\$0.00	\$0.00	\$0.00	\$16,716.75	\$0.00	\$0.00
1014300	500113	STAND-BY PAY	\$0.00	\$30.66	\$0.00	\$7.67	\$8.00	\$0.00
1014300	500114	F L S A	\$0.73	\$4.73	\$0.00	\$1.95	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$370,211.74	\$391,237.41	\$398,985.00	\$314,257.67	\$406,805.00	\$421,398.00
1014300	500225	MEDICARE	\$5,201.77	\$5,499.72	\$5,615.00	\$4,402.79	\$5,714.00	\$5,933.00
1014300	500230	RETIREMENT	\$106,639.81	\$116,828.42	\$119,517.00	\$88,533.56	\$121,685.00	\$129,149.00
1014300	500240	GROUP INSURANCE	\$71,404.42	\$57,966.47	\$57,029.00	\$43,344.80	\$57,327.00	\$57,202.00
1014300	500241	CITY HSA CONTRIBUTION	\$0.00	\$9,006.19	\$10,859.00	\$8,112.69	\$10,873.00	\$10,859.00
1014300	500250	WORKERS' COMPENSATION	\$4,749.64	\$5,252.85	\$3,720.00	\$4,217.79	\$5,342.00	\$5,071.00
1014300	500260	EDUCATION INCENTIVE	\$1,250.00	\$500.00	\$1,250.00	\$0.00	\$1,125.00	\$1,250.00
1014300	500265	UNIFORM ALLOWANCE	\$1,000.00	\$500.00	\$1,000.00	\$0.00	\$500.00	\$1,000.00
1014300	500271	PHONE ALLOWANCE	\$1,920.00	\$1,952.00	\$1,920.00	\$1,472.00	\$1,936.00	\$1,920.00
1014300	500275	SICK LV CONVERTED TO PERS	\$3,052.64	\$0.00	\$0.00	\$3,153.63	\$3,154.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$195,218.28	\$197,505.65	\$200,910.00	\$153,237.26	\$207,656.00	\$212,384.00
1014300	500330	TRAINING	\$300.00	\$683.24	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
1014300	500335	RTC INTERCITY	\$800.00	\$0.00	\$800.00	\$0.00	\$800.00	\$800.00
1014300	500356	EMPLOYEE PHYSICALS	\$418.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014300	500432	MAINTENANCE SVC CONTRACTS	\$992.64	\$533.11	\$1,900.00	\$2,310.63	\$1,900.00	\$1,900.00
1014300	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$352.00	\$0.00	\$349.94	\$0.00	\$0.00
1014300	500444	OFFICE EQUIPMENT RENTAL	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00
1014300	500545	MEMBERSHIP / PUBLICATIONS	\$814.90	\$783.03	\$800.00	\$1,019.75	\$800.00	\$800.00
1014300	500580	TRAVEL	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
1014300	500601	OFFICE SUPPLIES	\$2,148.08	\$1,972.81	\$2,000.00	\$821.36	\$2,000.00	\$2,000.00
1014300	500602	POSTAGE/SHIPPING	\$3,110.39	\$4,560.75	\$3,255.00	\$1,769.80	\$3,255.00	\$3,255.00
1014300	500615	PRINTING/DUPLICATING	\$140.49	\$0.00	\$300.00	\$69.33	\$300.00	\$300.00
1014300	500625	OPERATING SUPPLIES	\$1,991.26	\$1,894.83	\$1,820.00	\$856.92	\$1,820.00	\$1,820.00
1014300	500655	TECH \$5 NOTARY BOND	\$3,750.00	\$0.00	\$3,750.00	\$0.00	\$3,750.00	\$3,750.00
1014300	500656	NV RURAL CASE MGMT SYSTEM	\$0.00	\$3,750.00	\$0.00	\$3,750.00	\$0.00	\$0.00
1014300	500710	TELEPHONE	\$456.13	\$393.26	\$654.00	\$688.14	\$654.00	\$654.00
1014300	500803	ATTORNEYS FEES	\$18,430.00	\$23,731.93	\$19,000.00	\$16,142.56	\$19,000.00	\$19,000.00
1014300	500804	COURT REPORTER FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014300	500807	MEDICAL TESTING	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
1014300	500812	INTERPRETER/EXPERT FEES	\$9,288.14	\$7,263.62	\$13,500.00	\$11,500.79	\$13,500.00	\$13,500.00
1014300	500813	MEDIATION FEES	\$725.85	\$1,787.50	\$0.00	\$0.00	\$0.00	\$0.00
1014300	500815	MENTAL EVALUATIONS	\$16,950.00	\$53,467.64	\$6,500.00	\$29,525.00	\$6,500.00	\$6,500.00
1014300	500822	SPEC COURT JUV DRUG COURT	\$0.00	\$880.00	\$0.00	\$0.00	\$0.00	\$0.00
1014300	500828	PROTEMPORE	\$5,800.00	\$1,700.00	\$4,500.00	\$1,800.00	\$4,500.00	\$4,500.00
1014300	500833	DEPENDENCY DRUG COURT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1014300	500835	FAMILIES FIRST DEPENDENCY	\$0.00	\$0.00	\$1,810.00	\$0.00	\$1,810.00	\$0.00
1014300	502450	CASH SHORT/OVER	\$0.00	\$115.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1014300 Total</b>			<b>\$66,116.51</b>	<b>\$103,868.72</b>	<b>\$64,189.00</b>	<b>\$70,604.22</b>	<b>\$64,189.00</b>	<b>\$62,379.00</b>
<b>JUVENILE COURTS</b>			<b>\$631,546.53</b>	<b>\$692,611.78</b>	<b>\$664,084.00</b>	<b>\$538,099.15</b>	<b>\$678,650.00</b>	<b>\$696,161.00</b>
<b>JUVENILE ADMINISTRATIVE ASSESSMENT</b>								
1014310	500813	MEDIATION FEES	\$7,351.08	\$11,860.00	\$18,962.00	\$3,440.00	\$18,962.00	\$11,000.00
1014310	500822	SPEC COURT JUV DRUG COURT	\$10,266.75	\$8,614.13	\$23,221.00	\$2,687.40	\$23,221.00	\$10,000.00
1014310	500833	DEPENDENCY DRUG COURT	\$93.10	\$0.00	\$12,000.00	\$0.00	\$12,000.00	\$10,000.00
<b>1014310 Total</b>			<b>\$17,710.93</b>	<b>\$20,474.13</b>	<b>\$54,183.00</b>	<b>\$6,127.40</b>	<b>\$54,183.00</b>	<b>\$31,000.00</b>
<b>Grand Total</b>			<b>\$17,710.93</b>	<b>\$20,474.13</b>	<b>\$54,183.00</b>	<b>\$6,127.40</b>	<b>\$54,183.00</b>	<b>\$31,000.00</b>



## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Courts</b>					
<b>Department Number: 4700 &amp; 4710</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 4,697,975	\$ 5,233,629	\$ 4,951,700	-5.39%	\$ (281,929)
<b>TOTAL</b>	<b>\$ 4,697,975</b>	<b>\$ 5,233,629</b>	<b>\$ 4,951,700</b>	<b>-5.39%</b>	<b>\$ (281,929)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 2,480,219	\$ 2,522,702	\$ 2,584,274	2.44%	\$ 61,572
<b>Benefits</b>	1,135,604	1,143,057	1,163,181	1.76%	\$ 20,124
<b>Service &amp; Supplies</b>	1,082,153	1,567,870	1,204,245	-23.19%	\$ (363,625)
<b>Capital Outlay</b>	-	-	-	0.00%	\$ -
<b>TOTAL</b>	<b>\$ 4,697,975</b>	<b>\$ 5,233,629</b>	<b>\$ 4,951,700</b>	<b>-5.39%</b>	<b>\$ (281,929)</b>
<b>FTE</b>	<b>31</b>	<b>31</b>	<b>31</b>		

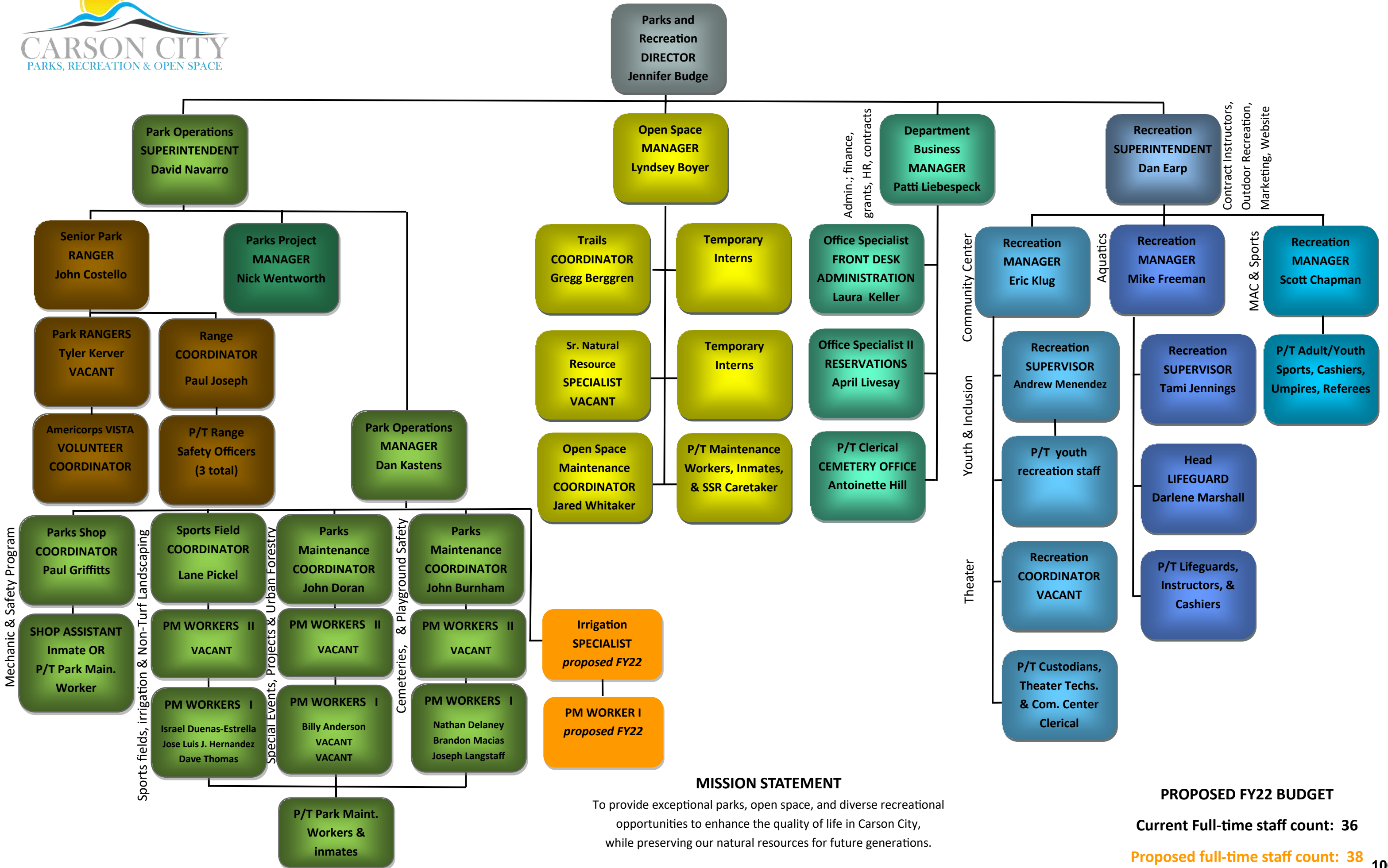
**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Courts</b>		
<b>DEPARTMENT NUMBER: 1014700</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Bailiff	1.00	\$ 84,350
Court Administrator*	1.00	159,690
Court Fiscal Services Manager	1.00	109,726
Court Interpreter	1.00	61,797
Court Tech Proj Coordinator	1.00	76,453
District Court Supervisor	1.00	90,656
Judicial Assistant**	3.00	256,913
Judicial Clerk T1	5.00	239,716
Judicial Clerk T1 Collections	2.00	94,422
Judicial Clerk T2	6.00	393,828
Justice Court Supervisor	1.00	90,683
Justice of The Peace	2.00	319,000
Law Clerk	2.00	130,410
Senior Clerk	2.00	161,379
Marshal	2.00	168,700
Hourly Salary		39,092
Overtime		12,600
Temporary Staffing		94,859
*Includes \$5,000 from Storey County		
**Includes \$30,000 from Storey County		
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>31.00</b>	<b>\$ 2,584,274</b>
<b>BENEFITS:</b>		
Medicare		35,433
Retirement		700,350
Group Insurance		381,897
Workers' Compensation		27,921
Phone Allowance		7,680
Education Incentive		3,000
Uniform Allowance		3,000
Car Allowance		3,900
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 1,163,181</b>
<b>GRAND TOTAL</b>		<b>\$ 3,747,455</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>DISTRICT/JUSTICE COURT</b>								
1014700	500101	SALARIES	\$2,233,363.91	\$2,329,547.51	\$2,385,145.00	\$1,716,639.71	\$2,364,261.00	\$2,437,723.00
1014700	500102	HOURLY/SEASONAL	\$23,465.30	\$25,047.59	\$39,092.00	\$18,949.00	\$39,092.00	\$39,092.00
1014700	500103	ADMINISTRATIVE PAY	\$1,847.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014700	500106	MANAGEMENT LEAVE PAY	\$35,255.17	\$13,422.60	\$0.00	\$7,003.42	\$0.00	\$0.00
1014700	500107	ANNUAL LEAVE PAYOFF	\$24,551.88	\$8,025.24	\$0.00	\$11,854.14	\$11,854.00	\$0.00
1014700	500108	SICK LEAVE PAY	\$20,528.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014700	500109	WORKERS' COMPENSATORY LEAVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014700	500111	OVERTIME	\$27,323.41	\$31,534.87	\$12,600.00	\$12,585.13	\$12,600.00	\$12,600.00
1014700	500114	F L S A	\$184.82	\$177.48	\$0.00	\$75.03	\$36.00	\$0.00
1014700	500116	HOLIDAY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014700	500125	TEMPORARY STAFFING	\$91,174.96	\$80,104.13	\$94,859.00	\$14,980.91	\$94,859.00	\$94,859.00
1014700	500199	GRANT FUNDED ALLOCATION	(\$10,404.25)	(\$7,640.63)	\$0.00	\$0.00	\$0.00	\$0.00
			\$2,447,291.18	\$2,480,218.79	\$2,531,696.00	\$1,782,087.34	\$2,522,702.00	\$2,584,274.00
1014700	500225	MEDICARE	\$34,177.81	\$34,186.09	\$33,583.00	\$25,005.61	\$34,825.00	\$35,433.00
1014700	500230	RETIREMENT	\$608,166.39	\$659,831.45	\$661,268.00	\$485,130.43	\$665,835.00	\$700,350.00
1014700	500240	GROUP INSURANCE	\$418,096.50	\$364,881.90	\$361,014.00	\$273,042.68	\$364,029.00	\$358,524.00
1014700	500241	CITY HSA CONTRIBUTION	\$0.00	\$30,909.91	\$30,785.00	\$28,550.30	\$30,259.00	\$23,373.00
1014700	500250	WORKERS' COMPENSATION	\$27,534.34	\$30,193.24	\$23,808.00	\$19,696.41	\$31,080.00	\$27,921.00
1014700	500257	DOMESTIC PARTNER INS BENEFIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014700	500260	EDUCATION INCENTIVE	\$2,700.00	\$2,200.00	\$2,000.00	\$250.00	\$2,950.00	\$3,000.00
1014700	500265	UNIFORM ALLOWANCE	\$5,228.91	\$1,662.96	\$3,000.00	\$1,655.59	\$2,420.00	\$3,000.00
1014700	500270	CAR ALLOWANCE	\$3,900.00	\$3,930.00	\$3,900.00	\$2,880.00	\$3,915.00	\$3,900.00
1014700	500271	PHONE ALLOWANCE	\$7,760.00	\$7,808.00	\$6,647.00	\$5,888.00	\$7,744.00	\$7,680.00
			\$1,107,563.95	\$1,135,603.55	\$1,126,005.00	\$842,099.02	\$1,143,057.00	\$1,163,181.00
1014700	500309	PROFESSIONAL SERVICES	\$9,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014700	500317	BANKING SERVICES	\$1,204.72	\$1,414.32	\$0.00	\$963.85	\$0.00	\$0.00
1014700	500330	TRAINING	\$1,268.85	\$3,574.40	\$3,500.00	(\$400.00)	\$3,500.00	\$3,500.00
1014700	500335	RTC INTERCITY	\$800.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	\$2,400.00
1014700	500347	PROCESS SERVER CONTRACT	\$12,570.00	\$9,135.00	\$16,000.00	\$5,940.00	\$16,000.00	\$16,000.00
1014700	500356	EMPLOYEE PHYSICALS	\$1,158.89	\$1,562.97	\$2,625.00	\$2,289.00	\$2,625.00	\$2,625.00
1014700	500430	EQUIPMENT REPAIR & MAINT	\$10,510.03	\$5,610.83	\$8,010.00	\$8,081.31	\$8,010.00	\$8,010.00
1014700	500432	MAINTENANCE SVC CONTRACTS	\$21,343.75	\$25,052.54	\$28,844.00	\$24,708.31	\$28,844.00	\$28,844.00
1014700	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$352.00	\$0.00	\$0.00	\$0.00	\$0.00
1014700	500444	OFFICE EQUIPMENT RENTAL	\$206.11	\$976.47	\$375.00	\$558.70	\$375.00	\$375.00
1014700	500542	PRINTING/ADVERTISING	\$4,649.49	\$705.96	\$1,415.00	\$239.66	\$1,415.00	\$1,415.00
1014700	500545	MEMBERSHIP / PUBLICATIONS	\$41,553.54	\$40,588.09	\$33,091.00	\$27,201.71	\$33,091.00	\$33,091.00
1014700	500580	TRAVEL	\$0.00	\$1,077.50	\$0.00	\$0.00	\$0.00	\$0.00
1014700	500582	MILEAGE	\$0.00	\$34.22	\$125.00	\$0.00	\$125.00	\$125.00
1014700	500601	OFFICE SUPPLIES	\$20,970.03	\$26,073.08	\$22,160.00	\$16,872.10	\$22,160.00	\$22,160.00
1014700	500605	MICROFILM SUPPLIES	\$7,256.32	\$6,565.14	\$9,192.00	\$2,100.69	\$9,192.00	\$9,192.00
1014700	500625	OPERATING SUPPLIES	\$22,054.31	\$14,041.26	\$18,830.00	\$10,330.11	\$18,830.00	\$18,830.00
1014700	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$0.00	\$0.00	\$300.00	\$1,240.31	\$300.00	\$300.00
1014700	500655	TECH \$5 NOTARY BOND	\$22,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014700	500656	NV RURAL CASE MGMT SYSTEM	\$0.00	\$22,000.00	\$22,000.00	\$22,000.00	\$22,000.00	\$22,000.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1014700	500675	SMALL FURNISHINGS	\$240.30	\$931.68	\$1,510.00	\$880.60	\$1,510.00	\$1,510.00
1014700	500710	TELEPHONE	\$5,199.04	\$2,671.59	\$7,010.00	\$3,246.48	\$7,010.00	\$7,010.00
1014700	500801	JURY VENIRE	\$3,414.99	\$6,544.47	\$2,655.00	\$4,524.56	\$2,655.00	\$2,655.00
1014700	500802	JURY FEES/EXPENSES	\$16,423.44	\$5,810.82	\$20,840.00	\$2,723.23	\$20,840.00	\$20,840.00
1014700	500803	ATTORNEYS FEES	\$108,539.64	\$82,590.65	\$104,340.00	\$15,534.00	\$104,340.00	\$104,340.00
1014700	500804	COURT REPORTER FEES	\$49,886.95	\$40,431.60	\$50,450.00	\$16,766.20	\$50,450.00	\$50,450.00
1014700	500806	NRS 432B & ADULT GUARDIAN	\$78,750.00	\$105,000.00	\$105,000.00	\$56,500.00	\$121,000.00	\$121,000.00
1014700	500812	INTERPRETER/EXPERT FEES	\$70,053.45	\$90,927.61	\$72,720.00	\$46,465.34	\$72,720.00	\$72,720.00
1014700	500815	MENTAL EVALUATIONS	\$125,766.25	\$61,095.00	\$64,795.00	\$24,665.00	\$64,795.00	\$64,795.00
1014700	500820	MENTAL HEALTH COURT	\$0.00	\$20.00	\$0.00	\$45.00	\$0.00	\$0.00
1014700	500825	GRAND JURY	\$0.00	\$0.00	\$510.00	\$0.00	\$510.00	\$510.00
1014700	500828	PROTEMPORE	\$79,694.30	\$57,042.71	\$68,825.00	\$25,946.84	\$68,825.00	\$68,825.00
1014700	502450	CASH SHORT/OVER	(\$215.15)	\$12.05	\$0.00	\$53.60	\$0.00	\$0.00
1014700	502501	ETHICS COMM UNFUND MAND	\$154,122.64	\$0.00	\$154,123.00	\$0.00	\$154,123.00	\$0.00
1014700	502505	SB443 PSI PRODUCTION	\$0.00	\$115,089.44	\$0.00	\$128,039.67	\$0.00	\$154,123.00
			\$868,921.89	\$726,931.40	\$821,645.00	\$447,516.27	\$837,645.00	\$837,645.00
<b>1014700 Total</b>		<b>DISTRICT/JUSTICE COURT</b>	<b>\$4,423,777.02</b>	<b>\$4,342,753.74</b>	<b>\$4,479,346.00</b>	<b>\$3,071,702.63</b>	<b>\$4,503,404.00</b>	<b>\$4,585,100.00</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>DC/JC ADMINISTRATIVE ASSESSMENT</b>								
1014710	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$47.67	\$0.00	\$0.00
1014710	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$668.37	\$0.00	\$0.00
1014710	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$6.20	\$0.00	\$0.00
1014710	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$78.70	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
1014710	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$504.00	\$0.00	\$800.94	\$0.00	\$0.00
1014710	500611	DC INTEREST	\$0.00	\$1,500.00	\$1,045.00	\$0.00	\$1,045.00	\$0.00
1014710	500620	TECHNOLOGY FEES	\$0.00	\$1,599.00	\$3,111.00	\$349.94	\$3,111.00	\$1,000.00
1014710	500621	ARBITRATION	\$0.00	\$0.00	\$31,021.00	\$0.00	\$31,021.00	\$5,000.00
1014710	500670	ADMINISTRATIVE ASSESSMENTS	\$525.00	\$0.00	\$3,059.00	\$0.00	\$3,059.00	\$600.00
1014710	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014710	500811	AB54 - JUSTICE COURT	\$22,101.00	\$24,739.97	\$137,944.00	\$22,938.82	\$137,944.00	\$46,000.00
1014710	500813	MEDIATION FEES	\$0.00	\$0.00	\$46,205.00	\$0.00	\$46,205.00	\$0.00
1014710	500820	MENTAL HEALTH COURT	\$53,469.50	\$59,133.86	\$54,682.00	\$36,080.00	\$54,682.00	\$55,000.00
1014710	500821	DAS MENTAL HEALTH COURT	\$399.86	\$750.00	\$12,298.00	\$583.50	\$12,298.00	\$2,000.00
1014710	500823	FELONY DUI COURT	\$27,943.00	\$27,565.11	\$27,943.00	\$11,629.22	\$27,943.00	\$28,000.00
1014710	500824	GENETIC MARKER TESTING	\$6,545.50	\$7,342.50	\$8,000.00	\$3,384.00	\$8,000.00	\$8,000.00
1014710	500826	MISDEMEANOR TREATMENT CT	\$24,715.00	\$25,815.00	\$0.00	\$17,500.00	\$0.00	\$25,000.00
1014710	500827	APPOINTD GUARDIAN INVESTIGATOR	\$0.00	\$0.00	\$26,648.00	\$0.00	\$26,648.00	\$5,000.00
1014710	500852	GMA SB 243	\$28,172.50	\$25,348.00	\$27,000.00	\$9,362.00	\$27,000.00	\$27,000.00
1014710	500865	DRUG OR ALCOHOL PROGRAMS	\$16,712.14	\$15,362.15	\$62,368.00	\$2,288.91	\$62,368.00	\$19,000.00
1014710	500868	EXTRAORDINARY COURT CASES	\$38,094.00	\$74,139.63	\$0.00	\$4,006.77	\$0.00	\$0.00
1014710	500871	MARIJUANA POSS -CCC	\$0.00	\$0.00	\$7,029.00	\$0.00	\$7,029.00	\$0.00
1014710	500872	MARIJUANA-JC DRUG COURT	(\$1,553.40)	\$0.00	\$16,526.00	\$0.00	\$16,526.00	\$0.00
1014710	500873	MARIJUANA POSS DAS	\$47.70	\$900.00	\$6,325.00	\$0.00	\$6,325.00	\$0.00
1014710	500876	DAS DRUG TESTING LAB -SC	\$4,000.00	\$0.00	\$4,103.00	\$0.00	\$4,103.00	\$0.00
1014710	500877	DRUG COURT	\$0.00	\$0.00	\$24,197.00	\$0.00	\$24,197.00	\$0.00
1014710	500878	DISTRICT COURT FEES AB65	\$43,406.04	\$73,586.86	\$183,488.00	\$41,668.95	\$183,488.00	\$125,000.00
1014710	500879	COURT SECURITY FEE AB65	\$10,486.86	\$16,935.12	\$43,525.00	\$27,629.42	\$43,525.00	\$20,000.00
1014710	500880	DISTRICT CT FEES SB388	\$3,796.00	\$0.00	\$3,708.00	\$0.00	\$3,708.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$278,860.70	\$355,221.20	\$730,225.00	\$177,925.53	\$730,225.00	\$366,600.00
1014710	506565	COURT REMODEL / JAVS SYS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014710	506578	DISTRICT COURT FEES AB 65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014710	507010	CAPITAL IMPROVEMENTS	\$204,765.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014710	507778	DC FEES AB65-CAPITAL EQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1014710	507779	COURT SEC AB65 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$204,765.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1014710 Total</b>	<b>DC/JC ADMINISTRATIVE ASSESSMENT</b>		<b>\$483,625.70</b>	<b>\$355,221.20</b>	<b>\$730,225.00</b>	<b>\$178,726.47</b>	<b>\$730,225.00</b>	<b>\$366,600.00</b>



**MISSION STATEMENT**

To provide exceptional parks, open space, and diverse recreational opportunities to enhance the quality of life in Carson City, while preserving our natural resources for future generations.

**PROPOSED FY22 BUDGET**

**Current Full-time staff count: 36**

**Proposed full-time staff count: 38**

## FISCAL SUMMARY FOR GENERAL FUND

Department Name: Parks and Recreation Admin.

Department Number: 5005

	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
General Fund Support	\$ 552,095	\$ 546,267	\$ 546,577	0.06%	\$ 310
<b>TOTAL</b>	<b>\$ 552,095</b>	<b>\$ 546,267</b>	<b>\$ 546,577</b>	<b>0.06%</b>	<b>\$ 310</b>
<b>EXPENDITURE</b>					
Salary	\$ 360,671	\$ 347,175	\$ 347,010	-0.05%	\$ (165)
Benefits	146,490	154,405	159,086	3.03%	\$ 4,681
Service & Supplies	44,934	44,687	40,481	-9.41%	\$ (4,206)
<b>TOTAL</b>	<b>\$ 552,095</b>	<b>\$ 546,267</b>	<b>\$ 546,577</b>	<b>0.06%</b>	<b>\$ 310</b>
FTE	4.55	4.55	4.55		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Parks Admin</b>		
<b>DEPARTMENT NUMBER: 1015005</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Department Business Manager	0.80	\$ 55,069
Senior Office Specialist	1.00	58,651
Office Specialist	0.80	38,731
Parks Project Manager	0.90	55,346
Park & Recreation Director	0.80	124,016
Trails Coordinator	0.25	15,197
<b>SUB-TOTAL SALARY &amp; WAGES</b>	4.55	\$ 347,010
<b>BENEFITS:</b>		
Medicare		\$ 4,938
Retirement		87,192
Group Insurance		57,774
Workers' Compensation		3,384
Foul Weather Allowance		38
Car Allowance		3,120
Phone Allowance		2,640
<b>SUB-TOTAL BENEFITS</b>		\$ 159,086
<b>GRAND TOTAL</b>		\$ 506,096



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>PARKS ADMINISTRATION</b>								
1015005	500101	SALARIES	\$310,708.01	\$310,148.19	\$351,704.00	\$241,079.85	\$333,189.00	\$347,010.00
1015005	500102	HOURLY/SEASONAL	\$15.75	\$10.50	\$0.00	\$0.00	\$0.00	\$0.00
1015005	500103	ADMINISTRATIVE PAY	\$113.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015005	500104	SHIFT DIFFERENTIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015005	500106	MANAGEMENT LEAVE PAY	\$9,308.08	\$9,229.04	\$0.00	\$3,585.97	\$411.00	\$0.00
1015005	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$8,635.85	\$0.00	\$0.00	\$0.00	\$0.00
1015005	500108	SICK LEAVE PAY	\$0.00	\$30,698.85	\$13,575.00	\$0.00	\$13,575.00	\$0.00
1015005	500109	WORKERS' COMPENSATORY LEAVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015005	500111	OVERTIME	\$0.00	\$0.00	\$0.00	\$120.62	\$0.00	\$0.00
1015005	500112	CALL BACK PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015005	500113	STAND-BY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015005	500114	F L S A	\$0.00	\$0.00	\$0.00	\$0.65	\$0.00	\$0.00
1015005	500116	HOLIDAY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015005	500198	DIRECT PROJECT COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015005	500199	GRANT FUNDED ALLOCATION	(\$21,821.02)	\$1,948.75	\$0.00	\$0.00	\$0.00	\$0.00
			\$298,324.56	\$360,671.18	\$365,279.00	\$244,787.09	\$347,175.00	\$347,010.00
1015005	500225	MEDICARE	\$4,538.03	\$5,114.94	\$4,943.00	\$3,477.77	\$4,744.00	\$4,938.00
1015005	500230	RETIREMENT	\$78,372.58	\$78,733.69	\$82,441.00	\$60,640.61	\$82,637.00	\$87,192.00
1015005	500240	GROUP INSURANCE	\$54,077.26	\$46,259.31	\$50,215.00	\$37,770.28	\$50,183.00	\$50,370.00
1015005	500241	CITY HSA CONTRIBUTION	\$0.00	\$7,634.49	\$7,399.00	\$5,597.65	\$7,419.00	\$7,404.00
1015005	500250	WORKERS' COMPENSATION	\$3,142.19	\$3,388.27	\$3,385.00	\$2,298.26	\$3,589.00	\$3,384.00
1015005	500266	FOUL WEATHER ALLOWANCE	\$0.00	\$37.50	\$38.00	\$37.50	\$38.00	\$38.00
1015005	500270	CAR ALLOWANCE	\$3,120.00	\$3,144.00	\$3,120.00	\$2,304.00	\$3,132.00	\$3,120.00
1015005	500271	PHONE ALLOWANCE	\$1,818.00	\$2,178.20	\$2,640.00	\$2,024.00	\$2,663.00	\$2,640.00
			\$145,068.06	\$146,490.40	\$154,181.00	\$114,150.07	\$154,405.00	\$159,086.00
1015005	500309	PROFESSIONAL SERVICES	\$19,400.00	\$19,400.00	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
1015005	500330	TRAINING	\$60.00	\$515.00	\$600.00	\$295.00	\$600.00	\$600.00
1015005	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$176.00	\$0.00	\$175.03	\$0.00	\$0.00
1015005	500435	VEHICLE REPAIR & MAINT	\$541.73	\$1,248.34	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
1015005	500444	OFFICE EQUIPMENT RENTAL	\$4,930.01	\$4,696.46	\$6,000.00	\$3,135.04	\$6,000.00	\$6,000.00
1015005	500540	PUBLICITY/SPECIAL EVENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015005	500542	PRINTING/ADVERTISING	\$96.50	\$250.00	\$375.00	\$0.00	\$375.00	\$375.00
1015005	500545	MEMBERSHIP / PUBLICATIONS	\$857.23	\$388.75	\$1,500.00	\$328.75	\$1,500.00	\$1,500.00
1015005	500580	TRAVEL	\$0.00	\$435.33	\$705.00	\$0.00	\$705.00	\$705.00
1015005	500582	MILEAGE	\$108.69	\$60.95	\$1,000.00	\$17.25	\$1,000.00	\$1,000.00
1015005	500601	OFFICE SUPPLIES	\$3,881.68	\$2,137.87	\$5,000.00	\$1,859.04	\$5,000.00	\$5,000.00
1015005	500602	POSTAGE/SHIPPING	\$17.95	\$140.05	\$1,500.00	\$190.25	\$1,500.00	\$1,500.00
1015005	500625	OPERATING SUPPLIES	\$239.14	\$491.58	\$0.00	\$391.28	\$0.00	\$0.00
1015005	500660	VEHICLE FUEL/OIL	\$3,788.74	\$2,177.53	\$595.00	\$1,088.75	\$595.00	\$595.00
1015005	500675	SMALL FURNISHINGS	\$442.36	\$149.99	\$500.00	\$0.00	\$500.00	\$500.00
1015005	500710	TELEPHONE	\$254.54	\$189.35	\$500.00	\$170.14	\$500.00	\$500.00
1015005	500712	POWER	\$2,994.12	\$0.00	\$3,032.00	\$0.00	\$3,032.00	\$3,032.00
1015005	500713	HEATING	\$4,456.42	\$5,293.75	\$4,200.00	\$3,493.77	\$4,200.00	\$4,200.00
1015005	500950	ISC: FLEET MANAGEMENT	\$7,422.00	\$7,182.00	\$7,680.00	\$3,840.00	\$7,680.00	\$3,474.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1015005	501299	GRANT ALLOCATION/DIRECT BILL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015005	502450	CASH SHORT/OVER	\$0.00	\$0.50	\$0.00	\$0.00	\$0.00	\$0.00
			\$49,491.11	\$44,933.45	\$44,687.00	\$14,984.30	\$44,687.00	\$40,481.00
<b>1015005 Total</b>		<b>PARKS ADMINISTRATION</b>	<b>\$492,883.73</b>	<b>\$552,095.03</b>	<b>\$564,147.00</b>	<b>\$373,921.46</b>	<b>\$546,267.00</b>	<b>\$546,577.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Parks and Recreation Maintenance</b>					
<b>Department Number: 5012</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 1,706,944	\$ 1,715,604	\$ 1,763,992	<b>2.82%</b>	\$ 48,388
<b>TOTAL</b>	<b>\$ 1,706,944</b>	<b>\$ 1,715,604</b>	<b>\$ 1,763,992</b>	<b>2.82%</b>	<b>\$ 48,388</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 780,341	\$ 780,104	\$ 839,288	<b>7.59%</b>	\$ 59,184
<b>Benefits</b>	369,689	359,750	362,465	<b>0.75%</b>	\$ 2,715
<b>Service &amp; Supplies</b>	556,914	555,750	542,239	<b>-2.43%</b>	\$ (13,511)
<b>Capital Outlay</b>	-	20,000	20,000	<b>0.00%</b>	\$ -
<b>TOTAL</b>	<b>\$ 1,706,944</b>	<b>\$ 1,715,604</b>	<b>\$ 1,763,992</b>	<b>2.82%</b>	<b>\$ 48,388</b>
<b>FTE</b>	<b>14.02</b>	<b>13.71</b>	<b>13.71</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Parks Maintenance</b>		
<b>DEPARTMENT NUMBER: 1015012</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Park Operations Superintendent	0.90	\$ 87,096
Park Maintenance Worker	7.24	330,350
Park Maintenance Coordinator	1.41	76,898
Parks Operations Manager	0.97	70,464
Park Ranger	1.00	51,079
Parks Shop Coordinator	0.90	47,349
Senior Park Ranger	0.29	18,696
Sports Field Coordinator	1.00	46,283
Call Back		3,357
Standby Pay		4,200
Holiday Pay		1,000
Overtime		33,500
Shift Differencial		3,132
Temporary Staffing		65,884
<b>SUB-TOTAL SALARY &amp; WAGES</b>	13.71	\$ 839,288
<b>BENEFITS:</b>		
Medicare		\$ 10,976
Retirement		165,589
Group Insurance		167,606
Workers' Compensation		10,201
Foul Weather Allowance		1,882
Phone Allowance		6,211
<b>SUB-TOTAL BENEFITS</b>		362,465
<b>GRAND TOTAL</b>		\$ 1,201,753

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>PARKS OPERATIONS</b>								
1015012	500101	SALARIES	\$632,956.83	\$647,631.62	\$650,243.00	\$469,120.11	\$669,031.00	\$728,215.00
1015012	500102	HOURLY/SEASONAL	\$0.00	\$13,816.36	\$0.00	\$14,336.00	\$0.00	\$0.00
1015012	500103	ADMINISTRATIVE PAY	\$3,463.95	\$1,683.70	\$0.00	\$0.00	\$0.00	\$0.00
1015012	500104	SHIFT DIFFERENTIAL	\$1,029.00	\$222.00	\$3,132.00	\$0.00	\$3,132.00	\$3,132.00
1015012	500106	MANAGEMENT LEAVE PAY	\$5,242.23	\$748.14	\$0.00	\$3,051.17	\$0.00	\$0.00
1015012	500107	ANNUAL LEAVE PAYOFF	\$4,803.55	\$10,400.04	\$0.00	\$0.00	\$0.00	\$0.00
1015012	500108	SICK LEAVE PAY	\$0.00	\$10,023.02	\$0.00	\$0.00	\$0.00	\$0.00
1015012	500109	WORKERS' COMPENSATORY LEAVE	\$0.00	\$3,018.00	\$0.00	\$0.00	\$0.00	\$0.00
1015012	500111	OVERTIME	\$25,660.94	\$25,046.46	\$33,500.00	\$16,708.54	\$33,500.00	\$33,500.00
1015012	500112	CALL BACK PAY	\$2.06	\$499.05	\$3,357.00	\$134.73	\$3,357.00	\$3,357.00
1015012	500113	STAND-BY PAY	\$53.07	\$13.55	\$4,200.00	\$20.80	\$4,200.00	\$4,200.00
1015012	500114	F L S A	\$34.56	\$20.28	\$0.00	\$2.32	\$0.00	\$0.00
1015012	500116	HOLIDAY PAY	\$0.00	\$1,547.86	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
1015012	500125	TEMPORARY STAFFING	\$51,333.91	\$65,671.09	\$65,884.00	\$65,884.00	\$65,884.00	\$65,884.00
1015012	500199	GRANT FUNDED ALLOCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$724,580.10	\$780,341.17	\$761,316.00	\$569,257.67	\$780,104.00	\$839,288.00
1015012	500225	MEDICARE	\$9,443.64	\$9,933.78	\$10,188.00	\$6,938.33	\$10,406.00	\$10,976.00
1015012	500230	RETIREMENT	\$138,426.95	\$146,621.00	\$155,024.00	\$105,183.37	\$151,053.00	\$165,589.00
1015012	500240	GROUP INSURANCE	\$190,413.27	\$185,514.24	\$183,566.00	\$129,027.86	\$171,339.00	\$159,686.00
1015012	500241	CITY HSA CONTRIBUTION	\$0.00	\$8,522.06	\$7,298.00	\$8,626.61	\$9,504.00	\$7,920.00
1015012	500250	WORKERS' COMPENSATION	\$9,617.46	\$10,957.02	\$9,873.00	\$6,827.55	\$10,600.00	\$10,201.00
1015012	500260	EDUCATION INCENTIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015012	500266	FOUL WEATHER ALLOWANCE	\$1,732.50	\$1,747.50	\$1,672.00	\$946.50	\$947.00	\$1,882.00
1015012	500270	CAR ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015012	500271	PHONE ALLOWANCE	\$5,116.80	\$6,393.28	\$4,199.00	\$4,514.88	\$5,901.00	\$6,211.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$354,750.62	\$369,688.88	\$371,820.00	\$262,065.10	\$359,750.00	\$362,465.00
1015012	500330	TRAINING	\$2,063.25	\$2,492.50	\$3,200.00	\$1,018.29	\$3,200.00	\$3,200.00
1015012	500349	CONTRACTUAL SERVICES	\$16,903.41	\$12,617.54	\$17,322.00	\$6,328.79	\$17,322.00	\$17,322.00
1015012	500356	EMPLOYEE PHYSICALS	\$319.25	\$450.34	\$200.00	\$491.75	\$200.00	\$200.00
1015012	500430	EQUIPMENT REPAIR & MAINT	\$36,602.32	\$38,843.24	\$37,352.00	\$15,496.74	\$37,352.00	\$37,352.00
1015012	500435	VEHICLE REPAIR & MAINT	\$28,013.01	\$34,046.42	\$18,500.00	\$16,806.50	\$18,500.00	\$18,500.00
1015012	500436	FACILITY REPAIR & MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015012	500438	PARK/COURSE REPAIR & MAINT	\$34,722.00	\$31,526.90	\$27,517.00	\$17,857.63	\$27,517.00	\$27,517.00
1015012	500439	FERTILIZER/CHEMICALS	\$22,806.65	\$22,019.74	\$22,000.00	\$18,195.45	\$22,000.00	\$22,000.00
1015012	500441	IRRIGATION SUPPLIES	\$16,985.33	\$21,776.33	\$17,100.00	\$16,066.82	\$17,100.00	\$17,100.00
1015012	500442	REFORESTATION	\$0.00	\$200.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
1015012	500443	DOWNTOWN BEAUTIFICATION	\$793.00	\$479.70	\$5,500.00	\$3,725.64	\$5,500.00	\$5,500.00
1015012	500445	EQUIPMENT RENTAL	\$828.00	\$322.00	\$2,845.00	\$0.00	\$2,845.00	\$2,845.00
1015012	500446	FIRE SUPPRESSION	\$17.92	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
1015012	500542	PRINTING/ADVERTISING	\$0.00	\$211.49	\$0.00	\$0.00	\$0.00	\$0.00
1015012	500545	MEMBERSHIP / PUBLICATIONS	\$630.48	\$808.75	\$700.00	\$403.75	\$700.00	\$700.00
1015012	500580	TRAVEL	\$2,021.90	\$0.00	\$2,200.00	\$0.00	\$2,200.00	\$2,200.00
1015012	500601	OFFICE SUPPLIES	\$1,283.64	\$1,308.82	\$450.00	\$739.30	\$450.00	\$450.00
1015012	500625	OPERATING SUPPLIES	\$35,529.83	\$40,725.85	\$32,410.00	\$17,145.99	\$32,410.00	\$32,410.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1015012	500660	VEHICLE FUEL/OIL	\$40,288.83	\$31,890.45	\$42,500.00	\$18,599.09	\$42,500.00	\$42,500.00
1015012	500672	SUPPLIED UNIFORMS	\$7,852.66	\$7,752.20	\$9,500.00	\$3,299.29	\$9,500.00	\$9,500.00
1015012	500674	SMALL TOOLS/ EQUIPMENT	\$2,471.83	\$3,916.95	\$5,100.00	\$144.92	\$5,100.00	\$5,100.00
1015012	500675	SMALL FURNISHINGS	\$125.00	\$100.98	\$500.00	\$1,280.45	\$500.00	\$500.00
1015012	500710	TELEPHONE	\$11,290.29	\$12,534.30	\$10,660.00	\$11,599.68	\$10,660.00	\$10,660.00
1015012	500712	POWER	\$49,095.36	\$65,087.42	\$60,675.00	\$44,303.42	\$60,675.00	\$60,675.00
1015012	500713	HEATING	\$16,905.86	\$1,246.37	\$2,110.00	\$0.00	\$2,110.00	\$2,110.00
1015012	500950	ISC: FLEET MANAGEMENT	\$191,735.00	\$185,535.00	\$190,720.00	\$95,360.00	\$190,720.00	\$184,701.00
1015012	500955	ISC: RADIOS	\$55,260.00	\$41,021.00	\$44,189.00	\$22,094.50	\$44,189.00	\$36,697.00
1015012	501299	GRANT ALLOCATION/DIRECT BILL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$574,544.82	\$556,914.29	\$555,750.00	\$310,958.00	\$555,750.00	\$542,239.00
1015012	507710	PARK EQUIPMENT REPLACE PROG	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00
1015012	507775	EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00
<b>1015012 Total</b>		<b>PARKS OPERATIONS</b>	<b>\$1,653,875.54</b>	<b>\$1,706,944.34</b>	<b>\$1,708,886.00</b>	<b>\$1,142,280.77</b>	<b>\$1,715,604.00</b>	<b>\$1,763,992.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Parks and Recreation Gifts and Donations</b>					
<b>Department Number: 5017</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 20,490	\$ 21,760	\$ -	-100.00%	\$ (21,760)
<b>TOTAL</b>	<b>\$ 20,490</b>	<b>\$ 21,760</b>	<b>\$ -</b>	<b>-100.00%</b>	<b>\$ (21,760)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ -	\$ -	\$ -	0.00%	\$ -
<b>Benefits</b>	-	-	-	0.00%	-
<b>Service &amp; Supplies</b>	20,490	21,760	-	-100.00%	(21,760)
<b>Capital Outlay</b>	-	-	-	0.00%	-
<b>TOTAL</b>	<b>\$ 20,490</b>	<b>\$ 21,760</b>	<b>\$ -</b>	<b>-100.00%</b>	<b>\$ (21,760)</b>
<b>FTE</b>					

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>PARKS GIFTS &amp; DONATIONS</b>								
1015017	500102	HOURLY/SEASONAL	\$0.00	\$0.00	\$0.00	\$467.45	\$0.00	\$0.00
1015017	500125	TEMPORARY STAFFING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$467.45	\$0.00	\$0.00
1015017	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$6.79	\$0.00	\$0.00
1015017	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$9.67	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$16.46	\$0.00	\$0.00
1015017	500506	ARROWHEAD RECLAMATION	\$0.00	\$0.00	\$80.00	\$0.00	\$80.00	\$0.00
1015017	500568	DISC GOLF COURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015017	500570	CC DOWNTOWN FLOWERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015017	500659	RECREATION PROGRAMS	\$0.00	\$0.00	\$0.00	\$1,159.03	\$0.00	\$0.00
1015017	500680	GIFTS & DONATIONS	\$953.07	\$20,269.50	\$18,471.00	\$8,480.27	\$18,471.00	\$0.00
1015017	500682	911 MEMORIAL	\$2.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015017	500684	RESTRICTED ANIMAL CARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015017	501267	PROMOTION GEN FORESTRY	\$0.00	\$220.00	\$3,209.00	\$0.00	\$3,209.00	\$0.00
1015017	501486	FISH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$955.07	\$20,489.50	\$21,760.00	\$9,639.30	\$21,760.00	\$0.00
1015017	507786	CCSD TURF MAINTENANCE	\$38,953.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$38,953.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1015017 Total</b>		<b>PARKS GIFTS &amp; DONATIONS</b>	<b>\$39,908.07</b>	<b>\$20,489.50</b>	<b>\$21,760.00</b>	<b>\$10,123.21</b>	<b>\$21,760.00</b>	<b>\$0.00</b>



## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Youth Sports Association</b>					
<b>Department Number: 5018</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 53,837	\$ 151,726	\$ 71,000	-53.21%	\$ (80,726)
<b>TOTAL</b>	<b>\$ 53,837</b>	<b>\$ 151,726</b>	<b>\$ 71,000</b>	<b>-53.21%</b>	<b>\$ (80,726)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 8,773	\$ 28,510	\$ 28,510	0.00%	\$ -
<b>Benefits</b>	-	-	-	0.00%	-
<b>Service &amp; Supplies</b>	45,064	123,216	42,490	-65.52%	(80,726)
<b>TOTAL</b>	<b>\$ 53,837</b>	<b>\$ 151,726</b>	<b>\$ 71,000</b>	<b>-53.21%</b>	<b>\$ (80,726)</b>
<b>FTE</b>					

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>YOUTH SERVICE ADMINISTRATION</b>								
1015018	500102	HOURLY/SEASONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015018	500125	TEMPORARY STAFFING	\$28,400.57	\$8,772.35	\$28,510.00	\$3,079.04	\$28,510.00	\$28,510.00
1015018	500625	OPERATING SUPPLIES	\$8,299.11	\$9,842.24	\$82,116.00	\$5,943.25	\$82,116.00	\$1,390.00
1015018	500710	TELEPHONE	\$2,864.75	\$7,236.75	\$2,000.00	\$6,418.54	\$2,000.00	\$2,000.00
1015018	500712	POWER	\$35,907.36	\$22,552.69	\$35,000.00	\$9,331.01	\$35,000.00	\$35,000.00
1015018	500713	HEATING	\$2,121.42	\$2,333.09	\$2,000.00	\$2,621.90	\$2,000.00	\$2,000.00
1015018	500714	PROPANE	\$3,188.05	\$3,099.57	\$2,100.00	\$2,902.82	\$2,100.00	\$2,100.00
			\$52,380.69	\$45,064.34	\$123,216.00	\$27,217.52	\$123,216.00	\$42,490.00
<b>1015018 Total</b>		<b>YOUTH SERVICE ADMINISTRATION</b>	\$80,781.26	\$53,836.69	\$151,726.00	\$30,296.56	\$151,726.00	\$71,000.00

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name:</b> Parks and Recreation -Multi-Purpose Athletic Center					
<b>Department Number:</b> 5054					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 129,274	\$ 201,668	\$ 200,491	-0.58%	\$ (1,177)
<b>TOTAL</b>	<b>\$ 129,274</b>	<b>\$ 201,668</b>	<b>\$ 200,491</b>	<b>-0.58%</b>	<b>\$ (1,177)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 71,616	\$ 143,277	\$ 143,277	0.00%	\$ -
<b>Benefits</b>	3,410	4,693	3,516	-25.08%	(1,177)
<b>Service &amp; Supplies</b>	54,248	53,698	53,698	0.00%	-
<b>TOTAL</b>	<b>\$ 129,274</b>	<b>\$ 201,668</b>	<b>\$ 200,491</b>	<b>-0.58%</b>	<b>\$ (1,177)</b>
<b>FTE</b>					

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Multi -Purpose Athletic Facility</b>		
<b>DEPARTMENT NUMBER: 1015054</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Hourly		\$ 101,277
Temporary Staffing		42,000
<b><i>SUB-TOTAL SALARY &amp; WAGES</i></b>		<b><i>\$ 143,277</i></b>
<b>BENEFITS:</b>		
Medicare		\$ 1,423
Workers' Compensation		2,093
<b><i>SUB-TOTAL BENEFITS</i></b>		<b><i>3,516</i></b>
<b><i>GRAND TOTAL</i></b>		<b><i>\$ 146,793</i></b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>MULTI-PURPOSE ATHLETIC CENTER</b>								
1015054	500102	HOURLY/SEASONAL	\$64,598.79	\$68,378.71	\$101,277.00	\$36,045.66	\$101,277.00	\$101,277.00
1015054	500111	OVERTIME	\$7.62	\$266.90	\$0.00	\$4.76	\$0.00	\$0.00
1015054	500125	TEMPORARY STAFFING	\$7,549.53	\$2,970.18	\$42,000.00	\$202.46	\$42,000.00	\$42,000.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
1015054	500225	MEDICARE	\$936.82	\$995.39	\$1,423.00	\$522.74	\$1,849.00	\$1,423.00
1015054	500250	WORKERS' COMPENSATION	\$1,584.50	\$2,414.47	\$2,000.00	\$970.49	\$2,844.00	\$2,093.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
1015054	500343	CONTRACT CLASSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015054	500349	CONTRACTUAL SERVICES	\$4,159.82	\$4,028.46	\$7,098.00	\$3,117.58	\$6,098.00	\$6,098.00
1015054	500430	EQUIPMENT REPAIR & MAINT	\$816.94	\$6,386.84	\$1,000.00	\$859.98	\$1,000.00	\$1,000.00
1015054	500601	OFFICE SUPPLIES	\$909.64	\$371.19	\$1,000.00	\$208.95	\$1,000.00	\$1,000.00
1015054	500625	OPERATING SUPPLIES	\$6,390.65	\$6,862.72	\$8,000.00	\$2,669.17	\$8,000.00	\$8,000.00
1015054	500672	SUPPLIED UNIFORMS	\$600.00	\$600.00	\$600.00	\$0.00	\$600.00	\$600.00
1015054	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$177.53	\$0.00	\$0.00	\$0.00	\$0.00
1015054	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015054	500710	TELEPHONE	\$345.22	(\$345.22)	\$0.00	\$1.77	\$0.00	\$0.00
1015054	500712	POWER	\$33,590.86	\$31,414.16	\$28,000.00	\$21,608.55	\$32,000.00	\$32,000.00
1015054	500713	HEATING	\$3,917.81	\$4,752.45	\$8,000.00	\$3,748.56	\$5,000.00	\$5,000.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>1015054 Total</b>			<b>\$50,730.94</b>	<b>\$54,248.13</b>	<b>\$53,698.00</b>	<b>\$32,214.56</b>	<b>\$53,698.00</b>	<b>\$53,698.00</b>
<b>MULTI-PURPOSE ATHLETIC CENTER</b>			<b>\$125,408.20</b>	<b>\$129,273.78</b>	<b>\$200,398.00</b>	<b>\$69,960.67</b>	<b>\$201,668.00</b>	<b>\$200,491.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Parks and Recreation Aquatic Facility</b>					
<b>Department Number: 5055</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 640,215	\$ 774,213	\$ 761,788	-1.60%	\$ (12,425)
<b>TOTAL</b>	<b>\$ 640,215</b>	<b>\$ 774,213</b>	<b>\$ 761,788</b>	<b>-1.60%</b>	<b>\$ (12,425)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 356,955	\$ 450,182	\$ 452,124	0.43%	\$ 1,942
<b>Benefits</b>	95,297	102,560	101,950	-0.59%	\$ (610)
<b>Service &amp; Supplies</b>	187,963	221,471	207,714	-6.21%	\$ (13,757)
<b>TOTAL</b>	<b>\$ 640,215</b>	<b>\$ 774,213</b>	<b>\$ 761,788</b>	<b>-1.60%</b>	<b>\$ (12,425)</b>
<b>FTE</b>	<b>2.95</b>	<b>2.95</b>	<b>2.95</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Swimming Pool</b>		
<b>DEPARTMENT NUMBER: 1015055</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Recreation Program Manager	0.95	\$ 75,181
Head Lifeguard	1.00	55,247
Recreation Program Supervisor	1.00	75,690
Hourly		245,006
Overtime		1,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	2.95	\$ 452,124
<b>BENEFITS:</b>		
Medicare		6,191
Retirement		53,448
Group Insurance		33,840
Workers' Compensation		7,259
Phone Allowance		1,212
<b>SUB-TOTAL BENEFITS</b>		\$ 101,950
<b>GRAND TOTAL</b>		\$ 554,074

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>POOL FACILITY</b>								
1015055	500101	SALARIES	\$179,561.65	\$188,411.44	\$199,329.00	\$143,634.65	\$198,662.00	\$206,118.00
1015055	500102	HOURLY/SEASONAL	\$196,323.89	\$165,905.66	\$240,227.00	\$103,500.60	\$240,227.00	\$245,006.00
1015055	500103	ADMINISTRATIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015055	500106	MANAGEMENT LEAVE PAY	\$5,257.82	\$2,265.52	\$0.00	\$1,801.61	\$0.00	\$0.00
1015055	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$10,293.00	\$0.00	\$10,293.00	\$0.00
1015055	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015055	500111	OVERTIME	\$646.36	\$358.67	\$1,000.00	\$25.95	\$1,000.00	\$1,000.00
1015055	500114	F L S A	\$0.00	\$13.64	\$0.00	\$0.00	\$0.00	\$0.00
1015055	500125	TEMPORARY STAFFING	\$1,428.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$383,217.72	\$356,954.93	\$450,849.00	\$248,962.81	\$450,182.00	\$452,124.00
1015055	500225	MEDICARE	\$5,538.86	\$5,135.59	\$6,247.00	\$3,589.15	\$7,458.00	\$6,191.00
1015055	500230	RETIREMENT	\$45,251.19	\$48,930.67	\$50,907.00	\$37,124.81	\$50,685.00	\$53,448.00
1015055	500240	GROUP INSURANCE	\$29,724.36	\$30,861.00	\$30,638.00	\$22,392.79	\$30,648.00	\$30,734.00
1015055	500241	CITY HSA CONTRIBUTION	\$0.00	\$3,209.36	\$3,106.00	\$2,067.53	\$3,054.00	\$3,106.00
1015055	500250	WORKERS' COMPENSATION	\$5,850.96	\$5,634.52	\$6,000.00	\$3,428.47	\$8,893.00	\$7,259.00
1015055	500265	UNIFORM ALLOWANCE	\$473.09	\$159.00	\$600.00	\$0.00	\$600.00	\$0.00
1015055	500271	PHONE ALLOWANCE	\$1,512.00	\$1,367.20	\$1,537.00	\$929.20	\$1,222.00	\$1,212.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$88,350.46	\$95,297.34	\$99,035.00	\$69,531.95	\$102,560.00	\$101,950.00
1015055	500330	TRAINING	\$3,063.99	\$2,548.00	\$2,800.00	\$1,822.50	\$2,800.00	\$2,800.00
1015055	500340	CONTRACT EMPLOYEES	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
1015055	500430	EQUIPMENT REPAIR & MAINT	\$5,051.71	\$3,293.80	\$9,779.00	\$9,194.66	\$9,779.00	\$5,000.00
1015055	500580	TRAVEL	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
1015055	500601	OFFICE SUPPLIES	\$434.40	\$327.65	\$450.00	\$209.85	\$450.00	\$450.00
1015055	500625	OPERATING SUPPLIES	\$10,859.33	\$5,845.29	\$10,800.00	\$4,749.61	\$10,800.00	\$10,800.00
1015055	500637	CHEMICALS	\$15,041.74	\$14,056.70	\$25,020.00	\$7,467.04	\$25,020.00	\$25,020.00
1015055	500672	SUPPLIED UNIFORMS	\$3,920.52	\$1,956.18	\$4,000.00	\$2,185.33	\$4,000.00	\$4,000.00
1015055	500674	SMALL TOOLS/ EQUIPMENT	\$348.82	\$228.69	\$525.00	\$98.76	\$525.00	\$525.00
1015055	500675	SMALL FURNISHINGS	\$4,329.83	\$149.99	\$4,000.00	\$0.00	\$4,000.00	\$4,000.00
1015055	500680	GIFTS & DONATIONS	\$2,477.63	\$1,705.56	\$8,978.00	\$2,090.59	\$8,978.00	\$0.00
1015055	500710	TELEPHONE	\$344.04	\$130.75	\$1,025.00	\$113.43	\$1,025.00	\$1,025.00
1015055	500712	POWER	\$73,446.67	\$77,780.23	\$77,094.00	\$52,952.68	\$77,094.00	\$77,094.00
1015055	500713	HEATING	\$62,769.98	\$79,940.44	\$75,000.00	\$57,178.44	\$75,000.00	\$75,000.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$182,088.66	\$187,963.28	\$221,471.00	\$138,062.89	\$221,471.00	\$207,714.00
<b>1015055 Total</b>		<b>POOL FACILITY</b>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$653,656.84	\$640,215.55	\$771,355.00	\$456,557.65	\$774,213.00	\$761,788.00



## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Parks and Recreation Community Center</b>					
<b>Department Number: 5056</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 308,164	\$ 382,736	\$ 406,777	<b>6.28%</b>	\$ 24,041
<b>TOTAL</b>	<b>\$ 308,164</b>	<b>\$ 382,736</b>	<b>\$ 406,777</b>	<b>6.28%</b>	<b>\$ 24,041</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 150,208	\$ 194,230	\$ 212,525	<b>9.42%</b>	\$ 18,295
<b>Benefits</b>	59,132	58,078	63,824	<b>9.89%</b>	5,746
<b>Service &amp; Supplies</b>	98,824	130,428	130,428	<b>0.00%</b>	-
<b>TOTAL</b>	<b>\$ 308,164</b>	<b>\$ 382,736</b>	<b>\$ 406,777</b>	<b>6.28%</b>	<b>\$ 24,041</b>
<b>FTE</b>	<b>2</b>	<b>2</b>	<b>2</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Community Center</b>		
<b>DEPARTMENT NUMBER: 1015056</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Recreation Program Manager	1.0	\$ 76,297
Recreation Program Coordinator - Theater	1.0	54,585
Hourly		75,763
Shift Differential		1,400
Overtime		4,480
<b>SUB-TOTAL SALARY &amp; WAGES</b>	2.0	\$ 212,525
<b>BENEFITS:</b>		
Medicare		2,966
Retirement		31,577
Group Insurance		24,307
Workers' Compensation		3,054
Phone Allowance		1,920
<b>SUB-TOTAL BENEFITS</b>		\$ 63,824
<b>GRAND TOTAL</b>		\$ 276,349

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>COMMUNITY CENTER</b>								
1015056	500101	SALARIES	\$114,196.23	\$117,133.54	\$126,626.00	\$65,864.79	\$112,491.00	\$130,882.00
1015056	500102	HOURLY/SEASONAL	\$43,480.55	\$32,373.77	\$75,763.00	\$22,548.36	\$75,763.00	\$75,763.00
1015056	500103	ADMINISTRATIVE PAY	\$115.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015056	500104	SHIFT DIFFERENTIAL	\$847.95	\$609.15	\$1,400.00	\$3.90	\$1,400.00	\$1,400.00
1015056	500106	MANAGEMENT LEAVE PAY	\$2,646.79	\$0.00	\$0.00	\$567.06	\$0.00	\$0.00
1015056	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$95.80	\$96.00	\$0.00
1015056	500111	OVERTIME	\$238.95	\$72.25	\$4,480.00	\$0.00	\$4,480.00	\$4,480.00
1015056	500114	F L S A	\$93.77	\$19.42	\$0.00	\$0.00	\$0.00	\$0.00
1015056	500116	HOLIDAY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$161,620.04	\$150,208.13	\$208,269.00	\$89,079.91	\$194,230.00	\$212,525.00
1015056	500225	MEDICARE	\$2,278.24	\$2,109.77	\$2,893.00	\$1,230.13	\$2,949.00	\$2,966.00
1015056	500230	RETIREMENT	\$26,358.47	\$28,128.78	\$30,041.00	\$17,750.70	\$27,924.00	\$31,577.00
1015056	500240	GROUP INSURANCE	\$23,660.76	\$18,274.46	\$18,073.00	\$10,406.32	\$18,126.00	\$21,038.00
1015056	500241	CITY HSA CONTRIBUTION	\$0.00	\$5,591.83	\$5,412.00	\$3,122.12	\$3,926.00	\$3,269.00
1015056	500250	WORKERS' COMPENSATION	\$3,264.83	\$2,967.22	\$2,232.00	\$1,796.21	\$3,929.00	\$3,054.00
1015056	500265	UNIFORM ALLOWANCE	\$0.00	\$108.00	\$0.00	\$0.00	\$0.00	\$0.00
1015056	500271	PHONE ALLOWANCE	\$1,920.00	\$1,952.00	\$1,360.00	\$992.00	\$1,224.00	\$1,920.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$57,482.30	\$59,132.06	\$60,011.00	\$35,297.48	\$58,078.00	\$63,824.00
1015056	500330	TRAINING	\$482.18	\$1,213.11	\$1,969.00	\$99.00	\$1,969.00	\$1,969.00
1015056	500340	CONTRACT EMPLOYEES	\$54,297.45	\$37,939.80	\$58,196.00	\$19,991.70	\$58,196.00	\$58,196.00
1015056	500430	EQUIPMENT REPAIR & MAINT	\$6,481.01	\$1,950.24	\$5,000.00	\$2,207.10	\$5,000.00	\$5,000.00
1015056	500545	MEMBERSHIP / PUBLICATIONS	\$197.22	\$218.75	\$300.00	\$343.78	\$300.00	\$300.00
1015056	500580	TRAVEL	\$0.00	\$212.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
1015056	500610	VENDING MACHINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015056	500625	OPERATING SUPPLIES	\$11,207.05	\$9,920.22	\$11,000.00	\$9,084.70	\$11,000.00	\$11,000.00
1015056	500674	SMALL TOOLS/ EQUIPMENT	\$1,174.64	\$205.82	\$1,000.00	\$327.00	\$1,000.00	\$1,000.00
1015056	500675	SMALL FURNISHINGS	\$831.90	\$921.83	\$1,250.00	\$989.89	\$1,250.00	\$1,250.00
1015056	500676	TECHNICAL EQUIPMENT	\$3,308.21	\$1,730.41	\$3,313.00	\$206.54	\$3,313.00	\$3,313.00
1015056	500710	TELEPHONE	\$193.11	\$83.23	\$400.00	\$74.79	\$400.00	\$400.00
1015056	500712	POWER	\$25,483.67	\$21,703.72	\$25,000.00	\$13,510.15	\$25,000.00	\$25,000.00
1015056	500713	HEATING	\$18,851.09	\$22,724.92	\$20,000.00	\$15,855.96	\$20,000.00	\$20,000.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$122,507.53	\$98,824.05	\$130,428.00	\$62,690.61	\$130,428.00	\$130,428.00
<b>1015056 Total</b>		<b>COMMUNITY CENTER</b>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$341,609.87	\$308,164.24	\$398,708.00	\$187,068.00	\$382,736.00	\$406,777.00

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Parks and Recreation</b>					
<b>Department Number: 5057</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 419,888	\$ 536,425	\$ 531,419	-0.93%	\$ (5,006)
<b>TOTAL</b>	<b>\$ 419,888</b>	<b>\$ 536,425</b>	<b>\$ 531,419</b>	<b>-0.93%</b>	<b>\$ (5,006)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 277,993	\$ 377,554	\$ 374,278	-0.87%	\$ (3,276)
<b>Benefits</b>	54,591	62,656	60,887	-2.82%	(1,769)
<b>Service &amp; Supplies</b>	87,304	96,215	96,254	0.04%	39
<b>TOTAL</b>	<b>\$ 419,888</b>	<b>\$ 536,425</b>	<b>\$ 531,419</b>	<b>-0.93%</b>	<b>\$ (5,006)</b>
<b>FTE</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Recreation</b>		
<b>DEPARTMENT NUMBER: 1015057</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Recreation Superintendent	0.5	\$ 51,863
Recreation Program Supervisor	1.0	58,524
Hourly		263,891
<b><i>SUB-TOTAL SALARY &amp; WAGES</i></b>	1.5	<b>\$ 374,278</b>
<b>BENEFITS:</b>		
Medicare		5,070
Retirement		32,841
Group Insurance		14,966
Workers' Compensation		6,570
Phone Allowance		1,440
<b><i>SUB-TOTAL BENEFITS</i></b>		<b>\$ 60,887</b>
<b><i>GRAND TOTAL</i></b>		<b>\$ 435,165</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>RECREATION PROGRAM</b>								
1015057	500101	SALARIES	\$95,199.93	\$97,200.89	\$104,268.00	\$76,728.03	\$105,673.00	\$110,387.00
1015057	500102	HOURLY/SEASONAL	\$213,049.61	\$177,244.09	\$270,725.00	\$109,383.79	\$270,725.00	\$263,891.00
1015057	500103	ADMINISTRATIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015057	500106	MANAGEMENT LEAVE PAY	\$3,697.29	\$3,386.05	\$0.00	\$1,808.82	\$1,156.00	\$0.00
1015057	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015057	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015057	500111	OVERTIME	\$37.50	\$161.70	\$0.00	\$31.80	\$0.00	\$0.00
1015057	500125	TEMPORARY STAFFING	\$0.00	\$0.00	\$0.00	\$1,323.10	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$311,984.33	\$277,992.73	\$374,993.00	\$189,275.54	\$377,554.00	\$374,278.00
1015057	500225	MEDICARE	\$4,599.64	\$4,052.17	\$4,982.00	\$2,741.18	\$6,595.00	\$5,070.00
1015057	500230	RETIREMENT	\$27,690.83	\$29,427.59	\$30,498.00	\$22,987.11	\$31,266.00	\$32,841.00
1015057	500240	GROUP INSURANCE	\$15,457.13	\$13,858.23	\$13,865.00	\$10,508.99	\$13,924.00	\$13,895.00
1015057	500241	CITY HSA CONTRIBUTION	\$0.00	\$1,051.50	\$1,071.00	\$812.45	\$1,077.00	\$1,071.00
1015057	500250	WORKERS' COMPENSATION	\$5,111.80	\$4,737.54	\$5,500.00	\$2,996.83	\$8,342.00	\$6,570.00
1015057	500270	CAR ALLOWANCE	\$3,810.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015057	500271	PHONE ALLOWANCE	\$1,440.00	\$1,464.00	\$1,440.00	\$1,104.00	\$1,452.00	\$1,440.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$58,109.40	\$54,591.03	\$57,356.00	\$41,150.56	\$62,656.00	\$60,887.00
1015057	500306	JR SKI PROGRAM CONTRACT	\$6,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015057	500330	TRAINING	\$1,582.07	\$3,818.38	\$3,000.00	\$1,755.50	\$3,000.00	\$3,000.00
1015057	500346	FACILITY CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015057	500430	EQUIPMENT REPAIR & MAINT	\$1,937.57	\$528.64	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
1015057	500435	VEHICLE REPAIR & MAINT	\$4,049.00	\$3,365.32	\$0.00	\$276.17	\$0.00	\$0.00
1015057	500444	OFFICE EQUIPMENT RENTAL	\$2,134.00	\$1,940.00	\$4,500.00	\$776.00	\$4,500.00	\$4,500.00
1015057	500445	EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015057	500447	BUS RENTAL	\$6,233.75	\$2,660.00	\$4,500.00	\$982.50	\$4,500.00	\$4,500.00
1015057	500476	JR SKI PROG BUS RENTAL	\$4,294.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015057	500540	PUBLICITY/SPECIAL EVENTS	\$519.00	\$0.00	\$450.00	\$0.00	\$450.00	\$450.00
1015057	500542	PRINTING/ADVERTISING	\$6,675.00	\$8,795.98	\$13,575.00	\$537.21	\$13,575.00	\$13,575.00
1015057	500545	MEMBERSHIP / PUBLICATIONS	\$212.22	\$518.98	\$400.00	\$598.75	\$400.00	\$400.00
1015057	500580	TRAVEL	\$874.05	\$1,517.84	\$1,150.00	\$0.00	\$1,150.00	\$1,150.00
1015057	500582	MILEAGE	\$305.19	\$525.54	\$3,900.00	\$473.83	\$3,900.00	\$3,900.00
1015057	500601	OFFICE SUPPLIES	\$7,173.82	\$3,895.09	\$3,000.00	\$3,522.38	\$3,000.00	\$3,000.00
1015057	500625	OPERATING SUPPLIES	\$23,658.43	\$21,119.40	\$28,600.00	\$15,959.68	\$28,600.00	\$28,600.00
1015057	500640	FOOD AND KITCHEN SUPPLIES	\$4,276.44	\$3,379.52	\$4,200.00	\$1,998.69	\$4,200.00	\$4,200.00
1015057	500660	VEHICLE FUEL/OIL	\$1,427.00	\$1,075.69	\$2,625.00	\$268.73	\$2,625.00	\$2,625.00
1015057	500672	SUPPLIED UNIFORMS	\$3,821.52	\$4,935.58	\$2,300.00	\$3,216.20	\$2,300.00	\$2,300.00
1015057	500675	SMALL FURNISHINGS	\$521.23	\$636.77	\$500.00	\$0.00	\$500.00	\$500.00
1015057	500680	GIFTS & DONATIONS	\$2,615.16	\$4,791.96	\$2,215.00	\$90.45	\$2,215.00	\$0.00
1015057	500710	TELEPHONE	\$7,501.10	\$11,829.61	\$7,000.00	\$8,210.14	\$7,000.00	\$7,000.00
1015057	500950	ISC: FLEET MANAGEMENT	\$12,370.00	\$11,970.00	\$12,800.00	\$6,400.00	\$12,800.00	\$15,054.00
1015057	501263	LATCH KEY SCHOLARSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015057	501266	WHAT'S HAPPENING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$99,080.55	\$87,304.30	\$96,215.00	\$45,066.23	\$96,215.00	\$96,254.00
<b>1015057 Total</b>		<b>RECREATION PROGRAM</b>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$469,174.28	\$419,888.06	\$528,564.00	\$275,492.33	\$536,425.00	\$531,419.00

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Parks and Recreation - Rifle Range</b>					
<b>Department Number: 5059</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ -	\$ 96,058	\$ 114,713	<b>19.42%</b>	\$ 18,655
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 96,058</b>	<b>\$ 114,713</b>	<b>19.42%</b>	<b>\$ 18,655</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ -	\$ 64,469	\$ 78,082	<b>21.12%</b>	\$ 13,613
<b>Benefits</b>	-	13,089	18,131	<b>38.52%</b>	5,042
<b>Service &amp; Supplies</b>	-	18,500	18,500	<b>0.00%</b>	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 96,058</b>	<b>\$ 114,713</b>	<b>19.42%</b>	<b>\$ 18,655</b>
<b>FTE</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Rifle Range</b>		
<b>DEPARTMENT NUMBER: 1015059</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Range Coordinator	1.0	\$ 46,982
Shift Differencial Hourly		1,700 29,400
<b><i>SUB-TOTAL SALARY &amp; WAGES</i></b>	1.0	<b><i>\$ 78,082</i></b>
<b>BENEFITS:</b>		
Medicare		1,556
Retirement		13,977
Group Insurance		-
Workers' Compensation		1,488
Foul Weather Allowance		150
Phone Allowance		960
<b><i>SUB-TOTAL BENEFITS</i></b>		<b><i>\$ 18,131</i></b>
<b><i>GRAND TOTAL</i></b>		<b><i>\$ 96,213</i></b>



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>RIFLE RANGE</b>								
1015059	500101	SALARIES	\$0.00	\$0.00	\$46,341.00	\$19,880.99	\$32,081.00	\$46,982.00
1015059	500102	HOURLY/SEASONAL	\$0.00	\$0.00	\$29,400.00	\$5,395.13	\$29,400.00	\$29,400.00
1015059	500104	SHIFT DIFFERENTIAL	\$0.00	\$0.00	\$1,700.00	\$0.00	\$1,700.00	\$1,700.00
1015059	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$1,288.03	\$1,288.00	\$0.00
1015059	500111	OVERTIME	\$0.00	\$0.00	\$0.00	\$1,485.43	\$0.00	\$0.00
1015059	500112	CALL BACK PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015059	500116	HOLIDAY PAY	\$0.00	\$0.00	\$0.00	\$440.13	\$0.00	\$0.00
			\$0.00	\$0.00	\$77,441.00	\$28,489.71	\$64,469.00	\$78,082.00
1015059	500225	MEDICARE	\$0.00	\$0.00	\$688.00	\$416.44	\$944.00	\$1,556.00
1015059	500230	RETIREMENT	\$0.00	\$0.00	\$7,067.00	\$4,480.16	\$8,049.00	\$13,977.00
1015059	500240	GROUP INSURANCE	\$0.00	\$0.00	\$10,148.00	\$2,719.88	\$2,208.00	\$0.00
1015059	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015059	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$744.00	\$574.56	\$1,324.00	\$1,488.00
1015059	500266	FOUL WEATHER ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
1015059	500271	PHONE ALLOWANCE	\$0.00	\$0.00	\$0.00	\$336.00	\$564.00	\$960.00
			\$0.00	\$0.00	\$18,647.00	\$8,527.04	\$13,089.00	\$18,131.00
1015059	500330	TRAINING	\$0.00	\$0.00	\$500.00	\$41.00	\$500.00	\$500.00
1015059	500356	EMPLOYEE PHYSICALS	\$0.00	\$0.00	\$600.00	\$125.00	\$600.00	\$600.00
1015059	500430	EQUIPMENT REPAIR & MAINT	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
1015059	500445	EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015059	500542	PRINTING/ADVERTISING	\$0.00	\$0.00	\$200.00	\$79.98	\$200.00	\$200.00
1015059	500545	MEMBERSHIP / PUBLICATIONS	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00
1015059	500601	OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$17.99	\$0.00	\$0.00
1015059	500625	OPERATING SUPPLIES	\$0.00	\$0.00	\$5,000.00	\$11,298.94	\$5,000.00	\$5,000.00
1015059	500640	FOOD AND KITCHEN SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015059	500672	SUPPLIED UNIFORMS	\$0.00	\$0.00	\$500.00	\$370.86	\$500.00	\$500.00
1015059	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$0.00	\$1,500.00	\$591.13	\$1,500.00	\$1,500.00
1015059	500680	GIFTS & DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015059	500712	POWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$18,500.00	\$12,524.90	\$18,500.00	\$18,500.00
<b>1015059 Total</b>		<b>RIFLE RANGE</b>	\$0.00	\$0.00	\$114,588.00	\$49,541.65	\$96,058.00	\$114,713.00

## FISCAL SUMMARY FOR GENERAL FUND

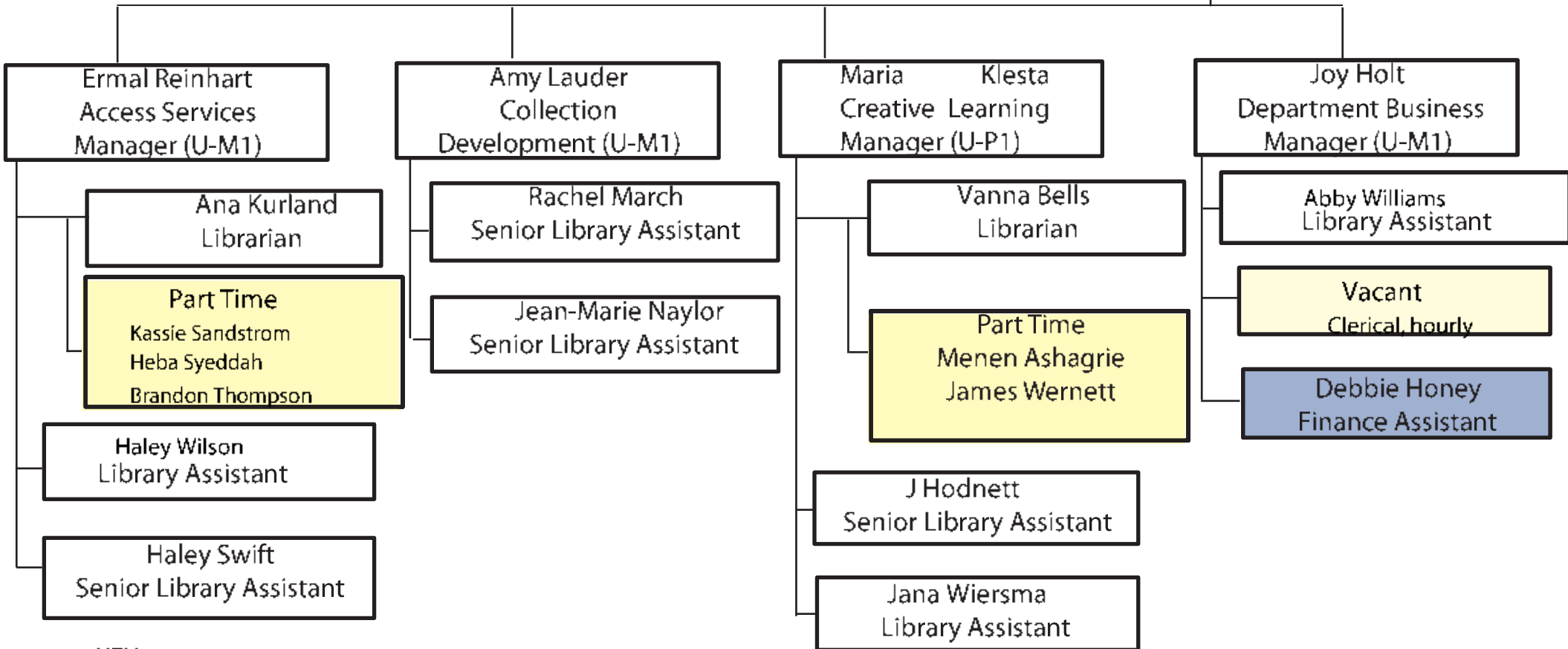
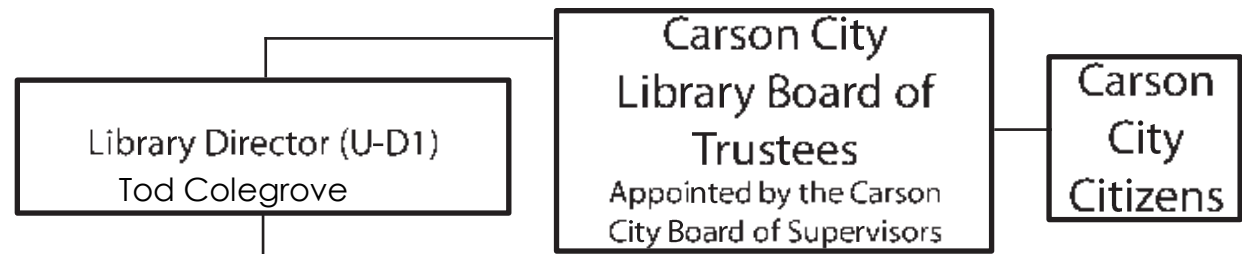
<b>Department Name: Sports</b>					
<b>Department Number: 5060</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 310,171	\$ 440,207	\$ 445,383	1.18%	\$ 5,176
<b>TOTAL</b>	<b>\$ 310,171</b>	<b>\$ 440,207</b>	<b>\$ 445,383</b>	<b>1.18%</b>	<b>\$ 5,176</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 157,062	\$ 211,176	\$ 214,975	1.80%	\$ 3,799
<b>Benefits</b>	58,115	62,146	63,523	2.22%	1,377
<b>Service &amp; Supplies</b>	94,994	166,885	166,885	0.00%	-
<b>TOTAL</b>	<b>\$ 310,171</b>	<b>\$ 440,207</b>	<b>\$ 445,383</b>	<b>1.18%</b>	<b>\$ 5,176</b>
<b>FTE</b>	1.5	1.5	1.5		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Sports</b>		
<b>DEPARTMENT NUMBER: 1015060</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Recreation Superintendent	0.5	\$ 51,863
Recreation Program Manager	1.0	73,383
Hourly		89,729
<b><i>SUB-TOTAL SALARY &amp; WAGES</i></b>	1.5	<b>\$ 214,975</b>
<b>BENEFITS:</b>		
Medicare		2,984
Retirement		37,261
Group Insurance		14,968
Workers' Compensation		2,970
Car Allowance		3,900
Phone Allowance		1,440
<b><i>SUB-TOTAL BENEFITS</i></b>		<b>\$ 63,523</b>
<b><i>GRAND TOTAL</i></b>		<b>\$ 278,498</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>SPORTS PROGRAMS</b>								
1015060	500101	SALARIES	\$108,041.08	\$111,106.99	\$118,625.00	\$88,176.78	\$120,291.00	\$125,246.00
1015060	500102	HOURLY/SEASONAL	\$65,200.91	\$44,355.32	\$89,729.00	\$615.03	\$89,729.00	\$89,729.00
1015060	500103	ADMINISTRATIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015060	500106	MANAGEMENT LEAVE PAY	\$4,256.72	\$1,548.33	\$0.00	\$1,156.38	\$1,156.00	\$0.00
1015060	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015060	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1015060	500111	OVERTIME	\$962.47	\$50.89	\$0.00	\$2.03	\$0.00	\$0.00
			\$178,461.18	\$157,061.53	\$208,354.00	\$89,950.22	\$211,176.00	\$214,975.00
1015060	500225	MEDICARE	\$2,665.27	\$2,355.78	\$2,888.00	\$1,362.18	\$3,145.00	\$2,984.00
1015060	500230	RETIREMENT	\$31,443.94	\$33,507.42	\$34,698.00	\$26,130.07	\$35,524.00	\$37,261.00
1015060	500240	GROUP INSURANCE	\$15,457.36	\$13,858.36	\$13,864.00	\$10,537.51	\$13,953.00	\$13,896.00
1015060	500241	CITY HSA CONTRIBUTION	\$0.00	\$1,051.63	\$1,072.00	\$812.63	\$1,076.00	\$1,072.00
1015060	500250	WORKERS' COMPENSATION	\$2,325.03	\$1,948.30	\$2,500.00	\$717.70	\$3,081.00	\$2,970.00
1015060	500270	CAR ALLOWANCE	\$3,900.00	\$3,930.00	\$3,900.00	\$2,880.00	\$3,915.00	\$3,900.00
1015060	500271	PHONE ALLOWANCE	\$1,440.00	\$1,464.00	\$1,440.00	\$1,104.00	\$1,452.00	\$1,440.00
			\$57,231.60	\$58,115.49	\$60,362.00	\$43,544.09	\$62,146.00	\$63,523.00
1015060	500349	CONTRACTUAL SERVICES	\$5,197.00	\$1,807.74	\$6,000.00	\$588.00	\$6,000.00	\$6,000.00
1015060	500430	EQUIPMENT REPAIR & MAINT	\$2,343.66	\$395.00	\$2,000.00	\$421.75	\$2,000.00	\$2,000.00
1015060	500512	INSURANCE PERMIUMS	\$607.50	\$730.50	\$1,000.00	\$300.00	\$1,000.00	\$1,000.00
1015060	500542	PRINTING/ADVERTISING	\$834.05	\$0.00	\$1,000.00	\$17.92	\$1,000.00	\$1,000.00
1015060	500545	MEMBERSHIP / PUBLICATIONS	\$122.22	\$143.75	\$300.00	\$208.75	\$300.00	\$300.00
1015060	500582	MILEAGE	\$263.07	\$172.26	\$0.00	\$0.00	\$0.00	\$0.00
1015060	500601	OFFICE SUPPLIES	\$981.54	\$464.88	\$500.00	\$182.61	\$500.00	\$500.00
1015060	500625	OPERATING SUPPLIES	\$20,037.46	\$18,155.05	\$24,585.00	\$4,002.18	\$24,585.00	\$24,585.00
1015060	500640	FOOD AND KITCHEN SUPPLIES	\$94,806.44	\$48,753.34	\$98,800.00	\$0.00	\$98,800.00	\$98,800.00
1015060	500672	SUPPLIED UNIFORMS	\$1,700.00	\$60.00	\$1,700.00	\$0.00	\$1,700.00	\$1,700.00
1015060	500710	TELEPHONE	\$3,322.55	\$62.42	\$3,000.00	\$56.11	\$3,000.00	\$3,000.00
1015060	500712	POWER	\$34,660.40	\$24,248.83	\$28,000.00	\$8,041.66	\$28,000.00	\$28,000.00
1015060	501220	YOUTH SPORTS SCHOLORSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$164,875.89	\$94,993.77	\$166,885.00	\$13,818.98	\$166,885.00	\$166,885.00
<b>1015060 Total</b>		<b>SPORTS PROGRAMS</b>	<b>\$400,568.67</b>	<b>\$310,170.79</b>	<b>\$435,601.00</b>	<b>\$147,313.29</b>	<b>\$440,207.00</b>	<b>\$445,383.00</b>

# CARSON CITY LIBRARY ORGANIZATIONAL CHART



KEY

- Full Time City Employee - 101    Part Time City Employee - 101
- (U-PayGrade) Unclassified Employee    Professional Services Employee

Full Time Employee = 14 total

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Library</b>					
<b>Department Number: 6200</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 1,667,036	\$ 1,866,298	\$ 1,865,047	-0.07%	\$ (1,251)
<b>TOTAL</b>	<b>\$ 1,667,036</b>	<b>\$ 1,866,298</b>	<b>\$ 1,865,047</b>	<b>-0.07%</b>	<b>\$ (1,251)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 905,928	\$ 1,016,109	\$ 1,016,837	0.07%	\$ 728
<b>Benefits</b>	363,128	396,218	395,415	-0.20%	\$ (803)
<b>Service &amp; Supplies</b>	397,980	453,971	452,795	-0.26%	\$ (1,176)
<b>Capital Outlay</b>				0.00%	\$ -
<b>TOTAL</b>	<b>\$ 1,667,036</b>	<b>\$ 1,866,298</b>	<b>\$ 1,865,047</b>	<b>-0.07%</b>	<b>\$ (1,251)</b>
<b>FTE</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Library</b>		
<b>DEPARTMENT NUMBER: 1016200</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Access Services Manager	1.0	\$ 68,856
Collection Development Manager	1.0	70,406
Creative Learning Manager	1.0	70,568
Department Business Manager	1.0	75,213
Librarian	2.0	155,301
Library Assistant	2.0	88,927
Library Director	1.0	144,615
Senior Library Assistant	5.0	245,951
Hourly Salary		60,000
Temporary Staffing		37,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>14.0</b>	<b>\$ 1,016,837</b>
<b>BENEFITS:</b>		
Medicare		14,104
Retirement		231,115
Group Insurance		123,112
Workers' Compensation		24,084
Education Incentive		3,000
Phone Allowance		-
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 395,415</b>
<b>GRAND TOTAL</b>		<b>\$ 1,412,252</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>LIBRARY</b>								
1016200	500101	SALARIES	\$693,884.10	\$808,202.50	\$910,644.00	\$655,523.45	\$893,132.00	\$919,837.00
1016200	500102	HOURLY/SEASONAL	\$56,992.57	\$53,638.09	\$67,676.00	\$43,879.83	\$67,676.00	\$60,000.00
1016200	500103	ADMINISTRATIVE PAY	\$219.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016200	500106	MANAGEMENT LEAVE PAY	\$15,475.17	\$5,137.87	\$0.00	\$535.38	\$0.00	\$0.00
1016200	500107	ANNUAL LEAVE PAYOFF	\$40,579.59	\$57.28	\$0.00	\$18,301.05	\$18,301.00	\$0.00
1016200	500108	SICK LEAVE PAY	\$30,871.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016200	500111	OVERTIME	\$6,424.94	\$627.14	\$0.00	\$279.10	\$0.00	\$0.00
1016200	500114	F L S A	\$11.25	\$12.69	\$0.00	\$0.00	\$0.00	\$0.00
1016200	500125	TEMPORARY STAFFING	\$78,116.07	\$38,252.30	\$37,000.00	\$8,299.95	\$37,000.00	\$37,000.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$922,574.60	\$905,927.87	\$1,015,320.00	\$726,818.76	\$1,016,109.00	\$1,016,837.00
1016200	500225	MEDICARE	\$12,212.26	\$12,410.10	\$13,883.00	\$10,264.22	\$14,502.00	\$14,104.00
1016200	500230	RETIREMENT	\$163,513.70	\$203,013.17	\$230,533.00	\$163,171.84	\$221,829.00	\$231,115.00
1016200	500240	GROUP INSURANCE	\$97,932.16	\$106,748.32	\$108,361.00	\$91,825.39	\$119,709.00	\$118,826.00
1016200	500241	CITY HSA CONTRIBUTION	\$0.00	\$14,481.09	\$15,145.00	\$11,391.36	\$9,717.00	\$4,286.00
1016200	500250	WORKERS' COMPENSATION	\$24,148.15	\$26,075.37	\$22,652.00	\$15,752.92	\$26,801.00	\$24,084.00
1016200	500260	EDUCATION INCENTIVE	\$1,200.00	\$400.00	\$1,000.00	\$400.00	\$2,700.00	\$3,000.00
1016200	500271	PHONE ALLOWANCE	\$640.00	\$0.00	\$960.00	\$0.00	\$960.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$299,646.27	\$363,128.05	\$392,534.00	\$292,805.73	\$396,218.00	\$395,415.00
1016200	500309	PROFESSIONAL SERVICES	\$15,595.00	\$15,275.00	\$27,000.00	\$16,809.80	\$27,000.00	\$20,000.00
1016200	500330	TRAINING	\$8,306.54	\$1,140.00	\$8,000.00	\$1,909.00	\$8,000.00	\$8,000.00
1016200	500346	FACILITY CONTRACT	\$0.00	\$0.00	\$950.00	\$437.50	\$950.00	\$950.00
1016200	500349	CONTRACTUAL SERVICES	\$67,261.80	\$61,762.60	\$72,991.00	\$34,450.95	\$72,991.00	\$77,991.00
1016200	500430	EQUIPMENT REPAIR & MAINT	\$207.45	\$1,120.95	\$890.00	\$270.45	\$890.00	\$890.00
1016200	500433	SOFTWARE MAINTENANCE COST	\$16,286.97	\$32,393.16	\$36,073.00	\$21,885.96	\$36,073.00	\$36,073.00
1016200	500434	BUILDING REPAIR & MAINT	\$861.02	\$632.25	\$471.00	\$502.60	\$471.00	\$471.00
1016200	500444	OFFICE EQUIPMENT RENTAL	\$1,782.14	\$2,002.10	\$2,575.00	\$1,276.18	\$2,575.00	\$2,575.00
1016200	500540	PUBLICITY/SPECIAL EVENTS	\$2,965.94	\$5,588.00	\$5,640.00	\$2,523.78	\$5,640.00	\$5,640.00
1016200	500542	PRINTING/ADVERTISING	\$4,589.86	\$2,303.72	\$5,000.00	\$2,355.06	\$5,000.00	\$5,000.00
1016200	500545	MEMBERSHIP / PUBLICATIONS	\$1,250.00	\$1,451.00	\$1,500.00	\$939.10	\$1,500.00	\$1,500.00
1016200	500580	TRAVEL	\$4,496.61	\$508.37	\$3,500.00	\$375.49	\$3,500.00	\$3,500.00
1016200	500601	OFFICE SUPPLIES	\$6,177.84	\$8,176.51	\$8,000.00	\$996.12	\$8,000.00	\$8,000.00
1016200	500602	POSTAGE/SHIPPING	\$8,152.81	\$5,794.89	\$7,000.00	\$894.50	\$7,000.00	\$12,000.00
1016200	500625	OPERATING SUPPLIES	\$31,243.91	\$23,625.05	\$27,688.00	\$5,190.85	\$27,688.00	\$22,688.00
1016200	500643	JANITORIAL SUPPLIES	\$1,955.22	\$1,134.78	\$4,800.00	\$1,448.37	\$4,800.00	\$4,800.00
1016200	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$180,066.48	\$185,339.69	\$186,340.00	\$142,327.34	\$186,340.00	\$183,340.00
1016200	500660	VEHICLE FUEL/OIL	\$0.00	\$0.00	\$420.00	\$0.00	\$420.00	\$420.00
1016200	500675	SMALL FURNISHINGS	\$539.97	\$0.00	\$500.00	\$0.00	\$500.00	\$5,500.00
1016200	500680	GIFTS & DONATIONS	\$0.00	\$0.00	\$932.00	\$0.00	\$932.00	\$0.00
1016200	500710	TELEPHONE	\$18,857.98	\$21,275.89	\$17,411.00	\$12,200.46	\$17,411.00	\$17,411.00
1016200	500712	POWER	\$22,266.16	\$18,022.88	\$23,000.00	\$9,862.58	\$23,000.00	\$23,000.00
1016200	500713	HEATING	\$9,060.22	\$8,027.53	\$10,730.00	\$4,942.10	\$10,730.00	\$10,730.00
1016200	500950	ISC: FLEET MANAGEMENT	\$3,711.00	\$2,394.00	\$2,560.00	\$1,280.00	\$2,560.00	\$2,316.00
1016200	502450	CASH SHORT/OVER	\$0.00	\$11.74	\$0.00	(\$1.00)	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$405,634.92	\$397,980.11	\$453,971.00	\$262,877.19	\$453,971.00	\$452,795.00



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
1016200	507743	FURNITURE & FIXTURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016200	507745	POOL SLIDE REFURBISHING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>1016200 Total</b>		<b>LIBRARY</b>	\$1,627,855.79	\$1,667,036.03	\$1,861,825.00	\$1,282,501.68	\$1,866,298.00	\$1,865,047.00

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Administrative Services - SART</b>					
<b>Department Number: 6566</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 11,371	\$ 22,641	\$ 22,421	-0.97%	\$ (220)
<b>TOTAL</b>	<b>\$ 11,371</b>	<b>\$ 22,641</b>	<b>\$ 22,421</b>	<b>-0.97%</b>	<b>\$ (220)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 11,018	\$ 16,000	\$ 16,000	0.00%	\$ -
<b>Benefits</b>	387	783	563	-28.10%	\$ (220)
<b>Service &amp; Supplies</b>	(34)	5,858	5,858	0.00%	\$ -
<b>TOTAL</b>	<b>\$ 11,371</b>	<b>\$ 22,641</b>	<b>\$ 22,421</b>	<b>-0.97%</b>	<b>\$ (220)</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: SART</b>		
<b>DEPARTMENT NUMBER: 1016566</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Hourly		\$ 16,000
<b><i>SUB-TOTAL SALARY &amp; WAGES</i></b>	0.00	\$ 16,000
<b>BENEFITS:</b>		
Medicare		232
Workers' Compensation		331
<b><i>SUB-TOTAL BENEFITS</i></b>		\$ 563
<b><i>GRAND TOTAL</i></b>		\$ 16,563

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>SART PROGRAM</b>								
1016566	500101	SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016566	500102	HOURLY/SEASONAL	\$12,712.50	\$11,017.50	\$16,000.00	\$11,145.00	\$16,000.00	\$16,000.00
1016566	500111	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$12,712.50	\$11,017.50	\$16,000.00	\$11,145.00	\$16,000.00	\$16,000.00
1016566	500225	MEDICARE	\$184.36	\$159.75	\$232.00	\$161.62	\$323.00	\$232.00
1016566	500250	WORKERS' COMPENSATION	\$238.88	\$227.66	\$330.00	\$230.32	\$460.00	\$331.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$423.24	\$387.41	\$562.00	\$391.94	\$783.00	\$563.00
1016566	500309	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016566	500330	TRAINING	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00
1016566	500512	INSURANCE PERMIUMS	\$0.00	\$0.00	\$3,896.00	\$0.00	\$3,896.00	\$3,896.00
1016566	500580	TRAVEL	\$39.60	(\$1,148.28)	\$0.00	\$0.00	\$0.00	\$0.00
1016566	500625	OPERATING SUPPLIES	\$1,250.33	\$1,064.17	\$1,962.00	\$1,278.78	\$1,962.00	\$1,962.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$1,289.93	(\$34.11)	\$5,858.00	\$1,278.78	\$5,858.00	\$5,858.00
<b>1016566 Total</b>		<b>SART PROGRAM</b>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$14,425.67	\$11,370.80	\$22,420.00	\$12,815.72	\$22,641.00	\$22,421.00

## FISCAL SUMMARY FOR GENERAL FUND

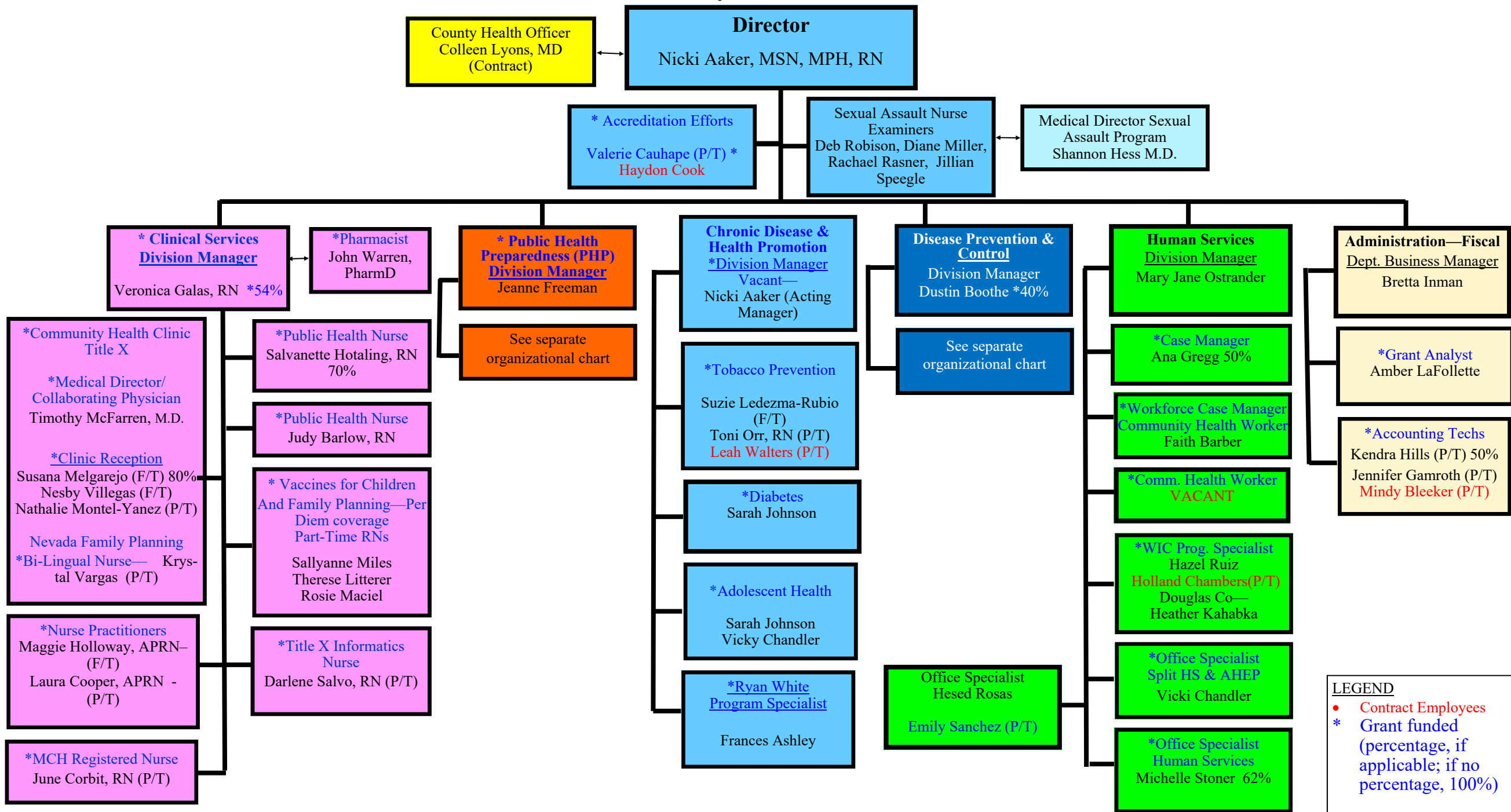
<b>Department Name: Administrative Services - Welfare</b>					
<b>Department Number: 6574</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 487,528	\$ 604,977	\$ 613,609	<b>1.43%</b>	\$ 8,632
<b>TOTAL</b>	<b>\$ 487,528</b>	<b>\$ 604,977</b>	<b>\$ 613,609</b>	<b>1.43%</b>	\$ 8,632
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 136,967	\$ 135,705	\$ 141,886	<b>4.55%</b>	\$ 6,181
<b>Benefits</b>	72,578	81,850	84,301	<b>2.99%</b>	\$ 2,451
<b>Service &amp; Supplies</b>	277,983	387,422	387,422	<b>0.00%</b>	\$ -
<b>TOTAL</b>	<b>\$ 487,528</b>	<b>\$ 604,977</b>	<b>\$ 613,609</b>	<b>1.43%</b>	\$ 8,632
<b>FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Welfare</b>		
<b>DEPARTMENT NUMBER: 1016574</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Human Services Case Manager	0.50	\$ 28,442
Human Services Manager	1.00	84,302
Office Specialist	0.37	14,009
Advanced Practitioner	0.13	15,133
<b>SUB-TOTAL SALARY &amp; WAGES</b>	2.00	\$ 141,886
<b>BENEFITS:</b>		
Medicare		\$ 1,974
Retirement		37,901
Group Insurance		37,795
Workers' Compensation		1,496
Car Allowance		3,900
Phone Allowance		1,235
<b>SUB-TOTAL BENEFITS</b>		\$ 84,301
<b>GRAND TOTAL</b>		\$ 226,187

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>WELFARE</b>								
1016574	500101	SALARIES	\$133,120.14	\$135,174.81	\$139,266.00	\$100,319.95	\$135,705.00	\$141,886.00
1016574	500102	HOURLY/SEASONAL	\$0.00	\$9.89	\$0.00	\$0.00	\$0.00	\$0.00
1016574	500103	ADMINISTRATIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016574	500106	MANAGEMENT LEAVE PAY	\$2,275.40	\$1,778.35	\$0.00	\$0.00	\$0.00	\$0.00
1016574	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016574	500111	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016574	500114	F L S A	\$0.80	\$3.92	\$0.00	\$0.45	\$0.00	\$0.00
			\$135,396.34	\$136,966.97	\$139,266.00	\$100,320.40	\$135,705.00	\$141,886.00
1016574	500225	MEDICARE	\$1,943.03	\$1,976.12	\$2,013.00	\$1,390.51	\$1,886.00	\$1,974.00
1016574	500230	RETIREMENT	\$31,600.43	\$33,777.39	\$34,474.00	\$26,262.98	\$35,756.00	\$37,901.00
1016574	500240	GROUP INSURANCE	\$32,626.52	\$30,222.17	\$28,945.00	\$28,605.46	\$37,517.00	\$37,795.00
1016574	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016574	500250	WORKERS' COMPENSATION	\$1,519.81	\$1,569.22	\$1,496.00	\$1,002.29	\$1,572.00	\$1,496.00
1016574	500270	CAR ALLOWANCE	\$3,900.00	\$3,930.00	\$3,900.00	\$2,880.00	\$3,915.00	\$3,900.00
1016574	500271	PHONE ALLOWANCE	\$1,084.80	\$1,102.88	\$1,085.00	\$906.16	\$1,204.00	\$1,235.00
			\$72,674.59	\$72,577.78	\$71,913.00	\$61,047.40	\$81,850.00	\$84,301.00
1016574	500330	TRAINING	\$1,502.59	\$840.00	\$1,437.00	\$260.00	\$1,437.00	\$1,437.00
1016574	500430	EQUIPMENT REPAIR & MAINT	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$50.00
1016574	500545	MEMBERSHIP / PUBLICATIONS	\$74.21	\$163.39	\$75.00	\$700.00	\$75.00	\$75.00
1016574	500580	TRAVEL	\$2,408.57	\$4,196.25	\$737.00	\$0.00	\$737.00	\$737.00
1016574	500601	OFFICE SUPPLIES	\$311.35	\$493.33	\$400.00	\$130.47	\$400.00	\$400.00
1016574	500602	POSTAGE/SHIPPING	\$0.00	\$0.00	\$500.00	\$55.00	\$500.00	\$500.00
1016574	500625	OPERATING SUPPLIES	\$2,826.75	\$4,631.20	\$2,500.00	\$1,387.73	\$2,500.00	\$2,500.00
1016574	500710	TELEPHONE	\$299.86	\$190.61	\$200.00	\$171.25	\$200.00	\$200.00
1016574	501005	GENERAL ASSISTANCE	\$0.00	\$4,042.98	\$0.00	\$8,719.09	\$0.00	\$0.00
1016574	501015	AMBULANCE: TRANSPORTATION	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	\$600.00
1016574	501019	BURIALS	\$28,050.00	\$29,200.00	\$23,252.00	\$26,414.00	\$23,252.00	\$23,252.00
1016574	501025	INMATE MEDICAL CARE	\$65,007.32	\$94,516.28	\$116,842.00	\$69,738.24	\$116,842.00	\$116,842.00
1016574	501030	HOSPITAL COSTS	\$0.00	\$0.00	\$38,318.00	\$0.00	\$38,318.00	\$88,366.00
1016574	501032	VICTIMS' FUND	\$4,000.49	\$2,465.26	\$17,474.00	\$2,362.00	\$17,474.00	\$17,474.00
1016574	501034	RESIDENT CARE	\$0.00	\$104.91	\$6,037.00	\$0.00	\$6,037.00	\$6,037.00
1016574	501036	REST HOME	\$116,334.90	\$135,994.51	\$164,226.00	\$101,407.05	\$164,226.00	\$114,178.00
1016574	501038	MEDICATION	\$93.58	\$1,144.18	\$14,774.00	\$498.63	\$14,774.00	\$14,774.00
			\$220,909.62	\$277,982.90	\$387,422.00	\$211,843.46	\$387,422.00	\$387,422.00
<b>1016574 Total</b>		<b>WELFARE</b>	<b>\$428,980.55</b>	<b>\$487,527.65</b>	<b>\$598,601.00</b>	<b>\$373,211.26</b>	<b>\$604,977.00</b>	<b>\$613,609.00</b>

# Carson City Health & Human Services



**LEGEND**

- Contract Employees
- \* Grant funded (percentage, if applicable; if no percentage, 100%)

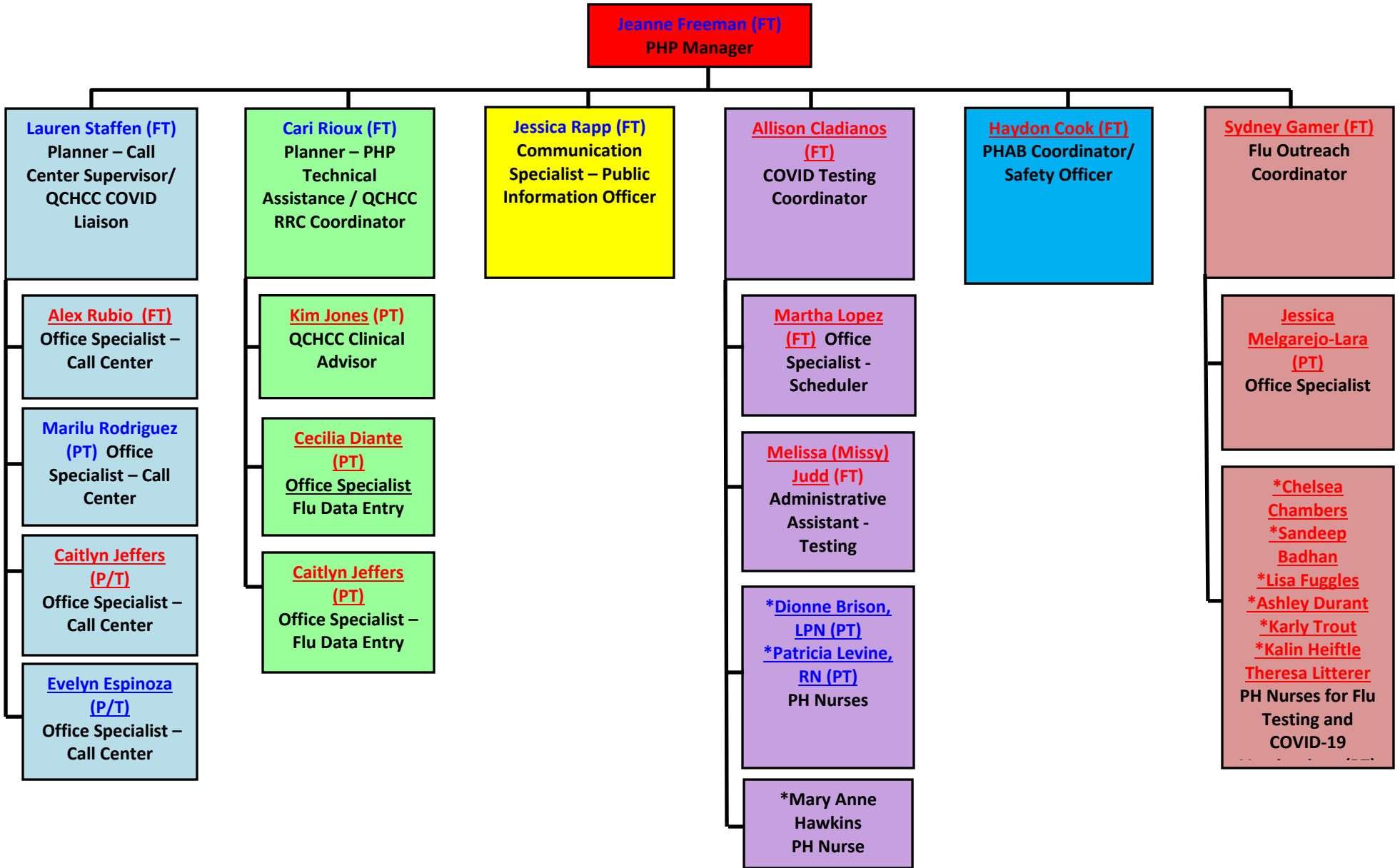
**“To protect and improve the quality of life for our community through disease prevention, education and support services.”**

Updated 3/30/21 bi





# Public Health Preparedness Organizational Chart



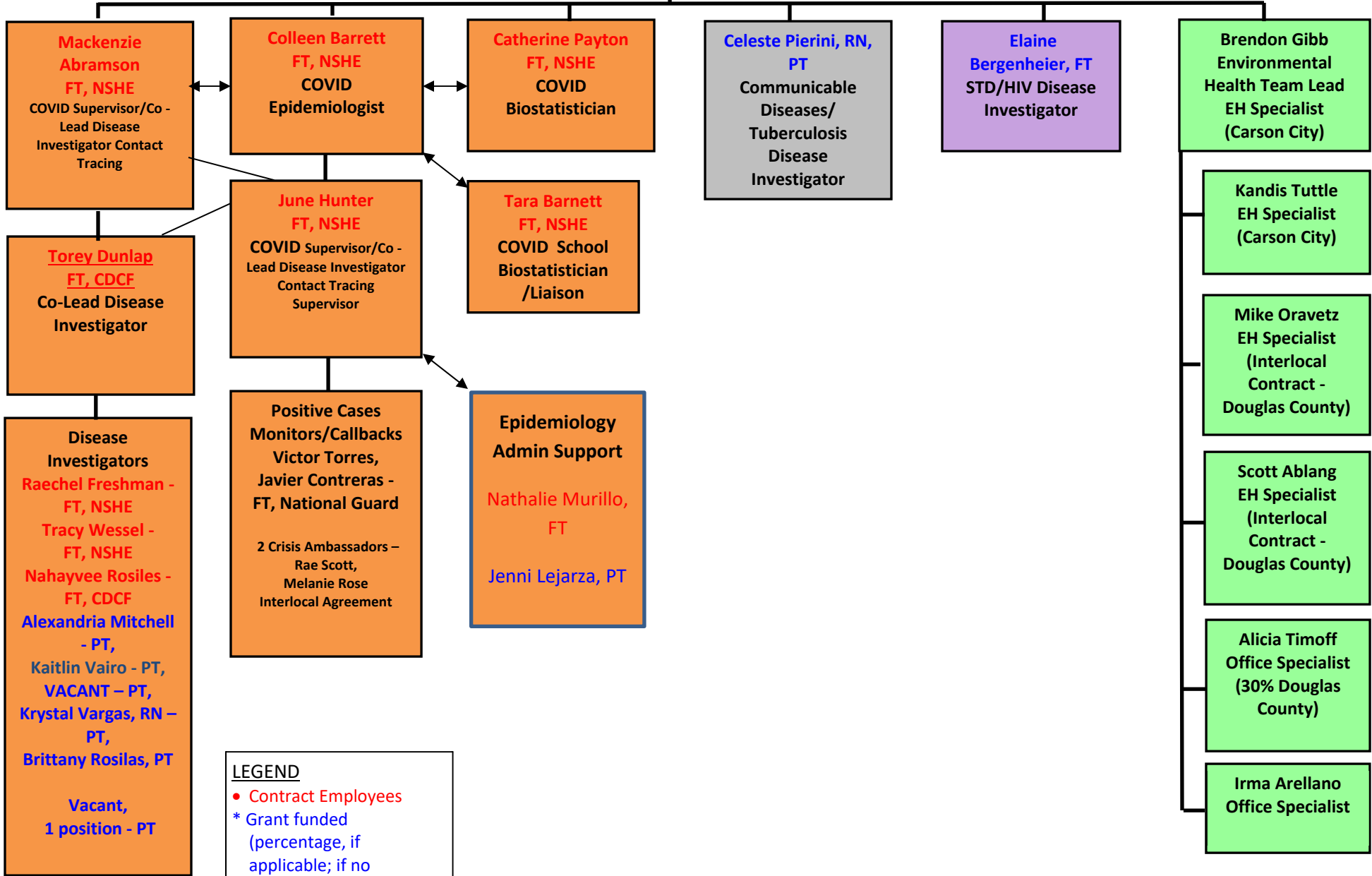
**LEGEND**

- Contract Employees
- \* Grant funded (percentage, if applicable; if no percentage, 100%)
- Volunteers

\*PH Nurses are supervised by the CCHHS Director or Clinic Services director due to licensure requirements

# Disease Control and Prevention (DCP) Division Organizational Chart

**\* Dustin Boothe (FT) (40%)  
DCP Manager**



**LEGEND**

- Contract Employees
- \* Grant funded (percentage, if applicable; if no percentage, 100%)
- National Guard; Interlocal Agreement

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Health - Administrative</b>					
<b>Department Number: 6800</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 1,225,966	\$ 1,281,902	\$ 1,267,692	-1.11%	\$ (14,210)
<b>TOTAL</b>	<b>\$ 1,225,966</b>	<b>\$ 1,281,902</b>	<b>\$ 1,267,692</b>	-1.11%	\$ (14,210)
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 273,317	\$ 266,048	\$ 280,051	5.26%	\$ 14,003
<b>Benefits</b>	121,902	115,547	121,954	5.54%	\$ 6,407
<b>Service &amp; Supplies</b>	830,747	900,307	865,687	-3.85%	\$ (34,620)
<b>TOTAL</b>	<b>\$ 1,225,966</b>	<b>\$ 1,281,902</b>	<b>\$ 1,267,692</b>	-1.11%	\$ (14,210)
<b>FTE</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Health Admin</b>		
<b>DEPARTMENT NUMBER: 1016800</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Department Business Manager	1.0	\$ 76,582
Health & Human Services Director	1.0	155,191
Office Specialist	1.0	40,778
Temporary Staffing		7,500
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>3.0</b>	<b>\$ 280,051</b>
<b>BENEFITS:</b>		
Medicare		3,830
Retirement		75,273
Group Insurance		34,799
Workers' Compensation		2,232
Car Allowance		3,900
Phone Allowance		1,920
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 121,954</b>
<b>GRAND TOTAL</b>		<b>\$ 402,005</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>HEALTH ADMINISTRATION</b>								
1016800	500101	SALARIES	\$250,188.40	\$248,058.34	\$276,995.00	\$178,032.88	\$248,548.00	\$272,551.00
1016800	500102	HOURLY/SEASONAL	\$0.00	\$6,331.52	\$0.00	\$8,125.86	\$10,000.00	\$0.00
1016800	500103	ADMINISTRATIVE PAY	\$175.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016800	500106	MANAGEMENT LEAVE PAY	\$7,660.45	\$3,343.20	\$0.00	\$569.18	\$0.00	\$0.00
1016800	500111	OVERTIME	\$379.97	\$253.30	\$0.00	\$10.50	\$0.00	\$0.00
1016800	500114	F L S A	\$0.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016800	500125	TEMPORARY STAFFING	\$4,935.11	\$16,572.21	\$7,500.00	\$1,520.59	\$7,500.00	\$7,500.00
1016800	500199	GRANT FUNDED ALLOCATION	\$1,273.43	(\$1,241.70)	\$0.00	\$0.00	\$0.00	\$0.00
			\$264,612.77	\$273,316.87	\$284,495.00	\$188,259.01	\$266,048.00	\$280,051.00
1016800	500225	MEDICARE	\$3,606.21	\$3,624.99	\$3,900.00	\$2,607.19	\$3,566.00	\$3,830.00
1016800	500230	RETIREMENT	\$65,577.78	\$66,278.32	\$73,593.00	\$81,889.81	\$67,598.00	\$75,273.00
1016800	500240	GROUP INSURANCE	\$45,310.95	\$40,761.00	\$41,542.00	\$28,621.54	\$33,004.00	\$31,529.00
1016800	500241	CITY HSA CONTRIBUTION	\$0.00	\$2,947.32	\$3,269.00	\$2,221.07	\$3,025.00	\$3,270.00
1016800	500250	WORKERS' COMPENSATION	\$2,181.89	\$2,408.72	\$2,232.00	\$1,824.17	\$2,503.00	\$2,232.00
1016800	500270	CAR ALLOWANCE	\$3,900.00	\$3,930.00	\$3,900.00	\$2,880.00	\$3,915.00	\$3,900.00
1016800	500271	PHONE ALLOWANCE	\$1,488.00	\$1,952.00	\$1,920.00	\$1,472.00	\$1,936.00	\$1,920.00
			\$122,064.83	\$121,902.35	\$130,356.00	\$121,515.78	\$115,547.00	\$121,954.00
1016800	500309	PROFESSIONAL SERVICES	\$25,691.46	\$23,340.00	\$40,391.00	\$13,600.00	\$40,391.00	\$40,391.00
1016800	500317	BANKING SERVICES	\$6,499.18	\$4,391.77	\$7,000.00	\$3,180.99	\$7,000.00	\$7,000.00
1016800	500330	TRAINING	\$580.00	\$1,020.00	\$2,000.00	\$2,425.00	\$2,000.00	\$2,000.00
1016800	500350	CLINIC SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016800	500430	EQUIPMENT REPAIR & MAINT	\$560.00	\$210.00	\$1,075.00	\$0.00	\$1,075.00	\$1,075.00
1016800	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$509.97	\$0.00	\$429.93	\$0.00	\$0.00
1016800	500435	VEHICLE REPAIR & MAINT	\$1,917.37	\$3,066.17	\$1,300.00	\$2,118.29	\$1,300.00	\$1,300.00
1016800	500444	OFFICE EQUIPMENT RENTAL	\$1,040.14	\$1,130.28	\$1,140.00	\$878.08	\$1,140.00	\$1,140.00
1016800	500545	MEMBERSHIP / PUBLICATIONS	\$2,704.47	\$1,761.97	\$2,500.00	\$1,714.92	\$2,500.00	\$2,500.00
1016800	500580	TRAVEL	\$1,777.72	\$2,687.03	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00
1016800	500601	OFFICE SUPPLIES	\$1,312.96	\$946.88	\$1,500.00	\$1,226.21	\$1,500.00	\$1,500.00
1016800	500602	POSTAGE/SHIPPING	\$1,142.00	\$802.60	\$500.00	\$406.00	\$500.00	\$500.00
1016800	500625	OPERATING SUPPLIES	\$10,384.46	\$5,221.41	\$8,571.00	\$11,995.11	\$8,571.00	\$8,571.00
1016800	500660	VEHICLE FUEL/OIL	\$2,120.62	\$1,076.60	\$2,500.00	\$1,390.41	\$2,500.00	\$2,500.00
1016800	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$3,063.61	\$0.00	\$0.00	\$0.00	\$0.00
1016800	500709	FAX/DSL 883-4701	\$1,982.99	\$2,440.17	\$1,700.00	\$2,584.90	\$1,700.00	\$1,700.00
1016800	500710	TELEPHONE	\$2,168.64	\$1,390.37	\$4,520.00	\$1,633.53	\$4,520.00	\$4,520.00
1016800	500712	POWER	\$47,295.40	\$49,782.42	\$55,544.00	\$28,629.61	\$55,544.00	\$55,544.00
1016800	500713	HEATING	\$21,546.03	\$29,105.68	\$30,475.00	\$13,134.59	\$30,475.00	\$30,475.00
1016800	500950	ISC: FLEET MANAGEMENT	\$13,595.00	\$19,750.50	\$20,480.00	\$6,400.00	\$20,480.00	\$11,580.00
1016800	500955	ISC: RADIOS	\$13,002.00	\$10,122.00	\$10,666.00	\$5,333.00	\$10,666.00	\$13,344.00
1016800	502450	CASH SHORT/OVER	(\$3,427.55)	(\$4,446.53)	\$0.00	\$2,150.64	\$0.00	\$0.00
1016800	502501	ETHICS COMM UNFUND MAND	\$512,178.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016800	502506	CHILD PROTECTIVE SERVICES	\$0.00	\$655,021.00	\$671,821.00	\$503,865.75	\$671,821.00	\$643,423.00
1016800	502510	NV MENTAL HEALTH & DEVELOPMT	\$64,066.00	\$18,353.00	\$31,624.00	\$0.00	\$31,624.00	\$31,624.00
			\$728,136.89	\$830,746.90	\$900,307.00	\$603,096.96	\$900,307.00	\$865,687.00
<b>1016800 Total</b>		<b>HEALTH ADMINISTRATION</b>	<b>\$1,114,814.49</b>	<b>\$1,225,966.12</b>	<b>\$1,315,158.00</b>	<b>\$912,871.75</b>	<b>\$1,281,902.00</b>	<b>\$1,267,692.00</b>

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Health - Medical</b>					
<b>Department Number: 6852</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 114,542	\$ 131,328	\$ 117,903	-10.22%	\$ (13,425)
<b>TOTAL</b>	<b>\$ 114,542</b>	<b>\$ 131,328</b>	<b>\$ 117,903</b>	<b>-10.22%</b>	<b>\$ (13,425)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 76,638	\$ 88,070	\$ 78,792	-10.53%	\$ (9,278)
<b>Benefits</b>	37,864	43,258	39,111	-9.59%	\$ (4,147)
<b>Service &amp; Supplies</b>	40	-	-	0.00%	\$ -
<b>TOTAL</b>	<b>\$ 114,542</b>	<b>\$ 131,328</b>	<b>\$ 117,903</b>	<b>-10.22%</b>	<b>\$ (13,425)</b>
<b>FTE</b>	<b>0.96</b>	<b>0.96</b>	<b>0.96</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Medical</b>		
<b>DEPARTMENT NUMBER: 1016852</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Clinical Services Manager	0.46	\$ 43,731
Office Specialist	0.20	9,381
Public Health Nurse	0.30	25,680
<b><i>SUB-TOTAL SALARY &amp; WAGES</i></b>	0.96	\$ 78,792
<b>BENEFITS:</b>		
Medicare		\$ 1,134
Retirement		22,104
Group Insurance		12,783
Workers' Compensation		714
Education Incentive		50
Car Allowance		1,794
Phone Allowance		532
<b><i>SUB-TOTAL BENEFITS</i></b>		\$ 39,111
<b><i>GRAND TOTAL</i></b>		\$ 117,903

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>HEALTH - MEDICAL DEPARTMENT</b>								
1016852	500101	SALARIES	\$72,302.46	\$76,129.14	\$76,832.00	\$68,603.98	\$88,068.00	\$78,792.00
1016852	500102	HOURLY/SEASONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016852	500103	ADMINISTRATIVE PAY	\$61.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016852	500106	MANAGEMENT LEAVE PAY	\$0.00	\$0.00	\$0.00	\$1,157.17	\$0.00	\$0.00
1016852	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016852	500109	WORKERS' COMPENSATORY LEAVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016852	500111	OVERTIME	\$208.81	\$505.46	\$0.00	\$112.12	\$0.00	\$0.00
1016852	500114	F L S A	\$0.79	\$2.98	\$0.00	\$2.04	\$2.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$72,573.36	\$76,637.58	\$76,832.00	\$69,875.31	\$88,070.00	\$78,792.00
1016852	500225	MEDICARE	\$1,052.90	\$1,103.66	\$1,107.00	\$995.13	\$1,263.00	\$1,134.00
1016852	500230	RETIREMENT	\$19,004.22	\$20,418.28	\$21,222.00	\$18,796.70	\$23,823.00	\$22,104.00
1016852	500240	GROUP INSURANCE	\$12,563.52	\$10,116.20	\$9,819.00	\$9,557.67	\$11,536.00	\$9,841.00
1016852	500241	CITY HSA CONTRIBUTION	\$0.00	\$3,094.96	\$2,941.00	\$2,863.70	\$3,453.00	\$2,942.00
1016852	500250	WORKERS' COMPENSATION	\$685.85	\$692.72	\$714.00	\$555.42	\$791.00	\$714.00
1016852	500260	EDUCATION INCENTIVE	\$0.00	\$90.00	\$50.00	\$10.00	\$55.00	\$50.00
1016852	500270	CAR ALLOWANCE	\$1,794.00	\$1,807.80	\$1,794.00	\$1,324.80	\$1,801.00	\$1,794.00
1016852	500271	PHONE ALLOWANCE	\$531.60	\$540.46	\$532.00	\$407.56	\$536.00	\$532.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$35,632.09	\$37,864.08	\$38,179.00	\$34,510.98	\$43,258.00	\$39,111.00
1016852	500350	CLINIC SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016852	500697	PRIVATE VACCINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016852	500698	VACCINE INVENTORY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016852	500710	TELEPHONE	\$39.43	\$39.92	\$0.00	\$35.91	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$39.43	\$39.92	\$0.00	\$35.91	\$0.00	\$0.00
<b>1016852 Total</b>		<b>HEALTH - MEDICAL DEPARTMENT</b>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$108,244.88	\$114,541.58	\$115,011.00	\$104,422.20	\$131,328.00	\$117,903.00



## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Health - Environmental Health</b>					
<b>Department Number: 6853</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 308,330	\$ 396,118	\$ 408,924	<b>3.23%</b>	\$ 12,806
<b>TOTAL</b>	<b>\$ 308,330</b>	<b>\$ 396,118</b>	<b>\$ 408,924</b>	<b>3.23%</b>	\$ 12,806
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 214,081	\$ 267,175	\$ 276,628	<b>3.54%</b>	\$ 9,453
<b>Benefits</b>	87,339	115,719	119,072	<b>2.90%</b>	\$ 3,353
<b>Service &amp; Supplies</b>	6,910	13,224	13,224	<b>0.00%</b>	\$ -
<b>TOTAL</b>	<b>\$ 308,330</b>	<b>\$ 396,118</b>	<b>\$ 408,924</b>	<b>3.23%</b>	\$ 12,806
<b>FTE</b>	<b>4.50</b>	<b>4.20</b>	<b>4.20</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Environmental Health</b>		
<b>DEPARTMENT NUMBER: 1016853</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Administrative Assistant	1.70	\$ 98,637
Environmental Health Specialist	2.00	132,058
Disease Prevention and Control Manager	0.45	42,780
Public Health Investigator	0.05	3,153
<b>SUB-TOTAL SALARY &amp; WAGES</b>	4.20	\$ 276,628
<b>BENEFITS:</b>		
Medicare		3,907
Retirement		65,770
Group Insurance		45,222
Workers' Compensation		3,126
Phone Allowance		1,047
<b>SUB-TOTAL BENEFITS</b>		\$ 119,072
<b>GRAND TOTAL</b>		\$ 395,700

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>ENVIRONMENTAL HEALTH</b>								
1016853	500101	SALARIES	\$234,881.47	\$200,893.71	\$285,979.00	\$192,019.14	\$264,733.00	\$276,628.00
1016853	500102	HOURLY/SEASONAL	\$15,661.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016853	500103	ADMINISTRATIVE PAY	\$189.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016853	500106	MANAGEMENT LEAVE PAY	\$353.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016853	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$6,885.58	\$0.00	\$2,439.48	\$2,439.00	\$0.00
1016853	500111	OVERTIME	\$0.00	\$6,169.92	\$0.00	\$454.27	\$0.00	\$0.00
1016853	500112	CALL BACK PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016853	500114	F L S A	\$0.01	\$3.34	\$0.00	\$2.73	\$3.00	\$0.00
1016853	500116	HOLIDAY PAY	\$0.00	\$128.25	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>					
			\$251,085.34	\$214,080.80	\$285,979.00	\$194,915.62	\$267,175.00	\$276,628.00
1016853	500225	MEDICARE	\$3,577.94	\$3,046.03	\$4,105.00	\$2,783.09	\$3,773.00	\$3,907.00
1016853	500230	RETIREMENT	\$56,992.58	\$50,361.46	\$65,571.00	\$46,803.94	\$64,238.00	\$65,770.00
1016853	500240	GROUP INSURANCE	\$28,237.12	\$26,608.36	\$44,763.00	\$28,006.57	\$37,697.00	\$38,943.00
1016853	500241	CITY HSA CONTRIBUTION	\$0.00	\$4,355.56	\$4,136.00	\$4,658.42	\$6,225.00	\$6,279.00
1016853	500250	WORKERS' COMPENSATION	\$2,832.64	\$2,369.00	\$3,349.00	\$1,796.42	\$3,129.00	\$3,126.00
1016853	500271	PHONE ALLOWANCE	\$1,022.40	\$598.40	\$1,707.00	\$467.70	\$657.00	\$1,047.00
			<hr/>					
			\$92,662.68	\$87,338.81	\$123,631.00	\$84,516.14	\$115,719.00	\$119,072.00
1016853	500330	TRAINING	\$774.00	\$513.45	\$1,500.00	\$143.00	\$1,500.00	\$1,500.00
1016853	500372	U.S.G.S. STREAM MONITOR	\$6,013.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016853	500545	MEMBERSHIP / PUBLICATIONS	\$939.84	\$936.39	\$420.00	\$233.15	\$420.00	\$420.00
1016853	500580	TRAVEL	\$813.57	\$1,245.77	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
1016853	500601	OFFICE SUPPLIES	\$511.61	\$714.88	\$1,254.00	\$1,115.19	\$1,254.00	\$1,254.00
1016853	500602	POSTAGE/SHIPPING	\$6.85	\$0.00	\$950.00	\$55.00	\$950.00	\$950.00
1016853	500625	OPERATING SUPPLIES	\$4,083.84	\$3,261.47	\$4,100.00	\$3,201.81	\$4,100.00	\$4,100.00
1016853	500660	VEHICLE FUEL/OIL	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
1016853	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$76.49	\$0.00	\$0.00	\$0.00	\$0.00
1016853	500710	TELEPHONE	\$150.68	\$161.87	\$0.00	\$145.46	\$0.00	\$0.00
1016853	500950	ISC: FLEET MANAGEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016853	501425	OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016853	501480	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>					
			\$13,293.39	\$6,910.32	\$13,224.00	\$4,893.61	\$13,224.00	\$13,224.00
<b>1016853 Total</b>		<b>ENVIRONMENTAL HEALTH</b>	<hr/>					
			\$357,041.41	\$308,329.93	\$422,834.00	\$284,325.37	\$396,118.00	\$408,924.00

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Health - DC Environmental Health</b>					
<b>Department Number: 6854</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 212,334	\$ 234,098	\$ 254,940	<b>8.90%</b>	\$ 20,842
<b>TOTAL</b>	<b>\$ 212,334</b>	<b>\$ 234,098</b>	<b>\$ 254,940</b>	<b>8.90%</b>	\$ 20,842
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 142,959	\$ 151,834	\$ 162,566	<b>7.07%</b>	\$ 10,732
<b>Benefits</b>	56,059	61,234	64,396	<b>5.16%</b>	\$ 3,162
<b>Service &amp; Supplies</b>	13,316	21,030	27,978	<b>33.04%</b>	\$ 6,948
<b>TOTAL</b>	<b>\$ 212,334</b>	<b>\$ 234,098</b>	<b>\$ 254,940</b>	<b>8.90%</b>	\$ 20,842
<b>FTE</b>	<b>2.27</b>	<b>2.45</b>	<b>2.45</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: DC Environmental Health</b>		
<b>DEPARTMENT NUMBER: 1016854</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Administrative Assistant	0.30	\$ 17,097
Environmental Health Specialist	2.00	131,209
Disease Prevention and Control Manager	0.15	14,260
<b>SUB-TOTAL SALARY &amp; WAGES</b>	2.45	\$ 162,566
<b>BENEFITS:</b>		
Medicare		2,348
Retirement		36,114
Group Insurance		23,368
Workers' Compensation		1,822
Phone Allowance		744
<b>SUB-TOTAL BENEFITS</b>		\$ 64,396
<b>GRAND TOTAL</b>		\$ 226,962

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>DC - ENVIRONMENTAL HEALTH</b>								
1016854	500101	SALARIES	\$123,870.12	\$140,970.80	\$147,579.00	\$109,207.97	\$151,834.00	\$162,566.00
1016854	500102	HOURLY/SEASONAL	\$0.00	\$0.00	\$0.00	\$320.00	\$0.00	\$0.00
1016854	500103	ADMINISTRATIVE PAY	\$13,035.67	\$1,965.16	\$0.00	\$0.00	\$0.00	\$0.00
1016854	500106	MANAGEMENT LEAVE PAY	\$145.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016854	500107	ANNUAL LEAVE PAYOFF	\$7,256.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016854	500111	OVERTIME	\$990.20	\$23.24	\$0.00	\$1,396.68	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$145,297.26	\$142,959.20	\$147,579.00	\$110,924.65	\$151,834.00	\$162,566.00
1016854	500225	MEDICARE	\$2,074.86	\$2,066.14	\$2,130.00	\$1,601.39	\$2,209.00	\$2,348.00
1016854	500230	RETIREMENT	\$34,405.02	\$32,239.25	\$33,673.00	\$24,170.80	\$33,380.00	\$36,114.00
1016854	500240	GROUP INSURANCE	\$18,891.15	\$16,944.78	\$20,898.00	\$16,011.85	\$21,642.00	\$22,703.00
1016854	500241	CITY HSA CONTRIBUTION	\$0.00	\$1,995.95	\$3,199.00	\$2,099.57	\$1,727.00	\$665.00
1016854	500250	WORKERS' COMPENSATION	\$1,356.46	\$2,226.42	\$1,692.00	\$990.19	\$1,828.00	\$1,822.00
1016854	500271	PHONE ALLOWANCE	\$644.00	\$586.40	\$744.00	\$340.40	\$448.00	\$744.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$57,371.49	\$56,058.94	\$62,336.00	\$45,214.20	\$61,234.00	\$64,396.00
1016854	500330	TRAINING	\$500.00	\$1,128.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
1016854	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$4,592.40	\$0.00	\$4,688.82	\$0.00	\$0.00
1016854	500435	VEHICLE REPAIR & MAINT	\$0.00	\$0.00	\$0.00	\$152.78	\$0.00	\$0.00
1016854	500545	MEMBERSHIP / PUBLICATIONS	\$788.70	\$976.39	\$400.00	\$680.00	\$400.00	\$400.00
1016854	500580	TRAVEL	\$797.11	\$2,900.75	\$4,000.00	\$0.00	\$4,000.00	\$4,000.00
1016854	500625	OPERATING SUPPLIES	\$6,618.53	\$2,116.08	\$13,130.00	\$3,205.82	\$13,130.00	\$13,130.00
1016854	500660	VEHICLE FUEL/OIL	\$2,517.25	\$1,505.02	\$2,000.00	\$908.03	\$2,000.00	\$2,000.00
1016854	500710	TELEPHONE	\$96.47	\$97.81	\$0.00	\$87.88	\$0.00	\$0.00
1016854	500950	ISC: FLEET MANAGEMENT	\$7,434.00	\$0.00	\$0.00	\$3,840.00	\$0.00	\$6,948.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$18,752.06	\$13,316.45	\$21,030.00	\$13,563.33	\$21,030.00	\$27,978.00
<b>1016854 Total</b>		<b>DC - ENVIRONMENTAL HEALTH</b>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$221,420.81	\$212,334.59	\$230,945.00	\$169,702.18	\$234,098.00	\$254,940.00

## FISCAL SUMMARY FOR GENERAL FUND

<b>Department Name: Animal Services</b>					
<b>Department Number: 1016900</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>General Fund Support</b>	\$ 700,236	\$ 938,251	\$ 700,000	-25.39%	\$ (238,251)
<b>TOTAL</b>	<b>\$ 700,236</b>	<b>\$ 938,251</b>	<b>\$ 700,000</b>	<b>-25.39%</b>	<b>\$ (238,251)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ -	\$ -	\$ -	0.00%	\$ -
<b>Benefits</b>	-	-	-	0.00%	\$ -
<b>Service &amp; Supplies</b>	700,236	938,251	700,000	-25.39%	\$ (238,251)
<b>TOTAL</b>	<b>\$ 700,236</b>	<b>\$ 938,251</b>	<b>\$ 700,000</b>	<b>-25.39%</b>	<b>\$ (238,251)</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>ANIMAL SERVICES</b>								
1016900	500349	CONTRACTUAL SERVICES	\$699,999.96	\$700,000.00	\$700,000.00	\$525,000.33	\$700,000.00	\$700,000.00
1016900	500680	GIFTS & DONATIONS	\$0.00	\$0.00	\$97,505.00	\$0.00	\$97,505.00	\$0.00
1016900	500681	NEW HOPE	\$0.00	\$0.00	\$116,126.00	\$0.00	\$116,126.00	\$0.00
1016900	500684	RESTRICTED ANIMAL CARE	\$0.00	\$0.00	\$24,620.00	\$0.00	\$24,620.00	\$0.00
1016900	500710	TELEPHONE	\$336.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1016900	500712	POWER	\$208.11	\$235.51	\$0.00	\$158.49	\$0.00	\$0.00
1016900	500713	HEATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<u>\$700,544.76</u>	<u>\$700,235.51</u>	<u>\$938,251.00</u>	<u>\$525,158.82</u>	<u>\$938,251.00</u>	<u>\$700,000.00</u>
<b>1016900 Total</b>		<b>ANIMAL SERVICES</b>	<b>\$700,544.76</b>	<b>\$700,235.51</b>	<b>\$938,251.00</b>	<b>\$525,158.82</b>	<b>\$938,251.00</b>	<b>\$700,000.00</b>
<b>TRANSFERS</b>								
1010279	507205	DEBT SERVICE	\$3,476,958.00	\$3,454,834.00	\$3,365,846.00	\$2,483,005.34	\$3,365,846.00	\$3,526,465.00
1010279	507212	CAPITAL PROJECTS FUND	\$7,449,342.00	\$7,216,843.00	\$7,047,785.00	\$0.00	\$7,047,785.00	\$10,495,553.00
1010279	507225	STREET MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010279	507235	LANDSCAPE MAINTENANCE	\$6,092.00	\$55,519.00	\$55,519.00	\$0.00	\$55,519.00	\$55,519.00
1010279	507240	EXTRAORDINARY MAINTENANCE	\$100,000.00	\$665,218.00	\$3,319,372.00	\$0.00	\$3,319,372.00	\$2,133,007.00
1010279	507250	REGIONAL TRANSPORTATION FUND	\$0.00	\$0.00	\$700,000.00	\$0.00	\$700,000.00	\$0.00
1010279	507252	AMBULANCE: TRANSPORTATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010279	507254	QUALITY OF LIFE	\$0.00	\$409,907.00	\$0.00	\$0.00	\$0.00	\$0.00
1010279	507272	CEMETERY FUND	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
1010279	507273	TRAFFIC/TRANSPORTATION	\$12,095.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010279	507274	CC TRANSIT FUND	\$400,000.00	\$466,300.00	\$466,300.00	\$466,300.00	\$466,300.00	\$466,300.00
1010279	507280	INSURANCE FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010279	507281	STORMWATER	\$0.00	\$905,000.00	\$0.00	\$0.00	\$0.00	\$0.00
1010279	507291	GRANT FUND	\$269,347.85	\$270,301.20	\$342,646.00	\$0.00	\$335,488.00	\$303,671.00
1010279	507293	INFRASTRUCTURE TAX FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1010279	507294	LIBRARY GIFT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<u>\$11,723,834.85</u>	<u>\$13,453,922.20</u>	<u>\$15,307,468.00</u>	<u>\$2,959,305.34</u>	<u>\$15,300,310.00</u>	<u>\$16,990,515.00</u>
<b>1010279 Total</b>		<b>TRANSFERS</b>	<b>\$11,723,834.85</b>	<b>\$13,453,922.20</b>	<b>\$15,307,468.00</b>	<b>\$2,959,305.34</b>	<b>\$15,300,310.00</b>	<b>\$16,990,515.00</b>
1010200	501000	CONTINGENCY	\$0.00	\$0.00	\$1,930,000.00	\$0.00	\$1,930,000.00	\$2,200,000.00
1010200	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$6,299,110.00	\$0.00	\$12,563,982.00	\$6,579,254.00
<b>Grand Total</b>		<b>GENERAL FUND</b>	<b>\$81,053,824.62</b>	<b>\$83,797,761.47</b>	<b>\$100,291,575.00</b>	<b>\$54,673,726.43</b>	<b>\$105,968,528.00</b>	<b>\$102,107,724.00</b>



**CARSON CITY TENTATIVE BUDGET  
OTHER GOVERNMENTAL FUNDS INDEX  
FY 2022**

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## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: Airport</b>					
<b>Department Number: 201</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Intergovernmental</b>	\$ 355,457	\$ 1,497,272	\$ -	-100.00%	\$ (1,497,272)
<b>TOTAL</b>	<b>355,457</b>	<b>1,497,272</b>	<b>-</b>	<b>-100.00%</b>	<b>(1,497,272)</b>
<b>EXPENDITURE</b>					
<b>Service &amp; Supplies</b>	47,033	181,810	-	-100.00%	(181,810)
<b>Capital Outlay</b>	308,424	1,315,462	-	-100.00%	(1,315,462)
<b>TOTAL</b>	<b>\$ 355,457</b>	<b>\$ 1,497,272</b>	<b>\$ -</b>	<b>-100.00%</b>	<b>\$ (1,497,272)</b>
<b>FTE</b>	<b>0</b>	<b>0</b>	<b>0</b>		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>AIRPORT FUND</b>								
<b>REVENUE</b>								
2011781	431010	FEDERAL GRANTS	(\$332,584.00)	(\$333,240.00)	(\$1,497,272.00)	(\$1,262,361.16)	(\$1,497,272.00)	\$0.00
2011782	438900	MISC O/GOVTS: REIMB.	(\$22,172.20)	(\$22,217.00)	\$0.00	\$0.00	\$0.00	\$0.00
<b>INTERGOVERNMENTAL REVENUES</b>			<b>(\$354,756.20)</b>	<b>(\$355,457.00)</b>	<b>(\$1,497,272.00)</b>	<b>(\$1,262,361.16)</b>	<b>(\$1,497,272.00)</b>	<b>\$0.00</b>
<b>EXPENSE</b>								
2017005	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2017005	502501	ETHICS COMM UNFUND MAND	\$202,406.35	\$47,033.00	\$0.00	\$0.00	\$0.00	\$0.00
2017005	502525	AIRPORT AUTHORITY	\$0.00	\$0.00	\$181,810.00	\$147,786.00	\$181,810.00	\$0.00
2017005	507630	REHAB TAXIWAY & APRON	\$152,349.85	\$308,424.00	\$0.00	\$0.00	\$0.00	\$0.00
2017005	507632	REHAB RUNWAYS,/TAXIWAYS	\$0.00	\$0.00	\$1,315,462.00	\$1,093,912.16	\$1,315,462.00	\$0.00
<b>AIRPORT FUND EXPENSES</b>			<b>\$354,756.20</b>	<b>\$355,457.00</b>	<b>\$1,497,272.00</b>	<b>\$1,241,698.16</b>	<b>\$1,497,272.00</b>	<b>\$0.00</b>

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: Cooperative Extension</b>					
<b>Department Number: 2021000</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Taxes</b>	\$ 182,995	\$ 190,499	\$ 197,699	3.78%	\$ 7,200
<b>Charges for Services</b>	52,343	-	-	0.00%	-
<b>Miscellaneous</b>	4,292	-	-	0.00%	-
<b>Beginning Fund Balance</b>	215,520	146,141	16,970	-88.39%	(129,171)
<b>TOTAL</b>	<b>\$ 455,150</b>	<b>\$ 336,640</b>	<b>\$ 214,669</b>	<b>-36.23%</b>	<b>\$ (121,971)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 13,619	\$ 15,500	\$ -	-100.00%	\$ (15,500)
<b>Benefits</b>	477	637	-	-100.00%	(637)
<b>Service &amp; Supplies</b>	294,913	303,533	204,669	-32.57%	(98,864)
<b>Ending Fund Balance</b>	146,141	16,970	10,000	-41.07%	(6,970)
<b>TOTAL</b>	<b>\$ 455,150</b>	<b>\$ 336,640</b>	<b>\$ 214,669</b>	<b>-36.23%</b>	<b>\$ (121,971)</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>COOPERATIVE EXTENSION</b>								
<b>REVENUE</b>								
2020083	411100	SECURED TAX ROLL: CURRENT	(\$160,674.11)	(\$168,833.37)	(\$175,230.00)	(\$177,025.11)	(\$179,999.00)	(\$187,199.00)
2020083	411120	SECURED TAX ROLL: DELINQUENT	(\$1,142.49)	(\$1,064.73)	\$0.00	(\$1,104.65)	\$0.00	\$0.00
2020083	411200	PERSONAL PROPERTY TAX	(\$8,581.21)	(\$9,016.13)	(\$7,500.00)	(\$7,872.04)	(\$7,500.00)	(\$7,500.00)
2020083	411220	PERSONAL PROPERTY TAX: DELINQU	(\$37.96)	(\$47.08)	\$0.00	(\$25.29)	\$0.00	\$0.00
2020083	412200	CENTRALLY ASSESSED- STATE	(\$3,341.70)	(\$4,033.35)	(\$3,000.00)	(\$2,521.48)	(\$3,000.00)	(\$3,000.00)
<b>PROPERTY TAXES</b>			(\$173,777.47)	(\$182,994.66)	(\$185,730.00)	(\$188,548.57)	(\$190,499.00)	(\$197,699.00)
2025080	447500	NV FAIR	(\$17,910.40)	(\$52,343.10)	\$0.00	\$0.00	\$0.00	\$0.00
2025081	437020	STOREY COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2025081	466050	REFUNDS/REIMBURSEMENTS	\$8.25	(\$1,881.00)	\$0.00	\$0.00	\$0.00	\$0.00
2025081	466054	COMMUNITY GARDEN	(\$785.00)	(\$1,005.00)	\$0.00	(\$280.00)	\$0.00	\$0.00
2025081	466055	4-H	\$0.00	(\$1,405.85)	\$0.00	\$0.00	\$0.00	\$0.00
2025080	466110	MISC. OTHER INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>MISCELLANEOUS INCOME</b>			(\$18,687.15)	(\$56,634.95)	\$0.00	(\$280.00)	\$0.00	\$0.00
2020099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$146,141.00)	\$0.00	(\$146,141.00)	(\$16,970.00)
			\$0.00	\$0.00	(\$146,141.00)	\$0.00	(\$146,141.00)	(\$16,970.00)
<b>Grand Total</b>			(\$192,464.62)	(\$239,629.61)	(\$331,871.00)	(\$188,828.57)	(\$336,640.00)	(\$214,669.00)
<b>EXPENSE</b>								
2021000	500102	HOURLY/SEASONAL	\$13,047.06	\$13,619.28	\$15,500.00	\$2,635.97	\$15,500.00	\$0.00
2021000	500111	OVERTIME	\$145.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$13,192.08	\$13,619.28	\$15,500.00	\$2,635.97	\$15,500.00	\$0.00
2021000	500225	MEDICARE	\$191.30	\$197.50	\$152.00	\$38.23	\$263.00	\$0.00
2021000	500250	WORKERS' COMPENSATION	\$247.90	\$279.53	\$217.00	\$54.47	\$374.00	\$0.00
			\$439.20	\$477.03	\$369.00	\$92.70	\$637.00	\$0.00
2021000	500330	TRAINING	\$404.00	\$1,627.22	\$2,000.00	\$79.46	\$2,000.00	\$2,000.00
2021000	500349	CONTRACTUAL SERVICES	\$144,119.63	\$210,348.33	\$240,511.00	\$81,447.87	\$240,511.00	\$112,725.00
2021000	500370	TESTING/SURVEYS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2021000	500430	EQUIPMENT REPAIR & MAINT	\$0.00	\$1,823.64	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
2021000	500440	BUILDING RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2021000	500445	EQUIPMENT RENTAL	\$2,273.76	\$1,791.96	\$3,500.00	\$1,675.29	\$3,500.00	\$3,500.00
2021000	500531	COMMUNITY GARDEN	\$0.00	\$367.18	\$1,309.00	\$315.36	\$1,309.00	\$1,309.00
2021000	500532	4-H	\$0.00	\$1,101.87	\$2,000.00	\$419.09	\$2,000.00	\$2,000.00
2021000	500540	PUBLICITY/SPECIAL EVENTS	\$57.84	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
2021000	500541	LEGISLATIVE EXPENSES	\$3,356.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2021000	500545	MEMBERSHIP / PUBLICATIONS	\$114.18	\$736.49	\$1,000.00	\$383.95	\$1,000.00	\$1,000.00
2021000	500580	TRAVEL	\$1,056.65	\$1,027.35	\$5,000.00	(\$668.80)	\$5,000.00	\$5,000.00
2021000	500582	MILEAGE	\$229.79	\$437.99	\$4,500.00	\$0.00	\$4,500.00	\$4,500.00
2021000	500583	WITNESS TRAVEL/LODGING	\$28,254.73	\$51.85	\$0.00	\$0.00	\$0.00	\$0.00
2021000	500586	NEVADA FAIR	\$0.00	\$52,880.27	\$2,000.00	\$383.23	\$2,000.00	\$2,000.00
2021000	500601	OFFICE SUPPLIES	\$3,372.14	\$1,239.46	\$5,000.00	\$1,031.53	\$5,000.00	\$5,000.00
2021000	500602	POSTAGE/SHIPPING	\$314.40	\$97.00	\$1,150.00	\$260.22	\$1,150.00	\$1,150.00
2021000	500625	OPERATING SUPPLIES	\$3,898.65	\$3,894.78	\$7,500.00	\$1,601.27	\$7,500.00	\$7,500.00
2021000	500670	ADMINISTRATIVE ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2021000	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2021000	500699	UNDESIGNATED AMOUNTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,860.00
2021000	500710	TELEPHONE	\$4,023.93	\$3,654.54	\$5,000.00	\$2,947.13	\$5,000.00	\$5,000.00
2021000	500712	POWER	\$1,663.28	\$0.00	\$2,039.00	\$0.00	\$2,039.00	\$2,039.00
2021000	500713	HEATING	\$1,402.91	\$0.00	\$1,806.00	\$0.00	\$1,806.00	\$1,806.00
2021000	500726	WATER CHARGES	\$746.36	\$0.00	\$1,100.00	\$0.00	\$1,100.00	\$1,100.00
2021000	500901	ISC: GENERAL FUND	\$11,888.00	\$12,908.00	\$13,193.00	\$8,792.00	\$13,193.00	\$17,155.00
2021000	500915	ISC: INSURANCE FUND	\$875.00	\$925.00	\$925.00	\$462.50	\$925.00	\$1,025.00
2021000	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$208,051.35	\$294,912.93	\$303,533.00	\$99,130.10	\$303,533.00	\$204,669.00
2021000	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$12,469.00	\$0.00	\$16,970.00	\$10,000.00
			\$0.00	\$0.00	\$12,469.00	\$0.00	\$16,970.00	\$10,000.00
<b>Grand Total</b>		<b>COOPERATIVE EXTENSION</b>	\$221,682.63	\$309,009.24	\$331,871.00	\$101,858.77	\$336,640.00	\$214,669.00

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: Supplemental Indigent</b>					
<b>Department Number: 208</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Taxes</b>	\$ 1,644,158	\$ 1,714,204	\$ 1,778,893	3.77%	\$ 64,689
<b>Intergovernmental</b>	1,126,937	303,601	-		
<b>Miscellaneous</b>	77,718	20,000	15,000	-25.00%	(5,000)
<b>Beginning Fund Balance</b>	68,878	1,227,257	318,297	-74.06%	(908,960)
<b>TOTAL</b>	<b>\$ 2,917,691</b>	<b>\$ 3,265,062</b>	<b>\$ 2,112,190</b>	<b>-26.01%</b>	<b>\$ (849,271)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 119,844	\$ 130,161	\$ 140,500	7.94%	\$ 10,339
<b>Benefits</b>	30,342	32,887	38,054	15.71%	\$ 5,167
<b>Service &amp; Supplies</b>	1,540,249	2,783,717	1,928,636	-30.72%	\$ (855,081)
<b>Ending Fund Balance</b>	1,227,257	318,297	5,000	-98.43%	(313,297)
<b>TOTAL</b>	<b>\$ 2,917,691</b>	<b>\$ 3,265,062</b>	<b>\$ 2,112,190</b>	<b>-35.78%</b>	<b>\$ (1,168,378)</b>
<b>FTE</b>					
	<b>0.87</b>	<b>1.12</b>	<b>1.12</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Supplemental Indigent</b>		
<b>DEPARTMENT NUMBER: 208</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Advanced Practive RN-JAIL	0.87	\$ 101,279
Human Services Case Manager	0.25	\$ 14,221
Temporary Staffing - State Grant Program		25,000
<b><i>SUB-TOTAL SALARY &amp; WAGES</i></b>	1.12	<b>\$ 140,500</b>
<b>BENEFITS:</b>		
Medicare		\$ 1,664
Retirement		30,604
Group Insurance		4,043
Workers' Compensation		833
Phone Allowance		910
<b><i>SUB-TOTAL BENEFITS</i></b>		<b>\$ 38,054</b>
<b><i>GRAND TOTAL</i></b>		<b>\$ 178,554</b>



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>SUPPLEMENTAL INDIGENT</b>								
<b>REVENUE</b>								
2080083	411100	SECURED TAX ROLL: CURRENT	(\$1,255,201.68)	(\$1,318,981.85)	(\$1,368,997.00)	(\$1,383,032.82)	(\$1,406,266.00)	(\$1,462,517.00)
2080083	411109	ACCIDENT INDIGENT 428.185	(\$188,287.80)	(\$197,844.31)	(\$205,349.00)	(\$207,454.17)	(\$210,938.00)	(\$219,376.00)
2080083	411120	SECURED TAX ROLL: DELINQUENT	(\$9,345.87)	(\$8,465.04)	\$0.00	(\$8,655.74)	\$0.00	\$0.00
2080083	411129	ACCIDENT INDIGENT 428.185	(\$1,338.27)	(\$1,200.34)	\$0.00	(\$1,292.30)	\$0.00	\$0.00
2080083	411200	PERSONAL PROPERTY TAX	(\$67,040.36)	(\$70,438.98)	(\$60,000.00)	(\$61,501.77)	(\$60,000.00)	(\$60,000.00)
2080083	411209	ACCIDENT INDIGENT 428.185	(\$10,056.17)	(\$10,566.23)	(\$8,500.00)	(\$9,225.14)	(\$8,500.00)	(\$8,500.00)
2080083	411220	PERSONAL PROPERTY TAX: DELINQU	(\$300.45)	(\$368.56)	\$0.00	(\$197.60)	\$0.00	\$0.00
2080083	411229	ACCIDENT INDIGENT 428.185	(\$44.83)	(\$55.28)	\$0.00	(\$29.53)	\$0.00	\$0.00
2080083	412200	CENTRALLY ASSESSED- STATE	(\$26,107.12)	(\$31,510.57)	(\$25,000.00)	(\$19,699.02)	(\$25,000.00)	(\$25,000.00)
2080083	412209	ACCIDENT INDIGENT 428.185	(\$3,916.07)	(\$4,726.58)	(\$3,500.00)	(\$2,954.85)	(\$3,500.00)	(\$3,500.00)
<b>2080083 Total</b>			(\$1,561,638.62)	(\$1,644,157.74)	(\$1,671,346.00)	(\$1,694,042.94)	(\$1,714,204.00)	(\$1,778,893.00)
2086581	434010	STATE GRANTS	\$0.00	(\$1,126,937.00)	\$0.00	\$0.00	\$0.00	\$0.00
<b>2086581 Total</b>			\$0.00	(\$1,126,937.00)	\$0.00	\$0.00	\$0.00	\$0.00
2080088	461010	INTEREST INCOME	(\$6,714.24)	(\$50,976.45)	(\$10,000.00)	(\$19,862.44)	(\$20,000.00)	(\$15,000.00)
2080088	462020	NET INC IN FAIR VALUE INV	(\$6,126.69)	(\$26,741.46)	\$0.00	\$0.00	\$0.00	\$0.00
<b>2080088 Total</b>			(\$12,840.93)	(\$77,717.91)	(\$10,000.00)	(\$19,862.44)	(\$20,000.00)	(\$15,000.00)
2085081	466050	REFUNDS/REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	(\$303,601.11)	(\$303,601.00)	\$0.00
<b>2085081 Total</b>			\$0.00	\$0.00	\$0.00	(\$303,601.11)	(\$303,601.00)	\$0.00
2080099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$1,227,257.00)	\$0.00	(\$1,227,257.00)	(\$318,297.00)
<b>2080099 Total</b>			\$0.00	\$0.00	(\$1,227,257.00)	\$0.00	(\$1,227,257.00)	(\$318,297.00)
<b>Grand Total</b>			(\$1,574,479.55)	(\$2,848,812.65)	(\$2,908,603.00)	(\$2,017,506.49)	(\$3,265,062.00)	(\$2,112,190.00)
<b>EXPENSE</b>								
2086550	500101	SALARIES	\$92,761.19	\$100,174.80	\$99,555.00	\$73,284.89	\$105,161.00	\$115,500.00
2086550	500102	HOURLY/SEASONAL	\$787.50	\$1,950.00	\$0.00	\$2,497.50	\$0.00	\$0.00
2086550	500106	MANAGEMENT LEAVE PAY	\$3,484.30	\$1,773.20	\$0.00	\$0.00	\$0.00	\$0.00
2086550	500111	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2086550	500125	TEMPORARY STAFFING	\$0.00	\$15,946.40	\$25,000.00	\$17,414.77	\$25,000.00	\$25,000.00
			\$97,032.99	\$119,844.40	\$124,555.00	\$93,197.16	\$130,161.00	\$140,500.00
2086550	500225	MEDICARE	\$1,419.15	\$1,518.20	\$1,455.00	\$1,107.72	\$1,549.00	\$1,664.00
2086550	500230	RETIREMENT	\$25,362.30	\$26,928.14	\$27,442.00	\$18,460.42	\$27,140.00	\$30,604.00
2086550	500240	GROUP INSURANCE	\$0.00	\$271.36	\$0.00	\$447.92	\$2,295.00	\$4,043.00
2086550	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2086550	500250	WORKERS' COMPENSATION	\$624.62	\$774.72	\$647.00	\$704.53	\$1,005.00	\$833.00
2086550	500271	PHONE ALLOWANCE	\$835.20	\$849.12	\$835.00	\$684.07	\$898.00	\$910.00
			\$28,241.27	\$30,341.54	\$30,379.00	\$21,404.66	\$32,887.00	\$38,054.00
2086550	501005	GENERAL ASSISTANCE	\$1,349.19	\$235.99	\$893.00	\$48.99	\$893.00	\$893.00
2086550	501025	INMATE MEDICAL CARE	\$0.00	\$0.00	\$24,572.00	\$0.00	\$15,489.00	\$0.00
2086550	501036	REST HOME	\$1,073,277.72	\$1,121,074.00	\$1,163,198.00	\$812,356.14	\$1,193,013.00	\$1,238,014.00
2086550	501230	IAF REFUND 2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$303,601.00
2086550	501280	STATE INDIGENT REIM EXP	\$0.00	\$61,569.47	\$1,202,257.00	\$49,047.41	\$1,202,257.00	\$0.00
2086550	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2086550	502508	INDIGENT MEDICAL 428.285	\$135,799.80	\$142,976.50	\$145,400.00	\$72,700.00	\$149,127.00	\$154,752.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2086550	502509	ACCIDENT INDIGENT 428.185	\$203,642.70	\$214,392.74	\$217,349.00	\$162,406.80	\$222,938.00	\$231,376.00
			\$1,414,069.41	\$1,540,248.70	\$2,753,669.00	\$1,096,559.34	\$2,783,717.00	\$1,928,636.00
2080200	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$318,297.00	\$5,000.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$318,297.00	\$5,000.00
<b>Grand Total</b>		<b>SUPPLEMENTAL INDIGENT FUND</b>	<b>\$1,539,343.67</b>	<b>\$1,690,434.64</b>	<b>\$2,908,603.00</b>	<b>\$1,211,161.16</b>	<b>\$3,265,062.00</b>	<b>\$2,112,190.00</b>

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: Capital Projects Fund</b>					
<b>Department Number: 210</b>					
	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
Taxes	\$ 714,845	\$ 745,133	\$ 773,258	3.77%	\$ 28,125
Intergovernmental	90,000	-	-	0.00%	-
Miscellaneous	202,071	66,500	50,000	-24.81%	(16,500)
Surplus Sales	223,164	-	-	0.00%	-
Transfers In	7,216,843	7,047,785	10,495,553	48.92%	3,447,768
Beginning Fund Balance	4,771,542	7,818,631	453,805	-94.20%	(7,364,826)
<b>TOTAL</b>	<b>\$ 13,218,465</b>	<b>\$ 15,678,049</b>	<b>\$ 11,772,616</b>	<b>-24.91%</b>	<b>\$ (3,905,433)</b>
<b>EXPENDITURE</b>					
Service & Supplies	\$ 933,854	\$ 1,717,778	\$ -	-100.00%	(1,717,778)
Capital Outlay	4,103,748	13,143,752	11,405,569	-13.22%	(1,738,183)
Transfers	362,232	362,714	362,047	-0.18%	(667)
Ending Fund Balance	7,818,631	453,805	5,000	-98.90%	(448,805)
<b>TOTAL</b>	<b>\$ 13,218,465</b>	<b>\$ 15,678,049</b>	<b>\$ 11,772,616</b>	<b>-24.91%</b>	<b>\$ (3,905,433)</b>
<b>FTE</b>	<b>0</b>	<b>0</b>	<b>0</b>		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>CAPITAL PROJECTS FUND</b>								
<b>REVENUE</b>								
2100083	411100	SECURED TAX ROLL: CURRENT	(\$627,603.41)	(\$659,487.50)	(\$685,828.00)	(\$691,516.03)	(\$703,133.00)	(\$731,258.00)
2100083	411120	SECURED TAX ROLL: DELINQUENT	(\$4,462.61)	(\$4,199.30)	\$0.00	(\$4,329.19)	\$0.00	\$0.00
2100083	411200	PERSONAL PROPERTY TAX	(\$33,519.96)	(\$35,219.06)	(\$30,000.00)	(\$30,750.53)	(\$30,000.00)	(\$30,000.00)
2100083	411220	PERSONAL PROPERTY TAX: DELINQU	(\$150.52)	(\$184.35)	\$0.00	(\$98.76)	\$0.00	\$0.00
2100083	412200	CENTRALLY ASSESSED- STATE	(\$13,053.56)	(\$15,755.28)	(\$12,000.00)	(\$9,849.51)	(\$12,000.00)	(\$12,000.00)
<b>2100083 Total</b>			(\$678,790.06)	(\$714,845.49)	(\$727,828.00)	(\$736,544.02)	(\$745,133.00)	(\$773,258.00)
2101082	434010	STATE GRANTS	\$0.00	(\$90,000.00)	\$0.00	\$0.00	\$0.00	\$0.00
<b>2101082 Total</b>			\$0.00	(\$90,000.00)	\$0.00	\$0.00	\$0.00	\$0.00
2100088	461010	INTEREST INCOME	(\$77,576.23)	(\$127,283.11)	(\$30,000.00)	(\$69,764.23)	(\$61,500.00)	(\$50,000.00)
2100088	462020	NET INC IN FAIR VALUE INV	(\$50,009.02)	(\$74,787.60)	\$0.00	\$0.00	\$0.00	\$0.00
<b>2100088 Total</b>			(\$127,585.25)	(\$202,070.71)	(\$30,000.00)	(\$69,764.23)	(\$61,500.00)	(\$50,000.00)
2105082	465090	DONATIONS	\$0.00	\$0.00	(\$5,000.00)	\$0.00	(\$5,000.00)	\$0.00
<b>2105082 Total</b>			\$0.00	\$0.00	(\$5,000.00)	\$0.00	(\$5,000.00)	\$0.00
2101082	465861	SENIOR CENTER KETTLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2101082 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2100091	481010	GENERAL FUND	(\$7,449,342.00)	(\$7,216,843.00)	(\$7,047,785.00)	\$0.00	(\$7,047,785.00)	(\$10,495,553.00)
<b>2100091 Total</b>			(\$7,449,342.00)	(\$7,216,843.00)	(\$7,047,785.00)	\$0.00	(\$7,047,785.00)	(\$10,495,553.00)
2100090	482080	SURPLUS SALES	(\$33,107.50)	(\$223,163.55)	\$0.00	\$0.00	\$0.00	\$0.00
<b>2100090 Total</b>			(\$33,107.50)	(\$223,163.55)	\$0.00	\$0.00	\$0.00	\$0.00
2100099	483030	BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2100099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$7,818,631.00)	\$0.00	(\$7,818,631.00)	(\$453,805.00)
<b>2100099 Total</b>			\$0.00	\$0.00	(\$7,818,631.00)	\$0.00	(\$7,818,631.00)	(\$453,805.00)
<b>Grand Total</b>			(\$8,288,824.81)	(\$8,446,922.75)	(\$15,629,244.00)	(\$806,308.25)	(\$15,678,049.00)	(\$11,772,616.00)
<b>EXPENSE</b>								
2101001	507810	BOARD DESIGNATED	\$0.00	\$0.00	\$748,248.00	\$0.00	\$267,305.00	\$9,443,189.00
<b>2101001 Total</b>			\$0.00	\$0.00	\$748,248.00	\$0.00	\$267,305.00	\$9,443,189.00
2101002	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$11.82	\$0.00	\$0.00
2101002	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$255.04	\$0.00	\$0.00
2101002	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$175.01	\$0.00	\$0.00
2101002	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$42.94	\$0.00	\$0.00
2101002	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$15.71	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$500.52	\$0.00	\$0.00
2101002	500309	PROFESSIONAL SERVICES	\$44.52	\$13,045.00	\$15,835.00	\$0.00	\$15,835.00	\$0.00
2101002	500422	ELECTRONIC POLL BOOKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2101002	500434	BUILDING REPAIR & MAINT	\$41,950.00	\$33,025.00	\$69,461.00	\$10,904.00	\$69,461.00	\$0.00
2101002	500436	FACILITY REPAIR & MAINT	\$14,675.61	\$14,931.26	\$153.00	\$15,500.00	\$153.00	\$0.00
2101002	500630	CUSTODIAL SUPPLIES	\$0.00	\$0.00	\$14,975.00	\$9,027.04	\$14,975.00	\$0.00
2101002	500675	SMALL FURNISHINGS	\$11,314.00	\$0.00	\$0.00	\$4,906.37	\$0.00	\$0.00
2101002	500676	TECHNICAL EQUIPMENT	\$0.00	\$607,452.35	\$545,845.00	\$0.00	\$545,845.00	\$0.00
			\$67,984.13	\$668,453.61	\$646,269.00	\$40,337.41	\$646,269.00	\$0.00
2101002	506521	BOILER REPLACEMENT	\$0.00	\$170,205.31	\$416,746.00	\$14,985.62	\$416,746.00	\$0.00
2101002	506522	ELECTRONIC POLL BOOKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

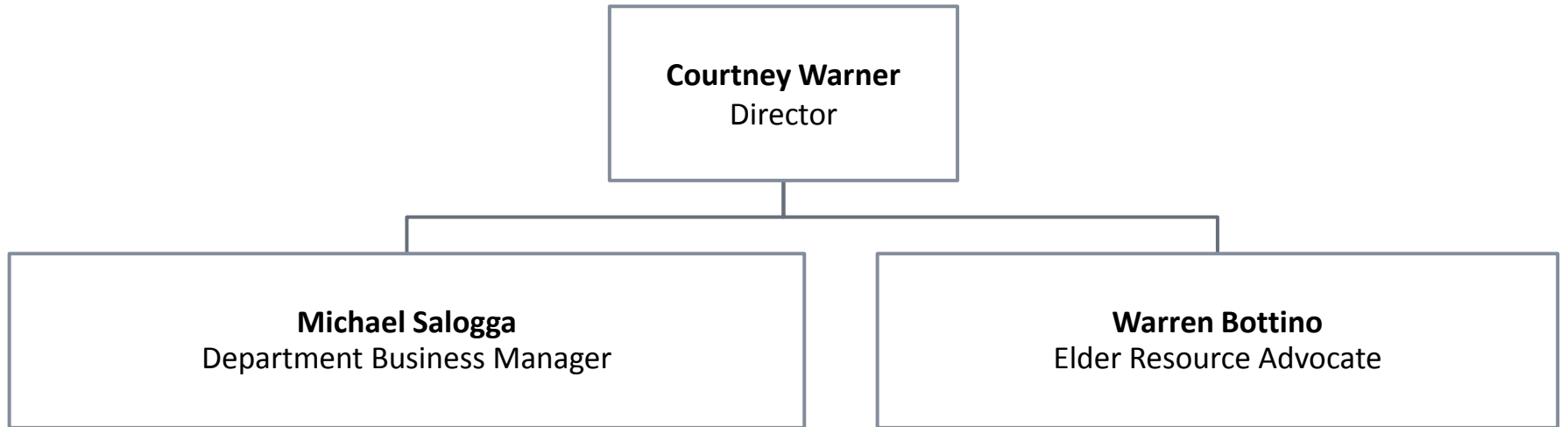
Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2101002	506523	VOTING EQUIPMENT	\$0.00	\$165,304.01	\$89,140.00	\$0.00	\$89,140.00	\$0.00
2101002	506525	FREEDOM MONUMENT INSTALL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2101002	507010	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$34,037.25	\$0.00	\$0.00
2101002	507704	CLRK/COURT REPLACE. PRGM	\$0.00	\$54,655.00	\$0.00	\$0.00	\$0.00	\$0.00
2101002	507705	VEHICLE REPLACEMENT PROGRAM	\$2,942,542.10	\$1,453,768.32	\$2,651,523.00	\$382,479.10	\$2,651,523.00	\$0.00
2101002	507710	PARK EQUIPMENT REPLACE PROG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2101002	507717	PRINTER/COPIER REPLACE PROG	\$24,218.00	\$20,490.00	\$114,373.00	\$62,411.40	\$114,373.00	\$0.00
2101002	507840	BUILDING IMPROVEMENTS	\$0.00	\$46,753.00	\$22,108.00	\$920.00	\$22,108.00	\$0.00
2101002	507847	COURT HOUSE HVAC UNIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<b>\$2,966,760.10</b>	<b>\$1,911,175.64</b>	<b>\$3,293,890.00</b>	<b>\$494,833.37</b>	<b>\$3,293,890.00</b>	<b>\$0.00</b>
<b>2101002 Total</b>			<b>\$3,034,744.23</b>	<b>\$2,579,629.25</b>	<b>\$3,940,159.00</b>	<b>\$535,671.30</b>	<b>\$3,940,159.00</b>	<b>\$0.00</b>
2101005	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$186.74	\$0.00	\$0.00
2101005	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$3,320.03	\$0.00	\$0.00
2101005	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$1,722.69	\$0.00	\$0.00
2101005	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$325.33	\$0.00	\$0.00
2101005	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$112.65	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$5,667.44	\$0.00	\$0.00
2101005	500473	PARKING LOT IMPROVEMENTS	\$20,050.00	\$383.00	\$395,000.00	\$1,103.83	\$395,000.00	\$0.00
2101005	500477	ROOF REFURBISH/REPAIR	\$226,231.95	\$0.00	\$53,927.00	\$0.00	\$53,927.00	\$0.00
2101005	500651	CARPET RELACEMENT CITYWIDE	\$2,621.00	\$0.00	\$156,229.00	\$0.00	\$156,229.00	\$0.00
2101005	500652	EXTERIOR PAINTING CITYWIDE	\$0.00	\$54,437.00	\$49,876.00	\$0.00	\$49,876.00	\$0.00
			<b>\$248,902.95</b>	<b>\$54,820.00</b>	<b>\$655,032.00</b>	<b>\$1,103.83</b>	<b>\$655,032.00</b>	<b>\$0.00</b>
2101005	506520	ROOF REPLACEMENT - VARIOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2101005	506540	ASPHALT REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2101005	506555	LANDSCAPING FOR REC YARD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2101005	506556	FIRE STATION 53 - EXT WALL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2101005	506557	FIRE STATION 51 - BOILER/GENER	\$116,404.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2101005	506558	PARK IMPROVEMENTS	\$163,860.52	\$324,216.43	\$494,936.00	\$373,364.85	\$494,936.00	\$0.00
2101005	507010	CAPITAL IMPROVEMENTS	\$882.24	\$6,419.32	\$137,167.00	\$152,339.75	\$137,167.00	\$0.00
2101005	507775	EQUIPMENT	\$47,000.00	\$0.00	\$839,200.00	\$0.00	\$839,200.00	\$0.00
			<b>\$328,147.36</b>	<b>\$330,635.75</b>	<b>\$1,471,303.00</b>	<b>\$525,704.60</b>	<b>\$1,471,303.00</b>	<b>\$0.00</b>
<b>2101005 Total</b>			<b>\$577,050.31</b>	<b>\$385,455.75</b>	<b>\$2,126,335.00</b>	<b>\$532,475.87</b>	<b>\$2,126,335.00</b>	<b>\$0.00</b>
2101006	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$0.09	\$0.00	\$0.00
2101006	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$1.80	\$0.00	\$0.00
2101006	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$1.63	\$0.00	\$0.00
2101006	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2101006	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.13	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$3.65	\$0.00	\$0.00
2101006	500330	TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2101006	500483	PERFORMANCE MEASURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2101006	500606	IP INFRASTRUCTURE NETWORK	\$18,747.16	\$9,107.23	\$0.00	\$0.00	\$0.00	\$0.00
2101006	500669	SPAN SUPPLIES	\$0.00	\$3,559.12	\$33,398.00	\$2,898.00	\$33,398.00	\$0.00
2101006	500670	ADMINISTRATIVE ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2101006	504846	BOND ISSUANCE COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<b>\$18,747.16</b>	<b>\$12,666.35</b>	<b>\$33,398.00</b>	<b>\$2,898.00</b>	<b>\$33,398.00</b>	<b>\$0.00</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2101006	506505	S P A N (EQUIP/SOFTWARE)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2101006	506506	IP NETWORK INFRASTRUCTURE	\$0.00	\$0.00	\$153,333.00	\$51,741.10	\$153,333.00	\$0.00
2101006	506508	SOFTWARE REPLACEMENT	\$605,543.01	\$590,458.54	\$1,137,534.00	\$451,135.95	\$1,137,534.00	\$0.00
2101006	506509	IT HARDWARE REPLACEMENT	\$19,676.07	\$0.00	\$221,242.00	\$27,257.90	\$221,242.00	\$0.00
2101006	506510	WIFI UPGRADE	\$14,723.28	\$32,012.00	\$37,212.00	\$0.00	\$37,212.00	\$0.00
2101006	506512	STOREFRONT SYSTEM ASSESS/TREAS	\$43,800.00	\$0.00	\$40,000.00	\$15,005.00	\$40,000.00	\$0.00
			\$683,742.36	\$622,470.54	\$1,589,321.00	\$545,139.95	\$1,589,321.00	\$0.00
<b>2101006 Total</b>			<b>\$702,489.52</b>	<b>\$635,136.89</b>	<b>\$1,622,719.00</b>	<b>\$548,041.60</b>	<b>\$1,622,719.00</b>	<b>\$0.00</b>
2102020	500647	SHERIFF EQUIPMENT	\$0.00	\$14,751.84	\$26,875.00	\$23,456.19	\$26,875.00	\$0.00
2102020	500654	MISC CAPITAL OPERATING SUPPLIE	\$43,884.13	\$27,350.64	\$5,125.00	\$5,125.00	\$5,125.00	\$0.00
2102020	500661	DIGITAL VIDEO REC/SECUR CAM	\$0.00	\$0.00	\$75,865.00	\$34,336.61	\$92,665.00	\$0.00
2102020	500663	TASERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102020	500664	CHEMICAL AGENTS & MUNITIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102020	500665	COURT DISPLAYS/EXHIBITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102020	500666	STAFF LOCKERS & ROOM CK SYSTEM	\$0.00	\$6,503.38	\$3,700.00	\$0.00	\$3,700.00	\$0.00
2102020	500671	BALLISTIC VESTS & CAMERAS	\$0.00	\$0.00	\$59,020.00	\$48,895.76	\$59,020.00	\$0.00
2102020	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$12,081.02	\$3,398.00	\$1,229.99	\$3,398.00	\$0.00
			\$43,884.13	\$60,686.88	\$173,983.00	\$113,043.55	\$190,783.00	\$0.00
2102020	506512	MISC. EQUIPMENT & FIXTURES	\$41,049.00	\$110,975.00	\$245,750.00	\$57,511.23	\$245,750.00	\$0.00
2102020	506561	SHERIFF'S EQUIPMENT	\$0.00	\$38,537.34	\$30,638.00	\$11,118.73	\$13,838.00	\$0.00
2102020	506563	JAIL LOCK INTERCOM SYSTEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102020	506564	NICE RECORDER SFTWR MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102020	506567	INTERVW RECRDING SYS UPG	\$0.00	\$0.00	\$7,000.00	\$0.00	\$7,000.00	\$0.00
			\$41,049.00	\$149,512.34	\$283,388.00	\$68,629.96	\$266,588.00	\$0.00
<b>2102020 Total</b>			<b>\$84,933.13</b>	<b>\$210,199.22</b>	<b>\$457,371.00</b>	<b>\$181,673.51</b>	<b>\$457,371.00</b>	<b>\$0.00</b>
2102025	500309	PROFESSIONAL SERVICES	\$0.00	\$38,000.00	\$0.00	\$0.00	\$0.00	\$0.00
2102025	500654	MISC CAPITAL OPERATING SUPPLIE	\$0.00	\$48,909.02	\$4,300.00	\$0.00	\$4,300.00	\$0.00
2102025	500689	FIRE STATION 3 ROLLUP DOORS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102025	500690	SMOKE REMOVAL FANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102025	500691	CO2 & BUTANE DETECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102025	500692	MOBILE RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102025	500693	TRAINING FACILITY REPAIRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$86,909.02	\$4,300.00	\$0.00	\$4,300.00	\$0.00
2102025	506512	STOREFRONT SYSTEM ASSESS/TREAS	\$0.00	\$15,090.80	\$0.00	\$0.00	\$0.00	\$0.00
2102025	506514	FIRE EQUIPMENT	\$0.00	\$0.00	\$114,381.00	\$42,199.06	\$114,381.00	\$0.00
2102025	506545	WHEELCHAIR MOBILITY VANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102025	506550	DEFIBRILLATORS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102025	506552	FIRE STATION ENCODING	\$0.00	\$33,500.00	\$54,200.00	\$0.00	\$54,200.00	\$0.00
2102025	506591	STATION 52 AIR COMPRESSOR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$48,590.80	\$168,581.00	\$42,199.06	\$168,581.00	\$0.00
<b>2102025 Total</b>			<b>\$0.00</b>	<b>\$135,499.82</b>	<b>\$172,881.00</b>	<b>\$42,199.06</b>	<b>\$172,881.00</b>	<b>\$0.00</b>
2102027	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102027	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102027	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102027	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2102027	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102027	500309	PROFESSIONAL SERVICES	\$0.00	\$649.99	\$50,000.00	\$2,775.00	\$50,000.00	\$0.00
2102027	500663	TASERS	\$0.00	\$1,350.00	\$7,714.00	\$7,691.75	\$7,714.00	\$0.00
2102027	500665	COURT DISPLAYS/EXHIBITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102027	500666	STAFF LOCKERS & ROOM CK SYSTEM	\$0.00	\$0.00	\$1,985.00	\$0.00	\$1,985.00	\$0.00
2102027	500671	BALLISTIC VESTS & CAMERAS	\$6,456.00	\$3,614.00	\$7,231.00	\$3,614.00	\$7,231.00	\$0.00
2102027	500672	SUPPLIED UNIFORMS	\$0.00	\$0.00	\$12,800.00	\$9,660.00	\$12,800.00	\$0.00
2102027	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$7,891.08	\$2,715.00	\$2,715.00	\$2,715.00	\$0.00
2102027	500675	SMALL FURNISHINGS	\$11,518.98	\$0.00	\$19,230.00	\$1,645.00	\$19,230.00	\$0.00
			\$17,974.98	\$13,505.07	\$101,675.00	\$28,100.75	\$101,675.00	\$0.00
2102027	506524	SECURITY FENCING DETENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102027	506553	DETENTION CONTROL PANEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102027	506554	LIVESCAN FINGERPRINTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2102027	506555	LANDSCAPING FOR REC YARD	\$9,564.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$9,564.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2102027 Total</b>			<b>\$27,539.50</b>	<b>\$13,505.07</b>	<b>\$101,675.00</b>	<b>\$28,100.75</b>	<b>\$101,675.00</b>	<b>\$0.00</b>
2103030	500302	ENERGY PERFORMACE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2103030	500309	PROFESSIONAL SERVICES	\$0.00	\$8,964.00	\$4,776.00	\$900.00	\$4,776.00	\$0.00
			\$0.00	\$8,964.00	\$4,776.00	\$900.00	\$4,776.00	\$0.00
2103030	507010	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$320,700.00	\$0.00	\$320,700.00	\$0.00
2103030	507395	REPLACE PUMPS/MOTOR	\$0.00	\$0.00	\$23,327.00	\$0.00	\$23,327.00	\$0.00
			\$0.00	\$0.00	\$344,027.00	\$0.00	\$344,027.00	\$0.00
<b>2103030 Total</b>			<b>\$0.00</b>	<b>\$8,964.00</b>	<b>\$348,803.00</b>	<b>\$900.00</b>	<b>\$348,803.00</b>	<b>\$0.00</b>
2103939	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$90.10	\$0.00	\$0.00
2103939	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$1,730.66	\$0.00	\$0.00
2103939	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$1,016.41	\$0.00	\$0.00
2103939	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$200.27	\$0.00	\$0.00
2103939	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$10.38	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$3,047.82	\$0.00	\$0.00
2103939	500402	LANDFILL SMALL EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2103939	500435	VEHICLE REPAIR & MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2103939	500490	FEES & PERMITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2103939	500491	LANDFILL ALT DAILY COVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2103939	506501	LANDFILL CLOSURE COSTS	\$0.00	\$0.00	\$565,183.00	\$0.00	\$565,183.00	\$196,238.00
2103939	506502	LANDFILL EQUIPMENT	\$616,856.59	\$647,300.50	\$2,258,000.00	\$879,606.10	\$2,258,000.00	\$1,766,142.00
2103939	506503	SITE IMPROVEMENTS	\$1,804.39	\$54,495.92	\$1,500,952.00	\$630,077.80	\$1,500,952.00	\$0.00
			\$618,660.98	\$701,796.42	\$4,324,135.00	\$1,509,683.90	\$4,324,135.00	\$1,962,380.00
<b>2103939 Total</b>			<b>\$618,660.98</b>	<b>\$701,796.42</b>	<b>\$4,324,135.00</b>	<b>\$1,512,731.72</b>	<b>\$4,324,135.00</b>	<b>\$1,962,380.00</b>
2105050	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$40.42	\$0.00	\$0.00
2105050	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$857.00	\$0.00	\$0.00
2105050	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$441.32	\$0.00	\$0.00
2105050	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$41.08	\$0.00	\$0.00
2105050	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$36.73	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
			\$0.00	\$0.00	\$0.00	\$1,416.55	\$0.00	\$0.00
2105050	500638	AQUATIC FACILITY DECK SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2105050	500654	MISC CAPITAL OPERATING SUPPLIE	\$48,707.29	\$24,054.10	\$60,491.00	\$19,203.14	\$39,345.00	\$0.00
2105050	500657	SENIOR CENTER LANDSCAPING	\$16,958.00	\$0.00	\$21,146.00	\$0.00	\$21,146.00	\$0.00
2105050	500668	PERSONNEL PROTECTIVE EQ.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2105050	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$3,798.10	\$15,319.00	\$15,318.66	\$15,319.00	\$0.00
2105050	500695	TRAIL REPAIRS	\$14,500.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00
			\$80,165.29	\$27,852.20	\$346,956.00	\$34,521.80	\$75,810.00	\$0.00
2105050	506515	EQUIPMENT REPLACEMENT PARKS	\$0.00	\$0.00	\$153,500.00	\$153,095.83	\$153,500.00	\$0.00
2105050	506538	AQUATIC FACILITY IMPROVMN	\$0.00	\$0.00	\$172,500.00	\$475.64	\$172,500.00	\$0.00
2105050	506539	SENIOR CENTER - KETTLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2105050	506540	ASPHALT REPLACEMENT	\$71,027.00	\$0.00	\$33,500.00	\$0.00	\$283,500.00	\$0.00
2105050	506541	PLAYGROUND EQUIP REPLACE	\$202,700.75	\$117,848.07	\$60,641.00	\$2,262.50	\$60,641.00	\$0.00
2105050	506554	LIVSCAN FINGERPRINTING	\$907.75	\$233.79	\$0.00	\$735.68	\$0.00	\$0.00
2105050	506558	PARK IMPROVEMENTS	\$36,200.00	\$67,965.00	\$14,003.00	\$0.00	\$64,003.00	\$0.00
2105050	506559	LIBRARY IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2105050	507010	CAPITAL IMPROVEMENTS	\$123,018.00	\$139,839.45	\$616,183.00	\$324,772.94	\$566,183.00	\$0.00
2105050	507153	RIFLE/PISTOL RANGE	\$32,720.00	\$13,680.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$466,573.50	\$339,566.31	\$1,050,327.00	\$481,342.59	\$1,300,327.00	\$0.00
<b>2105050 Total</b>			\$546,738.79	\$367,418.51	\$1,397,283.00	\$517,280.94	\$1,376,137.00	\$0.00
2105062	500661	DIGITAL VIDEO REC/SECUR CAM	\$0.00	\$0.00	\$3,200.00	\$0.00	\$3,200.00	\$0.00
2105062	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$0.00	\$2,535.00	\$0.00	\$2,535.00	\$0.00
			\$0.00	\$0.00	\$5,735.00	\$0.00	\$5,735.00	\$0.00
2105062	506559	LIBRARY IMPROVEMENTS	\$8,009.00	\$0.00	\$16,186.00	\$0.00	\$16,186.00	\$0.00
			\$8,009.00	\$0.00	\$16,186.00	\$0.00	\$16,186.00	\$0.00
<b>2105062 Total</b>			\$8,009.00	\$0.00	\$21,921.00	\$0.00	\$21,921.00	\$0.00
2100279	507205	DEBT SERVICE	\$362,622.00	\$362,232.00	\$362,714.00	\$272,035.53	\$362,714.00	\$362,047.00
<b>2100279 Total</b>			\$362,622.00	\$362,232.00	\$362,714.00	\$272,035.53	\$362,714.00	\$362,047.00
2100200	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$5,000.00	\$0.00	\$555,894.00	\$5,000.00
<b>2100200 Total</b>			\$0.00	\$0.00	\$5,000.00	\$0.00	\$555,894.00	\$5,000.00
<b>Grand Total</b>		<b>CAPITAL PROJECTS FUND</b>	\$5,962,787.46	\$5,399,836.93	\$15,629,244.00	\$4,171,110.28	\$15,678,049.00	\$11,772,616.00





## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: Senior Citizens Fund</b>					
<b>Department Number: 215</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Taxes</b>	\$ 714,847	\$ 745,133	\$ 773,258	3.77%	\$ 28,125
<b>Miscellaneous</b>	14,919	15,116	3,000	-80.15%	(12,116)
<b>Beginning Fund Balance</b>	169,704	225,552	10,000	-95.57%	(215,552)
<b>TOTAL</b>	<b>\$ 899,470</b>	<b>\$ 985,801</b>	<b>\$ 786,258</b>	<b>-20.24%</b>	<b>\$ (199,543)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 273,803	\$ 282,225	\$ 294,281	4.27%	\$ 12,056
<b>Benefits</b>	144,104	145,737	150,688	3.40%	4,951
<b>Service &amp; Supplies</b>	256,011	530,191	331,289	-37.52%	(198,902)
<b>Capital Outlay</b>	-	17,648	-	-100.00%	(17,648)
<b>Ending Fund Balance</b>	225,552	10,000	10,000	0.00%	-
<b>TOTAL</b>	<b>\$ 899,470</b>	<b>\$ 985,801</b>	<b>\$ 786,258</b>	<b>-20.24%</b>	<b>\$ (199,543)</b>
<b>FTE</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Senior Center</b>		
<b>DEPARTMENT NUMBER: 215</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Business Manager	1.0	\$ 94,108
Elder Resources Advocate	1.0	73,578
Director	1.0	126,595
<b><i>SUB-TOTAL SALARY &amp; WAGES</i></b>	<b>3.0</b>	<b>\$ 294,281</b>
<b>BENEFITS:</b>		
Medicare		\$ 4,136
Retirement		87,548
Group Insurance		49,200
Workers' Compensation		3,984
Car Allowance		3,900
Phone Allowance		1,920
<b><i>SUB-TOTAL BENEFITS</i></b>		<b>\$ 150,688</b>
<b><i>GRAND TOTAL</i></b>		<b>\$ 444,969</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>SENIOR CENTER FUND</b>								
<b>REVENUE</b>								
2150083	411100	SECURED TAX ROLL: CURRENT	(\$627,606.57)	(\$659,490.94)	(\$685,828.00)	(\$691,516.03)	(\$703,133.00)	(\$731,258.00)
2150083	411120	SECURED TAX ROLL: DELINQUENT	(\$4,471.54)	(\$4,196.83)	\$0.00	(\$4,328.95)	\$0.00	\$0.00
2150083	411200	PERSONAL PROPERTY TAX	(\$33,520.39)	(\$35,219.44)	(\$30,000.00)	(\$30,750.53)	(\$30,000.00)	(\$30,000.00)
2150083	411220	PERSONAL PROPERTY TAX: DELINQU	(\$149.82)	(\$184.12)	\$0.00	(\$98.73)	\$0.00	\$0.00
2150083	412200	CENTRALLY ASSESSED- STATE	(\$13,053.56)	(\$15,755.28)	(\$12,000.00)	(\$9,849.51)	(\$12,000.00)	(\$12,000.00)
<b>2150083 Total</b>			(\$678,801.88)	(\$714,846.61)	(\$727,828.00)	(\$736,543.75)	(\$745,133.00)	(\$773,258.00)
2150088	461010	INTEREST INCOME	(\$5,826.20)	(\$6,951.75)	(\$3,000.00)	(\$4,419.91)	(\$3,000.00)	(\$3,000.00)
2150088	462020	NET INC IN FAIR VALUE INV	(\$4,289.41)	(\$4,486.50)	\$0.00	\$0.00	\$0.00	\$0.00
<b>2150088 Total</b>			(\$10,115.61)	(\$11,438.25)	(\$3,000.00)	(\$4,419.91)	(\$3,000.00)	(\$3,000.00)
2155081	465860	SENIOR CENTER DONATIONS	\$0.00	(\$360.00)	\$0.00	\$0.00	\$0.00	\$0.00
2155081	466010	HISTORICAL PRESERVATION FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2155081 Total</b>			\$0.00	(\$360.00)	\$0.00	\$0.00	\$0.00	\$0.00
2155080	466050	REFUNDS/REIMBURSEMENTS	\$0.00	(\$3,121.46)	\$0.00	(\$13,154.00)	(\$12,116.00)	\$0.00
<b>2155080 Total</b>			\$0.00	(\$3,121.46)	\$0.00	(\$13,154.00)	(\$12,116.00)	\$0.00
2150099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$225,552.00)	\$0.00	(\$225,552.00)	(\$10,000.00)
<b>2150099 Total</b>			\$0.00	\$0.00	(\$225,552.00)	\$0.00	(\$225,552.00)	(\$10,000.00)
<b>Grand Total</b>			(\$688,917.49)	(\$729,766.32)	(\$956,380.00)	(\$754,117.66)	(\$985,801.00)	(\$786,258.00)
<b>EXPENSE</b>								
2151500	500101	SALARIES	\$249,746.92	\$271,820.06	\$281,284.00	\$206,068.07	\$282,225.00	\$294,281.00
2151500	500103	ADMINISTRATIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2151500	500106	MANAGEMENT LEAVE PAY	\$10,043.22	\$1,983.18	\$0.00	\$699.42	\$0.00	\$0.00
			\$259,790.14	\$273,803.24	\$281,284.00	\$206,767.49	\$282,225.00	\$294,281.00
2151500	500225	MEDICARE	\$3,613.15	\$3,840.93	\$3,948.00	\$2,897.94	\$3,961.00	\$4,136.00
2151500	500230	RETIREMENT	\$72,741.19	\$79,906.04	\$82,276.00	\$60,479.44	\$82,551.00	\$87,548.00
2151500	500240	GROUP INSURANCE	\$50,309.06	\$43,130.67	\$42,468.00	\$32,053.05	\$42,532.00	\$42,626.00
2151500	500241	CITY HSA CONTRIBUTION	\$0.00	\$6,792.08	\$6,573.00	\$4,905.59	\$6,522.00	\$6,574.00
2151500	500250	WORKERS' COMPENSATION	\$3,913.73	\$4,551.98	\$3,984.00	\$2,834.17	\$4,320.00	\$3,984.00
2151500	500270	CAR ALLOWANCE	\$3,900.00	\$3,930.00	\$3,900.00	\$2,880.00	\$3,915.00	\$3,900.00
2151500	500271	PHONE ALLOWANCE	\$1,920.00	\$1,952.00	\$1,920.00	\$1,472.00	\$1,936.00	\$1,920.00
			\$136,397.13	\$144,103.70	\$145,069.00	\$107,522.19	\$145,737.00	\$150,688.00
2151500	500309	PROFESSIONAL SERVICES	\$1,970.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2151500	500330	TRAINING	\$316.00	\$175.00	\$1,500.00	\$40.00	\$1,500.00	\$1,500.00
2151500	500426	FIRE SYSTEM SERVICE	\$1,344.31	\$1,376.89	\$3,188.00	\$1,063.00	\$3,188.00	\$3,188.00
2151500	500430	EQUIPMENT REPAIR & MAINT	\$10,463.23	\$3,164.28	\$10,000.00	\$2,659.28	\$10,000.00	\$10,000.00
2151500	500434	BUILDING REPAIR & MAINT	\$17,137.34	\$3,544.77	\$9,345.00	\$1,925.00	\$9,345.00	\$9,345.00
2151500	500580	TRAVEL	\$1,874.93	\$2,132.60	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
2151500	500601	OFFICE SUPPLIES	\$7,876.72	\$1,813.54	\$6,000.00	\$1,289.65	\$6,000.00	\$6,000.00
2151500	500625	OPERATING SUPPLIES	\$15,182.77	\$58,478.97	\$81,907.00	\$31,598.05	\$81,907.00	\$81,907.00
2151500	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$1,000.00	\$2,395.34	\$1,000.00	\$1,000.00
2151500	500699	UNDESIGNATED AMOUNTS	\$0.00	\$0.00	\$193,623.00	\$0.00	\$221,435.00	\$24,069.00
2151500	500710	TELEPHONE	\$25,501.53	\$31,431.79	\$31,500.00	\$31,082.59	\$31,500.00	\$22,500.00
2151500	500712	POWER	\$31,128.91	\$28,881.09	\$35,000.00	\$13,871.06	\$35,000.00	\$35,000.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2151500	500713	HEATING	\$14,230.48	\$15,052.83	\$16,000.00	\$8,388.61	\$16,000.00	\$16,000.00
2151500	500734	CABLE TV CHARGES	\$2,050.54	\$1,926.85	\$2,000.00	\$1,402.29	\$2,000.00	\$2,000.00
2151500	500901	ISC: GENERAL FUND	\$0.00	\$94,157.00	\$95,941.00	\$63,960.00	\$95,941.00	\$101,905.00
2151500	500915	ISC: INSURANCE FUND	\$13,125.00	\$13,875.00	\$13,875.00	\$6,937.50	\$13,875.00	\$15,375.00
2151500	501411	SENIOR CENTER NON-PROFIT	\$47,411.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2151500	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2151500	504600	FISCAL CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2151500	504846	BOND ISSUANCE COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$189,613.23	\$256,010.61	\$502,379.00	\$166,612.37	\$530,191.00	\$331,289.00
2151500	507715	COMPUTER EQUIPMENT	\$21,664.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2151500	507743	FURNITURE & FIXTURES	\$0.00	\$0.00	\$17,648.00	\$0.00	\$17,648.00	\$0.00
			\$21,664.00	\$0.00	\$17,648.00	\$0.00	\$17,648.00	\$0.00
2150279	507205	DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2150200	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
			\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
<b>Grand Total</b>		<b>SENIOR CENTER FUND</b>	<b>\$607,464.50</b>	<b>\$673,917.55</b>	<b>\$956,380.00</b>	<b>\$480,902.05</b>	<b>\$985,801.00</b>	<b>\$786,258.00</b>

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: Carson City Transit</b>					
<b>Department Number: 2253026</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Intergovernmental</b>	\$1,342,457	\$2,848,250	\$ 2,050,395	-28.01%	\$ (797,855)
<b>Charges for Services</b>	64,071	329	60,000	18137.08%	59,671
<b>Miscellaneous</b>	2,657	29,064	7,000	-75.92%	(22,064)
<b>Operating Transfers In</b>	466,300	466,300	466,300	0.00%	-
<b>Beginning Balance</b>	93,068	439,450	968,846	120.47%	529,396
<b>TOTAL</b>	<b>\$1,968,553</b>	<b>\$ 3,783,393</b>	<b>\$ 3,552,541</b>	<b>-6.10%</b>	<b>\$ (230,852)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$59,021	\$22,905	\$25,006	9.17%	\$ 2,101
<b>Benefits</b>	22,576	27,288	27,509	0.81%	221
<b>Service &amp; Supplies</b>	1,376,752	1,818,854	1,660,789	-8.69%	(158,065)
<b>Capital Outlay</b>	70,754	945,500	1,834,237	94.00%	888,737
<b>Ending Fund Balance</b>	439,450	968,846	5,000	-99.48%	(963,846)
<b>TOTAL</b>	<b>\$ 1,968,553</b>	<b>\$ 3,783,393</b>	<b>\$ 3,552,541</b>	<b>-6.10%</b>	<b>\$ (230,852)</b>
<b>FTE</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT:</b> Carson City Transit		
<b>DEPARTMENT NUMBER:</b> 2253026		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Transit Coordinator	1.00	\$50,006
Grant Allocations		(\$25,000)
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>1.00</b>	<b>\$ 25,006</b>
<b>BENEFITS:</b>		
Medicare		\$739
Retirement		\$14,877
Group Insurance		\$10,189
Workers' Compensation		\$744
Phone Allowance		\$960
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 27,509</b>
<b>GRAND TOTAL</b>		<b>\$ 52,515</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>CARSON CITY TRANSIT</b>								
<b>REVENUE</b>								
2253081	431010	FEDERAL GRANTS	(\$1,166,404.78)	(\$984,717.50)	(\$4,482,645.00)	(\$383,936.00)	(\$2,500,000.00)	(\$1,982,645.00)
2253082	431010	FEDERAL GRANTS	(\$276,455.91)	(\$240,965.96)	(\$280,500.00)	\$0.00	(\$280,500.00)	\$0.00
2253081	434010	STATE GRANTS	(\$62,936.65)	(\$116,774.15)	(\$67,750.00)	\$2,190.82	(\$67,750.00)	(\$67,750.00)
			(\$1,505,797.34)	(\$1,342,457.61)	(\$4,830,895.00)	(\$381,745.18)	(\$2,848,250.00)	(\$2,050,395.00)
2253080	443251	JAC 10 RIDE PASS: ADULT	(\$3,429.50)	(\$4,208.00)	\$0.00	(\$320.00)	(\$320.00)	\$0.00
2253080	443252	JAC 10 RIDE PASS: SENIOR	(\$84.50)	(\$180.00)	\$0.00	\$0.00	\$0.00	\$0.00
2253080	443253	JAC 10 RIDE PASS: DISABLED	(\$770.50)	(\$407.50)	\$0.00	\$0.00	\$0.00	\$0.00
2253080	443254	JAC 10 RIDE PASS: YOUTH	(\$628.00)	(\$92.00)	\$0.00	\$0.00	\$0.00	\$0.00
2253080	443264	JAC SUMMER PASS: YOUTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2253080	443281	JAC MONTH RIDE PASS: ADULT	(\$11,578.50)	(\$4,875.00)	\$0.00	\$0.00	\$0.00	\$0.00
2253080	443282	JAC MONTH RIDE PASS: SENIOR	(\$575.00)	(\$682.50)	\$0.00	\$0.00	\$0.00	\$0.00
2253080	443283	JAC MONTH RIDE PASS: DISABLED	(\$4,566.50)	(\$4,249.00)	\$0.00	\$0.00	\$0.00	\$0.00
2253080	443284	JAC MONTH RIDE PASS: YOUTH	(\$425.00)	(\$337.50)	\$0.00	\$0.00	\$0.00	\$0.00
2253080	443291	JAC TICKET: CASH	(\$13,784.00)	(\$9,561.00)	\$0.00	\$0.00	\$0.00	\$0.00
2253080	443292	JAC TICKET: SENIOR CASH	(\$2,478.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2253080	443293	JAC TICKET: DISABLED CASH	(\$8,954.00)	(\$7,237.00)	\$0.00	\$0.00	\$0.00	\$0.00
2253080	443300	JAC TICKET: FR SENIOR	(\$334.00)	\$0.00	\$0.00	(\$9.51)	(\$9.00)	\$0.00
2253080	443310	JAC TICKET: FR GENERAL	(\$36,492.90)	(\$25,622.00)	(\$90,000.00)	\$0.00	\$0.00	(\$60,000.00)
2253080	443320	JAC TICKET: FR DISABLED	(\$4,402.50)	(\$6,619.75)	\$0.00	\$0.00	\$0.00	\$0.00
2253080	443330	JAC TICKET: FR YOUTH	(\$4,878.50)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			(\$93,381.40)	(\$64,071.25)	(\$90,000.00)	(\$329.51)	(\$329.00)	(\$60,000.00)
2250088	461010	INTEREST INCOME	(\$2,126.56)	(\$1,648.92)	(\$1,000.00)	(\$1,739.94)	(\$2,000.00)	(\$2,000.00)
2250088	462020	NET INC IN FAIR VALUE INV	(\$1,091.13)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			(\$3,217.69)	(\$1,648.92)	(\$1,000.00)	(\$1,739.94)	(\$2,000.00)	(\$2,000.00)
2253080	463150	ADVERTISING REVENUE	(\$8,382.00)	(\$807.64)	(\$1,000.00)	(\$41,448.00)	(\$25,464.00)	(\$5,000.00)
2253080	466050	REFUNDS/REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2253080	466110	MISC. OTHER INCOME	(\$3,002.89)	(\$200.00)	\$0.00	(\$1,600.00)	(\$1,600.00)	\$0.00
			(\$11,384.89)	(\$1,007.64)	(\$1,000.00)	(\$43,048.00)	(\$27,064.00)	(\$5,000.00)
2250091	481013	CC FTA 5307 OPS MATCH	(\$400,000.00)	(\$466,300.00)	(\$466,300.00)	(\$466,300.00)	(\$466,300.00)	(\$466,300.00)
			(\$400,000.00)	(\$466,300.00)	(\$466,300.00)	(\$466,300.00)	(\$466,300.00)	(\$466,300.00)
2250090	482100	VEHICLE SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2250099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$439,450.00)	\$0.00	(\$439,450.00)	(\$968,846.00)
			\$0.00	\$0.00	(\$439,450.00)	\$0.00	(\$439,450.00)	(\$968,846.00)
<b>Grand Total</b>			<b>(\$2,013,781.32)</b>	<b>(\$1,875,485.42)</b>	<b>(\$5,828,645.00)</b>	<b>(\$893,162.63)</b>	<b>(\$3,783,393.00)</b>	<b>(\$3,552,541.00)</b>



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>EXPENSE</b>								
2253026	500101	SALARIES	\$48,863.41	\$55,775.45	\$62,400.00	\$34,784.63	\$47,905.00	\$50,006.00
2253026	500102	HOURLY/SEASONAL	\$0.00	\$2,650.00	\$0.00	\$0.00	\$0.00	\$0.00
2253026	500107	ANNUAL LEAVE PAYOFF	\$8,720.96	\$290.70	\$0.00	\$0.00	\$0.00	\$0.00
2253026	500111	OVERTIME	\$2,313.75	\$304.93	\$0.00	\$0.00	\$0.00	\$0.00
2253026	500199	GRANT FUNDED ALLOCATION	(\$23,582.93)	\$0.00	(\$25,000.00)	\$0.00	(\$25,000.00)	(\$25,000.00)
			<hr/>					
2253026	500225	MEDICARE	\$833.47	\$847.65	\$905.00	\$551.88	\$731.00	\$739.00
2253026	500230	RETIREMENT	\$11,312.96	\$12,204.13	\$9,516.00	\$10,826.82	\$14,529.00	\$14,877.00
2253026	500240	GROUP INSURANCE	\$11,683.09	\$6,457.85	\$10,148.00	\$7,928.83	\$10,327.00	\$10,189.00
2253026	500241	CITY HSA CONTRIBUTION	\$0.00	\$1,355.29	\$0.00	\$35.41	\$32.00	\$0.00
2253026	500250	WORKERS' COMPENSATION	\$795.53	\$1,142.72	\$744.00	\$700.37	\$955.00	\$744.00
2253026	500271	PHONE ALLOWANCE	\$720.00	\$568.00	\$960.00	\$736.00	\$714.00	\$960.00
			<hr/>					
			\$25,345.05	\$22,575.64	\$22,273.00	\$20,779.31	\$27,288.00	\$27,509.00
2253026	500309	PROFESSIONAL SERVICES	\$26,700.00	\$7,500.00	\$75,000.00	\$0.00	\$75,000.00	\$25,000.00
2253026	500331	OPERATING CONTRACT	\$710,912.50	\$666,893.17	\$1,122,736.00	\$424,497.68	\$1,000,000.00	\$1,020,000.00
2253026	500335	RTC INTERCITY	\$26,320.54	\$23,344.50	\$30,000.00	\$30,927.12	\$62,000.00	\$62,000.00
2253026	500349	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2253026	500432	MAINTENANCE SVC CONTRACTS	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	\$0.00
2253026	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$176.00	\$176.00	\$0.00	\$176.00	\$0.00
2253026	500435	VEHICLE REPAIR & MAINT	\$108,442.29	\$118,268.54	\$244,043.00	\$53,515.63	\$244,043.00	\$110,000.00
2253026	500580	TRAVEL	\$1,962.49	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00
2253026	500601	OFFICE SUPPLIES	\$1,084.61	\$0.00	\$2,000.00	\$71.69	\$2,000.00	\$0.00
2253026	500625	OPERATING SUPPLIES	\$18,750.43	\$174,902.99	\$19,824.00	\$144,563.61	\$56,368.00	\$130,000.00
2253026	500660	VEHICLE FUEL/OIL	\$126,881.92	\$89,304.25	\$130,000.00	\$56,859.36	\$130,000.00	\$130,000.00
2253026	500675	SMALL FURNISHINGS	\$2,968.08	\$1,392.48	\$10,000.00	\$381.19	\$10,000.00	\$0.00
2253026	500676	TECHNICAL EQUIPMENT	\$20,085.43	\$9,709.56	\$18,000.00	\$7,231.09	\$18,000.00	\$0.00
2253026	500710	TELEPHONE	\$3,737.33	\$1,687.14	\$6,500.00	\$307.28	\$6,500.00	\$4,000.00
2253026	500712	POWER	\$2,706.07	\$2,028.77	\$3,000.00	\$1,820.94	\$3,000.00	\$2,500.00
2253026	500713	HEATING	\$1,320.58	\$1,402.72	\$1,500.00	\$809.18	\$1,500.00	\$1,500.00
2253026	500901	ISC: GENERAL FUND	\$44,744.00	\$120,802.00	\$64,247.00	\$42,832.00	\$64,247.00	\$56,515.00
2253026	500950	ISC: FLEET MANAGEMENT	\$129,885.00	\$125,685.00	\$139,520.00	\$69,760.00	\$139,520.00	\$119,274.00
2253026	501299	GRANT ALLOCATION/DIRECT BILL	\$27,771.50	\$33,855.81	\$0.00	\$0.00	\$0.00	\$0.00
2253026	502450	CASH SHORT/OVER	(\$75.43)	(\$204.31)	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>					
			\$1,254,197.34	\$1,376,748.62	\$1,873,046.00	\$833,576.77	\$1,818,854.00	\$1,660,789.00
2253026	507199	UNDESIGNATED PROJECTS	\$0.00	\$0.00	\$2,432,927.00	\$0.00	\$0.00	\$1,259,237.00
2253026	507705	VEHICLE REPLACEMENT PROGRAM	\$639,256.00	\$23,332.57	\$1,012,499.00	\$256,580.85	\$500,000.00	\$360,000.00
2253026	507710	PARK EQUIPMENT REPLACE PROG	\$19,194.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2253026	507712	FACILITY UPGRADE	\$0.00	\$30,519.09	\$405,000.00	\$37,700.03	\$405,000.00	\$15,000.00
2253026	507743	FURNITURE & FIXTURES	\$34,800.00	\$16,902.00	\$40,500.00	\$0.00	\$40,500.00	\$0.00
2253026	507775	EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00
			<hr/>					
			\$693,250.61	\$70,753.66	\$3,890,926.00	\$294,280.88	\$945,500.00	\$1,834,237.00
2250200	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$5,000.00	\$0.00	\$968,846.00	\$5,000.00
			<hr/>					
			\$0.00	\$0.00	\$5,000.00	\$0.00	\$968,846.00	\$5,000.00
<b>Grand Total</b>		<b>CARSON CITY TRANSIT</b>	<b>\$2,009,108.19</b>	<b>\$1,529,099.00</b>	<b>\$5,828,645.00</b>	<b>\$1,183,421.59</b>	<b>\$3,783,393.00</b>	<b>\$3,552,541.00</b>

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: Library Gift</b>					
<b>Department Number: 230</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Intergovernmental</b>	\$ -	\$ -	\$ -	0.00%	\$ -
<b>Miscellaneous</b>	30,262	32,529	3,543	-89.11%	(28,986)
<b>Beginning Fund Balance</b>	74,234	48,168	18,770	-61.03%	(29,398)
<b>TOTAL</b>	<b>\$ 104,496</b>	<b>\$ 80,697</b>	<b>\$ 22,313</b>	<b>-72.35%</b>	<b>\$ (58,384)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ -	\$ -	\$ -	0.00%	\$ -
<b>Benefits</b>	-	-	-	0.00%	-
<b>Services and Supplies</b>	37,515	61,927	20,043	-67.63%	(41,884)
<b>Capital Outlay</b>	18,813	-	-	0.00%	-
<b>Ending Fund Balance</b>	48,168	18,770	2,270	-87.91%	(16,500)
<b>TOTAL</b>	<b>\$ 104,496</b>	<b>\$ 80,697</b>	<b>\$ 22,313</b>	<b>-72.35%</b>	<b>\$ (58,384)</b>
<b>FTE</b>					
	<b>0</b>	<b>0</b>	<b>0</b>		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>LIBRARY GIFT FUND</b>								
<b>REVENUE</b>								
2300088	461010	INTEREST INCOME	(\$1,165.33)	(\$1,399.61)	(\$750.00)	(\$653.54)	(\$750.00)	(\$500.00)
2300088	462020	NET INC IN FAIR VALUE INV	(\$830.36)	(\$957.96)	\$0.00	\$0.00	\$0.00	\$0.00
<b>2300088 Total</b>			(\$1,995.69)	(\$2,357.57)	(\$750.00)	(\$653.54)	(\$750.00)	(\$500.00)
2305081	465470	MEMORIALS	(\$5,099.76)	(\$100.00)	(\$100.00)	(\$200.00)	(\$200.00)	\$0.00
2305081	465700	LIBRARY	(\$56,881.06)	(\$27,804.30)	(\$24,500.00)	(\$31,616.03)	(\$31,579.00)	(\$3,043.00)
<b>2305081 Total</b>			(\$61,980.82)	(\$27,904.30)	(\$24,600.00)	(\$31,816.03)	(\$31,779.00)	(\$3,043.00)
2300091	481010	GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2300091 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2300099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$48,168.00)	\$0.00	(\$48,168.00)	(\$18,770.00)
<b>2300099 Total</b>			\$0.00	\$0.00	(\$48,168.00)	\$0.00	(\$48,168.00)	(\$18,770.00)
<b>Grand Total</b>			(\$63,976.51)	(\$30,261.87)	(\$73,518.00)	(\$32,469.57)	(\$80,697.00)	(\$22,313.00)
<b>EXPENSE</b>								
2306200	500102	HOURLY/SEASONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2306200	500111	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2306200	500125	TEMPORARY STAFFING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2306200	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2306200	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2306200	500309	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2306200	500570	CC DOWNTOWN FLOWERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2306200	500571	FACILITY FFE NON-CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2306200	500573	FACILITY FF FRIENDS NON-CAP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2306200	500580	TRAVEL	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00
2306200	500618	COMMUNITY PROGRAMMING	\$0.00	\$1,614.99	\$6,698.00	\$1,998.51	\$6,698.00	\$2,500.00
2306200	500623	COLLECTION - FOL	\$0.00	\$12,000.00	\$13,000.00	\$12,000.00	\$13,000.00	\$4,000.00
2306200	500625	OPERATING SUPPLIES	\$17,819.22	\$13,837.81	\$13,919.00	\$6,741.84	\$13,919.00	\$10,500.00
2306200	500630	CUSTODIAL SUPPLIES	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2306200	500631	YOUTH PROGRAMMING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2306200	500632	NATIONAL LIBRARY WEEK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2306200	500635	NOD \$5 INDIGENT LEGAL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2306200	500636	LABORATORY EXPENSES	\$982.85	\$0.00	\$0.00	\$22.09	\$0.00	\$0.00
2306200	500639	MOBILE MAKERSPACE - MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2306200	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$8,339.50	\$5,650.21	\$10,000.00	\$5,014.59	\$10,000.00	\$3,043.00
2306200	500685	OPERATING HARDWARE/SOFTWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2306200	500699	UNDESIGNATED AMOUNTS	\$0.00	\$0.00	\$12,571.00	\$0.00	\$5,100.00	\$0.00
2306200	501225	GRANT - OPERATING SUPPLIES	\$0.00	\$602.72	\$6,608.00	\$1,125.17	\$6,608.00	\$0.00
2306200	501240	MAKEIT@TWO	\$766.47	\$29.98	\$0.00	\$0.00	\$0.00	\$0.00
2306200	501241	PLAYAWAY AUDIO COLLECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2306200	501242	ITS PI TIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2306200	501475	SUMMER LEARNING PROGRAM	\$2,105.94	\$3,780.04	\$4,102.00	\$0.00	\$4,102.00	\$0.00
2306200	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
			\$45,013.98	\$37,515.75	\$69,398.00	\$26,902.20	\$61,927.00	\$20,043.00
2306200	507743	FURNITURE & FIXTURES	\$0.00	\$18,812.48	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$18,812.48	\$0.00	\$0.00	\$0.00	\$0.00
2306200	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$4,120.00	\$0.00	\$18,770.00	\$2,270.00
			\$0.00	\$0.00	\$4,120.00	\$0.00	\$18,770.00	\$2,270.00
<b>Grand Total</b>		<b>LIBRARY GIFT FUND</b>	\$45,013.98	\$56,328.23	\$73,518.00	\$26,902.20	\$80,697.00	\$22,313.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>BUSINESS DEVELOPMENT FUND</b>								
<b>REVENUE</b>								
2320088	461010	INTEREST INCOME	(\$2,892.73)	(\$1,640.92)	\$0.00	\$0.00	\$0.00	\$0.00
2320088	462020	NET INC IN FAIR VALUE INV	(\$1,949.31)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2320088 Total</b>			(\$4,842.04)	(\$1,640.92)	\$0.00	\$0.00	\$0.00	\$0.00
2325080	463010	LEASES	(\$31,922.50)	(\$8,080.00)	\$0.00	\$0.00	\$0.00	\$0.00
2325080	463200	TELEPHONE COMMISSIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2325080 Total</b>			(\$31,922.50)	(\$8,080.00)	\$0.00	\$0.00	\$0.00	\$0.00
2325081	465321	ANNUAL CONTRIBUTION	(\$210,657.26)	(\$1,913.94)	\$0.00	\$0.00	\$0.00	\$0.00
<b>2325081 Total</b>			(\$210,657.26)	(\$1,913.94)	\$0.00	\$0.00	\$0.00	\$0.00
2325080	466065	BUSINESS DEVELOPMENT MEMBERSHI	(\$4,763.19)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2325080 Total</b>			(\$4,763.19)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2320099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2320099 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Grand Total</b>			(\$252,184.99)	(\$11,634.86)	\$0.00	\$0.00	\$0.00	\$0.00
<b>EXPENSE</b>								
2326200	500101	SALARIES	\$35,510.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500102	HOURLY/SEASONAL	\$15,980.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500106	MANAGEMENT LEAVE PAY	\$1,356.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500107	ANNUAL LEAVE PAYOFF	\$3,653.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500111	OVERTIME	(\$13.44)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500125	TEMPORARY STAFFING	\$14,228.24	\$7,267.68	\$0.00	\$0.00	\$0.00	\$0.00
			\$70,716.63	\$7,267.68	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500225	MEDICARE	\$825.34	(\$33.71)	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500230	RETIREMENT	\$10,210.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500240	GROUP INSURANCE	\$4,296.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500250	WORKERS' COMPENSATION	\$1,301.93	\$7.49	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500271	PHONE ALLOWANCE	\$432.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500272	MOBILE DEVICE ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$17,066.41	(\$26.22)	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500309	PROFESSIONAL SERVICES	\$29,429.00	\$1,852.64	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500317	BANKING SERVICES	\$760.20	\$252.16	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500330	TRAINING	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500512	INSURANCE PERMIUMS	\$2,107.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500530	PROPERTY TAXES	\$7,798.87	\$8,887.71	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500542	PRINTING/ADVERTISING	\$286.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500545	MEMBERSHIP / PUBLICATIONS	\$885.00	\$310.00	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500580	TRAVEL	\$2,842.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500601	OFFICE SUPPLIES	\$389.23	\$1,119.30	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500625	OPERATING SUPPLIES	\$24,700.70	\$2,777.01	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500649	CONTINGENCY - CITY NETWORK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500680	GIFTS & DONATIONS	\$0.00	\$222,812.58	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500710	TELEPHONE	\$19,885.27	\$3,291.48	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2326200	500712	POWER	\$3,771.05	\$3,007.65	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500713	HEATING	\$2,854.98	\$177.45	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500725	SEWER CHARGES	\$1,110.11	\$107.03	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500726	WATER CHARGES	\$800.49	\$79.77	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500727	STORM DRAIN CHARGES	\$502.50	\$52.56	\$0.00	\$0.00	\$0.00	\$0.00
2326200	500728	GARBAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326200	502448	CREDIT CARD CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326200	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$98,523.44	\$244,727.34	\$0.00	\$0.00	\$0.00	\$0.00
2326200	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Grand Total</b>		<b>BUSINESS DEVELOPMENT FUND</b>	\$186,306.48	\$251,968.80	\$0.00	\$0.00	\$0.00	\$0.00

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: Landscape Maintenance Fund</b>					
<b>Department Number: 235</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Special Assessments</b>	\$ 80,591	\$ 108,609	\$ 108,609	0.00%	\$ -
<b>Miscellaneous Income</b>	5,214	1,500	1,500	0.00%	-
<b>Operating Transfers In</b>	55,519	55,519	55,519	0.00%	-
<b>Beginning Balance</b>	78,732	194,526	5,000	-97.43%	(189,526)
<b>TOTAL</b>	<b>\$ 220,056</b>	<b>\$ 360,154</b>	<b>\$ 170,628</b>	<b>-52.62%</b>	<b>\$ (189,526)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 511	\$ 8,320	\$ 3,320	-60.10%	\$ (5,000)
<b>Benefits</b>	243	442	117	-73.53%	(325)
<b>Service &amp; Supplies</b>	24,776	346,392	162,191	-53.18%	(184,201)
<b>Ending Fund Balance</b>	194,526	5,000	5,000	0.00%	-
<b>TOTAL</b>	<b>\$ 220,056</b>	<b>\$ 360,154</b>	<b>\$ 170,628</b>	<b>-51.15%</b>	<b>\$ (184,201)</b>
<b>FTE</b>	<b>0</b>	<b>0</b>	<b>0</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Landscape Maintenance Fund</b>		
<b>DEPARTMENT NUMBER: 235</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Hourly		\$ 3,320
<b><i>SUB-TOTAL SALARY &amp; WAGES</i></b>	0.00	<b><i>\$ 3,320</i></b>
<b>BENEFITS:</b>		
Medicare		\$ 48
Workers' Compensation		69
<b><i>SUB-TOTAL BENEFITS</i></b>		<b><i>\$ 117</i></b>
<b><i>GRAND TOTAL</i></b>		<b><i>\$ 3,437</i></b>



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>LANDSCAPE MAINTENANCE FUND</b>								
<b>REVENUE</b>								
2350083	415100	CURRENT SPECIAL ASSESSMENT	(\$66,604.87)	(\$80,590.91)	(\$66,077.00)	(\$118,607.63)	(\$108,609.00)	(\$108,609.00)
2350083	415120	DELINQUENT SPECIAL ASSESSMT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2350083 Total</b>			(\$66,604.87)	(\$80,590.91)	(\$66,077.00)	(\$118,607.63)	(\$108,609.00)	(\$108,609.00)
2350088	461010	INTEREST INCOME	(\$1,392.88)	(\$3,348.70)	(\$450.00)	(\$2,565.62)	(\$1,500.00)	(\$1,500.00)
2350088	462020	NET INC IN FAIR VALUE INV	(\$893.72)	(\$1,865.29)	\$0.00	\$0.00	\$0.00	\$0.00
<b>2350088 Total</b>			(\$2,286.60)	(\$5,213.99)	(\$450.00)	(\$2,565.62)	(\$1,500.00)	(\$1,500.00)
2350091	481010	GENERAL FUND	(\$6,092.00)	(\$55,519.00)	(\$55,519.00)	\$0.00	(\$55,519.00)	(\$55,519.00)
<b>2350091 Total</b>			(\$6,092.00)	(\$55,519.00)	(\$55,519.00)	\$0.00	(\$55,519.00)	(\$55,519.00)
2350099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$194,526.00)	\$0.00	(\$194,526.00)	(\$5,000.00)
<b>2350099 Total</b>			\$0.00	\$0.00	(\$194,526.00)	\$0.00	(\$194,526.00)	(\$5,000.00)
<b>Grand Total</b>			(\$74,983.47)	(\$141,323.90)	(\$316,572.00)	(\$121,173.25)	(\$360,154.00)	(\$170,628.00)
<b>EXPENSE</b>								
2355015	500101	SALARIES	\$0.00	\$495.27	\$5,000.00	\$0.00	\$5,000.00	\$0.00
2355015	500102	HOURLY/SEASONAL	\$0.00	\$16.07	\$3,320.00	\$0.00	\$3,320.00	\$3,320.00
			\$0.00	\$511.34	\$8,320.00	\$0.00	\$8,320.00	\$3,320.00
2355015	500225	MEDICARE	\$0.00	\$7.17	\$48.00	\$0.00	\$48.00	\$48.00
2355015	500230	RETIREMENT	\$0.00	\$75.53	\$100.00	\$0.00	\$100.00	\$0.00
2355015	500240	GROUP INSURANCE	\$0.00	\$130.84	\$225.00	\$0.00	\$225.00	\$0.00
2355015	500250	WORKERS' COMPENSATION	\$0.00	\$29.11	\$69.00	\$0.00	\$69.00	\$69.00
			\$0.00	\$242.65	\$442.00	\$0.00	\$442.00	\$117.00
2355015	500438	PARK/COURSE REPAIR & MAINT	\$15,042.72	\$23,711.36	\$108,359.00	\$20,283.28	\$108,359.00	\$101,747.00
2355015	500699	UNDESIGNATED AMOUNTS	\$0.00	\$0.00	\$189,526.00	\$0.00	\$233,108.00	\$55,519.00
2355015	500710	TELEPHONE	\$581.11	\$651.43	\$525.00	\$509.85	\$525.00	\$525.00
2355015	500712	POWER	\$416.22	\$413.76	\$1,200.00	\$582.70	\$1,200.00	\$1,200.00
2355015	500726	WATER CHARGES	\$1,428.62	\$0.00	\$3,100.00	\$0.00	\$3,100.00	\$3,100.00
2355015	500727	STORM DRAIN CHARGES	\$51.59	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00
2355015	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$17,520.26	\$24,776.55	\$302,810.00	\$21,375.83	\$346,392.00	\$162,191.00
2355015	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00
			\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00
<b>Grand Total</b>		<b>LANDSCAPE MAINTENANCE FUND</b>	\$17,520.26	\$25,530.54	\$316,572.00	\$21,375.83	\$360,154.00	\$170,628.00

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: Administrative Assessment</b>					
<b>Department Number: 236</b>					
	<b>2019-2020</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Intergovernmental</b>	\$ 59,934	\$ 35,000	\$ 50,000	<b>42.86%</b>	\$ 15,000
<b>Beginning Fund Balance</b>	26,383	41,910	5,000	<b>-88.07%</b>	(36,910)
<b>TOTAL</b>	<b>\$ 86,317</b>	<b>\$ 76,910</b>	<b>\$ 55,000</b>	<b>-28.49%</b>	<b>\$ (21,910)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ -	\$ 1,000	\$ 1,000	<b>0.00%</b>	\$ -
<b>Benefits</b>	-	15	-	<b>-100.00%</b>	(15)
<b>Services and Supplies</b>	44,407	70,895	49,000	<b>-30.88%</b>	(21,895)
<b>Capital Outlay</b>	-	-	-	<b>0.00%</b>	-
<b>Ending Fund Balance</b>	41,910	5,000	5,000	<b>0.00%</b>	-
<b>TOTAL</b>	<b>\$ 86,317</b>	<b>\$ 76,910</b>	<b>\$ 55,000</b>	<b>-28.49%</b>	<b>\$ (21,910)</b>
<b>FTE</b>	<b>0</b>	<b>0</b>	<b>0</b>		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>ADMINISTRATIVE ASSESSMENTS</b>								
<b>REVENUE</b>								
2364080	435210	COURT ADMIN ASSESS: JUSTICE	(\$65,731.50)	(\$59,934.00)	(\$60,000.00)	(\$27,663.00)	(\$35,000.00)	(\$50,000.00)
2360099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$41,910.00)	\$0.00	(\$41,910.00)	(\$5,000.00)
2360200	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Grand Total</b>			<b>(\$65,731.50)</b>	<b>(\$59,934.00)</b>	<b>(\$101,910.00)</b>	<b>(\$27,663.00)</b>	<b>(\$76,910.00)</b>	<b>(\$55,000.00)</b>
<b>EXPENSE</b>								
2364700	500102	HOURLY/SEASONAL	\$6,776.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2364700	500111	OVERTIME	\$843.52	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
			\$7,619.52	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
2364700	500225	MEDICARE	\$110.16	\$0.00	\$0.00	\$0.00	\$15.00	\$0.00
2364700	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2364700	500250	WORKERS' COMPENSATION	\$143.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$253.31	\$0.00	\$0.00	\$0.00	\$15.00	\$0.00
2364700	500309	PROFESSIONAL SERVICES	\$9,500.00	\$368.00	\$0.00	\$0.00	\$0.00	\$0.00
2364700	500330	TRAINING	\$4,406.88	\$7,204.07	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
2364700	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$504.00	\$10,000.00	\$1,028.40	\$10,000.00	\$0.00
2364700	500580	TRAVEL	\$10.00	\$6,090.32	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00
2364700	500625	OPERATING SUPPLIES	\$24,290.84	\$7,355.53	\$28,455.00	\$3,535.78	\$13,440.00	\$10,000.00
2364700	500655	TECH \$5 NOTARY BOND	\$22,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2364700	500656	NV RURAL CASE MGMT SYSTEM	\$0.00	\$22,000.00	\$22,000.00	\$22,000.00	\$22,000.00	\$22,000.00
2364700	500675	SMALL FURNISHINGS	\$541.81	\$885.81	\$20,455.00	\$0.00	\$10,455.00	\$2,000.00
2364710	500879	COURT SECURITY FEE AB65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2364080	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2364700	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$60,749.53	\$44,407.73	\$95,910.00	\$26,564.18	\$70,895.00	\$49,000.00
2364700	507010	CAPITAL IMPROVEMENTS	\$31,330.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2364700	507743	FURNITURE & FIXTURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2364700	507754	CAPITAL OUTLAY: ADMIN ASSESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$31,330.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2364700	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00
			\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00
<b>Grand Total</b>		<b>ADMINISTRATIVE ASSESSMENTS</b>	<b>\$99,952.36</b>	<b>\$44,407.73</b>	<b>\$101,910.00</b>	<b>\$26,564.18</b>	<b>\$76,910.00</b>	<b>\$55,000.00</b>

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: Parking Enforcement</b>					
<b>Department Number: 240-3024</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Fines</b>	\$13,280	\$10,000	\$15,247	<b>52.47%</b>	\$ 5,247
<b>Miscellaneous</b>	3,846	3,812	3,150	<b>-17.37%</b>	(662)
<b>Operating Transfers In</b>	-	-	-	<b>0.00%</b>	-
<b>Beginning Balance</b>	20,432	24,429	15,246	<b>-37.59%</b>	(9,183)
<b>TOTAL</b>	<b>\$37,558</b>	<b>\$ 38,241</b>	<b>\$ 33,643</b>	<b>-12.02%</b>	<b>\$ (4,598)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 8,382	\$ 12,000	\$12,000	<b>0.00%</b>	\$ -
<b>Benefits</b>	294	422	422	<b>0.00%</b>	-
<b>Service &amp; Supplies</b>	4,453	10,573	16,221	<b>53.42%</b>	5,648
<b>Ending Fund Balance</b>	24,429	15,246	5,000	<b>-67.20%</b>	(10,246)
<b>TOTAL</b>	<b>\$ 37,558</b>	<b>\$ 38,241</b>	<b>\$ 33,643</b>	<b>-12.02%</b>	<b>\$ (4,598)</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2020-21**

<b>DEPARTMENT: Traffic Transportation</b>		
<b>DEPARTMENT NUMBER: 2403024</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Hourly/seasonal		\$ 12,000
<b><i>SUB-TOTAL SALARY &amp; WAGES</i></b>	<b>0.00</b>	<b>\$ 12,000</b>
<b>BENEFITS:</b>		
Medicare		174
Workers' Compensation		248
<b><i>SUB-TOTAL BENEFITS</i></b>		<b>\$ 422</b>
<b><i>GRAND TOTAL</i></b>		<b>\$ 12,422</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>TRAFFIC/TRASPORTATION FUND</b>								
<b>REVENUE</b>								
2404080	422420	HANDICAPPED PERMITS	(\$25.00)	(\$25.00)	\$0.00	\$0.00	\$0.00	\$0.00
2404080	451200	PARKING METER FINES	(\$14,812.70)	(\$13,280.00)	(\$17,259.00)	(\$6,770.00)	(\$10,000.00)	(\$15,247.00)
<b>2404080 Total</b>			(\$14,837.70)	(\$13,305.00)	(\$17,259.00)	(\$6,770.00)	(\$10,000.00)	(\$15,247.00)
2400088	461010	INTEREST INCOME	(\$201.19)	(\$492.46)	(\$100.00)	(\$244.39)	(\$219.00)	(\$200.00)
2400088	462020	NET INC IN FAIR VALUE INV	(\$106.75)	(\$289.54)	\$0.00	\$0.00	\$0.00	\$0.00
<b>2400088 Total</b>			(\$307.94)	(\$782.00)	(\$100.00)	(\$244.39)	(\$219.00)	(\$200.00)
2404080	463070	SPECIAL LOAD ZONE RENTAL	(\$520.00)	(\$200.00)	\$0.00	(\$200.00)	(\$200.00)	\$0.00
2404080	463080	TAXI ZONE RENTAL	(\$450.00)	(\$450.00)	(\$450.00)	(\$900.00)	(\$900.00)	(\$450.00)
2404080	463090	BUS LOADING ZONE	\$0.00	(\$300.00)	\$0.00	\$0.00	\$0.00	\$0.00
2404080	463100	CURB RENTAL	(\$11,400.00)	(\$1,980.00)	(\$2,493.00)	(\$2,105.00)	(\$2,493.00)	(\$2,500.00)
2404080	466050	REFUNDS/REIMBURSEMENTS	(\$1,850.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2404080	466110	MISC. OTHER INCOME	(\$130.00)	(\$109.00)	\$0.00	(\$5.00)	\$0.00	\$0.00
<b>2404080 Total</b>			(\$14,350.00)	(\$3,039.00)	(\$2,943.00)	(\$3,210.00)	(\$3,593.00)	(\$2,950.00)
2400091	481010	GENERAL FUND	(\$12,095.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2400091 Total</b>			(\$12,095.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2400099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$24,429.00)	\$0.00	(\$24,429.00)	(\$15,246.00)
<b>2400099 Total</b>			\$0.00	\$0.00	(\$24,429.00)	\$0.00	(\$24,429.00)	(\$15,246.00)
<b>Grand Total</b>			(\$41,590.64)	(\$17,126.00)	(\$44,731.00)	(\$10,224.39)	(\$38,241.00)	(\$33,643.00)
<b>EXPENSE</b>								
2401424	500101	SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2401424	500102	HOURLY/SEASONAL	\$12,011.56	\$8,382.00	\$12,000.00	\$7,238.00	\$12,000.00	\$12,000.00
2401424	500103	ADMINISTRATIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2401424	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2401424	500109	WORKERS' COMPENSATORY LEAVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2401424	500111	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$12,011.56	\$8,382.00	\$12,000.00	\$7,238.00	\$12,000.00	\$12,000.00
2401424	500225	MEDICARE	\$174.15	\$121.51	\$174.00	\$104.94	\$174.00	\$174.00
2401424	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2401424	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2401424	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2401424	500250	WORKERS' COMPENSATION	\$225.61	\$173.14	\$248.00	\$149.50	\$248.00	\$248.00
2401424	500266	FOUL WEATHER ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2401424	500271	PHONE ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$399.76	\$294.65	\$422.00	\$254.44	\$422.00	\$422.00
2401424	500309	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00
2401424	500351	COLLECTION DELINQUENT FINES	\$151.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
2401424	500430	EQUIPMENT REPAIR & MAINT	\$70.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2401424	500435	VEHICLE REPAIR & MAINT	\$135.20	\$384.87	\$0.00	\$99.82	\$54.00	\$0.00
2401424	500601	OFFICE SUPPLIES	\$47.98	\$27.49	\$51.00	\$0.00	\$51.00	\$51.00
2401424	500625	OPERATING SUPPLIES	\$169.23	\$280.00	\$4,139.00	\$0.00	\$4,139.00	\$4,000.00
2401424	500660	VEHICLE FUEL/OIL	\$630.50	\$574.03	\$900.00	\$299.96	\$900.00	\$900.00
2401424	500694	REFUNDS & REIMBURSEMENTS	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2401424	500699	UNDESIGNATED AMOUNTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,719.00
2401424	500710	TELEPHONE	\$121.27	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
2401424	500915	ISC: INSURANCE FUND	\$875.00	\$925.00	\$925.00	\$462.50	\$925.00	\$1,025.00
2401424	500950	ISC: FLEET MANAGEMENT	\$1,237.00	\$1,197.00	\$1,280.00	\$640.00	\$1,280.00	\$1,158.00
2401424	500955	ISC: RADIOS	\$1,625.00	\$1,065.00	\$1,524.00	\$762.00	\$1,524.00	\$1,668.00
2401424	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	(\$5.00)	\$0.00	\$0.00
			\$14,062.63	\$4,453.39	\$10,519.00	\$2,259.28	\$10,573.00	\$16,221.00
2401424	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$21,790.00	\$0.00	\$15,246.00	\$5,000.00
			\$0.00	\$0.00	\$21,790.00	\$0.00	\$15,246.00	\$5,000.00
<b>Grand Total</b>			\$26,473.95	\$13,130.04	\$44,731.00	\$9,751.72	\$38,241.00	\$33,643.00

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: CAMPO</b>					
<b>Department Number: 2453028</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Intergovernmental</b>	\$298,165	\$1,147,144	\$634,030	-44.73%	\$ (513,114)
<b>Operating Transfers In</b>	16,139	14,596	16,355	12.05%	1,759
<b>Beginning Balance</b>	31,582	40,809	30,012	-26.46%	(10,797)
<b>TOTAL</b>	<b>\$ 345,886</b>	<b>\$ 1,202,549</b>	<b>\$ 680,397</b>	<b>-43.42%</b>	<b>\$ (522,152)</b>
<b>EXPENDITURE</b>					
<b>Service &amp; Supplies</b>	\$305,077	\$1,172,537	\$650,385	-44.53%	\$ (522,152)
<b>Ending Fund Balance</b>	40,809	30,012	30,012	0.00%	-
<b>TOTAL</b>	<b>\$ 345,886</b>	<b>\$ 1,202,549</b>	<b>\$ 680,397</b>	<b>-43.42%</b>	<b>\$ (522,152)</b>
<b>FTE</b>	<b>0</b>	<b>0</b>	<b>0</b>		



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>CAMPO FUND</b>								
<b>REVENUE</b>								
2453081	431010	FEDERAL GRANTS	(\$358,173.73)	(\$289,961.21)	(\$1,139,725.00)	(\$101,267.43)	(\$1,139,725.00)	(\$625,717.00)
2453081	437560	DOUGLAS COUNTY	(\$2,942.00)	(\$3,749.00)	(\$3,390.00)	\$0.00	(\$3,390.00)	(\$3,799.00)
2453081	437561	LYON COUNTY	(\$3,496.00)	(\$4,455.00)	(\$4,029.00)	(\$4,029.00)	(\$4,029.00)	(\$4,514.00)
<b>2453081 Total</b>			(\$364,611.73)	(\$298,165.21)	(\$1,147,144.00)	(\$105,296.43)	(\$1,147,144.00)	(\$634,030.00)
2450091	481150	REG. TRANSPORTATION FUND	(\$12,665.00)	(\$16,139.00)	(\$14,596.00)	(\$14,596.00)	(\$14,596.00)	(\$16,355.00)
<b>2450091 Total</b>			(\$12,665.00)	(\$16,139.00)	(\$14,596.00)	(\$14,596.00)	(\$14,596.00)	(\$16,355.00)
2450099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$40,809.00)	\$0.00	(\$40,809.00)	(\$30,012.00)
<b>2450099 Total</b>			\$0.00	\$0.00	(\$40,809.00)	\$0.00	(\$40,809.00)	(\$30,012.00)
<b>Grand Total</b>			(\$377,276.73)	(\$314,304.21)	(\$1,202,549.00)	(\$119,892.43)	(\$1,202,549.00)	(\$680,397.00)
<b>EXPENSE</b>								
2453028	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$1,193.25	\$0.00	\$0.00
2453028	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$22,906.95	\$0.00	\$0.00
2453028	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$9,983.46	\$0.00	\$0.00
2453028	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$2,430.41	\$0.00	\$0.00
2453028	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$678.40	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$37,192.47	\$0.00	\$0.00
2453028	501203	FTA 5307	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2453028	501210	CAMPO GRANTS	\$375,706.56	\$305,077.28	\$1,172,537.00	\$121,947.75	\$1,172,537.00	\$650,385.00
2453028	501225	GRANT - OPERATING SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2453028	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$375,706.56	\$305,077.28	\$1,172,537.00	\$121,947.75	\$1,172,537.00	\$650,385.00
2453028	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$30,012.00	\$0.00	\$30,012.00	\$30,012.00
			\$0.00	\$0.00	\$30,012.00	\$0.00	\$30,012.00	\$30,012.00
<b>Grand Total</b>	<b>CAMPO FUND</b>		\$375,706.56	\$305,077.28	\$1,202,549.00	\$159,140.22	\$1,202,549.00	\$680,397.00

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: Regional Transportation Commission</b>					
<b>Department Number: 250</b>					
	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
County Option Fuel Tax	\$3,630,643	\$ 3,267,579	\$ 3,300,255	1.00%	\$ 32,676
Intergovernmental	1,439,337	10,583,817	596,758	-94.36%	(9,987,059)
Miscellaneous	410,321	695,418	585,000	-15.88%	(110,418)
Op Trans - Infrastructure	-	700,000	-	-100.00%	(700,000)
Beginning Balance	8,019,726	6,137,938	100,000	-98.37%	(6,037,938)
<b>TOTAL</b>	<b>\$ 13,500,027</b>	<b>\$ 21,384,752</b>	<b>\$ 4,582,013</b>	<b>-78.57%</b>	<b>\$ (16,802,739)</b>
<b>EXPENDITURE</b>					
Salary	\$151,959	\$ 344,027	\$ 381,388	10.86%	\$ 37,361
Benefits	139,186	204,625	217,273	6.18%	12,648
Service & Supplies	644,701	683,427	556,785	-18.53%	(126,642)
Capital Outlay	4,829,888	18,458,443	1,729,740	-90.63%	(16,728,703)
Op Trans - Debt Service	1,580,215	1,579,634	1,580,472	0.053%	838
Op Trans - CAMPO Fund	16,139	14,596	16,355	12.05%	1,759
Ending Fund Balance	6,137,938	100,000	100,000	0.00%	-
<b>TOTAL</b>	<b>\$13,500,027</b>	<b>\$ 21,384,752</b>	<b>\$ 4,582,013</b>	<b>-78.57%</b>	<b>\$ (16,802,739)</b>
<b>FTE</b>	<b>4.25</b>	<b>5.25</b>	<b>5.25</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: RTC</b>		
<b>DEPARTMENT NUMBER: 250</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Operations Manager-PW	0.40	\$ 53,445
Transportation Manager	0.85	103,558
Transportation Planner/Analyst (1 Grant Funded)	2.00	159,716
Senior Transportation Planner	1.00	96,852
Trans/Traffic Engineer	1.00	99,360
Hourly Salaries (Grant Funded)		43,457
Grant Allocations		(175,000)
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>5.25</b>	<b>\$ 381,388</b>
<b>BENEFITS:</b>		
Medicare		\$ 7,900
Retirement		127,698
Group Insurance		69,056
Workers' Compensation		4,804
Car Allowance		3,315
Phone Allowance		4,080
Mobile Device		420
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 217,273</b>
<b>GRAND TOTAL</b>		<b>\$ 598,661</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>REGIONAL TRANSPORTATION FUND</b>								
<b>REVENUE</b>								
2500084	414100	COUNTY OPTION FUEL TAX	(\$3,585,925.95)	(\$3,630,643.12)	(\$3,754,624.00)	(\$2,131,505.15)	(\$3,267,579.00)	(\$3,300,255.00)
<b>2500084 Total</b>			(\$3,585,925.95)	(\$3,630,643.12)	(\$3,754,624.00)	(\$2,131,505.15)	(\$3,267,579.00)	(\$3,300,255.00)
2500086	421407	FF: CAPITAL SANITATION	\$0.00	(\$67,582.45)	(\$250,000.00)	(\$222,607.08)	(\$250,000.00)	(\$250,000.00)
<b>2500086 Total</b>			\$0.00	(\$67,582.45)	(\$250,000.00)	(\$222,607.08)	(\$250,000.00)	(\$250,000.00)
2503082	431010	FEDERAL GRANTS	(\$705,088.97)	(\$1,439,336.59)	(\$10,583,817.00)	(\$4,116,333.57)	(\$10,583,817.00)	(\$596,758.00)
2503082	434010	STATE GRANTS	(\$6,251,219.34)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2503082 Total</b>			(\$6,956,308.31)	(\$1,439,336.59)	(\$10,583,817.00)	(\$4,116,333.57)	(\$10,583,817.00)	(\$596,758.00)
2500087	435010	DIESEL 5 CENT TAX	\$0.00	\$0.00	(\$250,000.00)	(\$212,388.07)	(\$402,618.00)	(\$300,000.00)
<b>2500087 Total</b>			\$0.00	\$0.00	(\$250,000.00)	(\$212,388.07)	(\$402,618.00)	(\$300,000.00)
2500088	461010	INTEREST INCOME	(\$103,123.91)	(\$160,226.69)	(\$20,000.00)	(\$28,206.74)	(\$30,000.00)	(\$25,000.00)
2500088	462020	NET INC IN FAIR VALUE INV	(\$54,502.56)	(\$103,703.54)	\$0.00	\$0.00	\$0.00	\$0.00
<b>2500088 Total</b>			(\$157,626.47)	(\$263,930.23)	(\$20,000.00)	(\$28,206.74)	(\$30,000.00)	(\$25,000.00)
2503080	463010	LEASES	\$0.00	(\$2,567.70)	\$0.00	(\$3,600.00)	(\$2,800.00)	\$0.00
<b>2503080 Total</b>			\$0.00	(\$2,567.70)	\$0.00	(\$3,600.00)	(\$2,800.00)	\$0.00
2503081	465350	COMPLETE STREETS	(\$10,331.64)	(\$10,241.06)	(\$10,000.00)	(\$8,818.92)	(\$10,000.00)	(\$10,000.00)
<b>2503081 Total</b>			(\$10,331.64)	(\$10,241.06)	(\$10,000.00)	(\$8,818.92)	(\$10,000.00)	(\$10,000.00)
2503082	466525	CINDERLITE - GONI ROAD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2503082	475100	DEVELOPER CONTRIBUTIONS	\$0.00	(\$66,000.00)	\$0.00	(\$154,800.00)	\$0.00	\$0.00
<b>2503082 Total</b>			\$0.00	(\$66,000.00)	\$0.00	(\$154,800.00)	\$0.00	\$0.00
2500091	481010	GENERAL FUND	\$0.00	\$0.00	(\$700,000.00)	\$0.00	(\$700,000.00)	\$0.00
2500091	481370	INFRASTRUCTURE TAX FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2500091 Total</b>			\$0.00	\$0.00	(\$700,000.00)	\$0.00	(\$700,000.00)	\$0.00
2503091	481370	INFRASTRUCTURE TAX FUND	(\$4,033.26)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2503091 Total</b>			(\$4,033.26)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2500099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$6,137,938.00)	\$0.00	(\$6,137,938.00)	(\$100,000.00)
<b>2500099 Total</b>			\$0.00	\$0.00	(\$6,137,938.00)	\$0.00	(\$6,137,938.00)	(\$100,000.00)
<b>Grand Total</b>			(\$10,714,225.63)	(\$5,480,301.15)	(\$21,706,379.00)	(\$6,878,259.53)	(\$21,384,752.00)	(\$4,582,013.00)
<b>EXPENSE</b>								
2503035	500101	SALARIES	\$265,125.13	\$242,696.36	\$400,756.00	\$173,378.60	\$314,470.00	\$435,522.00
2503035	500103	ADMINISTRATIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2503035	500106	MANAGEMENT LEAVE PAY	\$7,700.04	\$6,245.14	\$0.00	\$4,004.68	\$1,970.00	\$0.00
2503035	500107	ANNUAL LEAVE PAYOFF	\$1,489.59	\$0.00	\$0.00	\$801.78	\$802.00	\$0.00
2503035	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2503035	500111	OVERTIME	\$444.31	\$0.00	\$0.00	\$100.77	\$100.00	\$0.00
2503035	500113	STAND-BY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2503035	500114	F L S A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2503035	500116	HOLIDAY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2503035	500198	DIRECT PROJECT COSTS	(\$10,810.04)	(\$17,091.05)	\$0.00	\$0.00	\$0.00	\$0.00
2503035	500199	GRANT FUNDED ALLOCATION	(\$263,753.06)	(\$160,758.42)	(\$175,000.00)	\$0.00	(\$90,000.00)	(\$175,000.00)
			\$195.97	\$71,092.03	\$225,756.00	\$178,285.83	\$227,342.00	\$260,522.00
2503035	500225	MEDICARE	\$3,926.68	\$3,589.03	\$5,751.00	\$4,112.80	\$5,728.00	\$6,168.00
2503035	500230	RETIREMENT	\$72,645.98	\$72,141.00	\$116,853.00	\$75,507.14	\$104,100.00	\$115,700.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2503035	500240	GROUP INSURANCE	\$43,022.19	\$26,446.45	\$34,990.00	\$33,696.34	\$45,586.00	\$44,740.00
2503035	500241	CITY HSA CONTRIBUTION	\$0.00	\$8,146.01	\$10,288.00	\$6,538.27	\$8,018.00	\$8,145.00
2503035	500250	WORKERS' COMPENSATION	\$2,151.39	\$1,910.36	\$3,162.00	\$2,236.79	\$3,530.00	\$3,162.00
2503035	500270	CAR ALLOWANCE	\$3,315.00	\$3,340.50	\$3,315.00	\$2,448.00	\$3,328.00	\$3,315.00
2503035	500271	PHONE ALLOWANCE	\$2,547.20	\$2,391.00	\$2,460.00	\$1,871.00	\$1,979.00	\$3,120.00
2503035	500272	MOBILE DEVICE ALLOWANCE	\$416.00	\$327.00	\$120.00	\$322.00	\$424.00	\$420.00
2503035	500299	GRANT ALLOCATED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$128,024.44	\$118,291.35	\$176,939.00	\$126,732.34	\$172,693.00	\$184,770.00
2503035	500309	PROFESSIONAL SERVICES	\$98,064.13	\$111,042.37	\$148,000.00	\$104,833.60	\$148,000.00	\$148,000.00
2503035	500330	TRAINING	\$3,508.45	\$2,843.63	\$6,000.00	\$595.00	\$6,000.00	\$6,000.00
2503035	500428	FREEWAY LANDSCAPING MAINT	\$49,061.37	\$58,472.50	\$72,500.00	\$33,160.00	\$72,500.00	\$85,000.00
2503035	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$176.00	\$0.00	\$349.94	\$0.00	\$0.00
2503035	500435	VEHICLE REPAIR & MAINT	\$0.00	\$39.84	\$0.00	\$0.00	\$0.00	\$0.00
2503035	500487	STREET SEALING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2503035	500542	PRINTING/ADVERTISING	\$1,144.83	\$1,617.92	\$1,200.00	\$1,192.33	\$1,200.00	\$1,200.00
2503035	500545	MEMBERSHIP / PUBLICATIONS	\$1,220.00	\$369.00	\$1,300.00	\$192.50	\$1,300.00	\$1,300.00
2503035	500580	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2503035	500601	OFFICE SUPPLIES	\$1,662.77	\$1,798.51	\$3,000.00	\$443.92	\$3,000.00	\$3,000.00
2503035	500625	OPERATING SUPPLIES	\$11,604.08	\$1,246.09	\$6,211.00	\$727.15	\$6,211.00	\$6,211.00
2503035	500675	SMALL FURNISHINGS	\$0.00	\$62.49	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
2503035	500710	TELEPHONE	\$1,169.61	\$808.44	\$4,000.00	\$716.12	\$4,000.00	\$4,000.00
2503035	500901	ISC: GENERAL FUND	\$230,383.00	\$263,665.00	\$290,325.00	\$193,552.00	\$290,325.00	\$185,076.00
2503035	500915	ISC: INSURANCE FUND	\$26,250.00	\$27,750.00	\$27,750.00	\$13,875.00	\$27,750.00	\$30,750.00
2503035	500920	ISC: SEWER FUND	\$2,744.00	\$2,760.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
2503035	500924	ISC: WATER FUND	\$4,115.00	\$4,140.00	\$4,500.00	\$0.00	\$4,500.00	\$4,500.00
2503035	500955	ISC: RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2503035	501235	COMPLETE STREETS	\$0.00	\$0.00	\$46,253.00	\$0.00	\$46,253.00	\$10,000.00
2503035	501281	SAFE ROUTES TO SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2503035	501299	GRANT ALLOCATION/DIRECT BILL	(\$16,570.47)	(\$2,977.78)	\$0.00	\$0.00	\$0.00	\$0.00
2503035	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2503035	504600	FISCAL CHARGES	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
			\$414,356.77	\$473,814.01	\$615,539.00	\$349,637.56	\$615,539.00	\$489,537.00
2503035	507010	CAPITAL IMPROVEMENTS	\$1,690,412.10	\$4,829,888.31	\$16,598,167.00	\$12,057,367.49	\$17,633,761.00	\$1,450,000.00
2503035	507102	INFRASTRUCTURE CAPITAL	\$0.00	\$0.00	\$2,231,430.00	\$0.00	\$824,682.00	\$279,740.00
2503035	507199	UNDESIGNATED PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2503035	507775	EQUIPMENT	\$13,856.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2503035	507865	FLAP SEIRRA VISTA LANE	\$141,138.46	\$0.00	(\$51,135.00)	\$0.00	\$0.00	\$0.00
			\$1,845,406.56	\$4,829,888.31	\$18,778,462.00	\$12,057,367.49	\$18,458,443.00	\$1,729,740.00
2503040	500101	SALARIES	\$32,445.51	\$53,455.03	\$73,373.00	\$53,414.01	\$73,228.00	\$77,409.00
2503040	500102	HOURLY/SEASONAL	\$8,943.88	\$8,804.81	\$43,457.00	\$982.50	\$43,457.00	\$43,457.00
2503040	500106	MANAGEMENT LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2503040	500107	ANNUAL LEAVE PAYOFF	\$403.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2503040	500111	OVERTIME	\$689.34	\$65.35	\$0.00	\$102.20	\$0.00	\$0.00
2503040	500199	GRANT FUNDED ALLOCATION	\$8,625.58	\$18,542.24	\$0.00	\$0.00	\$0.00	\$0.00
			\$51,107.91	\$80,867.43	\$116,830.00	\$54,498.71	\$116,685.00	\$120,866.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2503040	500225	MEDICARE	\$622.33	\$888.89	\$1,664.00	\$775.74	\$1,688.00	\$1,732.00
2503040	500230	RETIREMENT	\$4,704.54	\$8,910.73	\$11,189.00	\$9,066.89	\$12,088.00	\$11,998.00
2503040	500240	GROUP INSURANCE	\$2,879.54	\$9,122.25	\$16,094.00	\$11,191.97	\$15,241.00	\$16,171.00
2503040	500241	CITY HSA CONTRIBUTION	\$0.00	\$226.32	\$0.00	\$216.27	\$216.00	\$0.00
2503040	500250	WORKERS' COMPENSATION	\$806.36	\$1,282.33	\$1,488.00	\$450.81	\$1,731.00	\$1,642.00
2503040	500271	PHONE ALLOWANCE	\$432.00	\$464.00	\$300.00	\$736.00	\$968.00	\$960.00
			\$9,444.77	\$20,894.52	\$30,735.00	\$22,437.68	\$31,932.00	\$32,503.00
2503040	500625	OPERATING SUPPLIES	\$10,242.36	\$169,689.95	\$67,248.00	\$30,125.87	\$67,248.00	\$67,248.00
2503040	500950	ISC: FLEET MANAGEMENT	\$1,237.00	\$1,197.00	\$640.00	\$320.00	\$640.00	\$0.00
			\$11,479.36	\$170,886.95	\$67,888.00	\$30,445.87	\$67,888.00	\$67,248.00
2500279	507205	DEBT SERVICE	\$1,579,714.00	\$1,580,215.00	\$1,579,634.00	\$1,184,725.53	\$1,579,634.00	\$1,580,472.00
2500279	507225	STREET MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2500279	507267	CAMPO FUND	\$12,665.00	\$16,139.00	\$14,596.00	\$14,596.00	\$14,596.00	\$16,355.00
2500279	507293	INFRASTRUCTURE TAX FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,592,379.00	\$1,596,354.00	\$1,594,230.00	\$1,199,321.53	\$1,594,230.00	\$1,596,827.00
2500200	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00
			\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00
<b>Grand Total</b>		<b>REGIONAL TRANSPORTATION FUND</b>	<b>\$4,052,394.78</b>	<b>\$7,362,088.60</b>	<b>\$21,706,379.00</b>	<b>\$14,018,727.01</b>	<b>\$21,384,752.00</b>	<b>\$4,582,013.00</b>

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: V&amp;T Special Infrastructure Fund</b>					
<b>Department Number: 253</b>					
	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
<b>Sales Tax</b>	\$ 1,610,060	\$ 1,668,388	\$ 1,685,072	1.00%	\$ 16,684
<b>Miscellaneous</b>	47,145	10,000	10,000	0.00%	-
<b>Beginning Balance</b>	1,419,353	1,650,411	550,000	-66.67%	(1,100,411)
<b>TOTAL</b>	<b>\$ 3,076,558</b>	<b>\$ 3,328,799</b>	<b>\$ 2,245,072</b>	<b>-32.56%</b>	<b>\$ (1,083,727)</b>
<b>EXPENDITURE</b>					
<b>Service &amp; Supplies</b>	\$ 8	\$ 1,250	\$ 1,250	0.00%	\$ -
<b>Capital Outlay</b>	379,938	1,735,049	649,197	-62.58%	(1,085,852)
<b>Debt Service</b>	1,046,200	1,042,500	1,044,625	0.20%	2,125
<b>Ending Fund Balance</b>	1,650,411	550,000	550,000	0.00%	-
<b>TOTAL</b>	<b>\$ 3,076,558</b>	<b>\$ 3,328,799</b>	<b>\$ 2,245,072</b>	<b>-32.56%</b>	<b>\$ (1,083,727)</b>
<b>FTE</b>	<b>0</b>	<b>0</b>	<b>0</b>		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>V&amp;T INFRASTRUCTURE FUND</b>								
<b>REVENUE</b>								
2530084	414250	COUNTY OPTION BCCRT	(\$1,488,464.52)	(\$1,610,060.11)	(\$1,408,414.00)	(\$930,476.34)	(\$1,668,388.00)	(\$1,685,072.00)
2535081	437050	CCTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2530088	461010	INTEREST INCOME	(\$19,410.21)	(\$29,471.77)	(\$10,000.00)	(\$16,966.87)	(\$10,000.00)	(\$10,000.00)
2530088	462020	NET INC IN FAIR VALUE INV	(\$13,735.60)	(\$17,672.77)	\$0.00	\$0.00	\$0.00	\$0.00
			(\$1,521,610.33)	(\$1,657,204.65)	(\$1,418,414.00)	(\$947,443.21)	(\$1,678,388.00)	(\$1,695,072.00)
2530099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$1,650,411.00)	\$0.00	(\$1,650,411.00)	(\$550,000.00)
			\$0.00	\$0.00	(\$1,650,411.00)	\$0.00	(\$1,650,411.00)	(\$550,000.00)
<b>Grand Total</b>			(\$1,521,610.33)	(\$1,657,204.65)	(\$3,068,825.00)	(\$947,443.21)	(\$3,328,799.00)	(\$2,245,072.00)
<b>EXPENSE</b>								
2535005	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$32.72	\$0.00	\$0.00
2535005	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$692.95	\$0.00	\$0.00
2535005	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$372.25	\$0.00	\$0.00
2535005	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$82.76	\$0.00	\$0.00
2535005	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$11.63	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$1,192.31	\$0.00	\$0.00
2535005	500309	PROFESSIONAL SERVICES	\$16,849.67	\$8.33	\$1,250.00	\$0.00	\$1,250.00	\$1,250.00
			\$16,849.67	\$8.33	\$1,250.00	\$0.00	\$1,250.00	\$1,250.00
2535005	507010	CAPITAL IMPROVEMENTS	\$279.64	\$379,938.10	\$1,075,576.00	\$40,567.53	\$1,075,576.00	\$0.00
2535005	507102	INFRASTRUCTURE CAPITAL	\$0.00	\$0.00	\$399,499.00	\$0.00	\$659,473.00	\$649,197.00
			\$279.64	\$379,938.10	\$1,475,075.00	\$40,567.53	\$1,735,049.00	\$649,197.00
2530279	507205	DEBT SERVICE	\$1,044,225.00	\$1,046,200.00	\$1,042,500.00	\$781,875.00	\$1,042,500.00	\$1,044,625.00
			\$1,044,225.00	\$1,046,200.00	\$1,042,500.00	\$781,875.00	\$1,042,500.00	\$1,044,625.00
2530200	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$550,000.00	\$0.00	\$550,000.00	\$550,000.00
			\$0.00	\$0.00	\$550,000.00	\$0.00	\$550,000.00	\$550,000.00
<b>Grand Total</b>			\$1,061,354.31	\$1,426,146.43	\$3,068,825.00	\$823,634.84	\$3,328,799.00	\$2,245,072.00



## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: Quality of Life Fund - Parks Maintenance</b>					
<b>Department Number: 254</b>					
	2019-20	2020-21	2021-22	% Change	\$ Change
	Actual	Estimated	Proposed	Budget	Budget
<b>REVENUE</b>					
County Option BCCRT	\$ 3,484,353	\$ 3,337,944	\$ 3,371,323	1.00%	\$ 33,379
Intergovernmental Revenue	710,454	1,907,751	-	-100.00%	\$ (1,907,751)
Charges for Services	513	334	-	-100.00%	\$ (334)
Miscellaneous Income	86,610	34,794	20,000	-42.52%	(14,794)
Operating Transfer In	409,907	-	-	0.00%	-
Beginning Fund Balance	1,924,839	3,028,878	938,969	-69.00%	(2,089,909)
<b>TOTAL</b>	<b>\$ 6,616,676</b>	<b>\$ 8,309,701</b>	<b>\$ 4,330,292</b>	<b>-47.89%</b>	<b>\$ (3,979,409)</b>
<b>EXPENDITURE</b>					
Salary	\$ 429,482	\$ 493,963	\$ 573,087	16.02%	\$ 79,124
Benefits	171,344	179,854	217,840	21.12%	37,986
Service & Supplies	671,249	864,678	905,370	4.71%	40,692
Capital Outlay	1,470,334	4,914,535	1,652,812	-66.37%	(3,261,723)
Operating Transfer Out	845,389	917,702	831,183	-9.43%	(86,519)
Ending Fund Balance	3,028,878	938,969	150,000	-84.03%	(788,969)
<b>TOTAL</b>	<b>\$ 6,616,676</b>	<b>\$ 8,309,701</b>	<b>\$ 4,330,292</b>	<b>-47.89%</b>	<b>\$ (3,979,409)</b>
FTE	6.66	6.97	6.97		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Quality of Life - Parks Maintenance</b>		
<b>DEPARTMENT NUMBER: 2545012</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Department Business Manager	0.05	\$ 3,442
Park Operations Superintendent	0.10	9,677
Office Specialist	0.05	2,421
Park & Recreation Director	0.05	7,751
Park Maintenance Worker	0.56	23,313
Recreation Program Manager	0.05	3,957
Overtime		5,852
Temporary Staffing		60,761
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>0.86</b>	<b>\$ 117,174</b>
<b>BENEFITS:</b>		
Medicare		773
Retirement		11,375
Group Insurance		16,891
Workers' Compensation		641
Foul Weather Allowance		84
Car Allowance		195
Phone Allowance		240
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 30,199</b>
<b>GRAND TOTAL</b>		<b>\$ 147,373</b>

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Quality of Life - Open Space</b>		
<b>DEPARTMENT NUMBER: 2545047</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Department Business Manager	0.15	\$ 10,325
Office Specialist	0.15	7,262
Sr. Natural Resource Specialist	1.00	65,222
Park & Recreation Director	0.15	23,253
Sr. Park Ranger	0.71	45,773
Park Ranger	1.00	51,079
Open Space Maintenance Coordinator	1.00	56,529
Open Space Manager	1.00	64,468
Parks Project Manager	0.10	6,150
Trails Coordinator	0.75	45,591
Parks Shop Coordinator	0.10	5,261
Hourlies		75,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>6.11</b>	<b>\$ 455,913</b>
<b>BENEFITS:</b>		
Medicare		6,558
Retirement		90,456
Group Insurance		77,796
Workers' Compensation		6,096
Education Incentive		-
Foul Weather Allowance		428
Car Allowance		585
Phone Allowance		5,722
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 187,641</b>
<b>GRAND TOTAL</b>		<b>\$ 643,554</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>QUALITY OF LIFE</b>								
<b>REVENUE</b>								
2540084	414250	COUNTY OPTION BCCRT	(\$2,712,646.44)	(\$3,484,353.09)	(\$2,884,692.00)	(\$1,860,914.69)	(\$3,337,944.00)	(\$3,371,323.00)
<b>2540084 Total</b>			(\$2,712,646.44)	(\$3,484,353.09)	(\$2,884,692.00)	(\$1,860,914.69)	(\$3,337,944.00)	(\$3,371,323.00)
2545081	431010	FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545082	431010	FEDERAL GRANTS	(\$487,885.92)	(\$696,760.00)	(\$1,903,455.00)	(\$1,392,892.00)	(\$1,903,455.00)	\$0.00
2545082	434010	STATE GRANTS	\$0.00	(\$13,693.75)	(\$4,296.00)	(\$1,762.49)	(\$4,296.00)	\$0.00
2545081	437100	OTHER LOCAL GRANTS	(\$19,286.76)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2545081 Total</b>			(\$507,172.68)	(\$710,453.75)	(\$1,907,751.00)	(\$1,394,654.49)	(\$1,907,751.00)	\$0.00
2545082	447201	SILVER SADDLE RANCH	(\$1,146.20)	(\$513.03)	\$0.00	(\$333.50)	(\$334.00)	\$0.00
<b>2545082 Total</b>			(\$1,146.20)	(\$513.03)	\$0.00	(\$333.50)	(\$334.00)	\$0.00
2540088	461010	INTEREST INCOME	(\$34,735.52)	(\$44,514.93)	(\$15,000.00)	(\$26,817.09)	(\$20,000.00)	(\$20,000.00)
2540088	462020	NET INC IN FAIR VALUE INV	(\$29,616.73)	(\$27,533.55)	\$0.00	\$0.00	\$0.00	\$0.00
<b>2540088 Total</b>			(\$64,352.25)	(\$72,048.48)	(\$15,000.00)	(\$26,817.09)	(\$20,000.00)	(\$20,000.00)
2545081	465550	RIFLE-PISTOL RANGE	(\$6,256.98)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545082	465555	DONATIONS - THEATER	\$0.00	\$0.00	(\$14,794.00)	\$0.00	(\$14,794.00)	\$0.00
2545081	465560	RIVER CLEAN-UP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545081	465881	TRAILS DONATIONS	(\$13,350.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545081	465883	MAINTENANCE DONATIONS	(\$10,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2545081 Total</b>			(\$29,606.98)	\$0.00	(\$14,794.00)	\$0.00	(\$14,794.00)	\$0.00
2545080	466050	REFUNDS/REIMBURSEMENTS	\$0.00	(\$14,562.35)	\$0.00	\$0.00	\$0.00	\$0.00
2545080	466110	MISC. OTHER INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2545080 Total</b>			\$0.00	(\$14,562.35)	\$0.00	\$0.00	\$0.00	\$0.00
2540091	481010	GENERAL FUND	\$0.00	(\$409,907.00)	\$0.00	\$0.00	\$0.00	\$0.00
<b>2540091 Total</b>			\$0.00	(\$409,907.00)	\$0.00	\$0.00	\$0.00	\$0.00
2540090	482080	SURPLUS SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2540090 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2540099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$3,028,878.00)	\$0.00	(\$3,028,878.00)	(\$938,969.00)
<b>2540099 Total</b>			\$0.00	\$0.00	(\$3,028,878.00)	\$0.00	(\$3,028,878.00)	(\$938,969.00)
<b>Grand Total</b>			(\$3,314,924.55)	(\$4,691,837.70)	(\$7,851,115.00)	(\$3,282,719.77)	(\$8,309,701.00)	(\$4,330,292.00)
<b>EXPENSE</b>								
2545012	500101	SALARIES	\$44,227.18	\$42,241.94	\$47,974.00	\$25,658.67	\$39,060.00	\$50,561.00
2545012	500102	HOURLY/SEASONAL	\$10,807.75	\$13,493.25	\$0.00	\$0.00	\$0.00	\$0.00
2545012	500103	ADMINISTRATIVE PAY	\$2.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545012	500106	MANAGEMENT LEAVE PAY	\$850.80	\$513.78	\$0.00	\$466.67	\$0.00	\$0.00
2545012	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545012	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545012	500111	OVERTIME	\$9,629.11	\$0.00	\$5,852.00	\$0.00	\$5,852.00	\$5,852.00
2545012	500112	CALL BACK PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545012	500113	STAND-BY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545012	500114	F L S A	\$0.00	\$0.00	\$0.00	\$0.01	\$0.00	\$0.00
2545012	500125	TEMPORARY STAFFING	\$41,998.27	\$16,154.34	\$60,761.00	\$24,613.96	\$60,761.00	\$60,761.00
2545012	500199	GRANT FUNDED ALLOCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$107,515.65	\$72,403.31	\$114,587.00	\$50,739.31	\$105,673.00	\$117,174.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2545012	500225	MEDICARE	\$950.52	\$814.02	\$780.00	\$362.55	\$623.00	\$773.00
2545012	500230	RETIREMENT	\$12,264.50	\$12,084.40	\$13,512.00	\$6,448.61	\$9,313.00	\$11,375.00
2545012	500240	GROUP INSURANCE	\$4,264.52	\$2,905.95	\$2,874.00	\$6,546.74	\$10,565.00	\$16,186.00
2545012	500241	CITY HSA CONTRIBUTION	\$0.00	\$728.97	\$707.00	\$519.47	\$705.00	\$705.00
2545012	500250	WORKERS' COMPENSATION	\$842.70	\$865.19	\$641.00	\$280.95	\$489.00	\$641.00
2545012	500266	FOUL WEATHER ALLOWANCE	\$84.00	\$84.00	\$84.00	\$0.00	\$84.00	\$84.00
2545012	500270	CAR ALLOWANCE	\$195.00	\$196.50	\$195.00	\$144.00	\$196.00	\$195.00
2545012	500271	PHONE ALLOWANCE	\$240.00	\$244.00	\$240.00	\$184.00	\$243.00	\$240.00
			\$18,841.24	\$17,923.03	\$19,033.00	\$14,486.32	\$22,218.00	\$30,199.00
2545012	500309	PROFESSIONAL SERVICES	\$0.00	\$7,860.00	\$8,400.00	\$5,765.00	\$8,400.00	\$8,400.00
2545012	500330	TRAINING	\$1,195.00	\$2,498.46	\$1,500.00	\$385.00	\$1,500.00	\$1,500.00
2545012	500362	UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545012	500430	EQUIPMENT REPAIR & MAINT	\$1,661.88	\$0.00	\$0.00	\$15.00	\$0.00	\$0.00
2545012	500438	PARK/COURSE REPAIR & MAINT	\$23,962.70	\$50,294.13	\$33,893.00	\$29,644.48	\$33,893.00	\$40,000.00
2545012	500439	FERTILIZER/CHEMICALS	\$7,452.53	\$14,000.00	\$9,000.00	\$0.00	\$9,000.00	\$9,000.00
2545012	500441	IRRIGATION SUPPLIES	\$6,620.00	\$12,905.23	\$10,000.00	(\$1,433.19)	\$10,000.00	\$10,000.00
2545012	500445	EQUIPMENT RENTAL	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
2545012	500525	INMATE PAYROLL	\$35,923.51	\$26,329.18	\$30,000.00	\$0.00	\$30,000.00	\$30,000.00
2545012	500580	TRAVEL	\$1,597.97	\$56.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
2545012	500601	OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545012	500608	OUTDOOR POOL TILE/COPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545012	500625	OPERATING SUPPLIES	\$16,355.52	\$6,990.31	\$7,000.00	\$4,753.01	\$7,000.00	\$7,000.00
2545012	500674	SMALL TOOLS/ EQUIPMENT	\$16,963.76	\$89.98	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
2545012	500680	GIFTS & DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545012	500699	UNDESIGNATED AMOUNTS	\$0.00	\$0.00	\$241,896.00	\$0.00	\$11,010.00	\$37,334.00
2545012	500710	TELEPHONE	\$443.90	\$394.48	\$877.00	\$439.03	\$877.00	\$877.00
2545012	500901	ISC: GENERAL FUND	\$19,737.00	\$27,234.00	\$25,977.00	\$28,864.00	\$25,977.00	\$26,928.00
2545012	500915	ISC: INSURANCE FUND	\$13,125.00	\$13,875.00	\$13,875.00	\$6,937.50	\$13,875.00	\$15,375.00
2545012	501444	BOYS AND GIRLS CLUB	\$120,000.00	\$120,000.00	\$120,000.00	\$120,000.00	\$120,000.00	\$120,000.00
2545012	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$265,038.77	\$282,526.77	\$506,918.00	\$195,369.83	\$276,032.00	\$310,914.00
2545012	507010	CAPITAL IMPROVEMENTS	\$0.00	\$17,064.00	\$0.00	\$0.00	\$0.00	\$0.00
2545012	507743	FURNITURE & FIXTURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545012	507745	POOL SLIDE REFURBISHING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545012	507746	ACQ/IMPROV OF TECHNOLOGY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545012	507775	EQUIPMENT	\$94,788.95	\$26,900.20	\$6,107.00	\$0.00	\$6,107.00	\$241,769.00
			\$94,788.95	\$43,964.20	\$6,107.00	\$0.00	\$6,107.00	\$241,769.00
<b>2545012 Total</b>			<b>\$486,184.61</b>	<b>\$416,817.31</b>	<b>\$646,645.00</b>	<b>\$260,595.46</b>	<b>\$410,030.00</b>	<b>\$700,056.00</b>
2545046	500102	HOURLY/SEASONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	500125	TEMPORARY STAFFING	\$2,870.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$2,870.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2545046	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	500309	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	500330	TRAINING	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
2545046	500438	PARK/COURSE REPAIR & MAINT	\$0.00	\$43,677.88	\$0.00	\$0.00	\$0.00	\$0.00
2545046	500580	TRAVEL	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
2545046	500619	TENNIS COURTS PREV MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	500625	OPERATING SUPPLIES	(\$296.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	500633	TRAILS, PATHS, BIKE PATHS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	500648	BEAUTIFICATION SUPPLIES	\$0.00	\$0.00	\$7,397.00	\$0.00	\$7,397.00	\$7,397.00
2545046	500675	SMALL FURNISHINGS	\$4,811.56	\$940.12	\$4,886.00	\$0.00	\$4,886.00	\$4,886.00
2545046	500901	ISC: GENERAL FUND	\$39,474.00	\$54,468.00	\$51,955.00	\$28,864.00	\$51,955.00	\$53,855.00
2545046	501299	GRANT ALLOCATION/DIRECT BILL	\$7,154.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	504600	FISCAL CHARGES	\$41.67	\$208.33	\$550.00	\$145.83	\$550.00	\$550.00
			\$51,186.07	\$99,294.33	\$70,788.00	\$29,009.83	\$70,788.00	\$72,688.00
2545046	507010	CAPITAL IMPROVEMENTS	\$730,247.22	\$957,596.32	\$717,337.00	\$241,205.66	\$709,631.00	\$955,000.00
2545046	507134	PARK/TRAIL IMPROVEMENTS	\$12,699.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	507147	POOL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	507148	MAC IMPROVEMENTS	\$0.00	\$9,845.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	507153	RIFLE/PISTOL RANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	507160	CARSON RIVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	507161	CC THEATER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	507168	DISC GOLF COURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545046	507199	UNDESIGNATED PROJCTS	\$0.00	\$0.00	\$497,990.00	\$0.00	\$108,997.00	\$116,093.00
2545046	507775	EQUIPMENT	\$0.00	\$0.00	\$13,100.00	\$13,221.20	\$13,100.00	\$148,743.00
			\$742,946.46	\$967,441.32	\$1,228,427.00	\$254,426.86	\$831,728.00	\$1,219,836.00
<b>2545046 Total</b>			<b>\$797,003.13</b>	<b>\$1,066,735.65</b>	<b>\$1,299,215.00</b>	<b>\$283,436.69</b>	<b>\$902,516.00</b>	<b>\$1,292,524.00</b>
2545047	500101	SALARIES	\$271,126.35	\$314,521.50	\$421,237.00	\$194,244.17	\$313,244.00	\$380,913.00
2545047	500102	HOURLY/SEASONAL	\$31,069.68	\$37,088.65	\$75,000.00	\$14,053.43	\$75,000.00	\$75,000.00
2545047	500103	ADMINISTRATIVE PAY	\$7.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545047	500104	SHIFT DIFFERENTIAL	\$807.00	\$523.50	\$0.00	\$0.00	\$0.00	\$0.00
2545047	500106	MANAGEMENT LEAVE PAY	\$7,266.23	\$5,696.57	\$0.00	\$1,583.52	\$46.00	\$0.00
2545047	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$1,119.74	\$0.00	\$0.00	\$0.00	\$0.00
2545047	500108	SICK LEAVE PAY	\$0.00	\$3,410.98	\$0.00	\$0.00	\$0.00	\$0.00
2545047	500111	OVERTIME	\$1,535.71	\$4,271.65	\$0.00	\$2,684.48	\$0.00	\$0.00
2545047	500112	CALL BACK PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545047	500113	STAND-BY PAY	\$0.00	\$0.00	\$0.00	\$15.52	\$0.00	\$0.00
2545047	500114	F L S A	\$3.25	\$28.42	\$0.00	\$0.01	\$0.00	\$0.00
2545047	500116	HOLIDAY PAY	\$0.00	\$0.00	\$0.00	\$2,758.31	\$0.00	\$0.00
2545047	500199	GRANT FUNDED ALLOCATION	\$0.00	(\$9,582.47)	\$0.00	\$0.00	\$0.00	\$0.00
			\$311,815.82	\$357,078.54	\$496,237.00	\$215,339.44	\$388,290.00	\$455,913.00
2545047	500225	MEDICARE	\$4,662.06	\$5,103.45	\$6,987.00	\$3,008.08	\$5,761.00	\$6,558.00
2545047	500230	RETIREMENT	\$64,228.35	\$71,931.69	\$101,309.00	\$43,492.73	\$71,324.00	\$90,456.00
2545047	500240	GROUP INSURANCE	\$55,523.65	\$55,532.73	\$75,198.00	\$40,480.84	\$61,452.00	\$69,789.00
2545047	500241	CITY HSA CONTRIBUTION	\$0.00	\$9,733.26	\$8,631.00	\$5,832.64	\$7,800.00	\$8,007.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2545047	500250	WORKERS' COMPENSATION	\$4,329.08	\$5,092.12	\$5,587.00	\$2,275.78	\$6,153.00	\$6,096.00
2545047	500260	EDUCATION INCENTIVE	\$500.00	\$200.00	\$250.00	\$0.00	\$250.00	\$0.00
2545047	500266	FOUL WEATHER ALLOWANCE	\$300.00	\$412.50	\$488.00	\$112.50	\$113.00	\$428.00
2545047	500270	CAR ALLOWANCE	\$585.00	\$589.50	\$585.00	\$432.00	\$587.00	\$585.00
2545047	500271	PHONE ALLOWANCE	\$4,194.00	\$4,826.20	\$4,864.00	\$3,161.60	\$4,196.00	\$5,722.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$134,322.14	\$153,421.45	\$203,899.00	\$98,796.17	\$157,636.00	\$187,641.00
2545047	500309	PROFESSIONAL SERVICES	\$66,832.77	\$84,571.63	\$209,336.00	\$47,994.08	\$209,336.00	\$209,336.00
2545047	500330	TRAINING	\$1,610.85	\$971.00	\$5,000.00	\$824.00	\$5,000.00	\$5,000.00
2545047	500349	CONTRACTUAL SERVICES	\$4,537.35	\$5,544.44	\$0.00	\$505.41	\$0.00	\$0.00
2545047	500356	EMPLOYEE PHYSICALS	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00
2545047	500362	UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545047	500410	SILVER SADDLE TELEPHONE	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00
2545047	500412	SILVER SADDLE POWER	\$1,397.94	\$2,103.72	\$3,000.00	\$1,668.06	\$3,000.00	\$3,000.00
2545047	500413	SILVER SADDLE HEATING	\$3,753.73	\$923.71	\$4,000.00	\$1,496.00	\$4,000.00	\$4,000.00
2545047	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$176.00	\$0.00	\$175.03	\$0.00	\$0.00
2545047	500435	VEHICLE REPAIR & MAINT	\$3,392.90	\$7,774.46	\$7,972.00	\$2,956.85	\$7,972.00	\$7,972.00
2545047	500444	OFFICE EQUIPMENT RENTAL	\$4,797.67	\$4,307.56	\$6,000.00	\$3,287.49	\$6,000.00	\$6,000.00
2545047	500446	FIRE SUPPRESSION	\$37,500.00	\$2,687.50	\$10,750.00	\$2,687.50	\$10,750.00	\$10,750.00
2545047	500458	HOURSECREEK STEWARD/MGMT	\$0.00	\$0.00	\$47,375.00	\$0.00	\$47,375.00	\$47,375.00
2545047	500460	MAINTENANCE CONTRACT	\$54,638.43	\$92,986.46	\$125,960.00	\$51,567.29	\$125,960.00	\$125,960.00
2545047	500525	INMATE PAYROLL	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
2545047	500542	PRINTING/ADVERTISING	\$129.49	\$39.99	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
2545047	500545	MEMBERSHIP / PUBLICATIONS	\$330.00	\$558.75	\$1,500.00	\$143.75	\$1,500.00	\$1,500.00
2545047	500580	TRAVEL	\$2,019.83	\$70.05	\$8,000.00	\$17.25	\$8,000.00	\$8,000.00
2545047	500601	OFFICE SUPPLIES	\$453.96	\$701.54	\$4,000.00	\$1,716.69	\$4,000.00	\$4,000.00
2545047	500602	POSTAGE/SHIPPING	\$0.00	\$33.00	\$500.00	\$0.00	\$500.00	\$500.00
2545047	500625	OPERATING SUPPLIES	\$540.15	\$4,205.52	\$2,000.00	\$294.90	\$2,000.00	\$2,000.00
2545047	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$0.00	\$2,149.65	\$250.00	\$0.00	\$250.00	\$250.00
2545047	500660	VEHICLE FUEL/OIL	\$6,134.29	\$5,425.13	\$7,000.00	\$3,017.45	\$7,000.00	\$7,000.00
2545047	500672	SUPPLIED UNIFORMS	\$57.58	\$1,303.59	\$1,000.00	\$467.13	\$1,000.00	\$1,000.00
2545047	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$2,759.80	\$0.00	\$0.00	\$0.00	\$0.00
2545047	500675	SMALL FURNISHINGS	\$0.00	\$1,126.58	\$0.00	\$0.00	\$0.00	\$0.00
2545047	500680	GIFTS & DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545047	500710	TELEPHONE	\$31.77	\$189.35	\$1,500.00	\$170.14	\$1,500.00	\$1,500.00
2545047	500901	ISC: GENERAL FUND	\$39,474.00	\$54,468.00	\$51,955.00	\$28,864.00	\$51,955.00	\$53,855.00
2545047	500950	ISC: FLEET MANAGEMENT	\$11,133.00	\$14,364.00	\$15,360.00	\$7,680.00	\$15,360.00	\$17,370.00
2545047	501224	USDA-NDF NOXIOUS WEED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545047	501226	NOXIOUS WEED ABATE PH2	\$15,086.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545047	501227	CLEARING & SNAGGING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545047	501228	WEED COALITION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545047	501260	CARSON RIVER THISTLE	\$4,496.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545047	501274	ASH CANYON EROSION & SEDI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545047	501295	BLM CHALLENGE COST SHARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545047	501299	GRANT ALLOCATION/DIRECT BILL	\$1,219.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545047	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
			\$259,567.74	\$289,441.43	\$517,858.00	\$155,533.02	\$517,858.00	\$521,768.00
2545047	507010	CAPITAL IMPROVEMENTS	\$150,000.95	\$447,613.82	\$1,809,829.00	\$1,328,942.23	\$1,741,204.00	\$0.00
2545047	507116	HAMM PROPERTY ACQUISITION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545047	507199	UNDESIGNATED PROEJCTS	\$0.00	\$0.00	\$1,866,526.00	\$0.00	\$2,317,996.00	\$129,690.00
2545047	507401	LAND ACQUISITION	\$796,492.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2545047	507775	EQUIPMENT	\$84,286.67	\$11,315.00	\$62,500.00	\$0.00	\$17,500.00	\$61,517.00
<b>2545047 Total</b>			<b>\$1,030,780.18</b>	<b>\$458,928.82</b>	<b>\$3,738,855.00</b>	<b>\$1,328,942.23</b>	<b>\$4,076,700.00</b>	<b>\$191,207.00</b>
2540279	507201	GENERAL FUND	\$137,151.91	\$204,995.89	\$155,720.00	\$0.00	\$275,016.00	\$187,178.00
2540279	507205	DEBT SERVICE	\$641,788.00	\$640,393.00	\$642,686.00	\$482,014.53	\$642,686.00	\$644,005.00
<b>2540279 Total</b>			<b>\$778,939.91</b>	<b>\$845,388.89</b>	<b>\$798,406.00</b>	<b>\$482,014.53</b>	<b>\$917,702.00</b>	<b>\$831,183.00</b>
2540200	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$150,000.00	\$0.00	\$938,969.00	\$150,000.00
<b>2540200 Total</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$150,000.00</b>	<b>\$0.00</b>	<b>\$938,969.00</b>	<b>\$150,000.00</b>
<b>Grand Total</b>			<b>\$3,798,613.53</b>	<b>\$3,587,812.09</b>	<b>\$7,851,115.00</b>	<b>\$2,824,657.54</b>	<b>\$8,309,701.00</b>	<b>\$4,330,292.00</b>



## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: Street Maintenance</b>					
<b>Department Number: 256</b>					
	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
<b>Sales / Fuel Tax</b>	\$ 3,624,491	\$ 3,701,906	\$ 3,738,925	1.00%	\$ 37,019
<b>Federal Grants</b>	3,903	-	-	0.00%	-
<b>State Shared Revenues</b>	1,344,497	1,210,048	1,222,148	1.00%	12,100
<b>Other Local Governments</b>	64,117	65,000	65,000	0.00%	-
<b>Charges for Services</b>	16,765	50,000	50,000	0.00%	-
<b>Miscellaneous Revenue</b>	39,237	42,446	5,000	-88.22%	(37,446)
<b>Beginning Balance</b>	1,526,171	1,524,098	100,000	-93.44%	(1,424,098)
<b>TOTAL</b>	<b>\$ 6,619,181</b>	<b>\$ 6,593,498</b>	<b>\$ 5,181,073</b>	<b>-21.42%</b>	<b>\$ (1,412,425)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 1,522,079	\$ 1,685,410	\$ 1,681,931	-0.21%	\$ (3,479)
<b>Benefits</b>	718,972	755,476	770,563	2.00%	15,087
<b>Service &amp; Supplies</b>	2,468,106	2,918,171	1,998,579	-31.51%	(919,592)
<b>Capital Outlay</b>	385,926	1,134,441	630,000	-44.47%	(504,441)
<b>Ending Fund Balance</b>	1,524,098	100,000	100,000	0.00%	-
<b>TOTAL</b>	<b>\$ 6,619,181</b>	<b>\$ 6,593,498</b>	<b>\$ 5,181,073</b>	<b>-21.42%</b>	<b>\$ (1,412,425)</b>
<b>FTE</b>	<b>21.70</b>	<b>21.70</b>	<b>21.70</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: STREETS</b>		
<b>DEPARTMENT NUMBER: 2563038</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Operations Manager - Control Systems	0.30	\$37,138
Senior Traffic Systems Tech	2.00	131,759
Operations Manager - Public Works	0.15	20,042
PW Systems Technician	0.05	3,013
Senior Street Technician	5.00	422,451
Streets Operations Supervisor	1.00	97,063
Street Technician 1	0.50	25,808
Street Technician 2	4.00	155,691
Street Technician 3	8.50	503,057
Warehouse Supply Coordinator	0.20	9,812
Call Back CCEA		\$15,000
Holiday Pay CCEA		\$1,020
Overtime		\$100,000
Stand By CCEA		\$40,077
Temporary Staffing		\$120,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>21.70</b>	<b>\$ 1,681,931</b>
<b>BENEFITS:</b>		
Medicare		\$21,892
Retirement		\$387,507
Group Insurance		\$326,995
Workers' Compensation		\$16,994
Education Incentive		\$250
Uniform Allowance		\$8,000
Foul Weather Allowance		\$3,037
Tool Allowance		\$1,200
Car Allowance		\$1,170
Phone Allowance		\$3,000
Mobile Device Allowance		\$450
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 770,495</b>
<b>GRAND TOTAL</b>		<b>\$ 2,452,426</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>STREET MAINTENANCE FUND</b>								
<b>REVENUE</b>								
2560087	414100	COUNTY OPTION FUEL TAX	(\$685,338.09)	(\$404,402.11)	(\$410,581.00)	(\$237,872.20)	(\$363,962.00)	(\$367,602.00)
2560084	414250	COUNTY OPTION BCCRT	(\$2,976,910.96)	(\$3,220,088.54)	(\$2,884,692.00)	(\$1,860,914.28)	(\$3,337,944.00)	(\$3,371,323.00)
			(\$3,662,249.05)	(\$3,624,490.65)	(\$3,295,273.00)	(\$2,098,786.48)	(\$3,701,906.00)	(\$3,738,925.00)
2563081	431010	FEDERAL GRANTS	(\$4,037.39)	(\$3,902.76)	\$0.00	\$0.00	\$0.00	\$0.00
2563082	434010	STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			(\$4,037.39)	(\$3,902.76)	\$0.00	\$0.00	\$0.00	\$0.00
2560087	435020	MTR VEH FUEL TAX: 3 CENTS	(\$907,334.92)	(\$924,035.21)	(\$923,442.00)	(\$539,600.63)	(\$831,632.00)	(\$839,948.00)
2560087	435040	MRT VEH FUEL TAX: 2.35 CENTS	(\$528,976.36)	(\$420,461.89)	(\$426,368.00)	(\$239,655.37)	(\$378,416.00)	(\$382,200.00)
<b>2560087 Total</b>			(\$1,436,311.28)	(\$1,344,497.10)	(\$1,349,810.00)	(\$779,256.00)	(\$1,210,048.00)	(\$1,222,148.00)
2563081	437100	OTHER LOCAL GRANTS	(\$68,199.06)	(\$61,899.40)	(\$65,000.00)	(\$4,572.03)	(\$65,000.00)	(\$5,000.00)
2563081	437560	DOUGLAS COUNTY	\$0.00	(\$299.04)	\$0.00	(\$65,884.96)	\$0.00	(\$50,000.00)
2563081	437561	LYON COUNTY	(\$3,911.20)	\$58.82	\$0.00	(\$5,047.44)	\$0.00	(\$8,000.00)
2563081	437562	STOREY COUNTY	(\$377.56)	(\$1,977.86)	\$0.00	\$0.00	\$0.00	(\$2,000.00)
<b>2563081 Total</b>			(\$72,487.82)	(\$64,117.48)	(\$65,000.00)	(\$75,504.43)	(\$65,000.00)	(\$65,000.00)
2563080	443060	DEPARTMENT CHARGES	(\$45,052.10)	(\$16,764.76)	(\$50,000.00)	\$0.00	(\$50,000.00)	(\$50,000.00)
<b>2563080 Total</b>			(\$45,052.10)	(\$16,764.76)	(\$50,000.00)	\$0.00	(\$50,000.00)	(\$50,000.00)
2560088	461010	INTEREST INCOME	(\$7,794.78)	(\$20,184.25)	(\$5,000.00)	(\$6,160.37)	(\$6,000.00)	(\$5,000.00)
2560088	462020	NET INC IN FAIR VALUE INV	(\$5,653.90)	(\$11,447.52)	\$0.00	\$0.00	\$0.00	\$0.00
<b>2560088 Total</b>			(\$13,448.68)	(\$31,631.77)	(\$5,000.00)	(\$6,160.37)	(\$6,000.00)	(\$5,000.00)
2563080	466050	REFUNDS/REIMBURSEMENTS	\$0.00	(\$7,605.09)	\$0.00	(\$636.10)	(\$636.00)	\$0.00
2563080	466110	MISC. OTHER INCOME	(\$5,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2563080 Total</b>			(\$5,000.00)	(\$7,605.09)	\$0.00	(\$636.10)	(\$636.00)	\$0.00
2560091	481010	GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2560091	481150	REG. TRANSPORTATION FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2560091 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2560090	482080	SURPLUS SALES	(\$5,130.00)	\$0.00	\$0.00	(\$35,810.00)	(\$35,810.00)	\$0.00
<b>2560090 Total</b>			(\$5,130.00)	\$0.00	\$0.00	(\$35,810.00)	(\$35,810.00)	\$0.00
2560099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$1,524,098.00)	\$0.00	(\$1,524,098.00)	(\$100,000.00)
<b>2560099 Total</b>			\$0.00	\$0.00	(\$1,524,098.00)	\$0.00	(\$1,524,098.00)	(\$100,000.00)
<b>Grand Total</b>			(\$5,243,716.32)	(\$5,093,009.61)	(\$6,289,181.00)	(\$2,996,153.38)	(\$6,593,498.00)	(\$5,181,073.00)
<b>EXPENSE</b>								
2563038	500101	SALARIES	\$1,227,998.30	\$1,313,089.29	\$1,352,894.00	\$1,019,104.63	\$1,386,765.00	\$1,405,834.00
2563038	500102	HOURLY/SEASONAL	\$0.00	\$0.00	\$0.00	\$8,520.00	\$8,520.00	\$0.00
2563038	500103	ADMINISTRATIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2563038	500106	MANAGEMENT LEAVE PAY	\$5,464.40	\$128.02	\$0.00	\$769.14	\$0.00	\$0.00
2563038	500107	ANNUAL LEAVE PAYOFF	\$20,615.53	\$374.80	\$0.00	\$157.21	\$157.00	\$0.00
2563038	500108	SICK LEAVE PAY	\$3,626.37	\$0.00	\$0.00	\$8,363.69	\$8,364.00	\$0.00
2563038	500109	WORKERS' COMPENSATORY LEAVE	\$1,298.67	\$18.53	\$0.00	\$0.00	\$0.00	\$0.00
2563038	500111	OVERTIME	\$94,580.56	\$68,032.26	\$100,000.00	\$39,899.69	\$100,000.00	\$100,000.00
2563038	500112	CALL BACK PAY	\$19,260.07	\$21,640.81	\$15,000.00	\$11,304.21	\$20,000.00	\$15,000.00
2563038	500113	STAND-BY PAY	\$40,919.39	\$26,813.84	\$40,077.00	\$10,115.81	\$40,077.00	\$40,077.00
2563038	500114	F L S A	\$980.83	\$1,036.94	\$0.00	\$580.85	\$507.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2563038	500116	HOLIDAY PAY	\$7,945.64	\$2,877.99	\$1,020.00	\$4,502.58	\$1,020.00	\$1,020.00
2563038	500125	TEMPORARY STAFFING	\$119,902.80	\$100,674.45	\$120,000.00	\$84,829.04	\$120,000.00	\$120,000.00
2563038	500198	DIRECT PROJECT COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2563038	500199	GRANT FUNDED ALLOCATION	\$0.00	(\$12,608.00)	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$1,542,592.56	\$1,522,078.93	\$1,628,991.00	\$1,188,146.85	\$1,685,410.00	\$1,681,931.00
2563038	500225	MEDICARE	\$20,190.55	\$20,090.71	\$20,539.00	\$15,415.31	\$22,355.00	\$21,892.00
2563038	500230	RETIREMENT	\$322,931.60	\$344,845.80	\$352,111.00	\$264,318.99	\$374,157.00	\$387,575.00
2563038	500240	GROUP INSURANCE	\$322,639.23	\$309,451.54	\$311,342.00	\$235,253.51	\$313,090.00	\$313,522.00
2563038	500241	CITY HSA CONTRIBUTION	\$0.00	\$14,912.43	\$15,549.00	\$11,915.59	\$14,599.00	\$13,473.00
2563038	500250	WORKERS' COMPENSATION	\$0.00	\$14,892.69	\$16,995.00	\$10,671.61	\$17,462.00	\$16,994.00
2563038	500257	DOMESTIC PARTNER INS BENEFIT	(\$484.08)	\$242.04	\$0.00	\$0.00	\$0.00	\$0.00
2563038	500260	EDUCATION INCENTIVE	\$250.00	\$100.00	\$250.00	\$0.00	\$225.00	\$250.00
2563038	500265	UNIFORM ALLOWANCE	\$10,916.26	\$7,569.68	\$8,000.00	\$4,711.39	\$8,000.00	\$8,000.00
2563038	500266	FOUL WEATHER ALLOWANCE	\$3,037.50	\$3,037.50	\$3,037.00	\$337.50	\$338.00	\$3,037.00
2563038	500268	TOOL ALLOWANCE	\$1,200.00	\$540.00	\$1,200.00	\$200.00	\$1,200.00	\$1,200.00
2563038	500270	CAR ALLOWANCE	\$0.00	\$126.00	\$0.00	\$864.00	\$1,175.00	\$1,170.00
2563038	500271	PHONE ALLOWANCE	\$3,029.80	\$2,710.00	\$2,972.00	\$1,828.00	\$2,421.00	\$3,000.00
2563038	500272	MOBILE DEVICE ALLOWANCE	\$436.50	\$453.25	\$441.00	\$341.25	\$454.00	\$450.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
			\$684,147.36	\$718,971.64	\$732,436.00	\$545,857.15	\$755,476.00	\$770,563.00
2563038	500309	PROFESSIONAL SERVICES	\$2,048.75	\$28,175.00	\$10,000.00	\$0.00	\$10,000.00	\$5,500.00
2563038	500330	TRAINING	\$12,103.03	\$17,262.92	\$12,000.00	\$4,184.11	\$12,000.00	\$14,000.00
2563038	500362	UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
2563038	500428	FREEWAY LANDSCAPING MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2563038	500430	EQUIPMENT REPAIR & MAINT	\$17,836.72	\$12,233.70	\$50,000.00	\$11,744.78	\$50,000.00	\$18,000.00
2563038	500433	SOFTWARE MAINTENANCE COST	\$8,096.41	\$8,201.50	\$8,200.00	\$4,682.62	\$8,200.00	\$8,200.00
2563038	500434	BUILDING REPAIR & MAINT	\$6,344.03	\$76,251.96	\$20,000.00	\$21,436.54	\$20,000.00	\$20,000.00
2563038	500435	VEHICLE REPAIR & MAINT	\$222,203.93	\$239,744.43	\$200,000.00	\$159,668.86	\$200,000.00	\$180,000.00
2563038	500437	RADIO MAINTENANCE	\$208,040.78	\$179,208.75	\$100,000.00	\$40,870.94	\$100,000.00	\$100,000.00
2563038	500444	OFFICE EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2563038	500445	EQUIPMENT RENTAL	\$1,644.43	\$2,028.32	\$5,000.00	\$420.08	\$5,000.00	\$5,000.00
2563038	500459	TREE CARE & LOT CLEANING	\$18,746.68	\$33,299.53	\$50,000.00	\$13,349.20	\$50,000.00	\$15,000.00
2563038	500470	INFRASTRUCTURE REPAIR & MAINT	\$97,629.33	\$136,903.55	\$245,000.00	\$115,629.78	\$245,000.00	\$100,000.00
2563038	500479	CTX STREET REPAIRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2563038	500480	STREET REPAIRS	\$206,358.57	\$232,802.60	\$610,164.00	\$370,026.56	\$835,022.00	\$8,924.00
2563038	500481	SALT & SAND	\$25,301.46	\$25,358.73	\$29,000.00	\$10,597.48	\$29,000.00	\$25,000.00
2563038	500487	STREET SEALING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2563038	500488	LONG LINE STRIPING	\$852.00	\$215,342.86	\$101,068.00	\$98,223.45	\$101,068.00	\$210,000.00
2563038	500542	PRINTING/ADVERTISING	\$4,975.04	\$5,305.68	\$1,500.00	\$3,765.86	\$1,500.00	\$4,500.00
2563038	500545	MEMBERSHIP / PUBLICATIONS	\$2,129.00	\$2,102.19	\$1,000.00	\$1,467.00	\$1,000.00	\$1,500.00
2563038	500580	TRAVEL	\$0.00	\$347.94	\$0.00	\$0.00	\$0.00	\$0.00
2563038	500601	OFFICE SUPPLIES	\$1,003.97	\$1,003.51	\$1,000.00	\$578.09	\$1,000.00	\$1,000.00
2563038	500602	POSTAGE/SHIPPING	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	\$800.00
2563038	500624	STREET SIGNS & PAINT	\$0.00	\$38,494.66	\$35,000.00	\$26,799.90	\$35,000.00	\$33,000.00
2563038	500625	OPERATING SUPPLIES	\$43,412.64	\$74,151.17	\$35,000.00	\$24,382.39	\$35,000.00	\$33,000.00
2563038	500630	CUSTODIAL SUPPLIES	\$49,017.20	\$17,416.89	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2563038	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00
2563038	500660	VEHICLE FUEL/OIL	\$138,257.14	\$103,065.15	\$140,000.00	\$67,998.84	\$140,000.00	\$110,000.00
2563038	500675	SMALL FURNISHINGS	\$2,706.98	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
2563038	500710	TELEPHONE	\$6,527.41	\$7,139.54	\$5,000.00	\$4,120.67	\$5,000.00	\$5,000.00
2563038	500712	POWER	\$17,074.04	\$14,847.74	\$20,000.00	\$10,094.22	\$20,000.00	\$17,000.00
2563038	500713	HEATING	\$6,135.41	\$8,216.01	\$8,000.00	\$4,118.86	\$8,000.00	\$8,000.00
2563038	500716	STREET LIGHTS	\$36,818.59	\$36,903.12	\$40,000.00	\$23,880.27	\$40,000.00	\$40,000.00
2563038	500717	STREET SIGNALS	\$301,990.53	\$303,572.67	\$195,000.00	\$218,510.09	\$195,000.00	\$195,000.00
2563038	500901	ISC: GENERAL FUND	\$249,051.00	\$227,473.00	\$293,100.00	\$195,400.00	\$293,100.00	\$364,750.00
2563038	500915	ISC: INSURANCE FUND	\$52,500.00	\$55,500.00	\$55,500.00	\$27,750.00	\$55,500.00	\$61,500.00
2563038	500920	ISC: SEWER FUND	\$1,633.00	\$1,642.00	\$1,600.00	\$0.00	\$1,600.00	\$1,600.00
2563038	500924	ISC: WATER FUND	\$2,449.00	\$2,464.00	\$2,300.00	\$0.00	\$2,300.00	\$2,300.00
2563038	500950	ISC: FLEET MANAGEMENT	\$325,949.50	\$317,803.50	\$346,240.00	\$173,120.00	\$346,240.00	\$332,346.00
2563038	500955	ISC: RADIOS	\$65,011.00	\$44,218.00	\$66,741.00	\$33,370.50	\$66,741.00	\$72,559.00
2563038	501299	GRANT ALLOCATION/DIRECT BILL	(\$11,501.71)	(\$372.23)	\$0.00	\$0.00	\$0.00	\$0.00
2563038	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$2,122,345.86	\$2,468,108.39	\$2,693,313.00	\$1,666,191.09	\$2,918,171.00	\$1,998,579.00
2563038	507010	CAPITAL IMPROVEMENTS	\$0.00	\$503.16	\$123,299.00	\$114,241.00	\$123,299.00	\$0.00
2563038	507199	UNDESIGNATED PROJCTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2563038	507705	VEHICLE REPLACEMENT PROGRAM	\$0.00	\$243,858.26	\$711,142.00	\$286,511.67	\$711,142.00	\$555,000.00
2563038	507774	TRAFFIC SIGNAL/ST LIGHT	\$60,546.40	\$0.00	\$200,000.00	\$69,007.66	\$200,000.00	\$0.00
2563038	507775	EQUIPMENT	\$236,109.26	\$141,564.86	\$100,000.00	\$5,016.00	\$100,000.00	\$75,000.00
			\$296,655.66	\$385,926.28	\$1,134,441.00	\$474,776.33	\$1,134,441.00	\$630,000.00
2560200	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00
			\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00
<b>Grand Total</b>			\$4,645,741.44	\$5,095,085.24	\$6,289,181.00	\$3,874,971.42	\$6,593,498.00	\$5,181,073.00

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: Grant</b>					
<b>Department Number: 275 Fund</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Intergovernmental</b>	\$ 6,948,123	\$ 16,424,422	\$ 4,453,139	-72.89%	\$ (11,971,283)
<b>Charges for Services</b>	513,080	273,644	315,000	15.11%	41,356
<b>Miscellaneous</b>	142,461	11,958	10,191	-14.78%	(1,767)
<b>Transfers In</b>	270,301	335,488	303,671	-9.48%	(31,817)
<b>Beginning Balance</b>	1,043,882	1,424,884	200,000	-85.96%	(1,224,884)
<b>TOTAL</b>	<b>\$ 8,917,847</b>	<b>\$ 18,470,396</b>	<b>\$ 5,282,001</b>	<b>-71.40%</b>	<b>\$ (13,188,395)</b>
<b>EXPENDITURE</b>					
<b>Grant Expenditures</b>	\$ 7,492,963	\$ 18,117,531	\$ 5,082,001	-71.95%	\$ (13,035,530)
<b>Transfers Out</b>	-	152,865	-	-100.00%	(152,865)
<b>Ending Fund Balance</b>	1,424,884	200,000	200,000	0.00%	-
<b>TOTAL</b>	<b>\$ 8,917,847</b>	<b>\$ 18,470,396</b>	<b>\$ 5,282,001</b>	<b>-71.40%</b>	<b>\$ (13,188,395)</b>
<b>FTE</b>	<b>31.39</b>	<b>31.39</b>	<b>43.27</b>		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>GRANT FUND</b>								
<b>REVENUE</b>								
2751081	431010	GG FEDERAL GRANTS	\$0.00	(\$2,006,926.16)	(\$8,319,025.00)	(\$10,311,514.54)	(\$8,264,111.00)	\$0.00
2752081	431010	FEDERAL GRANTS	(\$761,164.54)	(\$975,756.61)	(\$2,131,092.00)	(\$395,921.07)	(\$1,418,514.00)	(\$1,534,648.00)
2753081	431010	FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2753082	431010	FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2754081	431010	FEDERAL GRANTS	(\$60,224.25)	(\$44,660.63)	(\$56,532.00)	(\$8,322.21)	(\$56,532.00)	\$0.00
2755081	431010	FEDERAL GRANTS	(\$44,317.48)	(\$8,552.03)	(\$29,147.00)	(\$17,539.05)	(\$29,147.00)	\$0.00
2756081	431010	FEDERAL GRANTS	(\$1,969,816.25)	(\$2,077,389.49)	(\$3,802,588.00)	(\$1,448,118.80)	(\$3,171,609.00)	(\$1,813,307.00)
2756581	431010	FEDERAL GRANTS	(\$752,645.76)	(\$551,698.23)	(\$1,699,287.00)	(\$455,093.70)	(\$1,914,281.00)	(\$167,628.00)
2756582	431010	FEDERAL GRANTS	\$0.00	(\$260,180.29)	(\$145,400.00)	(\$42,842.66)	(\$145,400.00)	\$0.00
2752081	434010	STATE GRANTS	(\$145,689.46)	(\$104,373.63)	(\$77,859.00)	(\$73,821.56)	(\$327,196.00)	(\$324,172.00)
2754081	434010	STATE GRANTS	(\$32,904.00)	\$0.00	(\$61,815.00)	(\$13,561.82)	(\$26,815.00)	\$0.00
2754082	434010	STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2755081	434010	STATE GRANTS	(\$11,784.00)	(\$7,015.00)	(\$6,143.00)	(\$6,143.00)	(\$6,143.00)	\$0.00
2756081	434010	STATE GRANTS	(\$331,039.25)	(\$298,607.70)	(\$341,763.00)	(\$155,845.18)	(\$278,991.00)	(\$106,946.00)
2756581	434010	STATE GRANTS	(\$75,923.49)	(\$101,414.30)	(\$114,402.00)	(\$69,019.95)	(\$128,368.00)	\$0.00
2752081	437100	OTHER LOCAL GRANTS	(\$45,781.35)	(\$360,628.05)	(\$505,250.00)	(\$124,181.31)	(\$533,709.00)	(\$506,438.00)
2755081	437100	OTHER LOCAL GRANTS	(\$68,965.15)	(\$150,069.04)	(\$35,242.00)	(\$91,595.50)	(\$121,170.00)	\$0.00
2756081	437100	OTHER LOCAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756581	437100	OTHER LOCAL GRANTS	\$0.00	(\$851.99)	\$0.00	\$0.00	(\$2,436.00)	\$0.00
<b>GRANTS</b>			(\$4,300,254.98)	(\$6,948,123.15)	(\$17,325,545.00)	(\$13,213,520.35)	(\$16,424,422.00)	(\$4,453,139.00)
2752080	445183	MEDICAID SERVICES	\$0.00	(\$116,278.94)	(\$24,000.00)	(\$62,377.14)	(\$24,000.00)	\$0.00
2756580	445183	MEDICAID SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756080	445500	CLINIC SERVICES	(\$164,495.89)	(\$168,000.27)	(\$68,030.00)	(\$113,742.82)	(\$68,030.00)	(\$130,000.00)
2756080	445503	DC COMMUNITY HEALTH FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756080	445970	PRIVATE VACCINE	(\$215,510.38)	(\$200,911.26)	(\$149,539.00)	(\$142,279.05)	(\$149,539.00)	(\$150,000.00)
2756080	445971	DC CLINIC PRIVATE VACCINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756080	445980	STATE VACCINE	(\$25,021.27)	(\$27,889.60)	(\$34,539.00)	(\$18,596.45)	(\$32,075.00)	(\$35,000.00)
2756080	445981	DC CLINIC - STATE VACCINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2752080	446052	FOSTER CARE ROOM & BOARD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>CHARGES FOR SERVICES</b>			(\$405,027.54)	(\$513,080.07)	(\$276,108.00)	(\$336,995.46)	(\$273,644.00)	(\$315,000.00)
2750088	461010	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2755081	465090	DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756081	465160	NEEDY MEDS CAMP PROGRAM	(\$920.67)	\$0.00	\$0.00	(\$55.48)	\$0.00	\$0.00
2756080	465164	COMMUNITY VACCINE - STATE	\$0.00	(\$9,672.85)	\$0.00	(\$2,768.71)	\$0.00	\$0.00
2756081	465164	COMMUNITY VACCINE - STATE	(\$864.20)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756080	465166	COMMUNITY VACCINE PRIVATE	\$0.00	(\$122,465.29)	\$0.00	(\$115,609.41)	(\$5,300.00)	\$0.00
2756081	465166	COMMUNITY VACCINE PRIVATE	(\$63,499.51)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756081	465168	DC-SHARED SERVICES LEARN	\$8,435.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756081	465170	DIGNITY HEALTH - DIABETES OUTR	(\$14,750.00)	(\$3,292.69)	\$0.00	\$0.00	(\$6,658.00)	(\$10,191.00)
2755081	465894	HISTORICAL STRUCTURES NV PRISO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756080	466012	VFC VACCINE (SLV GRANT)	(\$6,646.20)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756080	466013	SCHOOL VACCINE PROG INC	(\$85,624.56)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756080	466050	HEALTH REFUNDS/REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2756580	466053	SSI DISABILITY RENT ASSISTANCE	(\$20,089.52)	(\$7,030.00)	\$0.00	\$0.00	\$0.00	\$0.00
2756080	466970	IMMUNIZATION NV REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		<b>MISCELLANEOUS</b>	(\$183,959.36)	(\$142,460.83)	\$0.00	(\$118,433.60)	(\$11,958.00)	(\$10,191.00)
2750091	481010	GENERAL FUND	(\$269,347.85)	(\$270,301.20)	(\$342,646.00)	\$0.00	(\$335,488.00)	(\$303,671.00)
2750099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$1,424,883.68)	\$0.00	(\$1,424,884.00)	(\$200,000.00)
		<b>TOTAL GRANT REVENUES</b>	(\$5,158,589.73)	(\$7,873,965.25)	(\$19,369,182.68)	(\$13,668,949.41)	(\$18,470,396.00)	(\$5,282,001.00)

**EXPENSE**

**DISTRICT ATTORNEY GRANTS**

2750500	501225	GRANT - OPERATING SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2750500 Total</b>		<b>DISTRICT ATTORNEY GRANTS</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**CITY GRANTS**

2750600	500101	SALARIES	\$0.00	\$1,691,000.53	\$1,750,000.00	\$1,131,104.01	\$1,131,104.00	\$0.00
2750600	501201	GRANT - SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2750600	500102	HOURLY/SEASONAL	\$0.00	\$15,969.19	\$0.00	\$16,325.61	\$16,326.00	\$0.00
2750600	500111	OVERTIME	\$0.00	\$4,173.89	\$0.00	\$533.80	\$534.00	\$0.00
2750600	500125	TEMPORARY STAFFING	\$0.00	\$9,992.94	\$24,030.00	\$24,190.40	\$24,190.00	\$0.00
			\$0.00	\$1,721,136.55	\$1,774,030.00	\$1,172,153.82	\$1,172,154.00	\$0.00
2750600	500225	MEDICARE	\$0.00	\$3,025.63	\$3,100.00	\$3,405.66	\$3,405.00	\$0.00
2750600	500230	RETIREMENT	\$0.00	\$36,310.67	\$36,500.00	\$44,613.22	\$44,613.00	\$0.00
2750600	500240	GROUP INSURANCE	\$0.00	\$25,679.33	\$26,000.00	\$34,744.04	\$34,744.00	\$0.00
2750600	500241	CITY HSA CONTRIBUTION	\$0.00	\$2,561.94	\$0.00	\$3,091.67	\$3,092.00	\$0.00
2750600	500250	WORKERS' COMPENSATION	\$0.00	\$4,432.16	\$2,500.00	\$2,571.06	\$2,571.00	\$0.00
			\$0.00	\$72,009.73	\$68,100.00	\$88,425.65	\$88,425.00	\$0.00
2750600	501225	GRANT - OPERATING SUPPLIES	\$0.00	\$213,779.88	\$6,066,328.00	\$6,291,557.04	\$6,290,666.00	\$0.00
2750600	501275	GRANT EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$213,779.88	\$6,066,328.00	\$6,291,557.04	\$6,290,666.00	\$0.00
2750600	507775	EQUIPMENT	\$0.00	\$0.00	\$410,567.00	\$733,913.12	\$712,866.00	\$0.00
<b>2750600 Total</b>			\$0.00	\$0.00	\$410,567.00	\$733,913.12	\$712,866.00	\$0.00
<b>2750600 Total</b>		<b>CITY GRANTS</b>	\$0.00	\$2,006,926.16	\$8,319,025.00	\$8,286,049.63	\$8,264,111.00	\$0.00

**CSBG PROGRAM**

2750620	500101	SALARIES	\$0.00	\$17,054.25	\$67,907.00	\$26,386.09	\$65,717.00	\$0.00
			\$0.00	\$17,054.25	\$67,907.00	\$26,386.09	\$65,717.00	\$0.00
2750620	500225	MEDICARE	\$0.00	\$200.47	\$0.00	\$496.96	\$540.00	\$0.00
2750620	500230	RETIREMENT	\$0.00	\$4,026.93	\$0.00	\$9,303.99	\$6,733.00	\$0.00
2750620	500240	GROUP INSURANCE	\$0.00	\$2,045.13	\$0.00	\$4,506.60	\$3,273.00	\$0.00
2750620	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$137.87	\$85.00	\$0.00
2750620	500250	WORKERS' COMPENSATION	\$0.00	\$274.57	\$0.00	\$268.79	\$91.00	\$0.00
			\$0.00	\$6,547.10	\$0.00	\$14,714.21	\$10,722.00	\$0.00
2750620	501225	GRANT - OPERATING SUPPLIES	\$119,426.18	\$44,600.89	\$490,841.00	\$156,604.03	\$490,841.00	\$0.00
			\$119,426.18	\$44,600.89	\$490,841.00	\$156,604.03	\$490,841.00	\$0.00
2750620	507010	CAPITAL IMPROVEMENTS	\$450,061.55	\$276,541.31	\$486,268.00	\$191,672.09	\$675,873.00	\$0.00
2750620	507799	UNDESIGNATED PROJECTS	\$0.00	\$0.00	\$495,797.00	\$0.00	\$495,797.00	\$0.00
<b>2750620 Total</b>			\$450,061.55	\$276,541.31	\$982,065.00	\$191,672.09	\$1,171,670.00	\$0.00
<b>2750620 Total</b>		<b>CSBG PROGRAM</b>	\$569,487.73	\$344,743.55	\$1,540,813.00	\$389,376.42	\$1,738,950.00	\$0.00



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>COMMUNITY DEVELOPMENT GRANTS</b>								
2751425	501225	GRANT - OPERATING SUPPLIES	\$7,167.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2751425 Total</b>			<b>\$7,167.22</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>SHERIFF'S DEPARTMENT GRANTS</b>								
2752005	500101	SALARIES	\$0.00	\$333,420.84	\$694,140.00	\$473,786.91	\$659,259.00	\$593,240.00
2752005	501201	GRANT - SALARIES	\$285,431.27	\$140,693.11	\$0.00	\$3,630.00	\$3,150.00	\$0.00
2752005	500104	SHIFT DIFFERENTIAL	\$0.00	\$866.85	\$0.00	\$308.40	\$309.00	\$0.00
2752005	500111	OVERTIME	\$0.00	\$1,115.82	\$40,461.00	\$9,525.00	\$49,480.00	\$0.00
2752005	500112	CALL BACK PAY	\$0.00	\$0.00	\$0.00	\$509.53	\$325.00	\$0.00
2752005	500113	STAND-BY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2752005	500114	F L S A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2752005	500116	HOLIDAY PAY	\$0.00	\$5,038.78	\$0.00	\$2,653.65	\$2,654.00	\$0.00
			<b>\$285,431.27</b>	<b>\$481,135.40</b>	<b>\$734,601.00</b>	<b>\$490,413.49</b>	<b>\$715,177.00</b>	<b>\$593,240.00</b>
2752005	500225	MEDICARE	\$0.00	\$3,666.63	\$9,557.00	\$6,915.79	\$9,630.00	\$8,594.00
2752005	500230	RETIREMENT	\$0.00	\$91,851.18	\$273,261.00	\$178,375.27	\$258,055.00	\$256,548.00
2752005	500240	GROUP INSURANCE	\$0.00	\$35,815.49	\$113,810.00	\$76,918.72	\$111,641.00	\$105,939.00
2752005	500241	CITY HSA CONTRIBUTION	\$0.00	\$4,027.57	\$3,128.00	\$2,372.01	\$3,402.00	\$3,128.00
2752005	500250	WORKERS' COMPENSATION	\$0.00	\$17,540.05	\$30,184.00	\$21,117.54	\$34,637.00	\$26,728.00
2752005	500260	EDUCATION INCENTIVE	\$0.00	\$800.00	\$4,000.00	\$3,400.00	\$6,100.00	\$3,000.00
2752005	500265	UNIFORM ALLOWANCE	\$850.00	\$0.00	\$1,900.00	\$2,550.00	\$8,600.00	\$12,150.00
2752005	500271	PHONE ALLOWANCE	\$0.00	\$400.00	\$960.00	\$1,680.00	\$2,928.00	\$3,840.00
2752005	501202	GRANT - BENEFITS	\$221,279.91	\$161,888.90	\$0.00	\$0.00	\$0.00	\$0.00
			<b>\$222,129.91</b>	<b>\$315,989.82</b>	<b>\$436,800.00</b>	<b>\$293,329.33</b>	<b>\$434,993.00</b>	<b>\$419,927.00</b>
2752005	501225	GRANT - OPERATING SUPPLIES	\$238,271.07	\$134,426.63	\$78,644.00	\$44,725.36	\$78,644.00	\$0.00
2752005	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<b>\$238,271.07</b>	<b>\$134,426.63</b>	<b>\$78,644.00</b>	<b>\$44,725.36</b>	<b>\$78,644.00</b>	<b>\$0.00</b>
2752005	507010	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2752005	507775	EQUIPMENT	\$39,315.00	\$0.00	\$0.00	\$69,135.25	\$0.00	\$0.00
			<b>\$39,315.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$69,135.25</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>2752005 Total</b>			<b>\$785,147.25</b>	<b>\$931,551.85</b>	<b>\$1,250,045.00</b>	<b>\$897,603.43</b>	<b>\$1,228,814.00</b>	<b>\$1,013,167.00</b>
<b>FIRE DEPARTMENT GRANTS</b>								
2752505	500101	SALARIES	\$0.00	\$49,092.73	\$68,630.00	\$6,865.34	\$42,896.00	\$370,040.00
2752505	501201	GRANT - SALARIES	\$177,610.96	\$135,020.41	\$1,015,968.00	\$359,412.20	\$719,798.00	\$651,748.00
2752505	500102	HOURLY/SEASONAL	\$0.00	\$43,075.25	\$0.00	\$24,896.00	\$24,896.00	\$0.00
2752505	500105	ACTING PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2752505	500111	OVERTIME	\$0.00	\$819.16	\$0.00	\$4,743.65	\$4,744.00	\$0.00
2752505	500112	CALL BACK PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<b>\$177,610.96</b>	<b>\$228,007.55</b>	<b>\$1,084,598.00</b>	<b>\$395,917.19</b>	<b>\$792,334.00</b>	<b>\$1,021,788.00</b>
2752505	500225	MEDICARE	\$0.00	\$1,242.31	\$1,009.00	\$5,719.45	\$11,010.00	\$14,152.00
2752505	500230	RETIREMENT	\$0.00	\$10,299.61	\$20,074.00	\$97,139.23	\$226,954.00	\$282,818.00
2752505	500240	GROUP INSURANCE	\$0.00	\$5,497.10	\$10,209.00	\$30,564.41	\$83,920.00	\$135,046.00
2752505	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$4,249.50	\$2,790.00	\$2,143.00
2752505	500250	WORKERS' COMPENSATION	\$0.00	\$4,144.80	\$744.00	\$26,556.01	\$55,597.00	\$44,316.00
2752505	500265	UNIFORM ALLOWANCE	\$0.00	\$0.00	\$0.00	\$1,800.00	\$7,200.00	\$10,800.00
2752505	500271	PHONE ALLOWANCE	\$0.00	(\$960.00)	\$960.00	\$856.00	\$1,168.00	\$960.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2752505	501202	GRANT - BENEFITS	\$37,096.96	\$29,427.18	\$619,480.00	\$0.00	\$0.00	\$0.00
			\$37,096.96	\$49,651.00	\$652,476.00	\$166,884.60	\$388,639.00	\$490,235.00
2752505	501225	GRANT - OPERATING SUPPLIES	\$172,484.24	\$239,681.80	\$24,594.00	\$52,470.63	\$113,496.00	\$28,750.00
			\$172,484.24	\$239,681.80	\$24,594.00	\$52,470.63	\$113,496.00	\$28,750.00
2752505	507010	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2752505	507775	EQUIPMENT	\$0.00	\$0.00	\$0.00	\$30,363.46	\$25,500.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$30,363.46	\$25,500.00	\$0.00
<b>2752505 Total</b>		<b>FIRE DEPARTMENT GRANTS</b>	<b>\$387,192.16</b>	<b>\$517,340.35</b>	<b>\$1,761,668.00</b>	<b>\$645,635.88</b>	<b>\$1,319,969.00</b>	<b>\$1,540,773.00</b>
<b>JUVENILE GRANTS</b>								
2752705	501202	GRANT - BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2752705	501225	GRANT - OPERATING SUPPLIES	\$130,583.85	\$125,154.50	\$350,747.00	\$56,029.57	\$350,747.00	\$0.00
2752705	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2752705 Total</b>		<b>JUVENILE GRANTS</b>	<b>\$130,583.85</b>	<b>\$125,154.50</b>	<b>\$350,747.00</b>	<b>\$56,029.57</b>	<b>\$350,747.00</b>	<b>\$0.00</b>
<b>ALTERNATIVE SENTENCING GRANTS</b>								
2752800	500101	SALARIES	\$0.00	\$75,341.40	\$22,250.00	\$58,682.08	\$86,267.00	\$82,535.00
2752800	500111	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2752800	500116	HOLIDAY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$75,341.40	\$22,250.00	\$58,682.08	\$86,267.00	\$82,535.00
2752800	500225	MEDICARE	\$0.00	\$567.46	\$0.00	\$823.68	\$1,212.00	\$1,173.00
2752800	500230	RETIREMENT	\$0.00	\$6,094.91	\$0.00	\$8,863.65	\$13,011.00	\$12,793.00
2752800	500240	GROUP INSURANCE	\$0.00	\$8,988.16	\$0.00	\$12,727.79	\$18,252.00	\$16,784.00
2752800	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2752800	500250	WORKERS' COMPENSATION	\$0.00	\$744.22	\$0.00	\$447.00	\$937.00	\$744.00
2752800	500271	PHONE ALLOWANCE	\$0.00	\$544.00	\$0.00	\$96.00	\$96.00	\$960.00
2752800	501202	GRANT - BENEFITS	\$0.00	\$14,383.66	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$31,322.41	\$0.00	\$22,958.12	\$33,508.00	\$32,454.00
2752800	501225	GRANT - OPERATING SUPPLIES	\$0.00	\$990.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$990.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2752800 Total</b>		<b>ALTERNATIVE SENTENCING GRANTS</b>	<b>\$0.00</b>	<b>\$107,653.81</b>	<b>\$22,250.00</b>	<b>\$81,640.20</b>	<b>\$119,775.00</b>	<b>\$114,989.00</b>
<b>PUBLIC WORKS GRANTS</b>								
2753012	507010	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2753012 Total</b>		<b>PUBLIC WORKS GRANTS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>JUVENILE COURT GRANTS</b>								
2754300	500101	SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2754300	501225	GRANT - OPERATING SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2754300 Total</b>		<b>JUVENILE COURT GRANTS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>COURTS GRANTS</b>								
2754700	501201	GRANT - SALARIES	\$70,714.31	\$22,460.63	\$78,245.00	\$2,470.00	\$14,820.00	\$0.00
			\$70,714.31	\$22,460.63	\$78,245.00	\$2,470.00	\$14,820.00	\$0.00
2754700	501202	GRANT - BENEFITS	\$23,913.97	\$0.00	\$33,290.00	\$0.00	\$0.00	\$0.00
			\$23,913.97	\$0.00	\$33,290.00	\$0.00	\$0.00	\$0.00
2754700	501225	GRANT - OPERATING SUPPLIES	\$25,224.25	\$22,200.00	\$83,347.00	\$14,742.18	\$68,527.00	\$0.00
			\$25,224.25	\$22,200.00	\$83,347.00	\$14,742.18	\$68,527.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2754700	507010	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2754700 Total</b>		<b>COURTS GRANTS</b>	<b>\$119,852.53</b>	<b>\$44,660.63</b>	<b>\$194,882.00</b>	<b>\$17,212.18</b>	<b>\$83,347.00</b>	<b>\$0.00</b>
		<b>PARKS GRANTS</b>						
2755017	500101	SALARIES	\$0.00	\$14,319.84	\$4,052.00	\$8,197.89	\$89,771.00	\$0.00
2755017	501201	GRANT - SALARIES	\$40,366.20	\$24,086.26	\$0.00	\$0.00	\$0.00	\$0.00
2755017	500102	HOURLY/SEASONAL	\$0.00	\$72.25	\$0.00	\$0.00	\$0.00	\$0.00
2755017	500111	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$40,366.20	\$38,478.35	\$4,052.00	\$8,197.89	\$89,771.00	\$0.00
2755017	500225	MEDICARE	\$0.00	\$98.86	\$0.00	\$118.85	\$86.00	\$0.00
2755017	500250	WORKERS' COMPENSATION	\$0.00	\$140.92	\$0.00	\$169.43	\$123.00	\$0.00
2755017	501202	GRANT - BENEFITS	\$1,821.32	\$964.35	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,821.32	\$1,204.13	\$0.00	\$288.28	\$209.00	\$0.00
2755017	501225	GRANT - OPERATING SUPPLIES	\$23,777.63	\$46,304.36	\$17,300.00	\$8,865.14	\$17,300.00	\$0.00
			\$23,777.63	\$46,304.36	\$17,300.00	\$8,865.14	\$17,300.00	\$0.00
2755017	507010	CAPITAL IMPROVEMENTS	\$0.00	\$63,500.40	\$10,472.00	\$62.00	\$10,472.00	\$0.00
			\$0.00	\$63,500.40	\$10,472.00	\$62.00	\$10,472.00	\$0.00
<b>2755017 Total</b>		<b>PARKS GRANTS</b>	<b>\$65,965.15</b>	<b>\$149,487.24</b>	<b>\$31,824.00</b>	<b>\$17,413.31</b>	<b>\$117,752.00</b>	<b>\$0.00</b>
		<b>LIBRARY GRANTS</b>						
2756200	500101	SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756200	501201	GRANT - SALARIES	\$0.00	\$6,807.08	\$9,156.00	\$5,699.57	\$9,156.00	\$0.00
2756200	500102	HOURLY/SEASONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756200	500111	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$6,807.08	\$9,156.00	\$5,699.57	\$9,156.00	\$0.00
2756200	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$58.65	\$0.00	\$0.00
2756200	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756200	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756200	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$182.84	\$0.00	\$0.00
2756200	501202	GRANT - BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$241.49	\$0.00	\$0.00
2756200	501225	GRANT - OPERATING SUPPLIES	\$48,284.88	\$9,341.75	\$29,552.00	\$21,126.79	\$29,552.00	\$0.00
			\$48,284.88	\$9,341.75	\$29,552.00	\$21,126.79	\$29,552.00	\$0.00
2756200	507010	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2756200 Total</b>		<b>LIBRARY GRANTS</b>	<b>\$48,284.88</b>	<b>\$16,148.83</b>	<b>\$38,708.00</b>	<b>\$27,067.85</b>	<b>\$38,708.00</b>	<b>\$0.00</b>
		<b>WELFARE GRANTS</b>						
2756566	500101	SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756566	501201	GRANT - SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756566	501202	GRANT - BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756566	501225	GRANT - OPERATING SUPPLIES	\$4,984.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$4,984.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756566	507010	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>2756566 Total</b>			\$4,984.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756567	500101	SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756567	500114	F L S A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756567	501201	GRANT - SALARIES	\$31,067.57	\$14,771.57	\$0.00	\$0.00	\$0.00	\$0.00
			\$31,067.57	\$14,771.57	\$0.00	\$0.00	\$0.00	\$0.00
2756567	501202	GRANT - BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756567	501225	GRANT - OPERATING SUPPLIES	\$655.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$655.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2756567 Total</b>			\$31,722.81	\$14,771.57	\$0.00	\$0.00	\$0.00	\$0.00
2756574	500101	SALARIES	\$0.00	\$64,513.11	\$154,030.00	\$86,572.67	\$141,747.00	\$115,710.00
2756574	501201	GRANT - SALARIES	\$88,307.94	\$42,346.30	\$0.00	\$0.00	\$0.00	\$0.00
2756574	500102	HOURLY/SEASONAL	\$0.00	\$28.00	\$0.00	\$4,254.57	\$2,065.00	\$0.00
2756574	500111	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756574	500114	F L S A	\$0.00	\$2.74	\$0.00	\$0.22	\$0.00	\$0.00
2756574	500116	HOLIDAY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756574	500125	TEMPORARY STAFFING	\$0.00	\$8,204.64	\$0.00	\$9,607.58	\$9,928.00	\$0.00
			\$88,307.94	\$115,094.79	\$154,030.00	\$100,435.04	\$153,740.00	\$115,710.00
2756574	500225	MEDICARE	\$0.00	\$906.12	\$1,777.00	\$1,259.92	\$1,752.00	\$1,607.00
2756574	500230	RETIREMENT	\$0.00	\$9,845.71	\$19,097.00	\$15,194.94	\$21,865.00	\$21,006.00
2756574	500240	GROUP INSURANCE	\$0.00	\$13,622.25	\$25,565.00	\$22,131.75	\$30,659.00	\$27,167.00
2756574	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756574	500250	WORKERS' COMPENSATION	\$0.00	\$1,316.17	\$1,912.00	\$1,324.74	\$2,059.00	\$1,763.00
2756574	500271	PHONE ALLOWANCE	\$0.00	\$0.00	\$0.00	\$181.77	\$311.00	\$375.00
2756574	501202	GRANT - BENEFITS	\$44,019.42	\$22,705.55	\$0.00	\$0.00	\$0.00	\$0.00
			\$44,019.42	\$48,395.80	\$48,351.00	\$40,093.12	\$56,646.00	\$51,918.00
2756574	501225	GRANT - OPERATING SUPPLIES	\$98,986.47	\$146,959.39	\$175,434.00	\$95,722.77	\$200,688.00	\$0.00
			\$98,986.47	\$146,959.39	\$175,434.00	\$95,722.77	\$200,688.00	\$0.00
<b>2756574 Total</b>			\$231,313.83	\$310,449.98	\$377,815.00	\$236,250.93	\$411,074.00	\$167,628.00
<b>WELFARE GRANTS</b>			\$268,020.64	\$325,221.55	\$377,815.00	\$236,250.93	\$411,074.00	\$167,628.00
<b>HEALTH DEPT GRANTS</b>								
2756800	500101	SALARIES	\$0.00	\$852,136.26	\$1,998,965.00	\$872,109.42	\$1,247,206.00	\$1,149,974.00
2756800	501201	GRANT - SALARIES	\$1,239,584.45	\$436,260.04	\$0.00	\$0.00	\$0.00	\$0.00
2756800	500102	HOURLY/SEASONAL	\$0.00	\$9,556.10	\$25,081.00	\$215,562.92	\$162,815.00	\$21,815.00
2756800	500106	MANAGEMENT LEAVE PAY	\$0.00	\$0.00	\$0.00	\$3,102.84	\$915.00	\$0.00
2756800	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$4,857.67	\$0.00	\$1,356.39	\$0.00	\$0.00
2756800	500111	OVERTIME	\$0.00	\$6,846.79	\$0.00	\$4,452.73	\$4,106.00	\$0.00
2756800	500114	F L S A	\$0.00	\$95.58	\$0.00	\$130.08	\$129.00	\$0.00
2756800	500116	HOLIDAY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756800	500125	TEMPORARY STAFFING	\$0.00	\$68,477.75	\$355,682.00	\$226,126.45	\$465,812.00	\$306,971.00
			\$1,239,584.45	\$1,378,230.19	\$2,379,728.00	\$1,322,840.83	\$1,880,983.00	\$1,478,760.00
2756800	500225	MEDICARE	\$0.00	\$10,819.73	\$16,444.00	\$15,480.09	\$19,504.00	\$16,095.00
2756800	500230	RETIREMENT	\$0.00	\$155,685.02	\$298,606.00	\$190,959.68	\$288,525.00	\$293,834.00
2756800	500240	GROUP INSURANCE	\$0.00	\$96,694.12	\$205,522.00	\$141,736.31	\$206,209.00	\$179,836.00
2756800	500241	CITY HSA CONTRIBUTION	\$0.00	\$30,473.89	\$30,671.00	\$21,852.75	\$30,586.00	\$27,935.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
2756800	500250	WORKERS' COMPENSATION	\$0.00	\$13,726.29	\$13,998.00	\$13,869.79	\$19,525.00	\$13,310.00
2756800	500260	EDUCATION INCENTIVE	\$0.00	\$560.00	\$700.00	\$140.00	\$320.00	\$200.00
2756800	500270	CAR ALLOWANCE	\$0.00	\$1,160.13	\$2,106.00	\$1,555.20	\$2,276.00	\$2,106.00
2756800	500271	PHONE ALLOWANCE	\$0.00	\$3,721.78	\$5,377.00	\$4,981.34	\$7,255.00	\$6,497.00
2756800	501202	GRANT - BENEFITS	\$497,341.74	\$216,192.44	\$0.00	\$0.00	\$0.00	\$0.00
			\$497,341.74	\$529,033.40	\$573,424.00	\$390,575.16	\$574,200.00	\$539,813.00
2756800	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2756800	501225	GRANT - OPERATING SUPPLIES	\$907,321.20	\$1,016,811.80	\$2,175,389.00	\$865,296.37	\$1,989,101.00	\$226,871.00
2756800	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$907,321.20	\$1,016,811.80	\$2,175,389.00	\$865,296.37	\$1,989,101.00	\$226,871.00
<b>2756800 Total</b>		<b>HEALTH DEPT GRANTS</b>	<b>\$2,644,247.39</b>	<b>\$2,924,075.39</b>	<b>\$5,128,541.00</b>	<b>\$2,578,712.36</b>	<b>\$4,444,284.00</b>	<b>\$2,245,444.00</b>
2750079	507201	GENERAL FUND	\$0.00	\$0.00	\$152,865.00	\$0.00	\$152,865.00	\$0.00
<b>2750079 Total</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$152,865.00</b>	<b>\$0.00</b>	<b>\$152,865.00</b>	<b>\$0.00</b>
2750200	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00	\$200,000.00
<b>2750200 Total</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$200,000.00</b>	<b>\$0.00</b>	<b>\$200,000.00</b>	<b>\$200,000.00</b>
<b>Grand Total</b>			<b>\$5,025,948.80</b>	<b>\$7,492,963.86</b>	<b>\$19,369,183.00</b>	<b>\$13,232,991.76</b>	<b>\$18,470,396.00</b>	<b>\$5,282,001.00</b>

**FISCAL SUMMARY FOR SPECIAL REVENUE FUND**

<b>Department Name: Commissary</b>					
<b>Department Number: 280</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Charges for Services</b>	\$ 87,477	\$ 125,000	\$ 100,000	<b>-20.00%</b>	\$ (25,000)
<b>Miscellaneous</b>	167,304	77,000	102,000	<b>32.47%</b>	25,000
<b>Beginning Balance</b>	181,733	226,923	10,000	<b>-95.59%</b>	(216,923)
<b>TOTAL</b>	<b>\$ 436,514</b>	<b>\$ 428,923</b>	<b>\$ 212,000</b>	<b>-50.57%</b>	<b>\$ (216,923)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$44,845.00	\$ 69,020	\$ 65,625	<b>-4.92%</b>	\$ (3,395)
<b>Benefits</b>	\$15,583.00	24,123	24,295	<b>0.71%</b>	172
<b>Service &amp; Supplies</b>	\$149,163.00	325,780	112,080	<b>-65.60%</b>	(213,700)
<b>Ending Fund Balance</b>	226,923	10,000	10,000	<b>0.00%</b>	-
<b>TOTAL</b>	<b>\$ 436,514</b>	<b>\$ 428,923</b>	<b>\$ 212,000</b>	<b>-50.57%</b>	<b>\$ (216,923)</b>
<b>FTE</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Sheriff's Office - Commissary</b>		
<b>DEPARTMENT NUMBER: 280</b>		
<b>POSITION/DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARY &amp; WAGES:</b>		
Office Specialist	1.00	\$ 40,625
Inmate Welfare Clerk Hourly		10,000
Temporary Staffing		15,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	1.00	<b>\$ 65,625</b>
<b>BENEFITS:</b>		
Medicare		\$ 773
Retirement		6,297
Group Insurance		16,171
Workers' Compensation		1,054
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 24,295</b>
<b>GRAND TOTAL</b>		<b>\$ 89,920</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>COMMISSARY FUND</b>								
<b>REVENUE</b>								
2802080	442800	COMMISSARY SALES	(\$157,101.57)	(\$87,477.54)	(\$125,000.00)	(\$98,594.08)	(\$125,000.00)	(\$100,000.00)
2800088	461010	INTEREST INCOME	(\$3,545.24)	(\$4,608.79)	(\$1,000.00)	(\$2,358.27)	(\$2,000.00)	(\$2,000.00)
2800088	462020	NET INC IN FAIR VALUE INV	(\$2,661.73)	(\$11,274.58)	\$0.00	\$0.00	\$0.00	\$0.00
2802080	463200	TELEPHONE COMMISSIONS	(\$108,524.49)	(\$149,872.54)	(\$100,000.00)	(\$51,417.05)	(\$75,000.00)	(\$100,000.00)
2802081	465010	COMMISSARY DONATIONS	(\$2.00)	(\$42.12)	\$0.00	\$0.00	\$0.00	\$0.00
2802080	466110	MISC. OTHER INCOME	(\$1,667.38)	(\$1,505.52)	\$0.00	(\$726.35)	\$0.00	\$0.00
			(\$273,502.41)	(\$254,781.09)	(\$226,000.00)	(\$153,095.75)	(\$202,000.00)	(\$202,000.00)
2800099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$226,923.00)	\$0.00	(\$226,923.00)	(\$10,000.00)
			\$0.00	\$0.00	(\$226,923.00)	\$0.00	(\$226,923.00)	(\$10,000.00)
<b>Grand Total</b>			(\$273,502.41)	(\$254,781.09)	(\$452,923.00)	(\$153,095.75)	(\$428,923.00)	(\$212,000.00)
<b>EXPENSE</b>								
2802020	500101	SALARIES	\$34,266.71	\$30,356.14	\$38,869.00	\$28,391.42	\$39,020.00	\$40,625.00
2802020	500102	HOURLY/SEASONAL	\$5,865.00	\$4,611.00	\$15,000.00	\$2,510.25	\$15,000.00	\$10,000.00
2802020	500103	ADMINISTRATIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2802020	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2802020	500125	TEMPORARY STAFFING	\$13,165.48	\$9,878.16	\$15,000.00	\$5,180.80	\$15,000.00	\$15,000.00
			\$53,297.19	\$44,845.30	\$68,869.00	\$36,082.47	\$69,020.00	\$65,625.00
2802020	500225	MEDICARE	\$581.92	\$503.01	\$1,310.00	\$422.15	\$778.00	\$773.00
2802020	500230	RETIREMENT	\$9,594.58	\$7,171.74	\$10,514.00	\$4,329.69	\$5,951.00	\$6,297.00
2802020	500240	GROUP INSURANCE	\$10,249.92	\$7,189.45	\$10,148.00	\$12,263.27	\$16,238.00	\$16,171.00
2802020	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2802020	500250	WORKERS' COMPENSATION	\$754.03	\$718.55	\$1,488.00	\$638.73	\$1,156.00	\$1,054.00
2802020	500265	UNIFORM ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$21,180.45	\$15,582.75	\$23,460.00	\$17,653.84	\$24,123.00	\$24,295.00
2802020	500309	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2802020	500625	OPERATING SUPPLIES	\$1,521.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
2802020	500650	COMMISSARY ORDERS	\$129,090.38	\$113,911.85	\$311,546.00	\$81,703.87	\$273,732.00	\$69,081.00
2802020	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
2802020	500710	TELEPHONE	\$41.05	\$41.62	\$100.00	\$37.38	\$100.00	\$100.00
2802020	500901	ISC: GENERAL FUND	\$6,448.00	\$8,390.00	\$9,023.00	\$6,016.00	\$9,023.00	\$9,874.00
2802020	500915	ISC: INSURANCE FUND	\$875.00	\$925.00	\$925.00	\$462.50	\$925.00	\$1,025.00
2802020	501025	INMATE MEDICAL CARE	\$14,175.38	\$24,597.04	\$22,000.00	\$32,705.48	\$35,000.00	\$25,000.00
2802020	501042	RECREATION	\$1,558.76	\$1,297.67	\$3,000.00	\$1,085.70	\$3,000.00	\$3,000.00
2802020	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$153,709.57	\$149,163.18	\$350,594.00	\$122,010.93	\$325,780.00	\$112,080.00
2802020	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
			\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
<b>2802020 Total</b>			\$228,187.21	\$209,591.23	\$452,923.00	\$175,747.24	\$428,923.00	\$212,000.00



## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: 911 Surcharge Fund</b>					
<b>Department Number: 287</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Licenses and Permits</b>	\$ 858,415	\$ 840,000	\$ 840,000	0.00%	\$ -
<b>Miscellaneous</b>	21,387	5,000	5,000	0.00%	-
<b>Beginning Balance</b>	897,757	966,568	50,000	-94.83%	(916,568)
<b>TOTAL</b>	<b>\$ 1,777,559</b>	<b>\$ 1,811,568</b>	<b>\$ 895,000</b>	<b>-50.60%</b>	<b>\$ (916,568)</b>
<b>EXPENDITURE</b>					
<b>Service &amp; Supplies</b>	\$ 500,535	\$ 1,428,350	\$ 741,912	-48.06%	\$ (686,438)
<b>Capital Outlay</b>	208,176	230,000	-	-100.00%	(230,000)
<b>Debt Service</b>	102,280	103,218	103,088	-0.13%	(130)
<b>Ending Fund Balance</b>	966,568	50,000	50,000	0.00%	-
<b>TOTAL</b>	<b>\$ 1,777,559</b>	<b>\$ 1,811,568</b>	<b>\$ 895,000</b>	<b>-50.60%</b>	<b>\$ (916,568)</b>
<b>FTE</b>	<b>0</b>	<b>0</b>	<b>0</b>		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>911 SURCHARGE</b>								
<b>REVENUE</b>								
2872080	421405	FF: OTHER TELECOMMUNICATIONS	(\$840,894.69)	(\$858,415.65)	(\$840,000.00)	(\$562,548.69)	(\$840,000.00)	(\$840,000.00)
2870088	461010	INTEREST INCOME	(\$12,717.14)	(\$19,471.25)	(\$5,000.00)	(\$10,766.26)	(\$5,000.00)	(\$5,000.00)
2870088	462020	NET INC IN FAIR VALUE INV	(\$8,459.55)	(\$1,915.44)	\$0.00	\$0.00	\$0.00	\$0.00
2870099	483100	CAPITAL LEASES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			(\$862,071.38)	(\$879,802.34)	(\$845,000.00)	(\$573,314.95)	(\$845,000.00)	(\$845,000.00)
2870099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$966,568.00)	\$0.00	(\$966,568.00)	(\$50,000.00)
			(\$862,071.38)	(\$879,802.34)	(\$1,811,568.00)	(\$573,314.95)	(\$1,811,568.00)	(\$895,000.00)
<b>EXPENSE</b>								
2872040	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$84.60	\$0.00	\$0.00
2872040	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$1,788.70	\$0.00	\$0.00
2872040	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$984.86	\$0.00	\$0.00
2872040	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$293.95	\$0.00	\$0.00
2872040	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$33.66	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$3,185.77	\$0.00	\$0.00
2872040	500309	PROFESSIONAL SERVICES	\$0.00	\$242.00	\$100,000.00	\$48,382.00	\$100,000.00	\$50,000.00
2872040	500431	VIDEO EQUIPMENT & MAINT	\$203,717.98	\$272,077.00	\$211,500.00	\$153,923.84	\$211,500.00	\$275,000.00
2872040	500432	MAINTENANCE SVC CONTRACTS	\$60,824.45	\$168,853.04	\$318,440.00	\$152,607.23	\$318,440.00	\$170,000.00
2872040	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$1,780.00	\$5,380.00	\$0.00	\$5,380.00	\$2,000.00
2872040	500444	OFFICE EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2872040	500625	OPERATING SUPPLIES	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$5,000.00
2872040	500627	AMMUNITION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2872040	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$48,569.87	\$0.00	\$0.00	\$0.00	\$0.00
2872040	500675	SMALL FURNISHINGS	\$0.00	\$9,011.50	\$30,000.00	\$3,939.98	\$30,000.00	\$15,000.00
2872040	500699	UNDESIGNATED AMOUNTS	\$0.00	\$0.00	\$753,030.00	\$0.00	\$753,030.00	\$224,912.00
2872040	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$264,542.43	\$500,533.41	\$1,428,350.00	\$358,853.05	\$1,428,350.00	\$741,912.00
2872040	507010	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$120,000.00	\$6,243.30	\$120,000.00	\$0.00
2872040	507205	DEBT SERVICE	\$102,298.00	\$102,280.00	\$103,218.00	\$77,413.50	\$103,218.00	\$103,088.00
2872040	507727	TIBURON PROJECT	\$0.00	\$0.00	\$110,000.00	\$0.00	\$110,000.00	\$0.00
2872040	507743	FURNITURE & FIXTURES	\$0.00	\$107,556.60	\$0.00	\$0.00	\$0.00	\$0.00
2872040	507775	EQUIPMENT	\$0.00	\$100,619.63	\$0.00	\$0.00	\$0.00	\$0.00
			\$102,298.00	\$310,456.23	\$333,218.00	\$83,656.80	\$333,218.00	\$103,088.00
2872040	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00
			\$0.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00
			\$366,840.43	\$810,989.64	\$1,811,568.00	\$445,695.62	\$1,811,568.00	\$895,000.00

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

Department Name: Arts & Culture Fund					
Department Number: 295					
	2019-20	2020-21	2021-22	% Change	\$ Change
	Actual	Estimated	Proposed	Budget	Budget
<b>REVENUE</b>					
Intergovernmental	\$ 172,015	\$ 96,248	\$ -	-100.00%	\$ (96,248)
Miscellaneous	21,778	1,154	-	-100.00%	(1,154)
Beginning Fund Balance	98,828	132,718	-	-100.00%	(132,718)
<b>TOTAL</b>	<b>\$ 292,621</b>	<b>\$ 230,120</b>	<b>\$ -</b>	<b>-100.00%</b>	<b>\$ (230,120)</b>
<b>EXPENDITURE</b>					
Salary	\$ 89,942	\$ -	\$ -	0.00%	\$ -
Benefits	42,228	-	-	0.00%	-
Service & Supplies	27,733	230,120	-	-100.00%	(230,120)
Capital Outlay	-	-	-	0.00%	-
Ending Fund Balance	132,718	-	-	0.00%	-
<b>TOTAL</b>	<b>\$ 292,621</b>	<b>\$ 230,120</b>	<b>\$ -</b>	<b>-100.00%</b>	<b>\$ (230,120)</b>
FTE	1.00	1.00	0.00		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>ARTS &amp; CULTURE FUND</b>								
<b>REVENUE</b>								
2955081	431010	FEDERAL GRANTS	(\$355.50)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2955081	434010	STATE GRANTS	(\$632.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2955081 Total</b>			(\$987.50)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2950087	437051	INTERLOCAL ADMIN SVC	(\$205,341.40)	(\$172,014.90)	(\$188,999.00)	(\$96,248.06)	(\$96,248.00)	\$0.00
<b>2950087 Total</b>			(\$205,341.40)	(\$172,014.90)	(\$188,999.00)	(\$96,248.06)	(\$96,248.00)	\$0.00
2950088	461010	INTEREST INCOME	(\$1,139.80)	(\$1,770.42)	(\$500.00)	(\$1,153.39)	(\$1,154.00)	\$0.00
2950088	462020	NET INC IN FAIR VALUE INV	(\$758.64)	(\$19,422.25)	\$0.00	\$0.00	\$0.00	\$0.00
<b>2950088 Total</b>			(\$1,898.44)	(\$21,192.67)	(\$500.00)	(\$1,153.39)	(\$1,154.00)	\$0.00
2955081	465900	Chamber of Commerce Donations	\$0.00	(\$585.00)	\$0.00	\$0.00	\$0.00	\$0.00
<b>2955081 Total</b>			\$0.00	(\$585.00)	\$0.00	\$0.00	\$0.00	\$0.00
2950099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$132,718.00)	\$0.00	(\$132,718.00)	\$0.00
<b>2950099 Total</b>			\$0.00	\$0.00	(\$132,718.00)	\$0.00	(\$132,718.00)	\$0.00
<b>Grand Total</b>			(\$208,227.34)	(\$193,792.57)	(\$322,217.00)	(\$97,401.45)	(\$230,120.00)	\$0.00
<b>EXPENSE</b>								
2950650	500101	SALARIES	\$82,560.19	\$86,827.47	\$93,461.00	\$0.00	\$0.00	\$0.00
2950650	500106	MANAGEMENT LEAVE PAY	\$3,440.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2950650	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$3,114.05	\$0.00	\$0.00	\$0.00	\$0.00
			\$86,000.20	\$89,941.52	\$93,461.00	\$0.00	\$0.00	\$0.00
2950650	500225	MEDICARE	\$1,317.56	\$1,372.52	\$1,426.00	\$0.00	\$0.00	\$0.00
2950650	500230	RETIREMENT	\$24,080.16	\$25,336.23	\$27,337.00	\$0.00	\$0.00	\$0.00
2950650	500240	GROUP INSURANCE	\$10,311.36	\$10,053.66	\$10,209.00	\$0.00	\$0.00	\$0.00
2950650	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2950650	500250	WORKERS' COMPENSATION	\$700.98	\$744.00	\$744.00	\$0.00	\$0.00	\$0.00
2950650	500270	CAR ALLOWANCE	\$3,900.00	\$3,810.00	\$3,900.00	\$0.00	\$0.00	\$0.00
2950650	500271	PHONE ALLOWANCE	\$960.00	\$912.00	\$960.00	\$0.00	\$0.00	\$0.00
			\$41,270.06	\$42,228.41	\$44,576.00	\$0.00	\$0.00	\$0.00
2950650	500309	PROFESSIONAL SERVICES	\$652.50	\$6,495.00	\$10,000.00	\$5,500.00	\$5,500.00	\$0.00
2950650	500545	MEMBERSHIP / PUBLICATIONS	\$726.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2950650	500555	ARTS & CULTURE EVENTS	\$7,044.92	\$10,651.45	\$159,180.00	\$6,251.00	\$6,251.00	\$0.00
2950650	500625	OPERATING SUPPLIES	\$12,443.32	\$8,260.26	\$10,000.00	\$3,354.08	\$3,354.00	\$0.00
2950650	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$2,283.82	\$0.00	\$0.00	\$0.00	\$0.00
2950650	500710	TELEPHONE	\$0.00	\$41.62	\$0.00	\$33.31	\$33.00	\$0.00
2950650	501225	GRANT - OPERATING SUPPLIES	\$987.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2950650	501272	CC TOURISM AUTHORITY	\$0.00	\$0.00	\$0.00	\$0.00	\$214,982.00	\$0.00
			\$21,854.79	\$27,732.15	\$179,180.00	\$15,138.39	\$230,120.00	\$0.00
2950650	507773	CITY ART	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2950650	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00
			\$149,125.05	\$159,902.08	\$322,217.00	\$15,138.39	\$230,120.00	\$0.00

## FISCAL SUMMARY FOR SPECIAL REVENUE FUND

<b>Department Name: Infrastructure Tax Fund</b>					
<b>Department Number: 310</b>					
	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
<b>Sales Tax</b>	\$ 1,609,481	\$ 1,668,388	\$ 1,685,072	1.00%	\$ 16,684
<b>Miscellaneous</b>	96,486	27,000	20,000	-25.93%	(7,000)
<b>Beginning Balance</b>	1,525,350	1,780,487	100,000	-94.38%	(1,680,487)
<b>TOTAL</b>	<b>\$ 3,231,317</b>	<b>\$ 3,475,875</b>	<b>\$ 1,805,072</b>	<b>-48.07%</b>	<b>\$ (1,670,803)</b>
<b>EXPENDITURE</b>					
<b>Service &amp; Supplies</b>	\$ 3,451	\$ 10,300	\$ 300	-97.09%	\$ (10,000)
<b>Capital Outlay</b>	672,804	2,592,800	929,297	-64.16%	\$ (1,663,503)
<b>Debt Service</b>	774,575	772,775	775,475	0.35%	2,700
<b>Ending Fund Balance</b>	1,780,487	100,000	100,000	0.00%	-
<b>TOTAL</b>	<b>\$ 3,231,317</b>	<b>\$ 3,475,875</b>	<b>\$ 1,805,072</b>	<b>-48.07%</b>	<b>\$ (1,670,803)</b>
<b>FTE</b>	<b>0</b>	<b>0</b>	<b>0</b>		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>INFRASTRUCTURE SALES TAX FUND</b>								
<b>REVENUE</b>								
3100084	414250	COUNTY OPTION BCCRT	(\$1,487,618.84)	(\$1,609,481.30)	(\$1,405,674.00)	(\$930,387.89)	(\$1,668,388.00)	(\$1,685,072.00)
<b>3100084 Total</b>			(\$1,487,618.84)	(\$1,609,481.30)	(\$1,405,674.00)	(\$930,387.89)	(\$1,668,388.00)	(\$1,685,072.00)
3100088	461010	INTEREST INCOME	(\$34,582.02)	(\$33,038.54)	(\$20,000.00)	(\$13,913.09)	(\$20,000.00)	(\$20,000.00)
3100088	462020	NET INC IN FAIR VALUE INV	(\$32,444.04)	(\$4,446.08)	\$0.00	\$0.00	\$0.00	\$0.00
<b>3100088 Total</b>			(\$67,026.06)	(\$37,484.62)	(\$20,000.00)	(\$13,913.09)	(\$20,000.00)	(\$20,000.00)
3106082	465167	CASI - ANIMAL SHELTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>3106082 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3106081	465169	PETSMART AMINAL SHELTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3106081	465540	DOWNTOWN ART	(\$9,800.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3106081	465660	DOWNTOWN BENCHES	\$0.00	(\$14,000.00)	\$0.00	(\$8,400.00)	(\$7,000.00)	\$0.00
3106081	465670	BIKE RACKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>3106081 Total</b>			(\$9,800.00)	(\$14,000.00)	\$0.00	(\$8,400.00)	(\$7,000.00)	\$0.00
3103082	466050	REFUNDS/REIMBURSEMENTS	\$0.00	(\$45,001.00)	\$0.00	\$0.00	\$0.00	\$0.00
<b>3103082 Total</b>			\$0.00	(\$45,001.00)	\$0.00	\$0.00	\$0.00	\$0.00
3100091	481010	GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100091	481150	REG. TRANSPORTATION FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>3100091 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$1,780,487.00)	\$0.00	(\$1,780,487.00)	(\$100,000.00)
<b>3100099 Total</b>			\$0.00	\$0.00	(\$1,780,487.00)	\$0.00	(\$1,780,487.00)	(\$100,000.00)
<b>Grand Total</b>			(\$1,564,444.90)	(\$1,705,966.92)	(\$3,206,161.00)	(\$952,700.98)	(\$3,475,875.00)	(\$1,805,072.00)
<b>EXPENSE</b>								
3100615	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$118.70	\$0.00	\$0.00
3100615	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$2,426.95	\$0.00	\$0.00
3100615	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$245.81	\$0.00	\$0.00
3100615	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$74.07	\$0.00	\$0.00
3100615	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$95.60	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$2,961.13	\$0.00	\$0.00
3100615	500309	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100615	500653	BENCH PLAQ/DOWNTOWN ART	\$946.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100615	500675	SMALL FURNISHINGS	\$12,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00
3105046	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3106900	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100615	500677	DOWNTOWN BENCHES	\$0.00	\$3,150.00	\$0.00	\$480.00	\$0.00	\$0.00
3100615	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100615	504600	FISCAL CHARGES	\$300.00	\$300.00	\$300.00	\$0.00	\$300.00	\$300.00
			\$13,246.00	\$3,450.00	\$10,300.00	\$480.00	\$10,300.00	\$300.00
3100615	507010	CAPITAL IMPROVEMENTS	\$2,193,372.49	\$672,804.25	\$2,323,086.00	\$1,363,940.46	\$2,323,086.00	\$0.00
			\$2,193,372.49	\$672,804.25	\$2,323,086.00	\$1,363,940.46	\$2,323,086.00	\$0.00
3100079	507205	DEBT SERVICE	\$775,975.00	\$774,575.00	\$772,775.00	\$579,581.28	\$772,775.00	\$775,475.00
3100079	507273	TRAFFIC/TRANSPORTATION	\$4,033.26	\$0.00	\$0.00	\$0.00	\$269,714.00	\$929,297.00
			\$780,008.26	\$774,575.00	\$772,775.00	\$579,581.28	\$1,042,489.00	\$1,704,772.00
3100200	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
			\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00
			\$2,986,626.75	\$1,450,829.25	\$3,206,161.00	\$1,946,962.87	\$3,475,875.00	\$1,805,072.00

## FISCAL SUMMARY FOR CAPITAL PROJECTS FUND

<b>Department Name: Extraordinary Maintenance</b>					
<b>Department Number: 340 Fund</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
Transfers In	\$ 665,218	\$ 3,319,372	\$ 2,133,007	-35.74%	(1,186,365)
Beginning Fund Balance	173,743	497,941	2,641,110	430.41%	2,143,169
<b>TOTAL</b>	<b>\$ 838,961</b>	<b>\$ 3,817,313</b>	<b>\$ 4,774,117</b>	<b>25.06%</b>	<b>\$ 956,804</b>
<b>EXPENDITURE</b>					
Transfers Out	\$ -	\$ -	\$ -	0.00%	\$ -
Service & Supplies	246,804	618,175	-	-100.00%	(618,175)
Capital Outlay	94,216	558,028	3,369,117	503.75%	2,811,089
Ending Fund Balance	497,941	2,641,110	1,405,000	-46.80%	(1,236,110)
<b>TOTAL</b>	<b>\$ 838,961</b>	<b>\$ 3,817,313</b>	<b>\$ 4,774,117</b>	<b>25.06%</b>	<b>\$ 956,804</b>
FTE	0	0	0		



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>EXTRAORDINARY MAINTENANCE FUND</b>								
<b>REVENUE</b>								
3400091	481010	GENERAL FUND	(\$100,000.00)	(\$665,218.00)	(\$3,319,372.00)	\$0.00	(\$3,319,372.00)	(\$2,133,007.00)
3400099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$497,941.00)	\$0.00	(\$497,941.00)	(\$2,641,110.00)
			(\$100,000.00)	(\$665,218.00)	(\$3,817,313.00)	\$0.00	(\$3,817,313.00)	(\$4,774,117.00)
<b>EXPENSE</b>								
3403034	500114	F L S A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3403034	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$38.20	\$0.00	\$0.00
3403034	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$780.93	\$0.00	\$0.00
3403034	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$361.34	\$0.00	\$0.00
3403034	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$79.69	\$0.00	\$0.00
3403034	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$42.20	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$1,302.36	\$0.00	\$0.00
3403034	500434	BUILDING REPAIR & MAINT	\$0.00	\$246,804.23	\$618,175.00	\$568.74	\$618,175.00	\$0.00
			\$0.00	\$246,804.23	\$618,175.00	\$568.74	\$618,175.00	\$0.00
3403034	506520	ROOF REPLACEMENT - VARIOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3403034	506540	ASPHALT REPLACEMENT	\$0.00	\$94,215.58	\$245,552.00	\$176,865.97	\$245,552.00	\$0.00
3403034	506556	FIRE STATION 53 - EXT WALL	\$0.00	\$0.00	\$68,743.00	\$0.00	\$68,743.00	\$0.00
3403034	507010	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$243,733.00	\$41,779.95	\$243,733.00	\$0.00
3403034	507810	BOARD DESIGNATED	\$0.00	\$0.00	\$2,636,110.00	\$0.00	\$0.00	\$3,369,117.00
			\$0.00	\$94,215.58	\$3,194,138.00	\$218,645.92	\$558,028.00	\$3,369,117.00
3403034	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$5,000.00	\$0.00	\$2,641,110.00	\$1,405,000.00
			\$0.00	\$0.00	\$5,000.00	\$0.00	\$2,641,110.00	\$1,405,000.00
			\$0.00	\$341,019.81	\$3,817,313.00	\$220,517.02	\$3,817,313.00	\$4,774,117.00

## FISCAL SUMMARY FOR CAPITAL PROJECTS FUND

<b>Department Name: Parks and Recreation RCT</b>					
<b>Department Number: 350</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Park Construction Tax</b>	\$ 94,848	\$ 40,000	\$ 30,000	-25.00%	\$ (10,000)
<b>Intergovernmental</b>	255,984	-	-	0.00%	\$ -
<b>Miscellaneous</b>	30,110	10,000	10,000	0.00%	-
<b>Beginning Fund Balance</b>	520,727	900,032	115,000	-87.22%	(785,032)
<b>TOTAL</b>	<b>\$ 901,669</b>	<b>\$ 950,032</b>	<b>\$ 155,000</b>	<b>-83.68%</b>	<b>\$ (795,032)</b>
<b>EXPENDITURE</b>					
<b>Service &amp; Supplies</b>	\$ -	\$ -	\$ -	0.00%	-
<b>Capital Outlay</b>	1,637	835,032	150,000	-82.04%	(685,032)
<b>Ending Fund Balance</b>	900,032	115,000	5,000	-95.65%	(110,000)
<b>TOTAL</b>	<b>\$ 901,669</b>	<b>\$ 950,032</b>	<b>\$ 155,000</b>	<b>-83.68%</b>	<b>\$ (795,032)</b>
<b>FTE</b>	<b>0</b>	<b>0</b>	<b>0</b>		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>RESIDENTIAL CONSTRUCTION TAX FUND</b>								
<b>REVENUE</b>								
3500087	418300	RESIDENTIAL PARK CONSTRUCTION	(\$525,000.00)	(\$94,848.37)	(\$30,000.00)	(\$48,000.00)	(\$40,000.00)	(\$30,000.00)
3500087	418301	SILVER OAKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3500087	418308	SCHULZ RANCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>3500087 Total</b>			(\$525,000.00)	(\$94,848.37)	(\$30,000.00)	(\$48,000.00)	(\$40,000.00)	(\$30,000.00)
3505082	431010	FEDERAL GRANTS	(\$261,657.00)	(\$255,984.00)	\$0.00	\$0.00	\$0.00	\$0.00
<b>3505082 Total</b>			(\$261,657.00)	(\$255,984.00)	\$0.00	\$0.00	\$0.00	\$0.00
3500088	461010	INTEREST INCOME	(\$14,169.56)	(\$18,641.99)	(\$5,000.00)	(\$9,440.92)	(\$10,000.00)	(\$10,000.00)
3500088	462020	NET INC IN FAIR VALUE INV	(\$9,828.73)	(\$11,467.58)	\$0.00	\$0.00	\$0.00	\$0.00
<b>3500088 Total</b>			(\$23,998.29)	(\$30,109.57)	(\$5,000.00)	(\$9,440.92)	(\$10,000.00)	(\$10,000.00)
3500099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$900,032.00)	\$0.00	(\$900,032.00)	(\$115,000.00)
<b>3500099 Total</b>			\$0.00	\$0.00	(\$900,032.00)	\$0.00	(\$900,032.00)	(\$115,000.00)
<b>Grand Total</b>			(\$810,655.29)	(\$380,941.94)	(\$935,032.00)	(\$57,440.92)	(\$950,032.00)	(\$155,000.00)
<b>EXPENSE</b>								
3505000	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$28.86	\$0.00	\$0.00
3505000	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$323.93	\$0.00	\$0.00
3505000	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$264.88	\$0.00	\$0.00
3505000	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$5.11	\$0.00	\$0.00
3505000	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$41.28	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$664.06	\$0.00	\$0.00
3505000	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3505000	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3505000	507010	CAPITAL IMPROVEMENTS	\$393,852.27	\$1,636.66	\$562,650.00	\$348,667.83	\$562,650.00	\$150,000.00
3505000	507101	SILVER OAKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3505000	507108	SCHULZ RANCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3505000	507199	UNDESIGNATED PROJECTS	\$0.00	\$0.00	\$367,382.00	\$0.00	\$272,382.00	\$0.00
			\$393,852.27	\$1,636.66	\$930,032.00	\$348,667.83	\$835,032.00	\$150,000.00
3505000	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$5,000.00	\$0.00	\$115,000.00	\$5,000.00
			\$0.00	\$0.00	\$5,000.00	\$0.00	\$115,000.00	\$5,000.00
			\$393,852.27	\$1,636.66	\$935,032.00	\$349,331.89	\$950,032.00	\$155,000.00

## FISCAL SUMMARY FOR OTHER GOVERNMENTAL FUNDS

<b>Department Name: Debt Service Fund</b>					
<b>Department Number: 410</b>					
	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
Intergovernmental	\$ 498,757	\$ 500,144	\$ 502,544	0.48%	\$ 2,400
Miscellaneous	59,131	15,000	8,000	-46.67%	(7,000)
Operating Transfers In	7,960,729	7,869,373	8,036,177	2.12%	166,804
Proceeds of Refunding Bond	675,000	-	-	0.00%	-
Beginning Balance	117,586	162,329	97,586	-39.88%	(64,743)
<b>TOTAL</b>	<b>\$ 9,311,203</b>	<b>\$ 8,546,846</b>	<b>\$ 8,644,307</b>	<b>1.14%</b>	<b>\$ 97,461</b>
<b>EXPENDITURE</b>					
Principal	\$ 5,861,800	\$ 6,040,800	\$ 6,338,100	4.92%	\$ 297,300
Interest	2,594,474	2,406,460	2,206,621	-8.30%	(199,839)
Service & Supplies	9,446	2,000	2,000	0.00%	-
Payment to Refunding Escrow	683,154	-	-	0.00%	-
Ending Fund Balance	162,329	97,586	97,586	0.00%	-
<b>TOTAL</b>	<b>\$ 9,311,203</b>	<b>\$ 8,546,846</b>	<b>\$ 8,644,307</b>	<b>1.14%</b>	<b>\$ 97,461</b>
<b>FTE</b>	<b>0</b>	<b>0</b>	<b>0</b>		

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>DEBT SERVICE FUND</b>								
<b>REVENUE</b>								
4103082	432020	ENERGY EFFICIENCY SUBSIDY	(\$94,492.18)	(\$95,302.12)	(\$94,089.00)	\$0.00	(\$94,089.00)	(\$94,089.00)
4103082	437050	CCTA	(\$405,755.00)	(\$403,455.00)	(\$406,055.00)	(\$9,227.50)	(\$406,055.00)	(\$408,455.00)
<b>4103082 Total</b>			(\$500,247.18)	(\$498,757.12)	(\$500,144.00)	(\$9,227.50)	(\$500,144.00)	(\$502,544.00)
4100088	461010	INTEREST INCOME	(\$15,845.70)	(\$36,637.04)	(\$8,000.00)	(\$14,981.23)	(\$15,000.00)	(\$8,000.00)
4100088	462020	NET INC IN FAIR VALUE INV	(\$14,476.48)	(\$22,494.39)	\$0.00	\$0.00	\$0.00	\$0.00
<b>4100088 Total</b>			(\$30,322.18)	(\$59,131.43)	(\$8,000.00)	(\$14,981.23)	(\$15,000.00)	(\$8,000.00)
4103082	463010	EAGLE VALLEY AGREEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>4103082 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4101080	466050	REFUNDS/REIMBURSEMENTS	(\$1.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>4101080 Total</b>			(\$1.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4100091	481010	GENERAL FUND	(\$3,476,958.00)	(\$3,454,834.00)	(\$3,365,846.00)	(\$2,483,005.34)	(\$3,365,846.00)	(\$3,526,465.00)
4100091	481100	SENIOR CITIZENS' FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4100091	481150	REG. TRANSPORTATION FUND	(\$1,579,714.00)	(\$1,580,215.00)	(\$1,579,634.00)	(\$1,184,725.53)	(\$1,579,634.00)	(\$1,580,472.00)
4100091	481360	CAPITAL PROJECTS FUND	(\$362,622.00)	(\$362,232.00)	(\$362,714.00)	(\$272,035.53)	(\$362,714.00)	(\$362,047.00)
4100091	481370	INFRASTRUCTURE TAX FUND	(\$775,975.00)	(\$774,575.00)	(\$772,775.00)	(\$579,581.28)	(\$772,775.00)	(\$775,475.00)
4100091	481500	QUALITY OF LIFE	(\$641,788.00)	(\$640,393.00)	(\$642,686.00)	(\$482,014.53)	(\$642,686.00)	(\$644,005.00)
4100091	481510	V&T SPECIAL REV FUND	(\$1,044,225.00)	(\$1,046,200.00)	(\$1,042,500.00)	(\$781,875.00)	(\$1,042,500.00)	(\$1,044,625.00)
4100091	481930	911 SURCHARGE	(\$102,298.00)	(\$102,280.00)	(\$103,218.00)	(\$77,413.50)	(\$103,218.00)	(\$103,088.00)
<b>4100091 Total</b>			(\$7,983,580.00)	(\$7,960,729.00)	(\$7,869,373.00)	(\$5,860,650.71)	(\$7,869,373.00)	(\$8,036,177.00)
4100099	483031	PREMIUM ON BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4100099	483039	PROCEEDS OF REFUNDING BONDS	\$0.00	(\$675,000.00)	\$0.00	\$0.00	\$0.00	\$0.00
<b>4100099 Total</b>			\$0.00	(\$675,000.00)	\$0.00	\$0.00	\$0.00	\$0.00
4100099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$162,329.00)	\$0.00	(\$162,329.00)	(\$97,585.00)
<b>4100099 Total</b>			\$0.00	\$0.00	(\$162,329.00)	\$0.00	(\$162,329.00)	(\$97,585.00)
<b>Grand Total</b>			(\$8,514,150.36)	(\$9,193,617.55)	(\$8,539,846.00)	(\$5,884,859.44)	(\$8,546,846.00)	(\$8,644,306.00)
<b>EXPENSE</b>								
4107001	504600	FISCAL CHARGES	\$1,450.00	\$1,575.01	\$2,000.00	\$1,674.99	\$2,000.00	\$2,000.00
4107001	504846	BOND ISSUANCE COSTS	\$0.00	\$7,872.74	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,450.00	\$9,447.75	\$2,000.00	\$1,674.99	\$2,000.00	\$2,000.00
4107000	508303	2014F INFRASTRUCTURE ST B	\$280,000.00	\$290,000.00	\$300,000.00	\$300,000.00	\$300,000.00	\$315,000.00
4107000	508304	2015 HIGHWAY REV REFUNDING	\$355,000.00	\$365,000.00	\$380,000.00	\$380,000.00	\$380,000.00	\$395,000.00
4107000	508305	2015 REFUNDING (2005A)	\$620,000.00	\$705,000.00	\$935,000.00	\$0.00	\$935,000.00	\$1,040,000.00
4107000	508308	2017 HIGHWAY REFUNDING	\$75,000.00	\$80,000.00	\$462,000.00	\$462,000.00	\$462,000.00	\$476,000.00
4107000	508317	2013C PARKS REFUNDING(05)	\$59,418.80	\$57,902.80	\$62,196.00	\$62,196.22	\$62,196.00	\$61,994.00
4107000	508319	2013C QOL REFUNDING(05)	\$80,581.20	\$447,097.20	\$462,804.00	\$462,803.78	\$462,804.00	\$478,006.00
4107000	508329	2013A CIP SHERIFF REF(05)	\$660,248.69	\$679,403.39	\$705,332.00	\$0.00	\$705,332.00	\$736,233.00
4107000	508336	2012 Refunded Hwy (2003)	\$351,700.00	\$360,800.00	\$369,100.00	\$369,100.00	\$369,100.00	\$376,600.00
4107000	508337	2013A CIP REFUNDING(2005)	\$379,751.31	\$390,596.61	\$399,668.00	\$0.00	\$399,668.00	\$413,767.00
4107000	508338	2013B V&T REFUNDING(03)	\$365,000.00	\$370,000.00	\$380,000.00	\$0.00	\$380,000.00	\$390,000.00
4107000	508347	2005 PARKS BONDS (GEN FD)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	508348	2005 PARKS BDS (Q OF LF)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	508352	2014E V&T REFUNDING BD	\$755,000.00	\$780,000.00	\$800,000.00	\$800,000.00	\$800,000.00	\$835,000.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
4107000	508354	2005 V & T HISTORICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	508358	2008 RTC BONDS	\$349,900.00	\$366,800.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	508362	2010 RTC BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	508363	2010 VARIOUS REF (1998B)	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	508364	2010 VARIOUS REF(1999A)	\$180,000.00	\$195,000.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	508365	2010 VARIOUS REF -SEN CTR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	508366	2010 PARK REFUNDING	\$360,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	508367	2013 CAPITAL PROJECTS MT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	508401	RDA BUILDING	\$73,300.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	508402	2016A ENERGY SAVINGS	\$113,000.00	\$121,200.00	\$129,700.00	\$64,500.00	\$129,700.00	\$138,500.00
4107001	508404	2020A REFUNDING - MEDIUM TERM	\$0.00	\$0.00	\$68,000.00	\$68,000.00	\$68,000.00	\$83,000.00
4107000	508617	2014 LANDFILL CAPITAL MT	\$171,000.00	\$175,000.00	\$179,000.00	\$89,000.00	\$179,000.00	\$183,000.00
4107000	508618	2014 911 SURCHARGE CAP MT	\$90,000.00	\$92,000.00	\$95,000.00	\$47,000.00	\$95,000.00	\$97,000.00
4107000	508619	2017 CAPITAL PROJECTS MT	\$300,000.00	\$306,000.00	\$313,000.00	\$0.00	\$313,000.00	\$319,000.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
4107000	509303	2014F INFRASTRUCTURE ST B	\$5,688,900.00	\$5,861,800.00	\$6,040,800.00	\$3,104,600.00	\$6,040,800.00	\$6,338,100.00
4107000	509304	2015 HIGHWAY REV REFUNDIN	\$495,975.00	\$484,575.00	\$472,775.00	\$472,775.00	\$472,775.00	\$460,475.00
4107000	509305	2015 REFUNDING (2005A)	\$231,725.00	\$219,100.00	\$204,200.00	\$105,900.00	\$204,200.00	\$188,700.00
4107000	509308	2017 HIGHWAY REFUNDING	\$584,112.50	\$559,312.50	\$531,112.00	\$265,556.25	\$531,112.00	\$484,363.00
4107000	509308	2017 HIGHWAY REFUNDING	\$140,806.58	\$138,934.96	\$132,390.00	\$68,984.48	\$132,390.00	\$121,064.00
4107000	509317	2013C PARKS REFUNDING(05)	\$14,036.40	\$12,848.03	\$11,111.00	\$11,110.94	\$11,111.00	\$9,245.00
4107000	509319	2013C QOL REFUNDING(05)	\$194,907.36	\$193,295.73	\$179,882.00	\$179,882.82	\$179,882.00	\$165,999.00
4107000	509329	2013A CIP SHERIFF REF(05)	\$274,016.82	\$254,209.36	\$233,827.00	\$48,130.12	\$233,827.00	\$212,667.00
4107000	509336	2012 Refunded Hwy (2003)	\$49,036.49	\$40,593.36	\$31,944.00	\$18,158.94	\$31,944.00	\$23,108.00
4107000	509337	2013A CIP REFUNDING(2005)	\$119,370.68	\$107,978.14	\$96,260.00	\$116,913.63	\$96,260.00	\$84,270.00
4107000	509338	2013B V&T REFUNDING(03)	\$40,755.00	\$33,455.00	\$26,055.00	\$13,027.50	\$26,055.00	\$18,455.00
4107000	509347	2005 PARKS BONDS (GEN FD)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	509348	2005 PKS BDS (Q OF LF)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	509352	2014E V&T REFUNDING BD	\$289,225.00	\$266,200.00	\$242,500.00	\$127,250.00	\$242,500.00	\$209,625.00
4107000	509354	2005 V & T HISTORICAL BDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	509358	2008 RTC BONDS	\$26,545.75	\$8,986.60	\$0.00	\$0.00	\$0.00	\$0.00
4107000	509362	2010 RTC BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	509363	2010 VARIOUS REF (1998B)	\$2,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	509364	2010 VARIOUS REF (1999A)	\$15,000.00	\$7,800.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	509365	2010 VARIOUS REF -SR CTR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	509366	2010 PARK REFUNDING	\$6,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4107000	509367	2013 CAPITAL PROJECTS MT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4107001	509401	RDA BUILDING	\$21,467.66	\$14,811.95	\$0.00	\$0.00	\$0.00	\$0.00
4107001	509402	2016A ENERGY SAVINGS	\$23,483.37	\$20,963.77	\$18,264.00	\$9,484.89	\$18,264.00	\$15,375.00
4107001	509403	2016B ENERGY SAVINGS	\$145,462.14	\$145,462.14	\$145,462.00	\$72,731.07	\$145,462.00	\$145,462.00
4107001	509404	2020A REFUNDING MEDIUM TERM	\$0.00	\$0.00	\$7,236.00	\$3,381.38	\$7,236.00	\$7,182.00
4107001	509617	2014 LANDFILL CAPITAL MT	\$23,270.05	\$19,434.45	\$15,510.00	\$8,251.00	\$15,510.00	\$11,496.00
4107001	509618	2014 911 SURCHARGE CAP MT	\$12,298.45	\$10,280.30	\$8,218.00	\$4,370.80	\$8,218.00	\$6,088.00
4107001	509619	2017 CAPITAL PROJECTS MT	\$62,622.00	\$56,232.00	\$49,714.00	\$24,857.10	\$49,714.00	\$43,047.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
4107001	509001	PAYMENT TO ESCROW REFUND	\$2,773,216.25	\$2,594,473.29	\$2,406,460.00	\$1,550,765.92	\$2,406,460.00	\$2,206,621.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
4107001	509001	PAYMENT TO ESCROW REFUND	\$0.00	\$683,154.00	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
			\$0.00	\$683,154.00	\$0.00	\$0.00	\$0.00	\$0.00
4100099	502804	RESERVED DEBT SERVICE	\$0.00	\$0.00	\$90,586.00	\$0.00	\$97,586.00	\$97,585.00
			\$0.00	\$0.00	\$90,586.00	\$0.00	\$97,586.00	\$97,585.00
			\$8,463,566.25	\$9,148,875.04	\$8,539,846.00	\$4,657,040.91	\$8,546,846.00	\$8,644,306.00

**CARSON CITY TENTATIVE BUDGET  
 PROPRIETARY FUNDS / REDEVELOPMENT INDEX  
 FY 2022**

FUND	DESCRIPTION	TAB #
<b>ENTERPRISE FUNDS:</b>		
501	AMBULANCE	88
505	STORMWATER DRAINAGE	89
510	SEWER	90
520	WATER	91
525	BUILDING PERMITS	92
530	CEMETERY	93
<b>INTERNAL SERVICE FUNDS:</b>		
560	FLEET	94
570	GROUP MEDICAL	95
580	WORKERS COMP	96
590	INSURANCE	97



## FISCAL SUMMARY FOR ENTERPRISE FUNDS

<b>Department Name: Ambulance</b>					
<b>Department Number: 501</b>					
	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
<b>Charges for Services</b>	\$ 4,354,908	\$ 4,919,287	\$ 4,595,829	-6.58%	\$ (323,458)
<b>Non-Operating Income</b>	164,959	83,473	25,000	-70.05%	(58,473)
<b>Transfers In</b>	143,960	-	-	0.00%	-
<b>Grant Revenue</b>	15,932	-	-	0.00%	-
<b>TOTAL</b>	<b>\$ 4,679,759</b>	<b>\$ 5,002,760</b>	<b>\$ 4,620,829</b>	<b>-7.63%</b>	<b>\$ (381,931)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 1,497,587	\$ 1,874,296	\$ 1,901,967	1.48%	\$ 27,671
<b>Benefits</b>	1,321,407	1,399,252	1,481,603	5.89%	82,351
<b>Service &amp; Supplies</b>	1,038,151	1,128,895	1,145,269	1.45%	16,374
<b>Depreciation</b>	81,045	100,000	100,000	0.00%	-
<b>Other</b>	1,104	-	-	0.00%	-
<b>TOTAL</b>	<b>\$ 3,939,294</b>	<b>\$ 4,502,443</b>	<b>\$ 4,628,839</b>	<b>2.81%</b>	<b>\$ 126,396</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 740,465</b>	<b>\$ 500,317</b>	<b>\$ (8,010)</b>	<b>-101.60%</b>	<b>\$ (508,327)</b>
<b>Capital Outlay</b>	\$ 118,242	1,093,465	473,437	-56.70%	\$ (620,028)
<b>Cash Balance - June 30</b>	\$ 3,734,500	\$ 3,516,352	\$ 3,409,905		
<b>FTE</b>	22.41	24.41	24.41		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: AMBULANCE</b>		
<b>DEPARTMENT NUMBER: 501</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Fire Battalion Chief	0.41	\$ 68,745
Firefighter/Paramedic	15.00	1,316,321
Office Specialist	1.00	58,851
Senior Patient Care Technicians - Wheel chair program	1.00	48,074
Patient Care Technicians - Wheel chair program	2.00	79,569
Patient Care Technicians - BLS program	4.00	179,535
Emergency Medical Services Manager	1.00	95,068
Grant Funded Allocation		(159,230)
FLSA		13,349
Hourly Salary		48,076
Overtime		134,436
Preceptor Pay		4,173
Temporary Staffing		15,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>24.41</b>	<b>\$ 1,901,967</b>
<b>BENEFITS:</b>		
Medicare		29,039
Retirement		696,284
Group Insurance		380,913
Workers' Compensation		77,915
Uniform Allowance		21,492
Phone Allowance		960
OPEB Costs		200,000
GASB 68 Pension Expense		75,000
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 1,481,603</b>
<b>GRAND TOTAL</b>		<b>\$ 3,383,570</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>AMBULANCE FUND</b>								
<b>REVENUE</b>								
5017081	431010	FEDERAL GRANTS	(\$313,400.51)	(\$15,932.39)	(\$329,126.00)	\$0.00	(\$329,126.00)	(\$654,580.00)
5017081	437100	OTHER LOCAL GRANTS	\$0.00	(\$631,033.62)	\$0.00	\$0.00	\$0.00	\$0.00
<b>5017081 Total</b>			(\$313,400.51)	(\$646,966.01)	(\$329,126.00)	\$0.00	(\$329,126.00)	(\$654,580.00)
5010091	441560	FLEET MANAGEMENT	\$0.00	(\$143,960.00)	\$0.00	\$0.00	\$0.00	\$0.00
<b>5010091 Total</b>			\$0.00	(\$143,960.00)	\$0.00	\$0.00	\$0.00	\$0.00
5017080	441650	AMBULANCE CHARGES	(\$8,305,959.30)	(\$7,565,038.90)	(\$7,878,015.00)	(\$4,855,678.80)	(\$7,068,710.00)	(\$7,139,397.00)
5017080	441651	SUBSCRIPTION FEES	(\$123,913.08)	(\$109,865.00)	(\$125,000.00)	(\$22,180.50)	(\$125,000.00)	(\$125,000.00)
5017080	441653	CPR/ FIRST AID CLASSES	(\$92.00)	\$0.00	(\$100.00)	\$0.00	(\$100.00)	\$0.00
5017080	441658	UNCOLLECTIBLE	\$4,103,280.99	\$3,663,293.35	\$4,126,948.00	\$2,074,764.79	\$2,966,946.00	\$3,465,771.00
5017080	441659	BAD DEBTS: WRITE-OFF	\$800,764.94	\$1,376,211.52	\$909,892.00	\$420,235.82	\$800,185.00	\$994,421.00
5017080	441660	PAYMENTS FROM RMC	(\$329,171.50)	(\$324,975.50)	(\$325,000.00)	(\$236,726.50)	(\$325,000.00)	(\$325,000.00)
5017080	441661	PATIENT DIRECT PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5017080	441662	CITY-MED TRANS 2	(\$877,628.90)	(\$1,613,894.20)	(\$1,497,413.00)	(\$1,120,055.40)	(\$1,674,862.00)	(\$1,674,862.00)
5017080	441990	CONTRACTUAL ALLOWANCE	\$455,653.34	\$850,394.09	\$779,937.00	\$551,039.92	\$836,380.00	\$862,818.00
<b>5017080 Total</b>			(\$4,277,065.51)	(\$3,723,874.64)	(\$4,008,751.00)	(\$3,188,600.67)	(\$4,590,161.00)	(\$3,941,249.00)
5010088	461010	INTEREST INCOME	(\$49,374.18)	(\$72,083.92)	(\$25,000.00)	(\$37,540.50)	(\$37,600.00)	(\$25,000.00)
5010088	462020	NET INC IN FAIR VALUE INV	(\$42,059.77)	(\$41,687.15)	\$0.00	\$0.00	\$0.00	\$0.00
<b>5010088 Total</b>			(\$91,433.95)	(\$113,771.07)	(\$25,000.00)	(\$37,540.50)	(\$37,600.00)	(\$25,000.00)
5017080	466050	REFUNDS/REIMBURSEMENTS	\$0.00	(\$2,037.85)	\$0.00	(\$468.02)	(\$468.00)	\$0.00
5017080	466180	COLLECT ON W/OFF ACCTS	(\$34,547.75)	(\$49,149.68)	\$0.00	(\$35,203.76)	(\$37,615.00)	\$0.00
<b>5017080 Total</b>			(\$34,547.75)	(\$51,187.53)	\$0.00	(\$35,671.78)	(\$38,083.00)	\$0.00
5017082	475200	CAPITAL ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5017082 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5010091	481010	GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5010091 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5010090	482100	VEHICLE SALES	(\$1,045.00)	\$0.00	\$0.00	(\$7,790.00)	(\$7,790.00)	\$0.00
<b>5010090 Total</b>			(\$1,045.00)	\$0.00	\$0.00	(\$7,790.00)	(\$7,790.00)	\$0.00
<b>Grand Total</b>			(\$4,717,492.72)	(\$4,679,759.25)	(\$4,362,877.00)	(\$3,269,602.95)	(\$5,002,760.00)	(\$4,620,829.00)
5012525	500101	SALARIES	\$1,384,344.72	\$1,402,782.84	\$1,498,118.00	\$1,087,905.52	\$1,466,157.00	\$1,538,985.00
5012525	500102	HOURLY/SEASONAL	\$17,851.50	\$15,145.50	\$11,076.00	\$12,015.76	\$11,076.00	\$11,076.00
5012525	500103	ADMINISTRATIVE PAY	\$168.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5012525	500105	ACTING PAY	\$0.00	\$0.00	\$0.00	\$3,647.11	\$1,605.00	\$0.00
5012525	500106	MANAGEMENT LEAVE PAY	\$5,930.64	\$1,583.52	\$0.00	\$2,593.70	\$2,594.00	\$0.00
5012525	500107	ANNUAL LEAVE PAYOFF	\$46,175.49	\$46,450.25	\$0.00	\$15,051.14	\$15,051.00	\$0.00
5012525	500108	SICK LEAVE PAY	\$5,966.12	\$58.61	\$0.00	\$35,014.98	\$35,015.00	\$0.00
5012525	500109	WORKERS' COMPENSATORY LEAVE	\$4,300.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5012525	500111	OVERTIME	\$45,959.83	\$15,170.46	\$133,436.00	\$76,008.23	\$133,436.00	\$133,436.00
5012525	500112	CALL BACK PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5012525	500113	STAND-BY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5012525	500114	F L S A	\$17,651.89	\$14,124.89	\$13,349.00	\$12,403.31	\$21,526.00	\$13,349.00
5012525	500117	PRECEPTOR PAY	\$3,704.00	\$2,736.00	\$4,173.00	\$1,760.00	\$4,333.00	\$4,173.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5012525	500125	TEMPORARY STAFFING	\$20,721.63	\$7,972.20	\$15,000.00	\$3,568.95	\$15,000.00	\$15,000.00
5012525	500199	GRANT FUNDED ALLOCATION	\$0.00	(\$303,493.24)	\$0.00	(\$151,277.38)	(\$142,560.00)	(\$142,560.00)
			\$1,552,775.23	\$1,202,531.03	\$1,675,152.00	\$1,098,691.32	\$1,563,233.00	\$1,573,459.00
5012525	500225	MEDICARE	\$22,522.49	\$20,893.76	\$21,825.00	\$17,682.90	\$24,984.00	\$24,190.00
5012525	500230	RETIREMENT	\$535,943.09	\$566,346.69	\$610,216.00	\$440,511.93	\$595,444.00	\$648,671.00
5012525	500240	GROUP INSURANCE	\$260,701.92	\$205,409.96	\$223,212.00	\$172,255.50	\$234,005.00	\$255,179.00
5012525	500241	CITY HSA CONTRIBUTION	\$0.00	\$32,706.83	\$34,976.00	\$21,210.65	\$27,651.00	\$28,403.00
5012525	500250	WORKERS' COMPENSATION	\$65,768.60	\$65,599.86	\$68,690.00	\$52,845.24	\$78,969.00	\$71,942.00
5012525	500265	UNIFORM ALLOWANCE	\$17,892.00	\$17,292.00	\$18,492.00	\$9,246.00	\$18,246.00	\$18,492.00
5012525	500271	PHONE ALLOWANCE	\$1,340.48	\$1,376.16	\$1,354.00	\$840.96	\$1,073.00	\$960.00
5012525	500286	OPEB COST	\$144,018.00	\$197,349.00	\$250,681.00	\$0.00	\$200,000.00	\$200,000.00
5012525	500287	PENSION COST	(\$25,557.00)	\$71,671.00	\$100,000.00	\$0.00	\$75,000.00	\$75,000.00
			\$1,022,629.58	\$1,178,645.26	\$1,329,446.00	\$714,593.18	\$1,255,372.00	\$1,322,837.00
5012525	500303	ORGANIZATIONAL DEVELOPMENT	\$15,622.50	\$18,872.00	\$0.00	\$0.00	\$0.00	\$14,250.00
5012525	500309	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$14,250.00	\$18,411.85	\$14,250.00	\$14,250.00
5012525	500312	AUDITING FEES	\$11,577.08	\$8,696.25	\$12,502.00	\$16,780.88	\$12,502.00	\$12,502.00
5012525	500330	TRAINING	\$7,108.81	\$2,048.13	\$14,675.00	\$5,455.71	\$14,675.00	\$5,675.00
5012525	500356	EMPLOYEE PHYSICALS	\$6,623.90	\$9,379.26	\$8,400.00	\$3,490.23	\$8,400.00	\$8,400.00
5012525	500430	EQUIPMENT REPAIR & MAINT	\$16,794.30	\$28,444.90	\$27,000.00	\$17,307.86	\$27,000.00	\$27,000.00
5012525	500435	VEHICLE REPAIR & MAINT	\$34,800.83	\$16,669.72	\$15,000.00	\$22,599.22	\$15,000.00	\$15,000.00
5012525	500444	OFFICE EQUIPMENT RENTAL	\$290.70	\$0.00	\$4,500.00	\$964.08	\$4,500.00	\$4,500.00
5012525	500503	CPR / FIRST AID CLASSES	\$2,978.00	\$2,517.00	\$10,000.00	\$3,014.00	\$10,000.00	\$10,000.00
5012525	500513	CLAIM PAYMENTS	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
5012525	500542	PRINTING/ADVERTISING	\$2,698.89	\$231.25	\$5,100.00	\$0.00	\$5,100.00	\$5,100.00
5012525	500545	MEMBERSHIP / PUBLICATIONS	\$1,734.05	\$338.34	\$1,500.00	\$353.42	\$1,500.00	\$1,500.00
5012525	500585	REIMBURSABLE EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5012525	500601	OFFICE SUPPLIES	\$412.59	\$460.56	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
5012525	500602	POSTAGE/SHIPPING	\$155.31	\$372.30	\$800.00	\$0.00	\$800.00	\$800.00
5012525	500621	ARBITRATION	\$0.00	\$3,394.50	\$0.00	\$0.00	\$0.00	\$9,000.00
5012525	500625	OPERATING SUPPLIES	\$15,246.10	\$12,135.93	\$20,000.00	\$7,575.15	\$20,000.00	\$20,000.00
5012525	500660	VEHICLE FUEL/OIL	\$36,371.82	\$31,257.93	\$35,000.00	\$20,257.20	\$35,000.00	\$35,000.00
5012525	500674	SMALL TOOLS/ EQUIPMENT	\$28,678.75	\$28,318.59	\$30,000.00	\$129,247.60	\$30,000.00	\$30,000.00
5012525	500676	TECHNICAL EQUIPMENT	\$2,500.00	\$0.00	\$11,176.00	\$0.00	\$11,176.00	\$11,176.00
5012525	500679	MEDICAL SUPPLIES	\$118,444.28	\$158,809.10	\$140,000.00	\$133,111.93	\$140,000.00	\$140,000.00
5012525	500710	TELEPHONE	\$9,268.71	\$9,599.68	\$8,000.00	\$1,574.42	\$8,000.00	\$8,000.00
5012525	500901	ISC: GENERAL FUND	\$302,276.00	\$370,427.00	\$375,807.00	\$250,536.00	\$375,807.00	\$377,963.00
5012525	500915	ISC: INSURANCE FUND	\$52,500.00	\$55,500.00	\$55,500.00	\$27,750.00	\$55,500.00	\$61,500.00
5012525	500950	ISC: FLEET MANAGEMENT	\$55,665.00	\$57,456.00	\$61,440.00	\$30,720.00	\$61,440.00	\$55,584.00
5012525	500955	ISC: RADIOS	\$8,939.00	\$5,327.00	\$8,228.00	\$4,114.00	\$8,228.00	\$7,506.00
5012525	502448	CREDIT CARD CHARGES	\$3,896.92	\$4,280.34	\$5,000.00	\$2,931.68	\$5,000.00	\$5,000.00
5012525	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5012525	502451	BILLING CHARGES	\$176,167.85	\$153,821.89	\$175,797.00	\$93,835.46	\$175,797.00	\$175,797.00
			\$910,751.39	\$978,357.67	\$1,043,675.00	\$790,030.69	\$1,043,675.00	\$1,059,503.00
5012525	504465	DEPRECIATION EXPENSE	\$80,936.87	\$81,045.10	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00
5012525	504875	LOSS ON DISPOSAL F.A.	\$0.00	\$1,103.85	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
			\$80,936.87	\$82,148.95	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00
5012525	505000	CAPITALIZED ASSETS	(\$60,631.39)	(\$118,240.95)	\$0.00	\$0.00	\$0.00	\$0.00
			(\$60,631.39)	(\$118,240.95)	\$0.00	\$0.00	\$0.00	\$0.00
5012525	507201	GENERAL FUND	\$1,940,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,940,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5012525	507775	EQUIPMENT	\$60,631.39	\$57,962.70	\$1,093,465.00	\$778,385.30	\$1,093,465.00	\$473,437.00
			\$60,631.39	\$57,962.70	\$1,093,465.00	\$778,385.30	\$1,093,465.00	\$473,437.00
<b>5012525 Total</b>			\$5,507,093.07	\$3,381,404.66	\$5,241,738.00	\$3,381,700.49	\$5,055,745.00	\$4,529,236.00
5012535	500101	SALARIES	\$104,642.80	\$107,994.25	\$115,773.00	\$121,078.36	\$136,614.00	\$127,643.00
5012535	500102	HOURLY/SEASONAL	\$41,150.75	\$41,466.00	\$37,000.00	\$36,552.00	\$37,000.00	\$37,000.00
5012535	500103	ADMINISTRATIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5012535	500107	ANNUAL LEAVE PAYOFF	(\$471.38)	\$932.27	\$0.00	\$0.00	\$0.00	\$0.00
5012535	500111	OVERTIME	\$4,941.70	\$3,537.81	\$1,000.00	\$4,485.72	\$1,000.00	\$1,000.00
5012535	500113	STAND-BY PAY	\$9.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5012535	500114	F L S A	\$0.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5012535	500116	HOLIDAY PAY	\$5,610.83	(\$5,088.17)	\$0.00	\$527.48	\$0.00	\$0.00
5012535	500125	TEMPORARY STAFFING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$155,883.75	\$148,842.16	\$153,773.00	\$162,643.56	\$174,614.00	\$165,643.00
5012535	500225	MEDICARE	\$2,165.27	\$2,120.96	\$2,056.00	\$2,270.42	\$2,908.00	\$2,324.00
5012535	500230	RETIREMENT	\$15,218.65	\$16,374.59	\$17,656.00	\$18,071.26	\$20,642.00	\$19,785.00
5012535	500240	GROUP INSURANCE	\$31,839.69	\$30,912.19	\$39,196.00	\$28,768.36	\$33,499.00	\$34,960.00
5012535	500241	CITY HSA CONTRIBUTION	\$0.00	\$5,363.21	\$8,860.00	\$5,509.53	\$3,083.00	\$0.00
5012535	500250	WORKERS' COMPENSATION	\$2,758.80	\$3,025.90	\$2,930.00	\$3,160.04	\$4,040.00	\$2,997.00
5012535	500287	PENSION COST	(\$2,127.00)	\$5,566.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$49,855.41	\$63,362.85	\$70,698.00	\$57,779.61	\$64,172.00	\$60,066.00
5012535	500430	EQUIPMENT REPAIR & MAINT	\$1,777.58	\$299.90	\$1,500.00	\$79.92	\$1,500.00	\$1,500.00
5012535	500435	VEHICLE REPAIR & MAINT	\$7,431.72	\$6,039.68	\$3,000.00	\$3,516.75	\$3,000.00	\$3,000.00
5012535	500601	OFFICE SUPPLIES	\$245.20	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
5012535	500625	OPERATING SUPPLIES	\$5,195.63	\$1,934.99	\$6,500.00	\$2,502.02	\$6,500.00	\$6,500.00
5012535	500626	AUXILLARY UNITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5012535	500660	VEHICLE FUEL/OIL	\$14,443.90	\$11,140.70	\$14,000.00	\$7,209.54	\$14,000.00	\$14,000.00
5012535	500710	TELEPHONE	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
5012535	500950	ISC: FLEET MANAGEMENT	\$37,110.00	\$35,910.00	\$30,720.00	\$15,360.00	\$30,720.00	\$31,266.00
			\$66,204.03	\$55,325.27	\$57,220.00	\$28,668.23	\$57,220.00	\$57,766.00
5012535	507275	FLEET MANAGEMENT FUND	\$31,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$31,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5012535	507705	VEHICLE REPLACEMENT PROGRAM	\$0.00	\$60,278.25	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$60,278.25	\$0.00	\$0.00	\$0.00	\$0.00
<b>5012535 Total</b>			\$302,963.19	\$327,808.53	\$281,691.00	\$249,091.40	\$296,006.00	\$283,475.00
5012537	500101	SALARIES	\$77,231.03	\$159,576.03	\$171,787.00	\$83,819.18	\$150,544.00	\$179,535.00
5012537	500107	ANNUAL LEAVE PAYOFF	\$1,114.68	\$6,498.37	\$0.00	\$2,574.85	\$2,575.00	\$0.00
5012537	500111	OVERTIME	\$3,566.96	\$18,719.55	\$0.00	\$20,623.23	\$0.00	\$0.00
5012537	500114	F L S A	\$0.01	(\$26.52)	\$0.00	\$0.01	\$0.00	\$0.00
5012537	500116	HOLIDAY PAY	\$300.72	(\$60.52)	\$0.00	\$0.00	\$0.00	\$0.00
5012537	500199	GRANT FUNDED ALLOCATION	\$0.00	(\$38,492.79)	\$0.00	(\$17,401.34)	(\$16,670.00)	(\$16,670.00)

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
			\$82,213.40	\$146,214.12	\$171,787.00	\$89,615.93	\$136,449.00	\$162,865.00
5012537	500225	MEDICARE	\$1,073.63	\$2,454.75	\$2,343.00	\$1,479.54	\$2,327.00	\$2,525.00
5012537	500230	RETIREMENT	\$17,095.31	\$25,808.20	\$26,198.00	\$13,235.00	\$23,412.00	\$27,828.00
5012537	500240	GROUP INSURANCE	\$34,171.98	\$47,142.63	\$48,016.00	\$25,136.06	\$43,932.00	\$55,796.00
5012537	500241	CITY HSA CONTRIBUTION	\$0.00	\$6,331.02	\$6,573.00	\$2,492.37	\$3,415.00	\$6,575.00
5012537	500250	WORKERS' COMPENSATION	\$1,416.74	\$3,564.33	\$2,976.00	\$2,342.61	\$3,622.00	\$2,976.00
5012537	500265	UNIFORM ALLOWANCE	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
5012537	500287	PENSION COST	(\$919.00)	(\$5,902.00)	\$0.00	\$0.00	\$0.00	\$0.00
			\$52,838.66	\$79,398.93	\$89,106.00	\$44,685.58	\$79,708.00	\$98,700.00
5012537	500356	EMPLOYEE PHYSICALS	\$843.86	\$2,075.38	\$2,000.00	\$49.00	\$2,000.00	\$2,000.00
5012537	500601	OFFICE SUPPLIES	\$31.90	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
5012537	500625	OPERATING SUPPLIES	\$1,410.98	\$2,292.98	\$16,000.00	\$2,568.62	\$16,000.00	\$16,000.00
5012537	500660	VEHICLE FUEL/OIL	\$0.00	\$105.19	\$8,000.00	\$0.00	\$8,000.00	\$8,000.00
5012537	500710	TELEPHONE	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
5012537	500950	ISC: FLEET MANAGEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$2,286.74	\$4,473.55	\$28,000.00	\$2,617.62	\$28,000.00	\$28,000.00
5012537	507775	EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5012537 Total</b>			\$137,338.80	\$230,086.60	\$288,893.00	\$136,919.13	\$244,157.00	\$289,565.00
<b>Grand Total</b>			\$5,947,395.06	\$3,939,299.79	\$5,812,322.00	\$3,767,711.02	\$5,595,908.00	\$5,102,276.00

## FISCAL SUMMARY FOR ENTERPRISE FUNDS

<b>Department Name: Stormwater Utility Fund</b>					
<b>Department Number: 5053702</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Charges for Services</b>	\$1,857,816	\$ 1,847,949	\$2,370,538	28.28%	\$ 522,589
<b>Intergovernmental</b>	-	200,000	-	-100.00%	(200,000)
<b>Operating Transfers In</b>	905,000	-	-	0.00%	-
<b>Non-Operating Income</b>	409,918	51,693	25,000	-51.64%	(26,693)
<b>TOTAL</b>	<b>\$ 3,172,734</b>	<b>\$ 2,099,642</b>	<b>\$ 2,395,538</b>	<b>14.09%</b>	<b>\$ 295,896</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$134,180	\$152,907	\$159,022	4.00%	\$ 6,115
<b>Benefits</b>	81,137	89,932	89,332	-0.67%	(600)
<b>Service &amp; Supplies</b>	541,574	568,231	625,782	10.13%	57,551
<b>Depreciation</b>	306,177	307,000	307,000	0.00%	-
<b>Bond Interest</b>	268,827	226,425	211,058	-6.79%	(15,367)
<b>Other</b>	26,407	-	-	0.00%	-
<b>TOTAL</b>	<b>\$ 1,358,302</b>	<b>\$ 1,344,495</b>	<b>\$ 1,392,194</b>	<b>3.55%</b>	<b>\$ 47,699</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 1,814,432</b>	<b>\$ 755,147</b>	<b>\$ 1,003,344</b>	<b>32.87%</b>	<b>\$ 248,197</b>
<b>Bond Proceeds</b>	\$ 2,009,000	\$ -	\$ -	0.00%	\$ -
<b>Bond Refunding Paid to Escrow</b>	\$ 1,986,256	\$ -	\$ -	0.00%	\$ -
<b>Capital Outlay</b>	\$ 2,145,945	3,564,209	2,045,000	-42.62%	\$ (1,519,209)
<b>Bond Principal Payments</b>	\$ 466,289	\$ 625,835	\$ 636,207	1.66%	\$ 10,372
<b>Cash Balance - June 30</b>	\$ 4,960,387	\$ 1,850,957	\$ 498,561		
<b>FTE</b>	2.35	2.35	2.35		

**FINANCIAL POLICY COMPLIANCE**

	Actual 2018	Actual 2019	Actual 2020	Estimated 2021	Projected 2022
Operating Reserve Goal	\$ 76,965	\$ 92,377	\$ 91,116	\$ 97,796	\$ 105,571
Operating Reserve	76,965	92,377	91,116	97,796	105,571
Capital Reserve Goal	181,004	194,275	256,470	321,614	356,374
Capital Reserve	5,591,873	5,486,483	4,869,271	1,753,161	392,990
System Reinvestment Funding Goal	283,268	285,877	306,177	307,000	307,000
System Reinvestment Funding Available	734,446	1,632,674	4,012,150	1,753,161	392,990
Debt to Equity (goal is 50:50)	<u>62:38</u>	<u>58:42</u>	<u>54:46</u>	50:50	45:55
Debt Service Coverage (goal 1.0 minimum)	1.6	1.6	1.7	1.2	1.8

Goal met (green)

Goal not met (underlined red)



**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: STORMWATER UTILITY FUND</b>		
<b>DEPARTMENT NUMBER: 5053702</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Accounting Manager Proprietary	0.10	\$8,463
Senior Environmental Control Officer	0.10	7,267
Operations Manager	0.10	13,361
PW Systems Technician	0.05	3,013
Street Technician 1	0.50	25,808
Street Technician 2	1.00	53,897
Street Technician 3	0.50	31,713
Call Back CCEA		2,500
Overtime		8,000
Stand By CCEA		5,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>2.35</b>	<b>\$ 159,022</b>
<b>BENEFITS:</b>		
Medicare		\$2,233
Retirement		33,061
Group Insurance		30,680
City HSA Contribution		534
Workers' Compensation		1,749
Foul Weather Allowance		323
Phone Allowance		240
Mobile Device		45
Clothing Allowance		2,000
OPEB Costs		12,927
GASB 68 Pension Expense		5,540
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 89,332</b>
<b>GRAND TOTAL</b>		<b>\$ 248,354</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>STORMWATER FUND</b>								
<b>REVENUE</b>								
5057582	434010	STATE GRANTS	\$0.00	\$0.00	\$0.00	(\$200,000.00)	(\$200,000.00)	\$0.00
<b>5057582 Total</b>			\$0.00	\$0.00	\$0.00	(\$200,000.00)	(\$200,000.00)	\$0.00
5057580	441670	SERVICE CHARGE	(\$1,822,550.73)	(\$1,857,815.57)	(\$1,834,506.00)	(\$1,393,624.09)	(\$1,847,949.00)	(\$2,370,538.00)
5057580	443060	DEPARTMENT CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5057580 Total</b>			(\$1,822,550.73)	(\$1,857,815.57)	(\$1,834,506.00)	(\$1,393,624.09)	(\$1,847,949.00)	(\$2,370,538.00)
5050088	461010	INTEREST INCOME	(\$110,462.82)	(\$118,075.31)	(\$1,500.00)	(\$29,060.28)	(\$27,000.00)	(\$25,000.00)
5050088	462020	NET INC IN FAIR VALUE INV	(\$88,195.29)	(\$78,977.81)	\$0.00	\$0.00	\$0.00	\$0.00
<b>5050088 Total</b>			(\$198,658.11)	(\$197,053.12)	(\$1,500.00)	(\$29,060.28)	(\$27,000.00)	(\$25,000.00)
5057581	465090	DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5057581 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5057580	466050	REFUNDS/REIMBURSEMENTS	\$0.00	(\$18,366.56)	\$0.00	(\$24,693.00)	(\$24,693.00)	\$0.00
<b>5057580 Total</b>			\$0.00	(\$18,366.56)	\$0.00	(\$24,693.00)	(\$24,693.00)	\$0.00
5057582	475100	DEVELOPER CONTRIBUTIONS	\$0.00	(\$194,498.26)	\$0.00	\$0.00	\$0.00	\$0.00
5057582	475200	CAPITAL ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5057582 Total</b>			\$0.00	(\$194,498.26)	\$0.00	\$0.00	\$0.00	\$0.00
5057591	481010	GENERAL FUND	\$0.00	(\$905,000.00)	\$0.00	\$0.00	\$0.00	\$0.00
<b>5057591 Total</b>			\$0.00	(\$905,000.00)	\$0.00	\$0.00	\$0.00	\$0.00
5050200	483030	BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5050200	483031	PREMIUM ON BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5050200 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Grand Total</b>			<b>(\$2,021,208.84)</b>	<b>(\$3,172,733.51)</b>	<b>(\$1,836,006.00)</b>	<b>(\$1,647,377.37)</b>	<b>(\$2,099,642.00)</b>	<b>(\$2,395,538.00)</b>
<b>EXPENSE</b>								
5053702	500101	SALARIES	\$131,413.66	\$125,970.58	\$138,082.00	\$99,461.04	\$137,407.00	\$143,522.00
5053702	500103	ADMINISTRATIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5053702	500106	MANAGEMENT LEAVE PAY	\$691.08	\$115.32	\$0.00	\$31.44	\$0.00	\$0.00
5053702	500107	ANNUAL LEAVE PAYOFF	\$3,392.88	\$3,796.06	\$0.00	\$0.00	\$0.00	\$0.00
5053702	500108	SICK LEAVE PAY	\$1,671.45	(\$3,367.68)	\$0.00	\$0.00	\$0.00	\$0.00
5053702	500109	WORKERS' COMPENSATORY LEAVE	\$263.50	\$1,272.18	\$0.00	\$0.00	\$0.00	\$0.00
5053702	500111	OVERTIME	\$6,602.97	\$4,229.73	\$8,000.00	\$2,773.35	\$8,000.00	\$8,000.00
5053702	500112	CALL BACK PAY	\$1,746.22	\$857.24	\$2,500.00	\$480.89	\$2,500.00	\$2,500.00
5053702	500113	STAND-BY PAY	\$1,050.45	\$1,336.21	\$5,000.00	\$2,012.59	\$5,000.00	\$5,000.00
5053702	500114	F L S A	\$69.21	\$65.30	\$0.00	\$31.33	\$0.00	\$0.00
5053702	500116	HOLIDAY PAY	\$251.55	(\$94.89)	\$0.00	\$218.03	\$0.00	\$0.00
5053702	500199	GRANT FUNDED ALLOCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$147,152.97	\$134,180.05	\$153,582.00	\$105,008.67	\$152,907.00	\$159,022.00
5053702	500225	MEDICARE	\$2,115.32	\$1,842.48	\$2,154.00	\$1,503.85	\$2,232.00	\$2,233.00
5053702	500230	RETIREMENT	\$29,714.91	\$26,976.85	\$31,474.00	\$22,233.69	\$32,209.00	\$33,061.00
5053702	500240	GROUP INSURANCE	\$32,302.54	\$28,272.78	\$30,548.00	\$23,046.43	\$30,739.00	\$30,680.00
5053702	500241	CITY HSA CONTRIBUTION	\$0.00	\$2,443.73	\$3,240.00	\$2,391.60	\$1,893.00	\$534.00
5053702	500250	WORKERS' COMPENSATION	\$1,833.28	\$1,947.41	\$1,749.00	\$1,106.54	\$1,782.00	\$1,749.00
5053702	500265	UNIFORM ALLOWANCE	\$53.06	\$578.80	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
5053702	500266	FOUL WEATHER ALLOWANCE	\$322.50	\$322.50	\$323.00	\$322.50	\$323.00	\$323.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5053702	500271	PHONE ALLOWANCE	\$227.20	\$244.00	\$212.00	\$172.00	\$242.00	\$240.00
5053702	500272	MOBILE DEVICE ALLOWANCE	\$29.50	\$41.50	\$36.00	\$30.75	\$45.00	\$45.00
5053702	500286	OPEB COST	\$11,036.00	\$12,927.00	\$10,958.00	\$0.00	\$12,927.00	\$12,927.00
5053702	500287	PENSION COST	(\$1,148.00)	\$5,540.00	\$18,177.00	\$0.00	\$5,540.00	\$5,540.00
			\$76,486.31	\$81,137.05	\$100,871.00	\$50,807.36	\$89,932.00	\$89,332.00
5053702	500309	PROFESSIONAL SERVICES	\$35,600.74	\$30,855.24	\$50,000.00	\$51,950.64	\$50,000.00	\$70,000.00
5053702	500312	AUDITING FEES	\$689.85	\$691.25	\$1,200.00	\$768.25	\$1,200.00	\$1,200.00
5053702	500330	TRAINING	\$996.37	\$0.00	\$4,500.00	\$0.00	\$4,500.00	\$4,500.00
5053702	500430	EQUIPMENT REPAIR & MAINT	\$0.00	\$2.71	\$0.00	\$107.84	\$0.00	\$0.00
5053702	500433	SOFTWARE MAINTENANCE COST	\$21.17	\$1,379.51	\$2,000.00	\$1,755.04	\$2,000.00	\$4,000.00
5053702	500434	BUILDING REPAIR & MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5053702	500435	VEHICLE REPAIR & MAINT	\$28,160.53	\$3,728.15	\$5,000.00	\$7,871.07	\$5,000.00	\$5,000.00
5053702	500445	EQUIPMENT RENTAL	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
5053702	500446	FIRE SUPPRESSION	\$37,500.00	\$2,687.50	\$37,500.00	\$0.00	\$2,688.00	\$20,000.00
5053702	500448	CONTRIB TO TAHOE CONSERV	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
5053702	500542	PRINTING/ADVERTISING	\$2,546.82	\$2,051.57	\$0.00	\$6,010.00	\$5,956.00	\$0.00
5053702	500580	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5053702	500587	CLICK-2-GOV FEES	\$1,457.28	\$3,875.45	\$3,000.00	\$1,871.79	\$3,000.00	\$3,000.00
5053702	500601	OFFICE SUPPLIES	\$901.05	\$325.96	\$500.00	\$363.92	\$500.00	\$500.00
5053702	500602	POSTAGE/SHIPPING	\$8,142.35	\$11,353.19	\$9,000.00	\$5,677.39	\$9,000.00	\$9,000.00
5053702	500625	OPERATING SUPPLIES	\$23,275.92	\$29,100.58	\$25,000.00	\$21,272.89	\$25,000.00	\$25,000.00
5053702	500660	VEHICLE FUEL/OIL	\$5,043.14	\$2,306.97	\$9,000.00	\$2,464.62	\$9,000.00	\$9,000.00
5053702	500710	TELEPHONE	\$267.98	\$99.84	\$800.00	\$89.73	\$800.00	\$800.00
5053702	500901	ISC: GENERAL FUND	\$335,415.00	\$400,512.00	\$395,797.00	\$263,864.00	\$395,797.00	\$407,520.00
5053702	500915	ISC: INSURANCE FUND	\$26,250.00	\$27,750.00	\$27,750.00	\$13,875.00	\$27,750.00	\$30,750.00
5053702	500920	ISC: SEWER FUND	\$1,315.00	\$1,323.00	\$0.00	\$0.00	\$0.00	\$0.00
5053702	500924	ISC: WATER FUND	\$1,973.00	\$1,985.00	\$0.00	\$0.00	\$0.00	\$0.00
5053702	500950	ISC: FLEET MANAGEMENT	\$22,266.00	\$21,546.00	\$23,040.00	\$11,520.00	\$23,040.00	\$20,844.00
5053702	500955	ISC: RADIOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,668.00
5053702	501252	UTILITY ASSISTANCE PROGRAM	\$257.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
5053702	501299	GRANT ALLOCATION/DIRECT BILL	\$3,452.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$535,532.18	\$541,573.92	\$597,087.00	\$389,462.18	\$568,231.00	\$625,782.00
5053702	504465	DEPRECIATION EXPENSE	\$285,876.93	\$306,176.76	\$295,000.00	\$0.00	\$307,000.00	\$307,000.00
			\$285,876.93	\$306,176.76	\$295,000.00	\$0.00	\$307,000.00	\$307,000.00
5053702	504600	FISCAL CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5053702	504846	BOND ISSUANCE COSTS	\$0.00	\$23,335.92	\$0.00	\$0.00	\$0.00	\$0.00
5053702	504875	LOSS ON DISPOSAL F.A.	\$0.00	\$3,071.24	\$0.00	\$0.00	\$0.00	\$0.00
5053702	505000	CAPITALIZED ASSETS	(\$949,428.51)	(\$3,224,479.52)	\$0.00	\$0.00	\$0.00	\$0.00
			(\$949,428.51)	(\$3,198,072.36)	\$0.00	\$0.00	\$0.00	\$0.00
5053702	507010	CAPITAL IMPROVEMENTS	\$4,436.71	\$2,846.56	\$242,716.00	\$3,266.85	\$242,716.00	\$0.00
5053702	507775	EQUIPMENT	\$0.00	\$287,945.00	\$0.00	\$0.00	\$0.00	\$375,000.00
			\$4,436.71	\$290,791.56	\$242,716.00	\$3,266.85	\$242,716.00	\$375,000.00
<b>5053702 Total</b>			\$100,056.59	(\$1,844,213.02)	\$1,389,256.00	\$548,545.06	\$1,360,786.00	\$1,556,136.00
5053705	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$233.00	\$0.00	\$0.00
5053705	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$3,942.41	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5053705	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$2,279.20	\$0.00	\$0.00
5053705	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$159.57	\$0.00	\$0.00
5053705	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$91.69	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$6,705.87	\$0.00	\$0.00
5053705	507010	CAPITAL IMPROVEMENTS	\$944,991.80	\$2,933,687.96	\$3,135,146.00	\$1,663,690.16	\$2,835,243.00	\$1,670,000.00
5053705	507102	INFRASTRUCTURE CAPITAL	\$0.00	\$0.00	\$486,250.00	\$0.00	\$486,250.00	\$0.00
5053705	507199	UNDESIGNATED PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5053705	507800	CONSTRUCTION PROJECTS	\$0.00	\$0.00	\$198,847.00	\$0.00	\$0.00	\$0.00
			\$944,991.80	\$2,933,687.96	\$3,820,243.00	\$1,663,690.16	\$3,321,493.00	\$1,670,000.00
5053705	508310	2018 STORMWATER BOND	\$0.00	\$0.00	\$185,000.00	\$185,000.00	\$185,000.00	\$190,000.00
5053705	508313	2014 STORMWATER BONDS	\$0.00	\$0.00	\$48,835.00	\$24,586.45	\$48,835.00	\$50,207.00
5053705	508335	2012 MT REFUNDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5053705	508350	2005 STORMWATER BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5053705	508353	2014 REFUNDING EF BONDS	\$0.00	\$0.00	\$377,000.00	\$0.00	\$0.00	\$0.00
5053705	508404	2020A REFUNDING - MEDIUM TERM	\$0.00	\$0.00	\$0.00	\$392,000.00	\$392,000.00	\$396,000.00
			\$0.00	\$0.00	\$610,835.00	\$601,586.45	\$625,835.00	\$636,207.00
5053705	509310	2018 STORMWATER BOND	\$171,259.79	\$176,656.57	\$182,721.00	\$67,459.82	\$182,721.00	\$173,304.00
5053705	509313	2014 STORMWATER SRF BONDS	\$24,631.37	\$23,315.23	\$21,962.00	(\$338.26)	\$21,962.00	\$20,571.00
5053705	509335	2012 MT REFUNDING	\$5,268.31	\$1,196.08	\$0.00	\$0.00	\$0.00	\$0.00
5053705	509350	2005 STORMWATER BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5053705	509353	2014 REFUNDING EF BONDS	\$79,486.36	\$66,199.35	\$49,426.00	\$0.00	\$0.00	\$0.00
5053705	509404	2020A REFUNDING MEDIUM TERM	\$0.00	\$1,458.66	\$0.00	\$8,626.26	\$21,742.00	\$17,183.00
			\$280,645.83	\$268,825.89	\$254,109.00	\$75,747.82	\$226,425.00	\$211,058.00
<b>5053705 Total</b>			\$1,225,637.63	\$3,202,513.85	\$4,685,187.00	\$2,347,730.30	\$4,173,753.00	\$2,517,265.00
<b>Grand Total</b>			\$1,325,694.22	\$1,358,300.83	\$6,074,443.00	\$2,896,275.36	\$5,534,539.00	\$4,073,401.00

## FISCAL SUMMARY FOR ENTERPRISE FUNDS

<b>Department Name: Wastewater Utility Fund</b>					
<b>Department Number: 5103201</b>					
	2019-20 Actual	2020-21 Estimated	2021-22 Final Budget	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
<b>Charges for Services</b>	\$ 15,034,309	\$ 15,079,976	\$ 15,689,204	4.04%	\$ 609,228
<b>Non-Operating Income</b>	873,250	177,487	41,000	-76.90%	(136,487)
<b>Connection Fees</b>	843,380	545,241	160,000	-70.66%	(385,241)
<b>Grant Revenue</b>	319,851	1,550	1,550	0.00%	-
<b>TOTAL</b>	<b>\$ 17,070,789</b>	<b>\$ 15,804,254</b>	<b>\$ 15,891,754</b>	<b>0.55%</b>	<b>\$ 87,500</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 1,668,992	\$ 1,769,215	\$ 1,808,104	2.20%	\$ 38,889
<b>Benefits</b>	934,295	970,778	977,917	0.74%	7,139
<b>Service &amp; Supplies</b>	4,372,452	4,706,662	4,561,917	-3.08%	(144,745)
<b>Depreciation</b>	5,031,542	5,035,000	5,035,000	0.00%	-
<b>Bond Interest</b>	1,377,418	1,317,785	1,228,243	-6.79%	(89,542)
<b>Other</b>	16,771	1,500	1,500	0.00%	-
<b>TOTAL</b>	<b>\$ 13,401,469</b>	<b>\$ 13,800,940</b>	<b>\$ 13,612,681</b>	<b>-1.36%</b>	<b>\$ (188,259)</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 3,669,320</b>	<b>\$ 2,003,314</b>	<b>\$ 2,279,073</b>	<b>13.77%</b>	<b>\$ 275,759</b>
<b>Bond Proceeds</b>	\$ 714,000	\$ -	\$ -	0.00%	\$ -
<b>Bond Refunding Paid to Escrow</b>	\$ 743,486	\$ -	\$ -	0.00%	\$ -
<b>Capital Outlay</b>	\$ 3,281,758	\$ 14,450,170	\$ 4,615,500	-68.06%	\$ (9,834,670)
<b>Bond Principal Payments</b>	\$ 2,803,864	\$ 2,770,959	\$ 2,894,112	4.44%	\$ 123,153
<b>Cash Balance - June 30</b>	\$ 14,906,104	\$ 4,921,628	\$ 4,924,428		
<b>FTE</b>	24.05	24.30	24.30		

**FINANCIAL POLICY COMPLIANCE**

	Actual 2018	Actual 2019	Actual 2020	Estimated 2021	Projected 2022
Operating Reserve Goal	\$ 766,786	\$ 839,729	\$ 835,601	\$ 893,628	\$ 881,457
Operating Reserve	766,786	839,729	835,601	893,628	881,457
Capital Reserve Goal	1,934,439	2,058,043	2,040,730	2,229,033	2,220,643
Capital Reserve	17,671,441	13,586,213	14,070,503	4,028,000	4,042,971
System Reinvestment Funding Goal	3,782,948	3,782,948	4,025,234	4,028,000	4,028,000
System Reinvestment Funding Available	12,077,633	12,159,260	14,070,503	4,028,000	4,042,971
Debt to Equity (goal is 50:50)	47:53	49:51	43:57	41:59	39:61
Debt Service Coverage (goal 1.0 minimum)	2.8	2.1	2.0	2.0	2.1

Goal met (green)

Goal not met (underlined red)

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: WASTEWATER UTILITY</b>		
<b>DEPARTMENT NUMBER: 5103201</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Accounting Manager Proprietary	0.20	\$ 16,926
Wastewater Utility Manager	1.00	128,611
Utility Billing Specialist	1.00	50,403
Operations Manager - Control Sys	0.30	37,138
Environmental Control Officer	0.60	40,212
Senior Environmental Control Officer	0.40	30,248
Instrumentation Technician	1.00	73,687
Senior Instrumentation Technician	0.75	61,248
Electrical Communication Foreman	0.50	44,668
Laboratory Supervisor	1.00	66,911
Sewer Operations Foreman	1.00	60,938
Sewer Technician 1	3.00	142,241
Sewer Technician 2	2.00	107,108
Senior Sewer Technician	1.00	60,159
Warehouse Supply Coordinator	0.35	17,170
Wastewater Plant Mechanic	3.00	204,937
Wastewater Plant Operator 1	2.00	115,597
Wastewater Plant Operator 2	2.00	139,920
Senior Wastewater Plant Mechanic	1.00	74,471
Wastewater Operations Supervisor	1.00	76,792
Asset Management Technician	0.45	27,121
Assistant Project Manager	0.25	17,807
Communications Technician	0.50	30,017
Hourly Salary		14,546
Call Back CCEA		20,000
Annual & Sick Leave Payouts		
Overtime		69,228
Stand By CCEA		60,000
Temporary Staffing		20,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>24.30</b>	<b>\$ 1,808,104</b>
<b>BENEFITS:</b>		
Medicare		\$ 25,447
Retirement		373,030
Group Insurance		321,332
Workers' Compensation		29,892
Education Incentive		237
Foul Weather Allowance		2,933
Tool Allowance		1,650
Clothing Allowance		10,000
Car Allowance		8,970
Phone Allowance		5,187
Mobile Device		900
OPEB Costs		148,487
GASB 68 Pension Expense		49,852
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 977,917</b>
<b>GRAND TOTAL</b>		<b>\$ 2,786,021</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>WASTEWATER FUND</b>								
<b>REVENUE</b>								
5108082	431010	FEDERAL GRANTS	(\$519.09)	(\$318,589.92)	\$0.00	(\$318,269.52)	\$0.00	\$0.00
<b>5108082 Total</b>			(\$519.09)	(\$318,589.92)	\$0.00	(\$318,269.52)	\$0.00	\$0.00
5108081	432010	2010 SRF BONDS - BAB	(\$1,352.55)	(\$1,260.99)	(\$1,550.00)	(\$570.64)	(\$1,550.00)	(\$1,550.00)
5108081	437160	WATER SUBCONSERVANCY	\$0.00	(\$22,718.88)	\$0.00	(\$7,618.62)	\$0.00	\$0.00
<b>5108081 Total</b>			(\$1,352.55)	(\$23,979.87)	(\$1,550.00)	(\$8,189.26)	(\$1,550.00)	(\$1,550.00)
5108080	441671	USER FEES	(\$4,571,916.67)	(\$4,500,998.18)	(\$4,662,302.00)	(\$3,429,593.87)	(\$4,501,172.00)	(\$4,658,713.00)
5108080	441672	DOUGLAS COUNTY	(\$142,148.90)	(\$135,759.84)	(\$80,000.00)	\$0.00	(\$80,000.00)	(\$80,000.00)
5108080	441674	FIXED CAPITALIZATION	(\$10,108,049.10)	(\$10,263,862.15)	(\$10,588,463.00)	(\$7,817,848.43)	(\$10,482,020.00)	(\$10,848,891.00)
5108080	441675	EFFLUENT METER CHARGES	(\$10,124.64)	(\$10,124.64)	(\$13,000.00)	(\$7,593.48)	(\$13,000.00)	(\$13,000.00)
5108080	441679	RIGHT OF WAY TOLL	\$0.00	\$0.00	\$0.00	(\$105,076.56)	\$0.00	\$0.00
5108080	441699	OTHER CHARGES/FEES	(\$9,251.43)	(\$457.00)	\$0.00	(\$184.81)	(\$184.00)	\$0.00
5108080	441800	GENERAL FUND UB	(\$11,938.00)	(\$12,010.00)	\$0.00	\$0.00	\$0.00	\$0.00
5108080	441810	REG TRANSPORTATION UB	(\$2,744.00)	(\$2,760.00)	\$0.00	\$0.00	\$0.00	\$0.00
5108080	441820	STREETS UB	(\$1,633.00)	(\$1,642.00)	\$0.00	\$0.00	\$0.00	\$0.00
5108080	441830	STORM DRAINAGE UB	(\$1,315.00)	(\$1,323.00)	\$0.00	\$0.00	\$0.00	\$0.00
5108080	441840	WATER UB	(\$1,655.00)	\$0.00	(\$10,000.00)	(\$2,400.00)	(\$3,600.00)	(\$3,600.00)
5108080	441850	PENALTIES AND INTEREST UB	(\$146,858.56)	(\$80,823.01)	(\$85,000.00)	\$0.00	\$0.00	(\$85,000.00)
5108080	443060	DEPARTMENT CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5108080 Total</b>			(\$15,007,634.30)	(\$15,009,759.82)	(\$15,438,765.00)	(\$11,362,697.15)	(\$15,079,976.00)	(\$15,689,204.00)
5100088	461010	INTEREST INCOME	(\$294,187.88)	(\$315,253.48)	(\$20,000.00)	(\$171,340.68)	(\$155,000.00)	(\$20,000.00)
5100088	462020	NET INC IN FAIR VALUE INV	(\$248,974.79)	(\$200,894.46)	\$0.00	\$0.00	\$0.00	\$0.00
<b>5100088 Total</b>			(\$543,162.67)	(\$516,147.94)	(\$20,000.00)	(\$171,340.68)	(\$155,000.00)	(\$20,000.00)
5108080	465520	UTILITY ASSISTANCE PROGRAM	(\$1,385.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5108080	466050	REFUNDS/REIMBURSEMENTS	(\$77,007.08)	(\$1,830.17)	\$0.00	\$0.00	\$0.00	\$0.00
5108080	466980	SEPTIC DISPOSAL	(\$21,383.27)	(\$31,007.98)	(\$18,000.00)	(\$21,212.87)	(\$19,487.00)	(\$18,000.00)
5108080	466985	SEWER LATERAL REIMBURSEMENT	(\$1,750.00)	\$0.00	(\$3,000.00)	\$0.00	(\$3,000.00)	(\$3,000.00)
<b>5108080 Total</b>			(\$101,525.35)	(\$32,838.15)	(\$21,000.00)	(\$21,212.87)	(\$22,487.00)	(\$21,000.00)
5108082	475050	CONNECTION FEE: COMMERCIAL	(\$272,803.89)	(\$160,541.94)	(\$35,000.00)	(\$54,631.12)	(\$38,725.00)	(\$35,000.00)
5108082	475060	CONNECTION FEE: RESIDENTIAL	(\$994,489.00)	(\$682,837.80)	(\$125,000.00)	(\$587,390.00)	(\$506,516.00)	(\$125,000.00)
5108082	475100	DEVELOPER CONTRIBUTIONS	(\$15,172.98)	(\$322,863.89)	\$0.00	\$0.00	\$0.00	\$0.00
5108082	475200	CAPITAL ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5108082 Total</b>			(\$1,282,465.87)	(\$1,166,243.63)	(\$160,000.00)	(\$642,021.12)	(\$545,241.00)	(\$160,000.00)
5100090	482080	SURPLUS SALES	\$0.00	(\$3,230.00)	\$0.00	\$0.00	\$0.00	\$0.00
5100090	482100	VEHICLE SALES	(\$13,110.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5100090 Total</b>			(\$13,110.00)	(\$3,230.00)	\$0.00	\$0.00	\$0.00	\$0.00
5100200	483030	BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5100200	483031	PREMIUM ON BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5100200 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Grand Total</b>			(\$16,949,769.83)	(\$17,070,789.33)	(\$15,641,315.00)	(\$12,523,730.60)	(\$15,804,254.00)	(\$15,891,754.00)
<b>EXPENSE</b>								
5103201	500101	SALARIES	\$860,375.25	\$1,477,116.27	\$1,558,133.00	\$1,104,080.02	\$1,559,785.00	\$1,624,330.00
5103201	500102	HOURLY/SEASONAL	\$9,548.00	\$4,852.13	\$14,546.00	\$0.00	\$14,546.00	\$14,546.00



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5103201	500103	ADMINISTRATIVE PAY	\$1,296.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103201	500106	MANAGEMENT LEAVE PAY	\$11,621.31	\$8,154.83	\$0.00	\$3,838.49	\$932.00	\$0.00
5103201	500107	ANNUAL LEAVE PAYOFF	\$17,056.46	\$33,247.04	\$9,988.00	\$275.11	\$9,988.00	\$0.00
5103201	500108	SICK LEAVE PAY	(\$1,115.65)	\$20,283.75	\$17,979.00	\$14,636.46	\$14,636.00	\$0.00
5103201	500109	WORKERS' COMPENSATORY LEAVE	(\$5,559.39)	(\$4,784.87)	\$0.00	\$0.00	\$0.00	\$0.00
5103201	500111	OVERTIME	\$51,501.32	\$63,349.56	\$69,228.00	\$44,595.61	\$69,228.00	\$69,228.00
5103201	500112	CALL BACK PAY	\$3,092.25	\$14,077.80	\$20,000.00	\$951.53	\$20,000.00	\$20,000.00
5103201	500113	STAND-BY PAY	\$47,063.93	\$42,397.11	\$60,000.00	\$25,493.81	\$60,000.00	\$60,000.00
5103201	500114	F L S A	\$165.52	\$198.17	\$0.00	\$138.59	\$100.00	\$0.00
5103201	500116	HOLIDAY PAY	\$3,855.02	\$5,667.46	\$0.00	\$2,926.14	\$0.00	\$0.00
5103201	500125	TEMPORARY STAFFING	\$6,125.01	\$4,434.70	\$20,000.00	\$4,927.72	\$20,000.00	\$20,000.00
5103201	500199	GRANT FUNDED ALLOCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,005,025.09	\$1,668,993.95	\$1,769,874.00	\$1,201,863.48	\$1,769,215.00	\$1,808,104.00
5103201	500225	MEDICARE	\$14,244.81	\$23,603.24	\$24,737.00	\$16,954.67	\$25,276.00	\$25,447.00
5103201	500230	RETIREMENT	\$196,829.76	\$342,182.45	\$370,907.00	\$238,362.76	\$357,572.00	\$373,030.00
5103201	500240	GROUP INSURANCE	\$188,185.76	\$307,776.48	\$326,325.00	\$231,649.08	\$319,721.00	\$315,630.00
5103201	500241	CITY HSA CONTRIBUTION	\$0.00	\$8,539.50	\$11,182.00	\$11,657.55	\$10,645.00	\$5,702.00
5103201	500250	WORKERS' COMPENSATION	\$19,048.28	\$30,968.16	\$29,363.00	\$19,435.99	\$32,255.00	\$29,892.00
5103201	500260	EDUCATION INCENTIVE	\$387.50	\$285.00	\$238.00	\$47.50	\$262.00	\$237.00
5103201	500265	UNIFORM ALLOWANCE	\$5,153.56	\$9,186.74	\$9,000.00	\$3,824.81	\$9,000.00	\$10,000.00
5103201	500266	FOUL WEATHER ALLOWANCE	\$1,402.50	\$2,932.50	\$2,843.00	\$1,882.50	\$1,883.00	\$2,933.00
5103201	500268	TOOL ALLOWANCE	\$1,405.00	\$1,677.50	\$1,650.00	\$1,190.00	\$1,739.00	\$1,650.00
5103201	500270	CAR ALLOWANCE	\$2,790.00	\$4,056.00	\$3,900.00	\$5,694.00	\$8,075.00	\$8,970.00
5103201	500271	PHONE ALLOWANCE	\$3,238.30	\$4,197.45	\$3,735.00	\$3,707.20	\$5,142.00	\$5,187.00
5103201	500272	MOBILE DEVICE ALLOWANCE	\$520.00	\$800.50	\$746.00	\$617.50	\$869.00	\$900.00
5103201	500286	OPEB COST	\$129,281.00	\$148,237.00	\$148,487.00	\$0.00	\$148,487.00	\$148,487.00
5103201	500287	PENSION COST	(\$17,951.00)	\$49,852.00	\$285,898.00	\$0.00	\$49,852.00	\$49,852.00
			\$544,535.47	\$934,294.52	\$1,219,011.00	\$535,023.56	\$970,778.00	\$977,917.00
5103201	500309	PROFESSIONAL SERVICES	\$205,253.92	\$307,963.37	\$400,500.00	\$278,696.74	\$355,000.00	\$400,000.00
5103201	500312	AUDITING FEES	\$19,710.00	\$19,750.00	\$24,000.00	\$21,950.00	\$24,000.00	\$24,000.00
5103201	500330	TRAINING	\$15,186.28	\$15,553.83	\$30,000.00	\$10,583.30	\$30,000.00	\$30,000.00
5103201	500345	DATA PROCESSING	\$6,764.62	\$0.00	\$8,500.00	\$451.80	\$8,500.00	\$8,500.00
5103201	500362	UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103201	500375	SLUDGE HAULING	\$6,199.57	\$8,590.50	\$35,000.00	\$6,470.28	\$35,000.00	\$35,000.00
5103201	500429	EFFLUENT LINE REPAIRS	\$0.00	\$2,412.05	\$30,000.00	\$7,689.73	\$30,000.00	\$30,000.00
5103201	500430	EQUIPMENT REPAIR & MAINT	\$219,125.98	\$330,584.28	\$225,000.00	\$126,374.65	\$225,000.00	\$225,000.00
5103201	500433	SOFTWARE MAINTENANCE COST	\$27,146.45	\$39,575.55	\$50,000.00	\$25,301.97	\$50,000.00	\$50,000.00
5103201	500434	BUILDING REPAIR & MAINT	\$7,986.04	(\$2,488.92)	\$50,000.00	\$23,687.91	\$50,000.00	\$25,000.00
5103201	500435	VEHICLE REPAIR & MAINT	\$5,506.45	\$18,109.35	\$30,000.00	\$16,045.74	\$30,000.00	\$30,000.00
5103201	500436	FACILITY REPAIR & MAINT	\$292,633.93	\$75,213.65	\$281,926.00	\$155,143.72	\$281,926.00	\$200,000.00
5103201	500439	FERTILIZER/CHEMICALS	\$0.00	\$22,200.00	\$0.00	\$0.00	\$0.00	\$0.00
5103201	500444	OFFICE EQUIPMENT RENTAL	\$1,887.00	\$1,239.48	\$4,000.00	\$420.86	\$4,000.00	\$4,000.00
5103201	500445	EQUIPMENT RENTAL	\$748.26	\$2,479.55	\$11,000.00	\$575.24	\$11,000.00	\$11,000.00
5103201	500465	WATER LINE REPAIR & MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103201	500467	TELEMETRY REPAIR & MAINT	\$23,227.76	\$44,481.00	\$50,000.00	\$27,380.97	\$50,000.00	\$50,000.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5103201	500470	INFRASTRUCTURE REPAIR & MAINT	\$0.00	\$16,870.00	\$50,000.00	\$10,031.79	\$50,000.00	\$50,000.00
5103201	500472	MOSQUITO CONTROL	\$63,547.50	\$71,882.00	\$66,500.00	\$27,200.00	\$66,500.00	\$66,500.00
5103201	500489	EFFLUENT GOLF COURSE - EV	\$0.00	\$7,328.59	\$15,000.00	\$2,908.94	\$15,000.00	\$15,000.00
5103201	500490	FEES & PERMITS	\$40,071.31	\$4,658.13	\$25,000.00	\$27,948.46	\$25,000.00	\$25,000.00
5103201	500491	LANDFILL ALT DAILY COVER	\$0.00	\$425.00	\$0.00	\$0.00	\$0.00	\$0.00
5103201	500542	PRINTING/ADVERTISING	\$3,540.96	\$7,985.70	\$5,000.00	\$6,450.59	\$5,000.00	\$5,000.00
5103201	500545	MEMBERSHIP / PUBLICATIONS	\$3,181.54	\$4,429.15	\$4,500.00	\$4,156.50	\$4,500.00	\$4,500.00
5103201	500580	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103201	500587	CLICK-2-GOV FEES	\$2,914.56	\$7,750.89	\$5,000.00	\$3,743.57	\$5,000.00	\$5,000.00
5103201	500601	OFFICE SUPPLIES	\$1,043.98	\$1,192.51	\$5,500.00	\$2,204.02	\$5,500.00	\$5,500.00
5103201	500602	POSTAGE/SHIPPING	\$943.71	\$40,241.42	\$51,000.00	\$15,908.93	\$51,000.00	\$51,000.00
5103201	500625	OPERATING SUPPLIES	\$94,012.11	\$102,626.14	\$98,000.00	\$94,031.80	\$98,000.00	\$98,000.00
5103201	500636	LABORATORY EXPENSES	\$63,990.78	\$43,802.39	\$58,000.00	\$28,531.14	\$58,000.00	\$58,000.00
5103201	500637	CHEMICALS	\$337,571.20	\$427,036.17	\$374,000.00	\$325,651.31	\$374,000.00	\$404,000.00
5103201	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$246.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
5103201	500660	VEHICLE FUEL/OIL	\$7,376.51	\$56,748.56	\$56,000.00	\$29,345.63	\$56,000.00	\$56,000.00
5103201	500674	SMALL TOOLS/ EQUIPMENT	\$12,829.20	\$16,065.87	\$14,300.00	\$13,447.54	\$14,300.00	\$14,300.00
5103201	500675	SMALL FURNISHINGS	\$6,519.05	\$1,101.13	\$17,000.00	\$9,757.56	\$17,000.00	\$17,000.00
5103201	500676	TECHNICAL EQUIPMENT	\$5,549.38	\$5,436.57	\$10,000.00	\$3,943.37	\$10,000.00	\$10,000.00
5103201	500710	TELEPHONE	\$8,834.69	\$10,896.95	\$13,500.00	\$7,935.30	\$13,500.00	\$13,500.00
5103201	500712	POWER	\$698,327.48	\$648,349.47	\$650,000.00	\$422,883.12	\$650,000.00	\$650,000.00
5103201	500713	HEATING	\$28,958.07	\$44,326.71	\$48,000.00	\$18,934.59	\$48,000.00	\$48,000.00
5103201	500726	WATER CHARGES	\$40,510.85	\$75,049.86	\$96,000.00	\$59,279.58	\$96,000.00	\$96,000.00
5103201	500901	ISC: GENERAL FUND	\$1,725,855.00	\$1,557,323.00	\$1,479,173.00	\$986,112.00	\$1,479,173.00	\$1,342,029.00
5103201	500915	ISC: INSURANCE FUND	\$227,500.00	\$240,500.00	\$240,500.00	\$120,250.00	\$240,500.00	\$266,500.00
5103201	500950	ISC: FLEET MANAGEMENT	\$34,636.00	\$80,797.50	\$86,400.00	\$43,200.00	\$86,400.00	\$79,323.00
5103201	500955	ISC: RADIOS	\$26,005.00	\$25,572.00	\$32,913.00	\$16,456.50	\$32,913.00	\$38,365.00
5103201	501252	UTILITY ASSISTANCE PROGRAM	\$514.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
5103201	501299	GRANT ALLOCATION/DIRECT BILL	(\$34,212.33)	(\$8,294.78)	\$0.00	\$0.00	\$0.00	\$0.00
5103201	502430	REFUNDS & REIMBURSEMENTS	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
5103201	502449	BAD DEBT EXPENSE	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	\$400.00
5103201	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00
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5103201	507010	CAPITAL IMPROVEMENTS	\$0.00	\$333.30	\$59,750.00	\$5,685.00	\$59,750.00	\$50,000.00
5103201	507605	FACILITY IMPROVEMENTS	\$0.00	\$0.00	\$623,441.00	\$27,157.28	\$623,441.00	\$175,000.00
5103201	507705	VEHICLE REPLACEMENT PROGRAM	\$83,974.74	\$135,238.25	\$284,668.00	\$136,879.62	\$284,668.00	\$185,000.00
5103201	507715	COMPUTER EQUIPMENT	\$0.00	\$6,562.33	\$0.00	\$0.00	\$0.00	\$0.00
5103201	507725	RADIO SYSTEM UPGRADE	\$0.00	\$0.00	\$80,000.00	\$0.00	\$80,000.00	\$40,000.00
5103201	507775	EQUIPMENT	\$150,323.29	\$52,436.46	\$360,000.00	\$31,933.24	\$360,000.00	\$0.00
5103201	507810	BOARD DESIGNATED	\$1,559.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>5103201 Total</b>			<b>\$235,857.03</b>	<b>\$194,570.34</b>	<b>\$1,407,859.00</b>	<b>\$201,655.14</b>	<b>\$1,407,859.00</b>	<b>\$450,000.00</b>
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5103202	500101	SALARIES	\$465,627.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500102	HOURLY/SEASONAL	\$171.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500103	ADMINISTRATIVE PAY	\$51.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5103202	500106	MANAGEMENT LEAVE PAY	\$332.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500107	ANNUAL LEAVE PAYOFF	\$1,301.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500108	SICK LEAVE PAY	(\$10,939.68)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500109	WORKERS' COMPENSATORY LEAVE	\$562.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500111	OVERTIME	\$10,875.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500112	CALL BACK PAY	\$5,552.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500113	STAND-BY PAY	\$14,128.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500114	F L S A	\$143.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500116	HOLIDAY PAY	\$1,677.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500125	TEMPORARY STAFFING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500199	GRANT FUNDED ALLOCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$489,484.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500225	MEDICARE	\$6,996.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500230	RETIREMENT	\$112,173.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500240	GROUP INSURANCE	\$120,285.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500250	WORKERS' COMPENSATION	\$12,488.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500260	EDUCATION INCENTIVE	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500265	UNIFORM ALLOWANCE	\$3,558.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500266	FOUL WEATHER ALLOWANCE	\$1,215.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500271	PHONE ALLOWANCE	\$524.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500272	MOBILE DEVICE ALLOWANCE	\$2.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500287	PENSION COST	(\$9,266.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$248,028.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500309	PROFESSIONAL SERVICES	\$144,474.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500330	TRAINING	\$3,053.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500345	DATA PROCESSING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500349	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500430	EQUIPMENT REPAIR & MAINT	\$6,297.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500433	SOFTWARE MAINTENANCE COST	\$2,329.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500434	BUILDING REPAIR & MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500435	VEHICLE REPAIR & MAINT	\$6,729.35	(\$3,308.46)	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500436	FACILITY REPAIR & MAINT	\$14,974.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500437	RADIO MAINTENANCE	\$14,836.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500444	OFFICE EQUIPMENT RENTAL	\$1,081.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500445	EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500470	INFRASTRUCTURE REPAIR & MAINT	\$30,701.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500489	EFFLUENT GOLF COURSE - EV	\$203.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500491	LANDFILL ALT DAILY COVER	\$3,272.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500542	PRINTING/ADVERTISING	\$7,525.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500545	MEMBERSHIP / PUBLICATIONS	\$1,399.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500580	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500601	OFFICE SUPPLIES	\$1,286.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500602	POSTAGE/SHIPPING	\$30,586.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500625	OPERATING SUPPLIES	\$33,763.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5103202	500636	LABORATORY EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500660	VEHICLE FUEL/OIL	\$19,428.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500674	SMALL TOOLS/ EQUIPMENT	\$194.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500676	TECHNICAL EQUIPMENT	\$5,169.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500710	TELEPHONE	\$5,336.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500713	HEATING	\$8,387.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500950	ISC: FLEET MANAGEMENT	\$48,243.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	500955	ISC: RADIOS	\$15,440.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	501299	GRANT ALLOCATION/DIRECT BILL	(\$973.83)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	502430	REFUNDS & REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	502449	BAD DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$403,743.82	(\$3,308.46)	\$0.00	\$0.00	\$0.00	\$0.00
5103202	505000	CAPITALIZED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	507010	CAPITAL IMPROVEMENTS	\$25,055.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	507705	VEHICLE REPLACEMENT PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	507725	RADIO SYSTEM UPGRADE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	507775	EQUIPMENT	\$35,394.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103202	507810	BOARD DESIGNATED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$60,449.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5103202 Total</b>			\$1,201,706.12	(\$3,308.46)	\$0.00	\$0.00	\$0.00	\$0.00
5103205	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$737.74	\$0.00	\$0.00
5103205	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$15,576.00	\$0.00	\$0.00
5103205	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$8,003.07	\$0.00	\$0.00
5103205	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$1,945.06	\$0.00	\$0.00
5103205	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$436.55	\$0.00	\$0.00
<b>5103205 Total</b>			\$0.00	\$0.00	\$0.00	\$26,698.42	\$0.00	\$0.00
5103205	504465	DEPRECIATION EXPENSE	\$4,866,595.31	\$5,031,541.74	\$4,950,000.00	\$0.00	\$5,035,000.00	\$5,035,000.00
			\$4,866,595.31	\$5,031,541.74	\$4,950,000.00	\$0.00	\$5,035,000.00	\$5,035,000.00
5103205	504600	FISCAL CHARGES	\$1,431.25	\$1,881.25	\$1,500.00	\$891.67	\$1,500.00	\$1,500.00
5103205	504846	BOND ISSUANCE COSTS	\$0.00	\$8,747.51	\$0.00	\$0.00	\$0.00	\$0.00
5103205	504875	LOSS ON DISPOSAL F.A.	\$0.00	\$6,142.46	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,431.25	\$16,771.22	\$1,500.00	\$891.67	\$1,500.00	\$1,500.00
5103205	505000	CAPITALIZED ASSETS	(\$11,031,614.92)	(\$3,849,161.26)	\$0.00	(\$6,131.89)	\$0.00	\$0.00
5103205	507010	CAPITAL IMPROVEMENTS	\$10,734,616.35	\$3,229,724.62	\$9,728,429.00	\$1,723,819.39	\$9,308,429.00	\$4,165,500.00
5103205	507102	INFRASTRUCTURE CAPITAL	\$0.00	\$0.00	\$1,696,855.00	\$0.00	\$1,702,055.00	\$0.00
5103205	507199	UNDESIGNATED PROJCTS	\$0.00	\$0.00	\$3,347,701.00	\$0.00	\$2,031,827.00	\$0.00
5103205	507333	EMERGENCY GENERATOR PROG	\$692.12	\$424,866.32	\$0.00	\$0.00	\$0.00	\$0.00
			(\$296,306.45)	(\$194,570.32)	\$14,772,985.00	\$1,717,687.50	\$13,042,311.00	\$4,165,500.00
5103205	508307	2015 SEWER BONDS	\$0.00	\$0.00	\$240,000.00	\$240,000.00	\$240,000.00	\$255,000.00
5103205	508309	2017 SEWER BONDS	\$0.00	\$0.00	\$210,000.00	\$210,000.00	\$210,000.00	\$220,000.00
5103205	508314	2015 SEWER SRF BONDS \$12M	\$0.00	\$0.00	\$573,849.00	\$567,207.67	\$573,849.00	\$587,530.00
5103205	508322	2012 SEWER BONDS	\$0.00	\$0.00	\$105,000.00	\$105,000.00	\$105,000.00	\$110,000.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5103205	508323	2012 SEWER REFUNDING	\$0.00	\$0.00	\$250,000.00	\$250,000.00	\$250,000.00	\$260,000.00
5103205	508335	2012 MT REFUNDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103205	508342	2010F STATE WATER POLLUT	\$0.00	\$0.00	\$147,986.00	\$147,985.74	\$147,986.00	\$151,544.00
5103205	508349	2014 SEWER SRF BOND	\$0.00	\$0.00	\$1,207,124.00	\$1,231,372.40	\$1,207,124.00	\$1,241,038.00
5103205	508353	2014 REFUNDING EF BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103205	508374	1996 STATE SEWER ISSUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103205	508379	1998 STATE SEWER ISSUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103205	508398	2010D SWR IMP & REFUNDING	\$0.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00
5103205	508404	2020A REFUNDING - MEDIUM TERM	\$0.00	\$0.00	\$0.00	\$37,000.00	\$37,000.00	\$69,000.00
			\$0.00	\$0.00	\$2,793,959.00	\$2,788,565.81	\$2,770,959.00	\$2,894,112.00
5103205	509307	2015 SEWER BONDS	\$208,859.95	\$200,575.60	\$212,688.00	\$73,029.17	\$212,688.00	\$200,988.00
5103205	509309	2017 SEWER BONDS	\$198,021.10	\$188,187.76	\$203,369.00	\$70,122.91	\$203,369.00	\$192,535.00
5103205	509314	2015 SEWER SRF BONDS \$12M	\$268,002.58	\$254,796.81	\$241,276.00	\$128,989.93	\$241,276.00	\$227,433.00
5103205	509322	2012 SEWER BONDS	\$59,442.12	\$55,508.80	\$51,375.00	\$20,733.33	\$51,375.00	\$47,042.00
5103205	509323	2012 SEWER REFUNDING	\$37,911.61	\$28,444.94	\$18,578.00	\$14,200.00	\$18,578.00	\$8,312.00
5103205	509335	2012 MT REFUNDING	\$10,421.22	\$2,361.83	\$0.00	\$0.00	\$0.00	\$0.00
5103205	509342	2010F STATE WATER POLLUT	\$45,982.55	\$42,549.12	\$39,033.00	\$19,961.31	\$39,033.00	\$35,433.00
5103205	509349	2014 SEWER SRF BOND	\$608,853.13	\$572,831.72	\$542,873.00	\$287,166.30	\$542,873.00	\$508,486.00
5103205	509353	2014 REFUNDING EF BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103205	509379	1998 STATE SEWER ISSUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5103205	509398	2010D SWR IMP & REFUNDING	\$35,290.31	\$31,534.28	\$31,369.00	\$0.00	\$0.00	\$0.00
5103205	509404	2020A REFUNDING MEDIUM TERM	\$0.00	\$626.71	\$0.00	\$2,980.62	\$8,593.00	\$8,014.00
			\$1,472,784.57	\$1,377,417.57	\$1,340,561.00	\$617,183.57	\$1,317,785.00	\$1,228,243.00
<b>5103205 Total</b>			\$6,044,504.68	\$6,231,160.21	\$23,859,005.00	\$5,151,026.97	\$22,167,555.00	\$13,324,355.00
<b>Grand Total</b>			\$13,263,271.20	\$13,401,475.18	\$33,007,911.00	\$10,070,654.30	\$31,022,069.00	\$21,122,293.00

## FISCAL SUMMARY FOR ENTERPRISE FUNDS

<b>Department Name: Water Utility</b>					
<b>Department Number: 5203502</b>					
	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
Charges for Services	\$ 16,275,424	\$ 17,069,049	\$ 17,705,349	3.73%	\$ 636,300
Non-Operating Income	854,459	175,755	30,000	-82.93%	(145,755)
Connection Fees	684,105	382,211	379,000	-0.84%	(3,211)
Grant Revenue	678,968	917,975	125,000	-86.38%	(792,975)
<b>TOTAL</b>	<b>\$ 18,492,956</b>	<b>\$ 18,544,990</b>	<b>\$ 18,239,349</b>	<b>-1.65%</b>	<b>\$ (305,641)</b>
<b>EXPENDITURE</b>					
Salary	\$ 1,915,897	\$ 2,013,461	\$ 2,010,036	-0.17%	\$ (3,425)
Benefits	1,116,554	1,189,499	1,190,510	0.08%	1,011
Service & Supplies	5,278,386	5,847,615	5,880,552	0.56%	32,937
Depreciation	3,275,358	3,500,000	3,500,000	0.00%	-
Bond Interest	2,038,041	1,489,653	1,408,783	-5.43%	(80,870)
Other	67,170	2,000	2,000	0.00%	-
<b>TOTAL</b>	<b>\$13,691,405</b>	<b>\$ 14,042,228</b>	<b>\$ 13,991,881</b>	<b>-0.36%</b>	<b>\$ (50,347)</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 4,801,552</b>	<b>\$ 4,502,762</b>	<b>\$ 4,247,468</b>	<b>-5.67%</b>	<b>\$ (255,294)</b>
Bond Proceeds	\$ 4,322,000	\$ -	\$ -	0.00%	\$ -
Bond Refunding Paid to Escrow	\$ 14,882,597	\$ -	\$ -	0.00%	\$ -
Capital Outlay	\$ 7,943,523	\$ 11,782,344	\$ 4,664,000	-60.42%	\$ (7,118,344)
Bond Principal Payments	\$ 3,548,429	\$ 3,276,061	\$ 3,881,016	18.47%	\$ 604,955
Cash Balance - June 30	\$ 15,017,270	\$ 8,247,627	\$ 7,736,079		
FTE	25.85	26.25	26.25		

**FINANCIAL POLICY COMPLIANCE**

	Actual 2018	Actual 2019	Actual 2020	Estimated 2021	Projected 2022
Operating Reserve Goal	\$ 1,240,308	\$ 1,221,273	\$ 1,319,426	\$ 1,440,752	\$ 1,445,770
Operating Reserve	1,240,308	1,221,273	1,319,426	1,440,752	1,445,770
Capital Reserve Goal	1,959,239	1,907,504	2,016,795	2,182,442	2,205,722
Capital Reserve	6,090,575	27,741,327	13,697,844	6,806,875	6,290,309
System Reinvestment Funding Goal	3,283,296	3,253,981	3,275,358	3,500,000	3,500,000
System Reinvestment Funding Available	6,090,575	9,949,862	12,468,814	6,806,875	6,290,309
Debt to Equity (goal is 50:50)	<u>55:45</u>	<u>58:42</u>	50:50	47:53	44:56
Debt Service Coverage (goal 1.0 minimum)	1.6	1.8	1.7	1.8	1.7

Goal met (green)

Goal not met (underlined red)

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: WATER UTILITY</b>		
<b>DEPARTMENT NUMBER: 5203502</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Accounting Manager Proprietary	0.20	\$ 16,926
Water Utility Manager	1.00	118,103
Instrumentation Tech	1.00	73,687
Systems Technician	0.45	31,041
Senior Instrumentation Tech	0.25	20,416
Electrical Communication Foreman	0.50	44,668
Senior Environmental Control Officer	1.10	89,373
Environmental Control Foreman	0.90	79,048
Environmental Control Officer	0.25	16,755
Utility Billing Specialist	1.00	50,403
Operations Manager - Control Systems	0.40	49,517
Warehouse Supply Coordinator	0.45	22,076
Water Meter Technician	3.00	143,567
Water Production Operator 2	1.00	57,220
Water Production Operator 3	3.00	191,157
Water Production Operator 4	1.00	80,511
Water Production Foreman	1.00	89,884
Water Operations Supervisor	1.00	109,726
Water Distribution Technician 1	3.00	150,766
Water Distribution Technician 2	1.00	49,763
Water Distribution Technician Senior	3.00	201,689
Water Distribution Foreman	1.00	68,504
Assistant Project Manager	0.25	17,807
PW Communication Tech 3	0.50	30,017
Call Back CCEA		32,000
Holiday Pay CCEA		1,020
Overtime		57,392
Stand By CCEA		42,000
Temporary Staffing		75,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>26.25</b>	<b>\$ 2,010,036</b>
<b>BENEFITS:</b>		
Medicare		\$ 27,663
Retirement		476,467
Group Insurance		338,565
Workers' Compensation		34,000
Education Incentive		463
Clothing Allowance		10,000
Foul Weather Allowance		3,361
Tool Allowance		1,350
Car Allowance		5,460
Phone Allowance		6,093
Mobile Device Allowance		1,088
OPEB Costs		236,000
GASB 68 Pension Expense		50,000
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 1,190,510</b>
<b>GRAND TOTAL</b>		<b>\$ 3,200,546</b>



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>WATER FUND</b>								
<b>REVENUE</b>								
5208580	419110	WATER DELINQUENCIES	\$0.00	\$0.00	\$0.00	(\$494,509.60)	\$0.00	\$0.00
<b>5208580 Total</b>			\$0.00	\$0.00	\$0.00	(\$494,509.60)	\$0.00	\$0.00
5208582	431010	FEDERAL GRANTS	(\$1,110.79)	(\$328,621.93)	(\$791,122.00)	(\$338,558.70)	(\$791,122.00)	\$0.00
<b>5208582 Total</b>			(\$1,110.79)	(\$328,621.93)	(\$791,122.00)	(\$338,558.70)	(\$791,122.00)	\$0.00
5208581	432010	2010 SRF BONDS - BAB	(\$224,816.25)	(\$225,346.11)	\$0.00	(\$1,853.34)	(\$1,853.00)	\$0.00
5208581	437160	WATER SUBCONSERVANCY	(\$125,000.00)	(\$125,000.00)	(\$125,000.00)	(\$62,500.00)	(\$125,000.00)	(\$125,000.00)
<b>5208581 Total</b>			(\$349,816.25)	(\$350,346.11)	(\$125,000.00)	(\$64,353.34)	(\$126,853.00)	(\$125,000.00)
5208580	441670	SERVICE CHARGE	(\$6,818,845.80)	(\$7,215,832.34)	(\$7,124,688.00)	(\$5,354,403.39)	(\$7,297,223.00)	(\$7,516,140.00)
5208580	441671	USER FEES	(\$9,019,649.01)	(\$8,696,039.01)	(\$8,443,724.00)	(\$6,912,046.02)	(\$9,579,426.00)	(\$9,866,809.00)
5208580	441673	LYON COUNTY	\$0.00	\$0.00	(\$30,000.00)	(\$11,564.64)	(\$30,000.00)	\$0.00
5208580	441676	PRIVATE HYDRANT SERVICE	(\$75,041.05)	\$0.00	(\$50,000.00)	\$0.00	(\$50,000.00)	(\$50,000.00)
5208580	441679	RIGHT OF WAY TOLL	\$0.00	(\$77.47)	\$0.00	(\$122,335.50)	\$0.00	\$0.00
5208580	441699	OTHER CHARGES/FEES	(\$1,263.85)	(\$63,687.39)	(\$500.00)	\$2,226.67	(\$500.00)	(\$500.00)
5208580	441800	GENERAL FUND UB	(\$17,907.00)	(\$18,014.00)	(\$17,000.00)	\$0.00	(\$17,000.00)	(\$17,000.00)
5208580	441810	REG TRANSPORTATION UB	(\$4,115.00)	(\$4,140.00)	(\$4,000.00)	\$0.00	(\$4,000.00)	(\$4,000.00)
5208580	441820	STREETS UB	(\$2,449.00)	(\$2,464.00)	(\$2,300.00)	\$0.00	(\$2,300.00)	(\$2,300.00)
5208580	441830	STORM DRAINAGE UB	(\$1,973.00)	(\$1,985.00)	(\$1,900.00)	\$0.00	(\$1,900.00)	(\$1,900.00)
5208580	441845	SEWER UB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5208580	441850	PENALTIES AND INTEREST UB	(\$161,363.64)	(\$99,896.05)	(\$160,000.00)	\$0.00	\$0.00	(\$160,000.00)
5208580	441900	ESTABLISHMENT FEE	(\$29,480.00)	(\$29,040.00)	(\$25,000.00)	(\$19,400.00)	(\$25,000.00)	(\$25,000.00)
5208580	441910	METER RESET FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5208580	441915	RECONNECTION FEES	(\$150.00)	(\$50.00)	(\$200.00)	(\$25.00)	(\$200.00)	(\$200.00)
5208580	441920	TAPPING FEE	(\$13,765.50)	(\$12,316.50)	(\$1,500.00)	(\$3,622.50)	(\$1,500.00)	(\$1,500.00)
5208580	441925	METER BOX SET	(\$111,086.10)	(\$101,209.50)	(\$50,000.00)	(\$56,521.50)	(\$50,000.00)	(\$50,000.00)
5208580	441930	COMPLETE SERVICE LATERAL	(\$6,709.50)	(\$30,691.50)	(\$10,000.00)	(\$8,190.00)	(\$10,000.00)	(\$10,000.00)
5208580	441940	INSPECTION FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5208580	441949	MISC OTHER OP REVENUE	\$19.99	\$18.72	\$0.00	(\$4.17)	\$0.00	\$0.00
5208580	443060	DEPARTMENT CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5208580 Total</b>			(\$16,263,778.46)	(\$16,275,424.04)	(\$15,920,812.00)	(\$12,485,886.05)	(\$17,069,049.00)	(\$17,705,349.00)
5200088	461010	INTEREST INCOME	(\$382,935.09)	(\$322,933.88)	(\$30,000.00)	(\$168,837.08)	(\$160,000.00)	(\$30,000.00)
5200088	462020	NET INC IN FAIR VALUE INV	(\$206,111.91)	(\$249,370.68)	\$0.00	\$0.00	\$0.00	\$0.00
<b>5200088 Total</b>			(\$589,047.00)	(\$572,304.56)	(\$30,000.00)	(\$168,837.08)	(\$160,000.00)	(\$30,000.00)
5208580	466050	REFUNDS/REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	(\$4,640.76)	(\$4,640.00)	\$0.00
5208580	466110	MISC. OTHER INCOME	(\$2,515.00)	(\$14.40)	\$0.00	\$8.56	\$0.00	\$0.00
<b>5208580 Total</b>			(\$2,515.00)	(\$14.40)	\$0.00	(\$4,632.20)	(\$4,640.00)	\$0.00
5208582	475050	CONNECTION FEE: COMMERCIAL	(\$114,736.28)	(\$139,357.09)	(\$57,562.00)	(\$13,957.27)	(\$13,960.00)	(\$62,000.00)
5208582	475060	CONNECTION FEE: RESIDENTIAL	(\$619,265.00)	(\$544,748.24)	(\$305,608.00)	(\$413,659.00)	(\$368,251.00)	(\$317,000.00)
5208582	475100	DEVELOPER CONTRIBUTIONS	(\$106,466.24)	(\$278,720.12)	\$0.00	\$0.00	\$0.00	\$0.00
5208582	475200	CAPITAL ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5208582 Total</b>			(\$840,467.52)	(\$962,825.45)	(\$363,170.00)	(\$427,616.27)	(\$382,211.00)	(\$379,000.00)
5200090	482080	SURPLUS SALES	\$0.00	(\$3,420.00)	\$0.00	(\$11,115.00)	(\$11,115.00)	\$0.00
5200090	482100	VEHICLE SALES	(\$10,920.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5200090 Total</b>			(\$10,920.00)	(\$3,420.00)	\$0.00	(\$11,115.00)	(\$11,115.00)	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
520200	483030	BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
520200	483031	PREMIUM ON BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5200200 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Grand Total</b>			(\$18,057,655.02)	(\$18,492,956.49)	(\$17,230,104.00)	(\$13,995,508.24)	(\$18,544,990.00)	(\$18,239,349.00)
<b>EXPENSE</b>								
5203502	500101	SALARIES	\$1,530,979.33	\$1,617,547.36	\$1,746,497.00	\$1,273,371.15	\$1,762,804.00	\$1,802,624.00
5203502	500102	HOURLY/SEASONAL	\$171.00	\$427.12	\$0.00	\$0.00	\$0.00	\$0.00
5203502	500103	ADMINISTRATIVE PAY	\$1,440.04	\$6,478.62	\$0.00	\$0.00	\$0.00	\$0.00
5203502	500104	SHIFT DIFFERENTIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5203502	500106	MANAGEMENT LEAVE PAY	\$9,802.06	\$3,717.24	\$0.00	\$476.92	\$0.00	\$0.00
5203502	500107	ANNUAL LEAVE PAYOFF	\$8,009.78	\$61,856.62	\$17,443.00	\$353.71	\$17,443.00	\$0.00
5203502	500108	SICK LEAVE PAY	\$44,599.08	\$19,639.84	\$48,680.00	\$18,818.31	\$18,818.00	\$0.00
5203502	500109	WORKERS' COMPENSATORY LEAVE	\$2,481.28	\$10,370.27	\$0.00	\$0.00	\$0.00	\$0.00
5203502	500111	OVERTIME	\$52,849.99	\$65,855.14	\$53,342.00	\$50,540.13	\$53,342.00	\$57,392.00
5203502	500112	CALL BACK PAY	\$31,982.12	\$32,531.83	\$32,000.00	\$29,879.76	\$32,000.00	\$32,000.00
5203502	500113	STAND-BY PAY	\$38,407.29	\$39,130.85	\$42,000.00	\$16,636.00	\$52,700.00	\$42,000.00
5203502	500114	F L S A	\$602.19	\$843.61	\$0.00	\$560.48	\$334.00	\$0.00
5203502	500116	HOLIDAY PAY	\$4,668.00	\$8,585.54	\$1,020.00	\$5,945.36	\$1,020.00	\$1,020.00
5203502	500125	TEMPORARY STAFFING	\$31,091.17	\$48,912.49	\$75,000.00	\$60,757.59	\$75,000.00	\$75,000.00
5203502	500199	GRANT FUNDED ALLOCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,757,083.33	\$1,915,896.53	\$2,015,982.00	\$1,457,339.41	\$2,013,461.00	\$2,010,036.00
5203502	500225	MEDICARE	\$24,879.89	\$26,072.99	\$26,753.00	\$19,964.13	\$28,034.00	\$27,663.00
5203502	500230	RETIREMENT	\$401,121.16	\$431,794.18	\$460,136.00	\$333,292.98	\$469,682.00	\$476,467.00
5203502	500240	GROUP INSURANCE	\$314,381.67	\$307,712.98	\$320,823.00	\$243,312.60	\$331,756.00	\$327,445.00
5203502	500241	CITY HSA CONTRIBUTION	\$0.00	\$10,661.16	\$11,857.00	\$11,216.64	\$13,552.00	\$11,120.00
5203502	500250	WORKERS' COMPENSATION	\$32,715.89	\$32,835.53	\$34,556.00	\$23,218.69	\$36,307.00	\$34,000.00
5203502	500257	DOMESTIC PARTNER INS BENEFIT	(\$121.02)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5203502	500260	EDUCATION INCENTIVE	\$462.50	\$555.00	\$463.00	\$92.50	\$509.00	\$463.00
5203502	500265	UNIFORM ALLOWANCE	\$9,459.81	\$7,124.79	\$8,000.00	\$5,628.06	\$8,000.00	\$10,000.00
5203502	500266	FOUL WEATHER ALLOWANCE	\$3,262.50	\$3,360.00	\$3,324.00	\$2,010.00	\$2,010.00	\$3,361.00
5203502	500268	TOOL ALLOWANCE	\$1,105.00	\$1,481.32	\$1,350.00	\$960.00	\$1,287.00	\$1,350.00
5203502	500270	CAR ALLOWANCE	\$3,690.00	\$4,098.00	\$3,900.00	\$4,032.00	\$5,481.00	\$5,460.00
5203502	500271	PHONE ALLOWANCE	\$5,662.70	\$5,758.55	\$4,641.00	\$4,401.80	\$5,981.00	\$6,093.00
5203502	500272	MOBILE DEVICE ALLOWANCE	\$698.00	\$771.00	\$476.00	\$640.50	\$900.00	\$1,088.00
5203502	500286	OPEB COST	\$166,464.00	\$235,246.00	\$180,000.00	\$0.00	\$236,000.00	\$236,000.00
5203502	500287	PENSION COST	(\$18,622.00)	\$49,083.00	\$350,000.00	\$0.00	\$50,000.00	\$50,000.00
			\$945,160.10	\$1,116,554.50	\$1,406,279.00	\$648,769.90	\$1,189,499.00	\$1,190,510.00
5203502	500309	PROFESSIONAL SERVICES	\$90,418.78	\$120,490.83	\$125,000.00	\$70,003.91	\$125,000.00	\$125,000.00
5203502	500312	AUDITING FEES	\$19,710.00	\$19,750.00	\$24,000.00	\$21,950.00	\$24,000.00	\$24,000.00
5203502	500330	TRAINING	\$19,554.55	\$15,697.63	\$32,000.00	\$6,957.00	\$32,000.00	\$32,000.00
5203502	500345	DATA PROCESSING	\$6,664.62	\$0.00	\$8,000.00	\$602.41	\$8,000.00	\$8,000.00
5203502	500349	CONTRACTUAL SERVICES	\$0.00	\$203.98	\$2,000.00	\$414.62	\$2,000.00	\$2,000.00
5203502	500362	UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5203502	500372	U.S.G.S. STREAM MONITOR	\$35,013.00	\$35,317.00	\$40,000.00	\$18,525.00	\$40,000.00	\$40,000.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5203502	500430	EQUIPMENT REPAIR & MAINT	\$60,761.79	\$69,331.38	\$85,273.00	\$19,891.05	\$85,273.00	\$85,273.00
5203502	500433	SOFTWARE MAINTENANCE COST	\$26,681.17	\$32,317.71	\$30,000.00	\$21,670.52	\$30,000.00	\$50,000.00
5203502	500434	BUILDING REPAIR & MAINT	\$7,620.40	\$11,840.81	\$50,000.00	\$20,424.12	\$50,000.00	\$50,000.00
5203502	500435	VEHICLE REPAIR & MAINT	\$82,863.02	\$44,741.43	\$50,000.00	\$30,814.39	\$50,000.00	\$50,000.00
5203502	500436	FACILITY REPAIR & MAINT	\$85,693.09	\$74,145.53	\$189,000.00	\$210,160.84	\$210,161.00	\$189,000.00
5203502	500444	OFFICE EQUIPMENT RENTAL	\$1,081.23	\$68.98	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
5203502	500445	EQUIPMENT RENTAL	\$879.98	\$2,998.65	\$4,500.00	\$0.00	\$4,500.00	\$4,500.00
5203502	500446	FIRE SUPPRESSION	\$37,500.00	\$23,941.50	\$37,500.00	\$18,370.06	\$37,500.00	\$37,500.00
5203502	500449	WATER METERS & SERVICE	\$132,478.78	\$110,832.27	\$125,000.00	\$73,593.85	\$125,000.00	\$125,000.00
5203502	500450	MAINTENANCE/MANAGEMENT	\$0.00	\$46,446.30	\$0.00	\$0.00	\$0.00	\$0.00
5203502	500451	WATER PURCHASE - LYON COUNTY	\$27,927.36	\$14,334.22	\$31,228.00	\$14,066.40	\$31,228.00	\$31,228.00
5203502	500452	WATER PURCHASE/STATE - MONTHLY	\$145,187.95	\$145,188.00	\$145,188.00	\$96,792.22	\$145,188.00	\$145,188.00
5203502	500453	WATER PURCHASE/STATE USAGE	\$208,784.51	\$407,435.57	\$370,556.00	\$251,406.63	\$370,556.00	\$370,556.00
5203502	500454	WATER PURCHASE DOUGLAS	\$1,022,217.81	\$998,771.38	\$820,000.00	\$660,614.58	\$1,000,000.00	\$910,000.00
5203502	500455	WATER- STATE PUMP SVC FEE	\$429,103.43	\$429,103.80	\$429,104.00	\$286,069.20	\$429,104.00	\$429,104.00
5203502	500456	WATER-STATE SYS WIDE IMPR	\$183,288.00	\$183,287.52	\$183,288.00	\$122,191.68	\$183,288.00	\$183,288.00
5203502	500465	WATER LINE REPAIR & MAINT	\$131,954.02	\$117,059.75	\$160,000.00	\$32,500.95	\$160,000.00	\$160,000.00
5203502	500466	TANK REPAIR & MAINT	\$9,541.72	\$16,513.71	\$20,000.00	\$10,650.00	\$20,000.00	\$20,000.00
5203502	500467	TELEMETRY REPAIR & MAINT	\$52,214.68	\$28,862.43	\$50,000.00	\$28,080.64	\$50,000.00	\$50,000.00
5203502	500490	FEES & PERMITS	\$47,209.23	\$45,173.29	\$40,000.00	\$27,021.24	\$40,000.00	\$45,000.00
5203502	500542	PRINTING/ADVERTISING	\$19,962.46	\$11,954.72	\$15,000.00	\$7,216.43	\$15,000.00	\$15,000.00
5203502	500545	MEMBERSHIP / PUBLICATIONS	\$6,512.00	\$5,799.66	\$8,000.00	\$11,953.00	\$8,000.00	\$8,000.00
5203502	500580	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5203502	500587	CLICK-2-GOV FEES	\$2,914.56	\$7,750.88	\$2,500.00	\$3,743.57	\$2,500.00	\$6,000.00
5203502	500601	OFFICE SUPPLIES	\$1,051.31	\$1,284.15	\$3,000.00	\$4,336.71	\$3,000.00	\$3,000.00
5203502	500602	POSTAGE/SHIPPING	\$43,820.14	\$63,839.50	\$50,000.00	\$23,484.49	\$50,000.00	\$50,000.00
5203502	500625	OPERATING SUPPLIES	\$73,412.84	\$78,219.06	\$90,000.00	\$55,949.80	\$90,000.00	\$90,000.00
5203502	500636	LABORATORY EXPENSES	\$81,945.94	\$96,140.60	\$115,000.00	\$50,035.23	\$115,000.00	\$115,000.00
5203502	500637	CHEMICALS	\$78,215.72	\$109,802.32	\$124,964.00	\$46,417.68	\$124,964.00	\$124,964.00
5203502	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$360.00	\$288.48	\$700.00	\$0.00	\$700.00	\$700.00
5203502	500660	VEHICLE FUEL/OIL	\$69,912.35	\$46,379.27	\$70,000.00	\$36,643.09	\$70,000.00	\$70,000.00
5203502	500674	SMALL TOOLS/ EQUIPMENT	\$11,619.50	\$11,507.07	\$14,000.00	\$9,485.49	\$14,000.00	\$14,000.00
5203502	500675	SMALL FURNISHINGS	\$14,948.94	\$898.20	\$15,000.00	\$9,866.56	\$15,000.00	\$15,000.00
5203502	500676	TECHNICAL EQUIPMENT	\$11,865.00	\$8,942.25	\$10,000.00	\$8,197.33	\$10,000.00	\$10,000.00
5203502	500710	TELEPHONE	\$14,197.56	\$14,158.96	\$15,000.00	\$8,950.13	\$15,000.00	\$15,000.00
5203502	500712	POWER	\$656,255.68	\$635,313.97	\$700,000.00	\$428,412.39	\$700,000.00	\$700,000.00
5203502	500713	HEATING	\$8,344.91	\$9,181.93	\$13,000.00	\$5,160.78	\$13,000.00	\$13,000.00
5203502	500901	ISC: GENERAL FUND	\$568,237.00	\$820,434.00	\$951,874.00	\$634,584.00	\$951,874.00	\$1,024,321.00
5203502	500915	ISC: INSURANCE FUND	\$157,500.00	\$166,500.00	\$166,500.00	\$83,250.00	\$166,500.00	\$184,500.00
5203502	500950	ISC: FLEET MANAGEMENT	\$176,891.00	\$172,368.00	\$180,480.00	\$90,240.00	\$180,480.00	\$182,385.00
5203502	500955	ISC: RADIOS	\$44,695.00	\$27,170.00	\$44,799.00	\$22,399.50	\$44,799.00	\$55,045.00
5203502	501252	UTILITY ASSISTANCE PROGRAM	\$514.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
5203502	501299	GRANT ALLOCATION/DIRECT BILL	(\$37,880.98)	(\$3,395.39)	\$0.00	\$0.00	\$0.00	\$0.00
5203502	502405	LEAK DETECTION PROGRAM	\$2,778.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$6,000.00
5203502	502430	REFUNDS & REIMBURSEMENTS	\$2,462.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5203502	502449	BAD DEBT EXPENSE	\$13.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5203502	502450	CASH SHORT/OVER	\$107.99	(\$3.79)	\$0.00	\$0.00	\$0.00	\$0.00
			\$4,875,005.92	\$5,278,387.51	\$5,646,454.00	\$3,583,097.49	\$5,847,615.00	\$5,880,552.00
5203502	504465	DEPRECIATION EXPENSE	\$3,255,812.85	\$3,275,358.30	\$3,500,000.00	\$0.00	\$3,500,000.00	\$3,500,000.00
5203502	504875	LOSS ON DISPOSAL F.A.	\$20,153.48	\$15,760.13	\$0.00	\$0.00	\$0.00	\$0.00
			\$3,275,966.33	\$3,291,118.43	\$3,500,000.00	\$0.00	\$3,500,000.00	\$3,500,000.00
5203502	507010	CAPITAL IMPROVEMENTS	\$5,884.76	\$608,898.18	\$806,299.00	\$654,884.66	\$806,299.00	\$0.00
5203502	507705	VEHICLE REPLACEMENT PROGRAM	\$25,789.12	\$104,100.25	\$1,039,762.00	\$401,147.54	\$1,039,762.00	\$210,000.00
5203502	507715	COMPUTER EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5203502	507725	RADIO SYSTEM UPGRADE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00
5203502	507775	EQUIPMENT	\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00
			\$31,673.88	\$712,998.43	\$1,946,061.00	\$1,056,032.20	\$1,946,061.00	\$385,000.00
<b>5203502 Total</b>			<b>\$10,884,889.56</b>	<b>\$12,314,955.40</b>	<b>\$14,514,776.00</b>	<b>\$6,745,239.00</b>	<b>\$14,496,636.00</b>	<b>\$12,966,098.00</b>
5203505	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$1,008.11	\$0.00	\$0.00
5203505	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$20,162.06	\$0.00	\$0.00
5203505	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$9,400.47	\$0.00	\$0.00
5203505	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$2,268.16	\$0.00	\$0.00
5203505	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$572.61	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$33,411.41	\$0.00	\$0.00
5203505	500699	UNDESIGNATED AMOUNTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5203505	504600	FISCAL CHARGES	\$1,831.25	\$2,106.25	\$2,000.00	\$891.67	\$2,000.00	\$2,000.00
5203505	504846	BOND ISSUANCE COSTS	\$314,719.26	\$49,300.67	\$0.00	\$0.00	\$0.00	\$0.00
			\$316,550.51	\$51,406.92	\$2,000.00	\$891.67	\$2,000.00	\$2,000.00
5203505	505000	CAPITALIZED ASSETS	(\$582,777.55)	(\$8,476,943.33)	\$0.00	\$0.00	\$0.00	\$0.00
5203505	507010	CAPITAL IMPROVEMENTS	\$491,598.16	\$7,283,451.81	\$8,097,381.00	\$1,979,405.22	\$8,097,381.00	\$3,829,000.00
5203505	507102	INFRASTRUCTURE CAPITAL	\$0.00	\$0.00	\$500,000.00	\$0.00	\$500,000.00	\$0.00
5203505	507199	UNDESIGNATED PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5203505	507305	WELL REDRILLING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5203505	507333	EMERGENCY GENERATOR PROG	\$5,845.10	\$430,112.57	\$197,780.00	\$3,000.00	\$197,780.00	\$50,000.00
5203505	507340	HMGP EMERGENCY GEN-MATCH	\$7,709.68	\$9,309.98	\$791,122.00	\$11,917.29	\$791,122.00	\$150,000.00
5203505	507395	REPLACE PUMPS/MOTOR	\$45,950.73	\$41,070.74	\$150,000.00	\$50,160.36	\$150,000.00	\$150,000.00
5203505	507605	FACILITY IMPROVEMENTS	\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00
5203505	507712	FACILITY UPGRADE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			(\$31,673.88)	(\$712,998.23)	\$9,836,283.00	\$2,044,482.87	\$9,836,283.00	\$4,279,000.00
5203505	508272	2018B WATER REFUND BONDS	\$0.00	\$0.00	\$52,745.00	\$52,745.40	\$52,745.00	\$86,000.00
5203505	508316	2014 WATER SRF BONDS	\$0.00	\$0.00	\$297,334.00	\$297,333.74	\$297,334.00	\$305,687.00
5203505	508339	2012 WATER REFUNDING	\$0.00	\$0.00	\$370,000.00	\$370,000.00	\$370,000.00	\$390,000.00
5203505	508340	2010A SDWRF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5203505	508341	2010E SDWRF	\$0.00	\$0.00	\$1,231,198.00	\$1,231,198.20	\$1,231,198.00	\$1,262,545.00
5203505	508344	2012 WATER BONDS	\$0.00	\$0.00	\$175,000.00	\$175,000.00	\$175,000.00	\$180,000.00
5203505	508353	2014 REFUNDING EF BONDS	\$0.00	\$0.00	\$562,000.00	\$0.00	\$0.00	\$0.00
5203505	508361	2010B WTR IMP & REFUNDING	\$0.00	\$0.00	\$860,000.00	\$0.00	\$0.00	\$0.00
5203505	508387	2005 WATER BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5203505	508399	2009 WATER BONDS	\$0.00	\$0.00	\$183,784.00	\$183,783.78	\$183,784.00	\$183,784.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5203505	508404	2020A REFUNDING - MEDIUM TERM	\$0.00	\$0.00	\$0.00	\$966,000.00	\$966,000.00	\$1,473,000.00
			\$0.00	\$0.00	\$3,732,061.00	\$3,276,061.12	\$3,276,061.00	\$3,881,016.00
5203505	509272	2018B WATER REF BONDS	\$0.02	\$154,510.99	\$308,075.00	\$121,758.55	\$308,075.00	\$305,469.00
5203505	509273	2019 WATER BONDS	\$108,948.13	\$259,545.11	\$289,556.00	\$96,518.75	\$289,556.00	\$289,556.00
5203505	509316	2014 WATER SRF BONDS	\$149,970.20	\$141,956.78	\$133,718.00	\$67,903.25	\$133,718.00	\$125,248.00
5203505	509339	2012 WATER REFUNDING	\$309,033.33	\$294,833.33	\$280,167.00	\$109,333.33	\$280,167.00	\$264,834.00
5203505	509340	2010A WTR IMPROVEMENT	\$672,862.00	\$560,718.33	\$0.00	\$0.00	\$0.00	\$0.00
5203505	509341	2010E SDWRF	\$407,443.85	\$377,257.62	\$346,303.00	\$177,069.57	\$346,303.00	\$314,560.00
5203505	509344	2012 WATER BONDS	\$99,499.04	\$92,965.70	\$86,099.00	\$34,733.33	\$86,099.00	\$78,966.00
5203505	509353	2014 REFUNDING EF BONDS	\$120,235.55	\$100,505.76	\$75,424.00	\$0.00	\$0.00	\$0.00
5203505	509361	2010B WTR IMP & REFUNDING	\$90,974.36	\$51,655.02	\$29,541.00	\$0.00	\$0.00	\$0.00
5203505	509387	2005 WATER BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5203505	509404	2020A REFUNDING MEDIUM TERM	\$0.00	\$4,092.33	\$0.00	\$18,042.35	\$45,735.00	\$30,150.00
			\$1,958,966.48	\$2,038,040.97	\$1,548,883.00	\$625,359.13	\$1,489,653.00	\$1,408,783.00
<b>5203505 Total</b>			\$2,243,843.11	\$1,376,449.66	\$15,119,227.00	\$5,980,206.20	\$14,603,997.00	\$9,570,799.00
<b>Grand Total</b>			\$13,128,732.67	\$13,691,405.06	\$29,634,003.00	\$12,725,445.20	\$29,100,633.00	\$22,536,897.00

## FISCAL SUMMARY FOR ENTERPRISE FUNDS

<b>Department Name: Building Permits</b>					
<b>Department Number: 525</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Charges for Services</b>	\$1,322,311	\$1,151,000	\$1,140,000	-0.96%	\$ (11,000)
<b>Non-Operating Income</b>	\$26,121	\$7,000	\$7,000	0.00%	-
<b>TOTAL</b>	<b>\$ 1,348,432</b>	<b>\$ 1,158,000</b>	<b>\$ 1,147,000</b>	<b>-0.95%</b>	<b>\$ (11,000)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$245,495	\$284,977	\$314,987	10.53%	\$ 30,010
<b>Benefits</b>	\$109,654	\$116,422	\$133,266	14.47%	16,844
<b>Service &amp; Supplies</b>	\$1,182,852	\$979,953	\$1,019,213	4.01%	39,260
<b>TOTAL</b>	<b>\$ 1,538,001</b>	<b>\$ 1,381,352</b>	<b>\$ 1,467,466</b>	<b>6.23%</b>	<b>\$ 86,114</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (189,569)</b>	<b>\$ (223,352)</b>	<b>\$ (320,466)</b>	<b>43.48%</b>	<b>\$ (97,114)</b>
<b>Cash Balance - June 30</b>	<b>\$ 485,724</b>	<b>\$ 295,892</b>	<b>\$ 8,946</b>		
<b>Capital Outlay</b>	\$ -	\$ -	\$ -	0.00%	\$ -
<b>FTE</b>	<b>1.95</b>	<b>2.64</b>	<b>2.64</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Building Permits</b>		
<b>DEPARTMENT NUMBER: 5253014</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Community Development Director	0.10	\$15,799
Planning Manager	0.10	11,558
Assistant Planner	0.25	16,544
Senior Permit Technician	0.50	25,520
Fire Prevention Inspector	1.44	129,759
Assistant Project Manager	0.25	17,807
Hourly/Seasonal		60,000
Temporary Staffing		38,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>2.64</b>	<b>\$ 314,987</b>
<b>BENEFITS:</b>		
Medicare		4,057
Retirement		57,531
Group Insurance		26,583
Workers' Compensation		7,928
Education Incentive		62
Uniform Allowance		1,728
Car Allowance		390
Phone Allowance		1,392
Mobile Device Allowance		75
OPEB Costs		31,520
GASB 68 Pension Expense		2,000
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 133,266</b>
<b>GRAND TOTAL</b>		<b>\$ 448,253</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>BUILDING PERMITS</b>								
<b>REVENUE</b>								
5259080	441680	BUILDING PERMIT FEES	(\$1,714,118.05)	(\$1,205,760.98)	(\$900,000.00)	(\$797,489.20)	(\$1,000,000.00)	(\$1,000,000.00)
5259080	441683	ENGINEERING FEES	(\$142,880.61)	(\$97,950.07)	(\$120,000.00)	(\$149,585.29)	(\$131,000.00)	(\$120,000.00)
5259080	441685	GROWTH MANAGEMENT FEES	(\$62,700.00)	(\$18,600.00)	(\$20,000.00)	(\$12,200.00)	(\$20,000.00)	(\$20,000.00)
<b>5259080 Total</b>			(\$1,919,698.66)	(\$1,322,311.05)	(\$1,040,000.00)	(\$959,274.49)	(\$1,151,000.00)	(\$1,140,000.00)
5250088	461010	INTEREST INCOME	(\$17,030.89)	(\$15,156.87)	(\$5,000.00)	(\$6,768.46)	(\$7,000.00)	(\$7,000.00)
5250088	462020	NET INC IN FAIR VALUE INV	(\$12,444.14)	(\$10,963.78)	\$0.00	\$0.00	\$0.00	\$0.00
<b>5250088 Total</b>			(\$29,475.03)	(\$26,120.65)	(\$5,000.00)	(\$6,768.46)	(\$7,000.00)	(\$7,000.00)
5259082	465850	TECHNOLOGY UPGRADES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5259082 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5259080	466110	MISC. OTHER INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5259080 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Grand Total</b>			(\$1,949,173.69)	(\$1,348,431.70)	(\$1,045,000.00)	(\$966,042.95)	(\$1,158,000.00)	(\$1,147,000.00)
<b>EXPENSE</b>								
5251414	500101	SALARIES	\$136,908.23	\$153,434.52	\$164,837.00	\$122,631.85	\$185,722.00	\$216,987.00
5251414	500102	HOURLY/SEASONAL	\$75,927.96	\$64,680.32	\$60,000.00	\$40,807.35	\$60,000.00	\$60,000.00
5251414	500103	ADMINISTRATIVE PAY	\$64.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5251414	500106	MANAGEMENT LEAVE PAY	\$951.78	\$40.91	\$0.00	\$758.90	\$0.00	\$0.00
5251414	500107	ANNUAL LEAVE PAYOFF	\$1,801.12	\$6,057.91	\$0.00	\$776.19	\$776.00	\$0.00
5251414	500108	SICK LEAVE PAY	\$1,017.04	\$3,103.92	\$0.00	\$0.00	\$0.00	\$0.00
5251414	500111	OVERTIME	\$45.69	\$1,261.93	\$479.00	\$918.04	\$479.00	\$0.00
5251414	500114	F L S A	\$0.00	\$0.18	\$0.00	\$0.00	\$0.00	\$0.00
5251414	500116	HOLIDAY PAY	\$20.79	\$13.86	\$0.00	\$0.00	\$0.00	\$0.00
5251414	500125	TEMPORARY STAFFING	\$0.00	\$16,901.05	\$38,000.00	\$22,037.12	\$38,000.00	\$38,000.00
			\$216,736.98	\$245,494.60	\$263,316.00	\$187,929.45	\$284,977.00	\$314,987.00
5251414	500225	MEDICARE	\$3,147.59	\$3,307.69	\$3,344.00	\$2,402.80	\$4,022.00	\$4,057.00
5251414	500230	RETIREMENT	\$38,624.88	\$44,409.93	\$52,402.00	\$32,736.94	\$46,903.00	\$57,531.00
5251414	500240	GROUP INSURANCE	\$20,109.18	\$16,643.63	\$21,912.00	\$10,519.01	\$18,815.00	\$23,898.00
5251414	500241	CITY HSA CONTRIBUTION	\$0.00	\$2,650.30	\$2,571.00	\$2,215.35	\$2,848.00	\$2,685.00
5251414	500250	WORKERS' COMPENSATION	\$3,544.09	\$6,650.34	\$6,306.00	\$5,051.03	\$8,630.00	\$7,928.00
5251414	500260	EDUCATION INCENTIVE	\$125.00	\$150.00	\$125.00	\$25.00	\$81.00	\$62.00
5251414	500265	UNIFORM ALLOWANCE	\$1,200.00	\$600.00	\$1,200.00	\$0.00	\$864.00	\$1,728.00
5251414	500270	CAR ALLOWANCE	\$390.00	\$393.00	\$390.00	\$288.00	\$392.00	\$390.00
5251414	500271	PHONE ALLOWANCE	\$2,032.00	\$1,339.20	\$1,152.00	\$291.68	\$310.00	\$1,392.00
5251414	500272	MOBILE DEVICE ALLOWANCE	\$0.00	\$0.00	\$0.00	\$18.75	\$37.00	\$75.00
5251414	500286	OPEB COST	\$1,775.00	\$31,520.00	\$8,962.00	\$0.00	\$31,520.00	\$31,520.00
5251414	500287	PENSION COST	(\$1,870.00)	\$1,990.00	\$11,881.00	\$0.00	\$2,000.00	\$2,000.00
			\$69,077.74	\$109,654.09	\$110,245.00	\$53,548.56	\$116,422.00	\$133,266.00
5251414	500309	PROFESSIONAL SERVICES	\$886,411.88	\$661,186.52	\$500,000.00	\$294,916.62	\$500,000.00	\$500,000.00
5251414	500312	AUDITING FEES	\$1,576.80	\$1,580.00	\$1,668.00	\$1,756.00	\$1,668.00	\$1,668.00
5251414	500317	BANKING SERVICES	\$26,839.58	\$13,287.83	\$30,000.00	\$1,103.00	\$15,000.00	\$15,000.00
5251414	500330	TRAINING	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
5251414	500349	CONTRACTUAL SERVICES	\$0.00	\$6,436.25	\$0.00	\$5,795.00	\$10,000.00	\$10,000.00



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5251414	500432	MAINTENANCE SVC CONTRACTS	\$454.70	\$50.42	\$500.00	\$81.43	\$500.00	\$500.00
5251414	500433	SOFTWARE MAINTENANCE COST	\$11,652.93	\$19,109.64	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00
5251414	500435	VEHICLE REPAIR & MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5251414	500445	EQUIPMENT RENTAL	\$51,365.00	\$51,388.00	\$51,383.00	\$0.00	\$51,383.00	\$48,879.00
5251414	500542	PRINTING/ADVERTISING	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	\$700.00
5251414	500545	MEMBERSHIP / PUBLICATIONS	\$0.00	\$0.00	\$1,350.00	\$0.00	\$1,350.00	\$1,350.00
5251414	500580	TRAVEL	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
5251414	500582	MILEAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5251414	500601	OFFICE SUPPLIES	\$1,141.34	\$187.22	\$1,000.00	\$123.99	\$1,000.00	\$1,000.00
5251414	500602	POSTAGE/SHIPPING	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
5251414	500625	OPERATING SUPPLIES	\$2,946.90	\$2,693.27	\$3,250.00	\$2,046.63	\$3,250.00	\$3,250.00
5251414	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$1,674.70	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
5251414	500660	VEHICLE FUEL/OIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5251414	500674	SMALL TOOLS/ EQUIPMENT	\$0.00	\$5,363.73	\$500.00	\$0.00	\$500.00	\$500.00
5251414	500675	SMALL FURNISHINGS	\$251.53	\$0.00	\$1,000.00	\$1,500.00	\$1,000.00	\$1,000.00
5251414	500685	OPERATING HARDWARE/SOFTWARE	\$4,620.00	(\$229.03)	\$0.00	\$0.00	\$0.00	\$0.00
5251414	500694	REFUNDS & REIMBURSEMENTS	\$0.00	(\$25.00)	\$1,000.00	\$7,097.75	\$1,000.00	\$1,000.00
5251414	500710	TELEPHONE	\$2,007.46	\$901.20	\$2,500.00	\$729.78	\$2,500.00	\$2,500.00
5251414	500712	POWER	\$1,007.14	\$901.40	\$1,600.00	\$647.64	\$1,600.00	\$1,600.00
5251414	500713	HEATING	\$316.78	\$369.79	\$400.00	\$230.88	\$400.00	\$400.00
5251414	500901	ISC: GENERAL FUND	\$227,500.00	\$346,090.00	\$290,602.00	\$193,736.00	\$290,602.00	\$324,366.00
5251414	500915	ISC: INSURANCE FUND	\$70,000.00	\$74,000.00	\$74,000.00	\$37,000.00	\$74,000.00	\$82,000.00
5251414	501299	GRANT ALLOCATION/DIRECT BILL	\$37,534.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5251414	502450	CASH SHORT/OVER	\$0.00	(\$438.86)	\$0.00	(\$3.30)	\$0.00	\$0.00
			\$1,327,301.14	\$1,182,852.38	\$984,953.00	\$546,761.42	\$979,953.00	\$1,019,213.00
5251414	504465	DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Grand Total</b>			<b>\$1,613,115.86</b>	<b>\$1,538,001.07</b>	<b>\$1,358,514.00</b>	<b>\$788,239.43</b>	<b>\$1,381,352.00</b>	<b>\$1,467,466.00</b>

## FISCAL SUMMARY FOR ENTERPRISE FUNDS

<b>Department Name: Cemetery</b>					
<b>Department Number: 530</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Charges for Services</b>	\$ 107,634	\$143,230	\$128,611	-10.21%	\$ (14,619)
<b>Miscellaneous Income</b>	9,057	7,500	6,895	-8.07%	(605)
<b>Non-Operating Income</b>	12,952	5,881	3,000	-48.99%	(2,881)
<b>Operating Transfers In</b>	10,000	10,000	10,000	0.00%	-
<b>TOTAL</b>	<b>\$ 139,643</b>	<b>\$ 166,611</b>	<b>\$ 148,506</b>	<b>-10.87%</b>	<b>\$ (18,105)</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 44,256	\$ 50,017	\$ 52,972	5.91%	\$ 2,955
<b>Benefits</b>	(18,164)	28,704	30,177	5.13%	1,473
<b>Service &amp; Supplies</b>	39,545	70,546	47,785	-32.26%	(22,761)
<b>Depreciation</b>	12,892	12,900	13,500	4.65%	600
<b>TOTAL</b>	<b>\$ 78,529</b>	<b>\$ 162,167</b>	<b>\$ 144,434</b>	<b>-10.94%</b>	<b>\$ (17,733)</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 61,113</b>	<b>\$ 4,444</b>	<b>\$ 4,072</b>	<b>-8.37%</b>	<b>\$ (372)</b>
<b>Capital Outlay</b>	\$ -	\$ -	\$35,230	0.00%	35,230
<b>Cash Balance 6/30</b>	<b>\$ 342,225</b>	<b>\$ 376,180</b>	<b>\$ 375,133</b>		
<b>FTE</b>	<b>0.80</b>	<b>0.70</b>	<b>0.70</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Cemetery</b>		
<b>DEPARTMENT NUMBER: 530</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Parks Maintenance Coordinator	0.5	\$ 22,985
Park Maintenance Worker	0.2	8,487
Clerical Hourly		16,600
Overtime		3,400
Temporary Staffing		1,500
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>0.7</b>	<b>\$ 52,972</b>
<b>BENEFITS:</b>		
Medicare		\$ 747
Retirement		7,975
Group Insurance		3,396
Workers' Compensation		863
Foul Weather Allowance		105
Phone Allowance		480
OPEB Costs		14,611
GASB 68 PERS Expense		2,000
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 30,177</b>
<b>GRAND TOTAL</b>		<b>\$ 83,149</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>CEMETERY FUND</b>								
<b>REVENUE</b>								
5309580	441690	GRAVE OPENINGS	(\$50,514.01)	(\$35,098.91)	(\$32,705.00)	(\$29,705.94)	(\$37,750.00)	(\$39,357.00)
5309580	441692	GRAVE PLOTS	(\$40,838.72)	(\$36,177.17)	(\$34,703.00)	(\$50,803.86)	(\$65,000.00)	(\$51,225.00)
5309580	441693	GRAVE CTYPTS	(\$37,226.99)	(\$29,499.85)	(\$24,056.00)	(\$21,930.40)	(\$26,980.00)	(\$27,742.00)
5309580	441695	DISINTERMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5309580	441697	GRAVE NICHES	(\$8,937.71)	(\$1,920.00)	(\$2,364.00)	(\$7,395.52)	(\$9,000.00)	(\$6,207.00)
5309580	441699	OTHER CHARGES/FEES	(\$10,017.65)	(\$4,938.37)	(\$4,227.00)	(\$3,970.53)	(\$4,500.00)	(\$4,080.00)
<b>5309580 Total</b>			<b>(\$147,535.08)</b>	<b>(\$107,634.30)</b>	<b>(\$98,055.00)</b>	<b>(\$113,806.25)</b>	<b>(\$143,230.00)</b>	<b>(\$128,611.00)</b>
5300088	461010	INTEREST INCOME	(\$5,464.04)	(\$7,079.01)	(\$3,000.00)	(\$3,945.97)	(\$4,000.00)	(\$3,000.00)
5300088	462020	NET INC IN FAIR VALUE INV	(\$4,113.36)	(\$4,406.94)	\$0.00	\$0.00	\$0.00	\$0.00
<b>5300088 Total</b>			<b>(\$9,577.40)</b>	<b>(\$11,485.95)</b>	<b>(\$3,000.00)</b>	<b>(\$3,945.97)</b>	<b>(\$4,000.00)</b>	<b>(\$3,000.00)</b>
5309581	465090	DONATIONS	(\$1,298.61)	(\$1,466.08)	\$0.00	(\$2,023.29)	(\$2,023.00)	\$0.00
<b>5309581 Total</b>			<b>(\$1,298.61)</b>	<b>(\$1,466.08)</b>	<b>\$0.00</b>	<b>(\$2,023.29)</b>	<b>(\$2,023.00)</b>	<b>\$0.00</b>
5309580	466050	REFUNDS/REIMBURSEMENTS	(\$100.00)	\$0.00	\$0.00	\$142.50	\$142.00	\$0.00
5309580	466110	MISC. OTHER INCOME	(\$12,102.86)	(\$9,056.86)	(\$8,893.00)	(\$5,676.41)	(\$7,500.00)	(\$6,895.00)
<b>5309580 Total</b>			<b>(\$12,202.86)</b>	<b>(\$9,056.86)</b>	<b>(\$8,893.00)</b>	<b>(\$5,533.91)</b>	<b>(\$7,358.00)</b>	<b>(\$6,895.00)</b>
5300091	481010	GENERAL FUND	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)
<b>5300091 Total</b>			<b>(\$10,000.00)</b>	<b>(\$10,000.00)</b>	<b>(\$10,000.00)</b>	<b>(\$10,000.00)</b>	<b>(\$10,000.00)</b>	<b>(\$10,000.00)</b>
<b>Grand Total</b>			<b>(\$180,613.95)</b>	<b>(\$139,643.19)</b>	<b>(\$119,948.00)</b>	<b>(\$135,309.42)</b>	<b>(\$166,611.00)</b>	<b>(\$148,506.00)</b>
<b>EXPENSE</b>								
5305067	500101	SALARIES	\$31,071.18	\$28,098.72	\$33,883.00	\$20,380.84	\$28,517.00	\$31,472.00
5305067	500102	HOURLY/SEASONAL	\$15,478.55	\$14,717.64	\$16,600.00	\$11,802.57	\$16,600.00	\$16,600.00
5305067	500103	ADMINISTRATIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5305067	500107	ANNUAL LEAVE PAYOFF	\$778.40	(\$929.64)	\$0.00	\$0.00	\$0.00	\$0.00
5305067	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5305067	500109	WORKERS' COMPENSATORY LEAVE	(\$374.64)	\$880.81	\$0.00	\$0.00	\$0.00	\$0.00
5305067	500111	OVERTIME	\$2,240.90	\$839.86	\$3,400.00	\$0.00	\$3,400.00	\$3,400.00
5305067	500112	CALL BACK PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5305067	500113	STAND-BY PAY	\$55.65	(\$17.56)	\$0.00	\$6.13	\$0.00	\$0.00
5305067	500114	F L S A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5305067	500116	HOLIDAY PAY	(\$38.13)	\$4.77	\$0.00	\$0.00	\$0.00	\$0.00
5305067	500125	TEMPORARY STAFFING	\$913.21	\$661.17	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
5305067	500199	GRANT FUNDED ALLOCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			<b>\$50,125.12</b>	<b>\$44,255.77</b>	<b>\$55,383.00</b>	<b>\$32,189.54</b>	<b>\$50,017.00</b>	<b>\$52,972.00</b>
5305067	500225	MEDICARE	\$677.28	\$622.22	\$769.00	\$470.83	\$824.00	\$747.00
5305067	500230	RETIREMENT	\$8,142.51	\$7,606.93	\$9,296.00	\$5,235.49	\$7,268.00	\$7,975.00
5305067	500240	GROUP INSURANCE	\$13,176.37	\$7,892.34	\$9,061.00	\$1,552.06	\$2,386.00	\$3,396.00
5305067	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5305067	500250	WORKERS' COMPENSATION	\$819.60	\$785.72	\$863.00	\$604.85	\$1,041.00	\$863.00
5305067	500266	FOUL WEATHER ALLOWANCE	\$120.00	\$105.00	\$105.00	\$90.00	\$90.00	\$105.00
5305067	500271	PHONE ALLOWANCE	\$480.00	\$448.00	\$200.00	\$368.00	\$484.00	\$480.00
5305067	500286	OPEB COST	(\$12,341.00)	(\$37,368.00)	\$14,611.00	\$0.00	\$14,611.00	\$14,611.00
5305067	500287	PENSION COST	(\$555.00)	\$1,744.00	\$22,683.00	\$0.00	\$2,000.00	\$2,000.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
			\$10,519.76	(\$18,163.79)	\$57,588.00	\$8,321.23	\$28,704.00	\$30,177.00
5305067	500312	AUDITING FEES	\$689.85	\$691.25	\$730.00	\$768.25	\$730.00	\$730.00
5305067	500349	CONTRACTUAL SERVICES	\$237.04	\$78.11	\$2,500.00	\$88.75	\$2,500.00	\$2,500.00
5305067	500430	EQUIPMENT REPAIR & MAINT	\$0.00	\$0.00	\$200.00	\$162.21	\$200.00	\$200.00
5305067	500435	VEHICLE REPAIR & MAINT	\$5,711.36	\$2,754.05	\$5,000.00	\$625.46	\$5,000.00	\$5,000.00
5305067	500436	FACILITY REPAIR & MAINT	\$0.00	\$179.94	\$1,000.00	\$593.68	\$1,000.00	\$1,000.00
5305067	500442	REFORESTATION	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	\$400.00
5305067	500542	PRINTING/ADVERTISING	\$190.77	\$62.88	\$500.00	\$303.34	\$500.00	\$500.00
5305067	500601	OFFICE SUPPLIES	\$120.60	\$22.29	\$300.00	\$81.52	\$300.00	\$300.00
5305067	500617	NICHE EXPENSE	\$3,013.05	\$3,253.92	\$25,000.00	\$409.19	\$25,000.00	\$4,000.00
5305067	500625	OPERATING SUPPLIES	\$1,103.97	\$1,435.71	\$800.00	\$1,026.64	\$800.00	\$800.00
5305067	500634	CRYPT EXPENSE	\$10,833.00	\$10,219.30	\$10,500.00	\$12,401.00	\$10,500.00	\$10,500.00
5305067	500660	VEHICLE FUEL/OIL	\$2,042.39	\$1,359.78	\$2,000.00	\$230.56	\$2,000.00	\$2,000.00
5305067	500672	SUPPLIED UNIFORMS	\$255.28	\$0.00	\$400.00	\$39.20	\$400.00	\$400.00
5305067	500674	SMALL TOOLS/ EQUIPMENT	\$160.12	\$0.00	\$200.00	\$134.16	\$200.00	\$200.00
5305067	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5305067	500680	GIFTS & DONATIONS	\$1,662.50	\$1,483.05	\$0.00	\$841.20	\$841.00	\$0.00
5305067	500710	TELEPHONE	\$34.71	\$29.14	\$500.00	\$26.19	\$500.00	\$500.00
5305067	500712	POWER	\$1,987.15	\$1,644.39	\$2,600.00	\$1,207.03	\$2,600.00	\$2,600.00
5305067	500713	HEATING	\$1,202.77	\$1,586.31	\$1,500.00	\$929.39	\$1,500.00	\$1,500.00
5305067	500915	ISC: INSURANCE FUND	\$2,625.00	\$2,775.00	\$2,775.00	\$1,387.50	\$2,775.00	\$3,075.00
5305067	500950	ISC: FLEET MANAGEMENT	\$12,370.00	\$11,970.00	\$12,800.00	\$6,400.00	\$12,800.00	\$11,580.00
5309580	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$44,239.56	\$39,545.12	\$69,705.00	\$27,655.27	\$70,546.00	\$47,785.00
5305067	504465	DEPRECIATION EXPENSE	\$12,891.62	\$12,891.63	\$12,900.00	\$0.00	\$12,900.00	\$13,500.00
			\$12,891.62	\$12,891.63	\$12,900.00	\$0.00	\$12,900.00	\$13,500.00
5305067	505000	CAPITALIZED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5305067	507712	FACILITY UPGRADE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,230.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,230.00
<b>Grand Total</b>			<b>\$117,776.06</b>	<b>\$78,528.73</b>	<b>\$195,576.00</b>	<b>\$68,166.04</b>	<b>\$162,167.00</b>	<b>\$179,664.00</b>

## FISCAL SUMMARY FOR INTERNAL SERVICE FUNDS

<b>Department Name: Fleet</b>					
<b>Department Number: 5603025 &amp; 5603055</b>					
	2019-20	2020-21	2021-22	% Change	\$ Change
	Actual	Estimated	Proposed	Budget	Budget
<b>REVENUE</b>					
<b>Charges for Services</b>	\$ 2,260,138	\$ 2,531,149	\$ 2,549,494	0.72%	\$ 18,345
<b>Non-Operating Income</b>	80,563	19,085	15,000	-21.40%	(4,085)
<b>Operating Transfers In</b>	-	-	-	0.00%	-
<b>TOTAL</b>	<b>\$ 2,340,701</b>	<b>\$ 2,550,234</b>	<b>\$ 2,564,494</b>	<b>0.56%</b>	<b>\$ 14,260</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$ 572,877	\$ 646,775	\$ 697,140	7.79%	\$ 50,365
<b>Benefits</b>	330,781	448,739	477,766	6.47%	29,027
<b>Service &amp; Supplies</b>	1,098,918	1,266,825	1,426,599	12.61%	159,774
<b>Depreciation</b>	134,279	250,000	250,000	0.00%	-
<b>Operating Transfers Out</b>	143,960	-	-	0.00%	-
<b>Bond Interest</b>	7,604	5,261	2,662	-49.40%	(2,599)
<b>Bond Issuance Costs</b>	-	-	-	0.00%	-
<b>TOTAL</b>	<b>\$ 2,288,419</b>	<b>\$ 2,617,600</b>	<b>\$ 2,854,167</b>	<b>9.04%</b>	<b>\$ 236,567</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 52,282</b>	<b>\$ (67,366)</b>	<b>\$ (289,673)</b>	<b>330.00%</b>	<b>\$ (222,307)</b>
<b>Bond Proceeds</b>	\$ -	\$ -	\$ -	0.00%	\$ -
<b>Capital Outlay</b>	\$ 287,686	\$ 1,548,481	\$ 154,855	-90.00%	\$ (1,393,626)
<b>Bond Principal Payments</b>	\$ 120,000	\$ 122,000	\$ 125,000	2.46%	\$ 3,000
<b>Cash Balance - June 30</b>	\$ 1,579,838	\$ 256,336	\$ 101,153		
<b>FTE</b>	8.15	9.15	9.15		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: FLEET</b>		
<b>DEPARTMENT NUMBER: 5603025</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Fleet Services Supervisor	1.00	\$ 89,126
Fleet Services Foreman	1.00	75,491
Transportation Manager	0.15	17,007
Senior Fleet Services Tech	6.00	388,393
Call Back CCEA		3,500
Overtime		30,000
Stand By CCEA		14,000
Temporary Staffing		14,400
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>8.15</b>	<b>\$ 631,917</b>
<b>BENEFITS:</b>		
Medicare		\$ 8,866
Retirement		126,343
Group Insurance		117,498
H.S.A. Contribution		664
Workers' Compensation		6,064
Education Allowance		1,250
Tool Allowance		4,200
Car Allowance		585
Phone Allowance		2,064
OPEB Costs		53,613
GASB 68 Pension Expense		110,732
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 431,879</b>
<b>GRAND TOTAL</b>		<b>\$ 1,063,796</b>

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: FLEET</b>		
<b>DEPARTMENT NUMBER: 5603055</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Radio-Communications Foreman	1.00	\$ 65,223
Call Back CCEA		-
Overtime		-
Stand By CCEA		-
Temporary Staffing		-
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>1.00</b>	<b>\$ 65,223</b>
<b>BENEFITS:</b>		
Medicare		\$ 883
Retirement		19,448
Group Insurance		23,762
Workers' Compensation		744
Tool Allowance		600
Foul Weather Allowance		150
Phone Allowance		300
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 45,887</b>
<b>GRAND TOTAL</b>		<b>\$ 111,110</b>



Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>FLEET MANAGEMENT FUND</b>								
<b>REVENUE</b>								
5609900	441501	GENERAL FUND	(\$951,253.00)	(\$941,440.50)	(\$986,240.00)	(\$493,120.00)	(\$986,240.00)	(\$956,508.00)
5609900	441505	REG. TRANSPORTATION FUND	(\$1,237.00)	(\$1,197.00)	(\$640.00)	(\$320.00)	(\$640.00)	\$0.00
5609900	441507	STREET MAINTENANCE	(\$325,949.50)	(\$317,803.50)	(\$346,240.00)	(\$173,120.00)	(\$346,240.00)	(\$332,346.00)
5609900	441509	CC TRANSIT FUND	(\$129,885.00)	(\$125,685.00)	(\$139,520.00)	(\$69,760.00)	(\$139,520.00)	(\$119,274.00)
5609900	441514	TRAFFIC/TRANSPORT FUND	(\$1,237.00)	(\$1,197.00)	(\$1,280.00)	(\$640.00)	(\$1,280.00)	(\$1,158.00)
5609900	441520	QUALITY OF LIFE	(\$11,133.00)	(\$14,364.00)	(\$15,360.00)	(\$7,680.00)	(\$15,360.00)	(\$17,370.00)
5609900	441550	AMBULANCE FUND	(\$92,775.00)	(\$93,366.00)	(\$92,160.00)	(\$46,080.00)	(\$92,160.00)	(\$86,850.00)
5609900	441553	STORM DRAINAGE	(\$22,266.00)	(\$21,546.00)	(\$23,040.00)	(\$11,520.00)	(\$23,040.00)	(\$20,844.00)
5609900	441554	SEWER FUND(S)	(\$82,879.00)	(\$80,797.50)	(\$86,400.00)	(\$43,200.00)	(\$86,400.00)	(\$79,323.00)
5609900	441556	WATER FUND	(\$176,891.00)	(\$172,368.00)	(\$180,480.00)	(\$90,240.00)	(\$180,480.00)	(\$182,385.00)
5609900	441564	CEMETERY FUND	(\$12,370.00)	(\$11,970.00)	(\$12,800.00)	(\$6,400.00)	(\$12,800.00)	(\$11,580.00)
5609900	441585	REDEVELOPMENT ADMIN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5609900	442401	RADIO GF	(\$552,596.00)	(\$375,052.00)	(\$492,784.00)	(\$246,392.00)	(\$492,784.00)	(\$565,045.00)
5609900	442414	RADIO TRAFFIC/TRANS	(\$1,625.00)	(\$1,065.00)	(\$1,524.00)	(\$762.00)	(\$1,524.00)	(\$1,668.00)
5609900	442415	RADIO RTC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5609900	442416	RADIO STREETS	(\$65,011.00)	(\$44,218.00)	(\$66,741.00)	(\$33,370.50)	(\$66,741.00)	(\$72,559.00)
5609900	442450	RADIO AMBULANCE	(\$8,939.00)	(\$5,327.00)	(\$8,228.00)	(\$4,114.00)	(\$8,228.00)	(\$7,506.00)
5609900	442453	RADIO STORMWATER DRAINAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,668.00)
5609900	442454	RADIO SEWER OPERATIONS	(\$41,445.00)	(\$25,572.00)	(\$32,913.00)	(\$16,456.50)	(\$32,913.00)	(\$38,365.00)
5609900	442456	RADIO WATER FUND	(\$44,695.00)	(\$27,170.00)	(\$44,799.00)	(\$22,399.50)	(\$44,799.00)	(\$55,045.00)
5609900	443060	DEPARTMENT CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5609900 Total</b>			(\$2,522,186.50)	(\$2,260,138.50)	(\$2,531,149.00)	(\$1,265,574.50)	(\$2,531,149.00)	(\$2,549,494.00)
5609988	461010	INTEREST INCOME	(\$38,253.76)	(\$49,138.72)	(\$15,000.00)	(\$19,435.37)	(\$15,000.00)	(\$15,000.00)
5609988	462020	NET INC IN FAIR VALUE INV	(\$29,559.85)	(\$31,343.11)	\$0.00	\$0.00	\$0.00	\$0.00
<b>5609988 Total</b>			(\$67,813.61)	(\$80,481.83)	(\$15,000.00)	(\$19,435.37)	(\$15,000.00)	(\$15,000.00)
5609900	466110	MISC. OTHER INCOME	\$0.01	(\$80.53)	\$0.00	\$0.00	\$0.00	\$0.00
<b>5609900 Total</b>			\$0.01	(\$80.53)	\$0.00	\$0.00	\$0.00	\$0.00
5609990	475200	CAPITAL ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5609990 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5609991	481520	AMBULANCE FUND	(\$31,020.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5609991 Total</b>			(\$31,020.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5609990	482080	SURPLUS SALES	(\$11,447.50)	\$0.00	\$0.00	(\$4,085.00)	(\$4,085.00)	\$0.00
<b>5609990 Total</b>			(\$11,447.50)	\$0.00	\$0.00	(\$4,085.00)	(\$4,085.00)	\$0.00
5609999	483030	BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5609999 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Grand Total</b>			(\$2,632,467.60)	(\$2,340,700.86)	(\$2,546,149.00)	(\$1,289,094.87)	(\$2,550,234.00)	(\$2,564,494.00)
<b>EXPENSE</b>								
5603025	500101	SALARIES	\$504,331.17	\$509,775.34	\$546,251.00	\$403,931.22	\$549,692.00	\$570,017.00
5603025	500102	HOURLY/SEASONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5603025	500103	ADMINISTRATIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5603025	500106	MANAGEMENT LEAVE PAY	\$3,879.78	\$3,006.97	\$0.00	\$2,210.60	\$348.00	\$0.00
5603025	500107	ANNUAL LEAVE PAYOFF	\$1,522.73	\$17,154.02	\$0.00	\$0.00	\$0.00	\$0.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5603025	500108	SICK LEAVE PAY	(\$6,527.51)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5603025	500109	WORKERS' COMPENSATORY LEAVE	(\$453.91)	\$1,902.94	\$0.00	\$0.00	\$0.00	\$0.00
5603025	500111	OVERTIME	\$41,071.02	\$18,318.63	\$30,000.00	\$12,376.83	\$30,000.00	\$30,000.00
5603025	500112	CALL BACK PAY	\$184.28	\$0.00	\$3,500.00	\$91.04	\$3,500.00	\$3,500.00
5603025	500113	STAND-BY PAY	\$16,492.04	\$10,713.34	\$14,000.00	\$4,976.79	\$17,547.00	\$14,000.00
5603025	500114	F L S A	\$55.73	\$21.20	\$0.00	\$2.69	\$0.00	\$0.00
5603025	500116	HOLIDAY PAY	(\$334.54)	\$3,149.50	\$0.00	\$166.91	\$0.00	\$0.00
5603025	500125	TEMPORARY STAFFING	\$4,351.60	\$8,834.59	\$14,400.00	\$6,265.67	\$14,400.00	\$14,400.00
5603025	500199	GRANT FUNDED ALLOCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$564,572.39	\$572,876.53	\$608,151.00	\$430,021.75	\$615,487.00	\$631,917.00
5603025	500225	MEDICARE	\$8,189.54	\$8,025.49	\$8,522.00	\$6,075.49	\$8,752.00	\$8,866.00
5603025	500230	RETIREMENT	\$114,767.18	\$110,945.78	\$119,381.00	\$85,946.00	\$120,791.00	\$126,343.00
5603025	500240	GROUP INSURANCE	\$127,281.73	\$113,676.24	\$116,349.00	\$87,964.69	\$116,829.00	\$117,498.00
5603025	500241	CITY HSA CONTRIBUTION	\$0.00	\$475.06	\$664.00	\$446.92	\$606.00	\$664.00
5603025	500250	WORKERS' COMPENSATION	\$6,024.70	\$6,667.48	\$6,064.00	\$3,555.52	\$6,236.00	\$6,064.00
5603025	500260	EDUCATION INCENTIVE	\$1,350.00	\$500.00	\$1,250.00	\$0.00	\$1,125.00	\$1,250.00
5603025	500265	UNIFORM ALLOWANCE	\$956.27	\$573.21	\$1,000.00	\$576.21	\$398.00	\$0.00
5603025	500266	FOUL WEATHER ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5603025	500268	TOOL ALLOWANCE	\$4,120.00	\$4,050.00	\$4,200.00	\$3,220.00	\$4,235.00	\$4,200.00
5603025	500270	CAR ALLOWANCE	\$585.00	\$589.50	\$585.00	\$432.00	\$587.00	\$585.00
5603025	500271	PHONE ALLOWANCE	\$2,067.20	\$2,098.40	\$2,064.00	\$1,582.40	\$2,081.00	\$2,064.00
5603025	500272	MOBILE DEVICE ALLOWANCE	\$301.00	\$35.00	\$300.00	\$0.00	\$300.00	\$0.00
5603025	500286	OPEB COST	\$65,284.00	\$63,055.00	\$53,613.00	\$0.00	\$53,613.00	\$53,613.00
5603025	500287	PENSION COST	(\$9,890.00)	\$20,090.00	\$110,732.00	\$0.00	\$110,732.00	\$110,732.00
			\$321,036.62	\$330,781.16	\$424,724.00	\$189,799.23	\$426,285.00	\$431,879.00
5603025	500312	AUDITING FEES	\$1,576.80	\$1,580.00	\$1,668.00	\$1,756.00	\$1,668.00	\$1,668.00
5603025	500330	TRAINING	\$13,870.52	\$11,741.25	\$17,000.00	\$2,008.39	\$17,000.00	\$17,000.00
5603025	500349	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$0.00	\$92.00	\$0.00	\$0.00
5603025	500356	EMPLOYEE PHYSICALS	\$0.00	\$396.00	\$0.00	\$99.00	\$0.00	\$0.00
5603025	500424	LAUNDRY SERVICE	\$7,426.69	\$7,317.03	\$6,000.00	\$4,279.11	\$6,000.00	\$6,000.00
5603025	500430	EQUIPMENT REPAIR & MAINT	\$10,408.52	\$2,988.97	\$8,000.00	\$1,250.00	\$8,000.00	\$8,000.00
5603025	500433	SOFTWARE MAINTENANCE COST	\$24,303.40	\$11,302.37	\$13,250.00	\$7,762.90	\$20,000.00	\$20,000.00
5603025	500434	BUILDING REPAIR & MAINT	\$4,689.97	\$48,473.42	\$5,000.00	\$1,077.00	\$5,000.00	\$5,000.00
5603025	500435	VEHICLE REPAIR & MAINT	\$223,377.56	\$229,394.15	\$350,000.00	\$205,704.62	\$350,000.00	\$350,000.00
5603025	500436	FACILITY REPAIR & MAINT	\$12,812.97	\$6,718.08	\$12,000.00	\$2,778.70	\$12,000.00	\$12,000.00
5603025	500437	RADIO MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5603025	500542	PRINTING/ADVERTISING	\$212.14	\$191.40	\$200.00	\$213.95	\$200.00	\$200.00
5603025	500545	MEMBERSHIP / PUBLICATIONS	\$175.00	\$760.00	\$800.00	\$410.00	\$800.00	\$800.00
5603025	500580	TRAVEL	\$0.00	\$561.08	\$0.00	\$0.00	\$0.00	\$0.00
5603025	500601	OFFICE SUPPLIES	\$1,758.39	\$1,681.07	\$2,000.00	\$1,193.76	\$2,000.00	\$2,000.00
5603025	500602	POSTAGE/SHIPPING	\$21.85	\$103.26	\$150.00	\$0.00	\$150.00	\$150.00
5603025	500625	OPERATING SUPPLIES	\$19,788.23	\$16,761.37	\$16,000.00	\$8,518.89	\$16,000.00	\$16,000.00
5603025	500644	LICENSES & PERMITS	\$310.50	\$110.00	\$200.00	\$99.00	\$200.00	\$200.00
5603025	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$0.00	\$232.50	\$225.00	\$204.95	\$225.00	\$225.00
5603025	500660	VEHICLE FUEL/OIL	\$37,537.87	\$8,217.07	\$10,000.00	\$34,011.99	\$10,000.00	\$10,000.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5603025	500674	SMALL TOOLS/ EQUIPMENT	\$6,041.49	\$59,371.67	\$6,000.00	\$2,264.11	\$6,000.00	\$6,000.00
5603025	500675	SMALL FURNISHINGS	\$452.17	\$601.97	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
5603025	500710	TELEPHONE	\$1,804.56	\$714.01	\$2,000.00	\$451.29	\$2,000.00	\$2,000.00
5603025	500712	POWER	\$10,279.74	\$8,780.11	\$5,000.00	\$5,347.35	\$5,000.00	\$5,000.00
5603025	500713	HEATING	\$15,162.57	\$18,405.32	\$10,000.00	\$10,745.40	\$10,000.00	\$10,000.00
5603025	500901	ISC: GENERAL FUND	\$80,880.00	\$156,104.00	\$220,996.00	\$147,328.00	\$220,996.00	\$204,270.00
5603025	500915	ISC: INSURANCE FUND	\$210,000.00	\$222,000.00	\$222,000.00	\$111,000.00	\$222,000.00	\$246,000.00
5603025	501299	GRANT ALLOCATION/DIRECT BILL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5603025	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$682,890.94	\$814,506.10	\$909,489.00	\$548,596.41	\$916,239.00	\$923,513.00
5603025	504465	DEPRECIATION EXPENSE	\$120,047.58	\$134,278.39	\$250,000.00	\$0.00	\$250,000.00	\$250,000.00
			\$120,047.58	\$134,278.39	\$250,000.00	\$0.00	\$250,000.00	\$250,000.00
5603025	504846	BOND ISSUANCE COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5603025	504875	LOSS ON DISPOSAL F.A.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5603025	505000	CAPITALIZED ASSETS	(\$102,887.29)	(\$333,907.66)	\$0.00	\$0.00	\$0.00	\$0.00
			(\$102,887.29)	(\$333,907.66)	\$0.00	\$0.00	\$0.00	\$0.00
5603025	507010	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5603025	507705	VEHICLE REPLACEMENT PROGRAM	\$12,549.07	\$32,549.66	\$0.00	\$0.00	\$0.00	\$0.00
5603025	507712	FACILITY UPGRADE	\$0.00	\$0.00	\$449,999.00	\$47,438.70	\$449,999.00	\$0.00
5603025	507775	EQUIPMENT	\$7,845.00	\$0.00	\$6,750.00	\$0.00	\$0.00	\$0.00
5603025	507810	BOARD DESIGNATED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$20,394.07	\$32,549.66	\$456,749.00	\$47,438.70	\$449,999.00	\$0.00
<b>5603025 Total</b>			\$1,606,054.31	\$1,551,084.18	\$2,649,113.00	\$1,215,856.09	\$2,658,010.00	\$2,237,309.00
5603055	500101	SALARIES	\$0.00	\$0.00	\$78,879.00	\$31,530.73	\$31,288.00	\$65,223.00
5603055	500104	SHIFT DIFFERENTIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5603055	500111	OVERTIME	\$0.00	\$0.00	\$0.00	\$13,774.49	\$0.00	\$0.00
5603055	500112	CALL BACK PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5603055	500113	STAND-BY PAY	\$0.00	\$0.00	\$0.00	\$2,086.61	\$0.00	\$0.00
5603055	500116	HOLIDAY PAY	\$0.00	\$0.00	\$0.00	\$250.12	\$0.00	\$0.00
			\$0.00	\$0.00	\$78,879.00	\$47,641.95	\$31,288.00	\$65,223.00
5603055	500225	MEDICARE	\$0.00	\$0.00	\$999.00	\$658.47	\$422.00	\$883.00
5603055	500230	RETIREMENT	\$0.00	\$0.00	\$19,349.00	\$9,906.22	\$9,152.00	\$19,448.00
5603055	500240	GROUP INSURANCE	\$0.00	\$0.00	\$23,859.00	\$11,880.91	\$11,781.00	\$23,762.00
5603055	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5603055	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$1,423.00	\$530.98	\$656.00	\$744.00
5603055	500266	FOUL WEATHER ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
5603055	500268	TOOL ALLOWANCE	\$0.00	\$0.00	\$0.00	\$300.00	\$295.00	\$600.00
5603055	500271	PHONE ALLOWANCE	\$0.00	\$0.00	\$0.00	\$150.00	\$148.00	\$300.00
			\$0.00	\$0.00	\$45,630.00	\$23,426.58	\$22,454.00	\$45,887.00
5603055	500309	PROFESSIONAL SERVICES	\$1,000.00	\$1,350.00	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00
5603055	500330	TRAINING	\$1,387.50	\$2,555.33	\$5,000.00	\$160.00	\$5,000.00	\$5,000.00
5603055	500427	MICROWAVE/ETHERNET MAINT	\$7,520.72	\$8,936.52	\$15,000.00	\$18,633.22	\$15,000.00	\$15,000.00
5603055	500430	EQUIPMENT REPAIR & MAINT	\$4,272.65	\$287.62	\$2,000.00	\$6,240.00	\$2,000.00	\$2,000.00
5603055	500433	SOFTWARE MAINTENANCE COST	\$0.00	\$215.97	\$20,586.00	\$828.64	\$20,586.00	\$20,586.00
5603055	500436	FACILITY REPAIR & MAINT	\$0.00	\$0.00	\$5,000.00	\$833.01	\$5,000.00	\$5,000.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5603055	500437	RADIO MAINTENANCE	\$47,262.38	\$61,422.51	\$70,000.00	\$23,945.36	\$70,000.00	\$70,000.00
5603055	500504	SUBSCRIPTION FEES	\$0.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00	\$352,500.00
5603055	500580	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5603055	500625	OPERATING SUPPLIES	\$1,911.20	\$462.57	\$5,000.00	\$714.34	\$5,000.00	\$5,000.00
5603055	500674	SMALL TOOLS/ EQUIPMENT	\$2,484.17	\$1,163.45	\$3,000.00	\$2,664.78	\$3,000.00	\$3,000.00
5603055	500676	TECHNICAL EQUIPMENT	\$471,080.52	\$208,021.35	\$0.00	(\$11,619.14)	\$0.00	\$0.00
			\$536,919.14	\$284,415.32	\$350,586.00	\$42,400.21	\$350,586.00	\$503,086.00
5603055	507010	CAPITAL IMPROVEMENTS	\$82,493.22	\$0.00	\$48,644.00	\$48,644.00	\$48,644.00	\$0.00
5603055	507775	EQUIPMENT	\$0.00	\$301,358.00	\$1,049,838.00	\$588,671.81	\$1,049,838.00	\$154,855.00
			\$82,493.22	\$301,358.00	\$1,098,482.00	\$637,315.81	\$1,098,482.00	\$154,855.00
<b>5603055 Total</b>			\$619,412.36	\$585,773.32	\$1,573,577.00	\$750,784.55	\$1,502,810.00	\$769,051.00
5600279	507252	AMBULANCE: TRANSPORTATION	\$0.00	\$143,960.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$143,960.00	\$0.00	\$0.00	\$0.00	\$0.00
5603055	508101	2017 FLEET & CAP PROJ TAX	\$0.00	\$0.00	\$122,000.00	\$2,630.55	\$122,000.00	\$125,000.00
			\$0.00	\$0.00	\$122,000.00	\$2,630.55	\$122,000.00	\$125,000.00
5603055	509101	2017 FLEET & CAP PROJ TAX	\$10,101.53	\$7,604.09	\$5,261.00	(\$438.43)	\$5,261.00	\$2,662.00
			\$10,101.53	\$7,604.09	\$5,261.00	(\$438.43)	\$5,261.00	\$2,662.00
<b>Grand Total</b>			\$2,235,568.20	\$2,288,421.59	\$4,349,951.00	\$1,968,832.76	\$4,288,081.00	\$3,134,022.00

## FISCAL SUMMARY FOR INTERNAL SERVICE FUNDS

Department Name: Group Medical Insurance Fund					
Department Number: 570					
	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
Charges for Services	\$ 8,754,307	\$ 8,801,729	\$ 8,801,729	0.90%	\$ 79,423
Non-Operating Income	9,631	26,775	200	0.00%	-
<b>TOTAL</b>	<b>\$ 8,763,938</b>	<b>\$ 8,828,504</b>	<b>\$ 8,801,929</b>	<b>0.90%</b>	<b>\$ 79,423</b>
<b>EXPENDITURE</b>					
Salary	\$ 233,959	\$ 231,356	\$ 237,186	12.13%	\$ 28,052
Benefits	142,264	145,689	148,081	6.00%	8,742
Service & Supplies	8,371,198	8,502,299	8,439,729	1.62%	137,941
<b>TOTAL</b>	<b>\$ 8,747,421</b>	<b>\$ 8,879,344</b>	<b>\$ 8,824,996</b>	<b>1.97%</b>	<b>\$ 174,735</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 16,517</b>	<b>\$ (50,840)</b>	<b>\$ (23,067)</b>	<b>187.47%</b>	<b>\$ (95,312)</b>
Cash Balance 6/30	\$ 48,552	\$ 38,517	\$ 56,255		
FTE	2.80	2.80	2.80		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Group Medical Insurance Fund</b>		
<b>DEPARTMENT NUMBER: 570</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Human Resources Director	0.15	\$ 25,524
Human Resources Generalists	2.50	167,797
Accounting Manager Proprietary	0.15	12,695
Hourly		31,170
Annual Leave Pay-off		
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>2.80</b>	<b>\$ 237,186</b>
<b>BENEFITS:</b>		
Medicare		\$ 3,344
Retirement		61,290
Group Insurance		39,042
Workers' Compensation		2,727
Car Allowance		585
Phone Allowance		288
OPEB Costs		34,321
GASB 68 Pension Expense		6,484
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 148,081</b>
<b>GRAND TOTAL</b>		<b>\$ 385,267</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>GROUP INSURANCE FUND</b>								
<b>REVENUE</b>								
5709980	441720	EMPLOYEE CONTRIBUTIONS	(\$1,191,410.78)	(\$1,129,315.83)	(\$1,194,696.00)	(\$875,515.55)	(\$1,224,623.00)	(\$1,224,623.00)
5709980	441740	EMPLOYER CONTRIBUTIONS	(\$7,722,210.04)	(\$7,614,537.77)	(\$7,794,151.00)	(\$5,400,268.30)	(\$7,566,654.00)	(\$7,566,654.00)
5709980	441751	RETIREE SELF PAY	(\$17,121.00)	(\$10,453.08)	(\$10,452.00)	\$0.00	(\$10,452.00)	(\$10,452.00)
5709980	441752	RETIREE PERS PAY	(\$7,319.36)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5709980 Total</b>			(\$8,938,061.18)	(\$8,754,306.68)	(\$8,999,299.00)	(\$6,275,783.85)	(\$8,801,729.00)	(\$8,801,729.00)
5709988	461010	INTEREST INCOME	(\$1,860.05)	(\$6,901.05)	(\$200.00)	(\$2,292.77)	(\$2,000.00)	(\$200.00)
5709988	462020	NET INC IN FAIR VALUE INV	(\$1,511.81)	(\$2,730.34)	\$0.00	\$0.00	\$0.00	\$0.00
<b>5709988 Total</b>			(\$3,371.86)	(\$9,631.39)	(\$200.00)	(\$2,292.77)	(\$2,000.00)	(\$200.00)
5709980	466050	REFUNDS/REIMBURSEMENTS	(\$16,456.27)	\$0.00	\$0.00	(\$24,775.20)	(\$24,775.00)	\$0.00
<b>5709980 Total</b>			(\$16,456.27)	\$0.00	\$0.00	(\$24,775.20)	(\$24,775.00)	\$0.00
<b>Grand Total</b>			(\$8,957,889.31)	(\$8,763,938.07)	(\$8,999,499.00)	(\$6,302,851.82)	(\$8,828,504.00)	(\$8,801,929.00)
<b>EXPENSE</b>								
5700706	500101	SALARIES	\$188,454.31	\$202,943.01	\$196,982.00	\$146,591.30	\$199,701.00	\$206,016.00
5700706	500102	HOURLY/SEASONAL	\$14,525.00	\$13,113.75	\$31,170.00	\$10,548.00	\$31,170.00	\$31,170.00
5700706	500103	ADMINISTRATIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5700706	500106	MANAGEMENT LEAVE PAY	\$7,225.43	\$4,145.74	\$0.00	\$657.37	\$485.00	\$0.00
5700706	500107	ANNUAL LEAVE PAYOFF	\$5,113.39	\$10,391.06	\$0.00	\$0.00	\$0.00	\$0.00
5700706	500108	SICK LEAVE PAY	(\$6,316.80)	\$3,365.33	\$0.00	\$0.00	\$0.00	\$0.00
5700706	500111	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$209,001.33	\$233,958.89	\$228,152.00	\$157,796.67	\$231,356.00	\$237,186.00
5700706	500225	MEDICARE	\$2,956.14	\$3,325.55	\$3,214.00	\$2,216.26	\$3,359.00	\$3,344.00
5700706	500230	RETIREMENT	\$54,454.45	\$60,471.58	\$57,616.00	\$43,070.24	\$58,554.00	\$61,290.00
5700706	500240	GROUP INSURANCE	\$28,268.37	\$27,689.00	\$32,992.00	\$25,082.96	\$33,223.00	\$33,089.00
5700706	500241	CITY HSA CONTRIBUTION	\$0.00	\$6,151.19	\$5,954.00	\$4,513.20	\$5,977.00	\$5,953.00
5700706	500250	WORKERS' COMPENSATION	\$2,317.21	\$2,938.97	\$2,727.00	\$1,363.77	\$2,893.00	\$2,727.00
5700706	500270	CAR ALLOWANCE	\$585.00	\$589.50	\$585.00	\$432.00	\$587.00	\$585.00
5700706	500271	PHONE ALLOWANCE	\$271.20	\$292.80	\$288.00	\$220.80	\$291.00	\$288.00
5700706	500286	OPEB COST	(\$2,502.00)	\$34,321.00	\$15,564.00	\$0.00	\$34,321.00	\$34,321.00
5700706	500287	PENSION COST	(\$1,496.00)	\$6,484.00	\$52,000.00	\$0.00	\$6,484.00	\$6,484.00
			\$84,854.37	\$142,263.59	\$170,940.00	\$76,899.23	\$145,689.00	\$148,081.00
5700706	500309	PROFESSIONAL SERVICES	\$49,298.40	\$62,861.60	\$74,800.00	\$51,856.77	\$74,800.00	\$74,800.00
5700706	500312	AUDITING FEES	\$1,576.80	\$1,580.00	\$1,668.00	\$1,756.00	\$1,668.00	\$1,668.00
5700706	500330	TRAINING	\$747.00	(\$5,184.00)	\$10,000.00	\$7,095.50	\$10,000.00	\$10,000.00
5700706	500358	RET. EMPLOYEE GROUP INS.	\$413,174.74	\$417,247.86	\$415,000.00	\$288,835.28	\$400,000.00	\$400,000.00
5700706	500520	EMPLOYEE WELLNESS PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5700706	500545	MEMBERSHIP / PUBLICATIONS	\$0.00	\$0.00	\$255.00	\$0.00	\$255.00	\$255.00
5700706	500580	TRAVEL	\$567.64	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
5700706	500585	REIMBURSABLE EDUCATION	\$280,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5700706	500596	OPEB TRUST CONTRIBUTIONS	\$0.00	\$300,000.00	\$300,000.00	\$0.00	\$300,000.00	\$300,000.00
5700706	500604	RETIREE SUBSIDY	\$791,960.35	\$830,419.14	\$900,000.00	\$684,335.03	\$900,000.00	\$900,000.00
5700706	500625	OPERATING SUPPLIES	\$1,365.11	\$0.00	\$2,040.00	\$409.17	\$2,040.00	\$2,040.00
5700706	500710	TELEPHONE	\$114.94	\$116.49	\$400.00	\$104.69	\$400.00	\$400.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5700706	500901	ISC: GENERAL FUND	\$170,334.00	\$61,046.00	\$64,752.00	\$43,168.00	\$64,752.00	\$95,635.00
5700706	501429	HEALTH & WELLNESS PROGRAM	\$18,156.46	\$4,568.59	\$5,000.00	\$4,715.46	\$5,000.00	\$5,000.00
5700706	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5700706	506301	MEDICAL	\$6,384,619.54	\$6,161,282.33	\$6,203,005.00	\$5,206,798.56	\$6,230,197.00	\$6,136,744.00
5700706	506302	DENTAL	\$462,757.41	\$478,039.31	\$480,711.00	\$382,357.72	\$457,487.00	\$457,487.00
5700706	506303	LIFE & AD&D	\$57,823.86	\$59,220.99	\$59,640.00	\$41,025.70	\$54,700.00	\$54,700.00
			\$8,632,496.25	\$8,371,198.31	\$8,518,271.00	\$6,712,457.88	\$8,502,299.00	\$8,439,729.00
5700706	504465	DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5700706	504875	LOSS ON DISPOSAL F.A.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Grand Total</b>			\$8,926,351.95	\$8,747,420.79	\$8,917,363.00	\$6,947,153.78	\$8,879,344.00	\$8,824,996.00



## FISCAL SUMMARY FOR INTERNAL SERVICE FUNDS

<b>Department Name: Worker's Comp Insurance Fund</b>					
<b>Department Number: 580</b>					
	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
<b>Charges for Services</b>	\$1,187,109	\$1,187,878	\$1,187,878	0.00%	\$ -
<b>Non-Operating Income</b>	\$182,506	\$30,000	\$30,000	0.00%	-
<b>TOTAL</b>	<b>\$ 1,369,616</b>	<b>\$ 1,217,878</b>	<b>\$ 1,217,878</b>	<b>0.00%</b>	<b>\$ -</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$121,681	\$111,263	\$114,428	2.84%	\$ 3,165
<b>Benefits</b>	\$87,009	\$87,754	\$89,455	1.94%	1,701
<b>Service &amp; Supplies</b>	\$814,838	\$1,101,141	\$1,082,783	-1.67%	(18,358)
<b>Depreciation</b>	\$15,401	\$15,500	\$6,800	-56.13%	(8,700)
<b>TOTAL</b>	<b>\$ 1,038,929</b>	<b>\$ 1,315,658</b>	<b>\$ 1,293,466</b>	<b>-1.69%</b>	<b>(22,192)</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 330,687</b>	<b>\$ (97,780)</b>	<b>\$ (75,588)</b>	<b>-22.70%</b>	<b>\$ 22,192</b>
<b>Cash Balance - June 30</b>	<b>\$ 3,894,688</b>	<b>\$ 3,850,286</b>	<b>\$ 3,819,376</b>		
<b>FTE</b>	<b>1.15</b>	<b>1.15</b>	<b>1.15</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Worker's Comp Insurance</b>		
<b>DEPARTMENT NUMBER: 580</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Accounting Manager	0.15	\$ 12,695
Chief Financial Officer/Risk Manager	0.20	28,827
Human Resources Director	0.15	25,524
Accounting Clerk	0.15	6,162
Risk Management Coordinator	0.50	41,220
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>1.15</b>	<b>\$ 114,428</b>
<b>BENEFITS:</b>		
Medicare		1,656
Retirement		33,164
Group Insurance		13,576
Workers' Compensation		856
Car Allowance		1,365
Phone Allowance		960
OPEB Costs		31,352
GASB 68 Pension Expense		6,526
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 89,455</b>
<b>GRAND TOTAL</b>		<b>\$ 203,883</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>WORKERS COMPENSATION FUND</b>								
<b>REVENUE</b>								
5809981	437565	WORKERS COMP INTERLOCAL DC	(\$2,343.53)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5809980	441740	EMPLOYER CONTRIBUTIONS	(\$1,067,884.02)	(\$1,187,109.31)	(\$1,187,878.00)	(\$773,887.04)	(\$1,187,878.00)	(\$1,187,878.00)
5809988	461010	INTEREST INCOME	(\$59,806.12)	(\$77,026.13)	(\$30,000.00)	(\$37,745.65)	(\$30,000.00)	(\$30,000.00)
5809988	462020	NET INC IN FAIR VALUE INV	(\$45,819.89)	(\$48,191.98)	\$0.00	\$0.00	\$0.00	\$0.00
5809980	466050	REFUNDS/REIMBURSEMENTS	(\$32,116.64)	(\$57,288.25)	\$0.00	\$0.00	\$0.00	\$0.00
			(\$1,207,970.20)	(\$1,369,615.67)	(\$1,217,878.00)	(\$811,632.69)	(\$1,217,878.00)	(\$1,217,878.00)
<b>EXPENSE</b>								
5800704	500101	SALARIES	\$99,310.62	\$108,114.35	\$111,822.00	\$80,607.86	\$111,107.00	\$114,428.00
5800704	500103	ADMINISTRATIVE PAY	\$9.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5800704	500106	MANAGEMENT LEAVE PAY	\$3,864.78	(\$25.85)	\$0.00	\$826.23	\$156.00	\$0.00
5800704	500107	ANNUAL LEAVE PAYOFF	\$977.87	\$3,294.00	\$0.00	\$0.00	\$0.00	\$0.00
5800704	500108	SICK LEAVE PAY	\$242.27	\$10,249.29	\$0.00	\$0.00	\$0.00	\$0.00
5800704	500109	WORKERS' COMPENSATORY LEAVE	(\$0.15)	\$0.15	\$0.00	\$0.00	\$0.00	\$0.00
5800704	500111	OVERTIME	\$0.00	\$49.47	\$0.00	\$0.00	\$0.00	\$0.00
5800704	500114	F L S A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5800704	500116	HOLIDAY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$104,404.68	\$121,681.41	\$111,822.00	\$81,434.09	\$111,263.00	\$114,428.00
5800704	500225	MEDICARE	\$1,499.82	\$1,567.80	\$1,622.00	\$1,179.26	\$1,610.00	\$1,656.00
5800704	500230	RETIREMENT	\$28,200.28	\$30,985.83	\$31,828.00	\$23,345.44	\$31,798.00	\$33,164.00
5800704	500240	GROUP INSURANCE	\$11,843.72	\$12,462.38	\$12,758.00	\$9,036.14	\$12,072.00	\$12,357.00
5800704	500241	CITY HSA CONTRIBUTION	\$0.00	\$926.20	\$899.00	\$825.32	\$1,124.00	\$1,219.00
5800704	500250	WORKERS' COMPENSATION	\$791.43	\$836.91	\$856.00	\$628.31	\$934.00	\$856.00
5800704	500270	CAR ALLOWANCE	\$1,470.00	\$1,375.50	\$1,365.00	\$1,008.00	\$1,370.00	\$1,365.00
5800704	500271	PHONE ALLOWANCE	\$943.20	\$976.00	\$960.00	\$736.00	\$968.00	\$960.00
5800704	500286	OPEB COST	\$10,099.00	\$31,352.00	\$18,883.00	\$0.00	\$31,352.00	\$31,352.00
5800704	500287	PENSION COST	(\$1,630.00)	\$6,526.00	\$29,917.00	\$0.00	\$6,526.00	\$6,526.00
			\$53,217.45	\$87,008.62	\$99,088.00	\$36,758.47	\$87,754.00	\$89,455.00
5800704	500309	PROFESSIONAL SERVICES	\$109,854.72	\$103,654.78	\$100,000.00	\$85,773.96	\$100,000.00	\$100,000.00
5800704	500312	AUDITING FEES	\$5,705.80	\$1,580.00	\$1,668.00	\$1,756.00	\$1,668.00	\$1,668.00
5800704	500330	TRAINING	\$1,255.26	\$275.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
5800704	500340	CONTRACT EMPLOYEES	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
5800704	500430	EQUIPMENT REPAIR & MAINT	\$432.38	\$0.00	\$1,000.00	\$123.78	\$1,000.00	\$1,000.00
5800704	500512	INSURANCE PERMIUMS	\$104,421.00	\$133,333.95	\$147,000.00	\$120,211.00	\$147,000.00	\$120,272.00
5800704	500514	WORKERS' COMP CLAIMS	\$324,912.97	\$534,093.82	\$800,000.00	\$585,925.33	\$800,000.00	\$800,000.00
5800704	500545	MEMBERSHIP / PUBLICATIONS	\$0.00	\$0.00	\$500.00	\$385.00	\$500.00	\$500.00
5800704	500580	TRAVEL	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
5800704	500582	MILEAGE	\$82.85	\$168.20	\$500.00	\$21.76	\$500.00	\$500.00
5800704	500601	OFFICE SUPPLIES	\$851.71	\$0.00	\$400.00	\$50.40	\$400.00	\$400.00
5800704	500625	OPERATING SUPPLIES	\$312.06	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
5800704	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5800704	500710	TELEPHONE	\$269.20	\$47.85	\$1,500.00	\$42.99	\$1,500.00	\$1,500.00
5800704	500901	ISC: GENERAL FUND	\$29,592.00	\$38,274.00	\$38,648.00	\$25,768.00	\$38,648.00	\$46,918.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5800704	500915	ISC: INSURANCE FUND	\$875.00	\$925.00	\$925.00	\$462.50	\$925.00	\$1,025.00
5800704	501417	SAFETY COMMITTEE	\$2,485.00	\$2,485.00	\$4,000.00	\$2,485.00	\$4,000.00	\$4,000.00
5800704	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$581,049.95	\$814,837.60	\$1,101,141.00	\$823,005.72	\$1,101,141.00	\$1,082,783.00
5800704	504465	DEPRECIATION EXPENSE	\$21,979.94	\$15,400.92	\$22,000.00	\$0.00	\$15,500.00	\$6,800.00
			\$21,979.94	\$15,400.92	\$22,000.00	\$0.00	\$15,500.00	\$6,800.00
<b>5800704 Total</b>			\$760,652.02	\$1,038,928.55	\$1,334,051.00	\$941,198.28	\$1,315,658.00	\$1,293,466.00
5800714	500101	SALARIES	\$10,133.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5800714	500109	WORKERS' COMPENSATORY LEAVE	\$199.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$10,333.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5800714	500225	MEDICARE	\$115.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5800714	500230	RETIREMENT	\$4,185.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5800714	500240	GROUP INSURANCE	\$9,392.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5800714	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5800714	500250	WORKERS' COMPENSATION	\$682.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5800714	500260	EDUCATION INCENTIVE	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5800714	500287	PENSION COST	(\$431.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$14,044.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5800714 Total</b>			\$24,378.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Grand Total</b>			\$785,030.12	\$1,038,928.55	\$1,334,051.00	\$941,198.28	\$1,315,658.00	\$1,293,466.00

## FISCAL SUMMARY FOR INTERNAL SERVICE FUNDS

<b>Department Name: Insurance Fund</b>					
<b>Department Number: 590</b>					
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>% Change</b>	<b>\$ Change</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Budget</b>	<b>Budget</b>
<b>REVENUE</b>					
<b>Charges for Services</b>	\$1,813,705	\$1,850,000	\$2,050,000	<b>10.81%</b>	\$ 200,000
<b>Non-Operating Income</b>	\$139,441	\$127,246	\$17,000	<b>-86.64%</b>	(110,246)
<b>TOTAL</b>	<b>\$ 1,953,146</b>	<b>\$ 1,977,246</b>	<b>\$ 2,067,000</b>	<b>4.54%</b>	<b>\$ 89,754</b>
<b>EXPENDITURE</b>					
<b>Salary</b>	\$96,936	\$90,186	\$93,135	<b>3.27%</b>	\$ 2,949
<b>Benefits</b>	49,635	53,872	53,784	<b>-0.16%</b>	(88)
<b>Service &amp; Supplies</b>	931,492	1,862,257	1,954,683	<b>4.96%</b>	92,426
<b>Depreciation</b>	15,615	16,000	16,000	<b>0.00%</b>	-
<b>TOTAL</b>	<b>\$ 1,093,678</b>	<b>\$ 2,022,315</b>	<b>\$ 2,117,602</b>	<b>4.71%</b>	<b>\$ 95,287</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 859,468</b>	<b>\$ (45,069)</b>	<b>\$ (50,602)</b>	<b>12.28%</b>	<b>\$ (5,533)</b>
<b>Capital Outlay</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	\$ -
<b>Cash Balance 06/30</b>	<b>\$ 1,045,447</b>	<b>\$ 1,027,001</b>	<b>\$ 1,003,022</b>		
<b>FTE</b>	<b>1.05</b>	<b>1.05</b>	<b>1.05</b>		

**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Insurance</b>		
<b>DEPARTMENT NUMBER: 590</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Accounting Manager	0.20	\$ 16,926
Chief Financial Officer	0.20	28,827
Accounting Clerk	0.15	6,162
Risk Management Coordinator	0.50	41,220
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>1.05</b>	<b>\$ 93,135</b>
<b>BENEFITS:</b>		
Medicare		\$ 1,348
Retirement		26,830
Group Insurance		12,557
Workers' Compensation		782
Car Allowance		780
Phone Allowance		864
OPEB Costs		5,623
GASB 68 Pension Expense		5,000
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 53,784</b>
<b>GRAND TOTAL</b>		<b>\$ 146,919</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>INSURANCE FUND</b>								
<b>REVENUE</b>								
5909981	431010	FEDERAL GRANTS	(\$84,588.63)	(\$47,432.14)	\$0.00	(\$140,550.38)	(\$69,568.00)	\$0.00
<b>5909981 Total</b>			(\$84,588.63)	(\$47,432.14)	\$0.00	(\$140,550.38)	(\$69,568.00)	\$0.00
5909991	441401	GENERAL FUND	(\$842,625.00)	(\$890,775.00)	(\$890,775.00)	(\$445,387.50)	(\$890,775.00)	(\$987,075.00)
5909991	441405	REG. TRANSPORTATION FUND	(\$26,250.00)	(\$27,750.00)	(\$27,750.00)	(\$13,875.00)	(\$27,750.00)	(\$30,750.00)
5909991	441407	STREET MAINTENANCE	(\$52,500.00)	(\$55,500.00)	(\$55,500.00)	(\$27,750.00)	(\$55,500.00)	(\$61,500.00)
5909991	441503	COOPERATIVE EXTENSION	(\$875.00)	(\$925.00)	(\$925.00)	(\$462.50)	(\$925.00)	(\$1,025.00)
5909991	441510	SENIOR CITIZENS' FUND	(\$13,125.00)	(\$13,875.00)	(\$13,875.00)	(\$6,937.50)	(\$13,875.00)	(\$15,375.00)
5909991	441514	TRAFFIC/TRANSPORT FUND	(\$875.00)	(\$925.00)	(\$925.00)	(\$462.50)	(\$925.00)	(\$1,025.00)
5909991	441518	CC SANITARY LANDFILL	(\$52,500.00)	(\$55,500.00)	(\$55,500.00)	(\$27,750.00)	(\$55,500.00)	(\$61,500.00)
5909991	441520	QUALITY OF LIFE	(\$13,125.00)	(\$13,875.00)	(\$13,875.00)	(\$6,937.50)	(\$13,875.00)	(\$15,375.00)
5909991	441521	COMMISSARY FUND	(\$875.00)	(\$925.00)	(\$925.00)	(\$462.50)	(\$925.00)	(\$1,025.00)
5909991	441550	AMBULANCE FUND	(\$52,500.00)	(\$55,500.00)	(\$55,500.00)	(\$27,750.00)	(\$55,500.00)	(\$61,500.00)
5909991	441553	STORM DRAINAGE	(\$26,250.00)	(\$27,750.00)	(\$27,750.00)	(\$13,875.00)	(\$27,750.00)	(\$30,750.00)
5909991	441554	SEWER FUND(S)	(\$227,500.00)	(\$240,500.00)	(\$240,500.00)	(\$120,250.00)	(\$240,500.00)	(\$266,500.00)
5909991	441556	WATER FUND	(\$157,500.00)	(\$166,500.00)	(\$166,500.00)	(\$83,250.00)	(\$166,500.00)	(\$184,500.00)
5909991	441560	FLEET MANAGEMENT	(\$210,000.00)	(\$222,000.00)	(\$222,000.00)	(\$111,000.00)	(\$222,000.00)	(\$246,000.00)
5909991	441564	CEMETERY FUND	(\$2,625.00)	(\$2,775.00)	(\$2,775.00)	(\$1,387.50)	(\$2,775.00)	(\$3,075.00)
5909991	441567	WORKERS COMP. ISF	(\$875.00)	(\$925.00)	(\$925.00)	(\$462.50)	(\$925.00)	(\$1,025.00)
5909991	441570	BUILDING PERMITS ISF	(\$70,000.00)	(\$74,000.00)	(\$74,000.00)	(\$37,000.00)	(\$74,000.00)	(\$82,000.00)
5909991	441580	SELF FUNDED MAINT AGREEMENTS	(\$44,588.44)	\$36,295.38	(\$35,000.00)	\$0.00	\$0.00	\$0.00
<b>5909991 Total</b>			(\$1,794,588.44)	(\$1,813,704.62)	(\$1,885,000.00)	(\$925,000.00)	(\$1,850,000.00)	(\$2,050,000.00)
5909988	461010	INTEREST INCOME	(\$13,827.00)	(\$22,223.02)	(\$7,000.00)	(\$7,663.86)	(\$7,000.00)	(\$7,000.00)
5909988	462020	NET INC IN FAIR VALUE INV	(\$7,883.53)	(\$14,743.41)	\$0.00	\$0.00	\$0.00	\$0.00
<b>5909988 Total</b>			(\$21,710.53)	(\$36,966.43)	(\$7,000.00)	(\$7,663.86)	(\$7,000.00)	(\$7,000.00)
5909980	466050	REFUNDS/REIMBURSEMENTS	(\$6,612.00)	(\$3,168.78)	(\$5,000.00)	(\$453.94)	(\$5,000.00)	(\$5,000.00)
5909980	466250	REIM: INSURANCE CLAIMS	(\$34,059.43)	(\$51,874.14)	(\$5,000.00)	(\$96,024.02)	(\$45,678.00)	(\$5,000.00)
<b>5909980 Total</b>			(\$40,671.43)	(\$55,042.92)	(\$10,000.00)	(\$96,477.96)	(\$50,678.00)	(\$10,000.00)
5909991	481010	GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>5909991 Total</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Grand Total</b>			(\$1,941,559.03)	(\$1,953,146.11)	(\$1,902,000.00)	(\$1,169,692.20)	(\$1,977,246.00)	(\$2,067,000.00)
<b>EXPENSE</b>								
5900745	500101	SALARIES	\$79,123.07	\$87,002.38	\$90,767.00	\$65,087.66	\$90,030.00	\$93,135.00
5900745	500103	ADMINISTRATIVE PAY	\$9.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900745	500106	MANAGEMENT LEAVE PAY	\$3,044.20	\$163.41	\$0.00	\$841.95	\$156.00	\$0.00
5900745	500107	ANNUAL LEAVE PAYOFF	\$3,339.54	\$2,800.05	\$0.00	\$0.00	\$0.00	\$0.00
5900745	500108	SICK LEAVE PAY	\$0.00	\$6,883.96	\$0.00	\$0.00	\$0.00	\$0.00
5900745	500109	WORKERS' COMPENSATORY LEAVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900745	500111	OVERTIME	\$0.00	\$49.44	\$0.00	\$0.00	\$0.00	\$0.00
5900745	500114	F L S A	\$0.00	\$37.00	\$0.00	\$0.00	\$0.00	\$0.00
5900745	500116	HOLIDAY PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$85,516.09	\$96,936.24	\$90,767.00	\$65,929.61	\$90,186.00	\$93,135.00
5900745	500225	MEDICARE	\$1,193.73	\$1,262.51	\$1,314.00	\$1,001.78	\$1,344.00	\$1,348.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
5900745	500230	RETIREMENT	\$22,319.11	\$24,879.98	\$25,669.00	\$19,842.59	\$26,551.00	\$26,830.00
5900745	500240	GROUP INSURANCE	\$10,667.48	\$11,909.61	\$12,203.00	\$9,259.55	\$12,074.00	\$11,807.00
5900745	500241	CITY HSA CONTRIBUTION	\$0.00	\$441.37	\$429.00	\$604.61	\$774.00	\$750.00
5900745	500250	WORKERS' COMPENSATION	\$720.10	\$762.89	\$782.00	\$558.15	\$853.00	\$782.00
5900745	500270	CAR ALLOWANCE	\$885.00	\$786.00	\$780.00	\$576.00	\$783.00	\$780.00
5900745	500271	PHONE ALLOWANCE	\$841.60	\$878.40	\$864.00	\$662.40	\$870.00	\$864.00
5900745	500286	OPEB COST	\$5,494.00	\$6,600.00	\$5,623.00	\$0.00	\$5,623.00	\$5,623.00
5900745	500287	PENSION COST	(\$1,343.00)	\$2,114.00	\$24,730.00	\$0.00	\$5,000.00	\$5,000.00
			\$40,778.02	\$49,634.76	\$72,394.00	\$32,505.08	\$53,872.00	\$53,784.00
5900745	500309	PROFESSIONAL SERVICES	\$31,857.04	\$87,256.24	\$70,000.00	\$4,572.55	\$70,000.00	\$70,000.00
5900745	500312	AUDITING FEES	\$1,576.80	\$1,580.00	\$1,668.00	\$1,756.00	\$1,668.00	\$1,668.00
5900745	500330	TRAINING	\$1,018.04	\$450.00	\$1,500.00	\$3,565.00	\$1,500.00	\$1,500.00
5900745	500362	UNEMPLOYMENT COMPENSATION	\$31,774.42	\$48,079.70	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00
5900745	500460	MAINTENANCE CONTRACT	\$26,238.47	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00
5900745	500470	INFRASTRUCTURE REPAIR & MAINT	\$0.00	\$27,990.50	\$0.00	\$0.00	\$0.00	\$0.00
5900745	500509	PUBLIC OFFICIAL BONDS	\$4,654.58	\$2,405.00	\$2,600.00	\$1,750.00	\$2,600.00	\$2,600.00
5900745	500512	INSURANCE PERMIUMS	\$974,067.06	\$1,018,490.14	\$1,134,000.00	\$1,165,014.48	\$1,134,000.00	\$1,239,659.00
5900745	500513	CLAIM PAYMENTS	\$226,320.79	\$794,552.01	\$500,000.00	\$214,830.30	\$350,000.00	\$500,000.00
5900745	500516	INCURRED/NOT RPTD CLAIMS	\$1,056,546.87	(\$1,181,035.00)	\$0.00	\$0.00	\$0.00	\$0.00
5900745	500517	ROBERTS HOUSE ARSEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900745	500518	JAN 2017 FLOOD EVENT EXP.	\$20,592.61	\$61,041.35	\$0.00	\$100,950.15	\$100,911.00	\$0.00
5900745	500519	FEB 2017 FLOOD EVENT EXP.	\$92,192.23	\$1,317.28	\$0.00	\$2,900.00	\$2,900.00	\$0.00
5900745	500545	MEMBERSHIP / PUBLICATIONS	\$640.00	\$385.00	\$640.00	\$0.00	\$640.00	\$640.00
5900745	500580	TRAVEL	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	\$400.00
5900745	500582	MILEAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900745	500625	OPERATING SUPPLIES	\$87.62	\$0.00	\$500.00	\$20,136.24	\$17,136.00	\$500.00
5900745	500660	VEHICLE FUEL/OIL	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	\$600.00
5900745	500675	SMALL FURNISHINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900745	500710	TELEPHONE	\$43.11	\$43.70	\$100.00	\$39.26	\$100.00	\$100.00
5900745	500901	ISC: GENERAL FUND	\$56,168.00	\$68,936.00	\$79,802.00	\$53,200.00	\$79,802.00	\$37,016.00
5900745	501416	COMMITTEE RESPONSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900745	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$2,523,777.64	\$931,491.92	\$1,941,810.00	\$1,568,713.98	\$1,862,257.00	\$1,954,683.00
5900745	504465	DEPRECIATION EXPENSE	\$17,039.39	\$15,615.31	\$16,000.00	\$0.00	\$16,000.00	\$16,000.00
5900745	504875	LOSS ON DISPOSAL F.A.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$17,039.39	\$15,615.31	\$16,000.00	\$0.00	\$16,000.00	\$16,000.00
5900745	505000	CAPITALIZED ASSETS	(\$11,213.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900745	506535	SENIOR CENTER BLDG DAMAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900745	506557	FIRE STATION 51 - BOILER/GENER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900745	507705	VEHICLE REPLACEMENT PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5900745	507743	FURNITURE & FIXTURES	\$11,213.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$2,667,111.14	\$1,093,678.23	\$2,120,971.00	\$1,667,148.67	\$2,022,315.00	\$2,117,602.00





## STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** April 15, 2021

**Staff Contact:** Sheri Russell, Chief Financial Officer

**Agenda Title:** For Possible Action: Discussion and possible action on the proposed Carson City Capital Improvement Program ("CIP") for Fiscal Years 2022-2026. (Sheri Russell, srussell@carson.org)

**Staff Summary:** This is the annual update of the City's CIP which accompanies the City's annual budget. Staff will be making recommendations regarding the funding available and the recommended projects to be funded.

**Agenda Action:** Formal Action / Motion

**Time Requested:** 1 Hour

### **Proposed Motion**

I move to approve the proposed Carson City CIP for Fiscal Years 2022-2026 and direct staff to return to this Board with the Fiscal Year 2022 Carson City Final Budget incorporating the approved CIP for adoption at a public hearing to be scheduled for May 20, 2021.

### **Board's Strategic Goal**

Sustainable Infrastructure

### **Previous Action**

N/A

### **Background/Issues & Analysis**

The Carson City CIP is a 5-year schedule of public physical improvements to the City's infrastructure and other one-time capital purchases considered to be operational in nature. The CIP sets forth proposed expenditures for systematically constructing, upgrading, expanding, and replacing the community's infrastructure. Projects are typically major expenditures. They can be either infrequent projects, such as the architecture and design of the new fire station or systematic improvements, such as roof or parking lot maintenance. Staff coordinates a project with any related projects, reviews the project in order to determine how completing the project will accomplish the goals and policies of Carson City, identifies a funding source and develops a project schedule. Projects are reviewed by the responsible department and placed within the department's 5-year schedule.

During the annual review of the 5-year CIP, completed projects are removed, new projects are proposed and scheduled projects are moved forward through the schedule or moved to later years. The timing of a project is dependent on the current condition of the infrastructure and funding availability.

Due to limited resources, the current proposed projects have a very high priority or are projects that have specific revenue sources such as county option motor vehicle fuel and sales and use taxes, state motor vehicle fuel taxes, debt or Federal, State and Local grants.

The 5-year CIP for the Water, Sewer, and Storm Drainage Funds were presented to the Utility Financial Oversight Committee on April 6, 2021. The Committee's recommendation will be presented to the Board of Supervisors as part of the overall Budget Presentation. The Committee's recommendation is to approve the FY 2022 budgets.

**Applicable Statute, Code, Policy, Rule or Regulation**

N/A

**Financial Information**

**Is there a fiscal impact?** Yes

**If yes, account name/number:** Carson City FY 2022 Budget

**Is it currently budgeted?** No

**Explanation of Fiscal Impact:** Capital Improvements approved will be incorporated into the FY 2022 Carson City Final Budget for adoption at the public hearing to be scheduled for May 20, 2021.

**Alternatives**

Provide other direction.

**Attachments:**

[FY 2022 Budget Citywide CIP Presentation.pdf](#)

**Board Action Taken:**

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____

\_\_\_\_\_  
(Vote Recorded By)

# Carson City FY 2022 Budget Capital Improvement Program



# Capital Projects Fund

**Restrictions:** Revenue from the property tax levy can only be used for expenditures in accordance with NRS 354.598155

Available Funding:

Interest Earnings	\$	50,000
Property Tax (5 cents) - net of Debt Service		411,211
Landfill Revenue (General Fund Transfer)		1,962,380
Capital Projects Transfer (General Fund Transfer)		8,533,173
Fund Balance Roll Forward		448,805
Total Available Funding	\$	11,405,569

Recommended Capital Improvements:

See Attached Listing	\$	11,078,571
Break / Fix		326,998
Total Recommended Capital Improvements	\$	11,405,569

## FY 2022 CAPITAL LIST

Department	Description	FY 2022
<b>Undesignated</b>	Break / Fix	\$ 326,998
<b>Fleet</b>	Vehicle Replacement Program	2,445,000
<b>Clerk/Recorder</b>	Key Card Access System	5,000
<b>Community</b>		
<b>Development:</b>	Computer/Monitor/Cables - Part Time Position	1,500
<b>Alternative</b>		
<b>Sentencing:</b>	Body Armor Replacement	2,000
	Riot Helmets	2,200
	AS Officer Cameras	3,614
<b>Public Guardian:</b>	Laptop Desktop/Monitor	3,879
<b>Treasurer's:</b>	Shelf Extension - Social Distance	2,000

## FY 2022 CAPITAL LIST

Department	Description	FY 2022
<b>District Attorney:</b>	Cubical & Desk - 1 additional workstation	4,900
	Lobby AV Equipment	1,400
	3 Laptops, 4 monitors, 2 docking stations	6,000
	Conference Room Furniture	17,750
<b>PW / Facilities</b>		
<b>Maintenance:</b>	Multi year HVAC/generator replacement	1,518,695
	Multi year exterior/interior painting - Sheriff Admin	40,860
	Community Center Paint/Block Seal	52,500
	Multi year Carpet/Flooring Replacement	341,580
	Miscellaneous Repairs - Facilities	1,526,250
	Facilities Equipment - Man Lift	24,500
	Custodial Equipment	59,986
<b>Health:</b>	Remodel of Upstairs Office to make two offices	28,385
<b>Fire:</b>	Architectural Design	1,100,000
	Records Management System	21,500
	Preventative Health Equip. - all fire stations	33,560
	All Fire Station Evaluation	50,000

FY 2022 CAPITAL LIST		
Department	Description	FY 2022
<b>Juvenile Prob/</b>		
<b>Detention:</b>	Badge/Key Two Inside Doors	3,700
	Security Cameras (Detention)	3,905
	Body Cameras	17,198
<b>Senior Center</b>	Senior Center Kitchen Equipment	23,000
<b>Information</b>		
<b>Technology:</b>	Office Remodel	51,000
	Network Equipment Upgrade	105,000
	Enterprise Document Mgmt System Assessment	26,000
	Fuji Park WiFi and Network	15,000
	Printer Replacement Program	57,000
<b>Library:</b>	Video Cameras & Accessories	3,080
	Library Restroom Fix/Remodel	139,633

## FY 2022 CAPITAL LIST

Department	Description	FY 2022
<b>Parks &amp;</b>		
<b>Recreation:</b>	Pool flag stations	4,500
	Lifejackets & Rack	4,300
	Cemetery lowering device	3,500
	Backstops	4,999
	Cemetery fencing	4,999
	Sod Cutter	4,999
	Tool Replacement	4,999
	Park Ranger Truck Tools	1,500
	Edger Replacements	4,800
	Pondarosa Room TV	3,900
	Walk Behind Mowers	4,000
	Irrigation Specialist - Computer & I-Pad	4,000
	Eagle Valley Cart Paths & Bunkers	82,756
	UTV Replacement	13,500
	Sport Court Replacement - Centennial 4 Courts	330,000
	Ride on Sweeper Vac (trail, lots)	54,693
	Governors Field #3 Rehabilitation	225,000
	Governor's Field Improvements	100,000



FY 2022 CAPITAL LIST		
Department	Description	FY 2022
<b>Sheriff</b>		
<b>Department:</b>	SET Interdiction Equip. (Radar Gun & Breathalyzer Tests)	4,170
	Individual First Aid Kits (Officers)	4,999
	Comm 51 Carport	4,800
	Roof Snow Guards	3,672
	Weapons Upgrade - AR 15 Patrol Rifle	6,205
	K-9 Replacement	11,476
	Drone System Acquisition	33,825
	DARE Truck (replacement - Seized vehicle)	62,000
	Evidence Vault Camera Enhancement	17,500
	Computer Voice Stress Analysis Computer	6,995
	Jail Floor Repairs	62,229
	Specialty Firearms AR15 Rifles	62,336
	Gas Masks & Cannisters	35,000
	Investigation Tablets	9,964
	Crime Scene 3D Scanner	37,804
	Vehicle Command Center Equipment	6,880
	2 Bikes for Special Events/Protest Detail	13,458
	Vehicle 611 - Retain as Training Motorcycle	-
	<b>Total Board Designated</b>	<b>9,304,331</b>

## FY 2022 CAPITAL LIST

Department	Description	FY 2022
<b>Public Works -</b>	Landfill Entrance Reconstruction	550,000
<b>Landfill:</b>	Vehicle Replacement Program	1,150,000
	Compaction and Grading	105,000
	Reconst. Retention Pond and S. Monitoring Well	100,000
	Landfill Post Closure Costs	196,238
	<b>Total Landfill</b>	<b>\$ 2,101,238</b>
	<b>Capital Projects Fund Total</b>	<b>\$ 11,405,569</b>

**2021-2022 Fleet Purchases Recommended by IFC for Funding**

<b>Fund</b>	<b>Department</b>	<b>Year</b>	<b>Equip #</b>	<b>Mileage</b>	<b>Years of Service</b>	<b>Type of Unit</b>	<b>Replacement Funding Recommended</b>
101	ALTERNATIVE SENTEN	2006	2236	108,833	14	ALT SENT Durango	75,000
101	DISTRICT ATTORNEY	2005	2209	82,509	15	DA Blazer	45,000
101	FIRE	2006	2225	49,753	14	FD Blazer PREV503	65,000
101	FIRE	1996	5311	93,238	24	FD Pickup U52	65,000
101	FIRE	2006	5532	96,950	14	FD Silverado	65,000
101	FIRE	2002	5514	80,500	18	FD Silverado U152	60,000
101	FIRE	2007	7011	12,031	13	FD Pumper Truck	370,000
101	FIRE	2000	7105	2,797	20	FD Brush Truck B52 (Refurbish)	190,000
101	FIRE	1996	7108	92,696	24	FD Brush Truck B54	500,000
101	LANDFILL	2007	7906	7,929	13	LF Dozer	1,150,000
101	PARKS	2001	2216	53,788	19	PA Blazer	45,000
101	PARKS	1997	5026	93,000	23	PA Pickup	50,000
101	PARKS	2000	5233	136,255	20	PA Pickup	50,000
101	PARKS	2000	5234	134,678	20	PA Pickup	50,000
101	PARKS	2002	5238	76,221	18	PA Pickup	50,000
101	PARKS	1991	6414	12,534	29	PA Dump Truck	275,000
101	BUILDING MAINTENAN	2004	6600	84,839	16	BM 35 Foot Boom Bucket Truck	165,000
101	SHERIFF	2005	525	111,089	15	SO Impala	75,000
101	SHERIFF	2006	616	57,481	14	SO Harley Davidson	50,000
101	SHERIFF	2006	627	97,930	14	SO Impala Slick Top	75,000
101	SHERIFF	2008	801	90,267	12	SO Fusion	50,000
101	SHERIFF	2008	817	74,649	12	SO Impala Slick Top	75,000
						GENERAL FUND-CAPITAL PROJECTS	3,595,000

**2021-2022 Fleet Purchases Recommended by IFC for Funding**

Fund	Department	Year	Equip #	Mileage	Years of Service	Type of Unit	Replacement Funding Recommended
225	TRANSIT	2008	2233	29,949	12	JAC Explorer	40,000
225	New Bus Grant Funded					JAC BUS	320,000
							360,000
256	STREET MAINTENANCE	2007	5305	80,039	13	ST Pickup	60,000
256	STREET MAINTENANCE	2008	5527	101,653	12	ST Pickup	60,000
256	STREET MAINTENANCE	2006	6403	49,556	14	ST 5 Yard Dump Truck Sander/Plow	270,000
256	STREET MAINTENANCE	2010	8303	7,056	10	ST Sweeper	165,000
							555,000
501	FIRE-Ambulance	2012	3015	152,500	8	FD Ambulance	280,000
501	FIRE-Ambulance	2007	4203	105,147	13	FD Van w/Wheelchair Lift MT3	135,000
							415,000
505	STORMWATER DRAINAGE	2010	8303	6,730	10	ST Sweeper	175,000
510	WASTEWATER	2005	8402	13,421	15	SM Rodder Truck	185,000
520	WATER	2007	2231	109,078	13	WM Tahoe	70,000
520	WATER	2006	5100	71,972	14	WM Pickup	50,000
520	WATER	2007	5125	86,537	13	WM Pickup	50,000
520	WATER	1990	8603	1,501	30	WM 4000 lb Forklift	40,000
							210,000
						TOTAL FLEET	5,495,000

# Carson City Transit Fund

<b>Restrictions:</b> These funds must be expended in accordance with Federal and State Grant Provisions	
<i>Available Funding</i>	
CARES Act Funding	\$ 1,259,237
FTA Grant & Match	575,000
<b>Total Available Funding</b>	<b>\$ 1,834,237</b>
<i>Recommended Capital Improvements:</i>	
Fleet - Vehicle Replacement Program	\$ 360,000
Rehab/Renovate Admin Facility	15,000
Bus Stop Improvements	200,000
Undesignated - CARES Grant	1,259,237
<b>Total Recommended Capital Improvements</b>	<b>\$ 1,834,237</b>

# Regional Transportation Fund

**Restrictions:** These funds must be expended for street and highway construction and maintenance.

Available Funding

Taxes	\$ 1,736,926
Total Available Funding	\$ 1,736,926

Recommended Capital Improvements:

College and Research Improvement	\$ 50,000
Safety Improvements	100,000
Pavement Management Plan - District Projects	1,300,000
Infrastructure Capital	286,926
Total Recommended Capital Improvements	\$ 1,736,926

# Street Maintenance Fund

**Restrictions:** These funds must be expended for street maintenance.

<u>Available Funding</u>	\$ 630,000
<u>Recommended Capital Improvements:</u>	
Vehicles and Equipment	\$ 555,000
Stump Grinder	75,000
Total Recommended Capital Improvements	\$ 630,000

# Quality of Life Fund

**Restrictions:** These funds can only be used for expenditures allowed by Carson City Municipal Code Section 21.07.040

***Available Funding:***

Parks Maintenance - Sales Taxes	\$ 241,769
Parks Capital - Sales Taxes	1,219,836
Open Space - Sales Taxes	191,207
<b>Total Available Funding</b>	<b>\$ 1,652,812</b>

***Recommended Capital Improvements:***

Parks Maintenance Equipment	\$ 241,769
Irrigation System	100,000
Riverview Park Restroom Replace & Access Improv. (ADA)	250,000
MAC rear parking lot paving	230,000
Outdoor and Tot Pool Replaster	175,000
Fuji Park Improvements	100,000
Theater ADA Improvements	100,000
Parks Equipment	210,260
Undesignated	245,783
<b>Total Recommended Capital Improvements</b>	<b>\$ 1,652,812</b>



# Extraordinary Maintenance Fund

**Restrictions:** These funds can only be used for expenditures in accordance with NRS 354.6105

<u>Available Funding</u>	\$ 3,369,117
<u>Recommended Capital Improvements:</u>	
Roof Projects - Building Repairs & Maint	\$ 1,216,900
HVAC/Generator Replacement	1,071,447
Asphalt Replacement	837,870
Elevator Upgrades/Rebuild	242,900
<b>Total Recommended Capital Improvements</b>	<b>\$ 3,369,117</b>

# Residential Construction Fund

**Restrictions:** These funds can only be used for expenditures in accordance with NRS 278.4983

<u>Available Funding</u>	\$ 150,000
<u>Recommended Capital Improvements:</u>	
Ross Gold Park Shelter	\$ 150,000

# V&T Infrastructure Tax Fund

**Restrictions:** These funds must be used to fund infrastructure projects as identified in the approved plan of expenditure for the 0.125% sales tax.

<u>Available Funding</u>	\$ 649,197
<u>Recommended Capital Improvements:</u>	
Transportation Infrastructure	\$ 649,197

# Infrastructure Tax Fund

**Restrictions:** These funds must be used to fund infrastructure projects as identified in the approved plan of expenditure for the 0.125% sales tax.

<u>Available Funding</u>	\$ 929,297
<u>Recommended Capital Improvements:</u>	
Corridor Improvement Projects	\$ 929,297

# Ambulance Fund

<i>Available Funding</i>	\$ 473,437
<i>Recommended Capital Improvements:</i>	
Vehicle Replacement	\$ 415,000
2 Manual Defibrillators	58,437
Total Recommended Capital Improvements	\$ 473,437

# Stormwater Utility Fund

**Recommended:** By the Utility Finance Oversight Committee at their April 6, 2021 meeting. Available Funds from the rate and operations

<u>Available Funding</u>	\$ 2,045,000
<u>Recommended Capital Improvements:</u>	
City-Wide Small Storm Drain Improvements	\$ 300,000
Flood Emergency Equipment	200,000
Anderson Ranch Access and Drainage Improvements	120,000
Downtown System Replacement and Rehabilitation	600,000
Airport Road West Area Drainage Improvements	350,000
Conte Drive Drainage Improvements	300,000
Storm Drain Fleet	175,000
<b>Total Recommended Capital Improvements</b>	<b>\$ 2,045,000</b>

# Wastewater Utility Fund

*Recommended: By the Utility Finance Oversight Committee at their April 6, 2021 meeting. Available Funds from the rate and operations*

<u>Available Funding</u>	\$ 4,615,500
<u>Recommended Capital Improvements:</u>	
Sewer Line Replacement/Rehabilitation Program	\$ 2,497,500
Communications-Fiber/SCADA	40,000
Equipment Repair and Maintenance WRRF/Lines	333,000
Facility Repair and Maintenance WRRF/Lines	175,000
Fleet Replacement Program	185,000
Groundwater Protection-Sewer Maintenance	50,000
Reuse-Distribution System Rehabilitation Program	500,000
Secondary Clarifier Effluent Pipeline Upsize	255,000
Dewatering System Upgrades and Rehabilitation	580,000
<b>Total Recommended Capital Improvements</b>	<b>\$ 4,615,500</b>

# Water Utility Fund

*Recommended: By the Utility Finance Oversight Committee at their April 6, 2021 meeting. Available Funds from the rate and operations*

<u>Available Funding</u>	\$ 4,664,000
<u>Recommended Capital Improvements:</u>	
Well Rehabilitation/Replacement Program	\$ 200,000
Water Line Replacement/Rehabilitation Program	1,650,000
Tank Maintenance Program	350,000
Emergency Generator Program	200,000
Replacement Pumps Motor Program	150,000
Fleet Replacement Program	210,000
Equipment Repair and Maintenance Program	100,000
Communications-Fiber-SCADA	75,000
Facility Improvements	100,000
Quill Treatment Plant Rehabilitation	1,000,000
Booster Stations	629,000
<b>Total Recommended Capital Improvements</b>	<b>\$ 4,664,000</b>



# Cemetery Fund

<i>Available Funding</i>	\$ 35,230
<i>Recommended Capital Improvements:</i>	
Cemetery Office & Shop	35,230
Total Recommended Capital Improvements	\$ 35,230

# Fleet Fund

<i>Available Funding</i>	\$ 154,855
<i>Recommended Capital Improvements:</i>	
Radio System Replacement for NSRS	154,855
Total Recommended Capital Improvements	\$ 154,855

**CARSON CITY REDEVELOPMENT AUTHORITY**  
**Minutes of the February 18, 2021 Meeting**  
**Page 1**

**DRAFT**

A meeting of the Carson City Redevelopment Authority was scheduled to take place during the Board of Supervisors meeting on Thursday, February 18, 2021, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Lori Bagwell  
Vice Chairperson Stacey Giomi  
Member Stan Jones  
Member Lisa Schuette  
Member Maurice White

**STAFF:** Nancy Paulson, City Manager  
Aubrey Rowlett, Clerk-Recorder  
Stephanie Hicks, Deputy City Manager  
Dan Yu, Assistant District Attorney  
Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the Redevelopment Authority’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours.

**22. CALL TO ORDER & ROLL CALL - REDEVELOPMENT AUTHORITY**

(11:01:08) – Chairperson Bagwell called the Redevelopment Authority meeting to order. Ms. Rowlett called roll and noted the presence of a quorum.

**23. PUBLIC COMMENT**

(11:01:23) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

**24. FOR POSSIBLE ACTION: APPROVAL OF MINUTES - JANUARY 7, 2021 AND JANUARY 21, 2021**

(11:01:32) – Chairperson Bagwell introduced the item and entertained comments, corrections, or a motion.

(11:01:47) – Member White moved to approve the minutes of the January 7, 2021 and January 21, 2021 meetings. The motion was seconded by Vice Chair Giomi and carried 5-0-0.

**25. COMMUNITY DEVELOPMENT**

**25.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE FISCAL YEAR ("FY") 2021 AND 2022 REDEVELOPMENT DISCRETIONARY FUNDS TENTATIVE BUDGET ALLOCATIONS AND ESTIMATION OF ALLOCATIONS FOR THE FOLLOWING FOUR**

**CARSON CITY REDEVELOPMENT AUTHORITY**  
**Minutes of the February 18, 2021 Meeting**  
**Page 2**

**DRAFT**

**YEARS FOR THE PURPOSES OF REDEVELOPMENT REVOLVING FUND BUDGET PLANNING TO IMPLEMENT REDEVELOPMENT OBJECTIVES.**

(11:02:05) – Chairperson Bagwell introduced the item. Mr. Plemel provided background, presented the Staff Report and supporting documentation, including the Proposed FY 2022 Redevelopment Discretionary Funds Budget Allocations and Projections, and responded to clarifying questions.

(11:08:25) – Member Jones was opposed to the shade structure at McFadden Plaza and believed \$20,000 was high for the V&T Round House arch conceptual plan, stating that the funds should be used for the “actual installation.” Vice Chair Giomi was informed by Mr. Stucky that the funds would be used for the planning of the arch location, engineering and stakeholder input, and structural input. He also noted that he was in favor of the McFadden Plaza shade structure and recommended remaining historically accurate when placing the V&T Round House arch. Member White recommended moving the Façade Improvement Program funds to sidewalk improvement. He was also opposed to the shade structure at McFadden Plaza and the purchase of the holiday decorations. Member Schuette was in favor of infrastructure repairs; however, she believed in “the whole sense of community” and having the residents gather downtown for holiday and Nevada Day events. She was also in favor of the shade structure at McFadden Plaza and the bicycle racks. Vice Chair Giomi cautioned against overlooking the recommendations of the Redevelopment Authority Citizens Committee. Mr. Plemel reminded the Authority that the projects being discussed did not comprise the entire Redevelopment budget and that they were not being asked to approve the entire budget. Chairperson Bagwell did not believe that the McFadden Plaza shade structure was the right solution and recommended utilizing the funds for sidewalk improvements in the Redevelopment Area. Further discussion ensued after which Chairperson Bagwell entertained a motion.

**(11:52:45) – Member Schuette moved to accept the recommended redevelopment budget allocations with the exception of the McFadden Plaza shade structure funding which will instead be applied to Redevelopment sidewalks. The motion was seconded by Member White.**

<b>RESULT:</b>	<b>APPROVED (4-1-0)</b>
<b>MOVER:</b>	Member Schuette
<b>SECONDER:</b>	Member White
<b>AYES:</b>	Members White, Jones, Schuette, and Chairperson Bagwell
<b>NAYS:</b>	Vice Chair Giomi
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**25.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE BOARD OF SUPERVISORS FOR THE EXPENDITURE OF \$121,573 FROM THE FISCAL YEAR ("FY") 2021 REDEVELOPMENT REVOLVING FUND FOR DOWNTOWN HOLIDAY DECORATIONS IN THE AMOUNT OF \$95,000, BIKE RACKS FOR BUSINESSES IN THE AMOUNT OF \$5,000, V&T ARCH CONCEPTUAL PLANS IN THE AMOUNT OF \$20,000 AND HISTORIC V&T BIKE AND PEDESTRIAN TRAIL MARKERS IN THE AMOUNT OF \$1,573.**

**CARSON CITY REDEVELOPMENT AUTHORITY**  
**Minutes of the February 18, 2021 Meeting**  
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**DRAFT**

(11:53:40) – Chairperson Bagwell introduced the item. Mr. Plemel presented the Staff Report and supporting documentation. Member White recommended ordering the bicycle racks from a local vendor, if possible. Chairperson Bagwell entertained a motion.

**(11:57:35) – Member White moved to recommend to the Board of Supervisors approval of the proposed expenditures with the exception of the bicycle racks which, if possible, should be purchased from a local fabricator. The motion was seconded by Member Jones.**

<b>RESULT:</b>	<b>APPROVED (4-1-0)</b>
<b>MOVER:</b>	Member White
<b>SECONDER:</b>	Member Jones
<b>AYES:</b>	Members White, Jones, Schuette, and Chairperson Bagwell
<b>NAYS:</b>	Vice Chair Giomi
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**26. PUBLIC COMMENT**

(11:58:28) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

**27. FOR POSSIBLE ACTION: TO ADJOURN AS THE REDEVELOPMENT AUTHORITY**

(11:58:45) – Chairperson Bagwell adjourned the Redevelopment Authority meeting at 11:58 a.m.

The Minutes of the February 18, 2021 Carson City Redevelopment Authority meeting are so approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
LORI BAGWELL, Chair

ATTEST:

\_\_\_\_\_  
AUBREY ROWLATT, Clerk - Recorder



## STAFF REPORT

**Report To:** Redevelopment Authority      **Meeting Date:** April 15, 2021

**Staff Contact:** Sheri Russell, Chief Financial Officer

**Agenda Title:** For Possible Action: Discussion and possible action on the proposed Carson City Redevelopment Authority Fiscal Year ("FY") 2022 Tentative Budget and Capital Improvement Program. (Sheri Russell, srussell@carson.org)

Staff Summary: This agenda item is to review the proposed FY 2022 Carson City Redevelopment Authority Tentative Budget and Capital Improvement Program. Staff will provide a presentation on assumptions and capital planned for FY 2022.

**Agenda Action:** Formal Action / Motion      **Time Requested:** 15 Minutes

---

### **Proposed Motion**

I move to approve the proposed Carson City Redevelopment Authority FY 2022 Tentative Budget and Capital Improvement Program and direct staff to implement any changes discussed today and return to this Board with a final budget for adoption at the meeting scheduled for May 20, 2021.

### **Board's Strategic Goal**

Efficient Government

### **Previous Action**

N/A

### **Background/Issues & Analysis**

Staff will present the assumptions used to build the budget and the outlook for the future.

The FY 2022 Carson City Redevelopment Authority Tentative Budget was filed with the Department of Taxation prior to April 15, 2021.

### **Applicable Statute, Code, Policy, Rule or Regulation**

NRS Chapter 354

### **Financial Information**

**Is there a fiscal impact?** Yes

**If yes, account name/number:** See FY 2022 Tentative Budget document.

**Is it currently budgeted?** No

**Explanation of Fiscal Impact:**

**Alternatives**

To amend for final budget.

**Attachments:**

[FY 2022 Budget RDA Tentative Presentation.pdf](#)

[Bud 2022 RDA - TENTATIVE.pdf](#)

[RDA DETAIL 2022.pdf](#)

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

# Carson City Redevelopment Authority FY 2022 Tentative Budget & Capital Improvement Program





# FY 2021 Highlights

- **Property Taxes** – Assessed valuation is increasing by 10.7%, the property tax cap is **3.0%** on residential and **3.7%** on commercial property. Property tax revenues are expected to increase by \$115,694 (4.3%) for FY 2022.
  
- **Personnel** – No change in FTE assigned to the fund. Projections are personnel costs will increase \$21,126 (16.4%).
  - Increase is due to turnover and salary savings expected in Fiscal Year 2021 Estimate.
  
- **Services & Supplies** – Services and supplies show a projected increase of \$16,000.
  - Increase in Professional Services of \$20,000 for V&T Arch Conceptual Plan
  
- **Capital Projects** – Capital Outlay is budgeted at a decrease from prior year, \$510,108 (18.9%).
  - See later slides for detail on projects.

# Summary – All Funds

	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
Ad Valorem Taxes	\$ 2,575,059	\$ 2,692,360	\$ 2,808,054	4.30%	\$ 115,694
Miscellaneous	99,421	31,500	33,500	6.35%	2,000
Operating Transfers In	2,298,003	2,395,488	3,202,219	33.68%	806,731
Beginning Balance	1,038,772	2,218,033	666,565	-69.95%	(1,551,468)
<b>TOTAL</b>	<b>\$ 6,011,255</b>	<b>\$ 7,337,381</b>	<b>\$6,710,339</b>	<b>-8.55%</b>	<b>\$ (627,042)</b>
<b>EXPENDITURE</b>					
Salaries	\$ 130,280	\$ 128,654	\$ 149,780	16.42%	\$ 21,126
Benefits	53,791	45,039	45,483	0.99%	444
Service & Supplies	684,601	1,119,745	921,874	-17.67%	(197,871)
Capital Outlay	345,347	2,701,090	2,190,982	-18.89%	(510,108)
Principal	260,000	270,000	-	-100.00%	(270,000)
Interest	21,200	10,800	-	-100.00%	(10,800)
Operating Transfers Out	2,298,003	2,395,488	3,202,219	33.68%	806,731
Ending Fund Balance	2,218,033	666,565	200,000	-70.00%	(466,565)
<b>TOTAL</b>	<b>\$ 6,011,255</b>	<b>\$ 7,337,381</b>	<b>\$ 6,710,339</b>	<b>-8.55%</b>	<b>\$ (627,042)</b>
<b>FTE</b>	<b>2.02</b>	<b>2.02</b>	<b>2.02</b>		









## Next Steps

- **May 20<sup>th</sup> Board of Supervisors Meeting** – Presentation and adoption of the FY 2022 Final Budget.
- **June 1<sup>st</sup>** – Final adopted budget to be filed with the county clerk and the Department of Taxation.



# Community Development Department

108 E. Proctor Street

Carson City, Nevada 89701

(775) 887-2180 – Hearing Impaired: 711

Nevada Department of Taxation  
1550 College Parkway, Suite 115  
Carson City, NV 89706-7921

Carson City Redevelopment Authority herewith submits the (TENTATIVE) ~~(FINAL)~~ budget for the fiscal year ending June 30, 2022

This budget contains 1 funds, including Debt Service, requiring property tax revenues totaling \$ 2,808,054

The property tax rates computed herein are based on preliminary data. If the final state computed revenue limitation permits, the tax rate will be increased by an amount not to exceed 1. If the final computation requires, the tax rate will be lowered.

This budget contains 3 governmental fund types with estimated expenditures of \$ 3,308,119 and 0 proprietary funds with estimated expenses of: 0

Copies of this budget have been filed for public record and inspection in the offices enumerated in NRS 354.596 (Local Government Budget and Finance Act).

### CERTIFICATION

### APPROVED BY THE GOVERNING BOARD

I, Sheri Russell  
(Printed Name)  
Chief Financial Officer  
(Title)

certify that all applicable funds and financial operations of this Local Government are listed herein

Signed *Sheri Russell*

Dated: 4/5/2021

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### SCHEDULED PUBLIC HEARING:

Date and Time May 20, 2021, 8:30 am

Publication Date May 12, 2021

Place: Carson City Community Center, 851 E. William Street, Sierra Room, Carson City, Nevada



**CARSON CITY REDEVELOPMENT AUTHORITY  
BUDGET  
FY 2021-22  
INDEX**

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	<b>Budget Message</b>	<b>3.1-3.2</b>
<b>II. SUMMARY FORMS</b>		
<b>SCHEDULE S-1</b>	<b>Budget Summary - All Funds</b>	<b>4-5</b>
<b>SCHEDULE S-2</b>	<b>Statistical Data</b>	<b>6</b>
<b>SCHEDULE S-3</b>	<b>Property Tax Rate and Revenue Reconciliation</b>	<b>7</b>
<b>SCHEDULE A</b>	<b>Estimated Revenues and Other Resources</b>	<b>8</b>
<b>SCHEDULE A-1</b>	<b>Estimated Expenditures and Other Financing Uses</b>	<b>9</b>
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<b>SCHEDULE T</b>	<b>Transfer Reconciliation</b>	<b>14-15</b>



# Community Development Department

108 E. Proctor Street  
Carson City, Nevada 89701  
(775) 887-2180 – Hearing Impaired: 711

Date: March 29, 2021  
To: Redevelopment Authority and Citizens of Carson City  
From: Lee Plemel, Community Development Director

Attached is the Carson City Redevelopment Authority Tentative Budget for Fiscal Year 2022. This budget is presented in accordance with NRS 354. This budget is fiscally sound, and all funds are balanced. It includes fund balances that are set aside to provide for future financing and cash flow requirements. The FY 2022 Redevelopment Authority budget contains three governmental funds with total expenditures of \$3,308,119.

The ad valorem property tax rate has been established at \$3.1275 per \$100 of assessed valuation for FY 2022. The assessed valuation in the Redevelopment District is \$118,604,075 for FY 2022.

The Redevelopment Authority Fund is financially stable for FY 2022 and can meet its debt obligations. The Redevelopment District will continue to add new value to the ad valorem property tax base by attracting new projects, new construction and significant adaptive reuse of historic and meaningful buildings.

## FY 2021 Current Year Achievements

- Funded markers within the National Register Carson City Historic District to identify historic properties along the Kit Carson Trail historic property tour to promote tourism.
- Funded downtown sidewalk improvements on E. Telegraph Street and Curry Street, adding landscaping and other sidewalk amenities.
- Funded reconstruction of the City's downtown 2<sup>nd</sup> Street public parking lot.
- Created a sidewalk/ADA improvement assistance program and help fund required sidewalk improvements as part of the Bank Saloon historic building reconstruction.
- Funded directional and informational signs in Mills Park.
- Funded an ADA study for future improvements to the Bob Boldrick Theater in the Community Center.
- Funded new and replacement holiday decorations for the downtown area.
- Funded additional bike racks for downtown businesses who request them.
- Funded bike/pedestrian path signage for the designated historic V&T trail.
- Funded an update to the Fuji Park master plan.
- Supported special events sponsored by the Redevelopment Authority and the local business community:
  - Saturday morning Farmer's Market
  - Downtown Christmas Tree lighting event

Due to pandemic restrictions in 2020 and early 2021, special events were extremely limited, and funding designated for the following activities will be reallocated to Redevelopment activities in the FY 2022 budget:

#

- Nevada Day events and activities
- Fourth of July Celebration
- Taste of Downtown
- Various arts and culture special events.

### **FY 2022 Initiatives**

The Redevelopment Authority continues to guide the process of implementing a long-term redevelopment blueprint for the revitalization of the downtown and South Carson Street areas. The following initiatives are tentatively funded for FY 2022:

- Fund a conceptual design study for improvements to William Street.
- Help fund improvements to Fuji Park as identified in the recently updated Fuji Park master plan.
- Help fund improvements to the S. Carson Street/Appion Way intersection to provide signalized access to the commercial area.
- Continue to improve sidewalks and ADA accessibility throughout the Redevelopment District.
- Continue to fund undergrounding of power lines within the downtown.
- Provide additional funding assistance for downtown sidewalk maintenance.
- Continue funding for the business façade improvement program to support improvements to building façades to maintain and improve property values.
- Support street closures to support special events.
- Support utility extension assistance and sidewalk upgrades for new commercial construction.
- Support new directional and information signage at Fuji Park.
- Support special events and arts and culture activities in the Redevelopment District that support businesses.
- Continue funding assistance for:
  - Nevada Day
  - Farmers Market
  - City Christmas Tree lighting event
- Implement other initiatives as directed by the Board of Supervisors.

BUDGET SUMMARY FOR: CARSON CITY REDEVELOPMENT AUTHORITY  
 SCHEDULE S-1

	GOVERNMENTAL FUND TYPES & EXPENDABLE TRUST FUNDS				
	ACTUAL PRIOR YEAR 6/30/20 (1)	EST. CURRENT YEAR 6/30/21 (2)	BUDGET YEAR 6/30/22 (3)	PROPRIETARY FUNDS BUDGET YEAR 6/30/22 (4)	TOTAL (MEMO ONLY) COLS. 3+4 (5)
REVENUES:					
Property Taxes	2,575,059	2,692,360	2,808,054	-	2,808,054
Other Taxes	-	-	-	-	-
Licenses and permits	-	-	-	-	-
Intergovernmental resources	-	-	-	-	-
Charges for services	-	-	-	-	-
Fines and forfeits	-	-	-	-	-
Miscellaneous	99,421	31,500	33,500	-	33,500
				-	
<b>TOTAL REVENUES</b>	<b>2,674,480</b>	<b>2,723,860</b>	<b>2,841,554</b>	<b>-</b>	<b>2,841,554</b>
EXPENDITURES/EXPENSES:					
General government	289,643	361,725	399,210	-	399,210
Judicial	-	-	-	-	-
Public safety	-	-	-	-	-
Public works	-	-	-	-	-
Health	-	-	-	-	-
Sanitation	-	-	-	-	-
Welfare	-	-	-	-	-
Culture and recreation	-	-	-	-	-
Community support	924,376	3,632,803	2,908,909	-	2,908,909
Intergovernmental expenditures	-	-	-	XXXXXXXXXXXXXX	-
Contingencies	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	-	-	-
Utility enterprises	-	-	-	-	-
Hospitals	-	-	-	-	-
Transit systems	-	-	-	-	-
Airports	-	-	-	-	-
Other enterprises	-	-	-	-	-
Debt Service: - Principal retirement	260,000	270,000	0	XXXXXXXXXXXXXX	0
Interest costs	21,200	10,800	0		0
<b>TOTAL EXPENDITURES/EXPENSES</b>	<b>1,495,219</b>	<b>4,275,328</b>	<b>3,308,119</b>	<b>-</b>	<b>3,308,119</b>
Excess of revenues over (under) Expenditures/Expenses	1,179,261	(1,551,468)	(466,565)	-	(466,565)

BUDGET SUMMARY FOR CARSON CITY REDEVELOPMENT AUTHORITY  
 SCHEDULE S-1 (CONT')

	GOVERNMENTAL FUND TYPES & EXPENDABLE TRUST FUNDS				
	ACTUAL PRIOR YEAR 6/30/20 (1)	EST. CURRENT YEAR 6/30/21 (2)	BUDGET YEAR 6/30/22 (3)	PROPRIETARY FUNDS BUDGET YEAR 6/30/22 (4)	TOTAL (MEMO ONLY) COLS. 3+4 (5)
OTHER FINANCING SOURCES (USES):					
Proceeds of Long-term Debt	-	-	-	XXXXXXXXXXXX	XXXXXXXXXXXX
Premium on Bond Proceeds	-	-	-	XXXXXXXXXXXX	XXXXXXXXXXXX
Payment to Refunded Bond Escrow	-	-	-	XXXXXXXXXXXX	XXXXXXXXXXXX
Transfers in	2,298,003	2,395,488	3,202,219	-	XXXXXXXXXXXX
Transfers out	(2,298,003)	(2,395,488)	(3,202,219)	-	XXXXXXXXXXXX
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	XXXXXXXXXXXX
Excess of revenues & other sources over (under) Expenditures and other uses	1,179,261	(1,551,468)	(466,565)	XXXXXXXXXXXX	XXXXXXXXXXXX
FUND BALANCES, JULY 1 (BEGINNING OF YEAR)	1,038,772	2,218,033	666,565	XXXXXXXXXXXX	XXXXXXXXXXXX
Prior Period Adjustments	-	-	-	XXXXXXXXXXXX	XXXXXXXXXXXX
Residual Equity Transfers	-	-	-	XXXXXXXXXXXX	XXXXXXXXXXXX
TOTAL ENDING FUND BALANCE	2,218,033	666,565	200,000	XXXXXXXXXXXX	XXXXXXXXXXXX

FULL TIME EQUIVALENT EMPLOYEES BY FUNCTION

	ACTUAL PRIOR YEAR ENDING 6/30/20	ESTIMATED CURRENT YEAR ENDING 6/30/21	BUDGET YEAR ENDING 6/30/22
General Government	2.02	2.02	2.02
Public Safety			
Judicial			
Public Works			
Sanitation			
Health			
Welfare			
Culture and Recreation			
Community Support			
<b>TOTAL GENERAL GOVERNMENT</b>	<b>2.02</b>	<b>2.02</b>	<b>2.02</b>
Utilities			
Hospitals			
Transit Systems			
Airports			
Other			
<b>TOTAL</b>	<b>2.02</b>	<b>2.02</b>	<b>2.02</b>

POPULATION (AS OF JULY 1)	56,057	56,748	56,960
Source*	Dept. of Taxation	Dept. of Taxation	Dept. of Taxation
Assessed Valuation excluding Net Proceeds of Mines (See attached explanation)	101,075,131	107,093,061	118,604,075
Net Proceeds of Mines			
Total Assessed Value	101,075,131	107,093,061	118,604,075
TAX RATE			
General fund	3.1275	3.1275	3.1275
Special Revenue funds			
Capital Projects funds			
Debt Service fund			
Enterprise funds			
Other			
<b>TOTAL TAX RATE</b>	<b>3.1275</b>	<b>3.1275</b>	<b>3.1275</b>

CARSON CITY REDEVELOPMENT AUTHORITY  
(Local Government)

SCHEDULE S-2 - STATISTICAL DATA

\* Use the population certified by the state in March each year. Small districts may use a number developed per the instructions (page 6) or the best information available.

Page: 6  
Schedule S-2

PROPERTY TAX RATE AND REVENUE RECONCILIATION

Fiscal Year 2021-2022

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ALLOWED TAX RATE	ASSESSED VALUATION	ALLOWED AD VALOREM REVENUE [(1) X (2)/100]	TAX RATE LEVIED	TOTAL AD VALOREM REVENUE WITH NO CAP [(2) X (4)/100]	AD VALOREM TAX ABATEMENT	BUDGETED AD VALOREM REVENUE WITH CAP
OPERATING RATE:							
A. PROPERTY TAX Subj to Revenue Limitations	3.1275	118,604,075	3,709,342	3.1275	3,709,342	(901,288)	2,808,054
B. PROPERTY TAX Outside Rev Limitation Net Proceeds of Mines	Same as above	0	0	Same as above	0		0
VOTER APPROVED:							
C. Voter Approved Overrides			0		0		0
LEGISLATIVE OVERRIDES							
D. Accident Indigent (NRS 428.185)		"	0		0		0
E. Medical Indigent (NRS 428.285)		"	0		0		0
F. Capital Acquisition (NRS 354.59815)		"	0		0		0
G. Youth Services Levy (NRS 62.327)		"	0		0		0
H. Legislative Overrides		"					
I. SCCRT Loss		"					
J. Other:		"					
K. Other:		"					
L. SUBTOTAL LEGISLATIVE OVERRIDES	0.0000	XXXXXXXXXX	0	0.0000	0	0	0
M. SUBTOTAL A,B,C,L	3.1275	XXXXXXXXXX	3,709,342	3.1275	3,709,342	(901,288)	2,808,054
N. Debt		XXXXXXXXXX	0		0		0
O. TOTAL M AND N	3.1275	XXXXXXXXXX	3,709,342	3.1275	3,709,342	(901,288)	2,808,054









<b><u>REVENUES</u></b>	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/2022	
			TENTATIVE APPROVED	FINAL APPROVED
MISCELLANEOUS				
Interest Earnings	6,484	1,000	1,000	-
Other	10,015	7,500	7,500	-
SUBTOTAL	16,499	8,500	8,500	-
OTHER FINANCING SOURCES				
TRANSFERS IN (Sched T)				
Tax Increment Fund	362,984	231,738	390,710	-
SUBTOTAL	362,984	231,738	390,710	-
SUBTOTAL, REVENUE ALL SOURCES	379,483	240,238	399,210	-
BEGINNING FUND BALANCE	51,547	141,387	20,000	-
Prior Period Adjustment	-	-	-	-
Residual Equity Transfer	-	-	-	-
TOTAL BEGINNING FUND BALANCE	51,547	141,387	20,000	-
TOTAL RESOURCES	431,030	381,625	419,210	-
<b><u>EXPENDITURES</u></b>				
GENERAL GOVERNMENT				
OTHER				
Salaries & Wages	130,280	128,654	149,780	-
Employee Benefits	53,791	45,039	45,483	-
Services & Supplies	105,572	187,932	203,947	-
Capital Outlay	-	-	-	-
SUBTOTAL	289,643	361,625	399,210	-
OTHER USES				
Transfers Out	-	-	-	-
SUBTOTAL	-	-	-	-
ENDING FUND BALANCE	141,387	20,000	20,000	-
TOTAL FUND COMMITMENTS AND FUND BALANCE	431,030	381,625	419,210	-

CARSON CITY REDEVELOPMENT AUTHORITY  
SCHEDULE B - ADMINISTRATIVE FUND

<b>REVENUES</b>	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/2022	
			TENTATIVE APPROVED	FINAL APPROVED
MISCELLANEOUS				
Interest Earnings	32,692	8,000	10,000	-
Gifts and Donations	-	-	-	-
Other	-	-	-	-
SUBTOTAL	32,692	8,000	10,000	-
OTHER FINANCING SOURCES				
TRANSFERS IN (Sched T)				
Redevelopment Tax Increment Fund	1,935,019	2,163,750	2,811,509	-
SUBTOTAL	1,935,019	2,163,750	2,811,509	-
SUBTOTAL, REVENUE ALL SOURCE	1,967,711	2,171,750	2,821,509	-
BEGINNING FUND BALANCE	605,118	1,648,453	187,400	-
Prior Period Adjustment	-	-	-	-
Residual Equity Transfer	-	-	-	-
TOTAL BEGINNING FUND BALANCE	605,118	1,648,453	187,400	-
TOTAL RESOURCES	2,572,829	3,820,203	3,008,909	-
<b>EXPENDITURES</b>				
COMMUNITY SUPPORT				
ECONOMIC DEVELOPMENT				
Salaries & Wages	-	-	-	-
Employee Benefits	-	-	-	-
Services & Supplies	637,045	931,713	717,927	-
Capital Outlay	287,331	2,701,090	2,190,982	-
SUBTOTAL	924,376	3,632,803	2,908,909	-
OTHER USES				
Transfers Out (RDA Administration)	-	-	-	-
SUBTOTAL	-	-	-	-
ENDING FUND BALANCE	1,648,453	187,400	100,000	-
TOTAL FUND COMMITMENTS AND FUND BALANCE	2,572,829	3,820,203	3,008,909	-

CARSON CITY REDEVELOPMENT AUTHORITY  
SCHEDULE B - REVOLVING FUND

<b>REVENUES</b>	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	BUDGET YEAR ENDING 6/30/2022	
			TENTATIVE APPROVED	FINAL APPROVED
TAXES				
Ad Valorem	2,575,059	2,692,360	2,808,054	-
SUBTOTAL	2,575,059	2,692,360	2,808,054	-
MISCELLANEOUS				
Interest	50,230	15,000	15,000	-
SUBTOTAL	50,230	15,000	15,000	-
SUBTOTAL, REVENUE ALL SOURCES	2,625,289	2,707,360	2,823,054	-
BEGINNING FUND BALANCE	382,107	428,193	459,165	-
Prior Period Adjustments	-	-	-	-
Residual Equity Transfers	-	-	-	-
TOTAL BEGINNING FUND BALANCE	382,107	428,193	459,165	-
TOTAL AVAILABLE RESOURCES	3,007,396	3,135,553	3,282,219	-
<b>EXPENDITURES</b>				
TYPE:				
Principal	260,000	270,000	-	-
Interest	21,200	10,800	-	-
Fiscal Agent Charges	-	100	-	-
RESERVES-Increase or (decrease)	-			
OTHER				
Intergovernmental	-	-	-	-
Bond Issuance Costs	-	-	-	-
SUBTOTAL	281,200	280,900	-	-
OTHER FINANCING USES:				
Payment to Refunded Bond Escrow	-	-	-	-
TRANSFERS OUT (Sched T)				
Administrative Fund	362,984	231,738	390,710	
Revolving Fund	1,935,019	2,163,750	2,811,509	
SUBTOTAL	2,298,003	2,395,488	3,202,219	-
ENDING FUND BALANCE	428,193	459,165	80,000	-
TOTAL COMMITMENTS & FUND BALANCE	3,007,396	3,135,553	3,282,219	-

CARSON CITY REDEVELOPMENT AUTHORITY  
SCHEDULE C - DEBT SERVICE FUND

THE ABOVE DEBT IS REPAYED BY AD VALOREM TAXES



Transfer Schedule for Fiscal Year 2021-22

TRANSERS IN

TRANSFERS OUT

FUND TYPE	TO FUND	PAGE	FROM FUND	PAGE	AMOUNT
DEBT SERVICE:					
Subtotal					
ENTERPRISE FUNDS					
Subtotal					
INTERNAL SERVICE					
Subtotal					
RESIDUAL EQUITY TRANSFERS:					
Subtotal					
TOTAL TRANSFERS					3,202,219

FM FUND	PAGE	TO FUND	PAGE	AMOUNT
TAX INCREMENT	13	REVOLVING	12	2,811,509
TAX INCREMENT	13	ADMINISTRATIVE	11	390,710
				3,202,219
				3,202,219

## FISCAL SUMMARY FOR OTHER GOVERNMENTAL FUNDS

<b>Department Name: Redevelopment Authority</b>					
<b>Department Number: 602 , 603, and 604</b>					
	2019-20 Actual	2020-21 Estimated	2021-22 Proposed	% Change Budget	\$ Change Budget
<b>REVENUE</b>					
<b>Ad Valorem Taxes</b>	\$ 2,575,059	\$ 2,692,360	\$ 2,808,054	<b>4.30%</b>	\$ 115,694
<b>Miscellaneous</b>	99,421	31,500	33,500	<b>6.35%</b>	2,000
<b>Operating Transfers In</b>	2,298,003	2,395,488	3,202,219	<b>33.68%</b>	806,731
<b>Beginning Balance</b>	1,038,772	2,218,033	666,565	<b>-69.95%</b>	(1,551,468)
<b>TOTAL</b>	<b>\$ 6,011,255</b>	<b>\$ 7,337,381</b>	<b>\$ 6,710,339</b>	<b>-8.55%</b>	<b>\$ (627,042)</b>
<b>EXPENDITURE</b>					
<b>Salaries</b>	\$ 130,280	\$ 128,654	\$ 149,780	<b>16.42%</b>	\$ 21,126
<b>Benefits</b>	53,791	45,039	45,483	<b>0.99%</b>	444
<b>Service &amp; Supplies</b>	684,601	1,119,745	921,874	<b>-17.67%</b>	(197,871)
<b>Capital Outlay</b>	345,347	2,701,090	2,190,982	<b>-18.89%</b>	(510,108)
<b>Principal</b>	260,000	270,000	-	<b>-100.00%</b>	(270,000)
<b>Interest</b>	21,200	10,800	-	<b>-100.00%</b>	(10,800)
<b>Operating Transfers Out</b>	2,298,003	2,395,488	3,202,219	<b>33.68%</b>	806,731
<b>Ending Fund Balance</b>	2,218,033	666,565	200,000	<b>-70.00%</b>	(466,565)
<b>TOTAL</b>	<b>\$ 6,011,255</b>	<b>\$ 7,337,381</b>	<b>\$ 6,710,339</b>	<b>-8.55%</b>	<b>\$ (627,042)</b>
<b>FTE</b>	<b>2.02</b>	<b>2.02</b>	<b>2.02</b>		



**PERSONNEL DETAIL WORKSHEET  
FY2021-22**

<b>DEPARTMENT: Redevelopment Administration</b>		
<b>DEPARTMENT NUMBER: 602</b>		
<b>POSITION / DESCRIPTION</b>	<b># OF POSITIONS</b>	<b>PROPOSED BUDGET</b>
<b>SALARIES AND WAGES:</b>		
Community Development Director	0.15	\$ 23,699
Parks Maintenance Worker	1.00	45,704
Senior Office Specialist	0.25	12,630
Parks Operations Coordinator	0.09	5,332
Parks Operations Manager	0.03	2,179
Compliance Officer	0.50	32,066
Hourly		12,000
Overtime		3,170
Temporary Staffing		13,000
<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>2.02</b>	<b>\$ 149,780</b>
<b>BENEFITS:</b>		
Medicare		1,982
Retirement		27,866
Group Insurance		12,471
Workers' Compensation		1,751
Foul Weather Allowance		89
Car Allowance		585
Phone Allowance		739
<b>SUB-TOTAL BENEFITS</b>		<b>\$ 45,483</b>
<b>GRAND TOTAL</b>		<b>\$ 195,263</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>REDEVELOPMENT ADMINISTRATION</b>								
<b>REVENUE</b>								
6020088	461010	INTEREST INCOME	(\$2,648.86)	(\$4,111.33)	(\$1,500.00)	(\$949.29)	(\$1,000.00)	(\$1,000.00)
6020088	462020	NET INC IN FAIR VALUE INV	(\$2,070.83)	(\$2,372.61)	\$0.00	\$0.00	\$0.00	\$0.00
<b>6020088 Total</b>			(\$4,719.69)	(\$6,483.94)	(\$1,500.00)	(\$949.29)	(\$1,000.00)	(\$1,000.00)
6020089	466049	XMAS ORNAMENTS	(\$7,625.00)	(\$10,015.00)	(\$7,500.00)	(\$7,800.00)	(\$7,500.00)	(\$7,500.00)
<b>6020089 Total</b>			(\$7,625.00)	(\$10,015.00)	(\$7,500.00)	(\$7,800.00)	(\$7,500.00)	(\$7,500.00)
6020091	481600	REDEV: TAX INCREMENT	(\$292,158.00)	(\$362,984.00)	(\$231,738.00)	(\$231,738.00)	(\$231,738.00)	(\$390,710.00)
<b>6020091 Total</b>			(\$292,158.00)	(\$362,984.00)	(\$231,738.00)	(\$231,738.00)	(\$231,738.00)	(\$390,710.00)
6020099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$141,387.00)	\$0.00	(\$141,387.00)	(\$20,000.00)
<b>6020099 Total</b>			\$0.00	\$0.00	(\$141,387.00)	\$0.00	(\$141,387.00)	(\$20,000.00)
<b>Grand Total</b>			(\$304,502.69)	(\$379,482.94)	(\$382,125.00)	(\$240,487.29)	(\$381,625.00)	(\$419,210.00)
<b>EXPENSE</b>								
6027505	500101	SALARIES	\$101,719.71	\$108,037.93	\$110,568.00	\$56,606.29	\$99,781.00	\$121,610.00
6027505	500102	HOURLY/SEASONAL	\$7,238.44	\$8,469.36	\$12,000.00	\$14,120.92	\$12,000.00	\$12,000.00
6027505	500103	ADMINISTRATIVE PAY	\$58.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6027505	500106	MANAGEMENT LEAVE PAY	\$868.83	\$23.13	\$0.00	\$905.00	\$0.00	\$0.00
6027505	500107	ANNUAL LEAVE PAYOFF	\$0.00	\$0.00	\$0.00	\$703.03	\$703.00	\$0.00
6027505	500108	SICK LEAVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6027505	500111	OVERTIME	\$2,501.60	\$712.85	\$3,170.00	\$191.41	\$3,170.00	\$3,170.00
6027505	500112	CALL BACK PAY	\$53.06	\$84.83	\$0.00	\$0.00	\$0.00	\$0.00
6027505	500113	STAND-BY PAY	\$1.49	\$0.00	\$0.00	\$1.45	\$0.00	\$0.00
6027505	500114	F L S A	\$0.00	\$0.35	\$0.00	\$0.23	\$0.00	\$0.00
6027505	500116	HOLIDAY PAY	\$0.00	\$0.00	\$0.00	\$37.76	\$0.00	\$0.00
6027505	500125	TEMPORARY STAFFING	\$14,331.33	\$12,951.51	\$13,000.00	\$0.00	\$13,000.00	\$13,000.00
6027505	500199	GRANT FUNDED ALLOCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$126,772.69	\$130,279.96	\$138,738.00	\$72,566.09	\$128,654.00	\$149,780.00
6027505	500225	MEDICARE	\$1,635.90	\$1,708.44	\$1,831.00	\$1,051.40	\$1,835.00	\$1,982.00
6027505	500230	RETIREMENT	\$23,706.50	\$26,102.33	\$26,877.00	\$15,701.81	\$25,177.00	\$27,866.00
6027505	500240	GROUP INSURANCE	\$22,234.84	\$22,055.87	\$21,420.00	\$10,334.43	\$13,883.00	\$11,847.00
6027505	500241	CITY HSA CONTRIBUTION	\$0.00	\$554.34	\$454.00	\$472.66	\$626.00	\$624.00
6027505	500250	WORKERS' COMPENSATION	\$1,607.07	\$1,790.93	\$1,750.00	\$1,193.87	\$2,097.00	\$1,751.00
6027505	500266	FOUL WEATHER ALLOWANCE	\$238.50	\$238.50	\$239.00	\$88.50	\$89.00	\$89.00
6027505	500270	CAR ALLOWANCE	\$585.00	\$589.50	\$585.00	\$432.00	\$587.00	\$585.00
6027505	500271	PHONE ALLOWANCE	\$739.20	\$751.52	\$689.00	\$566.72	\$745.00	\$739.00
			\$50,747.01	\$53,791.43	\$53,845.00	\$29,841.39	\$45,039.00	\$45,483.00
6027505	500309	PROFESSIONAL SERVICES	\$16,420.00	\$7,600.00	\$20,000.00	\$3,210.00	\$11,309.00	\$20,000.00
6027505	500330	TRAINING	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
6027505	500430	EQUIPMENT REPAIR & MAINT	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00
6027505	500434	BUILDING REPAIR & MAINT	\$0.00	\$0.00	\$4,800.00	\$0.00	\$4,800.00	\$4,800.00
6027505	500440	BUILDING RENTAL	\$21,702.00	\$21,712.00	\$21,710.00	\$0.00	\$21,710.00	\$20,652.00
6027505	500460	MAINTENANCE CONTRACT	\$26,472.00	\$70.11	\$26,472.00	\$53,634.14	\$53,553.00	\$52,460.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
6027505	500540	PUBLICITY/SPECIAL EVENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6027505	500542	PRINTING/ADVERTISING	\$571.64	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
6027505	500543	ADVERTISING/MARKETING	\$3,469.00	\$1,149.87	\$9,000.00	\$858.29	\$9,000.00	\$9,000.00
6027505	500545	MEMBERSHIP / PUBLICATIONS	\$7,194.14	\$6,875.00	\$8,000.00	\$5,156.00	\$8,000.00	\$8,000.00
6027505	500580	TRAVEL	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
6027505	500601	OFFICE SUPPLIES	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
6027505	500602	POSTAGE/SHIPPING	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00
6027505	500625	OPERATING SUPPLIES	\$476.42	\$8.83	\$2,000.00	\$2,035.31	\$2,000.00	\$2,000.00
6027505	500645	BOOKS/ PERIODICALS/ PUBLICATIO	\$0.00	\$0.00	\$1,860.00	\$0.00	\$1,860.00	\$1,860.00
6027505	500685	OPERATING HARDWARE/SOFTWARE	\$14,343.76	(\$7,264.97)	\$0.00	\$0.00	\$0.00	\$0.00
6027505	500687	XMAS ORNAMENTS	\$0.00	\$7,264.97	\$8,000.00	\$5,663.47	\$8,000.00	\$8,000.00
6027505	500710	TELEPHONE	\$82.94	\$84.06	\$1,800.00	\$75.54	\$1,800.00	\$1,800.00
6027505	500712	POWER	\$4,019.69	\$3,462.66	\$6,400.00	\$2,354.27	\$6,400.00	\$6,400.00
6027505	500713	HEATING	\$633.41	\$739.69	\$1,600.00	\$461.80	\$1,600.00	\$1,600.00
6027505	500901	ISC: GENERAL FUND	\$53,106.00	\$63,872.00	\$52,700.00	\$35,136.00	\$52,700.00	\$62,175.00
6027505	500950	ISC: FLEET MANAGEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$148,491.00	\$105,574.22	\$169,542.00	\$108,584.82	\$187,932.00	\$203,947.00
6027505	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00
			\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00
<b>6027505 Total</b>			<b>\$326,010.70</b>	<b>\$289,645.61</b>	<b>\$382,125.00</b>	<b>\$210,992.30</b>	<b>\$381,625.00</b>	<b>\$419,210.00</b>

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>REDEVELOPMENT REVOLVING FUND</b>								
<b>REVENUE</b>								
6030088	461010	INTEREST INCOME	(\$19,742.45)	(\$19,190.73)	(\$8,000.00)	(\$13,410.57)	(\$8,000.00)	(\$10,000.00)
6030088	462020	NET INC IN FAIR VALUE INV	(\$14,480.05)	(\$13,500.98)	\$0.00	\$0.00	\$0.00	\$0.00
<b>6030088 Total</b>			(\$34,222.50)	(\$32,691.71)	(\$8,000.00)	(\$13,410.57)	(\$8,000.00)	(\$10,000.00)
6030091	481600	REDEV: TAX INCREMENT	(\$1,298,025.00)	(\$1,935,019.00)	(\$2,163,750.00)	(\$2,163,750.00)	(\$2,163,750.00)	(\$2,811,509.00)
<b>6030091 Total</b>			(\$1,298,025.00)	(\$1,935,019.00)	(\$2,163,750.00)	(\$2,163,750.00)	(\$2,163,750.00)	(\$2,811,509.00)
6031080	466050	REFUNDS/REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6031080	466545	INCENTIVE DEFAULT REPAYMENT	(\$8,693.67)	\$0.00	\$0.00	(\$1,877.16)	\$0.00	\$0.00
<b>6031080 Total</b>			(\$8,693.67)	\$0.00	\$0.00	(\$1,877.16)	\$0.00	\$0.00
6030099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$1,648,453.00)	\$0.00	(\$1,648,453.00)	(\$187,400.00)
<b>6030099 Total</b>			\$0.00	\$0.00	(\$1,648,453.00)	\$0.00	(\$1,648,453.00)	(\$187,400.00)
<b>Grand Total</b>			(\$1,340,941.17)	(\$1,967,710.71)	(\$2,171,750.00)	(\$2,179,037.73)	(\$2,171,750.00)	(\$2,821,509.00)
<b>EXPENSE</b>								
6037510	500225	MEDICARE	\$0.00	\$0.00	\$0.00	\$1,506.72	\$0.00	\$0.00
6037510	500230	RETIREMENT	\$0.00	\$0.00	\$0.00	\$27,956.31	\$0.00	\$0.00
6037510	500240	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$14,363.36	\$0.00	\$0.00
6037510	500241	CITY HSA CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$2,552.07	\$0.00	\$0.00
6037510	500250	WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	\$977.50	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$47,355.96	\$0.00	\$0.00
6037510	500309	PROFESSIONAL SERVICES	\$0.00	\$59,975.00	\$40,025.00	\$11,767.00	\$60,025.00	\$0.00
6037510	500540	PUBLICITY/SPECIAL EVENTS	\$15,609.16	\$14,763.00	\$0.00	\$0.00	\$0.00	\$0.00
6037510	500544	NEVADA DAY	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
6037510	500546	FARMERS MARKET	\$15,447.99	\$16,169.98	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
6037510	500547	CHRISTMAS TREE LIGHTING	\$9,995.23	\$10,000.00	\$10,000.00	\$5,752.73	\$10,000.00	\$10,000.00
6037510	500548	EPIC RIDES	\$19,676.00	\$10,324.00	\$0.00	\$0.00	\$0.00	\$0.00
6037510	500549	PW EVENT STREET CLOSURES	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00
6037510	500552	FAÇADE IMPROVEMENTS PROGRAM	\$45,329.00	\$34,292.50	\$50,000.00	\$7,470.00	\$50,000.00	\$50,000.00
6037510	500553	DOWNTOWN EQUIPMENT & INFRAST	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$25,000.00
6037510	500554	UTILITY EXT./SIDEWALK ASSIST	\$0.00	\$0.00	\$20,000.00	\$5,000.00	\$20,000.00	\$20,000.00
6037510	500555	ARTS & CULTURE EVENTS	\$28,933.34	\$29,581.66	\$25,000.00	\$4,933.00	\$25,000.00	\$25,000.00
6037510	500625	OPERATING SUPPLIES	\$0.00	\$0.00	\$7,500.00	\$0.00	\$102,500.00	\$7,500.00
6037510	501404	CAMPAGNI INCENTIVE	\$211,579.88	\$206,283.29	\$207,927.00	\$200,413.59	\$200,414.00	\$206,426.00
6037510	501413	CC GF - MICHAEL HOHL INC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6037510	501414	BLUE LINE/KIT CARSON MARKERS	\$14,962.40	\$0.00	\$20,000.00	\$19,932.82	\$20,000.00	\$0.00
6037510	501415	REIMAGINE SPACE ART PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6037510	501418	DOWNTOWN ENTRY SIGNS	\$4,999.99	\$0.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00
6037510	501428	PARK SIGNS	\$0.00	\$4,800.00	\$47,200.00	\$677.50	\$48,773.00	\$0.00
6037510	501431	REVOLVING LOAN FUNDING	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00	\$1.00
6037510	501445	INCENTIVE PROGRAM	\$167,486.77	\$167,838.26	\$300,000.00	\$239,350.42	\$300,000.00	\$309,000.00
6037510	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$559,019.76	\$579,027.69	\$817,653.00	\$535,297.06	\$931,713.00	\$717,927.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
6037510	507010	CAPITAL IMPROVEMENTS	\$713,961.97	\$237,330.59	\$1,954,098.00	\$547,087.59	\$1,966,698.00	\$1,186,750.00
6037510	507201	GENERAL FUND	\$480,000.00	\$58,016.00	\$0.00	\$0.00	\$0.00	\$0.00
6037510	507751	RDA CONSTRUCTION GRANT	\$0.00	\$50,000.00	\$0.00	(\$2,854.68)	\$0.00	\$0.00
6037510	507753	DOWNTOWN EQUIP/PROJECTOR	\$0.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00
6037510	507799	UNDESIGNATED PROJECTS	\$0.00	\$0.00	\$748,452.00	\$0.00	\$734,392.00	\$1,004,232.00
			\$1,193,961.97	\$345,346.59	\$2,902,550.00	\$544,232.91	\$2,701,090.00	\$2,190,982.00
6037510	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$100,000.00	\$0.00	\$187,400.00	\$100,000.00
			\$0.00	\$0.00	\$100,000.00	\$0.00	\$187,400.00	\$100,000.00
<b>6037510 Total</b>			\$1,752,981.73	\$924,374.28	\$3,820,203.00	\$1,126,885.93	\$3,820,203.00	\$3,008,909.00

Organization	Object	Account Description	2019 Actuals	2020 Actuals	2021 Revised Budget	2021 Actuals	2021 Estimated	2022 Tentative Budget
<b>REDEVELOPMENT TAX INCREMENT FUND</b>								
<b>REVENUE</b>								
6040083	411100	SECURED TAX ROLL: CURRENT	(\$1,961,571.22)	(\$2,325,881.29)	(\$2,146,195.00)	(\$2,491,593.05)	(\$2,517,360.00)	(\$2,618,054.00)
6040083	411120	SECURED TAX ROLL: DELINQUENT	(\$183,497.17)	(\$12,207.79)	\$0.00	\$0.00	\$0.00	\$0.00
6040083	411200	PERSONAL PROPERTY TAX	\$0.00	(\$236,750.58)	(\$175,000.00)	(\$174,617.85)	(\$175,000.00)	(\$190,000.00)
6040083	411220	PERSONAL PROPERTY TAX: DELINQU	(\$653.69)	(\$218.90)	\$0.00	\$0.00	\$0.00	\$0.00
<b>6040083 Total</b>			(\$2,145,722.08)	(\$2,575,058.56)	(\$2,321,195.00)	(\$2,666,210.90)	(\$2,692,360.00)	(\$2,808,054.00)
6040088	461010	INTEREST INCOME	(\$13,998.57)	(\$32,751.00)	(\$7,000.00)	(\$18,961.19)	(\$15,000.00)	(\$15,000.00)
6040088	462020	NET INC IN FAIR VALUE INV	(\$13,895.18)	(\$17,479.05)	\$0.00	\$0.00	\$0.00	\$0.00
<b>6040088 Total</b>			(\$27,893.75)	(\$50,230.05)	(\$7,000.00)	(\$18,961.19)	(\$15,000.00)	(\$15,000.00)
6040099	495000	BEGINNING FUND BALANCE	\$0.00	\$0.00	(\$428,193.00)	\$0.00	(\$428,193.00)	(\$459,165.00)
<b>6040099 Total</b>			\$0.00	\$0.00	(\$428,193.00)	\$0.00	(\$428,193.00)	(\$459,165.00)
<b>Grand Total</b>			(\$2,173,615.83)	(\$2,625,288.61)	(\$2,756,388.00)	(\$2,685,172.09)	(\$3,135,553.00)	(\$3,282,219.00)
<b>EXPENSE</b>								
6047515	502450	CASH SHORT/OVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6047515	504600	FISCAL CHARGES	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00
			\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00
6047515	507269	REDEV: ADMIN	\$292,158.00	\$362,984.00	\$231,738.00	\$231,738.00	\$231,738.00	\$390,710.00
6047515	507270	REDEV: REVOLVING	\$1,298,025.00	\$1,935,019.00	\$2,163,750.00	\$2,163,750.00	\$2,163,750.00	\$2,811,509.00
			\$1,590,183.00	\$2,298,003.00	\$2,395,488.00	\$2,395,488.00	\$2,395,488.00	\$3,202,219.00
6047515	508321	2010 VARIOUS PURPOSE REF	\$245,000.00	\$260,000.00	\$270,000.00	\$0.00	\$270,000.00	\$0.00
			\$245,000.00	\$260,000.00	\$270,000.00	\$0.00	\$270,000.00	\$0.00
6047515	509321	2010 VARIOUS PURPOSE REF	\$31,000.00	\$21,200.00	\$10,800.00	\$5,400.00	\$10,800.00	\$0.00
			\$31,000.00	\$21,200.00	\$10,800.00	\$5,400.00	\$10,800.00	\$0.00
6047515	593000	UNRESERVED FUND BALANCE	\$0.00	\$0.00	\$80,000.00	\$0.00	\$459,165.00	\$80,000.00
			\$0.00	\$0.00	\$80,000.00	\$0.00	\$459,165.00	\$80,000.00
<b>6047515 Total</b>			\$1,866,183.00	\$2,579,203.00	\$2,756,388.00	\$2,400,888.00	\$3,135,553.00	\$3,282,219.00



## STAFF REPORT

**Report To:** Board of Supervisors      **Meeting Date:** April 15, 2021

**Staff Contact:** Nancy Paulson, City Manager

**Agenda Title:** For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 106, a proposed ordinance repealing the Shade Tree Council. (Nancy Paulson, npaulson@carson.org)

**Staff Summary:** This item is for the second reading of a proposed ordinance which, if enacted, will repeal chapter 2.18 of the Carson City Municipal Code ("CCMC") establishing the Shade Tree Council.

**Agenda Action:** Ordinance - Second Reading      **Time Requested:** 5 mins

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### Proposed Motion

I move to adopt on second reading, Bill No. 106, Ordinance No. \_\_\_\_\_.

### Board's Strategic Goal

Efficient Government

### Previous Action

March 18, 2021 - the Board of Supervisors voted unanimously to introduce the ordinance on first reading.

January 19, 2017 - the Board of Supervisors voted unanimously to accept the recommendation of the Shade Tree Council.

December 7, 2015 - the Shade Tree Council voted unanimously to recommend to the Board of Supervisors discontinuation of the Shade Tree Council.

### Background/Issues & Analysis

The Shade Tree Council was created by the enactment of Ordinance No. 1993-23 in 1993 for the purpose of advising the Board of Supervisors on matters concerning the development, maintenance, management and promotion of a safe, healthy and attractive urban forest in Carson City. At its December 7, 2015 meeting, the Shade Tree Council discussed the difficulty in filling seats on the advisory body due to a lack of interest from members of the community and the fact that much of the purpose of the Shade Tree Council was already being met by the Carson City Department of Parks and Recreation ("Parks Department"). As a result of this discussion, the Shade Tree Council voted unanimously to recommend to the Board of Supervisors discontinuation of the Shade Tree Council and to incorporate the purpose, mission and vision of the Council into the functions of the Parks Department. At its January 19, 2017 meeting, the Board of Supervisors voted unanimously to accept the recommendation. Since that time, the Shade Tree Council has not held any meetings and there is no current membership. However, both the Parks Department and the Carson City Department of Public Works employ arborists as City staff who guide plan review, maintenance and other matters related to urban forestry in Carson City. In addition, other Parks Department staff and volunteers - park rangers, Americorps VISTA members and Open Space personnel - have assumed the community education

component of urban forestry management. Furthermore, Carson City has been designated a Tree City USA which was made possible due to the City's comprehensive approach to addressing tree safety, reforestation, managing disease or decay and maintaining tree inventory. With the Board of Supervisors' previous action to discontinue the Shade Tree Council and with City staff having assumed functions dedicated to proper urban forestry, this agenda item serves essentially as a procedural formality for the removal of those provisions of CCMC that have become obsolete.

**Applicable Statute, Code, Policy, Rule or Regulation**

NRS Chapter 237; art. 2 of the Carson City Charter

**Financial Information**

**Is there a fiscal impact?** No

**If yes, account name/number:**

**Is it currently budgeted?**

**Explanation of Fiscal Impact:**

**Alternatives**

Do not adopt the ordinance on second reading and/or modify the ordinance.

**Attachments:**

[Ordinance\\_Shade Tree Council Repeal\\_Second Reading.docx](#)

**Board Action Taken:**

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____

\_\_\_\_\_  
(Vote Recorded By)



SUMMARY: An ordinance repealing the Shade Tree Council.

BILL NO. 106

ORDINANCE No. 2021-\_\_\_\_\_

AN ORDINANCE RELATING TO ADMINISTRATION; REPEALING THE SHADE TREE COUNCIL; AND PROVIDING OTHER MATTERS PROPERLY RELATED THERETO.

The Board of Supervisors of Carson City do ordain:

SECTION I:

That Title 2 (ADMINISTRATION AND PERSONNEL), Chapter 2.18 (SHADE TREE COUNCIL) is hereby repealed with reservation of the chapter as follows:

**Chapter 2.18 [~~SHADE TREE COUNCIL~~] Reserved.**  
**(Editor’s note: Ord. No. 2021-\_\_\_\_\_, § I, adopted on April 15, 2021, repealed Chapter 2.18 – SHADE TREE COUNCIL.**

SECTION II:

That no other provisions of the Carson City Municipal Code are affected by this ordinance.

SECTION III:

This ordinance shall be in force and effect from and after the 22nd day of the month of April of the year 2021.

PROPOSED on \_\_\_\_\_, 2021.

PROPOSED by Supervisor \_\_\_\_\_.

PASSED on \_\_\_\_\_, 2021.

VOTE:      AYES:      SUPERVISORS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAYS: SUPERVISORS: \_\_\_\_\_  
ABSENT: SUPERVISORS: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
LORI BAGWELL  
Mayor

ATTEST:

\_\_\_\_\_  
AUBREY ROWLATT  
Carson City Clerk-Recorder

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TEXT OF REPEALED SECTIONS

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**Chapter 2.18 [~~SHADE TREE COUNCIL~~**

**Sections:]**

**[~~2.18.010 - Creation of shade tree council.~~**

- ~~1.— There is hereby established the Carson City shade tree council.~~
- ~~2.— The council shall consist of 7 members appointed by the board of supervisors.~~
- ~~3.— The purpose of the shade tree council is to provide the board of supervisors with advice on matters concerning the development, maintenance, management and promotion of a safe, healthy and attractive urban forest in Carson City. The advice provided to the board may include recommendations on management, planning, education, interagency cooperation, resource development and other related matters.]~~

**[~~2.18.020 - Membership and term of office.~~**

- ~~1.— All members of the council must be qualified electors of Carson City.~~
- ~~2.— All members of the council serve 2 year terms which commence and end on January 1st.~~
- ~~3.— Upon recommendation of the shade tree council, the board of supervisors may remove for cause any member of the council for dereliction of duty, nonparticipation, failure to attend more than 75 percent of the regularly scheduled meetings of the council or for any other reason shown to be just cause.~~
- ~~4.— All members of the shade tree council serve without compensation.]~~

**[2.18.030 – Meetings and officers.**

- 1.— ~~A majority of the council constitutes a quorum.~~
- 2.— ~~The council meets at the call of the chairperson or upon a decision of the majority of the members.~~
- 3.— ~~At its first regularly scheduled meeting of every calendar year the council shall elect from its membership a chairperson and a vice chairperson. The chairperson and vice chairperson hold office for 1 calendar year or until their successors are determined.~~
- 4.— ~~The council must hold at least 1 regularly scheduled meeting per quarter.]~~



## STAFF REPORT

**Report To:** Board of Supervisors                      **Meeting Date:** April 15, 2021

**Staff Contact:** Nancy Paulson, City Manager

**Agenda Title:** For Possible Action: Discussion and possible action regarding coordination of legislative activity on pending state legislation before the Nevada Legislature and whether to adopt an official policy position or direct staff and Carson City's retained lobbyist to advocate for or against any such legislation, including the submittal of proposed amendatory language. (Nancy Paulson, npaulson@carson.org)

**Staff Summary:** The Nevada Legislature is currently in its 81st Regular Session. This item is for the Board of Supervisors to coordinate legislative efforts on pending state legislation that may have an impact on Carson City, including the adoption of official policy positions, if any, and direction to staff and the City's retained lobbyist to advocate for or against any such legislation. Due to unpredictable timing constraints inherent in the legislative process, the City will maintain a list of legislation that the City has identified in advance and which may be discussed and acted on by the Board during this agenda item. A copy of the list will be posted not less than three days before the date of each Board of Supervisors meeting during which this agenda item appears and may be obtained at the following Internet website:  
<https://www.carson.org/government/2021-legislative-matters-carson-city>.

**Agenda Action:** Formal Action / Motion                      **Time Requested:** 10 mins

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### **Proposed Motion**

Depends on discussion.

### **Board's Strategic Goal**

Efficient Government

### **Previous Action**

On November 5, 2020, the Board of Supervisors adopted a revised resolution (Resolution No. 2020-R-23) which establishes policies for the coordination and communication of legislative matters during Regular and Special Sessions of the Nevada Legislature.

### **Background/Issues & Analysis**

With the 81st Regular Session of the Nevada Legislature underway, this agenda item is for the Board of Supervisors to consider pending legislation before the Legislature and to coordinate efforts to formulate official policy positions and to direct staff and the City's retained lobbyist to advocate for or against such legislation. Because the state legislative process is such that it is difficult, if not impossible at times, to predict when a legislative measure will be introduced or heard by a legislative committee for passage and approval, the City will maintain and keep current as much as possible a list of legislative measures that have been identified and which may be discussed and acted on by the Board of Supervisors. However, there may be circumstances where the introduction of a bill or proposed amendment to a bill occurs after publication of the Board of

Supervisors agenda and without opportunity to identify the bill or amendment on the City's list, including bills or amendments that the City becomes aware of on the day of a Board of Supervisors meeting, but the bill should be discussed or acted on because postponing discussion or action until the next meeting of the Board could render any delayed discussion or action obsolete.

**Applicable Statute, Code, Policy, Rule or Regulation**

Resolution No. 2020-R-23; Schmidt v. Washoe County, 123 Nev. 128 (2007)

**Financial Information**

**Is there a fiscal impact?** No

**If yes, account name/number:**

**Is it currently budgeted?**

**Explanation of Fiscal Impact:**

**Alternatives**

N/A

**Attachments:**

[2020-R-23\\_Coordination and Communication of Legislative Matters.pdf](#)

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**RESOLUTION NO. 2020-R-23**

**A RESOLUTION ADOPTING POLICIES FOR THE COORDINATION  
AND COMMUNICATION OF LEGISLATIVE MATTERS DURING  
REGULAR AND SPECIAL SESSIONS OF THE NEVADA  
LEGISLATURE**

**WHEREAS**, the Carson City Board of Supervisors ("Board of Supervisors" or "Board") acknowledges the need for consistent and timely coordination and communication of legislative matters for the benefit and protection of Carson City ("the City") and its residents, and that such coordination and communication involves collaborative efforts with members of the Nevada Legislature and the provision of testimony before legislative committees, therefore necessitating a clear policy for the Board, the City Manager, Department Directors, City employees and contract lobbyists; and

**WHEREAS**, upon approval, this Resolution supersedes all previous resolutions establishing substantively similar provisions relating to policies for the coordination and communication of legislative matters during Regular and Special Sessions of the Nevada Legislature.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Supervisors as follows with respect to each Regular or Special Session of the Nevada Legislature:

1. **Coordination of Legislative Activities.** Advocacy for or against any legislative measure on behalf of the City will be coordinated by the City Manager.
2. **Determination, Communication and Review of Policy Position.**
  - A. The policy position of the City or the City Manager on any legislative matter will be determined as follows:
    - i. **Determination of City's Policy Position.** The method of determining the City's policy position on any legislative matter must be by way of a formal motion and recorded vote of the Board of Supervisors at a noticed public meeting, in accordance with the Nevada Open Meeting Law. The Board may direct staff to advocate for or against a legislative matter based on the Board's objectives and intent, which is preferable to the Board requesting specific legislative language.
    - ii. **Determination of City Manager's Policy Position.** When time

constraints or other requirements of the legislative process that are beyond the City's control do not allow the Board an opportunity to vote on a policy position, and in the absence of a position previously established in accordance with paragraph 2(A)(i) of this Resolution, the Board delegates to the City Manager the authority to take a position on a legislative matter on behalf of the City and to communicate that position to a legislator or a legislative committee in such a manner which the City Manager deems most appropriate for the purpose of benefitting and protecting the interests of the City and its residents.

B. The policy position of the City or City Manager on any proposed legislation or other legislative matter must be communicated as follows:

i. **Communication of City's Policy Position.**

- a. The City Manager may ask a Supervisor to appear before a legislative committee and/or meet with an individual legislator, as may be necessary.
- b. Supervisors should notify the City Manager about all contacts made with legislators on policy issues affecting or tending to affect the City while acting in their official capacities as a member of the Board so as to help deliver a collective, cohesive and well-organized effort. Supervisors should avoid appearing simultaneously in a quorum.

ii. **Communication of City Manager's Policy Position.**

- a. When communicating his or her position to a legislator or legislative committee, the City Manager shall expressly state that his or her position is his or hers solely and not officially representative of the Board's position, and immediately thereafter communicate individually to each Supervisor the position that he or she communicated to the legislator or legislative committee.
- b. Any Supervisor may request that the City Manager's position taken, as described in paragraph 2(B)(ii)(a) above, be placed on the agenda of the next available regular Board meeting to ratify, amend or revoke such position. Such Board action, after it is taken, must be communicated to the appropriate legislator or legislative committee.

- c. A special meeting of the Board of Supervisors to consider a policy position taken by the City Manager may be held in accordance with Article 2, Section 2.050(2) of the Carson City Charter.

- 3. **Legislative Briefings to the Board of Supervisors.** The City Manager, his or her designee and/or the City's contract lobbyist will be responsible for coordinating legislative briefings by way of a standing agenda item to be placed on the agenda of one or more meetings of the Board that is scheduled to be held before, during or after each Regular or Special Session of the Nevada Legislature, at a frequency reasonably prudent to effectuate the timely communication of proposed, pending and recently enacted legislation. The standing agenda item must be worded to denote possible action by the Board, and in consultation with the District Attorney's Office to ensure compliance with the Nevada Open Meeting Law. In the absence of Board direction after a legislative briefing, any Supervisor may request that a specific issue be placed on a subsequent Board agenda for a vote. If there is no Board direction during a briefing and no request for a vote at a subsequent meeting, the City Manager may choose to place any specific issue on a future agenda or communicate to the Legislature the City Manager's policy position.
- 4. **Appointed Boards:** Members of a board, commission or committee appointed by the Board of Supervisors may appear before the Nevada Legislature, legislative committees and/or meet with individual legislators on behalf of the City only if specifically authorized to do so by the Board of Supervisors or the City Manager. A person authorized to appear on behalf of the City must exercise candor and clearly disclose whether he or she is communicating the policy position of the Board or the City Manager by expressly stating as such when conferring with any person or providing testimony on the record.
  - A. This Resolution is not intended and shall not be interpreted to restrict or regulate any expression or speech of an individual which is made in that person's individual, private capacity. If a member of a board, commission or committee who was appointed by the Board of Supervisors chooses to communicate a policy position to the Legislature in his or her personal capacity and that position is inconsistent with the official policy position of the City or the City Manager, the member must clearly disclose this fact whether the communication is made on or off the record.



5. Special Meetings: Consistent with Article 2, Section 2.050(2) of the Carson City Charter, the Board may hold special meetings to facilitate legislative updates and to provide direction to staff.

Upon motion by Supervisor Lori Bagwell, seconded by Supervisor Stacey Giomi, the foregoing Resolution was passed and adopted this 5<sup>th</sup> day of November 2020 by the following vote:

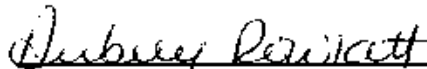
AYES: Supervisor Lori Bagwell  
Supervisor Stacey Giomi  
Supervisor John Barrette  
Mayor Pro Tempore/Acting Mayor Brad Bonkowski

NAYS: None  
ABSENT: None  
ABSTAIN: None



Brad Bonkowski Mayor Pro Tempore/Acting Mayor

ATTEST:



AUBREY ROWLATT, Clerk - Recorder